

MINUTES OF THE BUILDINGS AND GROUNDS COMMITTEE
MEETING OF THE BOARD OF REGENTS OF THE
DEL MAR COLLEGE DISTRICT

March 11, 2008

The Buildings and Grounds Committee meeting of the Board of Regents of the Del Mar College District convened in the Isensee Board Room, Harvin Student Center, Del Mar College East Campus, Corpus Christi, Texas, at 11:02 a.m. on Tuesday, March 11, 2008, with the following present:

From the Committee:

Mr. Bill Martin, chair; Ms. Chris Adler, Ms. Minerva Arriaga, Dr. Haysam Dawod, Mr. Trey McCampbell, Mr. Gabriel Rivas III, and Mr. Guy Watts.

From the College:

Mr. Joe Alaniz, Acting College President; Ms. Marjorie Villani, Interim Vice President of Instruction, Mr. Steve Megregian, Interim Vice President and Administration and Finance; Mr. José Rivera, Vice President of Student Development; Ms. Vickie Natale, Dean of Administrative Services; Mrs. Susie Kaspar, Executive Administrative Assistant to the President; and other administrators.

Others:

Mr. Bill Wilson and Mr. Dan Talley, WKMC Architects

CALL TO ORDER/QUORUM CALL/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

Mr. Martin called the meeting to order, and with a quorum present, requested a moment of silence, followed by the Pledge of Allegiance.

PENDING BUSINESS

The committee reviewed the pending business. Mr. Alaniz explained that Mr. Durrill did not desire the lighthouse to be named after him. Mr. Martin thanked Mr. Durrill for his generosity to the College.

Mrs. Adler updated the committee on the proposed housing of the Luther Jones Leadership Center within Del Mar College facilities.

ITEMS OF BUSINESS:

1. Approval of Minutes: February 19, 2008

Mr. Rivas made a motion to approve the minutes of the February 19, 2008 meeting. Mrs. Adler seconded the motion. There were no public comments. A roll-call vote was taken, and the motion carried unanimously.

2. Discussion and possible action related to partial substantial completion of East and West Campus Site Improvements (Areas E5 and E8).

Mr. Martin noted that the original contract amount was \$4,170,000.00, and the current contract amount is \$4,621,894.55, and the request was for partial completion. Mr. Wilson requested acceptance of substantial completion of Zone E8 - Phase I (north of Maintenance) January 31, 2008; and Zone E5 - Change Order (East Garcia) February 18, 2008.

Dr. Dawod made a motion to accept partial substantial completion status of East and West Campus Site Improvements (Areas E5 and E8), as stated. Mr. McCampbell seconded the motion. There were no public comments. A roll-call vote was taken, and the motion carried unanimously..

3. Discussion and possible action related to approving final completion of the Health Sciences Complex (Buildings 1/2/3) and Emerging Technologies Building, including release of retainage.

Mr. Martin noted the original contract amount was \$28,730,585.00, and after a credit, the final contract amount is \$28,222,949.00. He stated the request was to authorize final acceptance of the project and final completion, as well as authorization to release retainage of \$170,801.69.

Mr. Martin announced the project had received an award from the South Texas Association of Builders and Contractors and showed a construction trade magazine cover with a photograph of the facility.

Mr. Wilson stated the punchlist is completed but that warranty issues are still being addressed.

Mr. McCampbell made a motion to approve final completion of the Health Sciences Complex (Buildings 1/2/3) and Emerging Technologies Building, including release of retainage. Dr. Dawod seconded the motion. There were no public comments. A roll-call vote was taken, and the motion carried unanimously.

4. Discussion and possible action related to the award of "Contract for Construction of Security Upgrades for the East Campus" and allocation of additional funds for the project.

Mr. Wilson explained that the College had received one proposal for campus-wide security upgrades for East Campus. He recommended award of the contract to that company, Safeguard System, Inc. of Corpus Christi. He noted that the contract includes closed-circuit television for the entire campus.

Dr. Dawod made a motion to award the contract for construction of security upgrades for the East Campus to Safeguard System, Inc., and allocation of additional funds for the project. Mr. Rivas seconded the motion. There were no public comments. A roll-call vote was taken, and the motion carried unanimously.

5. Discussion and possible action related to partial substantial completion of the Coleman Center Project.

Mr. Martin noted the original contract amount was \$1,942,400.00 and the current amount is \$2,026,370.00. He stated the request is to accept a portion of the project as substantially complete effective February 29 2008.

Bill Wilson distributed a "Certificate of Substantial Completion" with attached punchlist. He stated there were change orders and time extensions due to asbestos. He stated the request is for acceptance of the north section to allow registration to take place. He noted the building is close to complete and the City of Corpus Christi will allow temporary occupancy.

Mrs. Adler made a motion to accept partial substantial completion of the Coleman Center Project, as requested. Mr. Watts seconded the motion. There were no public comments. A roll-call vote was taken, and the motion carried unanimously.

6. Discussion and possible action related to a Change Order for time extension to the Coleman Center/Flato Renovation contract.

Mr. Wilson distributed a document that corrected amounts as follows:

Original Contract Amount	\$1,942,400.00	(no change)
Change Orders to Date	<u>83,970.00</u>	(from \$60,000.00)
Current Contract Amount	\$2,026,370.00	(from \$2,002,400.00)

He explained the item requests an additional 32 calendar days to the contract time. The original substantial completion date was January 14, 2008, and with the requested time extension, the revised substantial completion date is February 29, 2008.

Mrs. Adler made a motion to approve a change order for time extension to the Coleman Center/Flato Renovation contract, as requested. Dr. Dawod seconded the motion. There were no public comments. A roll-call vote was taken, and the motion carried unanimously.

7. Coordinating Architect's Status Report on bond improvements and building program.

Mr. Wilson provided a brief status report, noting that the Garcia Building will be ready for fall. He reported that \$3-4 million remains from the \$108-million bond program.

PUBLIC COMMENTS

None

CALENDAR: Discussion and possible action related to calendaring dates.

Next meeting – April 8, 2008

ADJOURNMENT

Mr. Martin adjourned the meeting at 11:35 a.m.