

APT Council

Minutes of the 10/14/04 meeting

Recorded by Vicky Andrews

Members in Attendance: June Broadstreet, Cydney Farrar, Kelly White, Kevin Murphy, Maria Elena Pena, Sheila Cudd, Jay Knioum, Barbara Thompson

The meeting was held in the White Library (Library 434). Jay Knioum called the meeting to order at 12:05 p.m. The primary purpose of the meeting was to discuss revising bylaws and to clarify grant employee status on the APT advisory committee, to hear reports on the Board Meeting activities, the Monday morning Presidential staff meetings, and others, to discuss the employee ID systems and to appoint a member from the committee to attend the November board meeting.

Minutes were read and approved from the last meeting with corrections to add Sheila Cudd as the APTAC representative on the student grievance policy committee and correction to delete sentence stating that there were no minutes to approve.

Report on Board of Regents' meeting: Jay Knioum and David Andrus reported that three legislative priorities were requested for review by President Garcia; however, the Board did not take action on this request.

Report on President's Monday (9/20/2004) meeting (Sheila Cudd):

- Mr. Ashworth, former Commissioner, was concerned about the decreasing numbers of members to the Higher Education Coordinating Board, sending a letter to ask Del Mar College for support. President Garcia will visit with Mark Cisneros on this.
- President Garcia issued a draft to supervisors that would give them the final authority to allow

staff to attend a university or college during working hours.

- Claudia Jackson completed a survey of students registering on campus to determine why they do not register online and opt to stand in long lines during arena registration and found the following: 42% needed advising, 37% needed to turn in applications, 18% needed financial aid, and 13% missed the deadline for web registration.

Report on President's Monday (9/27/2004) meeting (Sheila Cudd):

Vicky Andrews reported on survey results she gathered on the funding for travel by department supervisors. The survey was a request from President Garcia to address a concern brought up at the last meeting by Tina Butler that POD funds used to cover all travel costs for APT/Classified staff and has since changed to only cover registration fees. The survey was to determine whether department funds were set aside for APT/Classified staff to travel and whether supervisors approved this travel.

Vickie Natale reported that administrative job titles and duties were never changed in policy. President Garcia hoped to add "must teach" to job duties for deans and vice presidents on campus. The Faculty Council asked to change this to "encouraged to teach".

Faculty Council asked the President to review how the Dean of Student Development was changed to VP of Student Development without a search committee and to revisit the idea of having three VP's.

- A 1/2 time retirement plan for faculty who would be able to retire yet be able to teach part-time was discussed and tabled for future discussion.
- A year-round class schedule was suggested and Claudia Jackson was asked to give a report at the end of the month.

June Broadstreet made a motion to have "encouraged to teach" either changed to "required to teach" from the job duties of the deans and VP's on campus or to be removed completely.

- Vicky Andrews added an amendment to remove it
- Kelly White seconded the amended motion
- All members voted in favor

June Broadstreet made a motion to support Faculty Council's request to the President to revisit the need for 3 VP's and the change in title from Dean of Student Development to VP of Student Development

- June amended the motion to actually vote on this instead of just support it
- Jay Knioum suggested we wait until we had the actual resolution statement from Faculty Council before we took action
- June retracted her motion

David Andrus reported that it had been brought to his attention that there was a question as to how many hours an APT member is expected to work. Kevin Murphy asked to add this topic to the agenda at a later meeting.

Vicky Andrews reported that the POD APT/Classified Grant funding had been supplemented with \$5000 and thanked the APTAC for sending Joe Alaniz the memo requesting this supplement.

Vickie Natale reported that the VPI search committee had been formed and would be meeting in the near future

Vicky Andrews reported that the TLC Advisory Committee had not met this year

Jay Knoum reported that the Employee Grievance Policy Committee will have a forum and asked that we attend.

Sheila Cudd reported that the Student Grievance Policy Committee would meet the following week.

Public Comments: Vickie Natale reported that a Policy Review Committee had been formed to separate Board policies from Administrative policies.

Old business and new business on the agenda for this meeting were tabled for the next meeting.

Barbara Thompson volunteered to attend the next Board of Regents meeting.

The meeting was adjourned with the next meeting being set for Nov. 18th at noon in the TLC.