

MINUTES OF THE POLICY REVIEW COMMITTEE MEETING
OF THE BOARD OF REGENTS
OF THE DEL MAR COLLEGE DISTRICT

May 8, 2007

The Policy Review Committee meeting of the Board of Regents of the Del Mar College District convened in the Isensee Board Room, Harvin Student Center, Del Mar College East Campus, Baldwin and Ayers, Corpus Christi, Texas, at 9:45 a.m. on Tuesday, May 8, 2007, with the following present:

From the Committee:

Ms. Minerva Arriaga, chair; Dr. Haysam Dawod, Mr. Bill Martin and Mr. Trey McCampbell.

From the Board:

Ms. Elva Estrada and Ms. Linda Garcia.

From the College:

Dr. Carlos A. Garcia, College President; Mr. José Rivera, Vice President of Student Development; Mr. Joe Alaniz, Vice President of Business and Finance; Ms. Vickie Natale, Dean of Administrative Services; Ms. Susie Kaspar, Executive Administrative Assistant to the President; and other administrators, faculty and staff.

From the Attorney's Office:

Mr. Augustin Rivera, Jr. was not present.

CALL TO ORDER/QUORUM CALL/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

Ms. Minerva Arraiga, chair, called the meeting to order, and with a quorum present, called for a moment of silence, followed by recitation of the Pledge of Allegiance.

PENDING BUSINESS

Dr. Carlos Garcia reported that the College is in the process of reviewing all the professional contracts and will present a proposed policy to the committee later in the summer.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Approval of Minutes: April 17, 2007

Dr. Dawod made a motion, seconded by Mr. Martin, to approve the minutes of the April 17, 2007 meeting. There being no public comments on the agenda item, a roll-call vote was taken, and the motion carried unanimously.

2. Discussion and possible recommendation related to proposed revision(s) to Board Policy *Chapter 4: Business and Finance.*

Mr. Alaniz reported that the policy had been updated to reflect changes in title, protocol and procedures in regard to signatures, and other areas. He noted that B4.1.1 “Fund Balance” had been revised as directed.

Mr. Alaniz responded to questions regarding A4.2.1 “Accounts Payable Procedures.” The committee expressed concern that the process had not been followed, and stated the need for a written statement concerning the amount and process of funds transfer.

Regarding B4.26.4 “Designation of College Facilities as location for voting and placement of campaign signs,” Mr. Alaniz agreed to draft a policy to address their questions regarding campaign sign placement.

Dr. Dawod made a motion, seconded Mr. Martin, to table the item for further review and consideration. There being no public comments on the agenda item, a roll-call vote was taken and the motion carried unanimously.

PUBLIC COMMENTS (Non-Agenda Items) – 3-minute time limit

There were no public comments.

CALENDAR: Discussion and possible action related to calendaring dates.

No meetings were rescheduled. However, Mr. McCampbell requested that more time be allotted for Policy Review Committee meetings in the future.

ADJOURNMENT

Ms. Arriaga adjourned the meeting at 10:25 a.m.