

MINUTES OF THE BUILDINGS AND GROUNDS COMMITTEE  
MEETING OF THE BOARD OF REGENTS OF THE  
DEL MAR COLLEGE DISTRICT

October 17, 2006

The Buildings and Grounds Committee meeting of the Board of Regents of the Del Mar College District convened in the Emerging Technologies Building, Room 124, Del Mar College West Campus, Old Brownsville Road, Corpus Christi, Texas, at 10:13 a.m. on Tuesday, October 17, 2006, with the following present:

From the Committee:

Mr. Bill Martin, chair; Ms. Chris Adler, Dr. Haysam Dawod, Ms. Olga Gonzales, Mr. Trey McCampbell, Mr. Gabriel Rivas III, and Mr. Guy Watts (arrived at 11:42 a.m.). Mrs. Arriaga was not present.

From the College:

Carlos A. Garcia, Ph.D., College President; Mr. Joe Alaniz, Vice President of Business and Finance; Ms. Vickie Natale, Dean of Administrative Services; Mrs. Susie Kaspar, Executive Assistant to the President; and other faculty and staff.

From the Attorney's Office:

Mr. Augustin Rivera, Jr. (arrived at 10:00 a.m.)

Others:

Mr. Bill Wilson and Mr. Dan Talley, WKMC Architects, Inc.; Mr. John Dykema, Mrs. Bibi Dykema, Dykema Architects.

CALL TO ORDER/QUORUM CALL/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

Mr. Martin called the meeting to order, and there being a quorum present and requested a moment of silence.

PUBLIC COMMENTS

There were no public comments.

PENDING BUSINESS

*Status Report on Pending Business*

President Carlos Garcia reviewed the status report on pending business. Mr. Martin requested that Mr. Bill Wilson meet with Claudia Jackson in College Relations to develop a status report on HUB awards.

ITEMS OF BUSINESS:

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1. Discussion and possible action related to partial substantial completion review of the Health Sciences Buildings, including on-site tour and approval of substantial completion status.

Dr. Lee Sloan led the Board on a tour ongoing and completed construction work on the West Campus, including the Emerging Technologies Building and the Health Sciences Complex.

Dr. Dawod made a motion, seconded by Mr. Rivas, to approve substantial completion. A roll-call vote was taken and the motion carried unanimously.

2. Discussion and possible action related to partial final completion review of the West Campus Central Plant.

Mr. Rivas made a motion, seconded by Mrs. Adler, to accept final completion and authorization to release retainage. A roll-call vote was taken and the motion carried unanimously.

3. Discussion and possible action related to general contractor selection criteria for upcoming project.

Mr. Wilson reported that five new construction contracts will be executed within the next three to twelve months:

Kinesiology addition – Dykema Architects, Inc.  
Garcia Building additions and renovation – Richter Architects, Inc.  
Project B (Flato/Coleman) West Campus – McGloin + Sween  
East and West Campus site improvements – Urban Engineering  
St. Clair Building renovations – Richter Architects, Inc.

Mr. Wilson requested authorization to utilize the same selection process (competitive sealed proposals) that was used for other similar projects for which the College has contracted. The process would utilize selection criteria where price accounts for 40% of the selection and qualifications account for 60%.

Mr. Rivas made a motion, seconded by Dr. Dawod, to approve the authorization as recommended. A roll-call vote was taken and the motion carried unanimously.

4. Discussion and possible action related to change orders to the construction contract with Carroll Systems, LP for communications infrastructure installation for Health Sciences, Emerging Technologies and Public Safety bond construction projects.

Mr. Wilson requested authorization of a change order to additional work not to exceed \$64,490.00 on the following buildings:

Richardson Performance Hall	\$13,000.00
Emerging Technologies (added interior finish-out)	11,490.00
West Campus Project A (Barth)	40,000.00

Mr. Wilson stated he anticipated funding from bond funding for Education Technology Budget.

Mrs. Adler made a motion, seconded by Mrs. Gonzales, to authorize the change order as requested. A roll-call vote was taken, and the motion carried unanimously.

5. Discussion and possible action related to authorization to issue Kinesiology, Garcia Building/Addition and Coleman Center/Flato Building Projects for construction bids.

Mr. Watts arrived at the meeting at 11:42 a.m.

Mr. Wilson requested that, with the holidays approach, the Board authorize advertising for competitive sealed proposals for the following projects:

Kinesiology Addition – Dykema Architects, Inc.  
West Campus Project B – McGloin + Sween  
Garcia Health Science Building additions and renovations

Mr. Wilson stated that design for the projects is anticipated prior to the end of the year, and architects understand that the design must be reconciled with the budget based on cost estimates prior to moving forward on any phase of the construction.

Mr. Wilson reported that Project B has been halted pending reconciliation of the design and budget.

Mr. Rivas made a motion, seconded by Mrs. Gonzales, to authorize advertising for competitive sealed proposals as requested. A roll-call vote was taken, and the motion carried

unanimously.

6. WKMC Architects' status report on Bond Improvements and the Building Program Plan.

Mr. Wilson stated the rain had most seriously impacted the site work on the Public Safety Complex.

Mr. Wilson reported an error reported in the last Buildings and Grounds Committee meeting. He had stated that \$368,044.00 was available for West Campus site funding; however, the correct figure is \$40,144.00. He noted that the remaining contingency is around \$1.7 million rather than \$2 million. He projected occupancy of the Public Safety Complex prior to Thanksgiving and announced that Richardson Performance Hall is very close to completion. He responded to questions of the Board.

7. CALENDAR: Discussion and possible action related to calendaring dates.

October 31, 2006 (12:00 noon)      Ad Hoc Committee (East Campus Needs)

#### ADJOURNMENT

Mr. Martin adjourned the meeting at 11:57 a.m.