

MINUTES OF THE BUILDINGS AND GROUNDS COMMITTEE
OF THE BOARD OF REGENTS OF THE
DEL MAR COLLEGE DISTRICT

August 14, 2007

The Buildings and Grounds Committee meeting of the Board of Regents of the Del Mar College District convened in the Isensee Board Room, Harvin Student Center, Del Mar College East Campus, Corpus Christi, Texas, at 11:10 a.m. on Tuesday, August 14, 2007, with the following present:

From the Committee:

Mr. Bill Martin, chair; Ms. Chris Adler, Ms. Minerva Arriaga, Mr. James B. Boggs, Dr. Haysam Dawod, Ms. Elva Estrada, Mr. Trey McCampbell, and Mr. Guy Watts.

From the College:

Travis P. Kirkland, Ph.D., Interim President; Mr. Joe Alaniz, Vice President of Business and Finance; Dr. Blanca "Rosie" Garcia, Vice President of Instruction; Mr. José Rivera, Vice President of Student Development; Ms. Vickie Natale, Dean of Administrative Services; Mrs. Susie Kaspar, Executive Administrative Assistant to the President; and other faculty and staff.

From the Attorney's Office:

Mr. Augustin Rivera, Jr.

Others:

Mr. Bill Wilson and Mr. Dan Talley, WKMC Architects, Inc.

CALL TO ORDER/QUORUM CALL/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

Mr. Martin called the meeting to order, and with a quorum present, requested a moment of silence, followed by the Pledge of Allegiance.

PENDING BUSINESS

Mr. Martin reviewed the list of pending business.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Approval of Minutes – July 24, 2007

Mr. Watts made a motion, seconded by Dr. Dawod, to approve the minutes of the July 24, 2007 meeting. There being no public comments, a roll-call vote was taken, and the motion passed unanimously.

2. Discussion and possible action related to remaining project funds under the Bond Program.

Mr. Bill Wilson, WKMC Architects, reported that remaining committed projects include the following:

Educational and Information Technology		\$1,068,627
Assigned Facility Renovations		
Music Building	\$620,000	
Fine Arts Building	65,000	
Memorial Classroom	150,000	
Heritage Hall	160,000	
English Building	400,000	
English Learning Center	60,000	
Venters IT/HVAC System	100,000	
Harvin Center	<u>255,000</u>	
Total		\$2,905,267

Remaining available funds include the following:

Health Sciences and Technology - Equipment	\$ 750,000
Capital Equipment	2,100,000
East Campus Signage	93,000
Contingency Reserves	<u>603,581</u>
Total	\$3,545,581

Mr. Wilson responded to the Regents' questions. The Board discussed short-term fixes versus long-term commitments and needs, including a 10-15-year master plan, strategies, possible revenue sources, and economic concerns. The Board also discussed their commitment to Drama, English and Music Department facility needs.

No action was taken.

3. Discussion and possible action related to Substantial Completion of the Exterior Wayfinding System (Signage) at the West Campus and DMC Annex.

Mr. Wilson requested approval of substantial completion of the exterior wayfinding system at the West Campus and DMC Annex. He explained that retainage would be held until completion of the punchlist.

Mr. McCampbell made a motion, seconded by Mrs. Adler, to

approval the substantial completion as requested. There being no public comments, a roll-call vote was taken, and the motion carried unanimously.

4. Discussion and possible action related to Partial Substantial Completion of Public Safety Building "B" and certain training elements.

Mr. Martin stated that the project is 94% complete, and that the list of items still incomplete would be discussed during closed session.

Mr. McCampbell made a motion, seconded by Mrs. Adler, to approve the partial substantial completion as requested. There being no public comments, a roll-call vote was taken, and the motion carried unanimously.

5. Discussion and possible action related to Partial Substantial Completion of the Child Care Center in the Health Sciences buildings.

Mr. Wilson requested approval of partial substantial completion of the Child Care Center in the Health Sciences complex. He then responded to the Regents' questions.

Mrs. Adler made a motion, seconded by Dr. Dawod, to approve partial substantial completion as requested. There being no public comments, a roll-call vote was taken, and the motion passed unanimously.

6. Discussion and possible action related to the status of Final Completion of the Barth Learning Center and Industrial Education Canopies.

Mr. Wilson explained that only a couple of hours' work remained for completion of the projects. No action was taken.

7. Discussion and possible action related to the Coordinating Architects' Status Report for Bond Improvements and the Building Program Plan.

Mr. Wilson provided an update on the East Campus parking lots. He noted that the College is getting fifty additional spots for no additional cost. No action was taken.

8. CLOSED SESSION pursuant to a.) TEX. GOV'T CODE § 551.071 (Consultation with legal counsel), regarding pending or contemplated litigation; or a settlement offer; and, the seeking of legal advice from counsel, with possible discussion and action in open session.

The committee entered into closed session at 12:10 p.m. and reconvened in open session at 12:44 p.m. No action was taken.

PUBLIC COMMENTS (Non-Agenda Items) – 3-minute time limit

Mr. Kim Frederick asked for support for the Drama Department needs. Mr. Ken Roser, Chair of Art and Drama, addressed the leaking windows in the Fine Arts Building.

CALENDAR: Discussion and possible action related to calendaring dates.

The next committee meeting will be Tuesday, September 11, 2007.

ADJOURNMENT

Mr. Martin adjourned the meeting at 12:54 p.m.