If you have questions about completing this form, please email graduation@delmar.edu. Please submit the completed application with the required system-generated academic evaluation signed by your academic advisor to graduation@delmar.edu

DMC
DEL MAR COLLEGE

Graduation Application

1. Student Information

Student ID or Date of Birth: _____ Name: _____

Mailing address for diploma*: Street: _____ City: _____

State: _____ Zip: _____ Phone Number: _____

*If the above address is different than your address on file, this form will act as a change of address for your mailing address only.

2. Completed Degree Information

Please select the semester and year you are requesting to apply for graduation. ☐ Fall   ☐ Spring ☐ Summer   Year: _____

Indicate the Major Code and Award Level for which requirements have been met. Use a separate line for each award.
(Must Be Completed)

Major Code Ex: Ex: BUAD, CRIJ, LIBA OTA	**Award Level Ex: AA, AS, AAT, AAS, CER1, CER2, OSA**
1. Major Code _____	Award Level _____
2. Major Code _____	Award Level _____
3. Major Code _____	Award Level _____
4. Major Code _____	Award Level _____

3. Please select the appropriate choices below

☐ I have included a system-generated academic evaluation for each major signed by my academic advisor.
  (Required for your application to be considered complete.)
☐ I have completed all the program requirements or am enrolled in my final semester for an award.
☐ I have attended a four-year institution and will have my credits transferred (Reverse Credit Transfer).

☐ I will   ☐ I will not   Participate in Commencement Ceremony - **By selecting "I will" you confirm that you are requesting to participate in the ceremony, whether in person or virtual and will stay for the whole ceremony.**
        If you will participate, please provide your height _____
☐ I do   ☐ I do not   Want my name in any printed materials for commencement.
☐ I do   ☐ I do not   Require special accommodations for myself for the ceremony. We will contact you with instructions.
☐ I am   ☐ I am not   A member of the US Forces. If yes, select one: ☐ Veteran   ☐ Active Duty

4. IMPORTANT: Please read the following before signing!

- Incomplete application packets **will not** be considered.
- All correspondence is sent to your **WebDMC email.**
- By submitting the application packet, I understand participation in commencement **does not ensure** graduation from Del Mar College.
- By submitting the application packet, I understand that if I choose to participate in commencement, I must stay for the **whole ceremony.**
- **Successful completion** of program requirements is required for graduation from Del Mar College.
- Evaluation of requirements begins **after final grades post.**
- An accumulative **GPA of 2.0** is required to graduate.
- **Completion of 25%** of degree requirements must be done at Del Mar College.
- Subsequent degrees must **differ from prior degrees by 20%** of the required semester hours.
- Diplomas are **mailed out 6-8 weeks after commencement** if you have met requirements.
- Evaluation of requirements certifies you have earned your degrees, certificates, or honors requirements. Participation in commencement ceremonies inclusion in printed materials does not constitute evidence of completion of degrees, certificates, or honors requirements.

Once submitted, email all changes to graduation@delmar.edu. Please ensure that all transcripts from other schools arrive to the Student Enrollment Center before the end of the term to be considered.

Student Signature: _____ Date: _____