



**FACILITIES RENTAL APPLICATION
AND CONTRACT TO SERVE ALCOHOLIC BEVERAGES
(Campus Organizations)**

****Submission and Approval of application must be completed three (3) weeks prior to event date.****

Name of Campus Organization:

Address of Campus Organization:

Contact Person:

Phone Ext.:

Del Mar College Facility Where Alcohol Will Be Served:

Date of Event**:

Time of Event:

Purpose of Event:

Name of Licensed TABC Caterer for event:

Phone No.:

Type of Alcohol Beverages to be Served:

It is understood and agreed that the Applicant Campus Organization will adhere to and be bound by all terms and conditions set forth in the section below titled "Regulations Pertaining to Service of Alcoholic Beverages at Del Mar College Facilities." If any of the terms and conditions are not adhered to explicitly, the Contract may be revoked by Del Mar College without recourse. Any exceptions to the terms and conditions must be approved by the College President.

This application for the service of alcoholic beverages at a Del Mar College facility shall become the contract between the parties upon approval and execution by the duly authorized representative of Del Mar College.

**Signature of Authorized Representative for
Applicant Campus Organization**

Date

REVIEW AND APPROVAL:

Del Mar College Risk Manager

Date

Del Mar College President and CEO

Date

Regulations Pertaining to Service of Alcoholic Beverages at Del Mar College Facilities

1. It is the responsibility of the Applicant Campus Organization to insure that these regulations are obeyed and followed.
2. Applicant Campus Organization must obtain appropriate permit/license from the Texas Alcoholic Beverage Commission (TABC) for the event and post as required.
3. Alcoholic beverages may only be served by alcoholic beverage servers licensed by TABC. The Applicant Campus Organization must provide proof of licensure of any alcoholic beverage servers hired or retained for the event no later than five (5) business days prior to the event.
4. Alcoholic beverages may only be sold by sellers (caterers) licensed to sell alcoholic beverages by the TABC. The Applicant Campus Organization must provide proof of licensure of any sellers of alcoholic beverages hired or retained for the event no later than five (5) business days prior to the event.
5. The service of alcoholic beverages to under-aged event attendees, as provided by the laws of the State of Texas, is strictly forbidden. All alcoholic beverage servers/sellers hired or retained will only serve alcohol to legal-aged event attendees. Alcoholic beverage servers/sellers will request a valid Texas driver's license or Texas identification card to establish the legal age of any event attendee requesting or buying alcohol at the event.
6. Whenever alcoholic beverages are present, alternative, non-alcoholic beverages, as well as food, must be available and featured prominently.
7. All servers/sellers of alcoholic beverages hired or retained will not serve/sell alcohol to any event attendee who is obviously intoxicated.
8. Public intoxication by any event attendee is strictly prohibited.
9. Self-service of alcoholic beverages is prohibited.
10. **In consideration for the permission extended by Del Mar College to use its facilities and allow the service of alcoholic beverages, the Applicant Campus Organization and each of its officers agree to release, discharge and indemnify Del Mar College and all of its agents, employees and members of its Board of Regents, acting officially or otherwise, from any claims, demands, suits, actions, loss, or proceedings of any kind on account of death or any injury or damage to persons or property caused by, arising out of, or contributed to, in whole or in part, by reasons of any act, omission, professional error, fault, mistake, or negligence of the Applicant Campus Organization, its employees, agent, representatives, hired or retained alcoholic beverage servers or sellers, volunteers or subcontractors in connection with or incident to the event identified in this application and contract at which alcoholic beverages are to be served.**
11. **Applicant Campus Organization agrees to release Del Mar College and all of its agents, employees and members of its Board of Regents, acting officially or otherwise, from any and all liability and damages in the event the College must revoke this agreement due to breach or non-compliance on the part of the Applicant.**
12. This permission form must be submitted with a completed *Application and Contract to Rent Del Mar College Facilities*, even if the rental fee is to be waived, for the event to be approved.