

FACULTY COUNCIL OF DEL MAR COLLEGE

MINUTES

March 5, 2004 – Barth Learning Resource Center, West Campus

1. The regular meeting of the Del Mar College Faculty Council was called to order by Chair John Crisp at 2:05 P.M.
2. Attendees:
 - a. Faculty Council Members:
 - i. Present: John Crisp, Eric Moller, Donna Hamil, Mac Aipperspach, Stephen Ondrejas, Mike Dunton, Michael Potter, Lisa Welch, Sue Crowson, Bob Long, Ann Thorn, Mary Thornton.
 - ii. Absent: Paul Bissell, Anne Stewart, Joe Dudek, Chuck McKinny, Rita Orchard, Laura Parr (proxy given to Crisp).
 - b. Guests: Jay Knoum, Mary Ann Williams, John Mastenbrook, Juan Flores, Mike Anzaldua.
3. Minutes: The minutes of the regular meeting of the Faculty Council for February 6, 2004 were presented. Michael Potter noted that in the vote for the VPLAA Search that he voted for the motion rather than abstaining. With the correction made Mike Dunton made a motion to accept the minutes and Potter gave a second. The motion passed unanimously.
4. Reports:
 - a. Freshman Seminar: Mary Ann Williams gave a report on the restructuring of the Freshman Seminar requirement. She said enrollment had begun to decline so a revision was made as to its structure and that it will now be attached to ENGL 307. She said this will affect students who need two developmental courses. Freshman Seminar will be offered as a one hour per week course without a lab.
 - b. IMPACT Committee: Mike Anzaldua gave a report from the IMPACT Committee and the creation of the Developmental Education Council. He said it had been a long process and that it was an outgrowth of remediation, etc. Anzaldua said that an attempt had been made to collect all the work that had been done in remediation from the areas of Reading, English, and Math. He said this would allow communication among the three areas since each is in a different department. There will be a director for Developmental Education Council and that the individual, along with two lesser positions, would be funded with a federal grant for five years. Anzaldua said when the grant expires the directorship would become a part of Del Mar staff if still necessary. The director will be a part of the College's ISD Council.
 - c. Chair's Report:
 - i. Elections: Crisp noted that seven positions on the Faculty Council were up for election and that elections for new members should be completed by April 30th.
 - ii. Committee on Committees: Crisp said that Ann Thorn would chair the committee. He said Thorn was working on a process to make the operation run more smoothly. Another person was asked to volunteer to assist Thorn.
 - iii. Fund Raising: Crisp that Thorn and Stephen Ondrejas had not met with the Foundation's Director, Pat Townsend, so there was nothing to report.
 - iv. Action Items: Crisp said there were several items to be considered.
 - a. Web Advisory: Currently there was no change to report.
 - b. Nominating Committee: Mike Dunton, Mary Thornton, and Michael Potter were named to the committee to develop a slate of officers.
 - c. Promotions Committee: Crisp said a process was being developed to name the committee.
 - d. Presidential Advisory Committee: Mac Aipperspach told the Council that the search had narrowed from the initial 36 applicants to 10 semifinalists to the four finalists. He said the committee had open discussions and that all committee members, whether regents or non-regent members, had equal votes in the process.

e. TLC Committee: Stephen Ondrejas reported that the Teaching and Learning Center Committee voted to have the director of the Learning Center be under the auspices of the Vice-President of Learning and Academic Affairs. He said the selection process for the directorship should be as quickly as possible. The advertising for the position, Ondrejas said, would be as either a faculty or APT position in order to have the widest range of applicants.

f. Financial Concerns Committee: Ondrejas also gave a report on behalf of the five person committee. He said the committee was working on recommending cost of living increases and that an attempt would be made to compare that with cost of living indexes. Ondrejas also said a look was being taken at step increases for faculty who have moved beyond the 16 steps currently available and to try to increase it to 20. He said 91 of the 283 faculty members were beyond the step increases. The committee was also looking at the Early Retirement proposal presented last year.

g. Load and Class Size Committee: The Load and Class Size Committee has been meeting and the issue of loads for faculty has been discussed but class size has not. It was reported that the committee is making very slow progress. The main issue for the committee is to be equitable.

5. Public Comments: John Mastenbrook spoke on behalf of the proposed retirement plan that had been presented to the Faculty Council by Bruce Olsen several months ago. Mastenbrook advocated the plan because he said it would allow faculty to continue to teach after officially retiring in order to still use their expertise. This would also allow new faculty to be brought in and thus create an advantage for the College.

6. New Business:

a. Nominating Committee: Donna Hamil made a motion to approve the Nominating Committee for Faculty Council officers. Sue Crowson gave a second and the motion passed unanimously.

b. Promotions Appeal Committee: The proposed method of selecting a Promotions Appeal Committee as presented by Crisp was made in the form of a motion by Mary Thornton. Hamil gave a second. The committee is to be composed of professors who are not chairs or serve in a supervisory position. The committee is to be proportionate as to the faculty number in each division and at least one committee member will be a member of a minority category. A question was asked about what constitutes a "minority" and Crisp said he had discussed this with the director of Equity and Human Resources, Teresa Cox, and he said there really was no definitive answer. The process was approved unanimously by the Faculty Council and will be forwarded to the Del Mar College President's Office for final approval.

c. The Teaching and Learning Center: The TLC Committee motion to have the director of the TLC be under the auspices of the VPLAA and that the position be advertised as soon as possible was presented. Because the motion was from a committee it required no second. Ondrejas, in a few additional comments, said there was some resistance to move of the position to be under the VPLAA but that TLC Committee approved the request unanimously. The Council also approved the motion unanimously.

7. Announcements: Crisp told the Council that a look was being taken at the creation of a Sabbatical Review Committee in order to have something in place for those who wish to apply for sabbatical leave.

8. The regular March meeting of the Del Mar College Faculty Council adjourned at 3:00 P.M.