

## APT Advisory Committee

Minutes of the 6/16/05 meeting

Recorded by Kevin Murphy (transcribed by Jay Knioum)

Members in Attendance: Jay Knioum, Sheila Cudd, Maria Elena Pena, Barbara Thompson, Kevin Murphy, David Andrus

Guests: Shaun Meredith, Cydney Farrar

The meeting was held in the West Campus Counseling Office conference room. Jay Knioum called the meeting to order at 12:05 p.m.

### TOPICS:

Minutes from last meeting

- Strike third paragraph starting “In the first sentence...” as it seems to be repeated in the paragraph immediately following.
- Change date of scheduled retreat to June 17<sup>th</sup>.
- Minutes approved with changes.

President’s Retreat

- Big picture planning was discussed at the retreat, as well as the book *Good to Great*, by Jim Collins
- No decisions made as to reorganization of administration.

President’s Management Team report discussion

- AAC – Inefficient to use committee due to compliance issues.
- No discussion of VPI issue at Management Team meetings to date.
- An intern/volunteer waiver form has been proposed, to allow community members to volunteer or intern at DMC campuses. This would allow recruitment and Service Learning personnel to document participation. Concerns are issues arising from Worker’s Comp, definition of “intern” and “volunteer,” background checks (for CEL, etc.), liability issues, TRS pay.

Budget Committee report discussion

- Alaniz is seeking feedback on tuition and fee adjustments to recommend to Board of Regents for fall.
- A 2% step increase is currently being factored in to budget picture.
- Cost of living increase is not determined as of yet. Will know more once all departments turn in budget recommendations.
- Alaniz (along with IT) recommends steps taken to reduce money spend on computer and technology upgrades. Recommends upgrades to existing computers, software, etc. rather than purchasing new equipment.

- Tuition discussion regarding out-of-pocket student expenses vs. federal financial aid; increase in tuition may result in increased Pell and loan amounts – may not fall upon student to absorb tuition increase.

#### Public Comments

- Question to committee regarding whether or not moves have been made to mandate a representative APTAC member from the Campus Annex.

#### APT election to replace expiring-term members

- In process. Ballots going to John Johnson, internal auditor.

#### Bylaw changes

- A 30-day notice has been presented to APT employees regarding removal of APTAC member based on attendance issues. After period has elapsed, a vote will be called for in July.
- A draft of a proposed Bylaw addition mandating a representative from the Campus Annex was distributed. General consensus was that the proposal should wait until new members are on board in September, and annex is up and running with all personnel in place.

#### Classification and compensation survey

- General discussion of survey.
- According to outside firm, survey will relate only to compensation levels, not staffing; no one will lose their jobs or face a pay cut due to the survey.

Adjourned at 1:13 p.m.