DEL MAR COLLEGE

PREVIOUS COLLEGE HOLD FORM

Students with Transcript Holds at Previous Colleges Attended

I, _____, have provided current proof that I am unable to obtain a
(Full Name)
transcript from the following college or university, _____, because I
(Name of College/University)
have a hold on my records.

By signing this form, I agree to the following:

1. I must seek approval to register prior to the semester I plan to enroll from the Director or Assistant Director of Admissions in the Student Enrollment Center.
2. I will be allowed to register only one semester providing time to resolve the problem that has created the hold on my record at the college or university listed above.
3. I will continue to have a hold on my admissions file at Del Mar College until the official transcript from the college or university listed above has been received by Del Mar College.
4. I will not be able to obtain an official transcript from Del Mar College until the official transcript from the college or university listed above has been received by Del Mar College.
5. I will not be able to graduate from Del Mar College until the official transcript from the college or university listed above has been received by Del Mar College.

☐ Attached is a statement from the college or university confirming my name, the current date and the outstanding balance OR a letter from the college or university confirming my transcript cannot be released and the reason.

NOTE: This form will not be accepted without accompanying proof.

By signing, I indicate that I understand the above requirements:

Student Signature_____ Del Mar College ID Number _____

Phone Number_____ Date _____

For Office Use Only

Completed by _____ Date _____