

February 29, 2024

NOTICE OF MEETING

The **Regular Meeting** of the Board of Regents of the Del Mar College District will convene at **1:00 p.m., Tuesday, March 5, 2024**, at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas.

AGENDA

CALL TO ORDER

QUORUM CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

DMC VISION STATEMENT: *Del Mar College will be the premier choice for life-changing educational opportunities, provided by responsive, innovative faculty and staff who empower students to improve local and global communities.*

Del Mar College is streaming live audio and video from the official Board of Regents meetings on the College's website in real-time, with the exception of portions of the meeting considered as "closed session" by statute.

GENERAL PUBLIC COMMENTS (Non-Agenda Items) – 3-minute time limit

- Specific Public Comments will be allowed on agenda items prior to action by the Board.
- General Public Comments may be moved on the agenda at the discretion of the Board Chair and as an accommodation to those in attendance.
- Pursuant to the Texas Open Meetings Act, the College is limited in responding to public comments or inquiries as follows:
 1. Provide a statement of specific factual information in response to an inquiry.
 2. Recite existing policy in response to an inquiry.
 3. Propose placing the subject of the inquiry on the agenda for a subsequent meeting.(Tex. Govt. Code Section § 551.042)

RECOGNITIONS:

- Merit Badge College and Council coordinated meeting presented by the South Texas Council of the Boy Scouts of America at DMC Windward Campus on February 17, 2024
.....Mr. Augustin Rivera, Jr.
(Goal 5: *Workforce Development, Community Partnerships, and Advocacy*)

- Government Financial Officers Association’s (GFOA) Triple Crown Award recognizes governments that have received the Certificate of Achievement for Excellence in Financial Reporting, Popular Annual Financial Reporting Award and the Distinguished Budget Presentation Award. Del Mar College received the Triple Crown Award for receiving all three financial reporting awards for Fiscal Year 2021 and anticipates receiving this award for Fiscal Year 2022.....Mr. Raul Garcia
(Goal 6: *Financial Effectiveness and Affordability*)
- Kristy Urbick, Chairperson and Assistant Professor of Kinesiology, awarded a Pathways Project Fellowship by the Texas Success Center to assist in developing credential map guidelines for statewide use and engage collaboratively with the Texas Success Leadership and other fellows.....Dr. Jonda Halcomb
(Goal 3: *Academic Preparedness and Student Learning*)
- Del Mar College earned the prestigious National Bellwether Finalist Award for its Innovative and Best Practices “Continuing Education to Credit” Stackable Credentials model for growing a skilled workforce.....Dr. Leonard Rivera
(Goal 3: *Academic Preparedness and Student Learning*)
- Jessie Chrobocinski, Digital Services Specialist, won the American Advertising Federation’s Big Wigs 2024 – Best Social Media Manager/Content Creator AwardMr. Jeff Olsen
(Goal 2: *Recruitment and Persistence*)
- Sofia Jimenez, DMC student, selected to participate in a virtual student panel titled The Impact of Innovation: Student Perspectives on Digital Advancement on Campus conducted by the Texas Higher Education Coordinating Board’s Digital Learning Team.....Ms. Cheryl Sanders
(Goal 5: *Workforce Development, Community Partnerships, and Advocacy*)
- Sofia Jimenez, DMC student and Alberto Martinez, recent alumnus, were selected for the 2024 Texas Community College Student Advisory CouncilMs. Cheryl Sanders
(Goal 5: *Workforce Development, Community Partnerships, and Advocacy*)
- Gabby Chavera, Outreach Aide, TRIO Educational Opportunity Center Grant program, was selected by the Council for Opportunity in Education to serve as a National Student Leadership Congress Counselor for the 34th National Student Leadership Conference at American University in Washington D.C. on June 8-13, 2024.....Ms. Cheryl Sanders
(Goal 2: *Recruitment and Persistence*)

STUDENT SUCCESS REPORT

- Stone Writing Center.....Cody Gregg
(Goal 2: Recruitment and Persistence)

COLLEGE PRESIDENT’S REPORT.....Dr. Mark Escamilla

- February 20, 2024: TACC Legislative Committee Meeting
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)
- February 21, 2024: Community 2 College Connection Career Expo, Richard Borchard Fairgrounds
(Goal 2: Recruitment and Persistence)
- February 27-28, 2024: Texas Success Center’s Board of Trustees Institute, Lakeway, TX
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

REGENTS REPORT:

- February 27-28, 2024: Texas Success Center’s Board of Trustees Institute, Lakeway, TX
.....Chair Scott and Dr. Babbili
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

STAFF REPORTS:

- Property Tax Assessment and Collections.....Mr. Raul Garcia
(Goal 6: Financial Effectiveness and Affordability)
- Updates: 2019-2024 Strategic Plan and THECB’s Strategic Plan (Talent Strong Texas).....Dr. Natalie Villarreal
(Goal 3: Academic Preparedness and Student Learning and Goal 4: Learning Environments)

PENDING BUSINESS:

Status Report on Requested Information

(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

CONSENT AGENDA

Notice to the Public

The following items are of a routine or administrative nature. The Board of Regents has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Board member or a citizen, in which event the item(s) will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS:

(At this point the Board will vote on all motions not removed for individual consideration.)

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Approval of Minutes:
Regular Board Meeting, December 5, 2023
Regular Board Meeting, February 13, 2024
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)
2. Acceptance of Financials for January 2024
(Goal 6: Financial Effectiveness and Affordability)

Public comments for consent agenda items

REGULAR AGENDA

3. Discussion and possible action regarding annexation of London ISD property
.....Mr. John Strybos
(Goal 5: Workforce Development, Community Partnerships, and Advocacy and Goal 6: Financial Effectiveness and Affordability)

Public comments for this agenda item

4. Discussion and possible action regarding the Board's Annual Ethics Update
.....Mr. Augustin Rivera, Jr.
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

Public comments for this agenda item

5. CLOSED SESSION pursuant to:
 - A. **TEX. GOV'T CODE § 551.071**: (Consultation with legal counsel), regarding pending or contemplated litigation or legal claims, or a settlement offer, with possible discussion and action in open session; and, the seeking of legal advice from counsel, on pending or contemplated legal matters or claims, with possible discussion and action in open session; and
 - B. **TEX. GOV'T CODE § 551.074(a)(1)**: (Personnel Matters), regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, including Board Self-Evaluation, with possible discussion and action in open session.

CALENDAR: Discussion and possible action related to calendaring dates.

ADJOURNMENT

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the revision of the Open Meetings Act, Chapter 551, of the Texas Government Code.

Student Success Report

Stone Writing Center
Del Mar College Board of Regents
March 5, 2024



Stone Writing Center



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- Founded in 1976 by Dr. Virginia Stone, Chair of the English Department, as the English Learning Lab and later the English Learning Center.
- First writing center established by a college in the U.S. Southwest, making it one of the oldest writing centers in the nation.
- The Board of Regents voted unanimously in 2004 to change the name to Stone Writing Center in honor of Dr. Stone.
- Moved to White Library in 2014 and to Learning Resources in 2017.

Stone Writing Center: Services

- Professional, degreed tutors.
- Provides writing consultations for students in all disciplines.
- 30-minute in person tutoring consultations, no appointment needed.
- Online consultations available 24/7.
- Provides a wide variety of additional instructional workshops and resources.



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Stone Writing Center: Services

- Fall 2015 - Fall 2023 -- 84,141 consultations
- 2023 – 6,080 tutoring consultations
 - 2,837 on campus
 - 3,243 online
- Service transition
 - 2019 – 69% on campus, 31% online
 - 2023 – 47% on campus, 53% online



Stone Writing Center: Student Satisfaction

2023 SWC Student Satisfaction Survey

- 97% were satisfied with the help they received.
- 90% were satisfied with the time it took to receive feedback online.
- 96% believed the tutoring session improved their writing skills.

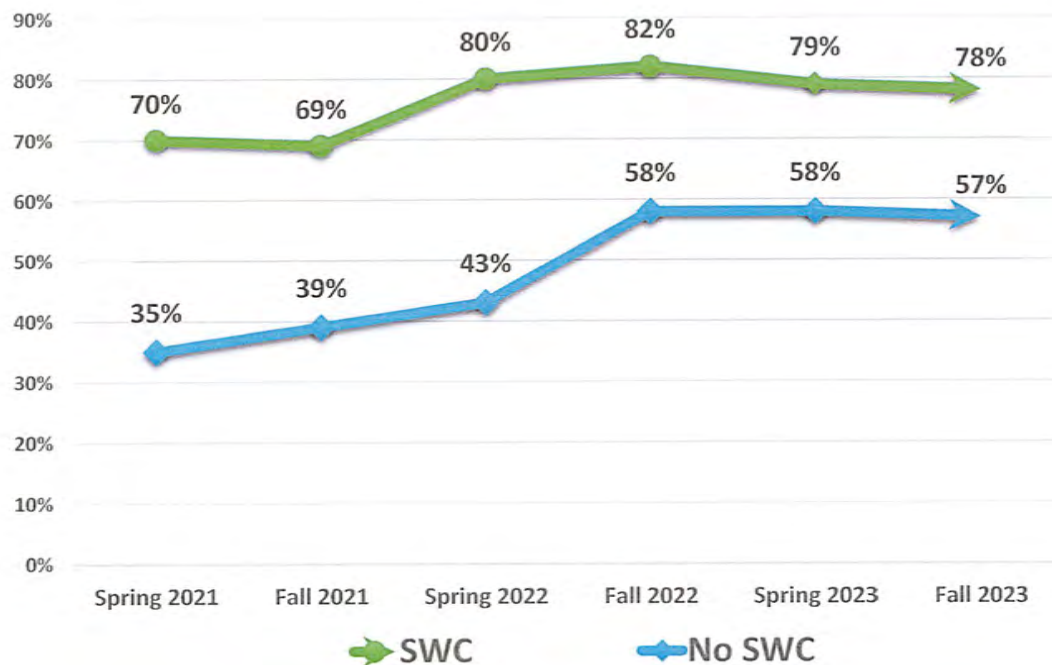


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“The information and help I received was clear and helpful. I was able to not only make the appropriate changes but understand why the changes were necessary. The tutor was respectful and helpful. I will always use the Stone Writing center when I have a paper for school.”

Stone Writing Center: Student Success

Pass Rates for Developmental English Students

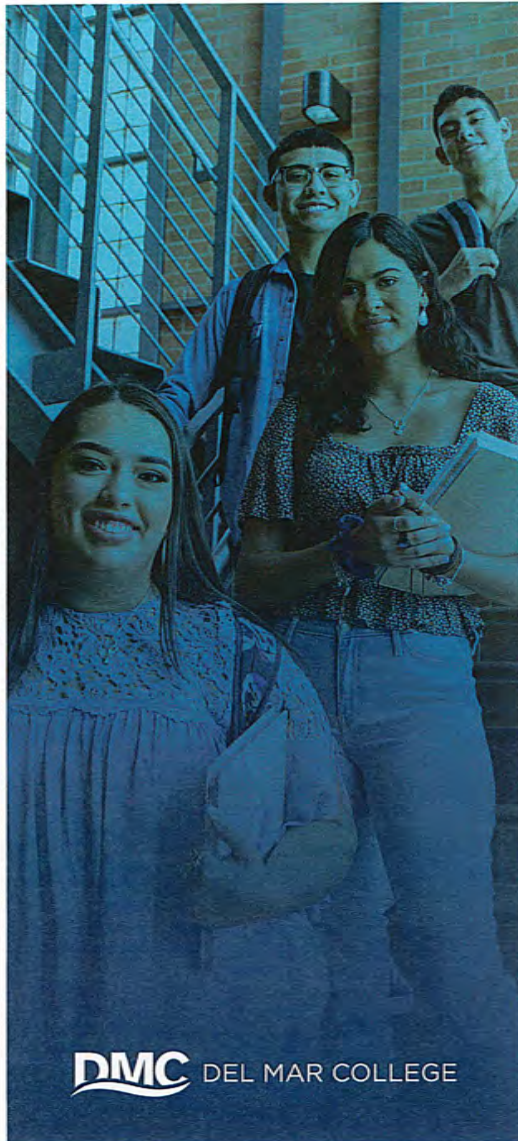


Students who

- attended 1 or more writing consultations at the SWC

AND

- were enrolled in ENGL 0305 (Developmental Writing)/0306 (Developmental Writing II) or INRW 0408 (Integrated Reading and Writing)
- Results for all semesters are statistically significant.



“The Stone Writing Center is my home away from home, I always recommend the tutor lab to fellow students. The degree of assistance I get there plays a critical role in my academic development.”

Thank you!

Questions?

Staff Reports

Property Tax Assessment and Collections

Mr. Raul Garcia,
Vice President and CFO



DEL MAR COLLEGE
PROPERTY TAX ASSESSMENT AND COLLECTIONS

March 5, 2024

Raul Garcia, Vice President and CFO

John Johnson, Comptroller



DEL MAR COLLEGE

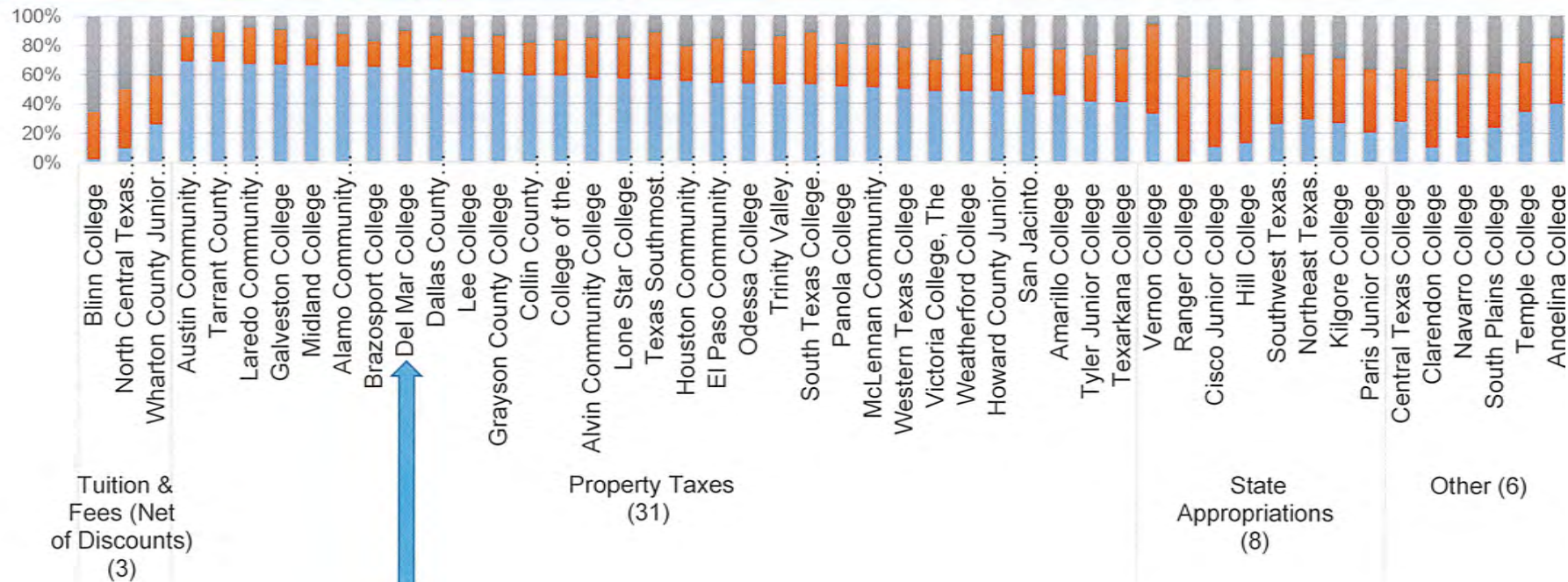
AGENDA

- COMMUNITY COLLEGE FUNDING STRATEGIES
- TAXABLE PROPERTY VALUATION HISTORY BY PROPERTY CLASSIFICATION
- SINGLE FAMILY HOUSING ACTIVITY (CORPUS CHRISTI METRO AREA)
- PROPERTY TAX COLLECTION RATES HISTORY ON ADJUSTED TAX LEVY (FOR THE 5 MONTHS ENDING JANUARY)
- PENDING LITIGATION



COMMUNITY COLLEGE FUNDING STRATEGIES (Operating Funds Only)

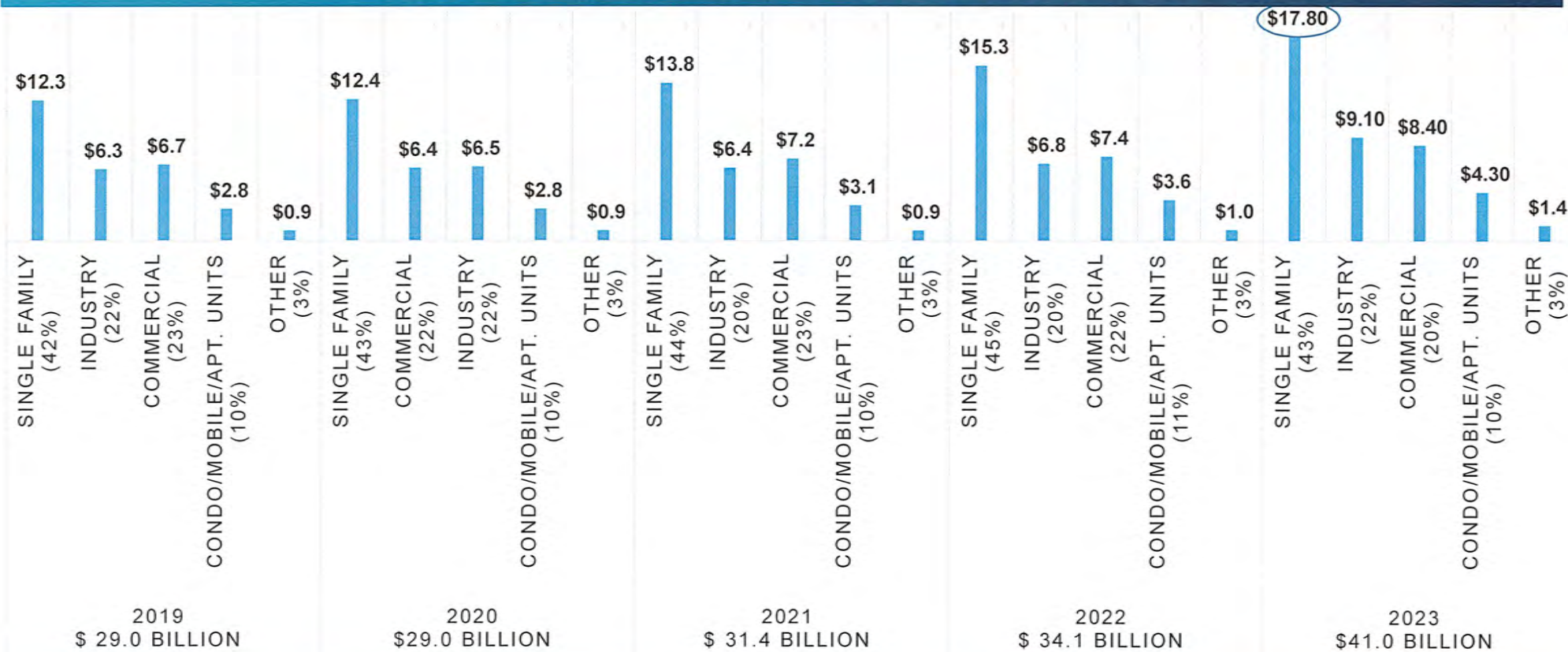
- Tuition and Fees (net of discounts)
- State Appropriations
- Property Taxes



Del Mar		
Maintenance Ad Valorem Property Taxes	65,971,659	65%
State Appropriations	25,353,817	25%
Tuition and Fees (net of discounts)	10,784,043	10%
TOTAL	102,109,519	

SOURCE: FY 2023 Community College Annual Reporting & Analysis Tool (C.A.R.A.T.)

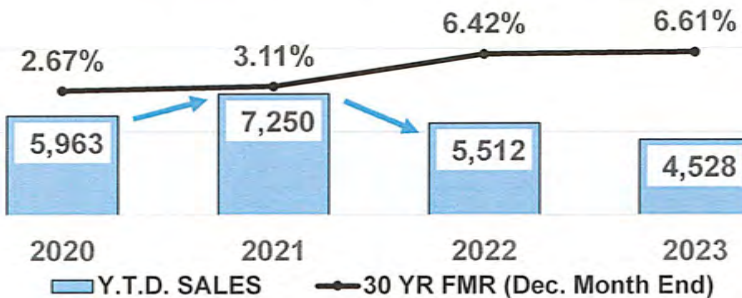
TAXABLE PROPERTY VALUATION HISTORY BY PROPERTY CLASSIFICATION



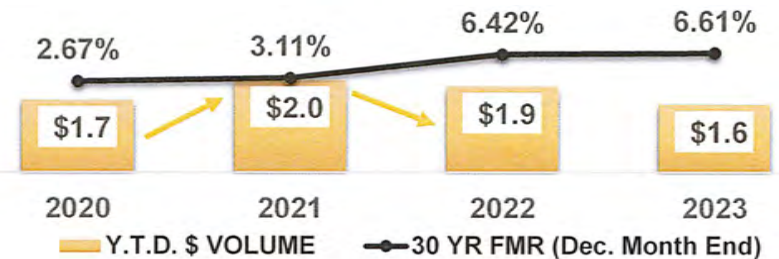
Source: Nueces County Appraisal District Certified Appraisal Roll

SINGLE FAMILY HOUSING ACTIVITY (CORPUS CHRISTI METRO AREA)

Y.T.D. Sales Transactions



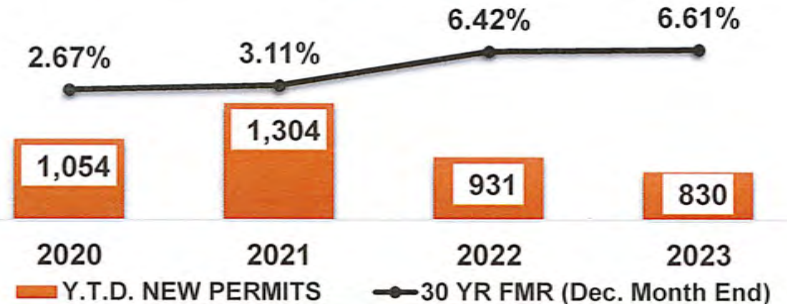
Y.T.D. Dollar Volume
(In Billions)



Y.T.D New Listings

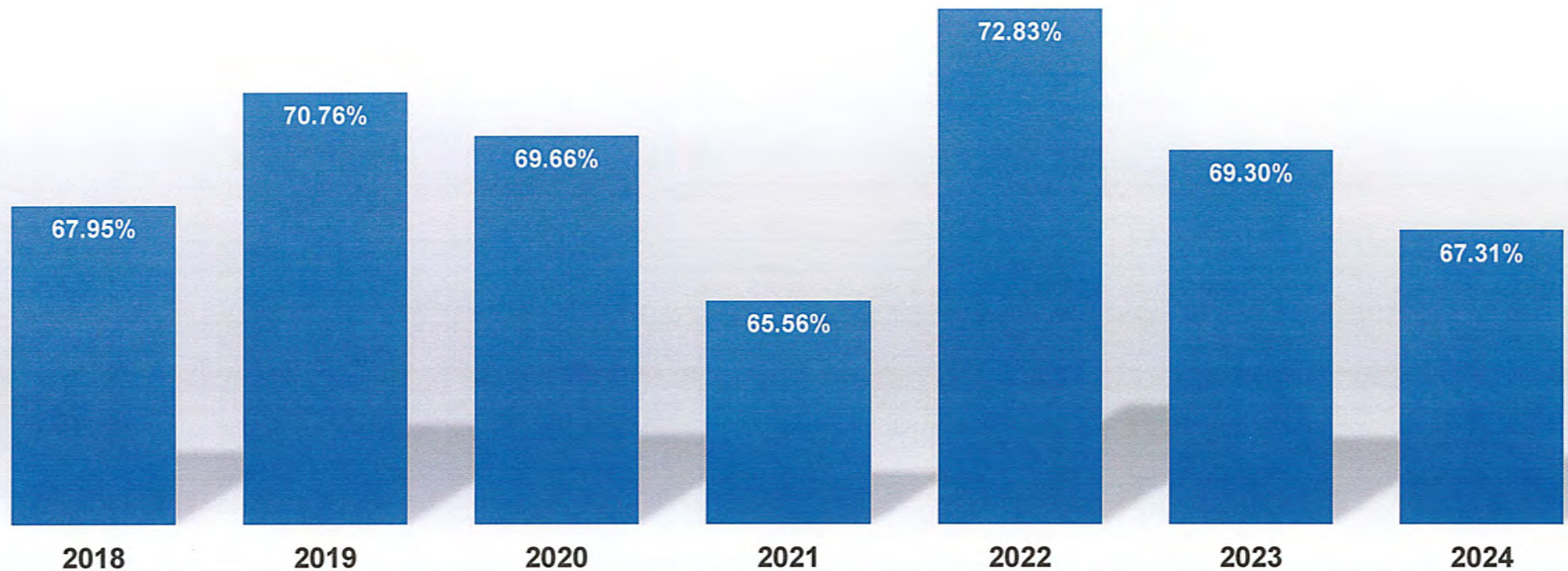


Y.T.D. New Single Family Resident
Permits



Source: - Texas A&M Real Estate Center Monthly Housing Reports
 - Freddie Mac Current Mortgage Rate Report
 - City of Corpus Christi Monthly Permit Reports

PROPERTY TAX COLLECTION RATES HISTORY ON ADJUSTED TAX LEVY (FOR THE 5 MONTHS ENDING JANUARY)



Source: Nueces County, Tax Assessor Collection Reports

PENDING LITIGATION

Contesting property valuations:

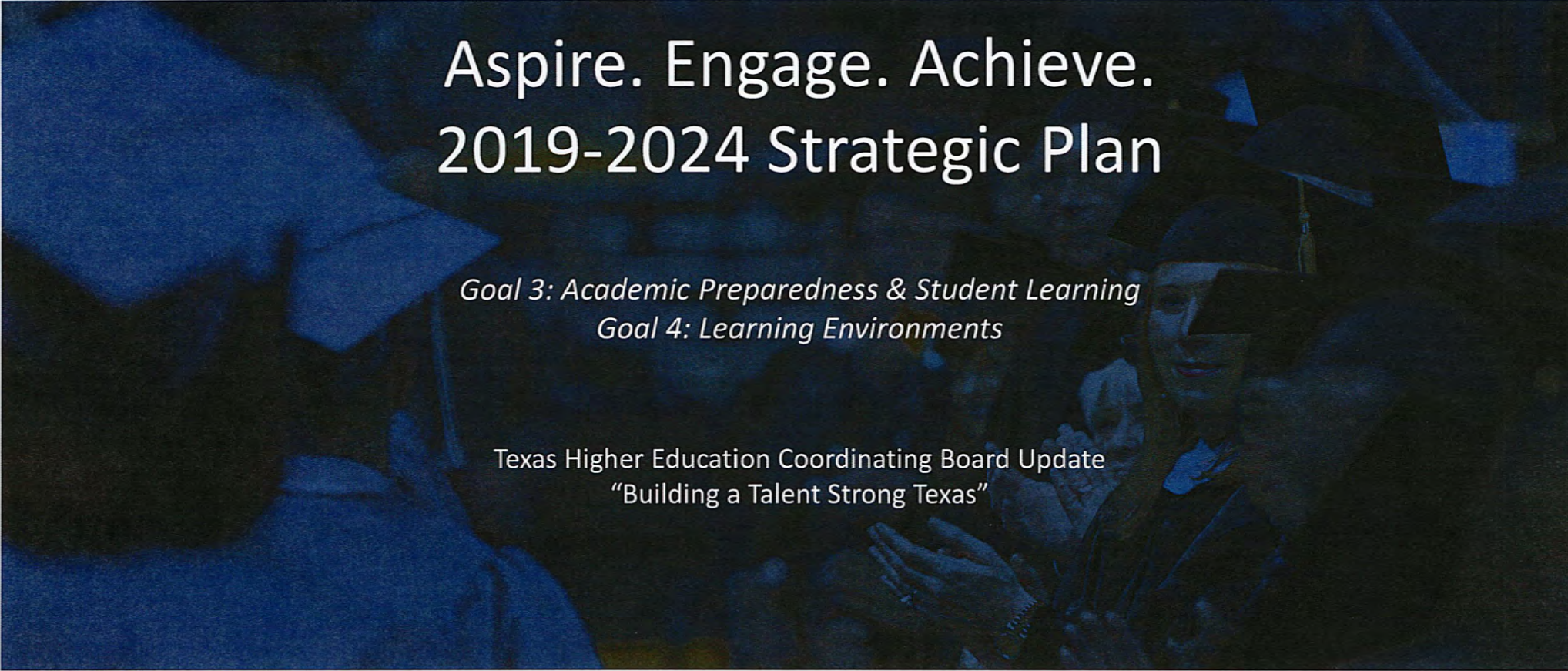
- A major petrochemical industry has filed a lawsuits contesting their property valuations for tax years 2018 through 2023.
- Monetary impact to the College cannot be determined until judgement is reached. Timeline to judgement cannot be determined.

Q&A



2019-2024 Strategic Plan Update

Dr. Natalie Villarreal
Executive Director of Strategic and Operational Initiatives



Aspire. Engage. Achieve. 2019-2024 Strategic Plan

Goal 3: Academic Preparedness & Student Learning

Goal 4: Learning Environments

Texas Higher Education Coordinating Board Update
"Building a Talent Strong Texas"



DEL MAR COLLEGE

Agenda

2019-2024 Plan

- Overview of Strategic Planning Timeline
- Update Goal 3
- Update Goal 4

Texas Higher Education Coordinating Board (THECB)

- Strategic Plan Update

DMC Board of Regents- Strategic Plan Updates

October 2023

2019-2024 Strategic Plan

Goal 1: Completion ✓

November 2023

2024-2029 Strategic Plan

BOR Visioning Workshop ✓

- Mission
- Vision

December 2023

2019-2024 Strategic Plan

Goal 2: Recruitment and Persistence ✓

March 2024

2019-2024 Strategic Plan ✓

Goal 3: Academic Preparedness and Student Learning

Goal 4: Learning Environments

April 2024

2024-2029 Strategic Plan

BOR Workshop- Draft Plan

June 2024

2019-2024 Strategic Plan

Goal 5: Workforce Development, Community Partnerships, and Advocacy

Goal 6: Financial Effectiveness and Affordability

2024-2029 Strategic Plan

BOR Review- Motion to Adopt

August 2024

2019-2024 Plan- Wrap Up

2024-2029 Plan- Launch

2019-2024 Strategic Plan

GOAL THREE KPIs: Academic Preparedness & Student Learning

Accelerate student attainment of **academic preparedness** and ensure **optimal levels of learning** in all instructional delivery formation

1. Percentage of students who require developmental coursework
2. Percentage of academically unprepared students who satisfy the TSI within 2 years
3. Percentage of academically unprepared students completing a college-level course in the subject they entered not ready (math, reading, writing) within 2 years
4. Course completion rates: traditional, online and hybrid formats

Texas Success Initiative Assessment 2.0 (TSIA2)

The TSI guides Texas public institutions of higher education in determining whether entering students are ready for entry-level college coursework in **reading, writing, and mathematics** through the administration of the **Texas Success Initiative Assessment (TSIA)**.

KPI 1: Students Requiring Developmental Coursework

Percentage of FTIC Students Requiring Developmental Coursework			
	Fall 2022	Threshold	Target 2024
DMC Students	70%	66%	60%



First-time-in-college (FTIC) students, enrolled in credit programs in the fall semester. Dual credit students are not included in this data set; they are not labelled as first time in college (FTIC) until after they graduate from high school. Students are identified as needing developmental coursework based on the following factors: TSIA scores, SAT or ACT scores, College Preparation Course completion. Data Source: DMC Institutional Research Department.

KPI 2 – Unprepared Students Who Satisfy TSI Requirements in Two Years

Math						
	2018	2019	2020	2021	2022	Point Change
Del Mar College	25.7%	23.7%	23.7%	16.3%	27.4%	11.1
Large Colleges	35.1%	37.8%	41.2%	31.6%	40.9%	9.3
All TX Colleges	44.5%	45.8%	46.9%	36.6%	43.5%	6.9
Reading						
	2018	2019	2020	2021	2022	Point Change
Del Mar College	48.1%	44.3%	51.1%	49.5%	44.9%	-4.6
Large Colleges	52.2%	54.1%	55.5%	43.3%	49.8%	6.5
All TX Colleges	60.3%	61.2%	62.4%	53.8%	58.0%	4.2
Writing						
	2018	2019	2020	2021	2022	Point Change
Del Mar College	57.0%	38.8%	63.8%	27.3%	23.0%	-4.3
Large Colleges	43.3%	51.1%	54.7%	25.9%	33.9%	8.0
All TX Colleges	55.9%	59.7%	59.1%	42.3%	46.1%	3.8

First-time, full-time entering degree-seeking students who enrolled in a minimum of 12 SCH their first fall semester who graduated from the same or another Texas public or independent institution. Data includes credit programs only. Data Source: THECB Accountability System.

KPI 3 –Unprepared Students Completing a College-Level Course in Two Years

Math						
	2018	2019	2020	2021	2022	Point Change
Del Mar College	15.1%	13.9%	12.7%	17.1%	19.0%	1.9
Large Colleges	20.9%	21.5%	26.2%	30.5%	32.8%	2.3
All TX Colleges	24.2%	24.3%	26.0%	31.2%	34.0%	2.8
Reading						
	2018	2019	2020	2021	2022	Point Change
Del Mar College	24.0%	18.6%	26.8%	28.8%	33.2%	4.4
Large Colleges	39.8%	41.7%	43.9%	44.4%	46.5%	2.1
All TX Colleges	47.0%	48.7%	48.9%	51.6%	51.9%	0.3
Writing						
	2018	2019	2020	2021	2022	Point Change
Del Mar College	31.6%	24.7%	44.8%	26.6%	20.1%	-6.5
Large Colleges	30.7%	33.1%	36.4%	31.5%	35.3%	3.8
All TX Colleges	39.9%	41.9%	44.2%	43.1%	42.3%	-0.8

Unprepared first-time summer/fall entering (non-flex entry) degree-seeking students in each subject are tracked to determine whether they successfully complete a college-level course in the subject they entered not ready (math, reading, writing) within 2 years. Dual credit students not included. Data Source: THECB Accountability system.

KPI 4-Course Completion Rates

Credit Programs Course Completion Rates (Grades A-C)			
Course Delivery Method	Fall 2022	Threshold	Target 2024
Face-to-Face	72.3%	Course completion rates for all course delivery methodologies will be within 20 percentage points of each other.	Course completion rates for all course delivery methodologies will be within 5 percentage points of each other.
Online	70.7%		
Hybrid	83.6%		
Overall	72.2%		

Includes course completion rates for all traditional (non-dual credit) students enrolled in credit coursework. Developmental education coursework is included. Source: DMC Office of Institutional Research (IR).

2019-2024 Strategic Plan

GOAL FOUR KPIs: Learning Environments

Provide **engaging**, effective, and **student**-ready **environments** with accomplished and qualified personnel to facilitate learning and productivity.

1. Average state compensation rates, comparison to DMC
2. Annual Safety and Security Report (Clery Act)
3. Ad/Astra Viking Scheduler space utilization

GOAL FOUR KPIs

DMC maintains compensation rates in the Top Quartile of the State averages for Community Colleges

DMC ranks 8th in Texas for full-time faculty pay
2022

DMC complies with the Clery Act and the Violence Against Women Act (VAWA)

Strategies

- Developmental Education Committee
 - Comprised of faculty, dept. chairs, deans and others
 - Monthly meetings
 - Revised advising model
- Learning Supports
- Academic Preparedness
- Partnerships with ISDs

Conclusion

- 70% of FTIC students require developmental coursework
- 11% increase in the number of FTIC students were able to satisfy TSI math requirements (within 2 years)
- Underprepared students completed higher numbers of math and reading courses (within 2 years)
- DMC continues to offer competitive pay and incentives package in comparison to other community colleges in Texas

Goal One: Attainment of Postsecondary Credentials

By 2030, at least 60 percent of Texans ages 25-64 (expanded from 25-34) will receive a degree, certificate, or other postsecondary credential of value.

DMC Target: Incrementally increase overall postsecondary attainment.

Status: Del Mar College has increased degree and certificate attainment by 7.6% in FY 2022 compared to FY 2020.

Del Mar College	2020	2021	2022	% Change
Bachelors	N/A	N/A	14	N/A
Associates	1,197	1,340	1,320	10.3%
Certificates	556	499	552	-0.7%
Total Awards	1,753	1,839	1,886	7.6%
Age 25-64	1,028	1,089	1,044	1.6%

All 2-Year Colleges	2019	2020	2021	% Change
Bachelors	437	639	853	95.2%
Associates	86,162	88,320	88,685	2.9%
Certificates	39,088	35,015	35,082	-10.2%
Total Awards	125,687	123,974	124,620	-0.8%

* 2021-22 Graduation data is not yet available

Goal Two: Postsecondary Credentials of Value

550,000 students will complete postsecondary credentials of value each year and 95% of students will graduate with no undergraduate student debt or manageable levels of debt in relation to their potential earnings.

DMC Target: Most graduates will be earning wages in Texas 10 years after graduation.

Credentials of Value	Total Graduates 2008-2010	Earning wages in Texas 10 years after graduation	Wages passed Treshold within 10 years
Del Mar College - Associates	1,485	772 (52%)	664 (86%)
All 2-Year Colleges - Associates		52%	81%
Del Mar College - Certificates	312	267 (86%)	218 (82%)
All 2-Year Colleges - Certificates		74%	81%

Goal Three: Research, Development, and Innovation

By 2030, \$1 billion in annual private and federal research and development expenditures and 7,500 research doctorates awarded annually by Texas institutions of higher education.

Note: This Goal does not directly apply to 2-year community colleges.

New Funding Formula Overview: Tiered State Investments for Colleges

The intent of the new model is that community colleges support most of their foundational instructional needs through local revenue (tuition and property taxes), while the state invests primarily in **incentive funding aligned to state and regional education and workforce needs**

**Texas Higher
Education**
COORDINATING BOARD



BASE TIER

Colleges that do not generate enough local revenue to meet basic instruction and operations (I&O) needs are eligible for state funding to meet a baseline level of revenue

PERFORMANCE TIER

Every college is eligible for state funding based on measurable, student-focused outcomes aligned with the goals of *Building a Talent Strong Texas*

Questions?

PENDING BUSINESS

Item	Date	Request	Due	Status
1		Annual Ethics Update	March	March Agenda
2		2019-2024 Strategic Plan Update (Goals 3 and 4)	March	March Agenda
3		THECB Strategic Plan (Talent Strong Texas)	March	March Agenda
4		Report on Tax Collections	March	March Agenda
5		Workshop 2024-2029 Strategic Planning Process Update	April	
6		Quarterly Financial Report	April	
7		Quarterly Investment Report	April	
8		Internal Audit Report to the Board	April	
9		Policy Review Schedule	April	
10		Strategic Enrollment Management (SEM)	May	
11		Tuition and Fee Schedules for CE Programs	May	
12		Workshop 2024-2029 Strategic Plan (Review of Final Plan)	June	
13		2019-2024 Strategic Plan Update (Goals 5 and 6)	June	
14		Policy Review Schedule	June	
15		Policy Review Schedule	August	
16		Clery Act	October	
17		CEO Annual Report to the Board – Title IX/SB212	October	
18		Enrollment Report	November	
19		Tax Abatement Yearly Review	December	
20		Foundation Yearly Update	December	
21		Preview of Student Charges	December	
22		Professional Contract Review	December	

Consent Item #1

**MINUTES OF THE REGULAR MEETING
DEL MAR COLLEGE DISTRICT**

December 5, 2023

The Regular Meeting of the Board of Regents of the Del Mar College District convened on Tuesday, December 5, 2023 at 1:00 p.m., at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas with the following present:

From the Board:

Ms. Carol Scott, Dr. Nicholas Adame, Ms. Libby Averyt, Dr. Anantha Babbili, Mr. Carl Crull, Mr. Rudy Garza, Jr., Mr. Bill Kelly, and Mr. David Loeb.

From the College:

Dr. Mark Escamilla, President and CEO; Ms. Lenora Keas, Executive Vice President and COO; Mr. Raul Garcia, Vice President and CFO; Mr. Ali Kolahdouz, Vice President and Chief Information Officer; Dr. Jonda Halcomb, Vice President and Chief Academic Officer; Ms. Tammy McDonald, Vice President of Administration and Human Resources; Ms. Patricia Benavides-Dominguez, Vice President for Student Affairs; Ms. Cheryl Sanders, Associate Vice President for Student Affairs; Mr. Augustin Rivera, Jr., General Counsel; Mr. John Strybos, Vice President and Chief Physical Facilities Officer; Ms. Mary McQueen, Vice President of Advancement and Government Relations; Ms. Delia Perez, Director of CEO Office and Board Relations, and other staff and faculty.

CALL TO ORDER/QUORUM CALL

Chair Scott called the meeting to order with a quorum present. She requested a moment of silence followed by the Pledge of Allegiance and Del Mar College Vision Statement.

GENERAL PUBLIC COMMENTS – The public was given the opportunity to provide public comments (both general and specific to any agenda item).

There were no public comments made for this meeting.

RECOGNITIONS.....Dr. Jonda Halcomb

- Dr. Cynthia Bridges, Dean of the Communication, Fine Arts, and Social Sciences Division, was elected as Chair of the Commission of Community College Accreditation by the National Association of Schools of Music (NASM) for a 3-year term from 2023-2026
(Goal 5: *Workforce Development, Community Partnerships, and Advocacy*)

Dr. Halcomb recognized Dr. Bridges stating she has been elected to serve as the Chair of the Commission on Community College Accreditation by the National Association of Schools of Music (NASM). NASM is an organization of schools, conservatories, colleges, and universities with about 628 accredited institutional members. NASM establishes national standards for undergraduate and graduate degrees, and other

credentials for music and related disciplines. Del Mar College was the first community college to receive accreditation by NASM back in 1940s. Dr. Bridges has served on accreditation teams for NASM since 2016, and has served on the Community College Commission for two terms. Dr. Bridges has also become a member of the Board of Directors and has been elected to serve as chairperson. Dr. Bridges provided words of appreciation and gratefulness.

- Davis Merrell, Dean of the Industry and Public Service Division, was appointed to serve a term on the Texas Association of College Technical Educators (TACTE) Board from 2023-2026 as a representative for the Gulf Coast/Southern region and to serve as a Workforce Education Course Manual (WECM) Facilitator
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

Dr. Halcomb recognized Davis Merrell, Dean of the Industry and Public Service Division. He was appointed to serve a term on the Texas Association of College Technical Educators board, (TACTE), from 2023 to 2026. Mr. Merrell will represent the Gulf Coast Southern region, and he will also serve as a workforce education course manual facilitator. TACTE identifies workforce education leadership needs in Texas community and technical colleges, and provides an efficient, effective structure for articulating and responding to workforce education leadership needs. Mr. Merrell provided words of gratitude and appreciation.

Chair Scott changed the order of the Agenda and asked Dr. Jonda Halcomb to introduce the Professor Emeritus recommendations.

2. Discussion and possible action related to recommendation of Professor Emeritus status to Norma Ayala-Maynard, Professor of English.....Dr. Jonda Halcomb

Dr. Halcomb presented Norma Ayala-Maynard, Professor of English to the Board for consideration of Professor Emeritus. She stated Professor Ayala-Maynard has provided 34 years of service to the College as a Professor of English. During her tenure, Professor Ayala-Maynard demonstrated distinguished leadership and notable dedication to the students, the College, and the community. Professor Ayala-Maynard received numerous College Teacher of the Year nominations and received Diamond Pen award for her recognition in teaching. She was instrumental in developing curriculum for early versions of Mexican American literature courses at Del Mar College and did so at a time when Mexican American literature anthologies were practically non-existent. She served the English and Philosophy department of the College for over a decade as the English adjunct mentoring coordinator facilitating professional development for scores of adjuncts during this time. In addition, she engaged professionally through Conference of College Teachers of English, the English Association, the Conference on College Composition and Communication, and the National Council of English Teachers. Dr. Halcomb read a resolution in honor of Professor Ayala-Maynard and recommended the Board approve her Professor Emeritus status. Chair Scott expressed the Board's gratitude. Professor Ayala-Maynard provided words of appreciation and gratefulness.

Regent Crull made a motion to accept the recommendation to present Norma Ayala-Maynard with title Professor Emeritus. Regent Kelly seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Averyt, Babbili, Crull, Garza, Kelly, and Loeb, in favor.

3. Discussion and possible action related to recommendation of Professor Emeritus status to Benita Flores-Munoz, Professor of Child Development/Early Childhood
.....Dr. Jonda Halcomb

Dr. Halcomb presented Benita Flores-Munoz, Professor of Child Development/Early Childhood to the Board for consideration of Professor Emeritus. Professor Flores-Munoz, Professor of Child Development Early Childhood, served as an exemplary tenured educator among her peers and students at the college for more than 18 years. She received the highest award for faculty of the College, the Aileen Creighton Award for Teaching Excellence in 2021. Professor Flores-Munoz led the CDEC program through the National Association for the Education of Young Children National Accreditation in 2019, a feat that only 11 Texas colleges have achieved. Her accomplishments include being recognized as a disability advocate for the year, and as a Blue and Silver Alumni Faculty of the Year at Del Mar College in 2016. She actively participated in various college-wide committees. She also participated in outreach activities and community events such as the Week of the Young Child, Teddy Bear Drive, Special Olympics, and volunteered with the YWCA. Dr. Halcomb read a resolution in honor of Professor Flores-Munoz and recommended the Board approve her Professor Emeritus status. Chair Scott expressed the Board's gratitude. Professor Flores-Munoz provided words of appreciation and gratefulness.

Regent Adame made a motion to accept the recommendation to present Benita Flores-Munoz with title Professor Emeritus. Regent Averyt seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Averyt, Babbili, Crull, Garza, Kelly, and Loeb, in favor.

4. Discussion and possible action related to recommendation of Professor Emeritus status to Dolores G. Huerta, Professor of Accounting.....Dr. Jonda Halcomb

Dr. Halcomb presented Dolores G. Huerta, Professor of Accounting to the Board for consideration of Professor Emeritus. Professor Huerta served as an exemplary educator for over 45 years at the College, providing excellent leadership in the areas of accounting and business education. She demonstrated a passion for teaching, advising, mentoring, and retention. Professor Huerta's accomplishments include being named Who's Who Among American Teachers and Educators, and being a three-time recipient of the Del Mar College's faculty Academic Advisor of the Year award. She provided committed service to the College as an active member of numerous committees, including the curriculum committee, employee grievance policy review committee, accounting advisory committee, retention committee, a presidential search committee, and numerous others. Professor Huerta participated and promoted junior achievement, the Texas Association of Chicanos in Higher Education, and the American Association of University Professors. Dr. Halcomb read a resolution in honor of Professor Huerta and recommended the Board approve her Professor Emeritus status. Chair Scott expressed the Board's gratitude. Professor Huerta provided words of appreciation and gratefulness.

Regent Garza made a motion to accept the recommendation to present Dolores G. Huerta with title Professor Emeritus. Regent Loeb seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Averyt, Babbili, Crull, Garza, Kelly, and Loeb, in favor.

STUDENT SUCCESS REPORT.....Ms. Rita Hernandez

- Student Engagement and Retention Services
(Goal 3: Academic Preparedness and Student Learning)

Ms. Hernandez stated that the division of Student Engagement and Retention has provided a holistic approach to student support services which includes academic, professional, social, and personal support for each student. Each department coordinates campus and community resources with the primary goal of removing barriers to student success and completion.

Ms. Hernandez provided a brief overview of the services provided by each department which include Career Development, Center for Access & Advocacy, Counseling Center, Student Leadership & Campus Life, Student Success Center, Veteran Services, and Vikings Care and Valdar's Market. Student Engagement and Retention offers a

wraparound approach to supporting students through to completion. Ms. Hernandez recognized the difference makers and the leadership team who assists students.

Chair Scott thanked Ms. Hernandez for the comprehensive report and the services and support provided to students through each department.

COLLEGE PRESIDENT'S REPORT.....Dr. Mark Escamilla

- December 15, 2023: Season Celebration, Tres Grace Community Room, Oso Creek Campus
(Goal 4: Learning Environments)

Dr. Escamilla announced the College's Season Celebration to be held on December 15, 2023 at the Tres Grace Community Room, Oso Creek Campus.

- December 15, 2023: Fall Graduation Ceremony, American Bank Center
(Goal 1: Completion)

Dr. Escamilla announced the commencement ceremony for the 2023 Fall Graduation being held at the American Bank Center on December 15, 2023. He reported that there are 518 prospective graduates and they have applied for 645 awards, degrees, and certificates.

STAFF REPORTS:

- Tax Abatements Update Ms. Lenora Keas
(Goal 6: Financial Effectiveness and Affordability)

Ms. Keas introduced Mr. Randy Almaguer with the Corpus Christi Regional Economic Development Corporation (CCREDC). Mr. Almaguer stated he is a Compliance Officer with CCREDC. CCREDC provides compliance reviews for City of Corpus Christi, Nueces County, San Patricio County, Del Mar College, San Patricio County Drainage District, Corpus Christi Business & Job Development (Type A Board), and Corpus Christi B Corporation (Type B Board).

Mr. Almaguer reviewed compliance procedures which included review of all requirements from the agreements and standard documents needed for compliance. He reviewed existing agreements.

Ms. Keas, Dr. Escamilla, Mr. Almaguer, and Mr. Mike Culbertson responded to questions from the Board of Regents.

- 2019-2024 Strategic Plan Update, Goal 2 Dr. Natalie Villarreal
(All Goals 1-6)

Dr. Villarreal provided a brief overview of the 2019-2024 strategic planning process and provided the Board an update on how the College is progressing with Goal 2,

Recruitment & Persistence. She also provided the Board with current data regarding fall credit headcount 9,985, a preliminary number, and 7,261 annual headcounts for Continuing Education for 2022-23, which is based on the quarter semester. The College headcount, credit and continuing education, is up 6% from the previous year. The contact hours for fall 2023 were up by 2% with the new method of counting contact hours from the state.

Dr. Villarreal reviewed KPI 1: Student Intent, which showed 58.2% wanted to earn an associate degree, and 25.7% wanted to earn credits for a transfer. In reviewing KPI 1: Student On-Ramps/Pipelines, 53.2% are high school graduates, and 20.5% are dual credit/collegiate students. KPI 2: Students receiving Pell grants showed 4,209 grants in 2022, and the target for 2024 is to increase that number by 3%. KPI 3: Persistence rates demonstrated one and two-year persistence rates for first-time, credential-seeking undergraduates enrolled in at least 12 semester credit hours in the fall who are enrolled at the same or another Texas public or private institution. The threshold for students who satisfy TSI requirements in two years in math, reading, and writing was reviewed, and it was noted that the Development Education Council continues to work towards new targets.

KPI 4 – Student Classification was reviewed which included information regarding Freshman students, with less than 30 semester credit hours, Sophomores are students with 31-27 semester credit hours, unclassified are students with 73+ semester credit hours – no associate degree or above earned, and other prior associate degree or above earned.

Dr. Villarreal stated there are many new strategies the Strategic Enrollment Management is working on and will implement before fall 2024.

Dr. Villarreal, Ms. Patricia Benavides-Dominguez, and Dr. Escamilla responded to questions from the Board of Regents.

- Strategic Marketing Plan Update Mr. Jeff Olsen
(Goal 1: Completion and Goal 2: Recruitment and Persistence)

Mr. Olsen began his presentation and stated a new strategic marketing plan is being developed and will be ready for full review in February/March 2024. For Del Mar College to continue to build on its success in an increasingly competitive and constantly changing landscape, marketing and communication efforts must relate to prospects with an attractive value proposition, automate through CRM and AI solutions to attain students, market stacked credentials as paths to successful outcomes, simplify student onboarding and improve experience, and engage the community with successful events on campus.

After providing data on who the Del Mar College student is, Mr. Olsen stated the first step needed is to relate to the students. The second step is to automate, which will generate leads with contact forms on every ad and web page, then continuously follow up with prospective students through automation and a call center. This gives students a much-needed point of contact to help them navigate past any barriers as they make their

way to DMC with confidence. Mr. Olsen described the College embracing the CRM and AI efforts.

The current student journey offers a wide assortment of great choices for students to achieve their desired outcome, but they are often offered separately and divided across different areas of the College. Often programs could be packaged together as a journey.

The third step is to stack credentials and offer a path for the new student journey. The Pathways Committee has been doing great work mapping how credentials stacked across the College. Showing a student their complete journey from the start will be a gamechanger. In upcoming campaigns, we will ask prospective students to share their dream, then use that information to show them a path to that outcome that may include multiple credentials. Once the student identifies their path, and it is loaded into the CRM, we can guide the student along in their journey through marketing automation. Additionally, once these maps are established, we can provide onramps and offramps, as well as listing average salaries.

The fourth step is to simplify and have a great experience on campus. With the recent centralization of College events, and the CRM creating a database of leads, they will have the opportunity to organize large-scale College-wide events that will introduce scores of new people to Del Mar. In partnership with other key stakeholders across campus, they are exploring yearly festivals that will highlight the campuses. A community college in Texas they have been in conversations with holds a similar event with average attendance between 6,000 and 8,000 people. The cost is covered by community sponsors. For many of their current students, this was their first experience on campus.

The fifth step is to engage the students. For marketing to achieve maximum effectiveness through the years to come, the College must embrace a strong, fully modernized approach that drives prospects using automation and a personal touch toward engaging events. Once prospects become students, the same approach of automation, someone to help them navigate, and engaging events on campus will continue to help them persist as they navigate each credential along their journey.

Mr. Olsen and Dr. Escamilla responded to questions from the Board of Regents.

- Fiscal Year 2024-2025 Budget Calendar and Student ChargesMr. Raul Garcia
(Goal 6: Financial Effectiveness and Affordability)

Mr. Garcia stated that the 2025 Fiscal Year budget and possible tuition increase will be discussed.

Ms. Jackie Landrum was introduced and began the review of the upcoming budget calendar for the Fiscal Year 2025 budget. Ms. Landrum reviewed the five phases which include phase one – planning, phase two – information gathering, phase three – review and recommendation, phase four – budget approval, and phase five – property tax approval.

Mr. Garcia reviewed the Fiscal Year 2022 community college funding strategies and stated Del Mar College is just one of twenty-seven that are heavily dependent on property taxes. The recent changes in the state funding formula for community colleges may signal a shift whereby more community colleges will become more dependent on or having state funding as a more pronounced funding source. During fiscal year 2022, our DMC students received an average of grant or scholarship financial aid in the amount of \$5,912.00. The College places third in student debt as the least expensive relative to most of their peer group institutions.

Mr. Garcia reviewed the general tuition and fee structure for fiscal years 2022 part-time and full-time students and compared it to fiscal year 2023. The \$2 increase approved by the Board last year raised the cost of attendance by \$60.00. After reviewing the different fees and rates, Mr. Garcia reviewed the 13-year historical view graph of the College's current strategy of steady and modest increases. The most recent enrollment trends are now driven in part by strong labor market conditions. This historical view suggests a modest increase in student charges by as much as \$5 per semester hour may minimize student sticker price shock, reduce the risk of downward shift in student enrollment, and minimize the shifting of tuition costs to future first-year students. Mr. Garcia reviewed the factors influencing possible fiscal year 2025 tuition rate change and a tuition rate change scenario ranging from \$1 to \$5 on a per semester hour basis. These new funding amounts could be used to support operating cost, including student support services, and the cost of instruction.

Ms. Landrum, Mr. Garcia, and Dr. Escamilla responded to questions from the Board of Regents.

The Board of Regents recessed at 3:44 p.m.

The Board of Regents reconvened at 3:51 p.m.

- Foundation Yearly Update Ms. Mary McQueen
(*Goal 6: Financial Effectiveness and Affordability*)

Ms. McQueen stated that this is Del Mar College Foundation (DMCF) 40th year anniversary. From the time of the DMCF's inception, community supporters have provided almost \$54 million in gifts and grants to Del Mar College students and programs. Ms. McQueen thanked her team who have raised \$42.2 million since 2010 and have given out \$18.4 million in scholarships to 17,000 students and another \$12.2 million in awards and programs to support Del Mar College.

Ms. McQueen reviewed the DMCF's financials as follows: Assets for Fiscal Year 2022-2023 of \$31.5 million. The 2022-2023 Fiscal Year fundraising amount was \$3.0 million which has held a 5-year average of \$3.6 million (2019-2023). Scholarships awarded from 2022-2023 totaled \$1.7 million with 894 students served.

Ms. McQueen provided a review of the major fundraising events that have taken place from 2010 to the present. The advancement focus over the past 13 1/2 years has really

shifted from events to donor engagement. Their goal is to build the relationships to share the Del Mar College story, to discover the donor preferences.

Ms. McQueen described the DMCF Strategic Plan for 2015-2025.

DMCF has created a series of infographics that allow a story to be shared. One profile created is named Sophie and a history is built for her that is shared with the donors, so they get an idea of who they're investing in with their scholarship dollars. Student information wellness is a big component that shows 56% of students are housing insecure, 25% have low food security, 69% worry about paying for school, 31% ran out of money six or more times in the past year, 71% have trouble getting \$500 in an emergency, and 49% experience generalized anxiety disorder.

DMCF scholarships impact students and show increased completion rates, 19.2% higher program completion rate over student with financial aid, and 24.1% higher program completion rate over students with no financial aid. Ms. McQueen compared local area university tuition, fees, books, and supplies for 15 semester credit hours to Del Mar College, it showed over \$3,000 savings if the student attended our College.

DMCF holds an annual stewardship reception and scholarship reception, each donor gets a scholarship report which shows the balance in the fund and amount distributed, names and bios of recipients, and the report is sent out each year in the spring. Ms. McQueen concluded with a DMCF video of some students that were awarded scholarships.

- Professional Contract Review Ms. Tammy McDonald
(Goal 6: Financial Effectiveness and Affordability)

Ms. McDonald provided information regarding the latest professional service contracts. She stated that as of June 2023, the 2014 Bond with Victory Building Team will be expiring the end of December. The Fulton Construction contract for Oso Creek Campus had a date change and has been extended to May 31, 2024. The change with Command Commissioning for Oso Creek Campus will be expiring at the end of December.

PENDING BUSINESS:

Status Report on Requested Information

(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

CONSENT AGENDA

Notice to the Public

The following items are of a routine or administrative nature. The Board of Regents has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Board member or a citizen, in which event the item(s) will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS:

(At this point the Board will vote on all motions not removed for individual consideration.)

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Acceptance of Financials for October 2023
(Goal 6: Financial Effectiveness and Affordability)

Regent Crull made a motion to adopt the Consent Agenda. Regent Babbili seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Averyt, Babbili, Crull, Garza, Kelly, and Loeb, in favor.

REGULAR AGENDA

5. Discussion and possible action related to the 2023 Annual Audit, presented as the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year ending August 31, 2023
.....Mr. Raul Garcia

Mr. Garcia thanked Dr. Cathy West, Ms. Christina Gonzalez, Ms. Jackie Landrum, Mr. John Johnson, and his entire team for their work on this year's accelerated financial audit. Mr. Garcia thanked Ms. Bridgid Cook for her years of service and introduced Mr. Adam Miller with Collier, Johnson, and Woods to present the 2023 audit results.

Mr. Miller introduced himself and acknowledged the Del Mar College Finance team in helping prepare the annual reports. He also announced the College has again received the GFOA Certificate of Achievement for Excellence for Financial Reporting which makes it the 13th year in a row.

Mr. Miller provided information regarding the audited financial statements of the College and the Del Mar College Foundation (DMCF) for the years ending August 31, 2023 and 2022, and June 30, 2023 and 2022.

The four independent auditor reports reviewed include Financial Statements, Governmental ("Yellow Book") Report, Schedule of Expenditures of Federal Awards, and Schedule of Expenditures of State Awards and found the following:

Financial Statements – For both the College and DMCF, the opinion is the financial statements adhere to the reporting framework without exception.

Governmental (“Yellow Book”) Report – No deficiencies in internal control over financial reporting and on compliance considered to be material weaknesses or significant deficiencies.

Schedule of Expenditures of Federal Awards – unmodified “clean” opinion, no instances of noncompliance with major federal programs.

Schedule of Expenditures of State Awards – unmodified “clean” opinion, no instances of noncompliance with major state programs.

Review of the Statement of Net Position (Balance Sheet), Statement of Activities (Income Statement), Taxes Receivable (Ad Valorem) showed cash and investments decreased from the prior year \$139 million to \$98 million. 2023 net investment in capital assets was \$165.4 million, representing a \$17.7 million increase from prior year.

The Statement of Activities showed an increase in net position from \$126 million to \$142 million. HEERF related revenues and expenses winding down during FY 2023 with performance period ending June 30, 2023. Increase to property tax revenues (ad valorem) of \$6.8 million from prior year. Net investment income improved \$8.5 million over prior year, led by appreciation in FMV of fixed income securities.

The event of a taxpayer dispute was generally reviewed, and it was stated until this matter is resolved, there remains an uncertainty in the amount and timing of those respective tax collections. The required communication with the College was discussed as to the auditor’s responsibility to express their opinion about whether the financial statements prepared by management with the College’s oversight are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP).

During the fiscal year 2023, Del Mar implemented (GASB Statement) No. 96. This implementation required the recognition of right of use subscription assets and corresponding liabilities for IT applications. And due to the comparative presentation of financial statements, that retrospective implementation was required, which resulted in the restatement of the 2022 net position by approximately 300,000. There are three new standards that could affect the financial statements of the college. This includes GASB 99, 100, and 101. The purpose of each of these upcoming pronouncements is to add clarity to existing standards, and accordingly, implementation should not have a significant effect on the form and contents of the financial statements in future reporting periods.

Regent Babbili made a motion to adopt the Comprehensive Financial Report as presented. Regent Adame seconded the motion. Complimentary comments were made to the Audit and Business Teams from the Board. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Averyt, Babbili, Crull, Garza, Kelly, and Loeb, in favor.

6. Discussion and possible action related to Board approval of recommended revisions, deletions, and additions to Board “B” policies and Notification of the Board of Administrative “A” procedure revisions, deletions, and additions
.....Ms. Tammy McDonald

Ms. McDonald presented a recommendation regarding policy compliance with legislation passed during the Texas 88th Legislative Session and the College’s policy review process. Board Policies are reviewed by College administration as required with the exception of changes in laws, statutes, regulations, and requirements executed at federal, state, local levels, and by accrediting bodies that requires review outside the schedule. The CEO or their designee has oversight of the policy review process. College administration performs review of policies according to the review schedule and make recommendations to the Board of Regents as necessary.

The College policy review for FY 2023/2024 scheduled to review Chapters 5 (HR) & 6 (Faculty) - pending due to anticipated legislative changes, and Chapters 7 (Students) & 8 (Misc.).

Ms. Jessica Alaniz provided an overview of four pieces of legislation including HB 1 and SB 17 regarding DEI practices or programs, SB 1376 regarding expansion of military employment preference, and SB 412 regarding protection for pregnant and parenting students.

Ms. McDonald continued and stated non-legislation proposed changes would also be made regarding changes to the use of Windward for West and Heritage for East campus references. Ms. McDonald provided a summary of the changes to the Board of Regents.

Ms. McDonald and Dr. Escamilla responded to questions from the Board of Regents.

Regent Kelly made a motion to adopt Board of Regents “B” policies as presented. Regent Crull seconded the motion. There was no further discussion from the Board. There were

no public comments. A vote was taken by show of hands, and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Averyt, Babbili, Crull, Garza, Kelly, and Loeb, in favor.

7. Discussion and possible action on Award Contract for Request for Competitive Sealed Proposals, RCSP #2023-12, Del Mar College Center for Economic Development HVAC Improvements.....Mr. John Strybos

Mr. John Strybos provided background information regarding the Request for a Competitive Sealed Proposal #2023-12 for the Del Mar College Center for Economic Development HVAC Improvements. Mr. Strybos reviewed the process and evaluation criteria of possible candidates. He also stated they are recommending the award go to the number one team, Victory Building Team with their low bid of \$2.9 million and the second bidder, SpawGlass at \$4.2 million.

Mr. Strybos and Dr. Escamilla responded to questions from the Board of Regents.

Regent Loeb made a motion to table Agenda Item No. 7. Regent Kelly seconded the motion. There was no discussion on a Motion to Table. A vote was taken by show of hands, and Regents Crull, Kelly, Garza, and Loeb voted to table the motion, Regents Averyt, Adame, Babbili, and Scott voted to move forward. The motion failed as there was not a majority vote.

No other motions were made and staff was instructed to review the matter for re-consideration at a future Board meeting.

8. Discussion and possible action on State Energy Conservation Office (SECO) Utility Cost Reduction Measures Loan..... Mr. John Strybos

Mr. Strybos provided information regarding securing a loan with State Energy Conservation Office and to negotiate a loan with the State of Texas. The amount of the loan is tied into the energy project and its conservation measures. The preliminary engineering assessment helps govern the project and parameters of the project, and the loan is repaid from the energy savings of energy use that will go down with the new systems in place. The College isn't having to use other funds to pay back the loan and it should not impact the operating budget.

Regent Averyt made a motion to award the contract to Victory Building Team and the funding source from the SECO, utility cost reduction measure, low interest loan. Regent Adame seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands, and Regents Crull, Kelly, Garza, and Loeb voted against the motion, Regents Averyt, Adame, Babbili, and Scott voted for the motion. The motion failed as there was not a majority vote.

At 5:10 p.m., the Chair announced that the Board was going into Closed Session pursuant to:

9. **CLOSED SESSION** pursuant to:

- A. **TEX. GOV'T CODE § 551.074(a)(1)**: (Personnel matters), regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, with possible discussion and action in open session; and
- B. **TEX. GOV'T CODE § 551.071**: (Consultation with legal counsel), regarding pending or contemplated litigation, or a settlement offer, with possible discussion and action in open session; and the seeking of legal advice from counsel on pending legal or contemplated matters or claims, with possible discussion and action in open session.

The Board of Regents reconvened in Open Session at 5:30 p.m. with no action taken.

CALENDAR: Discussion and possible action related to calendaring dates.

ADJOURNMENT: The meeting was adjourned at 5:31 p.m.

MINUTES REVIEWED BY GC: /s/ARjr

MINUTES OF THE REGULAR MEETING DEL MAR COLLEGE DISTRICT

February 13, 2024

The Regular Meeting of the Board of Regents of the Del Mar College District convened on Tuesday, February 13, 2024 at 11 a.m., at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas with the following present:

From the Board:

Ms. Carol Scott, Dr. Nicholas Adame, Ms. Libby Averyt, Dr. Anantha Babbili, Mr. Carl Crull, Mr. Rudy Garza, Jr., Mr. Bill Kelly, and Mr. David Loeb.

Dr. Laurie Turner joined the meeting in progress at 12:00pm.

From the College:

Dr. Mark Escamilla, President and CEO; Ms. Lenora Keas, Executive Vice President and COO; Mr. Raul Garcia, Vice President and CFO; Mr. Ali Kolahdouz, Vice President and Chief Information Officer; Dr. Jonda Halcomb, Vice President and Chief Academic Officer; Ms. Tammy McDonald, Vice President of Administration and Human Resources; Ms. Patricia Benavides-Dominguez, Vice President for Student Affairs; Ms. Cheryl Sanders, Associate Vice President for Student Affairs; Mr. Augustin Rivera, Jr., General Counsel; Mr. John Strybos, Vice President and Chief Physical Facilities Officer; Ms. Mary McQueen, Vice President of Advancement and Government Relations; Ms. Delia Perez, Director of CEO Office and Board Relations, and other staff and faculty.

CALL TO ORDER/QUORUM CALL

Chair Scott called the meeting to order with a quorum present. She requested a moment of silence followed by the Pledge of Allegiance and Del Mar College Vision Statement.

GENERAL PUBLIC COMMENTS – The public was given the opportunity to provide public comments (both general and specific to any agenda item).

There were no public comments made for this meeting.

Chair Scott changed the order of the Agenda without objection.

At 11:02 a.m., the Chair announced that the Board was going into Closed Session pursuant to:

15. CLOSED SESSION pursuant to:

- A. **TEX. GOV'T CODE § 551.071**: (Consultation with legal counsel), regarding pending or contemplated litigation or legal claims, or a settlement offer, with possible discussion and action in open session; and, the seeking of legal advice from counsel,

on pending or contemplated legal matters or claims, with possible discussion and action in open session;

- B. **TEX. GOV'T CODE § 551.087:** (Deliberation Regarding Economic Development), regarding discussion or deliberation of information received from a business prospect with which the College is conducting economic development negotiations and/or the deliberation of an offer of a financial or other incentive to a business prospect, (including Regular Agenda Items Nos. 9 and 10), with possible discussion and action in open session; and,
- C. **TEX. GOV'T CODE § 551.072:** (Deliberation Regarding Real Property) regarding the deliberation of the purchase, exchange, lease, or value of real property; with possible discussion and action in open session.

The Board of Regents reconvened in Open Session at 1:00 p.m. with no action taken at this time.

RECOGNITIONS:

- Ms. Laura Wright Bienek, AIA, RID, Director and Associate Professor of Architectural/Drafting Technology, awarded the American Institute of Architects (AIA) Corpus Christi Chapter's Outstanding Member Award for 2023
.....Dr. Jonda Halcomb
(Goal 4: Learning Environments)

Dr. Halcomb recognized Ms. Laura Wright Bienek, AIA, RID, Director and Associate professor of Architectural/Drafting Technology for being awarded the American Institute of Architects (AIA) Corpus Christi Chapter's Outstanding Member Award for 2023. Dr. Halcomb reviewed Ms. Bienek's credentials and acknowledged her passion for the College's architecture program, students, and community. Ms. Bienek stated she was honored and grateful for receiving the award.

- Angie Britton and Nancy Phillips, of the Del Mar College APEX Accelerator, were recognized with national certification by the Association of Procurement Technical Assistance Centers (APTAC) as Certified Procurement Professionals (CPP)
.....Ms. Lenora Keas
(Goal 6: Financial Effectiveness and Affordability)

Ms. Keas recognized Ms. Angie Britton and Ms. Nancy Phillips of the College's APEX Accelerator. Ms. Keas reviewed their credentials and certification requirements for the certification they received. It is a national certification by the association of Procurement Technical Assistance Centers as Certified Procurement Professionals.

- Continuing Education was awarded the 2023 Community Choice Award for Best Adult Education Program in the Coastal Bend.....Ms. Lenora Keas
(Goal 2: Recruitment and Persistence)

Ms. Keas recognized the College's Continuing Education Department stating it was awarded the 2023 Community Choice Award for Best Adult Education Program in the Coastal Bend. This award recognizes organizations and businesses for the best in class and nominations for this award come directly from the community at large. Ms. Rachel Benavides leads a caring and supportive staff under the direction of Dr. Leonard Rivera. She recognized the staff in attendance and provided words of gratitude.

- John Salinas, CPPO, CPPB, Senior Buyer, received the Certified Public Procurement Officer credential.....Mr. Raul Garcia
(Goal 4: Learning Environments)

Mr. Garcia recognized Mr. John Salinas for earning the Certified Public Procurement Officer credential. He also reviewed Mr. Salinas' credentials and stated he had to take a very rigorous exam. Mr. Salinas thanked the Board of Regents and stated he was honored to work and be mentored by such a wonderful team.

COLLEGE PRESIDENT'S REPORT.....Dr. Mark Escamilla

- Rachel Benavides, Sr. Director of Continuing Education, selected to serve on the Texas Higher Education Coordinating Board's Stakeholder Committee for Workforce Development
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

Dr. Escamilla recognized Ms. Rachel Benavides who was selected to serve on the Texas Higher Education Coordinating Board's Stakeholder Committee for Workforce Development.

Dr. Escamilla stated he attended the following:

- TACC Quarterly Meeting, January 24, 2024
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)
- TACC Leadership Meeting, January 31, 2024
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)
- ACCT National Legislative Summit, February 4-7, 2024, Washington, DC

REGENTS REPORT:

- ACCT National Legislative Summit, February 4-7, 2024, Washington, DC
..... Ms. Carol Scott, Dr. Nicholas Adame, and Dr. Laurie Turner
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

Chair Scott stated three Board members attended the summit. After hearing a variety of presentations regarding the legislative agenda at the federal level, they were able to participate in several meetings at Capitol Hill, including meetings with our elected representatives. Chair Scott stated they focused their legislative priorities on Texas students around Pell Grant funding, and advocated for the workforce Pell and tax-free Pell funding, full funding for Pell and to increase the maximum award in future years. Drs. Turner and Adame provided commentary regarding their attendance.

STAFF REPORTS:

- Testing Center Update.....Ms. Graciela Martinez
(Goal 3: *Academic Preparedness and Student Learning*)

Ms. Martinez stated she was going to provide an update on the College's testing centers, and reviewed the testing center locations and staff. She provided information regarding September 2022 – August 2023, and September 2023 – present. The totals included different types of placement tests offered at the Centers including ACT, CLEP, Correspondence Exams, DMC Instructor exams, TCFP, GED, Nursing TEAS, Radiologic Technology TEAS, DMC Real Estate exam, TCEQ, TSI, and Center for Access and Advocacy referred testers.

Ms. Martinez, Mr. John Strybos, and Dr. Escamilla responded to questions from the Board of Regents.

BOARD NOTIFICATIONS.....Ms. Tammy McDonald

- Deletion of “A” procedure sections: A.8.8.1 Information Management Committee and A.8.8.1.1 Membership
(Goal 5: *Workforce Development, Community Partnerships, and Advocacy*)

Ms. McDonald provided information regarding “A” policy change notification. The revision is to align with current committee structure, a new college wide standing committee (Strategic Technology Adoption Advisory Committee) was established January 1, 2024 to replace the committee Information Management Committee.

- TCOLE Racial Profiling Report Submission
(Goal 4: *Learning Environments*)

Ms. McDonald stated pursuant to Texas Commission on Law Enforcement (TCOLE) and Article 2.132 CCP Law Enforcement Policy on Racial Profiling, the College is required to provide notice to its governing body that the report has been filed. The College under these guidelines is exempt and is still required to file a report certifying its exempt status.

- Texas School Safety Center 2023 Emergency Operations Plan Review
(Goal 4: *Learning Environments*)

Ms. McDonald provided notice that the College has satisfied all evaluation criteria for the Fall 2023 Emergency Operation Plan review cycle by the Texas State Safety Center on January 12, 2024.

PENDING BUSINESS:

Status Report on Requested Information

(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

CONSENT AGENDA

Notice to the Public

The following items are of a routine or administrative nature. The Board of Regents has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Board member or a citizen, in which event the item(s) will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS:

(At this point the Board will vote on all motions not removed for individual consideration.)

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Approval of Minutes:
Workshop Board Meeting, November 14, 2023
Regular Board Meeting, November 14, 2023
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)
2. Acceptance of Investments for December 2023 and January 2024
(Goal 6: Financial Effectiveness and Affordability)
3. Acceptance of Financials for December 2023
(Goal 6: Financial Effectiveness and Affordability)

Regent Crull made a motion to adopt the Consent Agenda.
Regent Kelly seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 9-0, with Regents Scott, Adame, Averyt, Babbili, Crull, Garza, Kelly, Loeb, and Turner in favor.

REGULAR AGENDA

4. Discussion and possible action regarding the proposed naming for gift of significance of the Millwright Lab at the Workforce Development Center for ArcelorMittal Texas.....Ms. Mary McQueen
(Goal 5: Workforce Development, Community Partnerships, and Advocacy and Goal 6: Financial Effectiveness and Affordability)

Ms. McQueen began her presentation regarding a recommendation to name the Millwright Lab at Workforce Development Center for ArcelorMittal Texas for a gift of significance donation. After review of the Board Policy, Ms. McQueen stated ArcelorMittal has been supporting the College with gifts for scholarships and programs since 2016. Most of the giving has been for scholarship support, but gifts have also been provided for the Process Technology Pilot Plant (2018) and VITA Program (2023, 2024). Cumulative giving received as of February 4, 2024 totals \$460,000.00 to these programs. The company requested an invoice for the balance necessary to reach the \$500,000.00 naming level in January 2024. This scholarship supports students in industrial technology majors with \$3,000 per student per academic year providing significant investment for student success.

Ms. McQueen and Dr. Escamilla responded to questions from the Board of Regents.

Regent Babbili made a motion to adopt the naming of the Millwright Lab for ArcelorMittal Texas. Regent Loeb seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 9-0, with Regents Scott, Adame, Averyt, Babbili, Crull, Garza, Kelly, Loeb, and Turner in favor.

5. Discussion and possible action regarding tuition rates to increase the per semester hour tuition rate for the 2024-2025 fiscal year.....Mr. Raul Garcia
(Goal 6: Financial Effectiveness and Affordability)

Mr. Garcia reviewed the 2025 budget plan calendar. He also reviewed the three funding strategies, regarding operating funds, which include tuition and fees, state appropriations, and property taxes. For Fiscal Year 2023, the College's revenue streams for property taxes - \$65.9 million; state appropriations - \$25.3 million; and tuition/fees - \$10.7 million.

Mr. Garcia stated the following numbers are estimates at the beginning of the budget process for FY 2025. The FY 2025 estimated charges for student tuition/fees is \$21 million and is based on a \$1 increase. The estimate for state appropriations for FY 2025 is \$26.7 million. The estimate for tax revenues is \$67.9 million.

There was an in-depth discussion between the Board, Dr. Escamilla, and Mr. Garcia, regarding the projections and implications.

Mr. Garcia provided three examples of part-time student bills (in-district tuition, fees, and supplies) for the years 2021, 2022, and 2023. He also reviewed the basic and special charges as well as financial aid. Credit tuition and fees rate change relative to the Texas inflation rate was discussed, this information was provided by Texas Workforce Solution.

Mr. Garcia discussed the enrollment sensitivity to changes in the unemployment conditions and student rate changes which included the anomaly of rates during the pandemic. Three credit tuition rate change scenarios were discussed showing the estimated charges for \$2, \$3, and \$5 rate charges.

Ms. Sophia Jimenez, President of DMC Student Government addressed the Board regarding the student pulse of the College's possible rate increase. The students are aware of the many services the College provides but were still concerned about raising fees, book fees, and personal expenses.

Mr. Garcia, Mr. John Johnson, Mr. Joseph Ruiz, and Dr. Escamilla responded to questions from the Board of Regents.

Regent Crull made a motion to increase tuition rates \$2 per semester hour. Regent Babbili seconded the motion. Further discussion among the Board took place. There were no public comments. A roll call vote was taken with Regents Adame, Babbili, Crull, Garza, Kelly and Turner voting in favor of the motion, and Regents Scott, Averyt, and Loeb voting against the motion. The motion passed 6-3 in favor.

6. Discussion and possible action related to the College's Quarterly Investment Report for the period ending November 30, 2023.....Mr. Raul Garcia
(Goal 6: Financial Effectiveness and Affordability)

Mr. Garcia introduced Mr. David McElwain with Patterson & Associates, a Meeder Investment Management Company. He presented his report which included information

regarding the College's investments, performance and current economic conditions affecting the investments.

Mr. McElwain stated the core Personal Consumption Expenditures (CPI) Index, the Federal Reserve's preferred measure of price inflation, continues to be moderate. Data from October showed that inflation slowed to an annual pace of 3.5%, the lowest level since August 2021. Month-over-month, the index increased by just 0.16%, and annualizing the last six monthly increases shows consumer prices are increasing at a rate of 2.44%, within striking distance of the Federal Reserve's target.

Mr. McElwain reviewed College's portfolio and stated the market value of the portfolio is \$94 million and the market value is a little over \$93 million excluding Series 2018 Bond Funds.

The market shows increased probability that the Fed will begin cutting rates in the 1st half of 2024. The Fed Funds Futures anticipate at least 3-4 rate cuts by the end of this year. Investing funds in longer maturity ranges to lock in favorable yields will also give the District more visibility and confidence to better forecast earnings for future budgeting purposes.

Regent Loeb made a motion to approve the College's Quarterly investment report as presented. Regent Babbili seconded the motion. Further discussion among the Board took place. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 9-0, with Regents Scott, Adame, Averyt, Babbili, Crull, Garza, Kelly, Loeb, and Turner in favor.

7. Discussion and possible action related to the College's Financial Report for the period ending November 30, 2023.....Mr. Raul Garcia
(Goal 6: *Financial Effectiveness and Affordability*)

Mr. Garcia stated that the College is in good sound financial footing for the months ending November, 2023. The College's financial operating results is trending above prior year's results, with a reported income from operations of \$8.7 million, relative to prior years \$8.1 million. This is attributed to better-than-expected revenues for the period offset by normal increases in expenses. The College is estimating that the FAST Program is going to generate half a million dollars, from \$369,000 to \$509,000. The current year's total operating expenses is valued at \$25.2 million is trending slightly above prior year's expenses by \$323,000 which is attributed in part to the plan increases in insurance cost of \$270,000.

The College's cash and investment position for the quarter total is \$3.2 million which is attributed in part to the new state performance revenue payment that was introduced by HB 8 which means the College received in October 50% of the annualized State appropriations funding for a value of \$9.7 million. The College can now comfortably fund its operating expenses for the next seven months with the current reported cash and investment position.

The College net position increased by nearly \$4.7 million and this is attributed to the better-than-expected investment earnings and changes in the actuarial assumptions for the Teacher's Retirement System that's held in trust.

Regent Babbili made a motion to approve the College's Financial report as presented. Regent Crull seconded the motion. Further discussion among the Board took place. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 9-0, with Regents Scott, Adame, Averyt, Babbili, Crull, Garza, Kelly, Loeb, and Turner in favor.

8. Discussion and possible action of reappointment of Del Mar College Regent to Tax Increment Reinvestment Zone TIRZ #3 Board (Downtown).....Ms. Carol Scott
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

Chair Scott discussed the reappointment of a member to the Tax Increment Reinvestment Zone (TIRZ) #3 Board. Regent Rudy Garza has represented Del Mar College since February 2023, and is interested in continuing that representation.

Regent Crull made a motion to reappoint Regent Raul Garza to the TIRZ #3 Board. Regent Kelly seconded the motion. Further discussion among the Board took place. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 9-0, with Regents Scott, Adame, Averyt, Babbili, Crull, Garza, Kelly, Loeb, and Turner in favor.

9. Discussion and possible action related to proposed Del Mar College participation in the Tax Increment Reinvestment Zone TIRZ #2 Packery Channel – North Padre Island Extension.....Ms. Lenora Keas
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

Regent Kelly announced that he was abstaining from participating due to a potential conflict and temporarily left the meeting and boardroom during this item.

Ms. Keas provided background information regarding the City amended Ordinance #024270, Reinvestment Zone No. 2, City of Corpus Christi TIRZ #2 on Padre Island. She introduced Ms. Heather Hurlbert with the City of Corpus Christi, Assistant City Manager, who has been instrumental with the information being provided.

Ms. Keas provided an overview of the TIRZ purpose and process and the public use for infrastructure and improvements. She also provided the amended proposal in accordance with Board Policy B4.37 and said the information provided was in compliance with policy. The potential project categories were discussed, and it was noted that present tax valuation of the property is \$837.1 million and the projected value with improvements in ten years is \$2.5 billion and in twenty years is \$2.9 billion. Should the College contribute at 100% for five years and 50% for the following five years, the total contribution will be \$13.3 million. Based upon final analysis, the following brings the most long-term benefit to the College: the College participate in TIRZ #2 Extension for a period of ten years at 100%, 50% for the first five years and 50% for the remaining five years with a maximum contribution of \$13.4 million.

Ms. Keas and Ms. Hurlbert responded to questions from the Board of Regents. Regents provided comments and concerns.

Regent Loeb made a motion to not participate in TIRZ #2 Extension project. Regent Turner seconded the motion. Further discussion among the Board took place. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 8-0, with Regents Scott, Adame, Averyt, Babbili, Crull, Garza, Loeb, and Turner in favor.

Mr. Kelly joined the meeting.

10. Discussion and possible action regarding proposed participation in the Tax Increment Reinvestment Zone TIRZ #6 Barisi Village – Developer Proposed TIRZ
.....Ms. Lenora Keas
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

Ms. Keas provided background information regarding the City Ordinance that passed on January 9, 2024 to create a Tax Reinvestment Zone (TIRZ) #6 pursuant to a petition by the owners of Barisi Village property. This property is 127 acres of the former Pharaoh Valley Country Club. She also provided background information regarding the Barisi Village and the future development that includes multifamily units, townhomes, hotel,

retail space, and a golf course among other developmental ideas. The Interlocal Agreement is still pending with the City of Corpus Christi and is being worked out. The timeline of buildout is 10-12 years. The anticipated taxable value is \$800 million to \$1 billion at completion.

Ms. Keas stated the College's policy on TIRZ requires the creation of jobs in relationship to the programs offered by the College. The direct jobs projected to be over 2,500 construction jobs and 819 full-time jobs at completion of the project.

Ms. Keas introduced Mr. Jonathan Gonzalez with Blackard Companies.

Ms. Keas, Mr. Gonzalez, and Ms. Hurlbert responded to questions from the Board of Regents. Regents provided comments and concerns.

Regent Loeb made a motion to not participate in TIRZ #6 Barisi Village. Regent Turner seconded the motion. Further discussion among the Board of Regents took place. There were no public comments. A vote by show of hands was taken with Regents Turner, Averyt, Adame, Scott and Loeb voting in favor of the motion, and Regents Crull, Kelly Garza, and Babbili voting against the motion. The motion to not participate passed 5-4 in favor.

11. Discussion and possible action on Award of Contract for Competitive Sealed Proposals, RCSP #2023-12, Del Mar College Center for Economic Development HVAC Improvements.....Mr. John Strybos
(Goal 4: Learning Environments and Goal 6: Financial Effectiveness and Affordability)

Mr. John Strybos began his presentation by providing background information regarding the Request for a Competitive Sealed Proposal #2023-12 for the HVAC improvements for the Center for Economic Development. Mr. Strybos stated the process was qualifications based and the Evaluation Committee received two bids. The recommendation is to award the contract to Victory Building Team, and the funding would be preferred through State Energy Conservation Office Utility Conservation Measures Loan.

Regent Crull made a motion to award Victory Building Team in the amount of \$2.9 million. Regent Babbili seconded the motion. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 9-0, with Regents Scott, Adame, Averyt, Babbili, Crull, Garza, Kelly, Loeb, and Turner in favor.

12. Discussion and possible action on State Energy Conservation Office (SECO) Utility Cost Reduction Measures Loan.....Mr. John Strybos
(Goal 6: Financial Effectiveness and Affordability)

Mr. Strybos provided information regarding the low interest loan program provided by the State Energy Conservation Office. Current interest rate is 2.5% fixed rate, and the loan is repaid through energy conservation savings and no impact on the College's Operating budget.

Regent Loeb made a motion to authorize the negotiation of the terms and conditions of the loan for the Competitive Sealed Proposal #2023-12 for the HVAC improvements for the Center for Economic Development project with the State Energy Conservation Office. Regent Babbili seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 9-0, with Regents Scott, Adame, Averyt, Babbili, Crull, Garza, Kelly, Loeb, and Turner in favor.

13. Discussion and possible action on annexation of portion of County Road 22, London Ranch Estates and Charlotte Estates.....Mr. John Strybos
(Goal 6: Financial Effectiveness and Affordability)

Mr. Strybos informed the Board of Regents on how the Del Mar College District can expand its territory by "automatic annexation" under the Texas Education Code § 130.066, entitled "Automatic Annexation of Certain Territory." The City of Corpus Christi passed an ordinance annexing 19.41 acres section of the County Road 22, located between County Road 51 and County Road 43 annexing approximately 84.368 acres of land per owner petition near the southwest corner of County Road 22 and County Road 49 and rezoning of this land.

Regent Crull made a motion to annex the property as presented in Agenda Item No. 13. Regent Loeb seconded the motion. Regent Crull noted future annexing of the London School District. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 9-0, with Regents Scott, Adame, Averyt, Babbili, Crull, Garza, Kelly, Loeb, and Turner in favor.

14. Discussion and possible action on approval of Interlocal Agreement (ILA) between the City of Corpus Christi and seven public education districts within its boundaries, including Del Mar College, Calallen, Corpus Christi, Flour Bluff, London, Tuloso-Midway, and West Oso Independent School Districts.....Mr. John Strybos
(Goal 5: *Workforce Development, Community Partnerships, and Advocacy* and Goal 6: *Financial Effectiveness and Affordability*)

Mr. Strybos provided background information regarding the approval of an Interlocal Agreement between the City of Corpus Christi and seven public education districts within its boundaries which include Del Mar Community College District, Calallen, Corpus Christi, Flour Bluff, London, Tuloso-Midway, and West Oso Independent School Districts. The City of Corpus Christi Development Services Department will develop a “School Team” dedicated to reviewing project plans. This process will also give expedited reviews to building permits.

Discussion was held regarding the commercial building fees.

Mr. Strybos responded to questions from the Board of Regents.

Regent Loeb made a motion to approve and authorize staff to negotiate and execute Interlocal Agreement discussed in Agenda Item No. 14. Regent Adame seconded the motion. Regent Crull noted future annexing of the London School District. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 9-0, with Regents Scott, Adame, Averyt, Babbili, Crull, Garza, Kelly, Loeb, and Turner in favor.

CALENDAR: Discussion and possible action related to calendaring dates.

ADJOURNMENT: The meeting was adjourned at 4:12 p.m.

MINUTES REVIEWED BY GC: /s/ARjr

Consent Item #2

DEL MAR COLLEGE
INCOME/EXPENSE STATEMENT
CURRENT OPERATING FUNDS
For the Five Months Ended January 2024

	FY 2024			FY 2023		
	BUDGET	ACTUALS	% Spent YTD	BUDGET	ACTUALS	% Spent YTD
REVENUES: RG						
STATE FUNDING						
PERFORMANCE APPROPRIATION	\$ 19,508,146	\$ 8,128,394	42%	\$ 17,359,105	\$ 7,232,960	42%
FAST APPROPRIATION	1,141,504	796,034	70%	-	-	0%
INSURANCE CONTRIBUTION	4,281,371	1,783,905	42%	4,281,371	1,783,905	42%
RETIREMENT CONTRIBUTION	1,966,711	819,463	42%	1,871,176	779,657	42%
TOTAL STATE FUNDING	\$ 26,897,732	\$ 11,527,795	43%	\$ 23,511,652	\$ 9,796,522	42%
OTHER REVENUES						
TUITION & FEES	\$ 22,001,700	\$ 11,196,933	51%	\$ 23,284,829	\$ 11,623,325	50%
DUAL ENROLLMENT	-	20,685	0%	1,091,000	616,486	57%
PROPERTY TAXES	65,068,806	47,105,636	72%	65,556,443	44,907,950	69%
INVESTMENT INCOME	793,400	700,315	88%	730,000	655,886	90%
MISCELLANEOUS	468,744	176,974	38%	532,144	314,733	59%
TOTAL OTHER REVENUES	\$ 88,332,650	\$ 59,200,544	67%	\$ 91,194,416	\$ 58,118,379	64%
TOTAL REVENUES	\$ 115,230,382	\$ 70,728,339		\$ 114,706,068	\$ 67,914,900	
EXPENDITURES:						
SALARIES & BENEFITS						
FACULTY SALARIES	\$ 33,593,394	\$ 13,061,198	39%	\$ 33,467,687	\$ 13,320,360	40%
EXEMPT SALARIES	17,113,487	6,936,511	41%	17,378,672	6,874,745	40%
NON EXEMPT SALARIES	12,821,217	4,585,774	36%	13,924,481	4,726,193	34%
BENEFITS	20,487,813	7,523,522	37%	20,629,511	7,473,356	36%
TOTAL SALARIES & BENEFITS	\$ 84,015,911	\$ 32,107,005	38%	\$ 85,400,351	\$ 32,394,654	38%
NON-SALARY						
CONTRACT INSTRUCTION	\$ 158,600	\$ 66,083	42%	\$ 151,600	\$ 63,167	42%
SUPPLIES, POSTAGE, DUPL., COPIER RENTAL	3,497,541	956,313	27%	3,443,888	1,027,661	30%
MAINTENANCE & REPAIRS	1,747,539	630,393	36%	1,595,040	700,331	44%
EQUIPMENT	776,699	86,902	11%	1,074,025	182,870	17%
STUDENT RECRUITING AND MARKETING	1,139,569	175,040	15%	1,060,908	277,897	26%
AUDIT & LEGAL, TAX APPRAISAL, COLL. FEES	1,633,106	532,930	33%	1,626,295	534,900	33%
CONSULTANTS & CONTRACT LABOR	3,064,494	1,566,171	51%	3,276,496	1,283,941	39%
ACCREDITATION	65,636	27,246	42%	75,047	23,939	32%
SPECIAL POP. INTERPRETOR	114,397	75,280	66%	114,397	56,143	49%
COMP. SOFTWARE, HARDWARE, LICENSE & SERV.	3,612,534	1,243,973	34%	2,694,283	941,730	35%
TRAVEL & PROFESSIONAL DEVELOPMENT	499,515	108,893	22%	536,923	193,891	36%
ELECTION	-	-	0%	190,000	-	0%
SECURITY	1,565,000	744,098	48%	1,515,000	526,614	35%
RECRUITMENT	32,000	1,453	5%	32,000	1,119	3%
FOOD BEVERAGE	84,811	22,205	26%	89,301	31,231	35%
LIBRARY	250,976	47,673	19%	269,476	52,216	19%
BAD DEBT	151,707	63,211	42%	151,707	63,211	42%
MEMBERSHIP & DUES	227,153	63,537	28%	242,044	98,110	41%
MEMBERSHIP & DUES/INDIRECT ADVOCACY	130	-	0%	8,926	-	0%
UTILITIES & TELEPHONE	3,061,600	1,275,666	42%	2,825,447	1,177,269	42%
INSURANCE	4,805,000	2,002,084	42%	3,724,250	1,551,770	42%
BANK & COLLECTION FEES	192,300	37,855	20%	192,800	34,336	18%
CAMPUS POLICE	302,858	6,048	2%	302,858	6,948	2%
TUITION BOND TRANSFERS OUT	1,952,500	813,542	42%	1,955,500	814,792	42%
MISCELLANEOUS	550,350	105,915	19%	436,915	117,866	27%
TOTAL NON-SALARY	\$ 29,486,015	\$ 10,652,511	36%	\$ 27,585,126	\$ 9,761,952	35%
CONTINGENCY	\$ 1,728,456	-	0%	\$ 1,720,591	-	0%
TOTAL CONTINGENCY	\$ 1,728,456	\$ -	0%	\$ 1,720,591	\$ -	0%
TOTAL EXPENDITURES	\$ 115,230,382	\$ 42,759,518	37%	\$ 114,706,068	\$ 42,156,606	37%
CURRENT NET INCOME AVAILABLE FROM OPERATIONS		\$ 27,968,823			\$ 25,758,294	

**DEL MAR COLLEGE
BALANCE SHEET
CURRENT OPERATING FUNDS
As of January 31, 2024**

	FY2024	FY2023	Change
ASSETS: <i>RG</i>			
CASH	\$ 6,650,242	\$ 6,311,870	\$ 338,371
INVESTMENTS	73,152,656	69,430,567	3,722,089
ACCOUNTS RECEIVABLE:			
ACCRUED INTEREST	-	81,708	(81,708)
STUDENT & OTHER RECEIVABLES	5,843,813	6,768,080	(924,267)
PROPERTY TAX RECEIVABLE	1,484,729	1,456,865	27,864
FAST APPROPRIATIONS RECEIVABLE	796,034	-	796,034
DEFERRED OUTFLOWS PENSION & OPEB	12,023,412	7,656,792	4,366,620
TOTAL ASSETS	\$ 99,951,171	\$ 91,705,883	\$ 8,245,288
LIABILITIES:			
CURRENT LIABILITIES:			
ACCOUNTS PAYABLE	\$ 3,335,785	\$ 3,061,468	\$ 274,317
ESTIMATED SICK LEAVE & VAC. PAYABLE	802,136	793,600	8,536
NET PENSION AND OPEB LIABILITY	1,401,343	1,378,047	23,296
DEFERRED TUITION	5,598,342	5,719,672	(121,329)
DEFERRED STATE APPROPRIATIONS	1,625,679	231,456	1,394,223
REVENUE BOND PAYABLE	813,542	814,792	(1,250)
TOTAL CURRENT LIABILITIES	13,576,827	11,999,034	1,577,791
NONCURRENT LIABILITIES:			
ESTIMATED SICK LEAVE & VAC. PAYABLE	7,219,220	7,142,400	76,821
OTHER LIABILITIES AND DEFERRED INFLOWS OF RESOURCES:			
NET PENSION AND OPEB	77,218,235	76,127,315	1,090,920
DEFERRED INFLOWS RELATED TO PENSION & OPEB	16,953,720	17,674,078	(720,358)
TOTAL OTHER LIABILITIES AND DEFERRED INFLOWS OR RESOURCES	94,171,955	93,801,393	370,562
TOTAL NONCURRENT LIABILITIES	101,391,175	100,943,793	447,383
TOTAL LIABILITIES	\$ 114,968,002	\$ 112,942,827	\$ 2,025,174
NET POSITION			
UNRESTRICTED FUND BALANCE FROM OPERATIONS	\$ 31,964,233	\$ 31,927,410	\$ 36,823
RISK RESERVE	8,600,000	8,600,000	-
REDUCTION RELATED TO NET PENSION & OPEB FUND BALANCE	(83,549,886)	(87,522,648)	3,972,762
CURRENT YEAR NET INCOME AVAILABLE FROM OPERATIONS	27,968,823	25,758,294	2,210,529
TOTAL NET POSITION	\$ (15,016,830)	\$ (21,236,944)	\$ 6,220,114
TOTAL LIABILITIES AND NET POSITION	\$ 99,951,172	\$ 91,705,883	\$ 8,245,288

Del Mar College
Financial Record System
Bank 41 Colleague

Disbursements for dates 01/01/2024 thru 1/31/2024

Check	Date	Payee	Amount	Description
79670	1/4/2024	AT & T	\$ 6,371.64	Telephone
79671	1/4/2024	ESRI	5,000.00	Software Desk Lic Fees
79672	1/4/2024	Laguna Crane Services LLC	6,956.88	Repairs & Maintenance
79673	1/4/2024	Lawrence Greenwood	223.00	Instructional Supplies
79674	1/4/2024	Noregon Systems Inc	1,499.00	Software Desk Lic Fees
79675	1/4/2024	Patterson Dental Company	1,340.51	Instructional Supplies
79676	1/4/2024	Pittsburg Paints	596.66	Building Structure
79677	1/4/2024	Promo Universal LLC	1,287.50	Production,Publications & Prom
79678	1/4/2024	Sam's Club	619.02	Funds Held for Others
79679	1/4/2024	Southwest Solutions Group Inc	319.91	Instructional Supplies
79680	1/4/2024	Texas Dpt Licensing	280.00	Repairs & Maintenance
79681	1/4/2024	Texas Public Purchasing Associ	95.00	Memberships & Dues
79682	1/4/2024	Thomson Reuters- West	2,135.67	Software Desk Lic Fees
79683	1/4/2024	Trane U.S. Inc.	3,720.00	Contractors
79684	1/4/2024	TXU Energy	166,296.73	Electricity
79685	1/4/2024	U.S. Bank Voyager Fleet System	7,513.25	Fuel/Oil
79686	1/4/2024	UniFirst	67.86	Instructional Supplies
79687	1/4/2024	United Parcel Service Inc	23.04	Postage
79688	1/9/2024	Aircraft Spruce & Specialty Co	710.60	Instructional Supplies
79689	1/9/2024	BSN Sports LLC	148.82	Production,Publications & Prom
79690	1/9/2024	HEB Grocery Company	249.55	Instructional Supplies
79691	1/9/2024	Liquid Environmental Solutions	3,723.28	Environmental Compliance
79692	1/9/2024	Nueces County	56,402.78	Tax Assessing & Collecting
79693	1/9/2024	Parkell Inc	1,500.96	Instructional Supplies
79694	1/9/2024	Pitney Bowes Inc	201.00	Postage
79695	1/9/2024	Port Enterprises Ltd	59,362.00	Contractors
79696	1/9/2024	Spectrum	8,448.85	Telephone
79697	1/9/2024	Spectrum	100.51	Telephone
79698	1/9/2024	Spectrum	834.35	Telephone
79699	1/9/2024	Spectrum	834.35	Telephone
79700	1/9/2024	Spectrum	2,737.75	Telephone
79701	1/9/2024	Spectrum	219.80	Telephone
79702	1/9/2024	Spectrum	1,491.59	Telephone
79703	1/9/2024	Spectrum	2,737.75	Telephone
79704	1/9/2024	Spectrum	2,737.75	Telephone
79705	1/9/2024	Spectrum	2,737.75	Telephone
79706	1/9/2024	Spectrum	2,737.75	Telephone
79707	1/9/2024	Spectrum	2,737.75	Telephone
79708	1/9/2024	Trane U.S. Inc.	3,720.00	Contractors

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79709	1/9/2024	VTX1 Companies	8.00	Telephone
79710	1/11/2024	A & A Graphics Supply, Inc	17,712.71	> 5,000 Equipment Capitalized
79711	1/11/2024	A & C Fire Equipment Company I	7,777.50	Contract Labor
79712	1/11/2024	Alliance Health Resources Mobi	796.00	Online Services
79713	1/11/2024	Anatomy Warehouse	4,434.25	< 5,000 Equip Not Cap INVT
79714	1/11/2024	Avid Storage - Ayers St	585.00	Rent Expense
79715	1/11/2024		565.00	A/R - Students
79716	1/11/2024		5.00	A/R - Students
79717	1/11/2024	Big M Pest Control	1,180.00	Repairs & Maintenance
79718	1/11/2024	Corpus Christi Caller-Times	344.50	Advertising
79719	1/11/2024	DEX Imaging LLC	1,012.80	Copier Rental
79720	1/11/2024	Discount Tire	1,024.28	Repairs & Maintenance
79721	1/11/2024	Encyclopaedia Britannica	2,950.00	Library - Elec Resource
79722	1/11/2024	Full Compass Systems LTD	312.52	Supplies - Not Cap Not INVT
79723	1/11/2024	Galaxy Digital LLC	4,125.00	Software Desk Lic Fees
79724	1/11/2024		210.00	Funds Held for Other Additions
79725	1/11/2024	GreatAmerica Financial Service	548.00	Equipment Maintenance Subscrip
79726	1/11/2024	HEB Grocery Company	259.72	Food Supplies
79727	1/11/2024	Holt Company of Texas	3,180.00	Contractors
79728	1/11/2024	Home Depot	75.54	Instructional Supplies
79729	1/11/2024	ICHRIE	565.00	Memberships & Dues
79730	1/11/2024	Insight Public Sector Inc	9,490.52	Software & Service Subscriptio
79731	1/11/2024	Rianna K. Kirkham	600.00	Contract Labor
79732	1/11/2024	Konica Minolta	5,634.91	Copier Rental
79733	1/11/2024	Lawrence Greenwood	234.00	Instructional Supplies
79734	1/11/2024	Layer 3 Communications LLC	9,697.80	< 5,000 Computer Not Cap INVT
79735	1/11/2024	Lion Group, Inc	15,336.53	> 5,000 Equipment Capitalized
79736	1/11/2024	Kevin C. McDermott	800.00	Contract Labor
79737	1/11/2024	Northern Safety Company Inc	867.60	Supplies - Not Cap Not INVT
79738	1/11/2024	Nueces County WCID #3	60.22	Water
79739	1/11/2024		5.00	A/R - Students
79740	1/11/2024	RQI Partners LLC	64,958.40	Electronic Testing REsources
79741	1/11/2024	Salem Press	862.50	Library Books
79742	1/11/2024	Screening One Inc	508.20	Online Services
79743	1/11/2024	South Texas Chapter AGC	12,593.03	CI - Tuition/Fees
79744	1/11/2024	Texas Dental Hygienists	4,600.00	Funds Held for Other Additions
79745	1/11/2024	UniFirst	192.57	Uniforms
79746	1/11/2024	United Parcel Service Inc	1.84	Postage
79747	1/12/2024	Annuity Investment	50.00	A/P - TSA

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79748	1/12/2024	Fiduciary Trust Company of New	20.00	A/P - TSA
79749	1/12/2024	Financial Management Services	140.26	A/P - IRS Levy
79750	1/12/2024		225.54	A/R - Students
79751	1/12/2024		836.41	A/R - Students
79752	1/12/2024		1,294.25	A/R - Students
79753	1/18/2024	Accred Rev Council on Edu in	2,000.00	Accreditation Expense
79754	1/18/2024	American Association for	519.75	Memberships & Dues
79755	1/18/2024	Aquatic Renovations	3,000.00	Repairs & Maintenance
79756	1/18/2024	AT & T	10,848.32	Telephone
79757	1/18/2024	Aviation Technician Education	600.00	Memberships & Dues
79758	1/18/2024	Axon Enterprise Inc	2,901.30	Instructional Supplies
79759	1/18/2024	Beacon Technologies	630.00	Software Desk Lic Fees
79760	1/18/2024	Bickerstaff Heath Delgado	50.00	Legal Fees
79761	1/18/2024	Big M Pest Control	615.00	Repairs & Maintenance
79762	1/18/2024	Bio-Rad Laboratories	1,377.48	Instructional Supplies
79763	1/18/2024	Boxcast Inc	2,388.00	Software Desk Lic Fees
79764	1/18/2024	Camacho Demolition LLC	1,350.00	Environmental Compliance
79765	1/18/2024	Coastal Welding Supply Inc	2,087.17	Instructional Supplies
79766	1/18/2024	Columbia Advisory Group LLC	2,362.00	Consultants
79767	1/18/2024	Doctums Global LLC	1,710.00	Consultants
79768	1/18/2024	Ecolab Inc	86.28	Repairs & Maintenance
79769	1/18/2024	Examsoft Worldwide Inc	12,750.00	Electronic Testing REsources
79770	1/18/2024	Flowers Baking Company	79.04	Food Supplies
79771	1/18/2024	Gobi Library Solutions from EB	1,714.69	Library Books
79772	1/18/2024	HEB Grocery Company	47.03	Instructional Supplies
79773	1/18/2024	Home Builders Institute	3,500.00	Online Services
79774	1/18/2024	Home Depot	178.00	Instructional Supplies
79775	1/18/2024	Pro Tech Mechanical LLC	302.50	SC NC HVAC
79776	1/18/2024	Robstown Hardware Company Inc	237.46	Site Supplies
79777	1/18/2024	Sam's Club	522.26	Funds Held for Others
79778	1/18/2024	TASB Risk Management Fund	4,008.95	Workman's Comp
79779	1/18/2024	Toshiba Business Solutions	973.34	Copier Rental
79780	1/18/2024	UniFirst	416.88	Supplies - Not Cap Not INVT
79781	1/18/2024	US Foods Inc	2,173.10	Supplies - Not Cap Not INVT
79782	1/18/2024	US Omni & TSACG Compliance Ser	750.00	Consultants
79783	1/18/2024	Workplace Resource LLC	861.03	Supplies - Not Cap Not INVT
79784	1/18/2024	Xerox Business Solutions South	1,006.47	AP Copier Leasing
79785	1/18/2024		264.85	A/R - Students
79786	1/23/2024	Corpus Christi Sign Company LI	284.45	Prepaid Expenses

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Check	Date	Payee	Amount	Description
79787	1/23/2024	A-Tex Restaurant Supply Inc	19.56	Supplies - Not Cap Not INVT
79788	1/23/2024	Alamo Iron Works	11,927.58	Instructional Supplies
79789	1/23/2024	AOTA	935.00	Software Desk Lic Fees
79790	1/23/2024	Apollo Towing Service	237.60	Instructional Supplies
79791	1/23/2024	Armstrong McCall Beauty Supply	473.08	Instructional Supplies
79792	1/23/2024	B. E. Beecroft Company, Inc	933,042.50	Contractors
79793	1/23/2024	Ben E Keith Company	781.20	Instructional Supplies
79794	1/23/2024	Bickerstaff Heath Delgado	75.00	Legal Fees
79795	1/23/2024	Bonfire Interactive LTD	31,500.00	Software Desk Lic Fees
79796	1/23/2024	BSN Sports LLC	897.42	Funds Held for Others
79797	1/23/2024	CAHIIM	3,300.00	Accreditation Expense
79798	1/23/2024	CC Battery Co Inc	87.37	Instructional Supplies
79799	1/23/2024	Coastal Welding Supply Inc	162.66	Instructional Supplies
79800	1/23/2024	DEX Imaging LLC	298.38	Copier Rental
79801	1/23/2024	Facility Interiors, Inc	290.00	Supplies - Not Cap Not INVT
79802	1/23/2024	Gignac & Associates LLP	2,790.00	Consultants
79803	1/23/2024	Gravity Leadership & Managemen	3,800.00	Professional Development
79804	1/23/2024	Grey House Publishing	146.25	Library Books
79805	1/23/2024	Health and Allied Science Publ	1,020.00	Software Desk Lic Fees
79806	1/23/2024	HEB Grocery Company	101.17	Food Supplies
79807	1/23/2024	The Huntington National Bank	5,831.82	Rent Expense
79808	1/23/2024	International Association of H	2,000.00	Participant Support Costs
79809	1/23/2024	Interstate Batteries of	891.20	Repairs & Maintenance
79810	1/23/2024	Jones & Bartlett Learning, LLC	2,995.00	Software Desk Lic Fees
79811	1/23/2024	Polaris Construction Inc	115,204.00	Contractors
79812	1/23/2024	Radiological Systems, Inc.	1,150.00	Supplies - Not Cap Not INVT
79813	1/23/2024	Rave Mobile Safety	27,318.47	Software Desk Lic Fees
79814	1/23/2024	Rowman & Littlefield	241.13	Library Continuation
79815	1/23/2024	South Texas Chapter AGC	3,760.00	Consultants
79816	1/23/2024	Spectrum	834.35	Telephone
79817	1/23/2024	Spectrum	2,739.84	Telephone
79818	1/23/2024	Spectrum	834.35	Telephone
79819	1/23/2024	Spectrum	5,477.59	Telephone
79820	1/23/2024	Spectrum	2,739.84	Telephone
79821	1/23/2024	Spectrum	2,739.84	Telephone
79822	1/23/2024	Spectrum	1,491.59	Telephone
79823	1/23/2024	Spectrum	219.80	Telephone
79824	1/23/2024	Spectrum	2,739.84	Telephone
79825	1/23/2024	Spectrum	2,739.84	Telephone

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Check	Date	Payee	Amount	Description
79826	1/23/2024	Spectrum	100.51	Telephone
79827	1/23/2024	T-Mobile USA Inc	4,347.39	Telephone
79828	1/23/2024	UniFirst	22.99	Instructional Supplies
79829	1/23/2024	Zep Sales & Service	1,607.49	Instructional Supplies
79830	1/25/2024	ADEC Inc	294.00	Repairs & Maintenance
79831	1/25/2024	Allied Universal Security Serv	151,548.55	Security Services
79832	1/25/2024	Beta Technology Inc	1,504.47	Site Supplies
79833	1/25/2024	Big M Pest Control	135.00	Repairs & Maintenance
79834	1/25/2024	Computer Solutions	81,644.79	Supplies - Not Cap Not INVT
79835	1/25/2024	Dealers Electrical Supply	561.63	Instructional Supplies
79836	1/25/2024	Gobi Library Solutions from EB	353.56	Library Books
79837	1/25/2024	GreatAmerica Financial Service	548.00	Equipment Maintenance Subscrip
79838	1/25/2024	HEB Grocery Company	379.24	Food Supplies
79839	1/25/2024	Home Depot	94.08	Instructional Supplies
79840	1/25/2024	Interstate Batteries of	2,256.57	P & S - Other
79841	1/25/2024	Laerdal Medical Corp	2,537.06	> 5,000 Equipment Capitalized
79842	1/25/2024	Northern Safety Company Inc	622.00	Supplies - Not Cap Not INVT
79843	1/25/2024	Nueces County	17,877.02	Tax Assessing & Collecting
79844	1/25/2024	Patterson Dental Company	620.00	Repairs & Maintenance
79845	1/25/2024	Sam's Club	182.38	Food Supplies
79846	1/25/2024	Sweetwater Sound Inc	299.00	Supplies - Not Cap Not INVT
79847	1/26/2024	Annuity Investment	50.00	A/P - TSA
79848	1/26/2024		182.94	A/R - Students
79849	1/26/2024	Fiduciary Trust Company of New	20.00	A/P - TSA
79850	1/26/2024	Financial Management Services	251.14	A/P - IRS Levy
79851	1/26/2024		2,152.62	A/R - Students
79852	1/26/2024		182.94	A/R - Students
79853	1/26/2024		437.68	A/R - Students
79854	1/30/2024	Advantage Aircraft Service Inc	1,618.17	Instructional Supplies
79855	1/30/2024	Aircraft Spruce & Specialty Co	1,296.22	Instructional Supplies
79856	1/30/2024	Axon Enterprise Inc	5,635.00	Instructional Supplies
79857	1/30/2024	Beacon Technologies	630.00	Software Desk Lic Fees
79858	1/30/2024	Ben E Keith Company	768.58	Instructional Supplies
79859	1/30/2024	Bio-Rad Laboratories	731.90	Instructional Supplies
79860	1/30/2024	Discount Tire	649.21	Repairs & Maintenance
79861	1/30/2024	Excelligence Learning Corp	499.00	Maint Agree-Software
79862	1/30/2024	Gobi Library Solutions from EB	190.53	Library Books
79863	1/30/2024	The Goodyear Tire & Rubber Com	468.59	Repairs & Maintenance
79864	1/30/2024	Grunwald Printing Co Inc	1,955.40	Advertising

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Check	Date	Payee	Amount	Description
79865	1/30/2024	Gulf Coast Nut and Bolt Supply	9.41	Instructional Supplies
79866	1/30/2024	HEB Grocery Company	379.77	Instructional Supplies
79867	1/30/2024	KAES Emporium	270.45	Instructional Supplies
79868	1/30/2024	Lawrence Greenwood	234.00	Instructional Supplies
79869	1/30/2024	Layer 3 Communications LLC	8,521.20	< 5,000 Computer Not Cap INVT
79870	1/30/2024	Patterson Dental Company	229.95	Software Desk Lic Fees
79871	1/30/2024	Sam's Club	181.48	Food & Beverage
79872	1/30/2024	Spec's Liquor Stores	181.10	Instructional Supplies
79873	1/30/2024	Tubbesing Services LLC	4,952.00	HVAC
79874	1/30/2024	Tx Dpt of State Health Svcs	298.00	Instructional Supplies
79875	1/30/2024	Xerox Financial Services	4,705.28	AP Copier Leasing
79876	1/31/2024	Annuity Investment	993.89	A/P - ORP
79877	1/31/2024	Annuity Investment	150.00	A/P - TSA
79878	1/31/2024	Fiduciary Trust Company of New	3,828.66	A/P - ORP
79879	1/31/2024	National Life Insurance Compan	145.40	A/P - ORP
79880	1/31/2024	National Life Insurance Compan	2,114.42	A/P - ORP
79881	1/31/2024	National Life Insurance Compan	4,409.00	A/P - TSA
79882	1/31/2024	Newport Trust Company	2,838.94	A/P - ORP
79883	1/31/2024	Newport Trust Company	700.00	A/P - TSA
79884	1/31/2024	Putnam Investments (TSA)	750.00	A/P - TSA
79885	1/31/2024	Yvonne V. Valdez Trustee	350.00	A/P - Bankruptcy
E0035255	1/4/2024	Amtech Solutions, Inc.	5,540.00	Architect Fees
E0035256	1/4/2024	Bank of New York Mellon	825.00	Paying Agency Fee
E0035257	1/4/2024	City of Corpus Christi	28,533.80	Gas
E0035258	1/4/2024	Koetter Fire Protection of Cor	43,657.38	Repairs & Maintenance
E0035259	1/4/2024	Labatt Food Service LLC	802.11	Food Supplies
E0035260	1/4/2024	LK Jordan & Associates	1,490.63	Contract Labor
E0035261	1/4/2024	Meeder Public Funds, Inc.	2,166.00	Consultants
E0035262	1/4/2024	O'Reilly Auto Parts	1,071.80	P & S - Other
E0035263	1/4/2024	Republic Services Inc	4,312.06	Supplies - Not Cap Not INVT
E0035264	1/4/2024	Schneider Electric	17,125.00	Const Cost - Contractors
E0035265	1/4/2024	SecureTech	1,138.50	Contract Labor
E0035266	1/4/2024	Shi Government Solutions	18,848.00	< 5,000 Computer Not Cap INVT
E0035267	1/4/2024	Terracon Consultants Inc	628.25	Consultants
E0035268	1/4/2024	Texas Gulf Coast JATC	4,060.00	Consultants
E0035269	1/4/2024	Toyota Lift of Texas	173.07	Repairs & Maintenance
E0035270	1/4/2024	Winston Water Cooler of Corpus	221.11	Plumbing
E0035271	1/9/2024	Scott Krall	1,000.00	Contract Labor
E0035272	1/9/2024	Alexis M. Ramos	150.00	Contract Labor

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Check	Date	Payee	Amount	Description
E0035273	1/9/2024	Mayra V. Zamora	100.00	Contract Labor
E0035274	1/9/2024	CC Lawn Pros, LLC	12,025.00	Contractors
E0035275	1/9/2024	Cintas Corporation	208.32	Contractors
E0035276	1/9/2024	Grainger Inc	378.16	HVAC
E0035277	1/9/2024	Johnstone Supply	554.51	HVAC
E0035278	1/9/2024	Labatt Food Service LLC	1,358.13	Food Supplies
E0035279	1/9/2024	Municipal Emergency Services	1,765.67	Repairs & Maintenance
E0035280	1/9/2024	Nalco Company LLC	1,173.00	Chemical-Water Treatment
E0035281	1/9/2024	Parchment LLC	4,239.50	Transcript Fee
E0035282	1/9/2024	PHCC San Antonio	5,058.86	CI - Tuition/Fees
E0035283	1/9/2024	Pinnacle Medical Management	135.00	Instructional Supplies
E0035284	1/9/2024	RegisterBlast	1,087.50	Hobet Test
E0035285	1/9/2024	Republic Services Inc	5,123.72	Disposal Trash
E0035286	1/9/2024	San Antonio Area Plumbers & Pi	6,934.36	CI - Tuition/Fees
E0035287	1/9/2024	Schneider Electric	5,130.00	SC NC HVAC
E0035288	1/9/2024	SecureTech	4,050.00	Consultants
E0035289	1/9/2024	Shoreline Plumbing Co	27,565.25	SC NC Plumbing
E0035290	1/9/2024	Southern Tire Mart	100.00	Repairs & Maintenance
E0035291	1/9/2024	Terracon Consultants Inc	898.50	Consultants
E0035292	1/11/2024	Franceska E. Alvarado	100.00	Contract Labor
E0035293	1/11/2024	Timothy P. Giuliani	235.00	Commencement Expense
E0035294	1/11/2024	Amazon.Com LLC	2,387.88	Instructional Supplies
E0035295	1/11/2024	Americo Fin & Annuity Ins Co	25.00	A/P - TSA
E0035296	1/11/2024	Anderson Marketing Group	105,483.39	Advertising
E0035297	1/11/2024	Assessment Technologies	7,000.00	Electronic Testing REsources
E0035298	1/11/2024	Bank of New York Mellon	825.00	Paying Agency Fee
E0035299	1/11/2024	Bird's Rubber Stamps	62.95	Office Supplies
E0035300	1/11/2024	Bumper to Bumper Easy CDL	70.00	Online Services
E0035301	1/11/2024	Cintas Corporation	699.13	Contractors
E0035302	1/11/2024	Colonial Security Life Ins	35.22	A/P - Optional Life
E0035303	1/11/2024	Command Commissioning Llc	26,204.15	Consultants
E0035304	1/11/2024	Corpus Christi Athletic Club	258.75	Corpus Christi Athletic Club
E0035305	1/11/2024	Del Mar College Foundation	143.00	Foundation Contributions
E0035306	1/11/2024	EAN Services LLC	1,421.04	Travel
E0035307	1/11/2024	Everest Water and Coffee LLC	195.00	Food Supplies
E0035308	1/11/2024	Felix Diesel Service Inc	6,620.00	Repairs & Maintenance
E0035309	1/11/2024	Grainger Inc	646.96	Building Structure
E0035310	1/11/2024	Henry Schein Inc	1,166.71	Repairs & Maintenance
E0035311	1/11/2024	Johnstone Supply	97.46	HVAC

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Check	Date	Payee	Amount	Description
E0035312	1/11/2024	Koetter Fire Protection of Cor	8,007.00	Contract Labor
E0035313	1/11/2024	Labatt Food Service LLC	2,138.88	Food Supplies
E0035314	1/11/2024	Marshall Company	19,247.00	Contractors
E0035315	1/11/2024	Metlife	237.50	A/P - TSA
E0035316	1/11/2024	Nalco Company LLC	3,682.50	Chemical-Water Treatment
E0035317	1/11/2024	O'Reilly Auto Parts	8.48	P & S - Other
E0035318	1/11/2024	PHCC San Antonio	460.00	3rd Party Expense
E0035319	1/11/2024	Reliastar Life Insurance Co	75.00	A/P - TSA
E0035320	1/11/2024	Terracon Consultants Inc	4,238.50	Consultants
E0035321	1/11/2024	Toyota Lift of Texas	6,538.81	Repairs & Maintenance
E0035322	1/11/2024	Turner Ramirez Associates Inc	3,346.27	Architect Fees
E0035324	1/18/2024	Dr. Meagan Elsberry	250.00	Contract Labor
E0035325	1/18/2024	Denise A. Kaufman	112.03	Travel
E0035326	1/18/2024	Lenora I. Keas	43.24	Travel
E0035327	1/18/2024	Laura Konecne	150.00	Contract Labor
E0035328	1/18/2024	Gary D. Rivera	611.84	Travel
E0035329	1/18/2024	Leonard Rivera	38.65	Travel
E0035330	1/18/2024	MR Robert K. Ross, JR	778.00	Non Faculty Stipend
E0035331	1/18/2024	Rebecca Salinas	53.07	Travel
E0035332	1/18/2024	John P. Sauter, Jr.	250.00	Contract Labor
E0035333	1/18/2024	ABM Industry Groups LLC	317,810.07	Contractors
E0035334	1/18/2024	ACI Payments Inc	299.24	Bank Expenses
E0035335	1/18/2024	Airgas USA	6,111.20	Instructional Supplies
E0035336	1/18/2024	Altex Electronics	68.97	PC Maintenance Supplies
E0035337	1/18/2024	Amazon.Com LLC	1,803.14	Library Books
E0035338	1/18/2024	Anthology Inc	1,310.38	< 5,000 Software Not Cap INVT
E0035339	1/18/2024	Bird's Rubber Stamps	62.00	Office Supplies
E0035340	1/18/2024	Bugpro Inc	1,654.00	Repairs & Maintenance
E0035341	1/18/2024	Carolina Biological Supply	256.68	Instructional Supplies
E0035342	1/18/2024	CC Lawn Pros, LLC	9,100.00	Contractors
E0035343	1/18/2024	CDWG LLC	2,945.51	< 5,000 Computer Not Cap INVT
E0035344	1/18/2024	Cintas Corporation	2,588.20	Contractors
E0035345	1/18/2024	City of Corpus Christi	49,139.61	Gas
E0035346	1/18/2024	Cornell Smith Mierl Brutocao B	4,232.00	Legal Fees
E0035347	1/18/2024	Corpus Christi Freightliner	587.80	Repairs & Maintenance
E0035348	1/18/2024	Corpus Christi Produce	236.35	Food Supplies
E0035349	1/18/2024	Ellucian Company Lp	24,146.00	Software Desk Lic Fees
E0035350	1/18/2024	Gateway Printing & Office Supp	10,982.00	Office Supply Payable
E0035351	1/18/2024	Grainger Inc	794.71	Building Structure

Del Mar College
Financial Record System
Bank 41 Colleague

Disbursements for dates 01/01/2024 thru 1/31/2024

Check	Date	Payee	Amount	Description
E0035352	1/18/2024	Gulf Coast Paper Co Inc	908.16	Instructional Supplies
E0035353	1/18/2024	LK Jordan & Associates	282.24	Contract Labor
E0035354	1/18/2024	Made in Corpus Christi LLC	950.00	Consultants
E0035355	1/18/2024	Municipal Emergency Services	2,226.71	Instructional Supplies
E0035356	1/18/2024	Netsync Network Solutions	24,634.94	< 5,000 Computer Not Cap INVT
E0035357	1/18/2024	Nueces Electric Cooperative	553.51	Electricity
E0035358	1/18/2024	O'Reilly Auto Parts	131.31	P & S - Other
E0035359	1/18/2024	PowerSchool Group LLC	62,615.97	Software Desk Lic Fees
E0035360	1/18/2024	Safeguard System Inc	396.89	Repairs & Maintenance
E0035361	1/18/2024	SecureTech	1,138.50	Contract Labor
E0035362	1/18/2024	Stridde Callins & Associates	1,961.25	Architect Fees
E0035363	1/18/2024	Terracon Consultants Inc	1,042.00	Consultants
E0035364	1/18/2024	Texas Book Company	1,135.20	Instructional Supplies
E0035365	1/23/2024	Ms. Cynthia L. Bridges	1,143.54	Travel
E0035366	1/23/2024	Mark S. Escamilla	376.88	Office Supplies
E0035367	1/23/2024	Arturo L. Garcia	1,215.00	Contract Labor
E0035368	1/23/2024	Victoria L. Pannone	130.37	Travel
E0035369	1/23/2024	Mr. Mark W. Robbins	35.38	Travel
E0035370	1/23/2024	AE Tools & Computers	690.20	Software Desk Lic Fees
E0035371	1/23/2024	Airgas USA	15.96	Instructional Supplies
E0035372	1/23/2024	Alertus Technologies LLC	1,618.00	Supplies - Not Cap Not INVT
E0035373	1/23/2024	Altex Electronics	239.82	PC Maintenance Supplies
E0035374	1/23/2024	Amazon.Com LLC	1,140.45	Instructional Supplies
E0035375	1/23/2024	Baxter Healthcare Corporation	150.00	Software Desk Lic Fees
E0035376	1/23/2024	Bird's Rubber Stamps	77.50	Office Supplies
E0035377	1/23/2024	Bumper to Bumper Easy CDL	542.10	Online Services
E0035378	1/23/2024	Carolina Biological Supply	101.50	Instructional Supplies
E0035379	1/23/2024	CDWG LLC	4,728.39	Supplies - Not Cap Not INVT
E0035380	1/23/2024	City of Corpus Christi	407.23	Water
E0035381	1/23/2024	Corpus Christi Freightliner	396.96	Repairs & Maintenance
E0035382	1/23/2024	Deaf and Hard of Hearing Cente	5,785.00	Special POP Interpreter
E0035383	1/23/2024	Economic Modeling LLC	5,950.00	Software Desk Lic Fees
E0035384	1/23/2024	Felix Diesel Service Inc	16,845.57	Repairs & Maintenance
E0035385	1/23/2024	Fisher Scientific Company LLC	30.78	Instructional Supplies
E0035386	1/23/2024	Garda CL Southwest Inc	1,399.75	Security Services
E0035387	1/23/2024	Gateway Printing & Office Supp	8,290.93	Office Supply Payable
E0035388	1/23/2024	Grainger Inc	12,790.12	HVAC
E0035389	1/23/2024	Johnstone Supply	395.00	HVAC
E0035390	1/23/2024	LK Jordan & Associates	2,466.12	Contract Labor

Del Mar College
Financial Record System
Bank 41 Colleague

Disbursements for dates 01/01/2024 thru 1/31/2024

Check	Date	Payee	Amount	Description
E0035391	1/23/2024	Municipal Emergency Services	7,579.93	Instructional Supplies
E0035392	1/23/2024	Pepsi Cola Corpus Christi	1,635.43	Food Supplies
E0035393	1/23/2024	PHCC San Antonio	3,313.80	Consultants
E0035394	1/23/2024	Schneider Electric	7,812.50	Const Cost - Contractors
E0035395	1/23/2024	SpawGlass Contractors Inc	456,117.94	Const Cost - Contractors
E0035396	1/23/2024	Victory Building Team	164,386.29	Contractors
E0035397	1/23/2024	You Name It Specialties Inc	1,825.00	Production,Publications & Prom
E0035398	1/25/2024	Celia Garza	698.27	Travel
E0035399	1/25/2024	Sara J. King	62.91	Funds Held for Others
E0035400	1/25/2024	Kathleen M. Westergren	117.25	Travel
E0035401	1/25/2024	Amazon.Com LLC	1,657.27	Library Books
E0035402	1/25/2024	Americo Fin & Annuity Ins Co	25.00	A/P - TSA
E0035403	1/25/2024	Apple Computer Inc	1,148.00	< 5,000 Computer Not Cap INVT
E0035404	1/25/2024	Assessment Technologies	3,892.83	Electronic Testing REsources
E0035405	1/25/2024	B & H Photo Video Pro Audio	11.21	Office Supplies
E0035406	1/25/2024	Bird's Rubber Stamps	124.00	Office Supplies
E0035407	1/25/2024	CDWG LLC	1,694.34	Supplies - Not Cap Not INVT
E0035408	1/25/2024	City of Corpus Christi	423.27	Gas
E0035409	1/25/2024	Colonial Security Life Ins	35.22	A/P - Optional Life
E0035410	1/25/2024	Corpus Christi Athletic Club	258.75	Corpus Christi Athletic Club
E0035411	1/25/2024	Corpus Christi Produce	202.50	Food Supplies
E0035412	1/25/2024	Del Mar College Foundation	183.00	Foundation Contributions
E0035413	1/25/2024	Grainger Inc	1,941.64	HVAC
E0035414	1/25/2024	J.L. Matthews Company	987.00	Instructional Supplies
E0035415	1/25/2024	Labatt Food Service LLC	738.71	Food Supplies
E0035416	1/25/2024	LK Jordan & Associates	452.28	Contract Labor
E0035417	1/25/2024	Metlife	237.50	A/P - TSA
E0035418	1/25/2024	Pepsi Cola Corpus Christi	690.02	Food Supplies
E0035419	1/25/2024	Reliastar Life Insurance Co	75.00	A/P - TSA
E0035420	1/25/2024	Safeguard System Inc	1,740.00	Contract Labor
E0035421	1/25/2024	TK Elevator Corporation	8,441.26	Repairs & Maintenance
E0035422	1/25/2024	Touchnet Information System	1,456.00	Student Ref Exp
E0035423	1/25/2024	Winston Water Cooler of Corpus	138.00	Plumbing
E0035424	1/30/2024	Tyler A. Brownlee	206.37	Travel
E0035425	1/30/2024	Nathan Clark	3,000.00	Contract Labor
E0035426	1/30/2024	Gerardo J. Cobarruvias	89.85	Instructional Supplies
E0035427	1/30/2024	Sarah L. Contreras	1,312.38	Funds Held for Others
E0035428	1/30/2024	Arturo L. Garcia	1,350.00	Contract Labor
E0035429	1/30/2024	Samuel Garcia	600.08	Travel

Del Mar College
Financial Record System
Bank 41 Colleague

Disbursements for dates 01/01/2024 thru 1/31/2024

Check	Date	Payee	Amount	Description
E0035430	1/30/2024	George P. Lister	247.59	Travel
E0035431	1/30/2024	Cynthia A. Longoria	1,800.00	Travel
E0035432	1/30/2024	Travis J. Marwick	220.00	Travel
E0035433	1/30/2024	Gary G. McKinny	22.29	Travel
E0035434	1/30/2024	Jose F. Palomo	281.70	Travel
E0035435	1/30/2024	Sydney L. Saumby	1,618.82	Travel
E0035436	1/30/2024	Airgas USA	4,001.29	Instructional Supplies
E0035437	1/30/2024	Amazon.Com LLC	100.77	Supplies - Not Cap Not INVT
E0035438	1/30/2024	Anderson Marketing Group	23,670.95	Advertising
E0035439	1/30/2024	Anthology Inc	2,939.59	< 5,000 Software Not Cap INVT
E0035440	1/30/2024	Arrow Display Signs	855.00	Advertising
E0035441	1/30/2024	Bibliotheca LLC	4,247.00	Software Desk Lic Fees
E0035442	1/30/2024	Bugpro Inc	1,084.00	Repairs & Maintenance
E0035443	1/30/2024	Bumper to Bumper Easy CDL	361.40	Online Services
E0035444	1/30/2024	CC Lawn Pros, LLC	5,850.00	Contractors
E0035445	1/30/2024	Cintas Corporation	699.13	Contractors
E0035446	1/30/2024	Colonial Security Life Ins	224.44	A/P - Optional Life
E0035447	1/30/2024	Command Commissioning Llc	28,428.10	Consultants
E0035448	1/30/2024	Corpus Christi Athletic Club	3,735.72	Corpus Christi Athletic Club
E0035449	1/30/2024	Corpus Christi Freightliner	233.18	Repairs & Maintenance
E0035450	1/30/2024	Del Mar College Foundation	3,896.67	Foundation Contributions
E0035451	1/30/2024	Gateway Printing & Office Supp	254.46	Food & Beverage
E0035452	1/30/2024	Grainger Inc	455.64	HVAC
E0035453	1/30/2024	Jefferson National Life	1,833.46	A/P - ORP
E0035454	1/30/2024	Metlife	1,780.84	A/P - ORP
E0035455	1/30/2024	Municipal Emergency Services	1,378.44	Instructional Supplies
E0035456	1/30/2024	PHCC San Antonio	1,988.28	Consultants
E0035457	1/30/2024	Reliastar Life Insurance Co	100.00	A/P - TSA
E0035458	1/30/2024	Southern Tire Mart	1,819.12	Repairs & Maintenance
E0035459	1/30/2024	Texas Gulf Coast JATC	4,760.00	Consultants
E0035460	1/30/2024	Touchnet Information System	1,250.00	Software Desk Lic Fees
E0035461	1/30/2024	USAA Annuity Life Insurance Co	1,276.02	A/P - ORP
E0035462	1/30/2024	Victory Building Team	11,092.01	Const Cost - Contractors
E0035463	1/30/2024	Victory Capital Advisers Inc	7,572.99	A/P - ORP
Total: \$			<u>3,902,706.62</u>	

Del Mar College

Financial Record System

Checks Over 10,000

Disbursements for dates 01/01/2024 thru 1/31/2024

Check	Date	Payee	Amount	Description
79684	1/4/2024	TXU Energy	\$ 166,296.73	Electricity
79692	1/9/2024	Nueces County	56,402.78	Tax Assessing & Collecting
79695	1/9/2024	Port Enterprises Ltd	59,362.00	Contractors
79710	1/11/2024	A & A Graphics Supply, Inc	17,712.71	> 5,000 Equipment Capitalized
79735	1/11/2024	Lion Group, Inc	15,336.53	> 5,000 Equipment Capitalized
79740	1/11/2024	RQI Partners LLC	64,958.40	Electronic Testing REsources
79743	1/11/2024	South Texas Chapter AGC	12,593.03	CI - Tuition/Fees
79756	1/18/2024	AT & T	10,848.32	Telephone
79769	1/18/2024	Examsoft Worldwide Inc	12,750.00	Electronic Testing REsources
79788	1/23/2024	Alamo Iron Works	11,927.58	Instructional Supplies
79792	1/23/2024	B. E. Beecroft Company, Inc	933,042.50	Contractors
79795	1/23/2024	Bonfire Interactive LTD	31,500.00	Software Desk Lic Fees
79811	1/23/2024	Polaris Construction Inc	115,204.00	Contractors
79813	1/23/2024	Rave Mobile Safety	27,318.47	Software Desk Lic Fees
79831	1/25/2024	Allied Universal Security Serv	151,548.55	Security Services
79834	1/25/2024	Computer Solutions	81,644.79	Supplies - Not Cap Not INVT
79843	1/25/2024	Nueces County	17,877.02	Tax Assessing & Collecting
E0035257	1/4/2024	City of Corpus Christi	28,533.80	Gas
E0035258	1/4/2024	Koetter Fire Protection of Cor	43,657.38	Repairs & Maintenance
E0035264	1/4/2024	Schneider Electric	17,125.00	Const Cost - Contractors
E0035266	1/4/2024	Shi Government Solutions	18,848.00	< 5,000 Computer Not Cap INVT
E0035274	1/9/2024	CC Lawn Pros, LLC	12,025.00	Contractors
E0035289	1/9/2024	Shoreline Plumbing Co	27,565.25	SC NC Plumbing
E0035296	1/11/2024	Anderson Marketing Group	105,483.39	Advertising
E0035303	1/11/2024	Command Commissioning Llc	26,204.15	Consultants
E0035314	1/11/2024	Marshall Company	19,247.00	Contractors
E0035333	1/18/2024	ABM Industry Groups LLC	317,810.07	Contractors
E0035345	1/18/2024	City of Corpus Christi	49,139.61	Gas
E0035349	1/18/2024	Ellucian Company Lp	24,146.00	Software Desk Lic Fees
E0035350	1/18/2024	Gateway Printing & Office Supp	10,982.00	Office Supply Payable
E0035356	1/18/2024	Netsync Network Solutions	24,634.94	< 5,000 Computer Not Cap INVT
E0035359	1/18/2024	PowerSchool Group LLC	62,615.97	Software Desk Lic Fees
E0035384	1/23/2024	Felix Diesel Service Inc	16,845.57	Repairs & Maintenance
E0035388	1/23/2024	Grainger Inc	12,790.12	HVAC

Del Mar College
Financial Record System
Checks Over 10,000

Disbursements for dates 01/01/2024 thru 1/31/2024

Check	Date	Payee	Amount	Description
E0035395	1/23/2024	SpawGlass Contractors Inc	456,117.94	Const Cost - Contractors
E0035396	1/23/2024	Victory Building Team	164,386.29	Contractors
E0035438	1/30/2024	Anderson Marketing Group	23,670.95	Advertising
E0035447	1/30/2024	Command Commissioning Llc	28,428.10	Consultants
E0035462	1/30/2024	Victory Building Team	11,092.01	Const Cost - Contractors
Total: \$			<u>3,287,671.95</u>	

Regular Agenda #3



DEL MAR COLLEGE

Del Mar College Physical Facilities

February 16, 2024

TO: Mark Escamilla, Ph.D.

President and CEO

FROM: John Strybos, PE, CPA

Vice President and Chief Physical Facilities Officer

John Strybos

RE: Discussion and Action on Annexation – London ISD Property Annexation

SUMMARY: In accordance with the Texas Education Code, Section 130.066, Automatic Annexation of Certain Territory, as the City of Corpus Christi annexes property, then Del Mar College may also annex the property.

BACKGROUND: On February 13, 2024, the City of Corpus Christi passed an ordinance annexing an 82.40 acres of land per owner petition located at the northwest corner of FM 43/Weber Road and London Pirate Road (formerly County Road 33). The subject property is currently used as a grades Kindergarten through 12th -grade public school facility. The owner plans an expansion of those existing facilities as the growing student population growth required. The availability and capacity of water and wastewater service in the vicinity of the property allows for sustainable and expanded use of the property to meet area demand.

STAFF RECOMMENDATION: Annexation of the property as annexed by the City of Corpus Christi.

LIST OF SUPPORTING DOCUMENTS: City Council Presentation



Figure 1 Annexation Property Map

London Independent School District Property Annexation

Public Hearing and Ordinance



City Council Presentation
February 13, 2021



Wastewater Facilities





Background

- The District currently receives City water service.
 - District Bond funds for a stadium complex, sports field creation, and s additions were approved by London District voters in Fall 2022.
 - The District determined that tying current and proposed facilities into wastewater system would be the best path toward meeting the curren future expansion needs.
 - The City requires platting and annexation before an existing facility cc additional city utility lines.
-



Fiscal Impact Analysis

- The District property is exempt from ad valorem taxes due to receiving a public school district exemption.
 - Therefore, the annexation of the property will have a net negative fiscal impact on the City general fund departments.
-



Post-Annexation Changes

City Department	Monthly Revenue	Additional Service/Expense	Notes
CCW	+\$1,362	Wastewater collected at the site	Currently on septic, additional \$1,620 wastewater fee less \$258 City water rate; anticipated additional water use campus improv
Stormwater	+\$3,000	None	Fee based on land use type for 82-acre site; City currently maint Pirate Road and drainage channel.
Solid Waste	None	None	Districts all contract for private service
Police	None	Marginal	ISD's have private security
Fire	None	Case by Case	Will be added to Fire Service District of in-City homes to the north by type of call (staff needed, equipment sent, duration of event,
Animal Control	None	Marginal	As a comparison, West Oso ISD had 10 calls in 2023, similar size student population.
Transportation	None	Traffic may provide guidance on issues that arise	No additional roadways annexed
Library	None	None	District has a Library
Parks and Recreation	None	None	District has facilities, services for students
Code Enforcement	None	Marginal	Based on other ISD response data we should expect 4 visits annu
Annual Totals	\$52,344	Varies	

*No new revenue added to other General Fund Departments



Staff Recommendation

Approval of the ordinance to annex
82.40 acres as petitioned by the London
Independent School District



Questions?

Del Mar College Taxing District

Corpus Christi, Texas Region



0 2.5 5 Miles
Source: ESRI, Texas Data Portal, Texas
Legislative Council and Facility Programming and Consulting

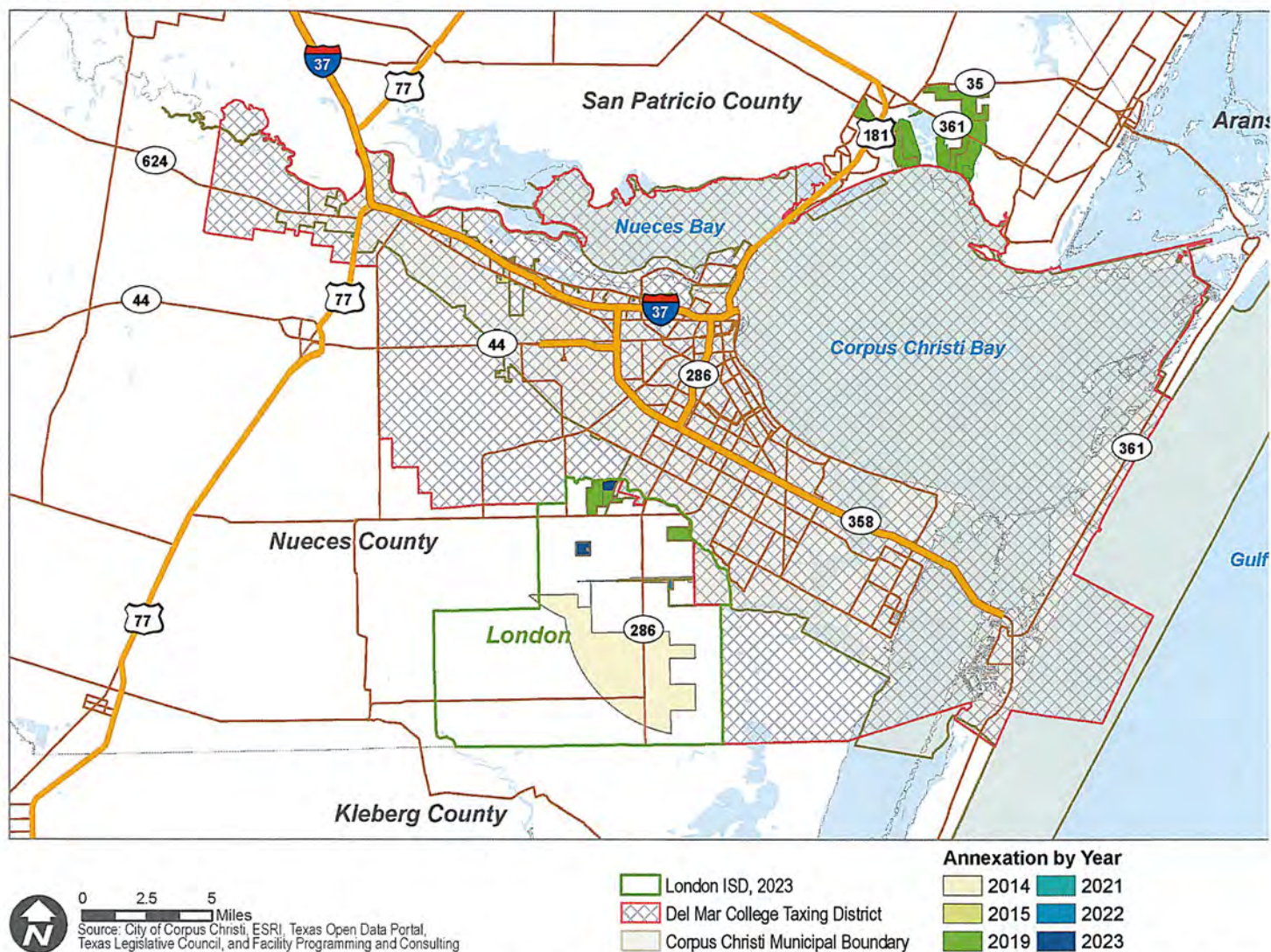
Information shown hereon is a graphical representation only and based upon available information. Facility Programming and Consulting cannot be responsible for consequences resulting from error or omission in the information and graphical representation.

3/5/2024

London ISD, 2023
Del Mar College Taxing District

Corpus Christi Annexation (2014-23)

Corpus Christi, Texas Region

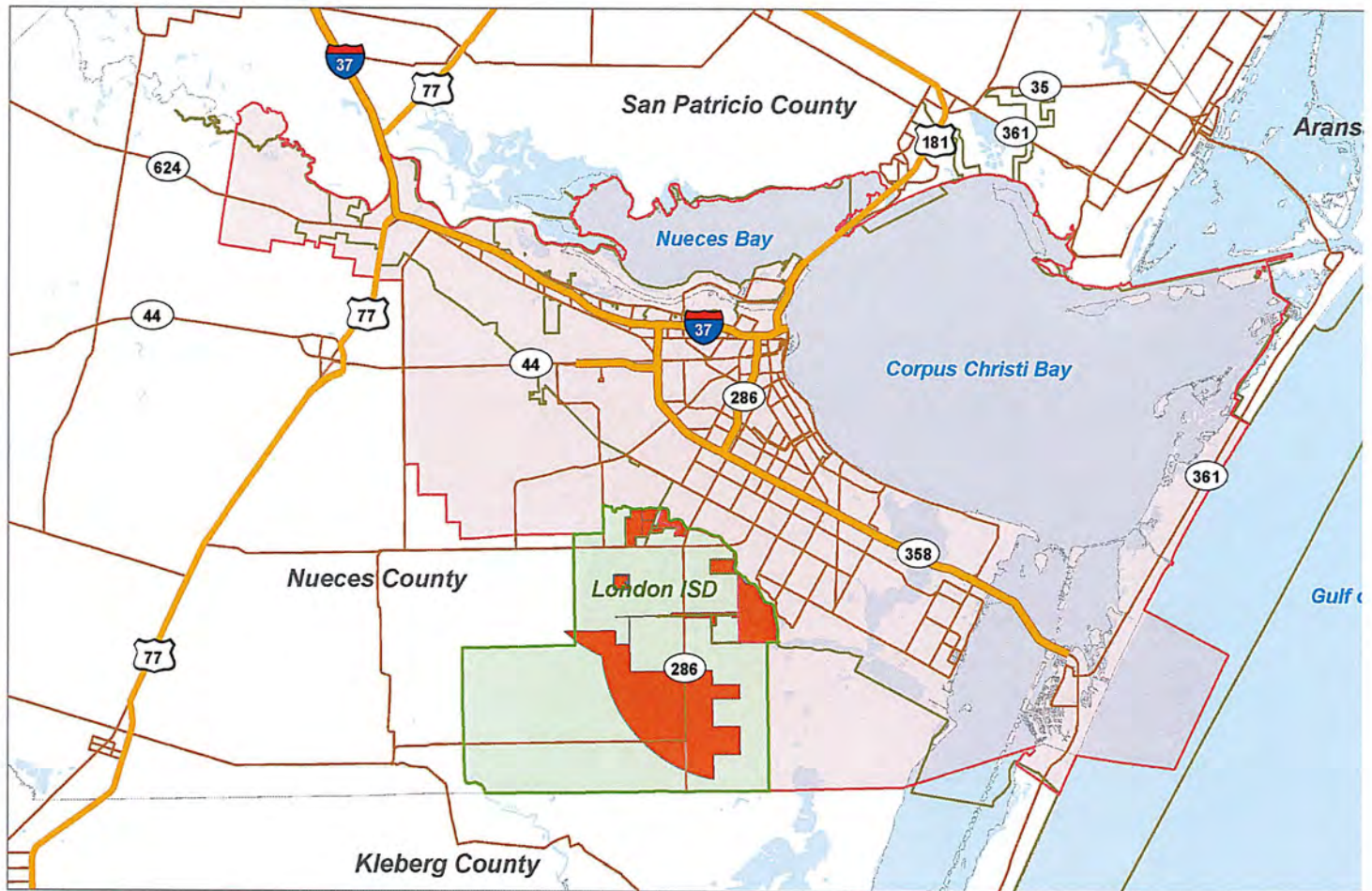


Information shown hereon is a graphical representation only and based upon available information. Facility Programming and Consulting cannot be responsible for consequences resulting from error or omission in the information and graphical representation.

3/5/2024

Overlapping Political Boundaries

Corpus Christi, Texas Region



0 2.5 5 Miles

Source: City of Corpus Christi, ESRI, Texas Open Data Portal, Texas Legislative Council, and Facility Programming and Consulting

London ISD, 2023

Annex Area in London ISD and not within Del Mar College Taxing District (2014-23)

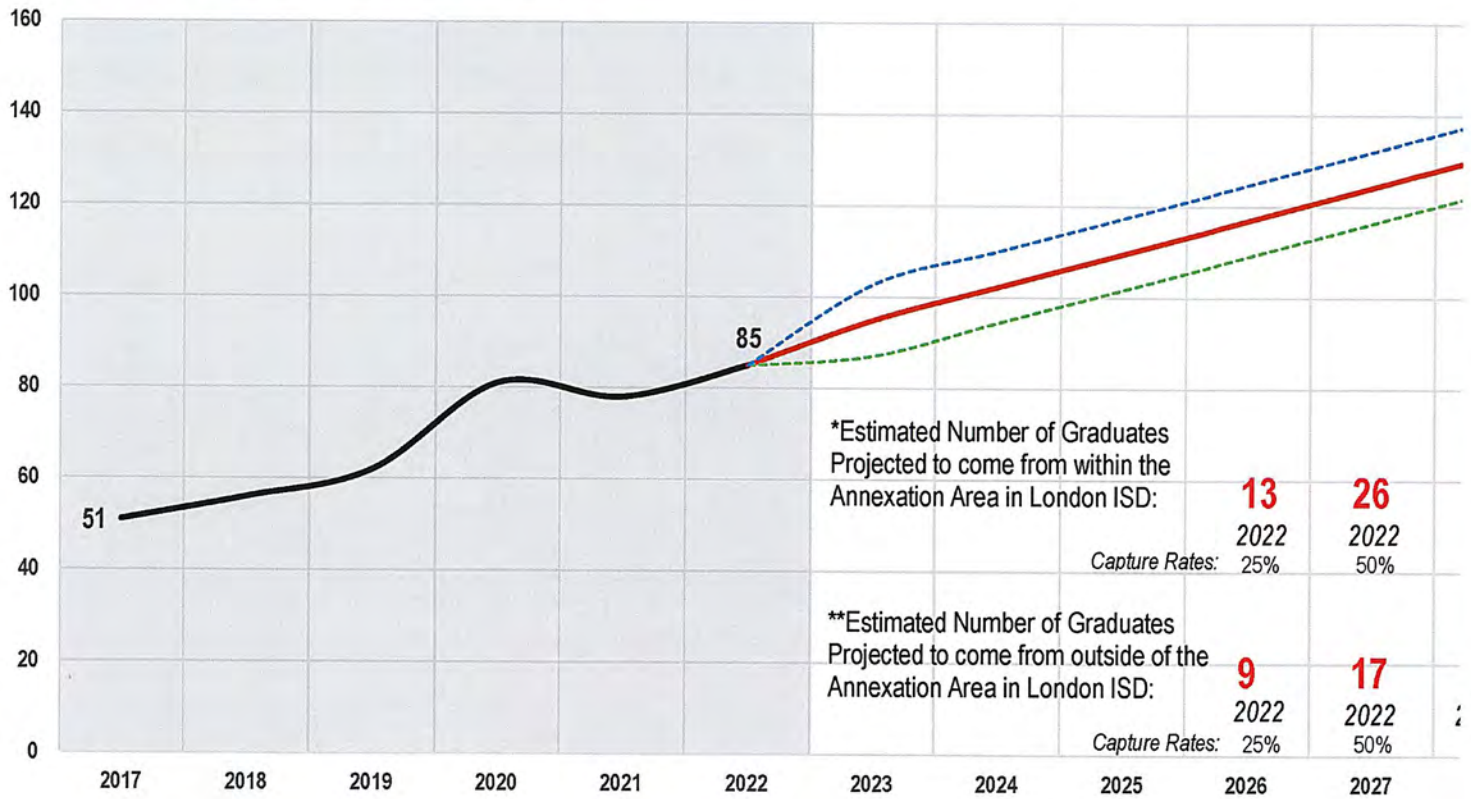
Del Mar College Taxing District

Information shown hereon is a graphical representation only and based upon available information. Facility Programming and Consulting cannot be responsible for consequences resulting from error or omission in the information and graphical representations.

3/5/2024

Total London ISD Graduates (2017-28)

Corpus Christi, Texas and Del Mar College



- Historic Values
- Forecast (Based on Trend Line 2017-22)
- - - Lower Confidence Bound
- - - Upper Confidence Bound

Confidence Interval: 95%

*Assumes an Estimated Percent of Students in Annexation Area of 60.0% and Capture Rates of 25.0%, 50.0% and 75.0% within Taxing District

**Assumes an Estimated Percent of Students not within Annexation Area of 40.0% and Capture Rates of 25.0%, 50.0% and 75.0% outside of Taxing District

3/5/2024

Regular Agenda #4

DEL MAR COLLEGE

OFFICE OF GENERAL COUNSEL

DATE: March 5, 2024

TO: Board of Regents
College President and CEO

FROM: Augustin Rivera, Jr. 
General Counsel

RE: Annual Board of Regents' Ethics Update and Review

SUMMARY:

DMC General Counsel will facilitate the Board of Regents' Annual Ethics Update and Review for 2024.

BACKGROUND:

Every year, the Board of Regents renews its commitment to high ethical standards by conducting an Annual Ethics Update and Review.

In 2021, consistent with the Board's long-standing commitment to ethics, the Board approved the creation of an Ad Hoc Committee for the purpose of reviewing the Board's Bylaws and Statement of Conduct and Ethics for possible update and revision. Regent Libby Averyt served as chair of the Ad Hoc Committee and Regents Susan Hutchinson and Laurie Turner served as the other committee members.

After dedicating substantial work and time to the project, the Ad Hoc Committee proposed additions and revision to the Bylaws for clarity, emphasis, and improvement, and the proposed changes were ultimately approved by the Board (after deliberation) in the Fall of 2021. The approved changes included the formalization of the Board's Annual Ethics Review and a proposed Statement of Ethical Conduct and Personal Disclosure Statement for each Regent to sign following the annual Ethics Review.

Attached are the approved forms for review and signature by each Regent following the Ethics update.

LIST OF SUPPORTING DOCUMENTS:

1. Del Mar College Board Bylaws and Statement of Conduct and Ethics
2. Statement of Ethical Conduct form (unsigned)
3. Personal Disclosure Statement (unsigned)
4. Abstention Affidavit

Del Mar College Board of Regents

Statement of Ethical Conduct

As a member of the Board of Regents of the Del Mar College District, I am mindful of the public trust vested in the office to which I've been elected (or appointed), and I hereby commit to conduct myself in compliance with my oath and the law, our Board Bylaws, and in accordance with the highest ethical standards. I further commit to performing my duties, at all times, with integrity, in good faith, and, in the best interests of Del Mar College, its students, faculty and employees, and our community.

I affirm that I have:

1. Reviewed the Bylaws of the Del Mar College Board of Regents, particularly the Statement of Conduct and Ethics;
2. Completed the Board's Annual Ethics Update; and,
3. Filed a current Personal Disclosure Statement with the DMC Office of General Counsel.

Date: _____

By: _____
Regent, Del Mar College District

Del Mar College Board of Regents

Personal Disclosure Statement

In furtherance of the Del Mar College Board of Regents commitment to ethical conduct and transparency, in an effort to avoid conflicts of interest, and to promote public confidence in the Board and Del Mar College, the Board requires that each Regent file this Personal Disclosure Statement on an annual basis, with the DMC Office of General Counsel.

The information provided is accurate as of the year of filing, as well as the year immediately preceding the date of filing.

Name of Regent: _____

Filing Year: _____

- I. **Sources of Occupational Income.** Please list all sources of occupational income, identified by employer, or if self-employed, by the nature of the occupation.

- II. **Outside Positions.** Please list any offices or other positions you hold or have held within the past year in corporations, partnerships, trusts, civic organizations, charitable organizations, educational organizations, political organizations, or any other outside organization.

- III. **Personal Notes and Lease Agreements.** Please identify each guarantor of a loan and each person or financial institution to whom you, your spouse, or a dependent child had a total financial liability of more than \$1,000.00 in the form of a personal note or notes or lease agreement at any time during the past calendar year and indicate the category of the amount of the liability (\$1,000-\$4,999, \$5,000-\$9,999, \$10,000-\$24,999, \$25,999-OR MORE).

Date: _____

Regent, Del Mar College District

ABSTENTION AFFIDAVIT

(Tex. Local Govt. Code 171.004)

THE STATE OF TEXAS §

COUNTY OF NUECES §

I, _____, a Regent on the Del Mar College Board of Regents, make this affidavit and hereby on oath state the following:

I have a substantial interest in a business entity or real property that may receive a special economic effect that is distinguishable from the effect on the public by an action contemplated by the Del Mar College Board of Regents.

The business entity or real property in which I have a substantial interest is: [*name and address of business and/or description of property*]

The nature or extent of my interest in the business or real property is herein described by stating that either I or a person that is related to me within the first degree of consanguinity (blood) or affinity (marriage) as defined by state law has a substantial interest in this business entity or real property for the following reasons [*check all that apply*]:

___ own 10% or more of the voting stock or shares of the business entity;

___ own 10% or more of the fair market value of the business entity;

___ own \$15,000 or more of the fair market value of the business entity;

___ receive from the business entity funds that exceed 10% of gross income for the previous year;

___ has an equitable or legal ownership of real property with a fair market value of \$2,500 or more.

___ Alternatively, even if I do not have a "substantial interest" as defined by Chapter 171 of the Texas Local Government Code, I am filing this affidavit so to avoid the appearance of impropriety. My interest may be described as follows:

Upon filing of this affidavit with the official record keeper of the Del Mar College District, I affirm that I shall abstain from voting or further participating in any matter involving the business entity or real property, unless allowed by law.

Signed this _____ day of _____, 2024.

_____ (Signature of Affiant)

_____ (Title of Affiant)

BEFORE ME, the undersigned authority, this day personally appeared Regent _____ and
by oath stated that the facts herein stated are true and correct.

SWORN TO AND SUBSCRIBED BEFORE ME on this _____ day of _____, 2024.

Notary Public in and for the State of Texas

My commission expires:

BYLAWS
Board of Regents
Del Mar College District

The following Bylaws of the Board of Regents of the Del Mar College District provide the operational framework within which the Board shall govern and act, as well as the aspirational and legal standards by which each Board member shall conduct themselves in the performance of their duties and in representing Del Mar College. Importantly, these Bylaws include expectations of ethical behavior that are more than what is required by law. The Board of Regents acknowledges the profound importance of leading by example and with these Bylaws, endeavors to cultivate a culture of exemplary Ethics at Del Mar College.

I. BOARD DUTIES AND RESPONSIBILITIES

- A. The Board, composed of lay members, (“Board members” or “Regents”), shall exercise the traditional and time-honored role as it has evolved and shall constitute the keystone of the governance structure. In this regard, the Board:
1. Is expected to preserve institutional independence and to defend its right to manage its own affairs through its chosen administrators and employees, free from any undue or improper influence.
 2. Shall enhance the public image of the College.
 3. Shall interpret the community to the College and interpret the College to the community.
 4. Shall nurture the College to achieve its full potential within its role and vision.
 5. Shall provide for financial resources to support adequately the institutional goals.
 6. Shall appoint the President and Chief Executive Officer (President and CEO) of the College and conduct periodic evaluations of the CEO’s performance.
 7. Shall establish and periodically review the Vision and Mission statements of the College.
 8. Shall establish the College’s strategic plan and goals consistent with the role and vision of the College.
- B. The Board possesses and exercises its authority and duties as a collective body and functions only when it is convened in a properly noticed meeting. Unless

specifically authorized by prior action of the Board, no individual member may speak, obligate, or exercise authority in the name of the Board.

- C. The Board functions within the framework of laws, court decisions, attorney general's opinions, and similar mandates and restrictions from external sources. It performs functions as specified by applicable laws and regulations.
- D. The Board formulates policies and delegates to the President and CEO of the College the function of administering policies and regulations. The Board is not involved in administrative details, but the Board's review of administrative procedures and regulations may be undertaken if necessary to the function of policy formulation. In the absence of appropriate policy, the President and CEO of the College may need to make decisions and exercise authority, but such actions are subject to subsequent review by the Board for determination as to the need for a policy statement.
- E. Board members may be removed from office according to Texas Constitution, Article V, Section 24; Local Government Code 87.011, 87.012, 87.013, 87.031; Education Code 4.35(b), Texas Education Code § 44.032, and Texas Education Code § 130.0845, as currently stated or as amended in the future.
- F. A Board member shall not be absent from more than half of the regularly scheduled board meetings that the member is eligible to attend during a calendar year, not counting an absence for which the member is excused by a majority vote of the board. Texas Education Code § 130.0845.
- G. If citizens bring a concern or complaint to an individual Board member, the Board member shall refer the citizen to the College President and CEO or designee, who shall proceed according to appropriate Board policy. This does not restrict the Board member from bringing the concern or complaint to the Board of Regents.
- H. Board members shall undergo training and onboarding as soon as practicable after taking office, including the training and onboarding required by law and the orientation provided by the College. See below Section VIII.
- I. While serving in office, Board members shall not accept employment, including self-employment, or engage in a business, charity, nonprofit organization, or professional activity that conflicts with or could reasonably be expected to impair the Board member's independence of judgment in the performance of official duties.
- J. Regarding Board members' expenditures and reimbursements, each member shall comply with applicable College policies and act responsibly and as good stewards of College funds.

- K. In accordance with Board Bylaws, College policy and other applicable standards, the Board shall perform an annual self-evaluation. The self-evaluation will incorporate criteria assessing Board operations and defining Board effectiveness. The Board will use the results of the self-evaluation to assess past performance and to establish goals for the future.

II. STATEMENT OF CONDUCT AND ETHICS

Each member of the Board will conduct themselves, at all times, in accordance with the highest ethical principles and shall strive to support the Mission and Vision Statement of the College and, to that end, shall adhere to the following standards:

- A. Attend and participate actively in Board meetings.
- B. Devote time, thought, and study to the duties of a Board member in order to render effective and informed service.
- C. Work with other Board members to establish effective Board policies, delegate authority for the administration of the College to the President and CEO of the College, and act on behalf of the Board only with the official authorization of a majority of the members of the Board.
- D. Make policy decisions only after full discussion at publicly held Board meetings.
- E. Base all decisions on the available facts and independent judgment, free from any undue or improper influence, and abide by and uphold the final majority decision of the Board.
- F. Avoid, during a pending bidding, solicitation, selection or appointment process, any communications with involved vendors, contractors, bidders or applicants outside of the Board established process. The Board Chair or other designee will provide information or answer questions from the public about the process.
- G. Recognize that the College adheres to the concepts of free speech and academic freedom, encourage the free expression of opinion by all Board members, and seek systematic communications between the Board and students, faculty, staff, and the community, while refraining from communicating with students, staff, faculty and the community in any way which could be interpreted as having any authority outside the meetings of the Board and refraining from any communications among a quorum of Board members outside of the Board meeting.
- H. Communicate to other Board members and the President and CEO of the College expressions of public reaction to Board policies and College programs.
- I. Work with other Board members and with the President and CEO in a spirit of harmony and cooperation and in a manner that creates and sustains mutual respect.

- J. Become informed about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by State and National Community College organizations.
- K. Support the employment of those persons best qualified to serve as College faculty and staff, insist on a regular and impartial evaluation of all faculty and staff, and respect the authority and responsibilities of College employees and external contractors to empower them to work without interference.
- L. Remember always that the first and greatest priority must be the educational welfare of the students attending the College.
- M. Avoid real or apparent conflicts of interest and refrain from engaging in any activity that could create a conflict of interest.
- N. Refrain from using the Board position for personal or partisan gain.
- O. Bring about desired changes through legal and ethical procedures, upholding and enforcing all applicable statutes, regulations, and court decisions pertaining to community colleges.
- P. Work with other Board members to establish effective policies and practices, prohibiting all forms of unlawful discrimination, including harassment, on the basis of race, color, national origin, sex, (including pregnancy, gender identity and/or expression, sexual orientation), age, disability, and/or veteran or military status.
- Q. Refrain from any attempt to influence any operational decision, including but not limited to individual admissions, personnel, or purchasing decisions except when such is a legitimate issue at a Board meeting; and no Board member shall have any communications about a grievance or complaint with any person with a pending grievance or complaint.
- R. Identify and disclose any actual or potential conflict of interest, and act for the general public good regardless of personal relationships or business interests.
- S. Refrain from suggesting or recommending subcontractors to vendors at any time.
- T. Encourage and engage in open and honest discussion in making Board decisions, respect differences of opinion, and keep an open mind until each Regent has had an opportunity to address the Board.
- U. Refrain from accepting or soliciting any gift, favor, or service that might influence or appear to influence a Regent in the performance of official duties.

- V. Maintain strict confidentiality of information (1) presented, discussed or deliberated during any Closed Board Meeting or during any Closed Board Committee Meeting; (2) proprietary to the College; or, (3) about the College not within the public domain. As fiduciaries of the College, any Regent's disclosure or misuse of this information may be considered Official Misconduct or Abuse of Office, as defined by law.
- W. Endeavor to avoid, for a period of one (1) year after leaving office, both the possibility of conflict of interest and the appearance of such conflict that would arise if the former Regent takes employment or enters into a business relationship with any vendor, contractor, company or other individual or entity, in a business relationship with the College.
- X. Conduct, with the assistance of the College's General Counsel, an Annual Ethics Update that will specifically include a review of the Board's Bylaws and Statement of Conduct and Ethics. Upon completion of the Annual Ethics Update, each Regent will prepare and file a Personal Disclosure Statement and Statement of Ethical Conduct.
- Y. Demonstrate a personal commitment to ethical conduct by:
 - i. participating, with the assistance of the College's General Counsel, in an Annual Ethics Update with the Board that specifically includes a review of the Board's Bylaws and Statement of Conduct and Ethics.
 - ii. filing (with the DMC Office of General Counsel) a "Statement of Ethical Conduct" within 90 days of taking office and/or annually, in conjunction with the Annual Ethics Update.
 - iii. filing (with the DMC Office of General Counsel) a "Personal Disclosure Statement" listing "Sources of Occupational Income" and "Outside Positions," within 90 days of taking office and/or annually, in conjunction with the Annual Ethics Update.

III. REGENT EMAIL AND OFFICIAL COMMUNICATIONS

Members of the Board of Regents shall use Del Mar College email as their official means of communication. Members of the Board of Regents shall use their official DMC email to conduct all College business and to send and receive official communications.

Communication via the DMC employee email system is subject to the same public information, privacy, and records retention laws as other forms of communication. The Del Mar College Information Technology department will assign all Regents' official DMC email accounts and provide any necessary means to access their email accounts.

All use of official DMC email is subject to B3.23 Computer and Network Resources Use Policy and any associated administrative procedures.

Pursuant to State law and College policy, Regents are responsible for retaining all official communications related to their duties or College business, including texts, emails, social media communications, etc., regardless of whether the information is on a DMC email or device, or a personal device.

Pursuant to the records retention schedules and administrative rules issued by the Texas State Library and Archives Commission, the Board will comply with the schedules as required by State regulations. Record retention practices and time periods shall also be reviewed by the Board during the Board's Annual Ethics Update.

IV. SOCIAL MEDIA: POSTING ON PERSONAL SITES

Regents are encouraged to share DMC information and events that are a matter of public record, with the general public, including family and friends. When sharing information, Regents are encouraged to directly link to information sources as the most effective way to pass along news on personal sites.

Postings related to the College should disclose that views and opinions are the Regent's own, and not necessarily those of the College. Disclosures should be clear that the Regent is speaking for themselves and not on behalf of the College. A disclaimer, such as, "the views, opinions, conclusions and other information expressed on this social media page, are my own and not given or endorsed by Del Mar College, unless otherwise specified," may be appropriate to include in posts.

On personal sites, a Regent should identify their views are their own. If a Regent identifies their association with DMC (Regent) online, it should be clear that the views expressed are not necessarily those of the College.

The use of the Del Mar College logo, mascot, or nickname in postings may be subject to trademark law protection. The College logo or name may not be used to promote or endorse any product, cause, political party, or candidate. Regents are advised to consult with the College's General Counsel on questions for their appropriate use.

V. CONFLICTS OF INTEREST AND PROHIBITED BENEFITS

- A. Regents are public servants of the College and the State of Texas and, as such, are subject to laws that govern their conduct. The following practices are strictly prohibited: Bribery, Abuse of Office, Conflict of Interest, and Incompatibility of Office. Regents shall not accept or agree to accept, or solicit any gift, favor, service or benefit that the Regent knows, or should reasonably know, is offered with the intent to influence their decisions or actions, or may appear to influence their decisions or actions. Likewise, the Regent may not solicit, accept, or agree to

accept, any gifts, services, or other benefits from having exercised the powers and responsibilities of their official positions.

1. Regents shall not accept gifts, either in-kind or of money, from a vendor.
 - a. Gifts include any items not obviously of an advertising nature. Gifts of an advertising nature are those with the name of the firm affixed which have an estimated value of \$50.00 or less. Texas Penal Code § 36.10(a)(6).
2. Regents shall not solicit an employee for favors, services or other benefits.
3. Regents shall identify and disclose any actual or potential conflict of interest in accordance with Chapter 171 of the Texas Local Government Code and any such disclosure form shall be provided to the Board at the next scheduled meeting following the filing, and posted on the College's website.
4. Regents shall avoid a conflict of interest and the appearance of such conflict with regard to former private-sector employers, clients or close business associates for a period of one year after beginning Board service, by avoiding participation in matters likely to provide a direct and substantial benefit to former employers, clients or close business associates.

VI. REGENT MISCONDUCT

The Board has a duty to address Regent Ethical Misconduct. The Board may investigate Ethical Misconduct reports and issue sanctions in accordance with the law. "Ethical Misconduct" means violating (1) B2.1.2 Statement of Ethics, (2) Conflict-of-Interest Abstention, (3) Disclosure Statements, (4) Prohibited Actions, or (5) engaging in "Official Misconduct" (defined below).

Regents may consult with the College's General Counsel for guidance on ethical questions related to College business.

Any person or Regent may file a written Ethical Misconduct report with the Board Chair or the Board First Vice-Chair, if the report regards the Board Chair. The report recipient must advise the Board that an Ethical Misconduct report was received. The recipient may request an investigation of the Ethical Misconduct report upon a majority vote of the Board. The Board may ask the investigation to be conducted by the College General Counsel. The Board may also select an independent third party, through the College General Counsel, to conduct the investigation. "Independent third party" in this section means any person appointed by the Board to conduct this investigation. The independent third party will prepare investigative findings for the Board's review.

The Board shall have the authority to sanction and/or censure a Board member who is found by the Board to have violated the Board member's duties or any other provision of these Bylaws. In order for the Board to censure a Board member, the Board member must be found, by majority vote of the Board, to have violated a specific statute or law, Board Bylaw, or Board policy defining the Board member's duties and responsibilities. Such a finding shall be made by the Board only after an investigation by the Board or the Board's designee. The investigation must include an opportunity for the Board member to respond to the specific allegation(s) that the Board member has breached a duty.

Upon such finding, the Board may sanction the Regent found to have engaged in ethical misconduct. Sanctions may include, but are not limited to, (1) removing the Regent from serving on any committee, (2) limiting travel and fee reimbursement, (3) censuring the Regent, or (4) any other sanction or action allowed by law.

"Official Misconduct" is defined as "intentional, unlawful behavior relating to official duties by an officer entrusted with the administration of justice or the execution of the law. . . [and includes] an intentional or corrupt failure, refusal, or neglect of an officer to perform a duty imposed on the officer by law." Texas Government Code § Section 87.011(3).

VII. BOARD ELECTIONS AND APPOINTMENTS

The Board is composed of nine members who are elected for six-year terms in accordance with State law. Elections are held on the first Tuesday after the first Monday in November of even-numbered years, at which time three members are elected. The Chair and other Board officers are elected by the membership of the Board. Subject to applicable statutes, regulations, and State law, if the position of an at-large representative on the Board shall become vacant, the Board shall fill the unexpired term in accord with the guidelines below; and if the position of a district representative on the Board shall become vacant, the Board may fill the unexpired term in accord with the guidelines below or may opt to leave the position open to be filled at the next election. Board elections and appointments shall be conducted in accordance with College policy and State law.

- A. The candidate for regent must be a registered voter who shall have resided within the College District for a period of at least six months prior to filing for such office. In the case of a single-member district vacancy, the candidate must have been a resident of that district for a period of at least six months prior to filing for such office.
- B. The Board shall announce the vacancy through the news media, including minority-language. In addition, the vacancy should be announced to interested agencies and individuals.
- C. The Board shall determine the period for responding to the announcement, the time being at least two weeks.

- D. Persons interested in being appointed to the Board shall submit a resume and support documents (as determined by the Board of Regents) to the President and CEO of the College.
- E. The Board of Regents shall review the resumes and support documents and select candidates to be interviewed.
- F. The Board of Regents shall interview the selected candidates and make an appointment.
- G. All Election Documents, including Campaign Finance Reports, filed with the College by Board members will be available to the public and posted on the College's website.
- H. A person elected or appointed to serve as a Board member must remain a resident of the Del Mar College Taxing District, or in the single-member district, if applicable, throughout the term of office. A Board member who ceases to reside in the College Taxing District, or in the single-member district, if applicable, shall be deemed to have vacated their office.

VIII. BOARD MEMBER TRAINING

The Board and CEO shall provide an orientation for new Board members promptly after taking the Oath of Office to assist them in understanding the Board's function, policies, and procedures. Assistance given in the orientation of new Board members shall comply with the criteria specified in Texas State Law.

The CEO, or designee, will work with the Board to ensure Board training needs are addressed, including all training as required by state law.

The official training program established for members of the Board of Regents shall comply with all regulations and criteria under Texas Education Code § 61.084. Each member of the Board shall attend, during the member's first year of service, at least one training program under this Section.

Within 90 days of taking the oath of office, a Regent shall complete a course of training on open meetings and open records provided by the Texas Attorney General or another approved source of training about the Board's and Regents' responsibilities under Chapter 551, Government Code.

Within 90 days of taking office, a Regent shall also complete the Board Ethics training and filing requirements outlined in II(Y).

IX. OFFICERS

- A. Officers of the Board of Regents shall be a Chair, a first Vice Chair, a second Vice-Chair, Secretary, and other officers as deemed necessary.
- B. Any officer of the Board may be removed from office for cause by majority vote of the Board at a special or regular meeting of the Board.
- C. The term of office for each officer shall be two years with no limit as to the number of terms which may be served.
- D. Election of officers shall be conducted each two years at the meeting of the Board following the election of members to the Board of Regents. Election of officers shall occur immediately following the swearing in of those elected to the Board. The election shall be conducted in such manner as agreed upon by the members of the Board.
- E. The duties of the officers shall be as follows:
 - 1. Chair of the Board
 - a. Preside at meetings of the Board of Regents.
 - b. Appoints Board Committees and Chairs.
 - c. Sign official documents and contracts as required by statute or Board policy.
 - d. Promote Board unity and share all information with other Board members in a timely fashion.
 - e. Perform such other duties as may be required by law or specified by the Board of Regents.
 - 2. Vice Co-Chairs (2) of the Board
 - a. Perform the duties of the Chair in the absence of the Chair.
 - b. Promote unity.
 - c. Perform such other duties as may be required by law or specified by the Board of Regents.
 - 3. Secretary of the Board
 - a. Serves as the official custodian of the minutes, books, records, and seal of the Board.
 - b. Preside at the meetings in the absence of the Chair and Vice Chair.
 - c. Sign official documents as required by statute or Board policy.
 - d. Promote unity.
 - e. Perform such other duties as may be required by law or specified by the Board of Regents.

- F. If a vacancy should occur in any office, a replacement for the remainder of the unexpired term shall be selected by an election held by the remaining members of the Board.

X. COMMITTEES OF THE BOARD

- A. The Chair or the Board of Regents may establish committees as needed and shall confer on such committees the committee charter for any such established committee.
- B. Within the first quarter of an odd-numbered year, the Board will review and determine whether to operate as a committee of the whole or to establish Board committees. Irrespective of the established committee composition cycle, the Board may create or dissolve committees as it deems appropriate.
- C. The Board Chair is authorized to appoint committee members, designate the chair of the committees, and determine committee term limits. The President and CEO of the College may serve as ex-officio member of each Board committee and may also appoint staff liaisons.
- D. All committees shall constitute less than a quorum of the Board. A standing or special Board committee must have at least two Regents present in order to advance items to be forwarded to the full Board of Regents.
- E. The chair of each Board committee will ensure that minutes are taken during a meeting of the committee, and the minutes of each committee meeting will be shared with each committee member, approved, and posted and maintained in the same manner as other Board minutes.
- F. Unless otherwise directed by the Board, committees may establish their own procedures for meeting and conducting business.

XI. MEETINGS

- A. Regular meetings of the Board shall be held at 1:00 p.m. on the second Tuesday of each month, and on one of the campuses of the College, unless otherwise specified by the Chair. Without necessitating an amendment to the Bylaws, the Board Chair may make a temporary change of time, date or location of the regular meeting.
- B. Items may be placed on the agenda for meetings of the Board by the Chair of the Board, the President and CEO of the College, or by written request sent by mail, fax, or email, to the Board Chair by a member of the Board with concurrence provided from a second Board member. The request then shall be sent to the President and CEO of the College.

- D. Called or emergency meetings may be held, if necessary. An emergency meeting may be called because of “an imminent threat to public health and safety” or “a reasonably unforeseeable situation including a natural disaster, infrastructure failure, epidemic, or civil disturbance.” Texas Government Code § 551.045.
- E. As needed, the Board may also meet for the purpose of conducting a Workshop meeting. A Workshop meeting may be convened and held at any reasonable date and time.
- F. Meeting Notices and Agendas will be posted in accordance with the Texas Open Meetings Act and available on the College’s website.

XII. ORDER OF BUSINESS

The Chair of the Board shall set the Order of Business which may include the following:

- A. Call to Order
- B. Quorum Call
- C. Moment of Silence
- D. Pledge of Allegiance
- E. Del Mar College Vision Statement
- F. General Public Comments
- G. Recognition and Accolades
- H. Staff Reports
- I. College Chief Executive Officer’s Report
- J. Regents' Comments
- K. Pending Consent Agenda Items (any item may be removed and placed on the regular agenda by any Board member)
- L. Pending Regular Agenda Items for Discussion and Possible Action
- M. Closed Session
- N. Calendar
- O. Adjournment

XIII. PUBLIC COMMENT

The Del Mar College Board of Regents ("Board") has always endeavored to solicit the advice and counsel of the public in the planning and operation of the College. To this end, the Board recognizes the role of public comment and input during the meetings of the Board and respects the right of the public to provide such comment. There are two opportunities during a Board meeting for public comment: i) in connection with a specific agenda item, prior to Board action (agenda items); and, ii) during General Public Comments.

In order to reasonably facilitate public comment during Board meetings and to ensure that everyone is provided with an equal opportunity to be heard, the following rules shall apply:

1. Prior to the start of a Board Meeting, an individual wishing to address the Board must fill out the Registration Card for General Public Comments and submit the completed Card to the Board Liaison. The individual shall indicate on the Registration Card the subject of the public comment (specific agenda item or general comment).
2. An individual wishing to provide handouts to the Board shall submit the handouts to the Board Liaison at the same time as the completed Registration Card, prior to the start of the Board Meeting.
3. An individual shall have 3 minutes to present General Public Comments.
4. An individual may not yield any portion of their allotted time to any other person.
5. General Public Comments are specifically subject to the Board's "Rules of Decorum" found in Section XVI of the Board's Bylaws of the Del Mar College Board of Regents.
6. An individual that violates any provision of this policy, or uses abusive, profane, or defamatory language or gestures or, language likely to incite a breach of the peace; or, engages in conduct likely to interfere with, or otherwise obstruct a meeting, may be ruled out of order and, i) issued a warning, ii) have their right to comment revoked, and/or, iii) be removed from the meeting.
7. General Public Comments shall occur at the beginning of the Board Meeting and shall be limited to a total no more than thirty (30) minutes.
8. General Public Comments on specific agenda items shall be allowed before or during the Board's deliberation of the specific agenda item and prior to action by the Board.
9. In accordance with the Texas Open Meetings Act, the College is limited in responding to public comments or inquiries on non-agenda items as follows:
 - a. Provide a statement of specific factual information in response to an inquiry;
 - b. Recite existing policy in response to an inquiry;
 - c. Propose placing the subject of the inquiry on the agenda of a subsequent meeting. (Tex. Govt. Code Section 551.042)
10. At the discretion of the Board, General Public Comments may be provided by telephone or other means of telecommunication or electronic communication, subject to the Texas Open Meetings Act.

11. The Board Chair shall have the authority, with good cause, to temporarily modify or suspend the application of any of these rules.

XIV. RULES OF ORDER

The latest edition of *Robert's Rules of Order* shall govern the Board in its deliberations, except where it is inconsistent with these Bylaws or any applicable law. All members of the Board may vote on matters to be decided by the Board unless excused by law.

XV. MINUTES OF PROCEEDINGS

- A. Minutes of proceedings of the Board of the previous meeting shall be delivered to the members before the time of the next regular meeting.
- B. The minutes of the preceding meeting(s) shall be reviewed by the Board Secretary or General Counsel, and approved by the Board.
- C. The official minutes of the Board shall be maintained by the Office of the College President and CEO and shall be made available for public review upon request.

XVI. RULES OF DECORUM

In order to orderly conduct the business of the College, and to properly discharge its duty, the Board of Regents must hear in many instances a variety of differing viewpoints. To obtain all relevant information from differing viewpoints, rules of decorum are necessary. Thus, the Board of Regents adopts the following rules to assist in the orderly deliberation of matters affecting the College and its constituents.

- A. No Board Member, staff person, faculty member, or members of the audience shall use abusive or defamatory language or gestures or make personal attacks against any member of the faculty, staff, Regents, or the public at any Board meeting.
- B. While the Board of Regents is in session there shall be adherence to Board policy prohibiting the use of tobacco, drugs and/or alcohol.
- C. Demonstrations shall not be permitted while the Board is in session, including marches, chanting, picketing, any other coercive, argumentative, political, and/or disruptive behavior of any kind.
- D. Banners, placards, signs, posters and political advertisements of any type are prohibited unless such material is useful and necessary to a presentation. The Board of Regents, by majority vote, shall make the final determination on whether particular material is useful and necessary.

- E. Individuals shall present their views to the Board during Public Comments in a factual, precise presentation. Loud, boisterous, profane, or obscene language or behavior is not allowed.
- F. In addressing the Board under Public Comments, members of the audience shall rise, go to the podium, and remain standing while addressing the Board. They shall remain at the podium and speak into the microphone for the recording of the proceedings and begin by giving their full name and affiliation to the College, if any. The public shall not approach the Regents table except with permission or request of the Board Chair or presiding officer.
- G. All remarks shall be addressed to the Board and not to the Regents as individuals.
- H. Regents and College staff shall be prompt in all sessions of the Board and in the dispatch of the College business. Time limitations on presentations and public comments shall be enforced by the Board Chair.
- I. Regents, faculty, College staff, and members of the audience shall be courteous, polite, concise, and respectful of one another, and shall respect the letter and spirit of these rules so that the Board may fairly hear all sides of an issue and, by due deliberation, act in the best interest of the College.

XVII. AMENDMENT OF BYLAWS

These Bylaws may be amended at any regular meeting of the Board by majority vote of the members of the Board.

History:

Adopted by the Board of Regents Regular Meeting - April 4, 1978

Amended by the Board of Regents Regular Meeting - May 11, 1982

Amended by the Board of Regents Regular Meeting - November 9, 1982

Amended by the Board of Regents Regular Meeting - September 11, 1984

Amended by the Board of Regents Regular Meeting - September 13, 1988

Amended by the Board of Regents Regular Meeting - March 13, 1990

Amended by the Board of Regents Regular Meeting - September 14, 1999

Amended by the Board of Regents Regular Meeting - February 5, 2002

Edited Statement of Ethics

Amended by the Board of Regents

Regular Meeting - March 12, 2002
Added Rules of Decorum

Amended by the Board of Regents Regular Meeting - June 4, 2002
Revision to Sections IB, III, IV, V & VI

Amended by the Board of Regents Regular Meeting - January 21, 2003
Revision to Committees Names

Amended by the Board of Regents Regular Meeting - February 18, 2003
Added Committees Charges

Amended by the Board of Regents Called Meeting - June 17, 2003
Revision to Placing Items on Agenda

Amended by the Board of Regents Called Meeting- November 23, 2004
Revision to Officers and Order of Business

Amended by the Board of Regents Regular Meeting - November 11 , 2008
Added Censure of Board member, Section IJ

Amended by the Board of Regents Regular Meeting - December 16, 2008
Changed Board President to Chair; added Consent Agenda item

Amended by the Board of Regents Regular Meeting - September 8, 2009
Added to Sections IA6 - IA8

Amended by the Board of Regents Regular Meeting - November 13, 2012

Amended by the Board of Regents Regular Meeting – March 16, 2021
Changed III. Committees of the Board

CODE OF ETHICS

Del Mar College

BOARD OF REGENTS

As a member of the Board of Regents of Del Mar College, I will perform my duties in accordance with my oath of office. I am committed to supporting the Mission Statement of Del Mar College, and accept the further responsibility to:

1. Devote time, thought and study to my duties as a Board member so that I may render effective and creditable service, including attending Board meetings, workshops, and committee meeting.
2. Work with my fellow Board members in a spirit of harmony and cooperation and in a way that creates and sustains mutual respect.
3. Base my decisions upon available facts in each situation, vote my honest conviction in every case, and abide by and uphold the final majority decision of the Board.
4. Remember at all times that as an individual I have no legal authority outside the meetings of the Board and to conduct my relationships with College staff, faculty, students and the local citizenry and the media on that basis.
5. Be aware that I am responsible to all citizens of the District and not solely to those who elected me, and act on behalf of all members of the community.
6. Resist any pressure to use my position as a Board member to benefit either myself or any other individual or agency apart from the total welfare of the Del Mar College District.
7. Bear in mind that the primary function of the Board is to establish policies by which the College is to be administered and to hold the President responsible for the administration of the educational program and the conduct of College business.
8. Keep all deliberations of the Board in closed sessions confidential and to otherwise maintain the confidentiality of privileged information.
9. Avail myself of opportunities to enhance my potential as a Board member through participation in educational conferences, workshops, and training sessions.
10. Avoid perceptions of conflicts of interest.
11. Respect the authority and responsibilities of other people within the College and external contractors, empowering them to work without interference within the limits of Board policy.

Signature

Date