

MINUTES OF THE BUILDINGS AND GROUNDS COMMITTEE MEETING
OF THE BOARD OF REGENTS OF THE DEL MAR COLLEGE DISTRICT
February 14, 2006

The Buildings and Grounds Committee of the Board of Regents of the Del Mar College District convened in the Isensee Board Room, Harvin Student Center, East Campus, 101 Baldwin, Corpus Christi, Texas, at 11:00 a.m., on Tuesday, February 14, 2006, with the following present:

From the Committee:

Mrs. Chris Adler, Mrs. Minnie Arriaga, Dr. Haysam Dawod, Mrs. Olga Gonzales, Mr. Trey McCampbell, Mr. Gabe Rivas, and Mr. Guy Watts.

From the College:

Dr. Carlos Garcia, College President; Mr. Jose Alaniz, Vice President, Business and Finance; Mr. Jose Rivera, Vice President of Student Services; Mr. Willie Keller, Interim Director of Physical Facilities and Staff Facilitator; Ms. Barbara Kimball, Assistant to the Vice President for Business Services; and other administrators, faculty, and staff.

From the Attorney's Office:

Mr. Augustine Rivera.

Others:

Mr. Bill Wilson and Mr. Dan Talley, with WKMC Architects, Inc.; and other interested citizens.

CALL TO ORDER/QUORUM CALL/MOMENT OF SILENCE/PLEDGE

Mr. Gabe Rivas, president of the Board, presided in Chairperson Bill Martin's absence, and called the meeting to order at 11:00 a.m. A quorum was present, and he requested a moment of silence followed by the Pledge of Allegiance.

PUBLIC COMMENTS

No one signed up or requested to address the Committee.

PENDING BUSINESS: STATUS REPORT

- (#6) **Progress report on donations for naming of buildings, plan of action:** Mrs. Pat Townsend, Director of Development, reported that the Foundation has received donations for scholarships and the capital campaign fund, but does not have any prospects at this time for naming of buildings.
- (#1) **Review of insurance policies, status of review:** Mr. Augustine Rivera, legal counsel, reported that Mr. Bob Reim had completed a preliminary review of policies received and noted some deficiencies, which Mr. Rivera is following up on. Mr. Reim will present information at a workshop for the Board.
- (#2) **Pylon sign at South Annex:** complete.

ITEMS OF BUSINESS:

(#1) APPROVAL OF MINUTES

Mr. Trey McCampbell made a motion, seconded by Mrs. Olga Gonzales, to approve the minutes of the Buildings and Grounds Committee meetings for January 10, 2006, and January 31, 2006,

as presented. The motion carried by unanimous vote of those present.

(#2) ARCHITECTURAL SERVICES FOR RENOVATIONS AND ADDITIONS TO THE GARCIA HEALTH SCIENCE AND ST. CLAIR SCIENCE BUILDINGS

Mr. Bill Wilson, coordinating architect, reminded the Committee that Richter Architects had previously been selected as the project architect for additions/renovations to: Garcia Health Science Building, \$7,100,000; St. Clair Science Building, \$1,000,000; for a total project cost of \$8,100,000. A fee of 9.5% of construction cost was negotiated to include the design fee, all consultants, and contract administration through project close-out.

Mrs. Gonzales made a motion, seconded by Dr. Haysam Dawod, to approve the negotiated fee of 9.5% of the total construction budget of \$8,100,000 for professional services for Richter Architects, for the additions and renovations to the Garcia Health Science and St. Clair Science Buildings. As presented. After a brief discussion which included the concurrence with the design by Dr. Ed Cooke, chairperson of the Department of Natural Sciences, the motion carried by unanimous vote of those present.

(#3) CONTRACTING WITH DYKEMA ARCHITECTS FOR ARCHITECTURAL SERVICES FOR RENOVATIONS AND ADDITIONS TO THE AQUATICS CENTER AND GYMNASIUM

Dykema Architects had previously been selected as project architect for renovations and additions to the Aquatics Center and Gymnasium for a total project cost of \$3,443,000. A fee of 9.4% of construction cost was negotiated. At Mr. Guy Watts' request, Dr. Gordon Hilley, chairperson of Kinesiology, stated his concurrence with the design, but that he still had concerns with the square footage. Mr. Watts requested that he discuss his concerns with Mr. Dan Talley.

Dr. Haysam Dawod made a motion, seconded by Mrs. Minnie Arriaga, to approve the negotiated fee of 9.4% of the total construction budget of \$3,443,000 for professional services for Dykema Architects for the renovations and additions to the Aquatics Center and Gymnasium as presented.

Mrs. Arriaga questioned the requested fee of 4.7% for the civil portion of site paving/parking if added to the project scope. Mr. Wilson explained that a separate contract may be issued for parking/paving, and the College is paying engineers directly which saves the costs associated with the architect's fee. Mr. Wilson stated that he negotiated a 50% reduction in the rate if they choose to go this route. A brief discussion followed on the plans for the facilities, and Mr. Rivas approved including Mrs. Gonzales and Mr. Watts to serve on the project team.

With no further comments, the motion carried with Adler, Arriaga, Dawod, Gonzales, Rivas, and Watts voting in favor; none opposing; and McCampbell abstaining.

(#4) SITE SIGNAGE FOR THE CENTER FOR ECONOMIC DEVELOPMENT

Mr. Talley presented the designs and color schemes developed by Gensler for the signage for the Center for Economic Development. He stated that it was the consensus of the review team to be simple, and none of the designs were being recommended. Mr. Talley reported that another set of designs was being prepared to present to the Committee at another meeting. No action was taken.

(#5) STATUS REPORT ON BOND IMPROVEMENTS AND THE BUILDING PROGRAM PLAN

Projects under design: Garcia Health Science/St. Clair Science Buildings, Richter Architects; Kinesiology, Dykema Architects; West Campus Improvements, McGloin + Sween Architects; Environmental Graphics and Signage, Gensler.

Projects under close-out: West Campus Central Plant, Industrial Education Complex, Technology Infrastructure—South Annex and Industrial Education; Sidewalk Replacement.

Projects complete: Center for Economic Development.

Projects under construction: East Campus Central Plant, Public Safety Complex, Health Science Complex, Richardson Auditorium.

Out to bid: Technology infrastructure for Health Science and Public Safety Complexes, minor repairs to labs in Automotive and Air Conditioning programs.

Mr. Wilson reported that all projects were on schedule, with some of the Health Science buildings ahead of schedule, and that there were a few concerns with the Public Safety Complex that would be discussed with administration.

(#6) CALENDARING

Buildings & Grounds Committee: February 28, 2006; 10:00 a.m., tour of the Industrial Education Complex; meet at 9:45 a.m. and College will provide transportation to the West Campus.

Regular meeting: March 21, 2006.

Finance workshop: March 28, 2006; discuss insurance issues.

With no further business, the meeting adjourned at 11:45 a.m.