

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF REGENTS OF THE DEL MAR COLLEGE DISTRICT
March 11, 2003

The Regular Meeting of the Board of Regents of the Del Mar College District opened in the Isensee Board Room, Harvin Student Center, Del Mar College East Campus, 101 Baldwin, Corpus Christi, Texas, at 1:00 p.m. on Tuesday, March 11, 2003, with the following present:

From the Board:

Mrs. Chris Adler, Mrs. Minnie Arriaga, Dr. Haysam Dawod, Mr. Bill Martin, Mr. Gabe Rivas, Mrs. Dorothy Spann, and Mr. Guy Watts.

From the College:

Dr. Gustavo Valadez Ortiz, President; Mr. J. L. Alaniz, Vice President, Business and Finance; Mr. José Rivera, Interim Vice President of Learning and Academic Affairs and Vice President of Student Development and Community Learning; Ms. Claudia Jackson, Assistant to the President for Community Relations; Mr. John Johnson, Internal Auditor; Ms. Theresa Cox, Executive Director of Equity and Human Resources; Mrs. Vickie Natale, Dean of Administrative Services; Mr. George Dunson, Director of Counseling; Mr. Richard Redner, Department of Special Populations; Ms. Barbara Riley, Executive Administrative Assistant to Vice President of Business and Finance; and other administrators, faculty, and staff.

From the Attorney's Office:

Mr. Stephen Hilmy.

Others:

Mr. Clarence Upchurch, Total Design Four, Inc.; and other interested citizens.

Mr. Gabe Rivas, vice president of the Board, presided in President Gonzales's absence and called the meeting to order. With a quorum present, he requested a moment of silence. Mr. Rivas reported that Mrs. Gonzales was in the hospital and may be released soon.

Ms. Claudia Jackson began the meeting with the recognition of Mrs. Berta Flores, assistant professor of English and Dual Credit Coordinator, along with Mr. Gerard Muñoz, media production technician, for their work on a segment for the Starlink Dual Credit Teleconference scheduled for March 27, 2003. A short video on the segment was shown.

Under Awards and Innovations, Mr. José Rivera announced that the Department of Counseling, Advising, and Special Services, under the direction of Mr. George Dunson and Mr. Richard Redner, would be presented at today's meeting as the Program of Excellence and Innovation. Mr. Dunson reviewed a slide show regarding the services provided, students served, initiatives supported, collaborations, notable departmental innovations, and achievements and awards. Mr. Rivera and Mr. Rivas presented Mr. Dunson with a plaque recognizing the Department of Counseling, Advising, and Special Services for their contributions to the College.

Under Public Comments, Mr. Howard Karsh addressed the Board concerning his grievances filed at the College and how they were not dealt with in a timely manner.

No one else signed up or requested to address the Board under public comments.

Under Committee Reports, Mr. Gabe Rivas, chairperson of the Joint Committee on Naming the Central Kitchen, reported that the Committee had agreed on the name for the Central Kitchen on the West Campus as "Nutrition Education and Service Center."

Mr. Rivas then provided an update on the TIF Reinvestment Zone No. 2 (Packery Channel). He reported that the maintenance had been changed to be covered after the investors were paid back, instead of before. He pointed out that the College entered into an agreement for 10 years, whereas all other entities agreed to 20 years. A written report was distributed.

Dr. Valadez reviewed his campus and community activities for February 2003. He informed the Board of his plans to offer classes at an educational center in Sinton, located in San Patricio County, and provided information on a meeting recently held with Sinton representatives. Mrs. Adler expressed concern that the Board was not made aware of this proposal, and requested that they be kept abreast of the plans, especially the financial planning due to the current budget situation.

Approval of minutes was the first action item on the agenda.

Mr. Martin made a motion, seconded by Mrs. Spann, to approve the minutes of the Regular Meeting, February 18, 2003, as presented, and the motion carried by unanimous vote of those present.

Mr. Watts introduced the next item on the agenda related to a proposed community leadership conference center. Mr. Watts reviewed a letter he sent to the Board outlining his idea for the conference center.

Mr. Watts then made a motion to adopt the concept of a community leadership conference center. Mrs. Adler seconded the motion for discussion purposes.

After a lengthy discussion, it was the consensus of the Board that more information on the proposal was needed. Dr. Valadez recommended that the Board direct administration to do a preliminary study.

Mr. Watts called the question. The motion to adopt the concept of a community leadership conference center carried by unanimous vote of those present.

Dr. Valadez clarified that the recommendation was to direct administration to work with faculty, staff, and Regents in preparing viable options for the proposed center. Mr. Watts and Mrs. Adler

were asked to work with administration.

Mr. Rivas read the name that was chosen by the Joint Committee on Naming the Central Kitchen Building: Nutrition Education and Service Center.

Mr. Martin made a motion, seconded by Dr. Dawod, to approve the recommendation to name the Central Kitchen on the West Campus "Nutrition Education and Service Center" and the motion carried by unanimous vote of those present.

Mr. Alaniz reported that competitive sealed proposals were evaluated for accessibility alterations to the Richardson Auditorium and the Aquatic Center. After evaluating the proposals, the Physical Facilities Committee recommended that a construction contract be awarded to Zimmerman Construction Company, Inc., in the amount of \$130,000.

After a brief discussion, Mrs. Spann made a motion to accept the bid of \$130,100 by Zimmerman Construction Company, Inc., for accessibility alterations to the Richardson Auditorium and the Aquatic Center. Mrs. Arriaga seconded, and the motion carried by unanimous vote of those present. (Mr. Watts was not present during the vote.)

Mrs. Spann addressed the Board concerning the College grievance policy. She made several points that she considered were in violation of the policy or in conflict, and expressed concern that the EEOC office and Department of Human Resources was combined under the direction of one individual. Mrs. Spann referred to a survey out of the Institutional Research office. It was the consensus of the Board that the issue of the grievance policy be referred to the Policy Committee for further review.

Mrs. Spann expressed concern that the time lines for the proposed realignment process might be affecting Activity III of the College's Title V grant. Mr. Mike Anzaldúa explained the coordination of the different levels of the grant process. Mr. August Alfonso, Chief Information Technology Center, explained how the College structure intertwined with the financial/student tracking system that was being developed and that there was no negative effect involved with the College's realignment and the College's Title V grant.

After discussion, Mrs. Spann made a motion that the College put Activity III of the Title V grant into action and develop for the September session.

The Board discussed the issue of the realignment process further, and Mr. Rivas reminded them that it was not the issue. The Board continued discussing the issue of the implementation of the system and the possible delay caused by the realignment process.

After further discussion, Mrs. Spann changed her motion that the College put

Activity III of the Title V grant into action and develop in the most expedient manner. Mrs. Arriaga seconded the motion.

Mr. Alfonso pointed out that the purpose of the grant is to enable the College to have a fully integrated system to benefit students.

Mrs. Spann withdrew her motion.

Mrs. Spann made several comments on the budget reductions by various departments, and Mr. Alaniz reviewed the process taken by administration and instructional units in arriving at the figures that were provided. After a brief discussion, Mr. Watts suggested that the budget process begin earlier in order to give administration guidance in preparing the budget. Mr. Alaniz pointed out that he will be providing the Board with information at a Finance Committee meeting of the Board. He continued with a brief summary of the process he was currently undertaking regarding the budget.

Mr. Alaniz then reviewed the financial statements for January 2003.

Mr. Watts made a motion, seconded by Mrs. Spann, to accept the financial statements for January 2003 as presented, and the motion carried by unanimous vote of those present.

Mr. Watts made a motion, seconded by Mrs. Spann, to approve the Investments for February 2003 as presented, and the motion carried by unanimous vote of those present.

Regarding agenda items #10 related to employment, evaluation, duties or discipline of public officers or employees; and item #11 related to Cause No. 02-05428-00-0-G, *Dorothy Spann vs Del Mar Board of Regents*, District Court, 319th Judicial District. legal counsel advised Mr. Rivas that a closed session was not necessary. No action was taken.

Under Calendaring, a Finance Committee meeting was scheduled for 11:00 a.m. immediately before the next regular meeting on April 8, 2003. An Audit Committee meeting was scheduled for Tuesday, April 1, 2003, at 11:00 a.m.

With no further business, the meeting adjourned at 3:37 p.m.