

## FACULTY ANNUAL EVALUATION BY CHAIRPERSON

Faculty Member:

Academic Year:

Department:

Date of Tenure:

Job Title/Rank:

Years at DMC:

**Directions:** Complete an evaluation in narrative form. The *Del Mar College Manual of Policies and Procedures* direction of faculty evaluation can be found at: B6.3 Fundamental Responsibilities and B6.5 Evaluation of Faculty

**I. Professional Practice:** Summarize the faculty member's advancement of professional practice. Provide evidence of professional effectiveness which may include classroom and/or clinical observation, student evaluations, and grade distributions.

**II. Educational Growth:** Summarize the faculty member's educational growth since the last evaluation.

**III. Professional Accomplishment: Summarize the faculty member's professional accomplishments since the last evaluation.**

**IV. Institutional and Community Service: Summarize the faculty member's institutional and community service since the last evaluation.**

**V. Progress on Previous Year's Goals: Summarize the faculty member's progress on achieving goals since the last evaluation.**

**VI. New Goals: Comment on the faculty member's new goals.**

**VII. Suggestions for Improvement:**

**VIII. Commendations:**

I have completed the annual evaluation and interviewed the faculty member.

Chair's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

The Chair has discussed this evaluation with me.

Faculty member's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Dean or Vice President's Comments/Review**

Dean or Vice President's Signature: \_\_\_\_\_

Date: \_\_\_\_\_