

MINUTES OF THE POLICY REVIEW COMMITTEE MEETING
OF THE BOARD OF REGENTS
OF THE DEL MAR COLLEGE DISTRICT

April 17, 2007

The Policy Review Committee meeting of the Board of Regents of the Del Mar College District convened in the Isensee Board Room, Harvin Student Center, Del Mar College East Campus, Baldwin and Ayers, Corpus Christi, Texas, at 12:58 p.m. on Tuesday, April 17, 2007, with the following present:

From the Board:

Ms. Minerva Arriaga, chair; Dr. Haysam Dawod, and Mr. Bill Martin. Mr. Trey McCampbell was not present.

From the Board:

Ms. Linda Garcia.

From the College:

Dr. Carlos A. Garcia, College President; Mr. Jose Rivera, Vice President of Student Development; Mr. Joe Alaniz, Vice President of Business and Finance; Ms. Vickie Natale, Dean of Administrative Services; Ms. Susie Kaspar, Executive Assistant to the President; and other administrators, faculty and staff.

From the Attorney's Office:

Mr. Augustin Rivera, Jr.

CALL TO ORDER/QUORUM CALL/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

Ms. Minerva Arraiga, chair, called the meeting to order, and with a quorum present, called for a moment of silence, followed by recitation of the Pledge of Allegiance.

PENDING BUSINESS

Dr. Carlos Garcia reviewed the items of pending business.

Ms. Vickie Natale reported on the "Summary of Policy Review Activities 2005-2007."

Mr. Joe Alaniz responded to questions about protocol for emergency situations.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Approval of Minutes: February 20, 2007

Mr. Martin made a motion, seconded by Dr. Dawod, to approve the minutes with correction as noted. A roll-call vote was taken and the motion passed unanimously.

2. Discussion and possible recommendation related to proposed revisions to Board Policy *B4.1.1 Fund Balance*.

Mr. Joe Alaniz explained the proposed revision, noting that a contingency line reserve of 1-1/2 to 2% of the proposed expenditure budget provides a basis for stability but does not mean the budget will be limited to that amount. He then responded to questions of the committee.

Mr. Martin made a motion, seconded by Dr. Dawod, to make the following revision to the proposed policy: “The three-month reserve ~~staff~~ **should** be between 20 and 25 percent of the current year’s unrestricted operating budget.” There being no public comments, a roll-call vote was taken and the motion passed unanimously.

3. Discussion and possible recommendation related to proposed revision(s) to *Chapter VII Student Services* of Board Policies and Administrative Procedures.

Mr. José Rivera explained that the proposed revisions had been presented twice to the registered student groups, and a small group was formulated for review of the final proposed policy.

Mrs. Arriaga noted need for clarification of the following language:

A7.2.1.4 “Del Mar Student Grant” – whether hours of enrollment is component of qualification for grant.

B7.12 “Student Complaint Policy” – “A copy of the ~~policy~~ *procedures* may be obtained from the Office of the Vice President of Student Development . . .”

Mr. Martin made a motion, seconded by Dr. Dawod, to recommend the corrections noted for Board consideration. There being no public comments on the item, a roll-call vote was taken and the motion passed unanimously.

PUBLIC COMMENTS (Non-Agenda Items) – 3-minute time limit
Public comments will be allowed on agenda items prior to action by the Board.
There were no general public comments.

CALENDAR: Discussion and possible action related to calendaring dates.

Mrs. Arriaga scheduled the next meeting for May 8, 2007. Mr. Alaniz anticipated that the list of service contracts and policy regarding renewal, as well as the remainder of Chapter IV, would be ready for discussion at that meeting.

ADJOURNMENT

The meeting was adjourned at 2:52 p.m.