

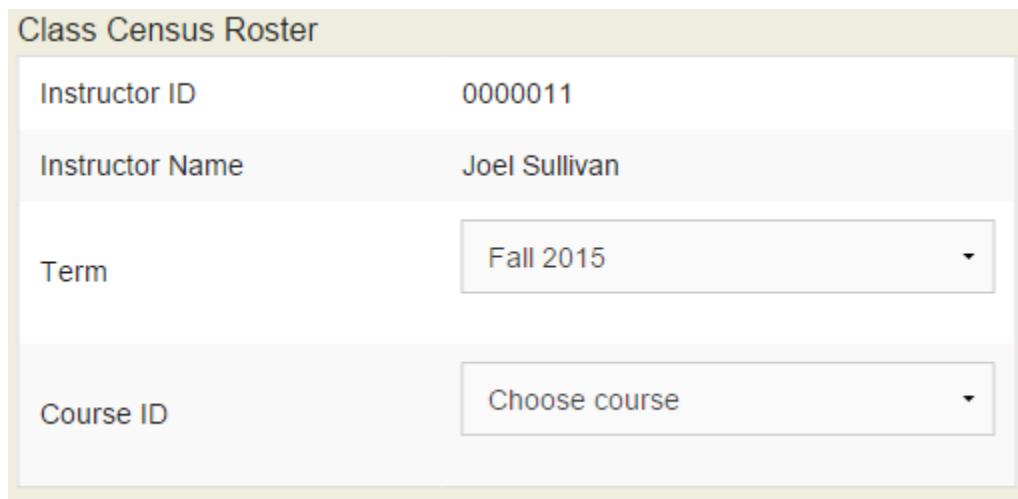
Class Census Report Instructions

Please follow the following URL: [Class Census Report](#)



The image shows a login interface for Delmar College's Class Census application. On the left is the college's logo, which features a stylized yellow and blue figure resembling a person or a creature, with the text "DELMAR COLLEGE" in large blue letters and "Class Census" in smaller blue letters below it. To the right of the logo are two input fields: "Username" and "Password", both with light gray borders. Below these fields is a solid blue button with the text "Log In" in white.

There is NO "AD\" required in front of the username for this application. Once you have logged in you will be presented a form very similar to the previous version.



The image shows a "Class Census Roster" form. It has a light beige background and a white border. The form contains four rows of input fields:

Class Census Roster	
Instructor ID	0000011
Instructor Name	Joel Sullivan
Term	Fall 2015
Course ID	Choose course

After choosing the desired term and course, you will receive a copy of the student list for your course. If that course is available for reporting, you will also see a blue “Submit” button at the lower left of the list. You will also see checkboxes for indicating the attendance status of each student.

Student ID	Name	Never Attended
0424604	April Espinosa	<input type="checkbox"/>
0408474	Alina Garcia	<input type="checkbox"/>
0371938	Anthony Hernandez	<input type="checkbox"/>
0417334	Makayla LeedahI	<input type="checkbox"/>
0284096	Oscar Martinez	<input type="checkbox"/>
0433038	Edward Riojas	<input type="checkbox"/>
0409336	Christina Squyres	<input type="checkbox"/>
0046422	Adrian Vallejo	<input type="checkbox"/>
0441702	Tomas Varela	<input type="checkbox"/>

Submit

If the course is not available for reporting, you will receive only the list itself. The submit button will become available once the Census Date for that course has been reached.

Student ID	Name	Never Attended
0353820	Soung Cho	
0053778	Yvonne Coovert	
0429294	Hailey Hattenbach	
0297482	Dyana McLaughlin	
0291502	Amanda Medrano	
0428074	Jennifer Mondragon	
0001226	Gary Mott	
0088618	Raymond Naranjo	
0289062	Celest Ruiz	

Once you have submitted the course, you will receive a static copy of your submission that can no longer be modified.

Student ID	Name	Never Attended
0387534	Jason Gandar	<input checked="" type="checkbox"/>
0383484	Jacob Garcia	<input checked="" type="checkbox"/>
0359508	Tiffini Horton	<input checked="" type="checkbox"/>
0399596	Sherman Kemp	<input checked="" type="checkbox"/>
0286598	Amy Ramirez	<input type="checkbox"/>
0297830	Joseph Repasky	<input type="checkbox"/>
0430918	Alliana Rodriguez	<input type="checkbox"/>
0264066	Elizabeth Schmitz	<input type="checkbox"/>
0430894	Amy Tuley	<input type="checkbox"/>

Course Submitted on:01/25/2016 01:46 PM

If you have any questions regarding proper submission of this form please contact the registrar's office.

If you experience technical difficulty with the form, please contact the Helpdesk at:

helpdesk@delmar.edu
361-698-2330