

# DEPARTMENTAL OPERATING EXPENSES BUDGET WORKSHEET

FY 200\_\_-20\_\_

Cost Center Number: \_\_\_\_\_

Cost Center Name: \_\_\_\_\_

	Description	Consultants 2310	Maintenance Office Equip 2430	Supplies- Office 3110	Duplicating- Office 4260	Telephone- Office 5110	Postage- Office 5610		
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
	<b>TOTAL</b>	\$	\$	\$	\$	\$	\$	\$	\$

**EXAMPLE:**

	Description	Consultants 2310	Maintenance Office Equip 2430	Supplies- Office 3110	Duplicating- Office 4260	Telephone- Office 5110	Postage- Office 5610		
1	Consultant-Accessibility Surveys		\$1,000.00						
2									
	<b>TOTAL</b>		\$1,000.00						