

MINUTES OF THE AUDIT COMMITTEE MEETING  
OF THE BOARD OF REGENTS OF THE DEL MAR COLLEGE DISTRICT  
August 5, 2003

The Audit Committee Meeting of the Board of Regents of the Del Mar College District opened in the Isensee Board Room, Harvin Student Center, Del Mar College East Campus, 101 Baldwin, Corpus Christi, Texas, at 5:12 p.m. on Tuesday, August 5, 2003, with the following present:

From the Committee:

Mr. Bill Martin, Chairperson; and Mrs. Olga Gonzales.

From the Board:

Mrs. Chris Adler, Mrs. Minnie Arriaga, Dr. Haysam Dawod, Mr. Bill Martin, Mr. Guy Watts, and Ms. Beverly Winters.

From the College:

Mr. Jose Alaniz, Acting President and Vice President, Business and Finance; Dr. Rosie Garcia, Interim Vice President of Learning and Academic Affairs; Mr. Jose Rivera, Vice President of Student Development and Community Learning; Ms. Claudia Jackson, Assistant to the President for Community Relations; Mr. John Johnson, Internal Auditor; Mrs. Vickie Natale, Dean of Administrative Services; Ms. Barbara Riley, Executive Administrative Assistant to Vice President of Business and Finance; and other administrators, faculty, and staff.

From the Attorney's Office:

Mr. Stephen Hilmy.

Others:

Other interested citizens.

Mr. Bill Martin, chairperson of the Audit Committee, presided and called the meeting to order. With a quorum present, he requested a moment of silence.

No one signed up or requested to address the Committee under Public Comments.

The first item of business was the approval of minutes.

Mrs. Olga Gonzales made a motion, seconded by Mr. Martin, to approve the minutes of the April 8, 2003, meeting of the Audit Committee. Mr. Martin pointed out that he was in attendance at the meeting, although he did not preside. The motion carried by unanimous vote of those present.

Mr. Martin informed the Committee that he would like to have a committee review the responses to the RFQs and interview those firms before August 12<sup>th</sup>. A recommendation would then be presented to the Board.

Mr. Jose Alaniz reported that two firms had submitted responses: Guerra, Kieschnick, Cross & Lovvorn, L.L.P.; and Collier, Johnson & Woods P.C. Mr. Alaniz informed the Committee that administration had done a preliminary review, but the Board would need to make the selection. He offered to provide the Committee with a matrix and set of questions. Mr. John Johnson, Internal Auditor, was asked to contact the firms and make the arrangements. Mr. Alaniz reviewed the process used in previous years.

Under Calendaring, a meeting was scheduled to interview the firms on August 12, 2003, beginning at 10:30 a.m., immediately preceding the Buildings and Grounds Committee meeting. The regular meeting is scheduled to begin at 1:00 p.m.

With no further business, the meeting adjourned at 5:25 p.m.