

August 25, 2023

NOTICE OF CALLED MEETING

The **Called Meeting** of the Board of Regents of the Del Mar College District will convene at **12:00 p.m., Tuesday, August 29, 2023**, at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas.

AGENDA

CALL TO ORDER

QUORUM CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

DMC VISION STATEMENT: *Del Mar College will be the premier choice for life-changing educational opportunities, provided by responsive, innovative faculty and staff who empower students to improve local and global communities.*

Del Mar College is streaming live audio and video from the official Board of Regents meetings on the College's website in real-time, with the exception of portions of the meeting considered as "closed session" by statute.

GENERAL PUBLIC COMMENTS (Non-Agenda Items) – 3-minute time limit

- Specific public comments will be allowed on agenda items prior to action by the Board.
- General Public Comments may be moved on the agenda at the discretion of the Board Chair and as an accommodation to those in attendance.
- Pursuant to the Texas Open Meetings Act, the College is limited in responding to public comments or inquiries as follows:
 1. Provide a statement of specific factual information in response to an inquiry.
 2. Recite existing policy in response to an inquiry.
 3. Propose placing the subject of the inquiry on the agenda for a subsequent meeting.(Tex. Govt. Code Section § 551.042)

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Discussion and possible action related to the Order of the Board of Regents of the Del Mar College District: 2023-2024 Maintenance and Operations Budget and the 2023-2024 Debt Service BudgetMr. Raul Garcia
(Goal 6: *Financial Effectiveness and Affordability*)

Public comments for this agenda item

2. Discussion and possible action related to the adoption of the Order to Conduct Public Hearings on the 2023-2024 Tax Rates.....Mr. Raul Garcia
(Goal 6: *Financial Effectiveness and Affordability*)

Public comments for this agenda item

3. Discussion and possible action related to approval of Administration's recommendation for a one-time employee payment and funding source
.....Ms. Tammy McDonald
(Goal 4: *Learning Environments* and 6: *Financial Effectiveness and Affordability*)

Public comments for this agenda item

4. CLOSED SESSION pursuant to:

- A. **TEX. GOV'T CODE § 551.071**: (Consultation with legal counsel), regarding pending or contemplated litigation, or a settlement offer, with possible discussion and action in open session; and the seeking of legal advice from counsel on pending legal or contemplated matters or claims, with possible discussion and action in open session.


CALENDAR: Discussion and possible action related to calendaring dates.

ADJOURNMENT

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code.

Item 1

TO: MARK ESCAMILLA, Ph.D., PRESIDENT OF COLLEGE

FROM: RAUL GARCIA, CPA, Vice President and Chief Financial Officer 

DATE: AUGUST 29, 2023

RE: BOARD AGENDA: Adoption of the 2023-2024 Maintenance and Operations budget and Adoption of the 2023-2024 Debt Service Budget

The College has worked with various budget stakeholders including budget managers, faculty, staff, and the various College Councils to align financial resources with strategic initiatives and to deliver a balanced budget for fiscal year 2023-2024. A public Budget update was held for the Board of Regents on August 15, 2023, to receive comments from the Board of Regents and the public on the College's proposed budget.

- The proposed 2023-2024 Maintenance and Operations Budget is \$115,230,382.
- The proposed 2023-2024 Debt Service Budget is \$20,788,438, representing the principal and interest obligations for the 2023-2024 on the College's existing general obligation bond debt.

The appropriate Public Notices of the public hearing for the proposed 2023-2024 budget have been published and the College held a Public Hearing on the Proposed Budget for 2023-2024 on Tuesday, August 29, 2023, at 11:30 a.m., to receive public comments.

Action Item: Discussion and possible action related to Order of the Board of Regents of the Del Mar College District: 2023-2024 Maintenance and Operations Budget and the 2023-2024 Debt Service Budget.



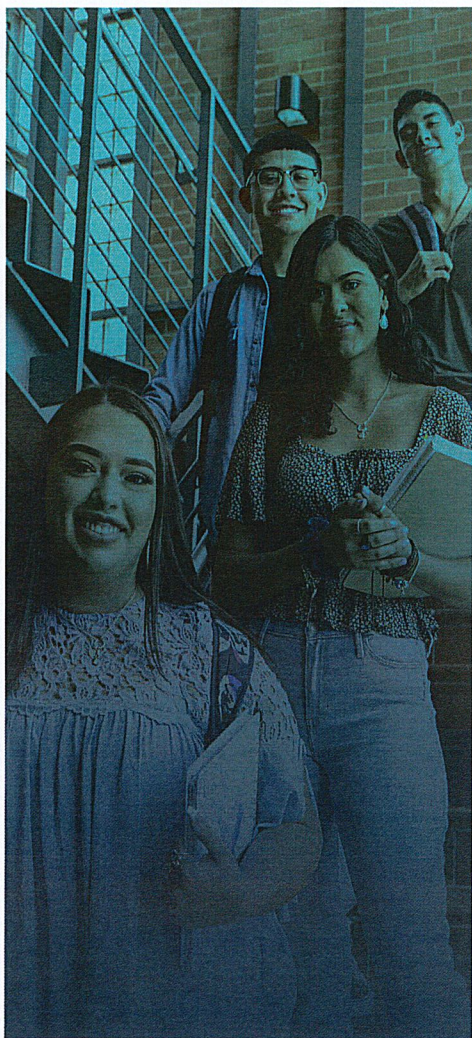
DEL MAR COLLEGE

Public Hearing

**Proposed Budget
For Fiscal Year 2024**

August 29, 2023

Raul Garcia, VP & CFO



Agenda

Operating Revenue Budget

Operating Expense Budget

Questions

Proposed Revenue Budget FY 2024

Description	Budget FY 2023	Increase/ (Decrease)	Budget FY 2024
State Appropriations	\$ 17,359,105	\$ 2,149,041	\$ 19,508,146
Insurance Contribution	4,281,371	-	4,281,371
Retirement Contribution	1,871,176	95,535	1,966,711
Total State Funding	23,511,652	2,244,576	25,756,228
Tuition & Fees	24,375,829	(1,232,625)	23,143,204
Property Taxes	65,556,443	(487,637)	65,068,806
Miscellaneous	1,262,144	-	1,262,144
Total Proposed Revenues	\$ 114,706,068	\$ 524,314	\$ 115,230,382

Proposed Expense Budget FY 2024

Description	Budget FY 2023	Increase/ (Decrease)	Budget FY 2024
Faculty Salaries	\$ 33,467,687	\$ 125,707	\$ 33,593,394
Exempt Salaries	14,351,017	(223,849)	14,127,168
Exempt Salaries - Instructional	3,027,655	(41,336)	2,986,319
Non-Exempt Salaries	11,611,590	(1,456,660)	10,154,930
Non-Exempt Salaries - Instructional	2,312,891	353,396	2,666,287
Benefits	20,629,511	(141,698)	20,487,813
Total Salaries & Benefits	85,400,351	(1,384,440)	84,015,911
Non-Salary Expenses	27,585,126	1,900,889	29,486,015
Contingency	1,720,591	7,865	1,728,456
Total Non-Salary Expenses	29,305,717	1,908,754	31,214,471
Total Proposed Expenses	\$ 114,706,068	\$ 524,314	\$ 115,230,382

Proposed Budget M & O Expense Detail FY 2024

Description	Budget FY 2023	Increase/ (Decrease)	Budget FY 2024	% Change
Salaries & Benefits				
Faculty Salaries	\$ 33,467,687	\$ 125,707	\$ 33,593,394	0%
Exempt Salaries	14,351,017	(223,849)	14,127,168	-2%
Exempt Salaries - Instructional	3,027,655	(41,336)	2,986,319	-1%
Non-Exempt Salaries	11,611,590	(1,456,660)	10,154,930	-13%
Non-Exempt Salaries - Instructional	2,312,891	353,396	2,666,287	15%
Benefits	20,629,511	(141,698)	20,487,813	-1%
Total Salaries & Benefits	85,400,351	(1,384,440)	84,015,911	-2%
Non-Salary Expenses:				
Contract Instruction	151,600	7,000	158,600	5%
Supplies, Postage, Dupl, Copier Rental	3,443,888	53,653	3,497,541	2%
Maintenance & Repairs	1,595,040	152,499	1,747,539	10%
Equipment	1,074,025	(297,326)	776,699	-28%
Student Recruiting & Marketing	1,060,908	78,661	1,139,569	7%
Audit & Legal, Tax Appraisal, Coll Fees	1,626,295	6,811	1,633,106	0%
Consultants & Contract Labor	3,276,496	(212,002)	3,064,494	-6%
Accreditation	75,047	(9,411)	65,636	-13%
Special Pop Interpreter	114,397	-	114,397	0%
Comp Software, Hardware, License & Sei	2,694,283	918,251	3,612,534	34%
Travel & Professional Development	536,923	(37,408)	499,515	-7%

Proposed Budget M & O Expense Detail FY 2024

Description	Budget FY 2023	Increase/ (Decrease)	Budget FY 2024	% Change
Non-Salary Expenses - Continued				
Election	\$ 190,000	\$ (190,000)	\$ -	-
Security	1,515,000	50,000	1,565,000	3%
Recruitment	32,000	-	32,000	0%
Food Beverage	89,301	(4,490)	84,811	-5%
Library	269,476	(18,500)	250,976	-7%
Bad Debt	151,707	-	151,707	0%
Membership & Dues	250,970	(23,687)	227,283	-9%
Utilities & Telephone	2,825,447	236,153	3,061,600	8%
Insurance	3,724,250	1,080,750	4,805,000	29%
Bank & Collection Fees	192,800	(500)	192,300	0%
Campus Police	302,858	-	302,858	0%
Tuition Bond Transfers Out	1,955,500	(3,000)	1,952,500	0%
Miscellaneous	436,915	113,435	550,350	26%
Total Non-Salary	27,585,126	1,900,889	29,486,015	7%
Contingency	1,720,591	7,865	1,728,456	0%
Total Proposed Expenses	\$ 114,706,068	\$ 524,314	\$ 115,230,382	0%

Proposed Debt Service Budget FY 2024

Revenues	Budget FY 2023	Increase/ Decrease	Budget FY 2024
Debt Service	\$ 22,518,888	\$ (1,730,450)	\$ 20,788,438
Total Debt Service	\$ 22,518,888	\$ (1,730,450)	\$ 20,788,438



Thank you!



ORDER OF THE BOARD OF REGENTS
OF THE
DEL MAR COLLEGE DISTRICT
BUDGETS
2023-2024

BE IT ORDERED by the Board of Regents of the Del Mar College District ("District")
that,

WHEREAS, budgets for the Del Mar College District have been prepared and submitted
to the Board of Regents of the District in the manner required by law; and

WHEREAS, a meeting has been called and held as a public hearing for the purpose of
considering the adoption of a maintenance and operation budget and debt service budget, after
public notice of such meeting as required by law; and

WHEREAS, all taxpayers and other persons of the District desiring to do so have been
given the opportunity to be present and to participate in such hearing;

THEREFORE, that certain budgets presented to the Board at this meeting and filed among
the official documents of this District, be and it is hereby adopted as the budgets for the Del Mar
College District for the fiscal year beginning September 1, 2023 and ending August 31, 2024.

The foregoing Order was duly offered by _____, seconded by
_____, and after discussion, was adopted by the Board of Regents of the
Del Mar College District at the meeting duly called and held in Corpus Christi, Texas, on August
29, 2023, at which ____ members were present, by the following vote: ____ for, ____ against and
_____ abstaining.


Carol A. Scott, Chair
Board of Regents
Del Mar College District

ATTEST:

Rudy Garza, Jr., Secretary

(Seal)

Item 2

TO: MARK ESCAMILLA, Ph.D., PRESIDENT OF COLLEGE
FROM: RAUL GARCIA, V.P and CFO 
DATE: AUGUST 29, 2023
RE: BOARD AGENDA: PUBLIC HEARING ON THE 2023-2024 TAX RATE

The Texas Tax Code requires that the College conduct one Public Hearing on the proposed College tax rate and provide notice to the general public at least seven (7) days prior to the scheduled hearing date. The College has proposed to conduct the Public Hearing on the tax rate on Tuesday, September 12, 2023, at 11:30am at the Center for Economic Development, Del Mar College, 3209 S. Staples, Room 106, Corpus Christi, Texas.

The current overall tax rate is \$0.266104. The college staff recommends that the overall tax rate for 2023-2024 be decreased to \$0.237002. This represents a 6.06% increase in the tax rate for fiscal year 2023-2024 over the no-new revenue rate, as a result of the increase in the appraisal value of the college district.

The proposed tax rates for the Del Mar College district are as follows:

Maintenance & Operations Tax Rate:	\$0.179436/\$100 value
Debt Service Tax Rate:	\$0.057566/\$100 value
Combined 2021-2022 Tax Rate:	\$0.237002/\$100 value

Action Item: Discussion and possible action related to the adoption of the Order to conduct a Public Hearing on the 2023-2024 tax rates for the Del Mar College District.



DMC
DEL MAR COLLEGE

Preliminary Tax Rate For Fiscal Year 2024

August 29, 2023

**Raul Garcia, VP & CFO
John Johnson, Comptroller**



Agenda

Tax Rate Calendar

Preliminary Property Tax Rate & History

Preliminary Property Tax Revenue

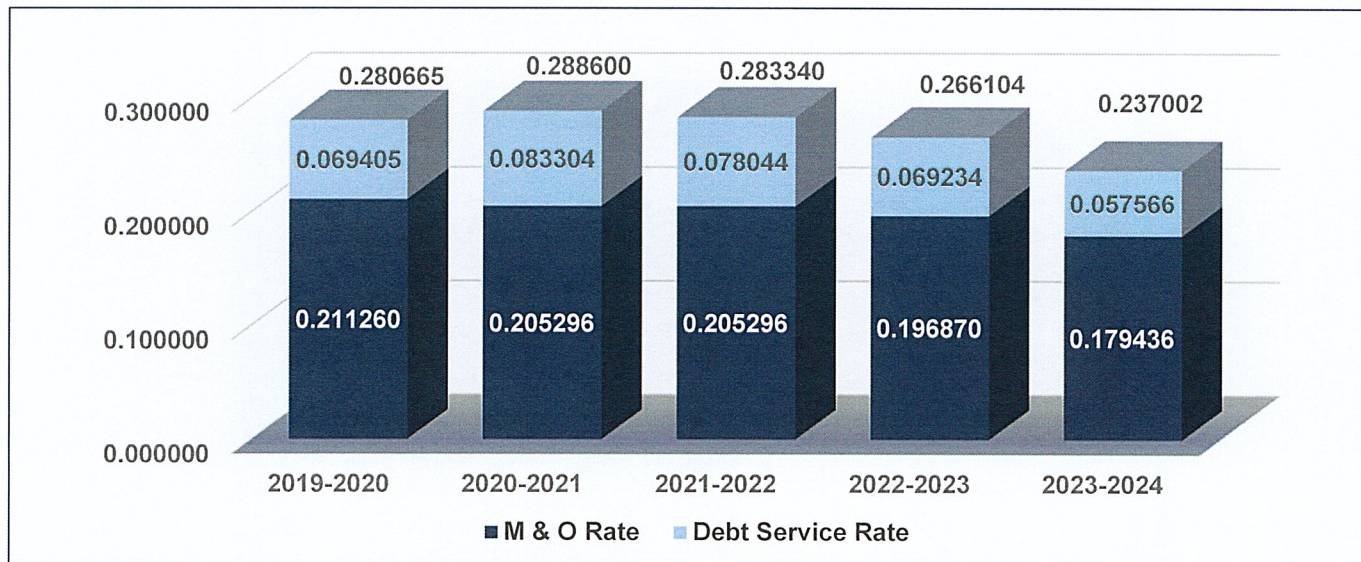
Questions

FY 2024 Tax Rate Calendar

	Tax Rate:
Board Meeting-Update	Tuesday, Aug. 29
Board Meeting to adopt action item to conduct hearing	Tuesday, Aug. 29
Public Hearing Notice-Website & Newspaper	Sunday, Sept. 3
Public Hearing-Adoption of Tax Rate & Exemptions	Tuesday, Sept. 12



Preliminary Property Tax Rate & History



	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Annual Homeowner Property Tax	\$ 511	\$ 526	\$ 516	\$ 534	\$ 532
* Based on 2023 Average Taxable Homestead Value of \$224,353					

Preliminary Property Tax Revenue

Revenues	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>
M & O	\$ 58,222,474	\$58,222,474	\$ 60,390,356	\$ 65,556,443	\$ 65,068,806
Debt Service	<u>19,038,437</u>	23,476,669	22,761,988	22,518,888	20,788,438
Total Revenue	<u>\$ 77,260,911</u>	\$81,699,143	\$ 83,152,344	\$ 88,075,331	\$ 85,857,244

Total Combined Tax Rates	0.280665	0.288600	0.283340	0.266104	0.237002
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Thank you!



ORDER OF THE BOARD OF REGENTS
OF THE
DEL MAR COLLEGE DISTRICT

TAX RATE
2023-2024

BE IT ORDERED, by the Board of Regents of the Del Mar College District that the Board consider a proposal to increase total tax revenues from properties on the roll in 2023 by 6.06 percent and that the Board schedule and conduct a meeting and public hearing on such proposal to consider such tax increases on Tuesday, September 12, 2023, at 11:30 a.m., at the Center for Economic Development, Del Mar College, 3209 S. Staples, Room 106, Corpus Christi, Texas.

BE IT FURTHER ORDERED, that proper publication and notice of such meetings and public hearings be given as required by law.

The foregoing Order was duly offered by _____ seconded by _____ and after discussion, was adopted by the Board of Regents of the Del Mar College District at the meeting duly called and held in Corpus Christi, Texas, on August 29, 2023, at which _____ members were present, by the following vote:

For the proposal: _____

Against the proposal: _____

Present and not voting: _____

Absent: _____

Carol A. Scott, Chair
Board of Regents
Del Mar College District

ATTEST:

Rudy Garza, Jr., Secretary

(Seal)

Item 3

TO: Mark Escamilla, Ph.D.
President and CEO

FROM: Tammy McDonald *TMC*
Vice President of Administration and Human Resources

DATE: August 21, 2023

RE: One-Time Employee Payment Proposal

SUMMARY:

In the August 15, 2023 Board of Regents Called Meeting, the Board was presented with a proposed one-time employee payment. The presentation today reviews this proposal and requests approval from the Board of Regents.

STAFF RECOMMENDATION:

Action from the Board of Regents to approve the recommendation from Administration for a one-time payment to employees and the use of the funding source as discussed and agreed upon.

LIST OF SUPPORTING DOCUMENTS:

Presentation

Proposed One-Time Payment to Employees

Board of Regents Called Meeting
August 29, 2023

Tammy McDonald
Vice President, Administration & Human Resources



DEL MAR COLLEGE

Proposed One-Time Employee Payment

- All Full-time employees employed on the day of payment distribution receive a one time payment through payroll of \$1,200 gross (before applicable employee taxes are deducted)
- All Part-time employees that are active on the day of payment distribution receive a payment through payroll of \$300 gross (before applicable employee taxes are deducted)

Proposed One-Time Employee Payment

Estimate - Snapshot on August 10th

- **full-time**
 - 775 x 1,200 \$ 930,000
- **part-time with current active status**
 - 476 x 300 \$ 142,800

Total	\$ 1, 072,800
Employer payroll taxes	107,280

Grand Total Estimated Expense \$ 1,180,080

Payment to be distributed in October 2023

Proposed One-Time Employee Payment Funding Source Recommendation

As allowed under DMC Policy B4.1.1 Financial
Reserves, section (a):

- Administration is recommending the Board of Regents approve the one-time employee payment and use the FY23 Budget Contingency line item of \$1,720,591 to fund this expense.

Thank you

