

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF REGENTS OF THE DEL MAR COLLEGE DISTRICT
January 13, 2004

The Regular Meeting of the Board of Regents of the Del Mar College District convened in the Isensee Board Room, Harvin Student Center, Del Mar College East Campus, Baldwin and Ayers, Corpus Christi, Texas, at 1:00 p.m. on Tuesday, January 13, 2004, with the following present:

From the Board:

Mrs. Chris Adler, Dr. Haysam Dawod, Mrs. Olga Gonzales, Mr. Bill Martin, Mr. Gabe Rivas, Mrs. Dorothy Spann, Mr. Guy Watts, and Ms. Beverly Winters.

From the College:

Mr. Jose Alaniz, Acting President and Vice President, Business and Finance; Dr. Rosie Garcia, Interim Vice President of Learning and Academic Affairs; Mr. Jose Rivera, Vice President of Student Development and Community Learning; Ms. Claudia Jackson, Assistant to the President for Community Relations; Mr. August Alfonso, Chief Information and Technology Officer, and staff; Mrs. Vickie Natale, Dean of Administrative Services; Ms. Barbara Kimball, Assistant to the Vice President for Business Services; and other administrators, faculty, and staff.

From the Attorney's Office:

Mr. Stephen Hilmy.

Others:

Other interested citizens.

CALL TO ORDER/QUORUM CALL/MOMENT OF SILENCE

Mr. Gabe Rivas, president of the Board, called the meeting to order. With a quorum present, he requested a moment of silence and asked that the Arriaga family be in thoughts.

RECOGNITION

Ms. Claudia Jackson recognized several faculty and staff: Ms. Marla Chisholm, assistant professor of speech, for her election as vice chair-elect of the Community College Division of the National Communication Association; Mr. Joe Livingston, chairperson of the Department of Industrial and Technical Education, recipient of the 2003-2004 Outstanding Faculty Advisory Award; and Dr. Bruce Olson, chairperson of the Department of Social Sciences, for his role in the awarding of a Teaching American History grant received by the Education Service Center, Region 2.

AWARDS AND INNOVATIONS

The Department of Information Technology Services, under the leadership of Mr. August Alfonso, was recognized as this month's Program of Excellence. Mr. Alfonso introduced the staff and provided an overview of the Web and Technical Services area of the department, which include the Help Desk, PC repair, Internet support, telecommunications/network support, and network infrastructure. Mr. Alfonso recognized Mr. Jim Stapleton, associate director for Web and Technical Services, and staff under Mr. Stapleton's supervision. Mr. Gabe Rivas presented the department with a certificate of appreciation.

PUBLIC COMMENTS—3 minutes

Mr. Joe O'Brien, speaking on behalf of himself and the Taxpayers' Association, commented that many taxing entities statewide had approved Proposition 13, and pointed out that the College would not lose any funds in the current year. He encouraged the Board to adopt Proposition 13 or the Association would begin a petition drive on February 1st.

Dr. Elias Villarreal invited the Board to the annual Texas Association of Chicanos in Higher Education (TACHE) conference and informed them that he would send them a program of the event.

Mr. Eliot Chenuz also invited the Board to the TACHE conference and reception, and reviewed some of the issues that would be discussed.

Mr. Rowland Andrade expressed his appreciation to the Regents who attended a recent LULAC Council 4848 fundraiser; requested that more students be included on the committee reviewing the student grievance policy; and announced that students had formed a League of Student Voters.

COMMITTEE REPORTS

Policy Review Committee—Mrs. Gonzales reported that the Committee had met earlier in the day and Mr. Jose Rivera had given a report. The Student Grievance Policy Review Committee will meet with the Student Government Association committee to review recommendations that were made.

REGENTS' REPORTS AND COMMENTS

Mrs. Chris Adler and Mrs. Dorothy Spann expressed their disappointment with the sessions at a recent conference of Governing Boards, and Mr. Watts provided a brief report on trustee education.

STAFF REPORTS/COLLEGE PRESIDENT'S COMMENTS

There were no staff reports, and Mr. Jose Alaniz announced that convocation would include HB 1, Section 50 planning; the next drop-out meeting would be held from 5:00 – 8:00 at Ray High School; spring registration was being held on this day and the following, with classes beginning next week; and expressed his appreciation for condolences his family had received.

APPROVAL OF MINUTES (#1)

Dr. Haysam Dawod made a motion, seconded by Mr. Bill Martin, to approve the minutes of the Regular Meeting, December 9, 2003, as presented. The motion carried by unanimous vote of those present.

RECORDS RETENTION FOR AUDIO TAPES OF BOARD MEETINGS (#2)

Mrs. Spann reminded the Board that this issue had been discussed previously and it was the consensus that tapes were to be kept for historical purposes. Mrs. Vickie Natale reported that tapes are destroyed 90 days after the minutes have been approved in accordance with the records retention schedule. Mrs. Spann requested that, as part of her duties as a Board member, she be provided a copy of the tape after each meeting. Dr. Dawod suggested that the College research the cost of converting the data on audio tapes to CDs, which would take up less space and could serve as a compromise to the issue.

Dr. Dawod asked, and it was the consensus of the Board, that any vote on the issue be delayed until the Board is provided information on the cost of converting

the data on audiotapes to CDs.

EFFECTS OF CHANGES IN TEXAS ELECTION LAWS ON REGENTS OF DEL MAR COLLEGE (#3)

Mrs. Spann reported that it was her understanding that the Board had to change the November election date to the uniform election date in May. She informed the Board that it was an option and not a requirement. Information will be provided to the Board. No action was taken at this time.

BOARD POLICY B5.10.3, EXPIRING-TERM CONTRACT (#4)

Mrs. Gonzales, chairperson of the Policy Review Committee, reported that the Committee had met and reviewed Board Policy B5.10.3, which addresses deadlines for notification to all full-time APT personnel on expiring-term contracts of their appointment status for the next academic year.

Mrs. Gonzales presented the Committee's recommendation that Board Policy B5.10.3, Expiring-Term Contract, be approved as presented. Dr. Dawod seconded, and the motion carried by unanimous vote of those present.

BOARD POLICY B5.48, SALARY SCHEDULES FOR NON-FACULTY EMPLOYEES (#5)

Mrs. Gonzales presented the Committee's recommendation that Board Policy B5.48, Salary Schedules for Non-Faculty Employees, be approved as presented.

She informed the Board that the APT and Classified Advisory Committees, College administration, and faculty groups endorsed the policy, which stipulated that eligible classified and APT employees who have been employed with the College on a regular budgeted, half-time or greater position for at least four months and who are not at the highest step in their current position will receive a step increase each year in recognition for a year of experience.

Dr. Dawod made a motion, seconded by Mr. Martin, to approve the recommendation as presented, and the motion carried by unanimous vote of those present.

ISSUE OF REQUEST FOR QUALIFICATIONS FOR LEGAL REPRESENTATION OR IN-HOUSE LEGAL COUNSEL FOR DEL MAR COLLEGE BY THE BOARD OF REGENTS (#6)

A draft Request for Qualifications for legal services was provided in the Board's packet for their review. Changes are to be submitted to Mr. Alaniz, and a final version will be presented at the February Board meeting. No action was taken at this time

REQUESTS FOR QUALIFICATIONS FOR REWRITING BOARD POLICY (#7)

The Board discussed the issue of rewriting the Board policies, and several related issues were brought up: current time constraints and meetings currently being held, amount of time needed to review the policies, possible cost issues, and the need for many employee groups to participate. Mrs. Spann suggested that administration contact TASB (Texas Association of School Boards), of which the College is a member, to start the process. Dr. Dawod asked that progress reports be provided.

Mrs. Spann made a motion, seconded by Mr. Bill Martin, that administration acquire the information or document from TASB. Mrs. Gonzales asked that all

policy information on the College's Website be included. The motion carried by unanimous vote of those present.

APPROVAL OF RESOLUTION FOR TEXAS COMMISSION ON LAW ENFORCEMENT OFFICER STANDARDS AND EDUCATION (TCLEOSE) (#8)

Mr. Alaniz recommended that the Board sign the Resolution presented by the Department of Public Safety Education in support of their police academy. A Resolution had been on file with the original application for the academy, but the State could not locate it, and requested that another be submitted.

Mrs. Adler made a motion, seconded by Mrs. Gonzales, to approve the Resolution for Texas Commission on Law Enforcement Officer Standards and Education as presented. The motion carried by unanimous vote of those present.

INTERIM REPORT ON INSTITUTIONAL GOALS (#9)

Mrs. Vickie Natale informed the Board that an interim report had been prepared using the information from the Future Search Conference, but pointed out that the goals were not complete. She requested the Board's concurrence with the information provided thus far so that she could share it with the attendees and instructional units.

Mrs. Gonzales made a motion, seconded by Mrs. Adler, to approve the interim report on strategic plans as presented. The motion carried by unanimous vote of those present.

SCHOLARSHIP POLICY (#10)

Mrs. Spann reported that a constituent had expressed concern to her that two Regents were in attendance at a meeting where information may have been shared. Mrs. Adler noted that although she was accused of being present at that meeting, she was not in attendance. Mr. Rivas explained that he was at the meeting, but the group wanted to meet with the Foundation to discuss matching funds. Mr. Rivas stressed that he did not violate any policies. No action was taken after a brief discussion.

APPROVAL OF CERTIFICATION OF TAX LEVY FOR TAX YEAR 2003 (#11)

Mr. Alaniz presented the certification of the tax levy for tax year 2003.

Mrs. Adler made a motion, seconded by Mrs. Spann, to approve the Certification of Tax Levy for Tax Year 2003 as presented, and the motion carried by unanimous vote of those present.

ACCEPTANCE OF QUARTERLY INVESTMENT REPORT FOR PERIOD ENDING NOVEMBER 30, 2003 (#12)

Mr. Alaniz reviewed the report submitted by Mrs. Minnie Hernandez, and pointed out that the value of the bond proceeds were included in the report.

Mrs. Spann made a motion, seconded by Mrs. Gonzales, to accept the Quarterly Investment Report for the Period Ending November 30, 2003, as presented, and the motion carried by unanimous vote of those present.

ACCEPTANCE OF FINANCIAL STATEMENT FOR NOVEMBER 2003 (#13)

Mr. Alaniz reviewed the financial statements for November 2003.

Mrs. Gonzales made a motion, seconded by Mr. Bill Martin, to accept the financial statement for November 2003, as presented, and the motion carried by unanimous vote of those present.

ACCEPTANCE OF INVESTMENTS FOR DECEMBER 2003 (#14)

Mr. Alaniz reviewed the investments for the month of December 2003.

Mrs. Adler made a motion, seconded by Mr. Bill Martin, to accept the investments for the month of December 2003 as presented, and the motion carried by unanimous vote of those present.

COMPARATIVE OF INFORMATION RELATED TO SALARY ADJUSTMENTS (#15)

Mrs. Spann requested that the Board be provided with information related to salary adjustments: compare amount of salary adjustments received to across the Board increases and what the effect is of the percent raise. She asked that one position from each employee category be used in the comparison.

CHANGE IN ELECTION VOTING LOCATION ON CAMPUS (#16)

Mrs. Spann asked the Board to consider relocating the permanent voting location on campus to the Richardson Auditorium in light of the ADA changes that were completed.

Mrs. Spann made a motion, seconded by Mrs. Gonzales, to change the election voting location from the gymnasium to the Richardson Auditorium, and the motion carried by unanimous vote of those present.

CLOSED SESSION—EMPLOYMENT, EVALUATION, DUTIES AND DISCIPLINE OF PUBLIC OFFICERS OR EMPLOYEES (#17); CONSULTATION WITH AND RECEIVING ADVICE FROM THE COLLEGE ATTORNEY RELATED TO PENDING OR CONTEMPLATED LITIGATION, A SETTLEMENT OFFER (#18)

The Board entered into closed session in accordance with Government Code, Sections 551.071 and 551.074 beginning at 2:50 p.m. The Board ended closed session and reconvened at 3:33 p.m. No action was taken.

CALENDARING DATES (#19)

Funeral arrangements for Mr. Johnny Arriaga were announced. Meetings were scheduled for January 20, 2004: Audit Committee meeting, 10:00 a.m.; Policy Review Committee meeting, 11:00 a.m.; Buildings and Grounds Committee meeting, 11:30a.m.; and a Called meeting, 1:00 p.m. The Ad Hoc Committee on East Campus needs is scheduled to meet on February 3, 2004, at 5:00. Presidential Search Committee meeting would be held on Thursday at 5:00 p.m. The February Regular Board meeting was changed to February 17, 2004, because several Regents would be in Washington for a conference.

With no further business, the meeting adjourned at 3:39 p.m.