

MINUTES OF THE REGULAR MEETING

OF THE BOARD OF REGENTS OF THE DEL MAR COLLEGE DISTRICT  
May 11, 2004

The Regular Meeting of the Board of Regents of the Del Mar College District convened in the Isensee Board Room, Harvin Student Center, Del Mar College East Campus, Baldwin and Ayers, Corpus Christi, Texas, at 1:05 p.m. on Tuesday, May 11, 2004, with the following present:

From the Board:

Mrs. Chris Adler, Dr. Haysam Dawod, Mr. Bill Martin, Mr. Gabe Rivas, Mrs. Dorothy Spann, Mr. Guy Watts, and Ms. Beverly Winters.

From the College:

Mr. Jose Alaniz, Acting President and Vice President, Business and Finance; Dr. Rosie Garcia, Interim Vice President of Learning and Academic Affairs; Mr. Jose Rivera, Vice President of Student Development and Community Learning; Ms. Barbara Kimball, Assistant to the Vice President for Business Services; Mrs. Vickie Natale, Dean of Administrative Services; and other administrators, faculty, and staff.

From the Attorney's Office:

Mr. Stephen Hilmy.

Others:

Mr. Bill Wilson and Mr. Dan Talley, coordinating architect firm of WKMC Architects; Mr. Marvin Leary, delinquent tax attorney; and other interested citizens.

**CALL TO ORDER/QUORUM CALL/MOMENT OF SILENCE**

Mr. Gabe Rivas, president of the Board, presided and called the meeting to order. With a quorum present, he requested a moment of silence.

**RECOGNITION**

Ms. Claudia Jackson made several recognitions: Mr. Jeff Stanley, for being selected to the "All-USA Academic Second Team" for community and junior colleges; Physical Therapy Club, under the leadership of Mr. Russell Stowers, faculty advisor, and Ms. Honor Garza, club president, for being chosen the "Club Project of Year;" Dr. Deanne Leonard, professor of Business Technology, Mr. Joe Livingston, chairperson of the Department of Industrial and Technical Education, and Mr. Michael Jones, instructor of Speech, for being named "Academic Advisors of the Year;" Mr. Ben Blanco, instructor of Business Administration, and Mr. Adolfo Castaneda, associate professor of Auto Body Applied Technology, for being chosen "Teachers of the Year;" Marketing Club for being selected "Club of the Year;" College Relations staff for their entry "Even One Drop Out Is Too Many" winning an award at the recent CASE IV district conference; Mr. Kim Frederick, associate professor of Drama, Mr. Carl Yowell, assistant professor of Drama, Mr. Craig Brashears, instructor of Drama, Mr. Ken Rosier, chairperson of the Department of Art and Drama, and Ms. Martha Kelly, secretary,

for their efforts in the drama program receiving national accreditation through the National Association of Schools of Theatre. Mrs. Chris Adler recognized Mr. Kelly White, director of Environmental Health & Safety/Risk Management, upon his return from service in Iraq, and expressed thanks for his service to our country.

### **PUBLIC COMMENTS—3 minutes**

Ms. Sarah Mohundro, instructor in Speech, told the Board that her students had worked on a class activity that included finding a problem and a solution, and had the students report on their findings.

Mr. Freddie Villarreal suggested changing the College mascot of a Viking to a marlin, setting up a fountain, adding the school colors to campus buildings, and do an all around beautification of the campuses. Mr. Jeff Stanley reported that students wanted less expensive food, better seating, television moved downstairs and the kiosk upstairs, newer video games, pool tables, and more vibrant colors in the student center. Mr. Stanley proposed increasing the student service fee by 50 cents

### **COMMITTEE REPORTS** (None)

### **REGENTS' REPORTS AND COMMENTS**

Mr. Rivas recognized five students who received the Regents scholarship and provided thank-you letters to the Board: Audrey Froeschle, Veronica Guadarrama, Rachel Lopez, LeeAnn Payne, and Sarah De Los Santos.

### **STAFF REPORTS** (None)

### **APPROVAL OF RESOLUTION IN SUPPORT OF LUMINA FOUNDATION FOR EDUCATION GRANT APPLICATION (#5)**

Mr. Rivas informed the Board that because of an urgent timeline, he would begin the action items with agenda item #5. Dr. Rosie Garcia explained that the College had been invited to apply for the Lumina grant, which would provide for improving success rates for students of color and low-income students. A resolution by the Board in support of a leadership team was needed to include in the packet, which was to be mailed this afternoon.

Dr. Haysam Dawod made a motion, seconded by Mrs. Spann, to approve the resolution in support of establishing a leadership team to develop a grant application to the Lumina Foundation for Education *Achieving the Dream: Community Colleges Count* in support of low-income and students of color at Del Mar College. Mr. Guy Watts expressed his concern with the wording “commits its available resources” used in the last paragraph and cautioned approving the resolution with that language. Mrs. Spann requested input from Mr. Jose Alaniz and Mr. Stephen Hilmy, who both felt comfortable with the wording. With no further discussion, the motion carried with Adler, Dawod, Martin, Rivas, Spann, and Winters voting in favor; Watts

opposing; and none abstaining.

**APPROVAL OF MINUTES (#1)**

Mrs. Adler made a motion, seconded by Mr. Bill Martin, to approve the minutes for the Regular Meeting, April 13, 2004, as presented. The motion carried by unanimous vote of those present.

**VARIOUS METHODS OF AWARDING SALARY INCREASES (#2)**

Mrs. Spann informed the Board that the information regarding salaries had been amended and asked them to review the document so that the subject could be discussed at the June meeting. No action was taken.

**AUDIO TAPING OF BOARD MEETINGS (#3)**

The Board discussed the retention schedule for the tape recordings of the Board meetings and the issue of storage of the tapes. Mr. Alaniz stated that the tapes could be converted to CDs. It was the consensus of the Board to retain the minutes of Board meetings permanently for historical purposes, and to begin recording the minutes in CD format.

Dr. Dawod made a motion, seconded by Mr. Watts, to begin recording Board meetings in CD format and to retain the minutes of the Board meetings on a permanent basis for historical purposes. The motion carried by unanimous vote of those present.

**PROPOSAL FROM DELINQUENT TAX ATTORNEY TO OFFER FOR SALE AT PUBLIC AUCTION PROPERTY WHICH HAS BEEN STRUCK OFF TAX ROLES FOR MORE THAN SIX MONTHS (#4)**

Mr. Marvin Leary, delinquent tax attorney, explained that this was an annual sale of foreclosures, which included 91 properties in the College district. He pointed out that 83 of the properties were being offered for the first time, and the other 8 were carried over because they did not sale in previous years.

Mr. Watts made a motion, seconded by Mr. Bill Martin, to approve the sale of properties as presented with an opening bid of 30% of the most recent tax appraisal value for the 83 properties being offered at resale auction for the first time, and 15% of the tax appraisal value for the carry-over properties that did not sell in previous years' resale auctions. The motion carried with Dawod, Martin, Spann, Watts, and Winters voting in favor; none opposing; and Adler and Rivas abstaining.

**NAMING DR. RICHARD MOORE, PROFESSOR OF HISTORY, PROFESSOR EMERITUS (#6); NAMING DR. ROEL CARMONA, PROFESSOR OF READING, PROFESSOR EMERITUS (#7)**

Dr. Rosie Garcia reported that she had received two requests for professor emeritus and that the ISD Council had approved the requests,. She had also received letters of support for Dr. Richard Moore and Dr. Roel Carmona. There was some concern expressed because the individuals were

not in attendance at the Board meeting as to whether they were aware of this action. Dr. Ann Lopez, dean of the Division of Arts and Sciences, and Ms. Mary Ann Williams, chairperson, informed the Board that both individuals were told but were unable to attend.

Dr. Dawod made a motion, seconded by Mrs. Spann, to approve conferring "Professor Emeritus" status upon Dr. Richard Moore, professor of History, upon his retirement on May 31, 2004, as recommended. The motion carried by unanimous vote of those present.

Mrs. Spann made a motion, seconded by Mr. Martin, to approve conferring "Professor Emeritus" status upon Dr. Roel Carmona, professor of Reading, upon his retirement on August 31, 2004, as recommended. The motion carried by unanimous vote of those present.

**CLOSED SESSIONS: RELATED TO SECURITY DEVICES OR PERSONNEL (#15); PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY (#16); EMPLOYMENT, EVALUATION, DUTIES AND DISCIPLINE OF PUBLIC OFFICERS OR EMPLOYEES (#17); AND CONSULTATION AND RECEIVING ADVICE FROM THE COLLEGE ATTORNEY (#19)**

The Board entered into closed session in accordance with Sections 551.071, 551.072, 551.074, and 551.076 of the Government Code beginning at 1:45 p.m. The Board ended closed session and reconvened at 3:20 p.m. No action was taken on any items.

(Mr. Watts left the meeting.)

**REPORT BY COORDINATING ARCHITECT ON CURRENT STATUS OF BOND IMPROVEMENTS PROGRAM (#8)**

Mr. Bill Wilson provided a status report on the bond program:

**South Campus:** design development drawings are being completed; evaluation team will review on the 17<sup>th</sup>.

**Central Plant West Campus:** schematic design is being completed; documents to be presented in June.

**Central Plant East Campus:** moving forward; geotechnical services completed.

**Industrial Education Complex:** design development completed; first project to be under construction; demolition of buildings T1 and T6 will be included in this project.

**Health Science Technology:** schematic design is underway; will be presented to the Board on June 1<sup>st</sup>; RFQ for construction manager-at-risk will be published the following week; recommendation to the Board at July meeting.

**Public Safety Facility:** will bring schematic designs and recommendation for construction manager to the Board in June.

**Richardson Auditorium:** on today's agenda.

**Coleman Center:** will be meeting to design the project.

**Civil Engineering & Surveying:** moving forward on utility master planning; will be talking to TxDot and the City on traffic and safety issues.

**East Campus Master Planning:** continuing; Website is up.

Mr. Wilson informed the Board that he had several items on the agenda today for projects: environmental graphics and signage and landscaping.

**SELECTION OF PROJECT ARCHITECT FOR RICHARDSON AUDITORIUM PROJECT (#9)**

Mr. Wilson reported that he had received nine statements of qualifications for the project architect. The evaluation team interviewed four firms on April 29, 2004. It was the consensus of the team to recommend Dykema Architects. Mr. Rivas pointed out that there were 14 team members and he and Mrs. Spann were on the team. Mrs. Spann reported that the team made it a point to see that the needs of the auditorium would be addressed, such as theatrical and acoustical consultants and infrastructure concerns. Dykema had partnered with a group to provide those services.

Mrs. Spann made a motion to adopt the recommendation of the full committee and that Dykema Architects of Corpus Christi, with Morris Architects of Houston, be selected as project architect for the Richardson Auditorium project. Mr. Martin seconded, and after a brief discussion, the motion carried by unanimous vote of those present.

**SOLICITATION OF REQUEST FOR QUALIFICATIONS FOR CONSULTANT FOR ENVIRONMENTAL GRAPHICS AND SIGNAGE FOR ALL DEL MAR COLLEGE PROJECTS (#10)**

Mr. Wilson requested authorization to publish an RFQ for professional services for environmental graphics and signage design for both campuses. He explained that he would use the same selection process and requested input on the evaluation team if approved. Mrs. Spann, Ms. Winters, Dr. Dawod, and Mrs. Adler were appointed to the team.

Dr. Dawod made a motion, seconded by Mrs. Spann, to authorize the publication of an RFQ for a consultant for environmental graphics and signage, as well as approval of the compilation of the evaluation team as presented. The motion carried by unanimous vote of those present.

**APPROVAL OF PROPOSAL FROM ROBERT GIGNAC FOR LANDSCAPE ARCHITECT SERVICES FOR SOUTH CAMPUS COMPLEX (#11); APPROVAL OF PROPOSAL FROM DOUG WADE FOR LANDSCAPE ARCHITECT SERVICES FOR INDUSTRIAL EDUCATION COMPLEX (#12)**

Mr. Wilson recommended to the Board that Doug Wade be approved to provide landscape architect services for the Industrial Education Complex for a fee of \$9,750. He reported that Mr. Wade was part of the Health Science/Public Safety project teams, but instead of going through a selection process for the service and keeping continuity, Mr. Wilson requested that Mr. Wade be awarded the project and a contract would be negotiated. He pointed out that Gignac had submitted a proposal to provide landscaping services for the South Campus Complex for a fee of \$9,000.

Mrs. Adler made a motion, seconded by Mrs. Spann, to accept the proposal from Gignac for landscape architect services for the South Campus Complex as presented, and the motion carried by unanimous vote of those present.

Mrs. Adler made a motion to approve Doug Wade for landscape architect services for the West Campus. Mr. Martin seconded. Mrs. Adler then amended her motion to read services for the Industrial Education Complex. The motion carried by unanimous vote of those present.

#### **ACCEPTANCE OF FINANCIAL STATEMENT FOR MARCH 2004 (#13)**

Mrs. Adler made a motion, seconded by Dr. Dawod, to approve the financial statements for the month of March 2004 as presented, and the motion carried by unanimous vote of those present.

#### **ACCEPTANCE OF INVESTMENTS FOR APRIL 2004 (#14)**

Mr. Alaniz presented the investments for the month of April 2004 in Mrs. Hernandez's absence.

Mr. Martin made a motion, seconded by Ms. Winters, to accept the investments for the month of April 2004 as presented, and the motion carried by unanimous vote of those present.

#### **CALENDARING DATES (#19)**

Buildings and Grounds meeting: June 1, 2004, at 9:00 a.m.; project architect for Health Science Complex.

Ad Hoc Committee on legal representation: June 7, 2004, at 1:00 p.m.; add Dusty Finch to the committee.

Reception for Dr. Carlos Garcia, College president, from 4:00 – 6:00 p.m., Retama Room.

Buildings and Grounds Committee meeting: June 8, 2004, at 11:00 a.m., and will be scheduled every second Tuesday of the month at 11:00 a.m. before the regular Board meeting.

June 8, 2004, regular Board meeting, closed session to discuss grievances; materials should be brought to the meeting.

GED graduation: June 23, 2004, at 7:00 p.m.; Loyd Neal, speaker.

With no further business, the meeting adjourned at 4:05 p.m.