

APT Council

Minutes of the 4/21/05 meeting

Recorded by Vicky Andrews

Members in Attendance: Vicky Andrews, Jay Knioum, Sheila Cudd, Kevin Murphy, Maria Elena Pena, Barbara Thompson, David Andrus

Guest: Claudia Jackson, College Relations

The meeting was held in the TLC. Jay Knioum called the meeting to order at 12:10 p.m. The primary purpose of the meeting was to discuss possible action regarding the current Student Complaint Policy draft, to hear reports on the Board Meeting activities, the Monday morning Presidential staff meetings, to discuss budget concerns for APT employees and to discuss possible action regarding election to replace expiring-term members.

There were no minutes from the last meeting.

Sheila Cudd reported that APT employees would likely receive a step increase this next fiscal year but would not receive a cost of living increase. She also reported that President Garcia hopes to have evaluations of staff positions assessed for salary changes, etc., and Claudia Jackson suggested that questions be created that would be based on the job descriptions of each position.

Sheila also reported that a dollar increase in student tuition is now in policy. She also issued a handout to encourage participation in a supervisor assessment and training program offered by HR that begins June 1st with a skills assessment followed by an extensive library of training modules.

Vicky Andrews reported that the VPI search committee was still active and hoped to have recommendations to the President soon.

Jay Knioum asked the members for input on the Public Speech Policy and the draft of the Student Complaint Policy. He also asked the members to nominate names for new members to replace those whose terms will end this year (there will be four vacancies). The deadline for nominations is May 13, 2005 and the ballots will be sent campus-wide to APT staff by June 15th. John Johnson will be requested to tally the votes and report the outcome. Kevin Murphy and Maria Elena Pena volunteered to send out a call to APT staff for nominations.

Vicky Andrews reported that POD APT Grant funds were available for registration fees and for guest consultants coming to campus.

Attendance of committee members at APT Council meetings was discussed with a concern for a need to have a statement in the Council by-laws for replacing members who did not attend consistently. Jay volunteered to write a revision of the council by-laws for review.

The next meeting will be held in the TLC on May 19, 2005 at noon.