

CURRICULUM COMMITTEE WECM COURSE CHANGE FORM

DATE:
DEPARTMENT CHAIR:

EFFECTIVE DATE (SEMESTER/YEAR):
DEPARTMENT:

DISCIPLINE WHERE COURSE RESIDES:

WECM CHANGE TO EXISTING COURSE

Table with columns: EXISTING COURSE INFORMATION, PLACE A CHECK ALL SECTION(S) THAT WILL BE CHANGED, ENTER INFORMATION. Rows include Course Prefix, Course Number, New Course CIP Number, New Course Prefix, New Course Number, New Course Title, New Course Description, New Course REM Levels, New Lecture Hours, New Lab Hours, New Other Type Hours, New Semester Credit Hours, New Total Contact Hours, Lab Fees, Insurance and/or Other Fee, Enrollment Capacity.

Required attachment with complied revised course information as it would appear in the catalog course descriptions section.

Attachment indicates all applicable instructional methods for each course (i.e. clinical, internet lecture, lab, practicum, online, or co-op) AND any registration restrictions other than prerequisites (i.e. Music Majors only) for each course.

Signature Indicates Notification:

Department Chair: Date: Dean: Date:

Curriculum Committee Notification: Yes No Curriculum Committee Chair Date:

Provost/VP for Academic Affairs: Date:

Distribution of Copies by the Office of the Provost/VP: (Original remains in the Office of the Provost/VP)

- Curriculum Committee Website
Division Dean
Financial Aid Director
Registrar
Department Chair