

MINUTES OF THE POLICY REVIEW COMMITTEE MEETING
OF THE BOARD OF REGENTS OF THE DEL MAR COLLEGE DISTRICT
May 10, 2005

The Policy Review Committee meeting of the Board of Regents of the Del Mar College District convened in the Isensee Board Room, Harvin Student Center, Del Mar College East Campus, Baldwin and Ayers, Corpus Christi, Texas, at 11:27 a.m. on Tuesday, May 10, 2005, with the following present:

From the Committee:

Mrs. Minnie Arriaga, Chairperson; Mr. Bill Chriss, and Mrs. Olga Gonzales.

From the Board:

Dr. Haysam Dawod, Mr. Bill Martin, Mr. Gabe Rivas, and Mr. Guy Watts (12:05 p.m.).

From the College:

Dr. Carlos Garcia, College President; Mr. Jose Alaniz, Vice President, Business and Finance; Dr. Rosie Garcia, Interim Vice President of Instruction and Staff Facilitator; Mr. Jose Rivera, Vice President of Student Development and Community Learning and Staff Facilitator; Mrs. Vickie Natale, Staff Facilitator; Ms. Barbara Kimball, Assistant to the Vice President for Business Services; and other administrators, faculty, and staff.

From the Attorney's Office:

Mr. Augustine Rivera.

Others:

Other interested citizens.

CALL TO ORDER/QUORUM CALL/MOMENT OF SILENCE

Mrs. Minnie Arriaga, chairperson of the Committee, called the meeting to order. With quorum present, she requested a moment of silence followed by the Pledge of Allegiance.

PUBLIC COMMENTS

Ms. Tina Butler, speaking as a College employee and a taxpayer, commented on issues that developed in the past with the Board naming the Solomon Coles building and asked that the procedures set up be followed by all.

Mrs. Linda Ard, representing the Chairs' Council, reported that the Council had reviewed the three policies being presented and noted that (1) they had recommendations for the "A" (administrative procedures) section of the student complaint policy; (2) sometimes a building should be named for the activity inside and not necessarily a person; and, they have no objections to the public speech policy.

Mr. Jay Kniom, representing the APT Advisory Committee, recommended the approval and implementation of the student complaint policy.

Mr. John Crisp, English faculty and Chair of the Faculty Council, reported that recommendations had been made on the student grievance policy and that they would work with the College president on the "A" portion of the policy.

PROPOSED BOARD POLICY B7.12 STUDENT COMPLAINT POLICY. (#1)

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Mr. Jose Rivera, Vice President of Student Development and Community Learning, reported that input had been provided by the campus constituency groups and the Board's concerns had been incorporated into the proposed policy. Mr. Rivera pointed out the changes to address those issues:

- Provisions had been made to ensure equity, setting up a standard of disciplinary action for either the complainant or the respondent for violating the complaint process.
- Role of the observer was defined—serve in an advisory capacity to the respective party, not active participation.
- Right of either the complainant or respondent to have an observer at a hearing without mutual consent was clarified.
- Affirmed that if the President or the Vice President is a respondent due to a teaching role, any appeal will be presented to the department chairperson and dean.

Mr. Rivera stated that the review committee recommended that the compilation of the Student Complaint Review Board remain the same as presented and no change be made. He pointed out that the Review Board consisted of one representative from each: Faculty Council, chairperson, APT Advisory Committee, and Classified Advisory Committee; and three students. Mr. Rivera then recommended that the proposed policy be recommended to the full Board for approval. Mrs. Arriaga congratulated the group for their hard work in reviewing the policy and addressing their concerns.

Mr. Bill Chriss made a motion to approve B7.12 Student Complaint Policy as presented and to recommend adoption of the policy to the Board. Mrs. Olga Gonzales seconded for discussion purposes.

Mrs. Gonzales stated that they had previously requested that more students and an outside advisory member be included on the Complaint Review Board. Mr. Rivera noted that the process in place included mediation with the Dispute Resolution Center, and that the review committee did not feel a need to include any others. Mrs. Arriaga expressed her agreement with Mrs. Gonzales, and Dr. Rosie Garcia, Interim Vice President of Instruction, pointed out that the Review Board included only two faculty members, two College staff, and three students. She expressed her dismay with any notion that College employees would not be fair to students. Discussion ensued and it was the consensus that the main concern voiced by students was that timelines and procedures were not being followed by administration, and the proposed policy addressed those concerns. Dr. Haysam Dawod reminded everyone that the Regents had endorsed the exclusion of the Board in the process and should trust that administration will follow the procedures approved.

Mrs. Arriaga requested that the policy designate the location of the offices and the operating hours within the process. Mr. Rivera noted that the information will be included in the Student Handbook and the Foghorn.

With no further discussion, the motion carried by unanimous vote, with reservations by Mrs. Gonzales.

College President Garcia, in response to Mr. Chriss, explained that the "A" policies are administrative procedures developed by administration to follow the guidelines set by the Board.

BOARD POLICY B3.7, NAMING OF BUILDINGS AND OTHER FACILITIES. (#2)

College President Garcia told the Committee that he had been asked to present the policy to the College's constituency groups to review the process for naming buildings when there is not a significant monetary gift to the College. He comprised a committee, chaired by Mr. John Crisp, to review the issue. Mr. Crisp reported that they had included

language to clarify that the Board:

- is under no obligation to name a building after any particular name;
- reserves the right to stop the process at any time and not to name a building;
- specifies the priority on naming buildings for monetary gifts within a specific amount;
- may name the facilities in honor of exemplary service;
- acknowledges that nominations can be submitted by Regents, administration, faculty, staff, as well as the general public in writing through the College president's office.

(Mr. Guy Watts arrived at 12:05 p.m.) The proposed policy included the Board's right to rename buildings as needed, and that the Board is under no obligation to preserve the use of a name after the useful life of the building or facility has been exhausted. A brief discussion ensued as some buildings will be demolished and others renovated during the bond construction.

With no further discussion, Mrs. Gonzales made a motion, seconded by Mr. Chriss, to approve B3.7 Naming of Buildings and Facilities as presented and to recommend adoption of the policy to the Board. The motion carried by unanimous vote of the Committee.

BOARD POLICY B3.11, PUBLIC SPEECH. (#3)

College President Garcia reported that Mr. Rivera had incorporated the changes to the policy previously requested by the Committee. Mr. Augustine Rivera, College's legal counsel, pointed out that his changes had also been included.

Mr. Chriss made a motion, seconded by Mr. Guy Watts who is not a member of the Committee, followed by a second by Mrs. Gonzales, to approve B3.11 Public Speech as presented and to recommend adoption of the policy to the Board. The motion carried by unanimous vote of the Committee.

CALENDARING DATES (#3) (None.)

With no further business, the meeting adjourned at 12:08 p.m.