

SOFTWARE/COMPUTERS/AV EQUIPMENT BUDGET WORKSHEET

FIN 110 07 2

FY 20__-20__

Cost Center Number: _____

Cost Center Name: _____

	Description	Justification		AV 7520	Instructional 7525	Office 7530
1						
2						
3						
4						
5						
TOTAL						

EXAMPLE:

	Description	Justification		AV 7520	Instructional 7525	Office 7530
1	Personal Computer (1)	Needs upgrading; Operating System is obsolete				\$ 2,000.00
2	Computers (20)	Establishing new lab			\$40,000.00	
TOTAL					\$40,000.00	\$2,000.00