

FACULTY COUNCIL MINUTES
DRAFT

Regular Faculty Council Meeting
Friday, March 2, 2007; 1:00 p.m.
West Campus Emerging Technology Building Room 124B

AGENDA ITEM	INFORMATION	PERSON RESPONSIBLE/ ACTION
I. CALL TO ORDER	1:05 p.m., ET 124B	S. Ondrejas
II. OPENING	FC Members AS 1: Brown, Clark, Gonzales-Hernandez; AS 2: Flory; Kemm AS 3: Bet Shahbaz, Phillips, Stewart; AS 4: Fredrickson, Long; Business: Cohn, Hattox, Ondrejas; Occ Ed/ Tech 1: Martin, Matula; Occ Ed/ Tech 2: Caballero, Estrada, Hanna FCM Absent: Clark, Kemm, Long	S. Ondrejas
III. PUBLIC COMMENTS	Guests: Ann Thorn	No comments.
IV. APPROVAL OF MINUTES	February minutes not available today.	Stewart
V. REPORTS FROM OFFICERS	<u>Chair's Report</u> – 3 meetings 1. Regents meeting Consideration of policy review item regarding budget goals/ benchmarks tabled; no date set for reconsideration. 2. Budget Committee Consideration of changing 21 to 18 LEH as load on hold for further consideration by the VP of Business and Finance. 3. FC Officers with President Garcia SACS Credentialing was the major topic. Impression of FC Officers in August was that a limited number of alternate certifications would be approved by the administration. Nothing to that effect is in writing.	S. Ondrejas

	<p><u>Assistant Chair</u> – no report</p> <p><u>Secretary</u> - no report</p> <p><u>Past Chair</u> - no report</p> <p><u>Parliamentarian</u> Debit cards are on hold for another year. It is reported that a pilot program for their use is underway. Those wishing to participate in the pilot study are encouraged to call Chuck Tines to learn more and perhaps volunteer to participate. Other colleges have reported great savings because of reduced paperwork and enhanced time on task for those with debit cards.</p>	<p>Caballero</p> <p>Stewart</p> <p>Cohn</p> <p>Martin</p>
<p>VI. REPORTS BY STANDING COMMITTEES</p>	<p><u>Administrative and Staff Evaluations</u> - no committee report</p> <p><u>Faculty Evaluation and Academic Promotion</u> – no committee report</p> <p><u>Financial Concerns</u> Eric Moller is to coordinate development of “distinguished professor” award criteria.</p> <p>Ondrejas shared a chart from President Garcia regarding placement of DMC in relation to other Texas Community Colleges regarding starting and average salaries for teaching faculty in the state. DMC is 3rd in first year salaries and 17th in average salaries paid to faculty..</p> <p><u>Promotion Appeals Selection Committee</u> Fredrickson reported that a former FC Chair remembers working with the administration to remove release of names of those serving on the Appeals Committee from published proceedings. Ondrejas will follow up.</p> <p><u>Rules Review Committee</u> A motion for action will be presented during New Business.</p>	<p>Clark–chair, Gonzales-Hernandez, Hattox</p> <p>Long–chair, Estrada, Flory</p> <p>Cohn–chair, Day-Brown, Hanna, Moller</p> <p>Ondrejas</p> <p>Fredrickson-chair, Martin</p> <p>Ondrejas</p> <p>Hattox/ Mauck</p>
<p>VII. REPORTS BY AD-HOC COMMITTEES</p>	<p><u>SACS Core Group</u> - 55 ideas were submitted, now trimmed to 10 or 12 for presentation to faculty before going to students.</p>	<p>Gonzales-Hernandez, Cohn</p>

<p>VIII. REPORTS BY COLLEGE STANDING COMMITTEES</p>	<p><u>Cultural Programs Committee</u> Arnold Shapiro will be on campus March 27 to make two presentations on ethics and leadership in business and the effects media has on people. Reservations are recommended. The event is free to DMC personnel and students. Admission for the public is \$25.00.</p> <p><u>Committee on Committees</u> Phillips has sent an email to all faculty notifying them that we are approaching time to make committee appointment choices. She reported questions about accountability of committees and committee members as individuals to meet and participate in the activities of committee members. Also, reports are to be made to the President of the College and to the Faculty Council by April 15. Copies of the reports will be attached to FC minutes for the May meeting.</p> <p>Cohn and Hanna asked about making the Sabbatical Committee a standing committee. Phillips will follow up.</p> <p>Ondrejas pointed out that there were 2 applicants last year and only 1 applicant this year.</p>	<p>Stewart- chair</p> <p>Phillips – chair, Gonzales-Hernandez</p> <p>Phillips</p>
<p>IX. OLD BUSINESS</p>	<p><u>Administrative Evaluation</u> – all FC had been asked to see the IDEA website. Cohn moved, Gonzales-Hernandez seconded: that steps be taken to see that the IDEA Evaluation System for chairs, deans and other administration be implemented in 2007-2008 and that the required funds be budgeted. Note: Phillips added that the ADMIN evaluations need to be on a schedule rather than on a volunteer basis.</p> <p><u>Election reports:</u></p> <p>a. Arts and Sciences Division: <i>Nancy Bednar</i> and <i>Renato Ramirez</i> have been elected to serve for the next three years filling vacancies created by Long and Fredrickson as they complete their three year terms.</p> <p>b. Business, Professional, Technology Division: Faculty Council needs to readjust distribution of numbers of representatives and areas of study they represent through changes in the Constitution/ Bylaws. NOTE: Anticipating possible changes in the restructuring of the instructional divisions of the College, FC postponed consideration of changes</p>	<p>Ondrejas</p> <p>Motion – Cohn, 2nd – Gonzales-Hernandez</p> <p>Motion passed unanimously.</p> <p>Ondrejas/ Fredrickson</p> <p><u>Constitution</u> Article II. The Faculty Council Section 1: The Faculty Council shall be composed of elected representatives of the following divisions of the voting faculty: Arts and Sciences I Arts and Sciences II Arts and</p>

to the Constitution/ Bylaws until such time as restructuring was complete. Now believing that no further changes are going to be made in the BPTE Division, motions were presented to recommend changes before electing new BPTE faculty members to the Council.

Hattox, Chair of the FC Rules Review Committee, presented a proposal which showed his committee's recommendation for accommodation of the needed changes:

1) change of name Industrial Technology 1 to Business, Professional, and Technology Education I;

2) change of name Industrial Technology 2 to Business, Professional and Technology Education II;

3) creation of BPTE III which would include Business Administration, Computer Science and Information Technology, Public Safety, and Human Services.

Discussion followed. It was pointed out that FC Rules provide 1 representative for 1-20 FT faculty members, 2 representatives for 21-40 FT faculty members, 3 representatives for 41-60 members. Some FC members expressed their opinions that if there were more than 60 in a group that group would automatically have a 4th representative. Others expressed their interpretation of the rules to mean that a new category for representatives should be established if there were more than 60 in a group and shared that Arts and Sciences has been restructured various times to keep a balance in representation with no group having more than 60 FT tenure-track faculty members in it. Further reasoning included that the plan presented would permit each of the BPTE groups to have 3 FC members, maintaining balance of representation on the Council. Others pointed out that if Human Services is made part of BPTE II, that group would have 4 representatives and BPTE 3 would have only 2 representatives.

MOTION by Hattox, 2nd by Phillips to implement the changes outlined on the chart. Roll call vote: 6 for, 6 against, 3 abstentions. Motion failed.

MOTION by Cohn, 2nd by Martin to place/leave Human Services in BPTE II. Roll call vote: 10 for, 1 against, 3 abstentions. Motion passed.

Phillips requested a chart of departments within divisions with the number of FT tenure track faculty in each.

Sciences III Arts and
Sciences IV Business
Occupational Education
and Technology I
Occupational Education
and Technology II

Composition of these
divisions and program areas
is defined in the Bylaws.
Representation on the Faculty
Council from each division of
the faculty (defined above)
shall be based on the
following:

1-20 voting faculty= 1 rep

21-40 voting faculty = 2 reps

41-60 voting faculty = 3 reps

Each representative shall
be elected by the voting
faculty in his or her
division. No more than two
representatives can
represent the same
program area when a
Council division is entitled
to three or more
representatives.

**Article V. Faculty Council
Elections.** *Section 1:* In the
spring of each year, the
Faculty Council shall obtain a
faculty count by division (as
defined in Article II, Section
1) to determine Council
composition (as defined in
Article II, Section I) for the
following academic year.

**Article VI.
Amendments.** *Section*

Note: Elections will continue as outlined in our present rules.

SACS Credentialing

* Some action plans were submitted yesterday regarding 100 hours or 2 graduate courses.

* No motion is required today. We do need to keep talking to faculty.

* FC Chair has talked to Darlene Roberts. She expects the committee to be finished with the fulltime faculty by summer. Then the committee will begin looking at adjunct faculty credentials.

I: Amendments to the Constitution may be proposed by the Faculty Council or by petition of one-fourth of the voting faculty.

Section 2: Copies of proposed amendments must be distributed to voting faculty members at least seven days in advance of consideration.

Section 3: Amendments shall be ratified by any standard [normal] voting procedure, as prescribed by (*Robert's Rules of Order*). Ratification shall require a majority vote with at least one-half of the faculty voting.

Section 4: Changes to the Bylaws must be submitted for information to the voting faculty at least two weeks prior to final approval by the Faculty Council.

Bylaws Article V.
Divisions of the Faculty

For purposes of representation on the Faculty Council, the voting faculty are divided according to the following: (This could be altered if changes by the College are made in program department names or organization of program areas.)

Arts and Sciences I.
Same as
Communications

Department, English
and Philosophy
Department, and ESOL
and Reading
Department.

Arts and Sciences II.
Same as Art
Department, Music and
Drama Department, and
East Campus
Librarians.

Arts and Sciences III.
Same as Kinesiology,
Health Studies, and
Recreation Department,
Mathematics and
Physics and Natural
Sciences Department.

Arts and Sciences IV.
Same as Social Science
Department and
Counseling.

Business. Same as
Division of Business.

**Industrial/Technology
I.** Same as Indus
trial/Technical
Education Departments,
West Campus
Librarians, and
Continuing Education.

**Occupational
Education and
Technology II.** Same
as Health Sciences
Department.

<p>X. NEW BUSINESS</p>	<p><u>Policies and Procedures</u> – chapter 4 proposed changes Faculty were asked to look on line – too lengthy to print for distribution. Contact FC Chair Ondrejas with questions and concerns</p> <p><u>Presidential Search Committee - Questions and recommendations requested:</u> What do we want regarding representation and process in designation of interim and permanent president(s)? Earlier conversations have indicated that we do not want to rush the process – that even a year would be acceptable.</p> <p><u>Newspaper coverage –</u> Regents Martin and McCampbell will be co-chairing the search committee. The committee will be named and the processes started in two to three weeks. FC members were asked and offered no objections to the FC Chair taking the 3 points discussed to the Board of Regents. The Search Committee should be as inclusive as possible including faculty, administrators and non DMC community leaders. Faculty Council members should be part of the process.</p>	<p>Ondrejas</p> <p>All FC members</p> <p>Ondrejas</p>
	<p><u>Change of time for April FC meetings</u> - In order to accommodate a member’s change of class schedule, the FC meeting for April will begin at 1:00 PM. No objections were made. That change will be made on the website and in announcements.</p>	<p>Hattox</p> <p>Ondrejas</p>
<p>XI. ANNOUNCEMENTS XII. ADJOURNMENT</p>	<p>NONE 2:25 p.m.</p>	<p>Ondrejas Ondrejas</p>

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