

MINUTES OF THE BUILDINGS AND GROUNDS COMMITTEE
MEETING OF THE BOARD OF REGENTS OF THE
DEL MAR COLLEGE DISTRICT

June 27, 2006

The Buildings and Grounds Committee meeting of the Board of Regents of the Del Mar College District convened in the Barth Learning Resources Center, Del Mar College West Campus, Old Brownsville Road, Corpus Christi, Texas, at 10:06 a.m. on Tuesday, June 27, 2006, with the following present:

From the Committee:

Mr. Bill Martin, chair; Ms. Chris Adler, Dr. Haysam Dawod, Ms. Olga Gonzales, Mr. Gabriel Rivas, and Mr. Trey McCampbell.

From the College:

Carlos A. Garcia, Ph.D., College President; Mr. Joe Alaniz, Vice President of Business and Finance; Ms. Vickie Natale, Dean of Administrative Services; Mrs. Susie Kaspar, Executive Assistant to the President; and other faculty and staff.

Others:

Mr. Bill Wilson, WKMC Architects, Inc.; Sam Beecroft, Bartlett Cocke & Beecroft Joint Venture; and Ms. Brooke Sween-McGloin and associates, McGloin+Sween.

CALL TO ORDER/QUORUM CALL/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

Mr. Martin called the meeting to order, and there being a quorum present, requested a moment of silence, followed by recitation of the Pledge of Allegiance.

PUBLIC COMMENTS

There were no public comments.

PENDING BUSINESS

Status Report on Pending Business

Item 1 (Follow up on contractor certificate verification/compliance): Mr. Wilson reported that all the insurance policies are being collected and forwarded to the attorney for review, and certificates are being obtained from architects and contractors.

Item 2 (Review roofing warranties): Mr. Wilson reported that all roofing is being provided by the same manufacture and that warranty has been submitted. Has discussed the warranty with the attorney and anticipates conversations with the roofing consultant regarding writing the roofing warranty.

Item 3 (Formation of transition team for moving to West Campus): In progress

Item 4 (Agreement for easement with Driscoll Foundation for drainage ditch): Mr. Wilson reported that the agreement has been signed and Driscoll is waiting on a check.

Item 5 (Whether gutters included in canopy cost estimate) and Item 6 (Reconciliation/validation of new cost estimates on Project B (Coleman/Flato Buildings): Mr. Martin stated that these items will be addressed in the meeting.

Item 7 (Status of ACCT proposal for presentation of RFQ Assessment): Dr. Carlos A. Garcia reported that the Del Mar College presentation will be in partnership with two other community colleges. Mr. Martin will serve as moderator.

ITEMS OF BUSINESS:

1. Tour of West Campus construction sites

Mr. Bill Wilson introduced team members from Bartlett Cocke & Beecroft, including Sam Beecroft and his associates, and announced that David and Elizabeth Richter would be joining the tour shortly.

The tour included an exterior view of the Public Safety complex followed by inspection of the exterior brick on HS2 and HS3 and an interior tour of HS2.

2. Discussion and possible action related to tour.

No action was taken.

3. Approval of Minutes – June 13, 2006

Mr. McCampbell made a motion, seconded by Ms. Gonzales, to approve the minutes of the June 13, 2006 meeting. The motion carried unanimously.

4. Discussion and possible action related to the scope and cost of remaining projects to be designed, including the West Campus Buildings Project (Coleman Center, Barth Learning Resources Center, Flato Building, Industrial Education Building Canopies), Garcia/St. Clair Project, Kinesiology Project and remaining East Campus renovations.

Mr. Wilson stated that at the June 13, 2006 meeting, concept designs were presented for Barth Learning Resources Center, the Industrial Education canopies and Coleman Center, but the cost was not projected to be within the authorized budget. No action was taken on Project B (Coleman/Flato). The Board did authorize proceeding with Project A and the IE canopies within the authorized budget.

Mr. Talley stated that the cost is now down to \$200,000 over the original budget, but does not include some scope additions. He explained that the Coleman Center and Barth Learning Resources Center are within budget, but that the Flato Building is \$200,000 over budget.

Mr. Brooke Sween-McGloin and her associates explained their review of the projects and costs since the June 13, 2006 meeting. She explained changes to the Coleman Center renovations, discussed the creation of an outdoor “room,” and the need to allow space for future growth. Ms. Sween-McGloin also discussed the mechanical requirements for the Flato Building and need for additional funding.

Mr. Wilson explained that project teams have rescoped Project B and stated that he will come back to the committee in two weeks with a funding plan relative to the scope. Mr. Wilson responded to questions by the Board.

Mr. McCampbell made a motion, seconded by Mr. Rivas, to move forward with the design with the understanding that the cost would stay within \$200,000 over the budget. The motion carried unanimously.

Dr. Dawod asked that the revised scope include restrooms and that users meet before the July 11, 2006 meeting.

5. Discussion and possible action related to selective addition of maintenance work to various construction projects.

No action was taken.

6. Discussion and possible action related to the Health Sciences Complex and Emerging Technologies Building brick masonry.

Mr. Wilson explained that the contractor proposes a stain remedy, with a \$25,000 reduction in cost and extended warranty, recognizing that the stained brick is not equivalent to the intended brick.

Dr. Dawod made a motion, seconded by Ms. Adler, to approve authorizing the staining of the Health Sciences Complex and Emerging Technologies Building brick. The motion carried unanimously.

7. Discussion and possible action related to surveying services for Coleman Center area.

Mr. Wilson requested authorization for Naismith Engineering to provide additional topographic and site surveying services for the Coleman Center grounds for a fixed fee of \$7,200.00.

Mr. McCampbell made a motion, seconded by Mr. Rivas, to approve authorization for Naismith Engineering to provide additional survey services. The motion passed unanimously.

8. CALENDAR: Discussion and possible action related to calendaring dates.

Next meeting: July 11, 2006 (10:00 or 10:30)

ADJOURNMENT