

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF REGENTS OF THE DEL MAR COLLEGE DISTRICT
July 9, 2002

The Regular Meeting of the Board of Regents of the Del Mar College District opened in the Isensee Board Room, Harvin Center, Del Mar College East Campus, Baldwin and Ayers, Corpus Christi, Texas, at 1:05 p.m. on Tuesday, July 9, 2002, with the following present:

From the Board:

Mrs. Chris Adler, Mrs. Minnie Arriaga, Rev. Willie Dávila, Mrs. Olga Gonzales, Mr. Jacob Muñoz, Mr. Gabe Rivas, Mrs. Dorothy Spann, and Mr. Guy Watts.

From the College:

Dr. Gustavo Valadez Ortiz, President; Mr. J. L. Alaniz, Vice President of Business and Finance; Mr. José Rivera, Interim Vice President of Instruction and Student Services; Mrs. Vickie Natale, Dean of Administrative Services; Ms. Claudia Jackson, Assistant to the President for Community Relations; Dr. Elías Villarreal, Interim Dean of Student Development; Ms. Barbara Riley, Executive Administrative Assistant to the Vice President of Business and Finance; and other administrators, faculty, and staff.

From the Attorney's Office:

Mr. Stephen Hilmy.

Others:

Ms. Linda Patterson, Patterson & Associates.

Mrs. Olga Gonzales, president of the Board, presided and called the meeting to order. With a quorum present, she requested a moment of silence.

Ms. Claudia Jackson began the meeting with recognition of the following: Dr. Gloria Ann López was selected as the Region 6 representative for the National Council of Instructional Administrators; the National Science Foundation awarded the College a \$103,000 grant for teacher preparation initiatives, developed by Dr. Ed Cooke, Dr. Bill Mareth, Dr. Larry Lee, Mrs. Linda Ard, and Mr. Eric Moller, with Dr. López serving as principal investigator and Dr. Lee Sloan and Ms. Laura Parr directing; software was developed for CoaCHes for Counseling under the leadership of Mr. August Alfonso, Mr. Joel Sullivan, and Ms. Laura Parr; Ms. Carla Olalde, a former dual-credit student, was named the Hispanic Fund Scholar and will receive a \$2,500 scholarship; the Registered Nurse Education program received notice of its reaccreditation with an unconditional status through the year 2010; Dr. Rosie García, Dr. Donna Wofford, Ms. Kathy Rockwell, Ms. Paula Bugay, Ms. Theresa Morse, Ms. Karen Perring, and Joyce Salinas were recognized for their efforts during the reaccreditation process; and, the Texas Higher Education Coordinating Board approved the Homeland Security degree /certificate under the direction of Mr. Chris Black and Mr. Patrick McBride of the Public Safety Education program, and Dr. Anne Matula, dean of business.

Dr. Elías Villarreal, dean of Weekend College, then recognized the Testing Center, under his auspices, as this month's Program of Excellence and Innovation. He provided a summary of testing activities and commented on the extensive amount of testing that is performed in the Center. Mrs. Gonzales presented plaques to Mrs. Cris Leal, Mrs. Edna Wilburn, Mrs. María Leitzelar, and Ms. Pat Arellano for their hard work and assistance to students in the Testing Center.

Dr. Ann López signed up to address the Board under Public Comments. She encouraged everyone to purchase tickets for the Drama Department's play, *A Midsummer Night's Dream*. Dr. López also announced that the Spanish Language Institute would be held again this year and had 99 registered thus far.

Mr. Mike Anzaldúa, representing TACHE, informed the Board that the recognition luncheon for the Regents was scheduled for Wednesday, July 24, 2002.

Under Regents=Reports, Mr. Gabe Rivas, Mr. Guy Watts, and Mrs. Gonzales gave brief reports on the ACCT Regional Seminar they recently attended. In summary, communication with legislators was stressed, everyone was encouraged to read the Economic Impact Study that the College president should be receiving in the near future, and global education was an issue that faculty should be aware of and prepared to teach different cultures.

Mrs. Spann commented on the looks of the wall being built around the Center for Early Learning and expressed concern about the strength of the manufactured wall as opposed to a masonry wall. She suggested a picture of the building with the landscaping be set up along the back wall to inform the public. Mrs. Linda Ard provided information on the construction of the wall. In response to Mrs. Spann's request that Dr. Valadez evaluate the Philadelphia ACCT meeting, he informed the Board that he had reviewed the material and felt that the meeting would be worthwhile to attend.

Under President's Comments, Dr. Valadez briefed the Board on his June campus and community activities. He announced that he had been invited to serve on a local oversight committee with Bishop Carmody. Dr. Valadez told the Board that the statistical profile for the College and the Board policies had been provided to each. He also made the following announcements: he was working on the possibility of a degree in community college education; administrators met with the College's consulting architect; he will be presenting a realignment of programs to department chairs, faculty and staff groups to refine and review the proposed realignment; Regents=election is this year and information packets can be obtained in the Office of the Vice President, Business and Finance; and, he introduced Mr. David Andrus, newly hired director of Institutional Research and Effectiveness. The first action item was approval of minutes.

Mrs. Adler made a motion, seconded by Mr. Rivas, to approve the minutes of the Regular Meeting, June 4, 2002, and the motion carried by unanimous vote.

Mr. Alaniz reported that the City of Corpus Christi would be making improvements to the Arcadia lift station and the RTA would be constructing a bus stop adjacent to the Center for Early Learning. The City and RTA would bear all costs and the College would provide oversight of the projects. An agreement had been drafted and reviewed by legal counsel for presentation to the Board.

Mrs. Spann made a motion, seconded by Mr. Rivas, to approve the Intergovernmental Agreement regarding the Arcadia Lift Station Site Improvements as presented, and the motion carried by unanimous vote.

Rev. Dávila informed the Board that a contract had been drafted for consulting architect services, focusing on issues that had previously been raised. A provision for services on projects up to \$100,000 had been included. Mr. Alaniz reported that he had discussed the agreement with Mr. Hilmy and Mr. Bill Wilson, president of WKMC Architects, Inc.

Rev. Dávila made a motion, seconded by Mrs. Spann, to accept the Consulting Architect Services Contract between the College and WKMC Architects, Inc., as presented. After a brief discussion, the motion carried by unanimous vote.

The next item on the agenda was related to a proposal by BMW Engineering, Inc., to perform a hydraulic investigation for a fee of \$34,500. The study will aid in the design of the Chilled Water Pump Controls project. Mr. Alaniz reported that the study was not included in the RFQ for project engineer services, and would provide a detailed analysis in which problems could be addressed. Discussion followed on specifics of the study. Mr. Alaniz said the study would address the needs of the College for the next five years.

Mr. Rivas made a motion, seconded by Mrs. Arriaga, to approve the proposal submitted by BMW Engineering, Inc. to perform a hydraulic investigation for a fee of \$34,500, and the motion carried by unanimous vote.

Mrs. Vickie Natale informed the Board that, since a motion had been passed at a previous Board meeting to limit the amount on projects to \$100,000 for the consulting architect, Board policy B4.27.7.2 needed to be revised to incorporate the change.

Rev. Dávila made a motion, seconded by Mrs. Adler, to approve the revision to Board policy B4.27.7.2 to increase the limit to \$100,000 for projects by the consulting architect. The motion carried by unanimous vote. (This Policy Revision will be recorded as Document #02-6 in the document section of the Official Minutes Book of the Board.)

Mrs. Natale reviewed changes made in the College's travel policy and reported that no action was necessary as the policies were administrative, although they apply to Regents as well as all

employees. Several Regents expressed the importance of reimbursing the College for prepaid expenses when a trip is not taken.

Dell Financial Services submitted a three-year agreement in the amount of \$252,824.79 for Dell equipment for the College's consideration. Mr. Alaniz pointed out that the lease/purchase was negotiated through the State.

Rev. Davila made a motion, seconded by Mr. Muñoz, to authorize the College to enter into a lease/purchase agreement with Dell Financial Services, Inc., for Dell computer equipment. The motion carried by unanimous vote.

The Public Safety Education Fire Science program is in need of a Ferrara fire apparatus (fire truck) for instructional training. A five-year lease/purchase agreement in the amount of \$173,418 was submitted for approval.

Mr. Muñoz made a motion, seconded by Mrs. Spann, to authorize the College to enter into a lease/purchase agreement with First Bankers Corporation for a Ferrara fire apparatus as presented. Mr. Hilmy informed the Board that a Resolution was also included and would need to be approved by the governing body.

Mr. Muñoz made a motion, seconded by Mrs. Adler, to adopt the Resolution as presented, and the motion carried by unanimous vote of those present (Rev. Davila was not present during the vote). (This Resolution will be recorded as Document #02-7 in the document section of the Official Minutes Book of the Board.)

The next item on the agenda was related to the expansion of the list of authorized brokers for the College. Mr. Alaniz reported that Patterson & Associates, the College's investment advisors, recommended the addition of TexSTAR to the pool of authorized brokers. Ms. Linda Patterson provided a brief summary of the investment activities.

Mrs. Spann made a motion, seconded by Mr. Muñoz, to approve the list of investment brokers to include TexSTAR as recommended by Patterson & Associates, and the motion carried by unanimous vote.

Mr. José Rivera reported that Ms. Stephanie Hawley, Director of the Teaching and Learning Center and instructor of English, had requested an unpaid leave of absence for academic year 2002-2003 to continue her education. Dr. Valadez noted that he was reviewing a sabbatical leave policy for the Board's consideration at a later date.

Mrs. Adler made a motion, seconded by Mrs. Arriaga, to accept Ms. Stephanie Hawley's request for an unpaid leave of absence for academic year 2002-2003.

The motion carried by unanimous vote.

Mrs. Arriaga left the meeting at 2:44 p.m.

The next item was related to the quarterly investment report. Mr. Alaniz reviewed the report and commented on the 9/11 tragedy and the Enron episode in relation to investment risk. He reported that investments were holding a similar pattern, and that Ms. Patterson could answer any questions they may have regarding the report.

Mrs. Spann made a motion, seconded by Mrs. Adler, to accept the investment report for the period March 1, 2002, through May 31, 2002, as presented, and the motion carried by unanimous vote.

Presentation of the financial statements for May 2002 was next on the agenda.

Mrs. Adler made a motion, seconded by Mr. Muñoz, to accept agenda items (12) acceptance of financial statements for May 2002, (13) acceptance of investments for May 2002, and (14) acceptance of investments for June 2002, as presented. After a brief discussion, the motion carried by unanimous vote.

Mrs. Gonzales announced that the Board would enter into closed session in accordance with Section 551.071 of the Government Code beginning at 2:59 p.m.

The Board ended closed session and reconvened at 3:03 p.m. with no action taken.

Under Calendaring, Mr. Alaniz informed the Board that he had provided them with a preliminary calendar for the budget. Information would be delivered by July 31, 2002, for their review before the first workshop scheduled for August 6, 2002.

With no further business, the meeting adjourned at 3:07 p.m.