

October 6, 2022

NOTICE OF MEETING

The **Regular Meeting** of the Board of Regents of the Del Mar College District will convene at **1:00 p.m.**, **Tuesday**, **October 11**, **2022**, at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas.

AGENDA

CALL TO ORDER QUORUM CALL MOMENT OF SILENCE PLEDGE OF ALLEGIANCE

DMC VISION STATEMENT: Del Mar College will be the premier choice for life-changing educational opportunities, provided by responsive, innovative faculty and staff who empower students to improve local and global communities.

Del Mar College is streaming live audio and video from the official Board of Regents meetings on the College's website in real-time, with the exception of portions of the meeting considered as "closed session" by statute.

GENERAL PUBLIC COMMENTS (Non-Agenda Items) – 3-minute time limit

- Specific public comments will be allowed on agenda items prior to action by the Board.
- General Public Comments may be moved on the agenda at the discretion of the Board Chair and as an accommodation to those in attendance.
- Pursuant to the Texas Open Meetings Act, the College is limited in responding to public comments or inquiries as follows:
 - 1. Provide a statement of specific factual information in response to an inquiry.
 - 2. Recite existing policy in response to an inquiry.
 - 3. Propose placing the subject of the inquiry on the agenda for a subsequent meeting.

(Tex. Govt. Code Section § 551.042)

RECOGNITIONS:

• Dental Programs
(Goal 3: Academic Preparedness and Student Learning)

- CEO Report to the Board, Title IX/SB212 Annual Report (Goal 4: Learning Environments)
- Texas Association of Community Colleges (TACC) Quarterly Meeting, October 19, 2022 (Goal 5: Workforce Development, Community Partnerships, and Advocacy)
- Texas Commission on Community College Funding (TXCCCF) Finalization (Goal 5: Workforce Development, Community Partnerships, and Advocacy)
- TXCCCF South Texas Workshop, November 9, 2022 (Goal 5: Workforce Development, Community Partnerships, and Advocacy)

STAFF REPORTS:

PENDING BUSINESS:

Status Report on Requested Information

(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

CONSENT AGENDA

Notice to the Public

The following items are of a routine or administrative nature. The Board of Regents has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately

unless requested by a Board member or a citizen, in which event the item(s) will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS:

(At this point the Board will vote on all motions not removed for individual consideration.)

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Approval of Minutes:

Regular Board Meeting, August 9, 2022

(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

2. Acceptance of Investments for September 2022

(Goal 6: Financial Effectiveness and Affordability)

Public comments for consent agenda items

REGULAR AGENDA

Public comments for this agenda item

Public comments for this agenda item

5. Discussion and possible action related to recommendation of Associate Professor
Emeritus status to David Hattox, Associate Professor of Computer Science......
Dr. Jonda Halcomb
(Goal 4: Learning Environments)

Public comments for this agenda item

Public comments for this agenda item

- - Public comments for this agenda item

Public comments for this agenda item

9. CLOSED SESSION pursuant to:

- A. <u>TEX. GOV'T CODE § 551.071</u>: (Consultation with Legal Counsel), regarding pending or contemplated litigation, or a settlement offer, with possible discussion and action in open session; and, the seeking of legal advice from counsel on pending legal or contemplated matters or claims, with possible discussion and action in open session; and,
- B. <u>TEX. GOV'T. CODE § 551.074(a)(1)</u>: (Personnel Matters), regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, with possible discussion and action in open session.

CALENDAR: Discussion and possible action related to calendaring dates.

ADJOURNMENT

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the revisions of the Open Meetings Act, Chapter 551, of the Texas Government Code.

Student Success Report

Student Success Highlight: Dental Programs

Del Mar College Board Meeting

October 11, 2022



Dental Hygiene and Dental Assisting

- Innovative Readiness Training (IRT) Nueces 2022 Operation Health and Wellness
 - Faculty and students provided no cost dental services to the community
- 4th Annual KEDT Kids Festival
 - Promoted importance of oral health care
 - · Free toothbrushes and toothpaste
- DMC Dental Hygiene Clinic Services
 - Oral cancer screening, fluoride applications, intraoral examination, teeth cleaning, dental sealants, medical history, blood pressure screening, periodontal assessments, periodontal therapy and X-rays.

Dental Assisting and Dental Hygiene programs are accredited by the Commission on Dental Accreditation (CODA).



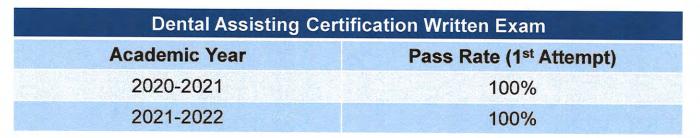
Del Mar College Dental Programs

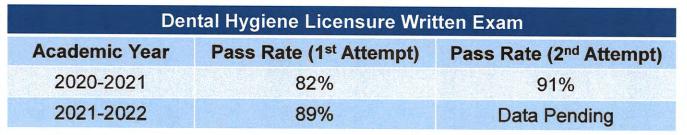


Year	Number of Patients Treated	Total Services Rendered *	
2020-2021	547	\$326,612	
2021-2022	725	\$424,313	

^{*}Estimated in-kind contributions

Del Mar College Dental Programs





Dental Hygiene Licensure Clinical Exam									
Academic Year	Pass Rate (1st Attempt)	Pass Rate (2 nd Attempt)							
2020-2021	100%								
2021-2022	86%	95%							

Dental Assisting written exam administered by the Texas State Board of Dental Examiners (TSBDE) and the Dental Hygiene written exam administered by American Dental Association Joint Commission on National Dental Examinations (JCNDE). Clinical exam administered by a regional examining board.



President's Report



Chief Executive Officer Report

TO:

Del Mar College Board of Regents

FROM:

Mark Escamilla, Ph.D., President & Chief Executive Officer

DATE:

October 3, 2022

RE:

Chief Executive Officer Reporting Requirements under Tex. Educ. Code § 51.253(c)

Under the Texas Education Code (TEC), Section 51.253(c), the institution's Chief Executive Officer is required to submit a report at least once during each fall or spring semester to the institution's governing body and post on the institution's internet website a report concerning the reports received by employees under the TEC, Section 51.252, concerning "sexual harassment," "sexual assault," "dating violence," or "stalking" as defined in the TEC, Section 51.251, and any disciplinary actions taken under TEC, Section 51.255.

For the purposes of complying with the Chief Executive Officer's reporting requirements under TEC, Section 51.253(c), the attached summary data report¹ includes all of the required reporting information to the Del Mar College Board of Regents for the time period of September 1, 2021 through August 31, 2022. The summary data report is categorized based on the reporting requirements under TEC, Section 51.253(c). The reports received may be applicable in multiple reporting categories, and therefore, the summary data in the categories may not add up to the totals of other categories.

The summary data report is also posted on the institution's website as per the public reporting requirements under TEC, Section 51.253(c) at: https://delmar.edu/offices/titleix/reporting.html

Note: Any additional reports received by the Title IX Coordinator that do not meet the required reporting criteria in the Texas Education Code have been omitted for the compliance purposes of this specific report.

¹ When identifiable, duplicate reports were consolidated and counted as one report in the summary data, and confidential employee reporting is noted as a sub-set to the total number of reports received.

101 Baldwin Blvd.

CEO Summary Data Report

September 1, 2021 through August 31, 2022

	Texas Education Code, Section 51.252				
Number of	f reports received under Section 51.252	11			
Numbe	er of confidential reports ² under Section 51.252	8			
Number of	investigations conducted under Section 51.252	0			
Disposi	tion ³ of any disciplinary processes for reports under				
Section	Section 51.252:				
a.	Concluded, No Finding of Policy Violation				
b.	Concluded, with Employee Disciplinary Sanction				
c.	Concluded, with Student Disciplinary Sanction				
d.	SUBTOTAL				
	er of reports under Section 51.252 for which the	N/A			
institut	ion determined not to initiate a disciplinary process				

Texas Education Code, Sec	tion 51.255
Number of reports received that include allegati employee's failure to report or who submits a fa the institution under Section 51.255(a)	
Any disciplinary action taken, regarding failu false reports to the institution under Section a. Employee termination b. Institutional intent to termination, in employee resignation	51.255(c) : N/A

² "Number of confidential reports" is a sub-set of the total number of reports that were received under Section 51.252, by a confidential employee or office (e.g., Counseling Center, Student Health Center, Victim Advocate for Students, or Student Ombuds).

³ "Disposition" means "final result under the institution's disciplinary process" as defined in the Texas Higher Education Coordinating Board's (THECB) rules for TEC, Section 51.259 [See 19 Texas Administrative Code, Section 3.6(3) (2019)]; therefore, pending disciplinary processes will not be listed until the final result is rendered.

Staff Reports

Annual Security and Safety Report (Clery)

Ms. Tammy McDonald,
Vice President of Administration and Human Resources
and
Ms. Lauren White,
Interim Chief of Police



2022 Annual Security and Safety Report

Crime Security Awareness, Safety and Prevention

- Jeanne Clery Disclosure of Campus Security Policy
- Campus Crime Statistics 2019 2021
- Safety Programs and Services including sexual assault and sexual violence
- Drug Free Schools and Communities Act
- Violence Against Women Act





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Del Mar College is an Equal Opportunity/Affirmative Action Employer and Educational Institution.

The College takes affirmative action to endeavor that no person shall be denied the benefits of equal employment or be subjected to discrimination in employment or educational programs and activities of Del Mar College on the basis of race, color, sex (including pregnancy, gender identity/transgender status, sexual orientation), age, national origin, religion, disability, or any other constitutionally or statutorily impermissible reason.

This report and other documents can be found online at delmar.edu

A Message from the Del Mar College Clery Compliance Committee

We are pleased to distribute the-2022 Annual Security and Safety Report (ASR) for Del Mar College (DMC). The ASR is prepared annually to be in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) and subsequent amendments specified in the Higher Education Opportunity Act (HEOA) and the reauthorization of the Violence Against Women Act (VAWA).

The ASR was prepared by the DMC Compliance Committee whose members are the Chief of Police, the Director of Environmental Health and Safety Office, the Executive Vice President and Chief Operating Officer, the Dean of Student Engagement and Retention, the Associate Vice President for Student Affairs, the Vice President of Administration and Human Resources, the Director of Risk Management, and General Counsel. The ASR is an overall guide for many safety and security policies at DMC and provides information about education and prevention programs in which all community members are invited to participate. The ASR also provides crime statistics for the 2019-2021 calendar years for review.

The safety and well-being of our students, staff, faculty, and visitors are of the utmost importance and are continually at the forefront of what we do. Del Mar College consistently works to reduce the risk and potential for crime and other hazardous situations. However, despite our best efforts, crimes and hazardous situations may still occur. Safety and Security is a shared responsibility, and we expect all DMC community members to contribute to the safety and security of our campuses. If you see something that needs to be addressed, contact DMC Security at (361) 698-1946.

If you have any questions or suggestions regarding this publication, please contact the Interim Chief of Police at (361) 698-1641, Environmental Health and Safety at (361) 698-1641, or the Dean of Student Engagement and Retention at (361) 698-1277.

DMC Compliance Committee

Lenora Keas

Executive Vice President and Chief Operating Officer

Tammy McDonald Vice President of Administration and Human Resources

Cheryl G. Sanders
Associate Vice President for Student Affairs

Rita Hernandez Dean of Student Engagement and Retention

Lauren White Interim Chief of Police

J. Chris Tweddle Director of Environmental Health and Safety Office

Jessica A. Alaniz Director of Risk Management

Augustin Rivera, Jr. General Counsel

Campus Resources

Counseling Center Harvin Student Center, Heritage Campus Room 233A www.delmar.edu/counsel	(361) 698-1586
Dean of Student Engagement and Retention Harvin Student Center, Heritage Campus Room 204 www.delmar.edu/engage	(361) 698-1277
Campus Security and Environmental Health and Safety Emerging Technology, Windward Campus, Room- 106 www.delmar.edu/safety	(361) 698-1641
Financial Aid Services Harvin Student Center, Heritage Campus, Room 263 www.delmar.edu/finaid	(361) 698-1293
Disability Services Office Harvin Student Center, Heritage Campus, Room 188 www.delmar.edu/disability	(361) 698-1292
Student Leadership and Campus Life Harvin Student Center, Room 105 www.delmar.edu/leadership_campus_life	(361) 698-1279
Vice President for Student Affairs MUSB, Heritage Campus, Room 312 www.delmar.edu/offices/student-affairs	(361) 698-2250
Student Veterans Services Harvin Student Center, Heritage Campus Room 271 www.delmar.edu/veteran	(361) 698-1250
Campus Security Emergency	(361) 698-1199
Non-emergency	(361) 698-1946

Title IX Coordinators

Title IX Coordinator

Tammy McDonald Vice President of Administration and Human Resources Heldenfels Administration Bldg., Heritage Campus, Room 111 (361) 698-2177 tmcdonal1@delmar.edu

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Deputy Title IX Coordinator (Faculty, Staff, Vendors or Visitors)

Jerry W. Henry
Director of Human Resources
Heldenfels Administration Bldg., Heritage Campus, Room 101 (361) 698-1088
Jhenry12@delmar.edu

Deputy Title IX Coordinator (Students) Rita Hernandez

Dean of Student Engagement and Retention Harvin Student Center, Heritage Campus, Room 204 (361) 698-1277 rhernandez18@delmar.edu

Community Resources

City of Corpus Christi Police Department Emergency Non-Emergency

911

(361) 886-2600

MHMR 24-Hour Crisis Line 1-800-762-0157

The Clery Act

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) is a federal mandate requiring all institutions of higher education that participate in the federal student financial aid program to make known crimes occurring on their campus and in the surrounding community. The Clery Act is enforced by the U.S. Department of Education, and institutions that fail to comply are penalized with hefty fines and may be suspended from participating in federal financial aid programs.

The Clery Act was signed in 1990 and is named after Jeanne Clery. She was a student who was raped and murdered in a residence hall at Lehigh University in 1986. Clery's parents lobbied Congress to enact the law so that parents, students and faculty know about crimes on campus.

Compliance with the Clery Act

The Clery Act requires Del Mar College (DMC) to provide timely warnings of crimes that represent a threat to the safety of students and employees. The campus security policies are made available to the public on the DMC website. The act requires DMC to collect, report, and make the Annual Security and Safety Report available to everyone on campus as well as to the Department of Education.

To be in full compliance, DMC must do the following:

- Publish and distribute the Annual Security and Safety Report to current students, prospective students, and employees by October 1 of each year. The report must include crime statistics for the past three years, campus policies about safety and security measures, campus crime prevention programs, and list procedures to be followed in the investigation of alleged sex offenses.
- Provide students and employees with timely warnings of crimes that represent a threat to their safety.
- DMC Security must keep and make available a crime log of all crimes reported to them in the past 60 days.

In addition to the items above, the Annual Security and Safety Report addresses the Violence Against Women Act (VAWA) amendments to the Clery Act. VAWA expanded the rights afforded to campus survivors of sexual assault, domestic violence, dating violence, and stalking.

The safety and security of all members of the College community are paramount issues of concern.

The pages in the report contain detailed information regarding crime prevention, fire safety, law enforcement authority, crime reporting policies, disciplinary procedures, and other areas of security and safety on campus. This report also contains information about campus crime statistics.

Members of the campus community are encouraged to use this report as a guide for safe practices on and off campus. The report is available at www.delmar.edu/Disclosure.aspx. Every member of DMC receives an email that describes the report and provides its website address. For more information or to request a paper copy of this report, contact the Dean of Student Engagement and Retention at (361) 698-1277.

Preparing the Annual Disclosure of Crime Statistics

The College coordinates the collection and reporting of crime statistics as specified in the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act). Each year, the institution notifies all enrolled students and employees, via email, that they can view the report at www.delmar.edu/Disclosure.aspx.

Prospective employees and students are notified about the availability and location of the report via the online employee and student application process. This report is prepared in cooperation with DMC security, the office of Environmental Health and Safety, local law enforcement agencies, and the office of Student Affairs. Each entity provides current information about its Safety and Security Educational efforts and programs. DMC does allow individuals to report crimes on a confidential, voluntary basis for inclusion in the annual disclosure of crime statistics.

"Campus Security Authority" (CSA) means an individual with responsibility for campus safety and security. This includes campus security, individuals who are responsible for monitoring buildings or college grounds or with similar security responsibilities who are not part of campus security, individuals or organizations specifically identified to receive reports of criminal offenses and college officials, including all deans, directors, department chairs, student conduct officers, advisors to student organizations and human resources.

Reports of criminal activity given to CSAs and reports of crimes made to local law enforcement agencies are collected and included in the Annual Security and Safety Report as required by the Clery Act.

Campus Security and Crime Awareness

Through the teamwork of the College and campus community, DMC consistently strives to be among the safest large community college campuses in Texas. We work to achieve this by developing a partnership with students, administrators, faculty, and staff. With a campus population of more than 12,000, DMC campus reflects the communities it serves and is not immune to societal problems.

Preventing or reducing crime in any community is a tough task. Success in crime prevention and safety at DMC depends largely on the education and participation of the campus community. The campus community is provided information about safety programs and services, but individuals should be advised that they are responsible for their own security and safety.

The College must publish this annual report concerning campus security and crime statistics to comply with the Clery Act. The report includes information for reporting crimes, important college policies, and procedures.

It is the policy of DMC to provide an environment conducive to an educational mission; thus, any conduct that is prohibited by state, federal or local law is subject to discipline under the provisions of policies stated in the *Del Mar College Policy Manual and Student Handbook* as appropriate. The College monitors and reports to law enforcement agencies illegal conduct of students, faculty or staff on College premises or off- campus locations. In addition, College officials may refer any evidence of illegal activities to the proper local, state or federal authorities for review and potential prosecution.

Campus Security and Law Enforcement Authority

DMC has a contract with a licensed security company to provide commissioned security guards who provide services 24 hours a day, 7 days a week.

DMC employs off-duty Corpus Christi Police Department (CCPD) police officers who are trained and certified under the guidelines of the State of Texas. Officers are sworn with the full powers of arrest and mandated to enforce all applicable federal and state laws as well as local ordinances. Reports of offenses occurring on campus are generally investigated by the off-duty CCPD officers and forwarded to the police department for any follow-up investigation. DMC also maintains formal and informal liaisons with various local, state, and federal law enforcement agencies in support of campus security and safety efforts.

Accurate and Timely Reporting of Criminal Offenses

DMC community members are encouraged to accurately and promptly report all crimes to DMC Security and local police agencies. Reporting of criminal offenses aids the College in informing the community when necessary and assists in the accurate reporting of crimes statistics. Any alleged criminal actions (including sex offenses) involving DMC students or employees that occur on or off campus can be reported in any of the following ways:

For Emergencies

- Dial 911
- Dial (361) 698-1199 to report any emergency to DMC Security.

For Non-Emergencies

- Call DMC Security at (361) 698-1946
- Request that any campus official assist with reporting the event.
- TTY callers: (800) RELAY TX

Timely Warnings

DMC provides timely warning to the campus community when a crime is reported to have occurred on DMC's property and is considered to represent a serious or continuing threat to students or employees.

The College will distribute timely warning announcements when there appears to be a threat to the safety and security of persons on campus for the following crimes:

- Aggravated assault
- Arson
- Burglary
- Negligent manslaughter
- · Motor vehicle theft
- · Murder/Non-negligent manslaughter
- Robbery
- Sex offenses
- Domestic violence/ dating violence/ stalking
- Violations of liquor laws, drug law or weapons possession law
- Any crimes where victim was based solely on their race, gender, gender identity, religion, disability, sexual orientation, ethnicity or national origin

Decisions concerning whether to issue a timely warning will be made on a case-by-case basis using the following criteria:

- Nature of the crime
- Danger and continuing danger to the campus
- Risk of compromising law enforcement efforts

Criminal reports are considered on a case-by-case basis, depending on the facts and the information known by campus security. For example, if an assault occurs between two students who have a disagreement, there may be no ongoing threat to other DMC community members and a timely warning may not be distributed. Cases involving sexual assault are often reported long after the incident occurred, thus there is no ability to distribute a "timely" warning notice to the community. The DMC Chief of Police or designee reviews all reports to determine if there is an on-going threat to the community and if the distribution of a timely warning is warranted. Timely warnings may also be posted for other crime classifications and locations, as deemed necessary. These crimes are normally reported directly to campus security. However, sometimes they are reported to a local law enforcement agencies or Campus Security Authorities (CSAs). Campus security has requested CSAs notify campus security about crimes reported to them that may require a timely warning.

Timely warnings are primarily distributed through the College's email system but may also be posted on campus bulletin boards or other appropriate locations and sent to campus and local newspapers.

Timely warning notices are usually written by the Chief of Police or designee and distributed by the College Relations Office. Warnings will contain information about the nature of the threat and allow members of the community to take protective action.

Emergency Response and Evacuation/Closing Procedures on Campus

DMC regularly develops and updates plans and procedures for emergency response and evacuation for the campus community.

Possible emergencies that may occur include, but are not limited to, the following:

- · Bomb threat
- Campus violence
- Civil unrest
- Explosion
- Fire (localized building fire or wildfire)
- Gas leak
- Hazardous material spill
- Public health crisis
- Severe weather
- Terrorist incident

Environmental Health and Safety Office (EHSO) is responsible for conducting tests of emergency response and evacuation procedures on an annual basis through a variety of drills and exercises designed to assess and evaluate emergency plans and capabilities. Emergency notification systems are tested at least once annually. Exercises may include tabletop, functional, full-scale or any combination thereof. Tests may be announced or unannounced in advance to the campus community. Each test is documented, including a description of the test, the date and time, and whether it was announced or unannounced.

Various campus units, including EHSO and Security, utilize outreach programs to train and educate the campus community, providing the knowledge needed to respond appropriately to various types of hazards.

Emergency Notification System

Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the life, safety or security of the campus community, DMC will determine the content of emergency notification messages and initiate the notification system, unless issuing a notification compromises efforts to assist a victim or the response to the emergency.

The following campus officials have been designated to serve as authorized officials who are empowered to approve the content and issuance of emergency notifications:

- President/CEO or designee
- Executive Vice President and Chief Operating Officer or designee
- Vice President of Administration and Human Resources
- Chief of Police or designee
- · Vice President for Student Affairs or designee
- Director of Environmental Health and Safety Office or designee
- Executive Director of Communication and Marketing or designee

When an authorized official receives a report of an imminent or occurring situation that poses an immediate threat to life, safety or security on campus, the official will confirm the report.

Depending on the situation, confirmation may be achieved through one or more of the following sources:

- Investigation by campus security, including off-duty CCPD officers
- Investigation by other DMC campus unit, including but not limited to, the Director of Environmental Health and Safety, Vice President for Student Affairs, and Director of Physical Facilities
- Investigation by City of Corpus Christi Fire Department and/or Police Department
- Nueces County Emergency Services and/or Health Department
- Texas Department of State Health Services
- Media reports originating from the incident scene

The authorized official will determine, consulting with other campus officials as appropriate, how much information is appropriate to disseminate at different points in time. This determination will be based on the following:

- Nature of incident or threat
- · Segment to be notified
- · Location of the incident or threat

Depending on the circumstances, DMC may send emergency notification messages to the entire campus community or only a segment of the population. If a confirmed emergency situation appears likely to affect a limited segment of the campus community, emergency notification messages may be limited to that group. If the potential exists for a very large segment of the campus community to be affected by a situation or when a situation threatens the operation of the campus as a whole, then the entire campus will be notified.

In any case, there will be a continuing assessment of the situation and additional segments of the campus community may be notified if the situation warrants such action. The authorized official will, considering the nature of the threat and the population to be notified, choose the appropriate communication tool(s) to utilize.

DMC has at its disposal a number of tools that may be used to disseminate emergency notifications to the campus community. Emergency notification will typically be sent through:

- DMCAlert! (Powered by Rave Mobile Safety)
- Email
- Information posted on the DMC website and/or social media

- Additional notification methods may include:
 - o Fire alarms
 - Public address systems
 - o Posted advisory messages
 - o Emergency responder announcements

The nature of the emergency will determine the types and extent of the notification. The authorized official will approve the issuance of notification and contact College Relations which will issue the notification message as soon as possible. The authorized official will notify Administration.

Security Awareness and Crime Prevention

Security/Safety Awareness

Del Mar College is concerned about the safety and security of all students, faculty, staff, and visitors to our campuses. Throughout the year, the Security Office, along with the Environmental Health and Safety Office, provides training for individuals on various security and safety issues.

The trainings include:

- Active Shooter (available online)
- CRASE (Civilian Response to Active Shooter Events)
- Campus Threat (online video)
- New Student Orientation
- Blood Borne Pathogens
- Hazard Communication (online)
- Fire Alarm and Portable Fire Extinguisher
- Back Safety and Injury Prevention
- Forklift Safety
- Pallet Stand Safety

The Campus Security Office and the Environmental Health and Safety Office provide general safety and security information to the College community. These offices collaborate with local authorities and the College's Crisis Management Team to send out mass notification announcements regarding potential campus threats, severe weather conditions, and public health issues affecting the Del Mar community.

Crime Prevention

Education and Prevention Programs

Title IX Events on Campus 2021

January 2021

- Welcome Back to Campus (Heritage and Windward) 1/19, 20- tables set up with informational water bottles labels showing healthy relationships and dating violence information
- Online Orientation- Title IX presentation video

February 2021

- Black History Month Online Event; Dr. Jodi Meriday 2/4 (discrimination/Harassment)
- Black History Month Online Event; Brandon Brown 2/8 (discrimination/Harassment)
- Valdar's Share the Love Party 2/11- tables with safe sex information and healthy relationship tips
- RSO Club Workshops- Virtual through TEAMS meetings. (Available all month to accommodate our 36 RSOs)
- Online Orientation Title IX presentation video

March 2021

- Spring Break Bash (Heritage and Windward Campuses) 3/4- tables with safe sex information and healthy relationship tips
- TJCSGA Region VI Conference Online Event; 3/26- Code of Conduct presentation

- · Women's History Month Online Event; Dr. Jodi Meriday (discrimination/Harassment)
- Online Orientation Title IX presentation video
- 'Virtual Wellness To-Go' student wellness workshop focused on healthy relationships.

April 2021

- Denim Day Video and posts- virtual through social media
- · Online Orientation Title IX presentation video
- Sexual Assault Awareness and Prevention Month campaign. Provided information on statistics, consent, campus resources, and community resources.
- Denim Day virtual event to promote sexual assault awareness, education, prevention, and resources.

May 2021

• Online Orientation- Title IX presentation video

June 2021

- New Student Orientations 6/10, 24- Title IX in person presentation and video
- Online Orientation Title IX presentation video

July 2021

- New Student Orientation 7/15, 22, 31- Title IX in person presentation and video
- Online Orientation Title IX presentation video

August 2021

- Online Orientation Title IX presentation video
- Welcome Back to Campus (Heritage, Windward and Northwest Campuses) 8/30, 31 tables set up with informational water bottles label showing healthy relationships and dating violence information

September 2021

- Dr Shuey Stress Bingo 9/29 10:00am, 7:00pm 75 tips and tricks for reducing stress. It provides inspiration
 and practical action steps to participants think and act differently with strategies to help face fears,
 eliminate toxic relationships, consent, improve mood, stop worrying overcome daily obstacles, and be
 more productive
- Classroom Civility Video Online- Civility is defined primarily as the demonstration of respect for others, basic courtesy, reciprocity (treating others as we wish to be treated), and behaviors that create a positive environment in which to learn and work. Virtual through Canvas Page
- RSO Club Workshops- Virtual through TEAMS meetings. (Available all month to accommodate our 52 RSOs)
- Online Orientation Title IX presentation video

October 2021

- Safe Zone Virtual Certification 10/19, 22
- RSO Club Workshops- Virtual through TEAMS meetings. (Available all month to accommodate our 52 RSOs)
- Domestic Violence Prevention and Awareness Month campaign. Provided information on statistics, awareness of abusive relationships, campus resources, and community resources.
- 'Community and Awareness' tabling event focused on healthy relationships and domestic violence awareness.

November 2021

- Sexpert Bingo 11/11- Sexologist Dr. Shuey hosts a casual discussion about dating and sex with an interactive bingo game as part of a Title IX event
- Online Orientation Title IX presentation video
- Suicide Prevention Training

December 2021

- Valdar's Finals Fuel Stop 12/9, 15- tables set up with informational water bottles label showing healthy relationships and dating violence information
- Online Orientation- Title IX presentation video

Crime Stoppers

Anyone with information on criminal activity can call (361) 888-TIPS (8477) and may receive a cash award if the tip leads to the arrest and indictment of the criminal offender. The cash award comes from the Corpus Christi Crime Stoppers, a non-profit organization. Callers may remain anonymous when reporting crime tips. Students and employees are urged to use this reporting option when anonymity is a primary concern.

If an individual does not want to report a crime to the police, the individual may also report crimes to a designated Campus Security Authority (CSA). These designated individuals have significant responsibility for student and campus activities, and as such are provided notice by DMC as to the extent of their responsibility and how to report crimes to DMC.

An anonymous reporting system is available on the DMC webpage at <u>www.delmar.edu/etips</u> for information about crimes not in progress. This site is not monitored 24/7. For a more timely response, please contact Campus Security at (361) 698-1946 or call 911.

Security Services

Campus security is responsible for ensuring all exterior doors at DMC facilities are secured after hours.

Electronic Alarm Security

DMC has a contract with an off-site monitoring company for fire and security alarms.

Environmental Health and Safety

The Environmental Health and Safety Office (EHSO) establishes, implements and maintains comprehensive environmental health, safety, emergency and fire prevention and training programs for the College. This is accomplished in three ways. First, the EHSO inspects facilities, operations, equipment, and work areas to ensure safe working conditions. Second, the EHSO prepares and maintains emergency preparedness plans and training. Finally, the office ensures compliance with federal, state, and local laws and safety regulations.

Fire Safety

The EHSO conducts safety inspections of facilities and enforces fire safety regulations on DMC property. This includes inspecting College property and facilities for fire hazards, code violations, and the adequacy of fire protection systems and equipment. The EHSO also provides periodic training on the proper use of fire extinguishers and conducts campus fire drills specifically for on-campus childcare facilities. Firefighting services are provided 24 hours a day by the Corpus Christi Fire Department.

The Higher Education Act fire safety regulations apply only to institutions with on-campus student housing facilities. Because DMC does not provide on-campus student housing facilities, the Higher Education Act requirement to maintain fire statistics and a daily fire log does not apply.

Fire Statistics and Fire Safety Reporting Procedures

In the event of a fire:

- Dial 911
- Provide location, and cause of the fire, if known
- · Report any injuries, if known

All fires, no matter how small, must be reported regardless of emergency response. Please contact DMC Security at 698-1199 to report the fire and any possible property damage.

Firefighting services for the college locations are provided by the Corpus Christi Fire Department. The EHSO is responsible for the management, contractor supervision, service, inspection, and testing of the fire sprinkler systems, special hazard systems, kitchen suppression systems, and fire extinguishers for all College-owned facilities.

Fire alarm systems are inspected and maintained by EHSO and contract personnel. Fire alarm systems are monitored 24/7 by a third (3^{rd}) party monitoring company that is UL listed.

EHSO conducts life safety inspections of facilities and enforces city and state fire safety regulations in all college-owned facilities.

False Alarm or Report

Texas Penal Code Section 42.06 provides that "a person commits an offense if he knowingly initiates, communicates or circulates a report of a present, past, or future bombing, fire, offense, or other emergency that he knows is false or baseless." A false report made to a college or university is a state jail felony.

2021 Fire Log

EHSO maintains a fire log which details any fires that occurred on campus. The following is a summary of fire occurrences at DMC locations:

Location	Date	Fire(s)	Cause of Fire	# Injuries that Required Treatment @ Medical Facility	# of Deaths Related to a Fire	Value of Property Damage Caused by Fire
East Campus	N/A	0	N/A	0	0	0
West Campus	N/A	0	N/A	0	0	0
Center for Economic Development	N/A	0	N/A	0	0	0
Northwest Center	N/A	0	N/A	0	0	0
DMC CCIA Airport Hanger	N/A	0	N/A	0	0	0

2021 Fire Safety Education and Drills

The following is a summary of monthly fire drills conducted at DMC locations:

Collegiate High School

The Collegiate High School (CHS) located on Del Mar College Heritage Campus performs fire evacuation drills and other drills according to Corpus Christi Independent School District standards. Records are maintained in the CHS Administrative Office.

Residential Facilities

Federal law requires colleges having residential facilities to report fire related statistics. DMC does not have residential facilities and therefore does not meet this reporting requirement.

Center for Early Learning

		Announced /	
Date	Description	Unannounced	Time
01/27/2021	Fire Drill / CO and Smoke Detector Test	Unannounced	3:00 PM
02/26/2021	Fire Drill / CO and Smoke Detector Test	Unannounced	10:00 AM
03/24/2021	Fire Drill / CO and Smoke Detector Test	Unannounced	4:15 PM
04/20/2021	Fire Drill / CO and Smoke Detector Test	Unannounced	2:15 PM
05/28/2021	Fire Drill / CO and Smoke Detector Test	Unannounced	11:15 AM
06/21/2021	Fire Drill / CO and Smoke Detector Test	Unannounced	3:45 PM
07/26/2021	Fire Drill / CO and Smoke Detector Test	Unannounced	9:15 AM
08/30/2021	Fire Drill / CO and Smoke Detector Test	Unannounced	4:49 PM
09/30/2021	Fire Drill / CO and Smoke Detector Test	Unannounced	8:45 AM
10/05/2021	Fire Drill / CO and Smoke Detector Test	Unannounced	3:15 PM
11/11/2021	Fire Drill / CO and Smoke Detector Test	Unannounced	9:45 AM
12/14/2021	Fire Drill / CO and Smoke Detector Test	Unannounced	4:56 PM

Fire Related Policies, Procedures and Programs

DMC EHSO is responsible for managing programs to enhance the safety of the campus community while also maintaining compliance with applicable fire and life safety codes. These programs include:

- · Conducting fire and life safety inspections of college buildings.
- Assessing campus events to identify risks, implement control measures, mitigate potential injury to personnel, and protect property.
- Inspecting fire detection and fire suppression systems in buildings throughout the college campus to reduce the potential for fire loss.
- Correcting unsafe conditions or deficiencies to eliminate hazards that pose a risk to the campus community.

Fire Safety: General Fire Safety Standards

- Where allowed, small Personal Heaters must be approved by DMC EHSO.
- Extension cords are only for temporary use.
- Multi-outlet surge protectors with in-line fuse, circuit breaker or overload protection must be used when needed.
- Do not run electrical cords under rugs, over nails or in high traffic areas.
- Do not staple electrical cords to walls or otherwise pierce the cord.
- Keep flammable objects away from heat producing items such as coffee makers.
- Place rugs in a location that does not hinder the opening and closing of doors.
- Do not hang objects from sprinkler heads.
- Do not tamper with or disable smoke detectors.
- Do not store or stack items within 18 inches of sprinkler heads.
- Do not cover more than 20 percent of office/classroom with paper or other decorative items.

Fire Equipment

Fire and safety equipment must function properly when it is needed; therefore, the following acts are prohibited:

- · Tampering or playing with fire extinguishers, smoke detectors, exit lights or emergency lights;
- · Tampering with or pulling a fire alarm under false pretenses;
- Blocking fire alarm pull station with trashcans, furniture, signs and/or other items;
- Removing or rendering a smoke detector inoperative;
- Propping open stairwell fire doors or tampering with corridor fire doors (fire doors inhibit the travel of smoke, toxic gases, heat and fire from the area of origin); and
- Obstructing halls and stairwells with furniture, debris and/or other items.

Appliances

Electrical appliances must be used and maintained in accordance with manufacturer's specifications in safe working conditions and should require no more than 1000 watts.

Open Flames

Individuals may not ignite any substance inside classrooms or offices at any time unless it is required and in laboratory setting. This includes but is not limited to decorative candles and incense. Heated elements that could be left unattended for long periods of time and which require heat to release scent are prohibited.

Smoking

Individuals may not ignite any substance, including cigarettes, e-cigarettes (vaping), cigars, pipes or hookahs, on the DMC campus. DMC is a smoke-free campus.

DMC Policy B5.39 Smoke & Tobacco Free Environment

B5.39.1 Purpose: In order to protect and promote the health, safety, and welfare of employees, students, and the public, Del Mar College will provide a smoke and tobacco free environment.

A5.39.2 Scope: The College District prohibits the use of tobacco, E-cigarettes, vaping pens and any other related products and devices by any employee, student, or visitor on all premises owned, rented, leased, or supervised by the College District, including all College District facilities, buildings, and grounds. This prohibition applies to property owned by others that the College District uses by agreement, and further applies to all District vehicles.

A5.39.2.1: Exceptions to this total prohibition shall be:

- In those circumstances where the College District is party to a contract or other agreement relating to the property that limits its authority in this matter.
- All research projects, artistic productions or other College sponsored activities involving the act of smoking must have prior approval from the Office of the Chief Academic Officer (CAO).

Explosives/flammable fluids

The unauthorized possession of explosives, fireworks, flammable materials or pyrotechnics of any nature is prohibited on College premises.

Safety Education and Training Programs

DMC EHSO provides annual fire safety training to Restaurant Management/Culinary Arts and Process Technology students covering procedures and the operation of fire extinguishers and fire alarm systems. EHSO also provides fire extinguisher and fire alarm systems training to Physical Facilities, Campus Dining, and other faculty and staff.

Clery Act Statistics - Heritage Campus 2019-2021

	2019					2020				2021			
		Non-				Non-				Non-			
Primary Crimes	Campus	Campus Property	Public Property	Total	Campus	Campus Property	Public Property	Total	Campus	Campus Property	Public Property	Total	
Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	
Rape	0	0	0	0	0	0	0	0	0	0	0	0	
Fondling	0	0	0	0	0	0	0	0	0	0	0	0	
Incest	0	0	0	0	0	0	0	0	0	0	0	0	
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	
Aggravated Assault	1	0	0	1	0	0	0	0	0	0	0	0	
Burglary	1	0	0	1	1	0	0	1	0	0	0	0	
Motor Vehicle Theft	1	0	0	1	0	0	0	0	0	0	0	0	
Arson	0	0	0	0	0	0	0	0	0	0	0	0	
Total	3	0	0	3	1	0	0	1	0	0	0	0	
0.1		Non-				Non-				Non-			
Arrests	Campus	Campus Property	Public Property	Total	Campus	Campus Property	Public Property	Total	Campus		Public Property	Total	
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0	
Drug Law Violations	1	0	0	1	0	0	0	0	2	0	0	2	
Liquor Law Violations	1	0	0	1	1	0	0	1	1	0	0	1	
Total	2	0	0	2	1	0	0	1	3	0	0	3	
Disciplinary Actions	Campus	Non- Campus Property	Public Property	Total	Campus	Non- Campus Property	Public Property	Total	Campus	Non- Campus Property	Public Property	Total	
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0	
Drug Law Violations	0	0	0	0	0	0	0	0	1	0	0	1	
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	
Total	0	0	0	0	0	0	0	0	1	0	0	1	
Bias Crimes	Campus	Non- Campus Property	Public Property	Total	Campus	Non- Campus Property	Public Property	Total	Campus	Non- Campus Property	Public Property	Total	
Primary Crimes	0	0	0	0	0	0	0	0	0	0	0	0	
Larceny Theft	0	0	0	0	0	0	0	0	0	0	0	0	
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	
Destruction Damage	0	0	0	0	0	0	0	0	0	0	0	0	
Other Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0	
Total	0	0	0	0	0	0	0	0	0	0	0	0	
VANA Crimos	Campus	Non- Campus Property	Public Property	Total	Campus	Non- Campus Property	Public Property	Total	Campus	Non- Campus Property	Public Property	Total	
VAWA Crimes		Froperty											
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	
	0		0	0	0	0	0	0	0	0	0	1	
Dating Violence		0								_			

Unfounded reports: None

Clery Act Statistics - Windward Campus 2019-2021

	2019					2020				2021			
		Non-	Public	Total		Non-	Public	T-4-1		Non-	Public	Total	
Primary Crimes	Campus	Campus Property	Property	Total	Campus	Campus Property	Property	Total	Campus	Campus Property	Property	Total	
Murder/ Non-negligent manslaughter	0	0	1	1	0	0	0	0	0	0	0	0	
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	
Rape	0	0	0	0	0	0	0	0	0	0	0	0	
Fondling	0	0	0	0	0	0	0	0	1	0	0	1	
Incest	0	0	0	0	0	0	0	0	0	0	0	0	
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	
Burglary	1	0	0	1	0	0	0	0	0	0	0	0	
Motor Vehicle Theft	1	0	0	1	1	0	0	1	0	0	0	0	
Arson	0	0	0	0	0	0	0	0	0	0	0	0	
Total	2	0	1	3	1	0	0	1	1	0	0	1	
		Nan				Niere				Man			
Arrests	Campus	Non- Campus Property	Public Property	Total	Campus	Non- Campus Property	Public Property	Total	Campus	Non- Campus Property	Public Property	Total	
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0	
Drug Law Violations	0	0	0	0	2	0	0	2	1	0	0	1	
Liquor Law Violations	0	0	0	0	0	0	0	0	1	0	0	1	
Total	0	0	0	0	2	0	0	2	2	0	0	2	
		Man				Niew	Ī			Mass			
Disciplinary	Campus	Non- Campus	Public Property	Total	Campus	Non- Campus	Public Property	Total	Campus	Non- Campus	Public Property	Total	
Actions		Property	Property			Property	Property			Property	Property		
Weapons Violations	0	0	0	0	1	0	0	1	0	0	0	0	
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	
Total	0	0	0	0	1	0	0	1	0	0	0	0	
Bias Crimes	Campus	Non- Campus Property	Public Property	Total	Campus	Non- Campus Property	Public Property	Total	Campus	Non- Campus Property	Public Property	Total	
Primary Crimes	0	0	0	0	0	0	0	0	0	0	0	0	
Larceny Theft	0	0	0	0	0	0	0	0	0	0	0	0	
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	
Destruction Damage	0	0	0	0	0	0	0	0	0	0	0	0	
Other Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0	
Total	0	0	0	0	0	0	0	0	0	0	0	0	
VAWA Crimes	Campus	Non- Campus Property	Public Property	Total	Campus	Non- Campus Property	Public Property	Total	Campus	Non- Campus Property	Public Property	Total	
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	
Stalking	0	0	0	0	0	0	0	0	0	0	0	0	
Total	0	0	0	0	0	0	0	0	0	0	0	0	

Unfounded reports: None

Clery Act Statistics – Center for Economic Development 2019-2021

	2019					2020				2021			
	-	Non-	Public			Non-	Public			Non-	Public	_	
Primary Crimes	Campus	Campus Property	Property	Total	Campus	Campus Property	Property	Total	Campus	Campus Property	Property	Total	
Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	
Rape	0	0	0	0	0	0	0	0	0	0	0	0	
Fondling	0	0	0	0	0	0	0	0	0	0	0	0	
Incest	0	0	0	0	0	0	0	0	0	0	0	0	
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	
Arson	0	0	0	0	0	0	0	0	0	0	0	0	
Total	0	0	0	0	0	0	0	0	0	0	0	0	
	6	Non-	Public	Tabel	C	Non-	Public	T-1-1	C	Non-	Public	Tabel	
Arrests	Campus	Campus Property	Property	Total	Campus	Campus Property	Property	Total	Campus	Campus Property	Property	Total	
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0	
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	
Total	0	0	0	0	0	0	0	0	0	0	0	0	
Disciplinary		Non-				Non-	5			Non-	5		
Actions	Campus	Campus Property	Public Property	Total	Campus	Campus Property	Public Property	Total	Campus	Campus Property	Public Property	Total	
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0	
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	
Total	0	0	0	0	0	0	0	0	0	0	0	0	
Bias Crimes	Campus	Non- Campus Property	Public Property	Total	Campus	Non- Campus Property	Public Property	Total	Campus	Non- Campus Property	Public Property	Total	
Primary Crimes	0	0	0	0	0	0	0	0	0	0	0	0	
Larceny Theft	0		0	0	0	0	0	0	0	0	0	0	
Larceny Theft Simple Assault	0	0 0	0	0	0	0	0	0	0	0	0	0	
Larceny Theft Simple Assault Intimidation	0 0	0 0 0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0	0 0 0	0 0	
Larceny Theft Simple Assault Intimidation Destruction Damage	0 0 0 0	0 0 0 0	0 0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0 0	0 0 0	0 0 0	0 0 0 0	0 0 0	
Larceny Theft Simple Assault Intimidation Destruction Damage Other Bodily Injury	0 0 0 0	0 0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0	
Larceny Theft Simple Assault Intimidation Destruction Damage	0 0 0 0	0 0 0 0	0 0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0 0	0 0 0	0 0 0	0 0 0 0	0 0 0	
Larceny Theft Simple Assault Intimidation Destruction Damage Other Bodily Injury	0 0 0 0	0 0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0	0 0 0 0	
Larceny Theft Simple Assault Intimidation Destruction Damage Other Bodily Injury Total	0 0 0 0 0	0 0 0 0 0 0 0 0	0 0 0 0 0 0	0 0 0 0 0	0 0 0 0 0	0 0 0 0 0 0 0 0	0 0 0 0 0 0	0 0 0 0 0	0 0 0 0 0	0 0 0 0 0 0	0 0 0 0 0 0	0 0 0 0 0	
Larceny Theft Simple Assault Intimidation Destruction Damage Other Bodily Injury Total VAWA Crimes	0 0 0 0 0 0	0 0 0 0 0 0 0 0 Von-Campus Property	0 0 0 0 0 0	0 0 0 0 0 0	0 0 0 0 0 0 0	0 0 0 0 0 0 0 Non-Campus Property	0 0 0 0 0 0 0	0 0 0 0 0 0	0 0 0 0 0 0 0	0 0 0 0 0 0 Non-Campus Property	0 0 0 0 0 0	0 0 0 0 0 0	
Larceny Theft Simple Assault Intimidation Destruction Damage Other Bodily Injury Total VAWA Crimes Dating Violence	0 0 0 0 0 0 0 Campus	0 0 0 0 0 0 0 0 Non-Campus Property	0 0 0 0 0 0 0 Public Property	0 0 0 0 0 0 Total	0 0 0 0 0 0 0 Campus	0 0 0 0 0 0 0 Non-Campus Property	0 0 0 0 0 0 0	0 0 0 0 0 0 0 Total	0 0 0 0 0 0 0 Campus	0 0 0 0 0 0 0 Non-Campus Property	0 0 0 0 0 0 0 Public Property	0 0 0 0 0 0 Total	

Unfounded reports: None

Clery Act Statistics – Northwest Center 2019-2021

		2020				2021						
		2019 Non-				Non-				Non-		
Primary Crimes	Campus	Campus Property	Public Property	Total	Campus	Campus Property	Public Property	Total	Campus	Campus Property	Public Property	Total
Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
		Non-				Non-				Non-		_
Arrests	Campus	Campus Property	Public Property	Total	Campus	Campus Property	Public Property	Total	Campus		Public Property	Total
Weapons Violations	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0	0	0
Disciplinant		Non-				Non-				Non-		
Disciplinary	Campus	Campus	Public	Total	Campus		Public	Total	C		Dublic	
ACTIONS			Property	IOtat	Campus	Campus	Property		Campus		Public Property	Total
Actions		Property	Property		·	Property	Property			Property	Property	
Weapons Violations	0	Property 0	0	0	0	Property 0	0	0	0	Property 0	Property 0	0
Weapons Violations Drug Law Violations	0	Property 0 0	0	0	0	Property 0 0	0	0	0	Property 0 0	Property 0 0	0
Weapons Violations Drug Law Violations Liquor Law Violations	0	Property 0 0 0	0 0 0	0 0	0 0	Property 0 0 0	0 0 0	0 0 0	0 0	Property 0 0 0	Property 0 0 0	0 0
Weapons Violations Drug Law Violations	0	Property 0 0	0	0	0	Property 0 0	0	0	0	Property 0 0	Property 0 0	0
Weapons Violations Drug Law Violations Liquor Law Violations	0	Property 0 0 0 0 Non-Campus	0 0 0	0 0	0 0	Property 0 0 0 Non-Campus	0 0 0	0 0 0 0	0 0	Property 0 0 0 Non-Campus	Property 0 0 0	0 0
Weapons Violations Drug Law Violations Liquor Law Violations Total Bias Crimes	0 0 0	Property 0 0 0 0 Non-	0 0 0 0	0 0 0 0	0 0 0 0	Property 0 0 0 0 Non-	0 0 0 0	0 0 0 0	0 0 0 0	Property 0 0 0 0 Non-	Property 0 0 0 0 Public	0 0 0 0
Weapons Violations Drug Law Violations Liquor Law Violations Total	0 0 0 Campus	Property 0 0 0 Non-Campus Property	0 0 0 0	0 0 0 0	0 0 0 0 Campus	Property 0 0 0 Non-Campus Property	0 0 0 0 Public	0 0 0 0	0 0 0 0 Campus	Property 0 0 0 Non-Campus Property	Property 0 0 0 Public Property	0 0 0 0
Weapons Violations Drug Law Violations Liquor Law Violations Total Bias Crimes Primary Crimes	0 0 0 Campus	Property 0 0 0 Non-Campus Property 0	0 0 0 0 0	0 0 0 0 Total	0 0 0 0 Campus	Property 0 0 0 Non-Campus Property 0	0 0 0 0 Public Property	0 0 0 0 Total	0 0 0 0 0 Campus	Property 0 0 0 Non-Campus Property 0	Property 0 0 0 Public Property 0	0 0 0 0 Total
Weapons Violations Drug Law Violations Liquor Law Violations Total Bias Crimes Primary Crimes Larceny Theft	0 0 0 Campus 0	Property 0 0 0 Non-Campus Property 0 0	0 0 0 0 0 Public Property 0	0 0 0 0 Total	0 0 0 0 Campus	Property 0 0 0 0 Non-Campus Property 0	0 0 0 0 Public Property 0	0 0 0 0 Total 0	0 0 0 0 Campus	Property 0 0 0 Non-Campus Property 0 0	Property 0 0 0 Public Property 0 0	0 0 0 0 Total 0
Weapons Violations Drug Law Violations Liquor Law Violations Total Bias Crimes Primary Crimes Larceny Theft Simple Assault	0 0 0 Campus 0 0	Property 0 0 0 Non-Campus Property 0 0	0 0 0 0 Public Property 0	0 0 0 0 Total 0 0	0 0 0 0 Campus 0 0	Property 0 0 0 Non-Campus Property 0 0	0 0 0 0 Public Property 0	0 0 0 0 Total 0	0 0 0 0 0 Campus	Property 0 0 0 Non-Campus Property 0 0 0	Property 0 0 0 0 Public Property 0 0 0	0 0 0 0 Total 0 0
Weapons Violations Drug Law Violations Liquor Law Violations Total Bias Crimes Primary Crimes Larceny Theft Simple Assault Intimidation	0 0 0 Campus 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 0	O O O O Public Property O O O O O O O O O O O O O O O O O O O	0 0 0 0 Total 0 0	0 0 0 0 Campus 0 0	Property 0 0 Non-Campus Property 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 Public Property 0 0	0 0 0 0 Total 0 0	0 0 0 0 0 Campus 0 0	Property 0 0 0 Non-Campus Property 0 0 0	Property 0 0 0 0 Public Property 0 0 0	0 0 0 0 Total 0 0
Weapons Violations Drug Law Violations Liquor Law Violations Total Bias Crimes Primary Crimes Larceny Theft Simple Assault Intimidation Destruction Damage	0 0 0 Campus 0 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 0 0 0 0 0 0 0	O O O O O O O O O O O O O O O O O O O	0 0 0 0 Total 0 0 0	0 0 0 0 Campus 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 0	O O O O Public Property O O O O O O	0 0 0 0 Total 0 0 0	0 0 0 0 0 Campus 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 0 0 0 0 0 0	Property 0 0 0 0 Public Property 0 0 0 0	0 0 0 0 Total 0 0 0
Weapons Violations Drug Law Violations Liquor Law Violations Total Bias Crimes Primary Crimes Larceny Theft Simple Assault Intimidation Destruction Damage Other Bodily Injury	0 0 0 Campus 0 0 0 0	Property 0 0 Non-Campus Property 0 0 0 0 0 0 0 0 0 0 0 0 0	O O O O Public Property O O O O O O O O O O O O O O O O O O O	0 0 0 0 Total 0 0 0 0	0 0 0 0 Campus 0 0 0 0	Property 0 0 Non-Campus Property 0 0 0 0 0 0 0 0 0 0 0 0 0	O O O O Public Property O O O O O O O O O O O O O O O O O O O	0 0 0 0 Total 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0	Property 0 0 Non-Campus Property 0 0 0 0 0 0 0 0 0 0 0	Property 0 0 0 0 Public Property 0 0 0 0 0 0 0 0	0 0 0 0 Total 0 0 0 0
Weapons Violations Drug Law Violations Liquor Law Violations Total Bias Crimes Primary Crimes Larceny Theft Simple Assault Intimidation Destruction Damage Other Bodily Injury Total	0 0 0 Campus 0 0 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 0 Non-Campus Non-Campus Property	0 0 0 0 Public Property 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 Campus 0 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 Non-Campus Property 0 0 0 0 0 Non-Campus	0 0 0 0 Public Property 0 0 0 0	0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0	Property 0 0 Non-Campus Property 0 0 0 Non-Campus Non-Campus	Property 0 0 0 0 Public Property 0 0 0 0 Po 0 Public Property	0 0 0 0 Total 0 0 0 0
Weapons Violations Drug Law Violations Liquor Law Violations Total Bias Crimes Primary Crimes Larceny Theft Simple Assault Intimidation Destruction Damage Other Bodily Injury Total VAWA Crimes	0 0 0 Campus 0 0 0 0 0 0	Property 0 0 0 0 Non-Campus Property 0 0 0 0 Non-Campus Property	O O O O Public Property O O O O O Public Property	0 0 0 0 Total 0 0 0 0 0 0 0 Total	0 0 0 0 Campus 0 0 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 0 Non-Campus Property	O O O O Public Property O O O O O O Public Property	0 0 0 0 Total 0 0 0 0 0 0 Total	0 0 0 0 0 0 0 0 0 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 Non-Campus Property	Property 0 0 0 0 Public Property 0 0 0 0 Public Property	0 0 0 0 Total 0 0 0 0 0
Weapons Violations Drug Law Violations Liquor Law Violations Total Bias Crimes Primary Crimes Larceny Theft Simple Assault Intimidation Destruction Damage Other Bodily Injury Total VAWA Crimes Dating Violence	0 0 0 0 0 0 0 Campus 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Property 0 0 0 0 Non-Campus Property 0 0 0 0 Non-Campus Property 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	O O O O Public Property O O O O O Public Property O O O O O O O O O O O O O O O O O O O	0 0 0 0 Total 0 0 0 0 0 0 0 Total	0 0 0 0 Campus 0 0 0 0 0 0 Campus	Property 0 0 0 0 Non-Campus Property 0 0 0 0 Non-Campus Property 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	O O O O Public Property O O O O O O Public Property O O O O O O O O O O O O O O O O O O O	0 0 0 0 Total 0 0 0 0 0 0 Total	0 0 0 0 0 0 0 0 0 0 Campus 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Property 0 0 0 0 Non-Campus Property 0 0 0 0 Non-Campus Property 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Property 0 0 0 0 Public Property 0 0 0 0 Public Property 0 0 0 0 0 0 0 O O O O O O O O O O O O	0 0 0 0 Total 0 0 0 0 0 0 0 Total

Unfounded reports: None

Clery Act Statistics – Aviation at CCIA 2019-2021

	2019				2020				2021			
		Non-	Public			Non-	Public			Non-	Public	
Primary Crimes	Campus	Campus Property	Property	Total	Campus	Campus Property	Property	Total	Campus	Campus Property	Property	Total
Murder/ Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	5	5	0	0	0	0	0	0	5	5
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	5	5	0	0	0	0	0	0	5	5
Arrests	Campus	Non- Campus Property	Public Property	Total	Campus	Non- Campus Property	Public Property	Total	Campus	Non- Campus Property	Public Property	Total
Weapons Violations	0	0	7	7	0	0	0	0	0	0	5	5
Drug Law Violations	0	0	1	1	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	4	4	0	0	0	0	0	0	4	4
Total	0	0	12	12	0	0	0	0	0	0	9	9
Disciplinant		Non-				Non-				Non-		
Disciplinary	Campus	Campus	Public			-	Public		_		Public	
Actions		Property	Property	Total	Campus	Campus Property	Property	Total	Campus	Campus Property	Property	Total
Weapons Violations	0		Property 0	O	Campus 0			O	Campus			Total
	·	Property				Property	Property		·	Property	Property	
Weapons Violations	0	Property 0	0	0	0	Property 0	Property 0	0	0	Property 0	Property 0	0
Weapons Violations Drug Law Violations	0	Property 0 0	0	0	0	Property 0 0	Property 0 0	0	0	Property 0 0	Property 0 0	0
Weapons Violations Drug Law Violations Liquor Law Violations	0 0 0	Property 0 0 0	0 0 0	0 0 0	0 0 0	Property 0 0 0	Property 0 0 0	0 0 0 0	0 0 0	Property 0 0 0	Property 0 0 0	0 0
Weapons Violations Drug Law Violations Liquor Law Violations Total Bias Crimes Primary Crimes	0 0 0 0	Property 0 0 0 0 Non-Campus	0 0 0 0	0 0 0 0	0 0 0 0	Property 0 0 0 Non-Campus	Property 0 0 0 0 Public	0 0 0 0	0 0 0 0	Property 0 0 0 Non-Campus	Property 0 0 0 0 Public	0 0 0 0
Weapons Violations Drug Law Violations Liquor Law Violations Total Bias Crimes Primary Crimes Larceny Theft	0 0 0 0 Campus	Property 0 0 0 Non-Campus Property 0 0	0 0 0 0 Public Property 0	0 0 0 0 Total	0 0 0 0 Campus	Property 0 0 0 Non-Campus Property 0 0	Property 0 0 0 Public Property 0 0	0 0 0 0 Total	0 0 0 0 Campus	Property 0 0 0 Non-Campus Property 0 0	Property 0 0 0 0 Public Property 0 0	0 0 0 0 Total
Weapons Violations Drug Law Violations Liquor Law Violations Total Bias Crimes Primary Crimes Larceny Theft Simple Assault	0 0 0 0 Campus 0 0	Property 0 0 0 Non-Campus Property 0 0 0	0 0 0 0 Public Property 0	0 0 0 0 Total 0	0 0 0 0 Campus 0 0	Property 0 0 0 Non-Campus Property 0 0	Property 0 0 0 Public Property 0 0 0	0 0 0 0 Total 0	0 0 0 0 Campus 0	Property 0 0 0 Non-Campus Property 0 0	Property 0 0 0 0 Public Property 0 0 0	0 0 0 0 Total 0 0
Weapons Violations Drug Law Violations Liquor Law Violations Total Bias Crimes Primary Crimes Larceny Theft Simple Assault Intimidation	0 0 0 0 Campus 0 0	Property 0 0 0 Non-Campus Property 0 0 0	0 0 0 0 0 Public Property 0 0	0 0 0 0 Total 0 0	0 0 0 0 0 Campus 0 0	Property 0 0 0 Non-Campus Property 0 0 0	Property 0 0 0 Public Property 0 0 0	0 0 0 0 Total 0 0	0 0 0 0 0 Campus 0 0	Property 0 0 0 Non-Campus Property 0 0 0	Property 0 0 0 0 Public Property 0 0 0	0 0 0 0 Total 0 0
Weapons Violations Drug Law Violations Liquor Law Violations Total Bias Crimes Primary Crimes Larceny Theft Simple Assault Intimidation Destruction Damage	0 0 0 0 0 Campus 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 0 0 0 0 0 0	O O O O Public Property O O O O O O O	0 0 0 0 Total 0 0 0	0 0 0 0 0 Campus 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 0	Property 0 0 0 0 Public Property 0 0 0 0	0 0 0 0 Total 0 0 0	0 0 0 0 0 Campus 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 0	Property 0 0 0 0 Public Property 0 0 0 0	0 0 0 0 Total 0 0 0
Weapons Violations Drug Law Violations Liquor Law Violations Total Bias Crimes Primary Crimes Larceny Theft Simple Assault Intimidation Destruction Damage Other Bodily Injury	0 0 0 0 Campus 0 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 Public Property 0 0 0	0 0 0 0 Total 0 0 0 0	0 0 0 0 0 Campus 0 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 0 0 0 0 0 0	Property 0 0 0 Public Property 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0	0 0 0 0 0 Campus 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 0 0 0 0 0 0	Property 0 0 0 0 Public Property 0 0 0 0 0 0	0 0 0 0 Total 0 0 0 0
Weapons Violations Drug Law Violations Liquor Law Violations Total Bias Crimes Primary Crimes Larceny Theft Simple Assault Intimidation Destruction Damage	0 0 0 0 0 Campus 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 0 0 0 0 0 0	O O O O Public Property O O O O O O O	0 0 0 0 Total 0 0 0	0 0 0 0 0 Campus 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 0	Property 0 0 0 0 Public Property 0 0 0 0	0 0 0 0 Total 0 0 0	0 0 0 0 0 Campus 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 0	Property 0 0 0 0 Public Property 0 0 0 0	0 0 0 0 0 0 0 0 0
Weapons Violations Drug Law Violations Liquor Law Violations Total Bias Crimes Primary Crimes Larceny Theft Simple Assault Intimidation Destruction Damage Other Bodily Injury	0 0 0 0 Campus 0 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 Public Property 0 0 0	0 0 0 0 Total 0 0 0 0	0 0 0 0 0 Campus 0 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 0 0 0 0 0 0	Property 0 0 0 Public Property 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 Campus 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 0 0 0 0 0 0	Property 0 0 0 0 Public Property 0 0 0 0 0 0	0 0 0 0 Total 0 0 0 0
Weapons Violations Drug Law Violations Liquor Law Violations Total Bias Crimes Primary Crimes Larceny Theft Simple Assault Intimidation Destruction Damage Other Bodily Injury Total	0 0 0 0 0 Campus 0 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 0 Non-Campus Non-Campus	0 0 0 0 0 Public Property 0 0 0 0 0	0 0 0 0 Total 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0	Property 0 0 Non-Campus Property 0 0 0 Non-On On O	Property 0 0 0 0 Public Property 0 0 0 0 Po	0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 Campus 0 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 0 Non-Campus Non-Campus	Property 0 0 0 0 Public Property 0 0 0 0 Po 0 Po	0 0 0 0 Total 0 0 0 0 0
Weapons Violations Drug Law Violations Liquor Law Violations Total Bias Crimes Primary Crimes Larceny Theft Simple Assault Intimidation Destruction Damage Other Bodily Injury Total VAWA Crimes	0 0 0 0 0 Campus 0 0 0 0 0 0	Property 0 0 0 0 Non-Campus Property 0 0 0 0 Non-Campus Property	O O O O Public Property O O O O O Public Property	0 0 0 0 Total 0 0 0 0 0 0	0 0 0 0 0 Campus 0 0 0 0 0	Property 0 0 0 0 Non-Campus Property 0 0 0 0 Non-Campus Property	Property 0 0 0 0 Public Property 0 0 0 0 Public Property	0 0 0 0 Total 0 0 0 0 0	0 0 0 0 0 Campus 0 0 0 0 0	Property 0 0 0 0 Non-Campus Property 0 0 0 0 Non-Campus Property	Property 0 0 0 0 Public Property 0 0 0 0 Public Property	0 0 0 0 Total 0 0 0 0 0 0
Weapons Violations Drug Law Violations Liquor Law Violations Total Bias Crimes Primary Crimes Larceny Theft Simple Assault Intimidation Destruction Damage Other Bodily Injury Total VAWA Crimes Dating Violence	0 0 0 0 0 Campus 0 0 0 0 0 0 Campus	Property 0 0 0 Non-Campus Property 0 0 0 0 Non-Campus Property 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 Public Property 0 0 0 0 Public Property 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 Total 0 0 0 0 0 0 Total	0 0 0 0 0 0 0 0 0 0 0 0 Campus	Property 0 0 0 Non-Campus Property 0 0 0 0 Non-Campus Property 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Property 0 0 0 0 Public Property 0 0 0 0 Public Property 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 Total 0 0 0 0 0 0 Total	0 0 0 0 0 Campus 0 0 0 0 0 0	Property 0 0 0 Non-Campus Property 0 0 0 0 Non-Campus Property 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Property 0 0 0 0 Public Property 0 0 0 0 Public Property 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 Total 0 0 0 0 0 0 Total

Unfounded reports: None

Drug and Alcohol Policies

Del Mar College is committed to working to maintain a safe, healthy, lawful, and productive working and educational environment for all employees and students. Studies have shown that use of illegal drugs and abuse of alcohol increases the potential for accidents, absenteeism, tardiness, unsatisfactory performance, inefficiency, poor employee morale, and damage to the College's reputation.

The intent of this policy is to make Del Mar College a better place to study and work through upgrading the mental and physical health of the total College community. It acknowledges the freedom of choice for those individuals who require or seek information relative to drug/alcohol abuse.

Definition of Legal Drugs

A "legal drug" is a prescribed drug or over-the-counter drug which has been legally obtained and is being legally used for the purpose for which it was prescribed or manufactured.

Definition of Illegal Drugs

An "illegal drug" is any drug or controlled substance which is (I) not legally obtainable or (2) is legally obtainable but was not legally obtained. The term "illegal drug" includes all illegal drugs, dangerous drugs and controlled substances defined and listed in Articles 4476-14 and 4476-15 (Texas Controlled Substances Act) Vernon's Texas Civil Statutes. Marijuana, hashish, cocaine, PCP, LSD, heroin, dilaudid, quaaludes, steroids and methamphetamine are only a few of the dangerous drugs or controlled substances which are included within such terms.

This policy applies to all students and employees of Del Mar College, as well as College visitors, contractors, and all other persons occupying space in/on conveyances, offices, buildings, facilities, or grounds over which Del Mar College has custody and control, including, but not limited to, rentals and leasing of auditorium and classroom spaces.

This policy does not cancel or supersede other laws, orders, instructions, or regulations which make the use, possession and/or distribution of dangerous drugs and controlled substances illegal.

When personal or behavioral problems begin to affect an employee's work or student's academic performance, and this appears to be the result of drug or alcohol abuse, the individual may be referred to the College Counseling Center for information on drugs/alcohol and/or to local community professionals. The student shall be responsible for any cost and/or fees incurred for professional services. Information concerning diagnosis, treatment, and medical records will be kept strictly confidential.

It is recognized that a person's job performance or academic studies may be affected by persons in the employee's or student's family who have alcohol, drug, or other emotional or behavioral problems. Therefore, the College will offer information services to these family members but accepts no further responsibility.

Use, distribution, or possession of alcoholic beverages, dangerous drugs, or controlled substances while on College property or at any authorized activity sponsored by or for any College-related organization, whether on or off campus, is subject to disciplinary action.

Services Offered on Campus

Counseling Center (361) 698-1586

Disability Services (361) 698-1292

Dean of Student Engagement and Retention (361) 698-1277

Compliance with Policies and Laws

Each DMC student should be familiar with all published College policies. DMC holds each student responsible for compliance with these published policies. A violation that occurs off campus during a college-sponsored program or activity may be treated the same as if it occurred on campus.

Students are also expected to comply with all federal, state, and local laws; any student who violates any provision of those laws is subject to disciplinary action in addition to any action taken by civil authorizes because of the violation. This principle extends to conduct off campus that is likely to have an adverse effect on the College or the educational process.

All sanctions are cumulative. Students who have previous Code of Conduct violations, including alcohol policy violations, may receive increased sanctions. Sanctions may also be increased based on the severity of the behavior.

Title IV Consumer Information Disclosure

Drug and Alcohol Abuse Prevention/Policy

B5.40 Policy on Drugs and Alcohol: The purpose of this policy is to inform the Del Mar College Community of its intent to comply with the "Drug Free Schools and Communities Act of 1986" (PL 99-570).

B5.40.1 General Statement: Del Mar College is committed to working to maintain a safe, healthy, lawful, and productive working and educational environment for all employees and students. Studies have shown that use of illegal drugs and abuse of alcohol increases the potential for accidents, absenteeism, tardiness, unsatisfactory performance, inefficiency, poor employee morale, and damage to the College's reputation. The intent of this policy is to make Del Mar College a better place to study and work through upgrading the mental and physical health of the total College community. It acknowledges the freedom of choice of those individuals who require or seek information relative to drug/alcohol abuse.

B5.40.1.1 Definition of Legal Drugs: A "legal drug" is a prescribed drug or over-the-counter drug which has been legally obtained and is being legally used for the purpose for which it was prescribed or manufactured.

B5.40.1.2 Definition of Illegal Drugs: An "illegal drug" is any drug or controlled substance which is (1) not legally obtainable or (2) is legally obtainable but was not legally obtained. The term "illegal drug" includes all illegal drugs, dangerous drugs, and controlled substances defined and listed in Articles 4476-14 and 4476-15 (Texas Controlled Substances Act) Vernon's Texas Civil Statutes. Marijuana, hashish, cocaine, PCP, LSD, heroin, dilaudid, Quaaludes, steroids, and methamphetamine are only a few of the dangerous drugs or controlled substances which are included within such terms.

- **B5.40.2 Educational Objectives:**
- **B5.40.2.1** To include the subject of illegal drug and alcohol abuse in future College-sponsored student and employee training programs.
- **B5.40.2.2** To inform employees of the College's informational service and of this policy through various means, such as divisional and departmental meetings, and new employee orientation processes.
- **B5.40.2.3** To inform students of the College of this policy and informational services through various means, such as the campus newspaper *Foghorn*, Counseling Office, club meetings, "drug free"- related activities each semester, and the College's electronic data board located in the campus student centers.

B5.40.3 Applicability and Scope:

- **B5.40.3.1** This policy applies to all students and employees of Del Mar College, as well as College visitors, contractors, and all other persons occupying space in/on conveyances, offices, buildings, facilities, or grounds over which Del Mar College has custody and control, including but not limited to rentals and leasing of auditorium and classroom spaces.
- **B5.40.3.2** This policy does not cancel or supersede other laws, orders, instructions, or regulations which make the use, possession, and/or distribution of dangerous drugs, and controlled substances illegal.

Drug and Alcohol Information Services

- **B5.40.4** Drug and Alcohol Information Services: The College recognizes that alcoholism and drug dependency are "illnesses" or "disorders" and the College will provide information to any employee or student seeking assistance.
- **B5.40.5** Prohibition of Anabolic Steroid or Human Growth Hormone: Section 7, Section 4.11, Texas Controlled Substances Act (Article 44.76, Vernon's Texas Civil Statutes), requires that the following notice be posted in a conspicuous place in the gymnasium:
 - Anabolic steroids and growth hormones are for medical use only. State law prohibits the possession, dispensing, delivery, or administering of an anabolic steroid or growth hormone in any manner not allowed by State law. State law provides that body building, muscle enhancement, or increasing muscle bulk or strength through the use of an anabolic steroid by a person who is in good health is not a valid medical purpose. Only a medical doctor may prescribe an anabolic steroid or human growth hormone for a person. A violation of state law concerning anabolic steroids or human growth hormones is a criminal offense punishable by confinement in jail or imprisonment in the Texas Department of Corrections.
- **B5.40.6** Prohibition (Drugs and/or Alcohol): The College prohibits the unlawful manufacture, sale, distribution, dispensation, possession, or use of controlled substances and/or alcohol in the workplace. The College further prohibits the consumption of any alcoholic beverage or being under the influence of alcohol or any controlled substances within the workplace or in College-owned vehicles. An individual need not be legally intoxicated to be considered "under the influence of a controlled substance or alcohol."
- **B5.40.6.1** Exemptions (CEO Approval Required): The College Chief Executive Officer (CEO) is authorized to approve exemptions to B5.40.6 to allow the serving of alcoholic beverages, as provided by law, at various Foundation, Alumni, and community events sponsored or approved by the College. Exemption requests shall be made on a form provided by the College.

- **B5.40.7** Condition of Employment: As a condition of employment with the College or as a condition of receiving or continuing to receive a federal grant, each person affected shall abide by the terms of the requirements and prohibitions set out in this policy and shall notify the College CEO, in writing, of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- **B5.40.7.1** Within thirty (30) days of receiving notice from an employee or grant recipient, or otherwise receiving actual notice of a conviction for criminal drug statute violation occurring in the workplace, the College shall either (1) take appropriate personnel action against the employee up to and possibly including termination, or (2) require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, State or local health agency, law enforcement agency or other appropriate agency.
- **B5.40.8 Notice:** Each employee, full-time or part-time, as well as student workers and grant recipients, shall be given a copy of the College's policy on drugs and alcohol and must sign a statement attesting to the receipt of the policy.
- **B5.40.8.1** A copy of this policy shall be printed in the College Student Handbook.
- **A5.40.9** Drug Prevention Program: The Administration hereby adopts and implements a program to prevent the illicit use of drugs and the abuse of alcohol by employees and students in the workplace. This policy will be maintained in compliance with federal regulations on behalf of the Drug-Free Schools and Communities legislation.
- **A5.40.9.1** Annually the College will distribute copies of this policy and others related to it to each employee and to each student enrolled in a credit course or courses.
- **A5.40.9.2** For all of the above persons, the College prohibits the unlawful possession, use, or distribution of illicit drugs or alcohol on College property or as part of College activities.
- **A5.40.9.3** All students and staff are reminded that local, State, and federal laws provide legal sanctions for unlawful possession of illicit drugs and alcohol. These sanctions may include probation and/or imprisonment.
- **A5.40.9.4** Numerous health risks are associated with the use of alcohol, tobacco, and illicit drugs. These include fetal alcohol syndrome, cancer, heart problems, cirrhosis of the liver, AIDS, and mental and other health problems.
- **A5.40.9.5** The College provides limited counseling services for students and employees who desire them, but prefers to refer those in need of treatment and rehabilitation to local community professionals. Current employee health benefits include insurance coverage for treatment of illnesses associated with the use of illicit drugs and the abuse of alcohol.
- **A5.40.9.6** The College will impose disciplinary sanctions on students and employees which are consistent with law and other policies which have been or will be established. These sanctions may extend up to, and include, expulsion from the College or termination of employment and referral for prosecution. A disciplinary sanction may include the completion of an appropriate rehabilitation program.

Sexual Misconduct-Programs and Reporting Procedures

- **B9.1** Policy Prohibiting Sexual Misconduct:
- **B9.1.1** Purpose and Authority: Del Mar College establishes this policy and related procedures and

processes in its continuing effort to seek equity in education and employment, and consistent with its legal responsibility and authority to take measures to address, report, investigate, and prevent sexual misconduct, as required by Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. § 1681, et. seq.; Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e; Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1990, 20 U.S.C. § 1092(f), including the Campus Sexual Violence Elimination Act (Campus SaVE) amendment to the Clery Act (2013); Violence Against Women Reauthorization Act of 2013 (VAWA), as amended; and, Texas Education Code § 51.252 (Tex. SB 212)."

This policy is intended to inform students and employees of their rights if they are subjected to or accused of sexual misconduct, including the complaint procedures and support services that a survivor of sexual misconduct can access. This policy is also intended to inform students and employees of their responsibilities if they are aware that sexual misconduct has occurred to a Del Mar College student or employee.

Sexual misconduct includes sexual violence, sexual harassment, domestic violence, dating violence, sexual assault, stalking, and sex discrimination.

B9.1.2 Statement of Policy: Del Mar College (the "College") will not tolerate and strictly prohibits sexual misconduct. The College will act to protect its students and employees from incidents of sexual misconduct committed by employees, students, or outside third parties. Conduct prohibited under this policy will not be tolerated and will be subject to disciplinary action, up to and including dismissal from employment and/or from the College, in accordance with Federal and State regulations and College policy.

B9.1.3 Scope: This policy applies to and may be used by all students and employees, regardless of gender, sexual orientation, or gender identity, to report incidents of sexual misconduct occurring on or off campus. Procedures and processes under this policy will distinguish between reporting sexual misconduct incidents and Filing Formal Complaints.

Student and employee grievances and complaints that do not contain allegations of sexual misconduct are excluded from this process. General student complaints or grievances reflecting a student's disagreement with the application of a specific College rule, practice and/or policy are processed through Board Policy **B7.12**. Employee complaints or grievances regarding general terms and conditions of employment are processed through Board Policy **B5.43**. Student complaints of discrimination, retaliation, and harassment, that do not contain allegations of sexual misconduct, are processed in accordance with Board Policy **B7.19**. Employee complaints of discrimination, retaliation and harassment that do not contain allegations of sexual misconduct are processed through Board Policy **B5.50**.

A9.1.4 Definitions: The following definitions apply to terms referenced herein.

Actual Knowledge: Actual knowledge means notice of dating violence, domestic violence, gender-based harassment, sex discrimination, retaliation, sexual assault, sexual harassment, or stalking (i.e., "sexual misconduct") or allegations of sexual misconduct to the appropriate Title IX coordinator or designee who has authority to institute corrective measures on behalf of Del Mar College. This standard is not met when the only individual with actual knowledge of sexual misconduct is the respondent. The term "notice," as used in this paragraph, includes, but is not limited to, a report of sexual misconduct to the appropriate Title IX coordinator or designee.

Coercion: The use of pressure to compel another individual to initiate or continue sexual activity against an individual's will. Coercion can include a wide range of behaviors, including psychological or emotional pressure, physical or emotional threats, intimidation, manipulation, or blackmail that causes the person to engage in unwelcome sexual activity. A person's words or conduct are sufficient to constitute coercion if they eliminate a reasonable person's freedom

of will and ability to choose whether or not to engage in sexual activity. Examples of coercion include but are not limited to threatening to "out" someone based on sexual orientation, gender identity, or gender expression; threatening to harm oneself if the other party does not engage in the sexual activity; and threatening to expose someone's prior sexual activity to another person.

Complainant: The Complainant is the student or employee who initiates a complaint of sexual misconduct with either the District Student Complaint Coordinator or the District Complaint Coordinator. Complainants are not limited to those employees or students who have personally experienced the alleged act of sexual misconduct, but also those employees or students who may have either received notice of or witnessed the incident.

Confidential Employees: Confidential Employees include counselors in Counseling Services. Additionally, employees who receive information regarding an incident of sexual misconduct under circumstances that render the employee's communications confidential or privileged under other law (such as attorneys) are also considered "Confidential Employees."

Note: Under state law, Confidential Employees who receive information regarding incidents of sexual harassment, sexual assault, dating violence or stalking committed by or against a student or an employee of the College, are required to report the type of incident to the Title IX Coordinator (or Deputy Coordinators). Confidential Employees may not include any information that would violate a student's expectation of privacy. The Confidential Employee's duty to report an incident under any other law also applies.

Consent to Sexual Activity: Sexual activity requires consent, which is defined as an informed, voluntary, affirmative, and mutual agreement between the participants to engage in a specific sexual act. The following guidelines will be used to determine whether consent was obtained when investigating a complaint of sexual assault against a Del Mar College student or employee:

- Consent to sexual activity can be communicated in a variety of ways, but one should not presume consent has been given in the absence of a clear, positive agreement.
- Consent can only be accurately gauged through direct communication about the decision to engage in sexual activity. The absence of the word "no" or the like (e.g., "stop") does not imply consent.
- Although consent can be non-verbal, verbal communication is the most reliable form of asking for and obtaining consent. Discussing desires, needs, and limitations with sexual partners provides a basis for positive sexual experiences shaped by mutual willingness and respect.
- Presumptions based upon contextual factors (e.g., provocative clothing or dancing, etc.) are unwarranted, and should not be considered grounds for consent.
- As defined in the <u>State of Texas Penal Code §22.011 Sexual Assault</u>, the age of sexual consent is 17. Therefore, consent cannot be obtained from someone who is under the age of 17, as that person is legally considered to be a minor.
- Consent cannot be obtained from someone who is asleep, unconscious, or otherwise mentally or physically incapacitated, whether due to alcohol, drugs, or some other condition (e.g., an intellectual or other disability). A person is mentally or physically incapacitated when that person lacks the ability to make or act on considered decisions to engage in sexual activity. Engaging in sexual activity with a person whom you know or reasonably should know to be incapacitated constitutes sexual assault.
- Consent to some sexual acts does not constitute consent to other sexual acts.
- Consent must be ongoing throughout a sexual encounter and can be revoked at any time. If
 you proceed despite your partner's verbal and/or non-verbal communication to stop,
 you have committed sexual assault.
- Consent cannot be obtained by threat, coercion, or force. Agreement under such circumstances does not constitute consent.
- A prior sexual encounter or pre-existing relationship does not indicate consent to current or future sexual activity.

Complainant: A complainant is an individual who is alleged to be the victim of conduct that could constitute dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, or stalking.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the consideration of the following factors:

- · The length of the relationship;
- The type of relationship; and
- The frequency of interaction between the persons involved in the relationship.

Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. It does not include acts covered under the definition of domestic violence.

Deliberate Indifference: Deliberate indifference occurs when an institution of higher education with actual knowledge of dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, or stalking (i.e., sexual misconduct) in the institution's education program or activity against a person in the United States responds in a manner that is clearly unreasonable in light of the known circumstances. When an institution of higher education responds in a clearly unreasonable manner, that response constitutes intentional discrimination. Failing to promptly respond once an institution of higher education has actual knowledge of sexual misconduct can also be considered deliberate indifference.

District Complaint Coordinator: The District Complaint Coordinator, who is the Director of Human Resources, is the person designated by the College to receive any complaint of sexual misconduct against or by employees; assist the Complainant in the use of the complaint form and procedures provided herein; identify a designee to conduct the investigation; provide information regarding law enforcement, medical, sexual trauma and counseling resources; provide assistance regarding various internal and external mechanisms through which the complaint may be filed, including applicable time limits, if any, for filing with external agencies and law enforcement agencies.

District Student Complaint Coordinator: The District Student Complaint Coordinator, who is the Dean of Student Engagement and Retention, is the person designated by the College to receive any complaint of sexual misconduct against or by students; assist the Complainant in the use of the complaint form and procedures provided herein; identify a designee to conduct the investigation; provide information regarding law enforcement, medical, sexual trauma and counseling resources; provide assistance regarding various internal and external mechanisms through which the complaint may be filed, including applicable time limits, if any, for filing with external agencies and law enforcement agencies.

Domestic (Family) Violence: In accordance with the *Violence Against Women Reauthorization Act of 2013 (VAWA)*, the term "domestic violence" means a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or by any other person against an adult or youth victim who is protected from that person's actions under the domestic or family violence laws of the jurisdiction in which the violence occurred.

Education Program or Activity: Education program or activity includes locations, events, or circumstances over which Del Mar College exercised substantial control over both the

respondent and the context in which the dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, or stalking (i.e., sexual misconduct) occurred; and also includes any building owned or controlled by a student organization that is officially recognized by Del Mar College.

Formal Complaint: Formal complaint means a document filed by a complainant or signed by the appropriate Title IX coordinator or designee alleging dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, or stalking against a respondent and requesting that Del Mar College investigate the allegation. At the time of filing a formal complaint, the complainant must be participating in or attempting to participate in Del Mar College's education program or activity. A formal complaint may be filed with the appropriate Title IX coordinator or designee in person, by mail, email, using the contact information listed in this procedure for the appropriate Title IX coordinator or designee, or completing the online form available at Student Complaint of Sexual Misconduct Incident Form. The formal complaint must contain the complainant's physical or digital signature, or otherwise indicate that the complainant is the person filing the formal complaint. If the complainant is not able or willing to sign the complaint, the appropriate Title IX coordinator or designee may sign the complaint in the complainant's stead; however, when the appropriate Title IX coordinator or designee signs a formal complaint, they are not a complainant or otherwise a party and must comply with all Title IX requirements.

Gender-Based Harassment: Gender-based harassment includes physical, verbal, or non-verbal conduct based on the student's or employee's gender, the student's or employee's expression of characteristics perceived as stereotypical for the student's or employee's gender, or the student's or employee's failure to conform to stereotypical notions of masculinity or femininity. For purposes of this policy, gender-based harassment is considered prohibited harassment if the conduct is so severe, pervasive, or objectively offensive that the conduct limits or denies a student's ability to participate in or benefit from Del Mar College's education program or activity.

Examples of gender-based harassment directed against a student or employee, regardless of the student's or employee's or the harasser's actual or perceived sexual orientation or gender identity, may include offensive jokes, name-calling, slurs, or rumors; physical aggression or assault; threatening or intimidating conduct; or other kinds of aggressive conduct such as theft or damage to property.

Hostile Environment: exists when sexual misconduct is sufficiently severe or pervasive to deny or limit the individual's ability to participate in or benefit from an education program or activity or an employee's terms and conditions of employment. A hostile environment can be created by anyone (e.g., administrators, faculty members, employees, students, and College visitors) involved in an education program or activity or work environment.

In determining whether sexual misconduct has created a hostile environment, the College considers the conduct in question from both a subjective and objective perspective. It will be necessary, but not adequate, that the conduct was unwelcome to the individual who was mistreated. To conclude that conduct created or contributed to a hostile environment, the College must also find that a reasonable person in the individual's position would have perceived the conduct as undesirable or offensive.

To ultimately determine whether a hostile environment exists for an individual or individuals, the College may consider a variety of factors related to the severity, persistence, or pervasiveness of the sexual misconduct, including: (1) the type, frequency, and duration of the conduct; (2) the identity and relationships of the persons involved; (3) the number of individuals involved; (4) the location of the conduct and the context in which it occurred; and (5) the degree to which the conduct affected an individual's education or employment.

The more severe the sexual misconduct, the less need there is to show a repetitive series of incidents to find a hostile environment. Indeed, a single instance of sexual assault may be sufficient to create a hostile environment. Likewise, a series of incidents may be sufficient even if the sexual misconduct is not particularly severe.

Incapacitation: Incapacitation is the inability, temporarily or permanently, to give consent because the individual is mentally and/or physically helpless, either voluntarily or involuntarily, or the individual is unconscious, asleep, or otherwise unaware that the sexual activity is occurring. An individual may be incapacitated if they are unaware at the time of the incident of where they are, how they got there, or why or how they became engaged in a sexual interaction.

When alcohol is involved, incapacitation is a state beyond drunkenness or intoxication. When drug use is involved, incapacitation is a state beyond being under the influence or impaired by use of the drug. Alcohol and other drugs impact each individual differently and determining whether an individual is incapacitated requires an individualized determination.

After establishing that a person is in fact incapacitated, the College asks two questions:

- Did the person initiating sexual activity know that the other party was incapacitated? and
 if not.
- Should a sober, reasonable person in the same situation have known that the other party was incapacitated?

If the answer to either of these questions is "YES," consent was absent, and the conduct is likely a violation of this Policy.

A Respondent will be found to have violated policy only if the Respondent knew or should have known that the person was incapacitated.

Intimidation: Unlawfully placing another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Official with Authority: An "official with authority" is any Del Mar College employee to whom notice of an incident of dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, or stalking triggers Del Mar College's response obligations under Title IX; and who have authority to institute corrective measures on behalf of Del Mar College. Del Mar College's officials with authority include, but are not limited to, the Title IX coordinators, deputy Title IX coordinators, dean of students, associate deans of students, and student conduct officers.

Other Inappropriate Sexual Conduct: Conduct on the basis of sex that does not meet the definition of "sexual harassment" under this Policy, but is:

If verbal conduct (including through electronic means), unwanted statements of a sexual nature intentionally stated to a person or group of people, that are objectively offensive to a reasonable person and also so severe or pervasive that they created a Hostile Environment, as defined in this Policy. The type of verbal conduct (if all other elements are met) may include:

- Unwelcome sexual advances (including explicit or implicit proposition(s) of sexual contact or activity);
- Requests for sexual favors (including overt or subtle pressure);
- Gratuitous comments about an individual's sexual activities or speculation about an

- individual's sexual experiences;
- Gratuitous comments, jokes, questions, anecdotes, or remarks of a sexual nature about clothing or bodies;
- Persistent, unwanted sexual or romantic attention;
- Exposure to sexually suggestive visual displays such as photographs, graffiti, posters, calendars or other materials; or
- Deliberate, repeated humiliation or intimidation.

If physical conduct, either:

Sexual exploitation, as defined in this Policy;

- Unwelcome intentional touching of a sexual nature
- · Deliberate physical interference with or restriction of movement; or
- Sexual violence as defined in this Policy.

Participants: The term "participants" includes the Complainant, Respondent, and any witnesses.

Parties: The term "parties" refers to the "Complainant" and the "Respondent" under this Policy.

Preponderance of the Evidence: The greater weight of the credible evidence. Preponderance of the evidence is the standard for determining allegations of prohibited conduct under this Policy. This standard is satisfied if the action is deemed more likely to have occurred than not.

Respondent: The Respondent is the student, employee or outside third party named in a complaint of sexual violence, initiated pursuant to this policy, as having engaged in sexual misconduct against a College employee or student.

Responsible Employee: A College employee who has the duty to report incidents of and information reasonably believed to be Sexual Misconduct to the Title IX Coordinator. All employees are Responsible Employees except Confidential Employees. Responsible Employees include all administrators, faculty, staff, and advisors. Responsible Employees must report all known information concerning the incident to the Title IX Office and must include whether a Complainant has expressed a desire for confidentiality in reporting the incident.

Retaliation: A party engages in retaliatory action when he or she engages in revenge or reprisal in response to a complaint of sexual misconduct. Retaliation occurs when the Respondent personally engages in an act of reprisal or allows others to engage in acts of reprisal on their behalf. Retaliation includes, but is not limited to, threats of harm injury against the Complainant and, or witnesses, employment actions meant or to harm an employee Complainant or employee witnesses, adverse grading of student Complainants or student witnesses, or attempts to influence the testimony of witnesses by trying to discuss allegations with the witnesses during the pendency of an investigation and appeal.

Sex Discrimination: Occurs when an individual is treated less favorably on the basis of that person's sex (including gender), which may also include on the basis of sexual orientation, gender identity, or expression, pregnancy or pregnancy-related condition, or a sex stereotype. Sexual harassment, as defined in this Policy, is a form of sex discrimination.

Sexual Assault: Sexual assault is a form of sexual harassment. Sexual assault includes physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol or due to an intellectual or other disability. In accordance with the Clery Act, sexual assault is any sexual act directed at another person, without consent of the victim, including instances where the victim is incapable of giving consent; and includes attempted sexual acts, fondling, incest, rape, and statutory rape.

Sexual Exploitation: Conduct where an individual takes non-consensual or abusive sexual advantage of another for their own benefit, or to benefit anyone other than the one being exploited. Examples of sexual exploitation include, but are not limited to, engaging in voyeurism; forwarding of pornographic or other sexually inappropriate material by email, text, or other channels to non-consenting students/groups; the intentional removal of a condom or other contraceptive barrier during sexual activity without the consent of a sexual partner; and any activity that goes beyond the boundaries of consent, such as recording of sexual activity, letting others watch consensual sex, or knowingly transmitting a sexually transmitted disease (STD) to another.

Sexual Harassment: In accordance with Title IX, sexual harassment means conduct on the basis of sex that satisfies one (1) or more of the following:

- A Del Mar College employee conditioning the provision of an aid, benefit, or service of Del Mar College on an individual's participation in unwelcome sexual conduct (i.e., quid pro quo sexual harassment);
- Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and
 objectively offensive that it effectively denies a person equal access to Del Mar College's
 education program or activity; or sexual assault, as defined in the Jeanne Clery
 Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act); and
 dating violence, domestic violence, or stalking as defined in the Violence Against Women
 Reauthorization Act of 2013 (VAWA).

Note: Quid pro quo sexual harassment, Clery Act, and VAWA offenses are not evaluated for severity, pervasiveness, offensiveness, or denial of equal educational access because prohibiting such conduct presents no First Amendment concerns and such serious misconduct causes denial of equal educational access.

Examples of sexual harassment may include unwelcome sexual advances, requests for sexual favors, and other verbal, non-verbal, or physical conduct of a sexual nature by an employee, a student, or a third (3rd) party; touching intimate body parts or coercing physical contact that is sexual in nature; jokes or conversations of a sexual nature; rape; sexual assault; sexual battery; sexual coercion; dating violence, domestic violence, or stalking; and other sexually motivated conduct, communications, or contact.

Physical contact not reasonably construed as sexual in nature is not sexual harassment.

Sexual Misconduct: This term is broadly defined to encompass sex discrimination, sexual harassment, sexual assault, domestic violence, dating violence, stalking, and other Inappropriate Sexual Conduct.

Stalking: In accordance with the Violence Against Women Reauthorization Act of 2013 (VAWA), the term "stalking" means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others; or suffer substantial emotional distress. "Course of conduct" means two (2) or more acts including, but not limited to, acts in which the stalker directly, indirectly, or through third (3rd) parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property. "Reasonable person" means a reasonable person under similar circumstances and with similar identities to the victim. "Substantial emotional distress" means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

Supportive Measures: Supportive measures are non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the

complainant or respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Supportive measures are designed to restore or preserve equal access to Del Mar College's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or Del Mar College's educational environment, or deter sexual misconduct. Supportive measures may include, but are not limited to, counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures. Del Mar College must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality will not impair Del Mar College's ability to provide the supportive measures. The appropriate Title IX coordinator or designee is responsible for coordinating the effective implementation of supportive measures.

A9.1.5 Reporting Incidents of Sexual Misconduct: Revised August 14, 2020 Students and employees are advised of the following courses of action in the event of an incident of sexual misconduct.

- a. Your immediate personal safety is of the utmost importance. As soon as possible, following an incident of sexual violence, get to a place of safety.
- b. Contact the police at 911 as soon as possible after the assault has occurred. It is the decision of the person experiencing sexual violence in determining whether or not to file charges. It is important to note that where a charge is filed with the police, the State covers the cost of medical care provided at the emergency room. If a charge is not filed, the person experiencing sexual violence will be responsible for medical costs incurred. However, when a report is filed, you are NOT obligated to continue with the police criminal justice system or the campus disciplinary action process.
- c. Contact someone you trust to be with you and help you deal with any trauma you are experiencing. If you wish, you may contact the College's Counseling Center to assist you (361-698-1586). After business hours, contact Campus Security at (361) 698-1199. Your situation will be handled with confidentially.
- d. It will be important to collect and preserve all evidence, where possible, within 24 hours of the attack of sexual violence. For example, do not change clothes or wash or dispose of clothes you were wearing at the time of the sexual violence incident. Do not wash, shower, or douche. If a change of clothing is unavoidable, put all clothing you were wearing at the time of the sexual violence incidence in a paper (not a plastic) bag. Until police have investigated the area where the incident occurred and dusted for fingerprints, avoid touching any smooth surfaces that the assailant may have touched.
- e. Document any injury you suffered either by photographing or by showing your injuries to someone you trust.
- f. Seek and obtain medical attention as soon as possible to treat any physical injury and obtain preventative treatment for possible sexually transmitted disease and other health services. Medical providers can also assist with preserving evidence documenting your injuries.
- g. In addition to seeking assistance from law enforcement, you can also take steps to protect yourself from the assailant by staying with friends or family after the act of sexual violence, letting your voicemail record telephone calls and messages, notifying the College of the incident in order to ensure the assailant is not allowed to have contact with you while on campus or at campus event.

A9.1.5.1 Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator Del Mar College students and employees can contact the appropriate Title IX coordinator or deputy Title IX coordinator to report incidents of dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, and stalking (hereafter referred to as "sexual misconduct").

Note: Reporting to any individual other than the appropriate Title IX coordinator or deputy Title IX coordinator does not constitute filing a formal complaint for the purposes of initiating the Title IX complaint resolution process. To initiate the Title IX complaint resolution process, the complainant must submit a formal complaint to the appropriate Title IX coordinator or deputy Title IX coordinator listed below. Additionally, to initiate the Title IX complaint resolution process, complainants cannot remain anonymous.

Del Mar College designates the following persons as Title IX coordinators and deputy Title IX coordinators:

Title IX Coordinator:

Tammy F. McDonald Vice President for Administration and Human Resources 101 Baldwin Blvd. Heldenfels Administration Bldg. Corpus Christi, TX 78404 Tmcdonal1@delmar.edu

Phone: (361) 698-2177

Deputy Title IX Coordinators:

District Employee Complaint Coordinator Jerry Henry, SPHR, SHRM-SCP Director of Human Resources 101 Baldwin Blvd. Heldenfels Administration Bldg. Corpus Christi, TX 78404 Jhenry12@delmar.edu Phone: (361) 698-1088

District Student Complaint Coordinator Rita Hernandez Dean of Student Engagement and Retention 101 Baldwin Blvd. Harvin Student Center Corpus Christi, TX 78404 Rhernandez18@delmar.edu Phone: (361) 698-1277 **A9.1.5.2** Online Reporting Form: To file a complaint with the appropriate Title IX coordinator or deputy Title IX coordinator electronically, Del Mar College students and employees can submit the online form available at Student Form.

A9.1.5.3 Reporting to the Appropriate Official(s)

A9.1.5.3.1 Law Enforcement: For immediate notification to local law enforcement, dial 911. Contact information for local law enforcement agencies is also listed below.

Note: Reporting to the appropriate law enforcement official(s) does not constitute filing a formal complaint for the purposes of initiating the Title IX complaint resolution process. To initiate the Title IX complaint resolution process, the complainant must submit a formal complaint to the appropriate Title IX coordinator or deputy Title IX coordinator, as outlined in the "Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator" (See A9.1.5.1).

If a complainant requests assistance with reporting to law enforcement, a Del Mar College official will help the complainant with that process. Additionally, complainants have the right not to report a crime or to decline to notify authorities, including law enforcement, if they so choose.

Corpus Christi Police Department

321 John Sartain St. Corpus Christi, TX 78401 Phone: (361) 886-2600

https://www.cctexas.com/police

San Patricio Sheriff's Office

300 N. Rachal Ave. Sinton, TX 78387 Phone: (361) 364-9600

www.co.san-patricio.tx.us/page/sanpatricio.sheriff

Nueces County Sheriff's Office

901 Leopard St.

Corpus Christi, TX 78401 Phone: (361) 887-2222

www.nuecesco.com/law-enforcement/sheriff

A9.1.5.3.2 Report to Internal Entities: To report an incident that occurred on a Del Mar College campus or property owned or controlled by Del Mar College, you may contact Campus Security as follows:

Campus Security Heritage Campus 101 Baldwin Blvd. Corpus Christi, TX 78404 Office: (361) 698-1641

Security: (361) 698-1946

Extension: 1946 on any campus phone https://delmar.edu/offices/safety/

A9.1.5.3.3 Reporting to Outside Entities

You may also contact the following external agencies:

For students: Office for Civil Rights U.S. Department of Education 1999 Bryan Street, Suite 1620 Dallas, TX 75201-6810

Phone: (214) 661-9600 Fax: (214) 661-9587

Office for Civil Rights
U.S. Department of Health and Human Services
1301 Young Street, Suite 1169
Dallas, TX 75202

Phone: (800) 537-7697 Fax: (214) 767-0432

For employees:

U.S. Equal Employment Opportunity Commission Dallas District Office 207 S. Houston Street, 3rd Floor Dallas, TX 75202

Phone: (800) 669-4000 Fax: (214) 253-2720

Texas Workforce Commission Civil Rights Division

101 E. 15th Street Room 144-T

Austin, TX 78778-0001 Phone: (512) 463-2642

A9.1.5.4 Counseling and Supportive Services

A9.1.5.4.1 Del Mar College Counseling Office and Human Resources Office (HR) Note: Reporting to the Counseling Services Office or Human Resources Office (HR) does not constitute filing a formal complaint for the purposes of initiating the Title IX complaint resolution process. To initiate the Title IX complaint resolution process, the complainant must submit a formal complaint to the appropriate Title IX coordinator or deputy Title IX coordinator, as outlined in the "Reporting to the Appropriate Title IX Coordinator or Deputy Title IX

Coordinator" section above.

Personal and group counseling sessions are offered free of charge to all currently enrolled Del Mar College students. Counseling sessions are confidential and conducted by licensed mental health professionals. Additionally, the Counseling Services Office can provide appropriate referrals to on- and off-campus resources for Del Mar College students. For more information, contact:

Del Mar College Counseling Center 101 Baldwin Blvd. Harvin Student Center, 2nd floor Corpus Christi, TX 78404 Phone: (361) 698-1586 Fax (361) 698-1649

Del Mar College employees can contact the Human Resources Office (HR) for advocacy and support. HR can assist employees with appropriate accommodations and reporting to law

enforcement. Additionally, HR provides appropriate resource information for off-campus resources. For more information, contact:

Office of Human Resources 101 Baldwin Blvd. Heldenfels Admin Building, Suite 107 Corpus Christi, TX 78404 Phone: (361) 698-1088

A9.1.5.4.2 External Confidential Support and Resources. Students may discuss an incident with Confidential Employees or an off-campus resource (e.g. rape crisis center, doctor, psychologist, clergyperson, etc.) without concern that the person's identity will be reported to the Title IX Officers. Employees may also seek assistance from their own personal health care provider, the clergyperson of their choice, or an off-campus rape crisis resource without concern that the person's identity will be reported to the Title IX Officers.

The community resources that provide confidential services are:

Behavioral Health Center of Nueces County 1233 Agnes Street Corpus Christi, TX 24/7 psychiatric crisis hotline: 1-888-767-4493

Bayview Behavioral Hospital 6629 Wooldridge Road Corpus Christi, TX Crisis Line: (361) 986-8200

Christus Spohn Hospital 600 Elizabeth Corpus Christi, TX 24/7 Crisis Line: 1-888-767-4493

Coastal Plains Community Center Locations in Rockport, Beeville, Falfurrias, Alice, Kingsville, and Portland 24/7 Crisis Line: 1-800-841-6467

Crime Victim Services 3833 S. Staples St. #203 Corpus Christi, TX 78411 (361) 852-7540

Corpus Christi Hope House 658 Robinson St. Corpus Christi, TX 78404-2521 (361) 852-2273

Sexual Assault Legal Services & Assistance (888) 343-4414

Purple Door 813 Buford St, Corpus Christi, TX 78404 (361) 881-8888 or (800)-580-4878 National Sexual Assault 24/7 Crisis Hotline (RAINN) 1-800-656-HOPE (4673) Stalking Resource Center/ National Center for Victims of Crime

- **A9.1.5.5** Anonymous Reports: In accordance with the Texas Education Code § 51.9365, Del Mar College students and employees can report sexual misconduct anonymously by submitting the online form available at <u>Student Compliant of Sexual Misconduct Incident Form</u>. However, the submission of an anonymous electronic report may impair Del Mar College's ability to investigate and address the sexual misconduct. Additionally, to initiate the Title IX complaint resolution process, complainants cannot remain anonymous.
- **A9.1.5.6** Alternative Reporting Procedures: A student or employee will not be required to report sexual misconduct to the person alleged to have committed the conduct. Reports concerning sexual misconduct, including reports against the Title IX coordinators, may be directed to the College CEO.

A report against the College CEO may be made directly to the Board of Regents (Board). If a report is made directly to the Board, the Board will appoint an appropriate person to conduct the investigation.

- **A9.1.5.7** Timely Reporting: Reports of sexual misconduct should be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to immediately report may impair Del Mar College's ability to investigate and address the sexual misconduct.
- **A9.1.5.8** Federal Statistical Reporting Obligations: Federal law requires that certain campus officials report incidents of sexual assault, domestic violence, dating violence and stalking solely for federal statistical reporting purposes. However, all personally identifiable information is kept confidential, but statistical information must be forwarded to campus law enforcement regarding the type of incident and the general location where it occurred for publication in the Campus Security Report.
- **A9.1.5.9** Federal Timely Warning Reporting Obligations: Employees and students who have been subjected to acts of sexual violence should also be aware that federal law requires College administrators issue immediate timely warnings for incidents that are confirmed to pose a substantial threat of bodily harm or danger to members of the campus community. Under these circumstances, the Complainant's name and other identifying information is not disclosed, but the campus community will still be provided with enough information so that individuals can make safety decisions considering the immediate danger posed.
- A9.1.5.10 Amnesty Policy for Del Mar College Students: In accordance with the Texas Education Code §51.284, Del Mar College will give amnesty to (i.e., not take disciplinary action against) a student who reports, in good faith, that the student was the victim of or a witness to an incident of sexual misconduct as defined by this policy. This amnesty policy applies regardless of the location at which the incident occurred or the outcome of Del Mar College's disciplinary process regarding the incident, if any. This amnesty policy does not apply to a student who reports their own commission or assistance in the commission of sexual misconduct as defined by this policy.

A9.1.5.11 Privacy and Confidentiality: To the greatest extent possible, Del Mar College will respect the privacy of the complainant, respondent, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law. Del Mar College will complete publicly available recordkeeping, including Clery Act reporting and disclosures, without inclusion of personally identifying information about the complainant. Additionally, Del Mar College must maintain as confidential any accommodations or supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality will not impair Del Mar College's ability to provide the accommodations or supportive measures.

A9.1.5.12 False Reports and Claims: A Del Mar College student who intentionally submits a false report, makes a false claim, or offers false statements will be subject to appropriate disciplinary action.

A Del Mar College employee who intentionally submits a false report, makes a false claim, offers false statements, or refuses to cooperate with a Del Mar College investigation regarding sexual misconduct will be subject to appropriate disciplinary action.

Charging an individual with a violation(s) for making a materially false statement in bad faith in the course of a complaint resolution proceeding does not constitute prohibited retaliation. However, a determination regarding responsibility, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

A9.1.6 Informal Resolution Process

Del Mar College's Title IX complaint process is initiated by the alleged victim (hereafter referred to as the "complainant"), appropriate Title IX coordinator, or an official with authority to institute corrective measures on behalf of Del Mar College.

A9.1.6.1 To file a complaint, the complainant can contact the appropriate Title IX coordinator or deputy Title IX coordinator listed in the Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator section of this procedure, or submit the online form available at Student Complaint of Sexual Misconduct Incident Form.

If reported orally, the complaint will be reduced to writing by the appropriate Title IX coordinator or designee.

The complaint must be signed. If the complainant is not able or willing to sign the complaint, the appropriate Title IX coordinator or designee may sign the complaint in the complainant's stead.

A9.1.6.2 Supportive Measures: Once Del Mar College has actual knowledge of an allegation of dating violence, domestic violence, gender- based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, and/or stalking (hereafter referred to as "sexual misconduct"), the appropriate Title IX coordinator or designee will promptly contact the complainant and offer supportive measures (i.e., appropriate advocacy resources on and off campus).

These supportive measures and resources are available to the complainant whether or not they choose to file a formal complaint.

In the event a complaint is filed, and the appropriate Title IX coordinator or designee determines an investigation should be initiated, supportive measures will also be offered to the respondent.

A9.1.6.3 Initiation of Informal Resolution Process: Title IX permits the voluntary use of an informal resolution process after a formal complaint is filed at any time prior to a final determination being reached in the case. The parties must provide their voluntary consent in writing to participate in an informal resolution process.

Informal resolution is prohibited in any case where an employee is accused of engaging in

sexual misconduct against a student.

Del Mar College will not require the parties to waive their rights to a formal process and agree to informal resolution as a condition of enrollment or employment.

Prior to initiating the informal resolution process, the appropriate Title IX coordinator will provide the parties with the required written notice of the allegations and a description of the parameters of the informal resolution process. This written notice will include a statement that either party is permitted to withdraw from the informal resolution process and resume the formal resolution process at any time prior to a final determination being reached in the case.

A9.1.6.4 Anticipated Time Frame for Informal Resolution Process: Del Mar College will endeavor to expedite all informal resolutions. Absent extenuating circumstances, such as a request by a law enforcement or regulatory agency for Del Mar College to delay its investigation, the informal resolution process should be completed within a reasonably prompt time frame. However, Del Mar College may temporarily delay or grant a limited extension of the time frame for good cause as long as both parties are notified in writing of the delay or extension and the reason(s) for the action.

The anticipated time frame from receipt of the formal complaint through the informal resolution process, culminating with both parties signing the Informal Resolution Agreement Form, is thirty (30) days.

- A9.1.6.5 Phase 1 of the Informal Resolution Process:
- **A9.1.6.5.1** Meeting with Informal Resolution Facilitator: The appropriate Title IX coordinator or designee will assign an informal resolution facilitator to coordinate the informal resolution process. Del Mar College may outsource the facilitator at their discretion.
- **A9.1.6.5.2** The informal resolution facilitator will meet separately with both parties and their respective advisors (if the parties elect to provide their own advisors during the informal resolution process) and explain the Title IX complaint and informal resolution processes. The informal resolution facilitator will inform the parties that an informal resolution is permissible if both parties choose to participate in and willingly consent to this type of resolution in writing. The informal resolution facilitator will notify both parties that either party is permitted to withdraw from the informal resolution process and resume the formal complaint process at any time prior to a final determination being reached in the case.
- **A9.1.6.5.3** Both parties will have to agree in writing indicating they are voluntarily and willingly consenting to pursue the informal resolution process at this time. This form serves as written notice to both parties that they are permitted to withdraw from the informal resolution process and resume the formal complaint process at any time prior to a final determination being reached in the case. Additionally, this form stipulates that the matter will be closed once a final determination is reached and informs the parties that the formal process will not be re-initiated once both parties agree to the final determination in writing.
- **A9.1.6.5.4** If either party chooses to withdraw from the informal resolution process, they will be required to do so in writing. This process must be completed prior to a final determination being reached and both parties signing the Informal Resolution Agreement Form.
- A9.1.6.6 Phase 2 of the Informal Resolution Process: Informal Resolution Agreement
- **A9.1.6.6.1** After meeting with both parties and their respective advisors (if the parties elect to provide their own advisors during the informal resolution process) separately to ascertain the parameters for an informal resolution agreement, the informal resolution facilitator will present the Informal Resolution Agreement Form to both parties and clearly explain the informal resolution terms.

- **A9.1.6.6.2** Both parties and their respective advisors (if the parties elect to provide their own advisors during the informal resolution process) will be notified simultaneously in writing of the completed Informal Resolution Agreement Form and allowed ten (10) days to review and respond to the document.
- **A9.1.6.6.3** Any edits made to the Informal Resolution Agreement Form by either party and/or the informal resolution facilitator will be simultaneously sent in writing to both parties and their respective advisors (if the parties elect to provide their own advisors during the informal resolution process).
- **A9.1.6.6.4** If, after ten (10) days, both parties agree to the informal resolution terms, including any edits made by either party and/or the informal resolution facilitator during the review period, they will sign the final Informal Resolution Agreement Form. Both parties and their respective advisors (if the parties elect to provide their own advisors during the informal resolution process) will be provided an electronic and hard copy of the signed Informal Resolution Agreement Form for their respective records by the informal resolution facilitator or appropriate Title IX coordinator or designee.
- **A9.1.6.6.5** Once the final Informal Resolution Agreement Form is signed, the matter will be closed, the resolution will be non-appealable, and the formal complaint process will not be reinitiated.

A9.1.7 Formal Resolution Process

- **A9.1.7.1** Receipt of Complaint: Del Mar College's Title IX complaint process is initiated by the alleged victim (hereafter referred to as the "complainant"), appropriate Title IX coordinator, or an official with authority to institute corrective measures on behalf of Del Mar College.
- **A9.1.7.2** To file a complaint, the complainant can contact the appropriate Title IX coordinator or deputy Title IX coordinator listed in the Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator section of this handbook, or submit the online form available at Student Compliant of Sexual Misconduct Incident Form.

If reported orally, the complaint will be reduced to writing by the appropriate Title IX coordinator or designee.

The complaint must be signed. If the complainant is not able or willing to sign the complaint, the appropriate Title IX coordinator or designee may sign the complaint in the complainant's stead.

A9.1.7.3 Supportive Measures: Once Del Mar College has actual knowledge of an allegation of dating violence, domestic violence, gender- based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, and/or stalking (hereafter referred to as "sexual misconduct"), the appropriate Title IX coordinator or designee will promptly contact the complainant and offer supportive measures (i.e., appropriate advocacy resources on and off campus).

These supportive measures and resources are available to the complainant whether or not they choose to file a formal complaint.

In the event a complaint is filed, and the appropriate Title IX coordinator or designee determines an investigation should be initiated, supportive measures will also be offered to the respondent.

A9.1.7.4 Anticipated Time Frame for Formal Resolution Process

A9.1.7.4.1 Del Mar College will endeavor to expedite all formal complaint investigations and resolutions. Absent extenuating circumstances, such as a request by a law enforcement or regulatory agency for Del Mar College to delay its investigation, the formal complaint process

should be completed within a reasonably prompt time frame. However, Del Mar College may temporarily delay or grant a limited extension of the time frame for good cause as long as both parties are notified in writing of the delay or extension and the reason(s) for the action.

- **A9.1.7.4.2** The anticipated time frame from receipt of the formal complaint through the investigation and live hearing phases, culminating with the hearing officer's Written Determination of Responsibility, is 60 days.
- **A9.1.7.4.3** The anticipated time frame for the appeal process phase, culminating with the appeal decision-maker's Appeal Determination or the CEO or designee's decision (in cases where expulsion of a student or termination of an employee is recommended), is 45 days.
- **A9.1.7.5** Phase 1 of the Formal Resolution Process: Determination to Proceed with an Investigation
- **A9.1.7.5.1** The appropriate Title IX coordinator or designee will determine whether the allegation(s):
 - occurred while participating in or attempting to participate in Del Mar College's education program or activity;
 - impacted a person in the United States; and/or
 - if proven, would meet the definition of sexual misconduct.
- **A9.1.7.5.2** The alleged conduct must be so severe, pervasive, or objectively offensive that it limits or denies a student's ability to participate in or benefit from an educational program or activity.

Note: Quid pro quo harassment, Clery Act, and VAWA offenses are not evaluated for severity, pervasiveness, or offensiveness, or denial of equal educational access because such misconduct is sufficiently serious to deprive a student of equal access.

- **A9.1.7.5.3** If the allegations in the complaint meet the criteria defined above, the appropriate Title IX coordinator or designee will assign an appropriate individual(s) to investigate the complaint.
- **A9.1.7.5.4** If the allegation(s) should be addressed through another Del Mar College process, the Title IX coordinator or designee will forward the complaint to the appropriate party.
- **A9.1.7.5.5** Dismissal of Complaint: If the allegations in the formal complaint do not meet one (1) or more of the criteria listed above, the complaint will be dismissed. Additionally, Del Mar College may dismiss a complaint at any time if:
 - the complainant would like to withdraw the complaint;
 - the respondent is no longer enrolled at or employed by Del Mar College; or
 - specific circumstances prevent Del Mar College from gathering evidence sufficient to reach a determination.

If a complaint is dismissed for any of the reasons above, the appropriate Title IX coordinator or designee will notify the parties in writing of the reason(s) for the dismissal.

Even if a formal complaint is dismissed for any of the reasons above, the appropriate Title IX coordinator or designee may refer the alleged incident to the student disciplinary process or employee general complaint process for appropriate investigation and resolution. For more information on the student disciplinary process, contact the Dean of Student Engagement and Retention Office at (361) 698-1277. For more information on the employee general complaint process, contact the Human Resources Office (HR) at (361) 698-1088 or hr@delmar.edu.

A9.1.7.5.5.1 Appealing the Complaint Dismissal: Either the complainant or respondent may appeal any dismissal of the complaint on the following grounds by submitting a written request

to the appropriate Title IX coordinator or designee:

- procedural irregularity that affected the outcome;
- · new evidence not reasonably available that could affect the outcome; and/or
- conflict of interest or bias by Del Mar College's participants that affected the outcome.

The non-appealing party will be notified the other party has appealed and will be allowed to submit a written statement in response.

A9.1.7.5.5.2 Dismissal of Complaint Appeal Procedures: The appropriate Title IX coordinator or designee will assign an individual(s) from the pool of hearing officers to conduct the dismissal of complaint appeal. For more information on hearing officers, see the Hearing Officer section under A9.1.7.7 of the Formal Complaint Process: Live Hearing below.

The hearing officer will be free from conflicts of interest or bias for or against the parties.

The hearing officer will conduct a prompt, fair, impartial, unbiased, and equitable process from receipt of the dismissal of complaint appeal to the submission of the Decision Regarding Dismissal of Complaint Appeal.

The appropriate Title IX coordinator or designee will forward all information regarding the formal complaint, reason(s) for dismissal, appeal of the dismissal, and the non-appealing party's written statement to the hearing officer.

The hearing officer will review the documentation and may, at their discretion, meet separately with the complainant and/or respondent.

The hearing officer will consider whether the dismissal of the complaint is appropriate and will write a rationale explaining their decision. The hearing officer will then notify the parties and appropriate Title IX coordinator or designee in writing whether the dismissal of the complaint is upheld or overturned.

If the dismissal of the complaint is overturned, the appropriate Title IX coordinator or designee will re- initiate the Title IX complaint resolution process at the appropriate level. The Title IX complaint resolution process will resume at the same point it ended when the complaint was dismissed.

If the dismissal of the complaint is upheld, the hearing officer's determination is final and non-appealable. However, the appropriate Title IX coordinator or designee may still refer the alleged incident to the student disciplinary process or employee general complaint process for appropriate investigation and resolution. For more information on the student disciplinary process, contact the Dean of Student Engagement and Retention Office at (361) 698-1277. For more information on the employee general complaint process, contact the Human Resources Office (HR) at (361) 698-1088 or hr@delmar.edu.

A9.1.7.6 Phase 2 of the Formal Resolution Process: The Investigation

A9.1.7.6.1 Investigator: Del Mar College will maintain a pool of investigators consisting of members of the Dean of Student Engagement and Retention Office and any other appropriately trained investigators designated by Del Mar College. The appropriate Title IX coordinator or designee will assign an individual(s) from the pool of investigators to investigate the complaint.

All investigators will receive appropriate training on at least an annual basis to function in this role.

The investigator will be free from conflicts of interest or bias for or against the complainant or respondent (hereafter referred to as "the parties").

The investigator will conduct a prompt, fair, impartial, unbiased, and equitable process from the initial investigation to the submission of the Investigation Report.

Throughout the investigation, the burden of gathering evidence and burden of proof will fall on Del Mar College and the investigator, not the parties.

A9.1.7.6.2 Initiating the Investigation: The investigator will send an initial written notice containing details of the complaint and allegation(s) to both parties at the onset of the investigation.

The respondent will be presumed to be not responsible for the alleged sexual misconduct until a written determination is made at the conclusion of the Title IX complaint process. This presumption will be stated in the initial written notice provided to both parties at the onset of the investigation.

A9.1.7.6.3 Advisors' Roles During the Investigation Phase: In accordance with Title IX, both parties will have equal right to be accompanied by an advisor of their choice to interviews, meetings, and hearings with the investigator. Del Mar College will not provide an advisor for either party during this phase of the Title IX complaint process. Del Mar College retains the right to limit the role of both parties' advisors in interviews, meetings, and hearings with the investigator.

A9.1.7.6.4 Interim Action(s) and Temporary Removal(s): If, after engaging in an individualized safety and risk analysis, the investigator determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegation of sexual misconduct justifies the temporary removal of the respondent, the investigator may recommend interim action(s) to the appropriate Title IX coordinator or designee. If the appropriate Title IX coordinator or designee approves the interim action(s), the investigator will provide the respondent with written notice of the interim action(s).

The investigator will meet with the respondent to discuss and explain the interim action(s). If the interim action(s) include a temporary removal (e.g., temporary immediate suspension, temporary removal from Del Mar College, temporary employee administrative leave):

The investigator will explain to the respondent their right to challenge the interim action(s) immediately after the temporary removal.

If the respondent chooses to challenge the temporary removal and submits a challenge in writing, the investigator will submit it to the Title IX Coordinator or Title IX Deputy Coordinator along with a brief rationale explaining the individualized safety and risk analysis utilized to arrive at the interim action(s). The Title IX Coordinator or Title IX Deputy Coordinator will review the documentation, consider whether the removal is appropriate, and write a rationale explaining their decision. The Title IX Coordinator or Title IX Deputy Coordinator will then notify the parties and investigator in writing whether the removal is upheld or overturned.

A9.1.7.6.5 Investigative Interviews, Meetings, or Hearings: The investigator will meet separately with the parties, their respective advisors (if the parties elect to provide their own advisors during this phase), and witnesses.

The investigator will send written notice of any investigative interviews, meetings, or hearings to both parties and afford them sufficient time to prepare for these events.

During the initial interview, meeting, or hearing, with the parties and their respective advisors (if the parties elect to provide their own advisors during this phase), the investigator will:

 notify the parties and their respective advisors (if the parties elect to provide their own advisors during this phase) of their rights and options, including their right to file

- a complaint with the U.S. Department of Education Office for Civil Rights (OCR);
- explain the preponderance of the evidence standard (i.e., more likely than not to have occurred);
- provide a list of potential disciplinary sanctions and remedies. The investigator will
 review and explain this document and answer any questions regarding the potential
 disciplinary sanctions and remedies; and
- explain the informal resolution provisions outlined in the Informal Resolution section of this handbook.

The parties will have equal opportunity to present witnesses (including both fact and expert witnesses), inculpatory evidence (i.e., evidence that can establish an individual's involvement in an act or guilt), and exculpatory evidence (i.e., evidence that can exonerate an individual).

The investigator will not restrict the ability of either party or their respective advisors (if the parties elect to provide their own advisors during this phase) to discuss the allegations and gather or present relevant evidence.

A9.1.7.6.6 Authorization to Obtain Treatment Records: The investigator will not access, consider, disclose, or otherwise use a party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional or paraprofessional's capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party, unless the investigator first obtains the party's voluntary, written consent to do so.

A9.1.7.6.7 Investigation Report: At the conclusion of the investigation, the investigator will write an Investigation Report that fairly summarizes the investigation and includes all evidence. The investigator will send the parties and their respective advisors (if the parties elect to provide their own advisors during this phase) the Investigation Report in electronic format or hard copy, and will give them 10 days to respond to the document prior to finalizing it.

The investigator will complete the finalized Investigation Report at least 10 days prior to the live hearing. The parties and their respective advisors (if the parties elect to provide their own advisors during this phase) will be notified simultaneously in writing of the final investigation findings, and a copy of the finalized Investigation Report will be sent to them in electronic format or hard copy by the investigator or appropriate Title IX coordinator or designee.

A9.1.7.7 Phase 3 of the Formal Resolution Process: Live Hearing The investigation will be followed by a live hearing.

The parties and their respective advisors will be notified simultaneously in writing of the date, time, and place of the live hearing.

If a party is unable to obtain an advisor for the live hearing, Del Mar College will provide one (1) free of charge for the purpose of conducting cross-examination for the party. The appropriate Title IX coordinator or designee will assign an appropriate advisor to the party for the live hearing.

A9.1.7.7.1 Hearing Officer: The hearing officer will serve as the first (1st) decision-maker in the formal Title IX complaint process.

Del Mar College will maintain a pool appointed hearing officers. The hearing officers will not be the Title IX coordinators, deputy Title IX coordinators, investigators, or hearing officer who made a determination in the complaint dismissal appeal, if applicable.

The appropriate Title IX coordinator or designee will assign an individual(s) from the pool of hearing officers to conduct the live hearing. Del Mar College may utilize outside resources as the hearing officer.

All hearing officers will receive appropriate training on at least an annual basis to function in this role. The hearing officer will be free from conflicts of interest or bias for or against the parties.

The hearing officer will conduct a prompt, fair, impartial, unbiased, and equitable process from the live hearing to the submission of the Written Determination of Responsibility.

A9.1.7.7.2 Live Hearing Procedures: The Title IX Coordinator or Title IX Deputy Coordinator can determine to conduct the live hearing in person or by video conference.

Specific procedures for the live hearing, including time limits for statements, rebuttal, and cross-examination, will be provided to the complainant, respondent, and their respective advisors prior to the live hearing.

The live hearing will be conducted by the hearing officer on the specified date and time to hear from the complainant, respondent, their respective advisors, and witnesses. Live hearings will be conducted in a designated room at the Del Mar College East Campus.

At either party's request, the hearing officer will provide the parties with separate rooms and the use of appropriate technology so the hearing officer, the parties, and their respective advisors can simultaneously see and hear all questions.

The hearing officer must make an audio recording, video recording, or transcript of the live hearing. The hearing officer will make the audio recording, video recording, or transcript available to the parties for inspection and review after the conclusion of the live hearing.

The hearing officer will permit each party's advisor to ask the other party and all witnesses any relevant questions and follow-up questions, including those bearing on credibility. Cross-examination will be conducted directly, orally, and in real time by the parties' respective advisors and never by the parties personally.

Advisors' roles will not be limited when cross-examination is permitted during the live hearing. However, the hearing officer has the responsibility to determine the relevancy of questions and explain in real time any decision not to permit a question. Questions and evidence concerning a complainant's sexual predisposition or prior sexual behavior are irrelevant and not permitted, unless these questions are offered to prove that someone other than the respondent committed the alleged misconduct or to prove consent.

If a party or witness refuses to submit to cross-examination, the hearing officer is required to ignore that individual's statement and reach a decision based on the remaining body of relevant evidence. However, the hearing officer is not permitted to draw an adverse inference based on the mere fact that an individual refused to submit to cross-examination.

A9.1.7.7.3 Written Determination of Responsibility: After the live hearing, the hearing officer will deliberate on the evidence provided and determine responsibility using the preponderance of the evidence standard (i.e., more likely than not to have occurred). The hearing officer will compose a Written Determination of Responsibility which will:

- identify the allegation(s) at issue;
- describe the procedural steps taken throughout the case;
- detail the findings of fact supporting the hearing officer's determination;
- enumerate the conclusions regarding application of Del Mar College's Title IX policy;
- contain a detailed a statement and rationale as to the determination for each allegation;
- clearly state any disciplinary sanctions being imposed (or recommended in the case of expulsion of a student or termination of an employee) on the respondent and any remedies that must be provided to the complainant; and

describe the procedures and permissible grounds for appeal.

The hearing officer or appropriate Title IX coordinator or designee will send the Written Determination of Responsibility simultaneously to the parties and their respective advisors in electronic format or hard copy along with information about how to file an appeal.

The Written Determination of Responsibility will become final when:

- the stated time period to file an appeal has passed for both parties and neither party appeals, or
- the parties are notified that the hearing officer's determination was upheld after the appeal process has been exhausted for both parties.

A9.1.7.7.4 Potential Penalties Imposed on a Respondent: The hearing officer may impose the following penalties on a student respondent or other penalties, as appropriate:

- Reprimand;
- Loss of privileges
- Removal from elected or appointed office;
- Loss of privileges which may be consistent with the offense committed and the rehabilitation of the student.
- Restriction from specific college buildings, areas, or facilities;
- No contact with designated person;
- · Academic registration block; or
- Loss of college privileges, including social or co-curricular privileges.
 - Disciplinary probation with or without loss of designated privileges for a specified period of time. The violation of the terms of disciplinary probation or the infraction of any College rule during the disciplinary action will result in automatic suspension.
- · Suspension for a definite period of time; and
- · Recommendation for Expulsion.

The hearing officer may impose the following penalties on an employee respondent or other penalties, as appropriate:

- Coaching and Counseling,
- Written Disciplinary Action,
- · Unpaid Administrative Leave, and
- Recommendation for Termination.

A9.1.7.7.5 Potential Remedies Provided to Complainants: If a respondent is found to be responsible for committing sexual misconduct, Del Mar College must effectively implement remedies for the complainant that are designed to restore or preserve the complainant's right to equal access to education.

Remedies the hearing officer can offer to a student complainant include, but are not limited to:

- Campus Change if course work is available at a different Del Mar College location;
- Class Schedule Change;
- Drop a Course Without an Academic Penalty;
- · Increased Security and Staff Monitoring of Certain Areas of the Campus;
- Information Regarding and Referrals to the Appropriate Agency for a No-Contact Order, Order of Protection,
- Restraining Order, or Similar Lawful Order through a Civil, Criminal, or Tribal Court;
- · Late Withdrawal from a Course;
- No Contact Directive Issued by Del Mar College;
- Referral to Appropriate Medical Facility;
- Referral to Appropriate Off-Campus Resources;
- Referral to Del Mar College Campus Security Department and/or Local Law Enforcement Agency;

- Referral to Counseling Services;
- · Specific Educational Programming for an Individual or Group;
- · Student Employment Assignment Change; and

Remedies the hearing officer can offer to an employee complainant include, but are not limited to:

- Increased Security and Staff Monitoring of Certain Areas of the Campus;
- Information Regarding and Referrals to the Appropriate Agency for a No-Contact Order, Order of Protection,
- Restraining Order, or Similar Lawful Order through a Civil, Criminal, or Tribal Court;
- No Contact Directive Issued by Del Mar College;
- Referral to Appropriate Medical Facility;
- Referral to Appropriate Off-Campus Resources;
- Referral to Del Mar College Security Department and/or Local Law Enforcement Agency:
- Specific Educational Programming for an Individual or Group; and
- · Work Schedule Reassignment.

A9.1.7.8 Phase 4 of the Formal Resolution Process: Appeal

Either the complainant or respondent may appeal the hearing officer's determination on the following grounds by submitting a written request to the appropriate Title IX coordinator within ten (10) College District business days of the hearing officer's decision:

- · procedural irregularity that affected the outcome;
- new evidence not reasonably available that could affect the outcome; and/or
- conflict of interest or bias by Del Mar College's participants that affected the outcome.

The non-appealing party will be notified the other party has appealed and will be allowed to submit a written statement in response.

A9.1.7.8.1 Appeal Decision-Maker: The appeal decision-maker will be an appropriate college official. The appeal decision-maker will not be the same individual who served as the hearing officer during the live hearing. Additionally, the appeal decision-maker(s) will not be the Title IX coordinators, deputy Title IX coordinators, or investigators.

All appeal decision-makers will receive appropriate training on at least an annual basis to function in this role.

The appeal decision-maker will be free from conflicts of interest or bias for or against the parties.

The appeal decision-maker will conduct a prompt, fair, impartial, unbiased, and equitable process from the appeal to the submission of the Appeal Determination.

A9.1.7.8.2 Appeal Procedures: The appropriate Title IX coordinator or designee will forward all information regarding the investigation, Investigation Report, and hearing officer's Written Determination of Responsibility to the appeal decision- maker.

The appeal decision-maker will review the records and evidence and may, at their discretion, meet separately with the complainant and their advisor, the respondent, and their advisor, and/or witnesses.

A9.1.7.8.3 Appeal Determination: After the appeal, the appeal decision-maker will deliberate on the evidence provided and make a determination using the preponderance of the evidence standard (i.e., more likely than not to have occurred). The appeal decision-maker will compose an Appeal Determination, which will describe the:

- appeal and rationale for the determination, and
- procedures and permissible grounds for appeal.

The appeal decision-maker or appropriate Title IX coordinator or designee will send the Appeal Determination simultaneously to the parties and their respective advisors in electronic format or hard copy along with information about how to file an appeal, if applicable.

The appeal decision-maker's determination is final and non-appealable except when expulsion of a student or termination of an employee is recommended.

A9.1.7.8.4 Expulsion and Termination Appeals to the Chief Executive Officer (CEO) or Designee: In cases where expulsion of a student or termination of an employee is recommended, either the complainant or respondent may appeal the appeal decision-maker's determination by submitting a written request to the appropriate Title IX coordinator or designee within ten (10) College District business days of the appeal decision-maker's determination.

The non-appealing party will be notified the other party has appealed and will be allowed to submit a written statement in response.

The appropriate Title IX coordinator or designee will forward all information regarding the investigation, Investigation Report, hearing officer's Written Determination of Responsibility, and appeal decision-maker's Appeal Determination to the CEO or designee.

The CEO or designee will review the records and evidence and may, at their discretion, meet separately with the complainant and their advisor, the respondent, and their advisor, and/or witnesses.

The CEO or designee will deliberate on the evidence provided and make a determination to affirm, modify, or reverse the recommendation for expulsion or termination.

The CEO or designee or appropriate Title IX coordinator or designee will simultaneously notify the parties and their respective advisors in writing of the CEO or designee's decision within ten (10) College District business days.

The CEO or designee's decision is final and non-appealable.

- **A9.1.7.8.5** Appeals to the Board of Regents: In cases where the complainant or respondent is the Chief Executive Officer (CEO), either the complainant or respondent may appeal the appeal decision-maker's determination by submitting a written request to the Chair of the Board of Regents within ten (10) College District business days of the appeal decision-maker's determination.
- **A9.1.7.8.6** Disclosure of Results of Disciplinary Proceeding: Upon written request, Del Mar College will disclose to the alleged victim of a crime of violence, as defined in Title 18, § 16, United States Code, or non-forcible sex offense (i.e., incest or statutory rape) the report on the results of any disciplinary proceeding conducted by Del Mar College against a student or employee who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, Del Mar College will treat the victim's next of kin as the alleged victim.
- **A9.1.7.8.7** Other Policies Not Applicable: Unless expressly referenced in this policy, the requirements of any other policy or provision relating to rights or procedures for filing and hearing of a grievance or an appeal, or specifying a time within which a grievance or appeal must be filed or heard, are overruled as inapplicable to sexual violence complaints.
- **A9.1.7.8.8** Extension of Time Limits: During the pendency of the investigation and appeal process, any party may request an extension of time limits stated herein to deal with emergent exigencies. A

request for an extension of time limits shall submitted to and approved by the College CEO during the investigation stage, or the independent arbitrator during the appeal stage. If the CEO is the Respondent, any such request must be made to the Board of Regents. All parties must be advised of any approved request by the party granting the request.

A9.1.8 Information for Del Mar College Employees

A9.1.8.1 Employees' Duty to Report: Note: Submitting a mandatory report for incidents of sexual misconduct does not constitute filing a formal complaint for the purposes of initiating the Title IX complaint resolution process. To initiate the Title IX complaint resolution process, the complainant must submit a formal complaint to the appropriate Title IX coordinator or deputy Title IX coordinator, as outlined in the "Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator" section in this document.

A9.1.8.1.1 In accordance with the Texas Education Code §51.252, a Del Mar College employee who, in the course and scope of employment, witnesses or has knowledge of information regarding the occurrence of an incident that the employee reasonably believes constitutes dating violence, sexual assault, sexual harassment, or stalking and is alleged to have been committed by or against a person who was a student enrolled at or an employee of Del Mar College at the time of the incident will promptly report the incident to Del Mar College's Title IX coordinator or deputy Title IX coordinator. The report must include all information concerning the incident known to the reporting person that is relevant to the investigation and, if applicable, redress of the incident, including whether an alleged victim has expressed a desire for confidentiality in reporting the incident.

A9.1.8.1.2 In accordance with the Texas Education Code §51.252, an employee of Del Mar College who is designated by Del Mar College as a person with whom students may speak confidentially concerning dating violence, sexual assault, sexual harassment, or stalking, or who receives information regarding such an incident under circumstances that render the employee's communications confidential or privileged under other law will, in making a report under this section, state only the type of incident reported and may not include any information that would violate a student's expectation of privacy. This subsection does not affect the employee's duty to report an incident under any other law.

A9.1.8.2 Filing a Report: Del Mar College employees can report in writing or via email to following:

Title IX Coordinator

Tammy F. McDonald Vice President for Administration and Human Resources 101 Baldwin Blvd. Heldenfels Administration Bldg. Corpus Christi, TX 78404 Tmcdonal1@delmar.edu Phone: (361) 698-2177

Deputy Title IX Coordinators:

District Employee Complaint Coordinator Jerry Henry, SPHR, SHRM-SCP Director of Human Resources 101 Baldwin Blvd. Heldenfels Administration Bldg. Corpus Christi, TX 78404 Jhenry12@delmar.edu

Phone: (361) 698-1088

District Student Complaint Coordinator

Rita Hernandez
Dean of Student Engagement and Retention
101 Baldwin Blvd.
Harvin Student Center
Corpus Christi, TX 78404
rhernandez18@delmar.edu

Phone: (361) 698-1277

A9.1.8.3 Failure to Report: An employee that fails to report an act of sexual misconduct or knowingly makes a false report under Texas Education Code § 51.252, could be subject to termination.

A9.1.8.4 Exceptions: A Del Mar College employee is not required to make a report under this section concerning:

- an incident in which the employee was a victim of dating violence, sexual assault, sexual harassment, or stalking; or
- an incident in which the employee received information due to a disclosure made at a dating violence, sexual assault, sexual harassment, or stalking public awareness event sponsored by the Del Mar College or by a student organization affiliated with Del Mar College.

Discrimination/Harassment

B7.19 Discrimination and Harassment Complaint Policy for Students: Del Mar College, in its continuing effort to seek equity in education and act in compliance with federal and state law, provides a complaint procedure for the prompt and equitable investigation and resolution of complaints of unlawful retaliation, or discrimination and/or harassment of students based on their race, color, age, national origin, religion, disability, veteran or military status.

This complaint procedure excludes complaints that are covered in the District's Policy B9.1 Prohibiting Sexual Misconduct that constitute the grievance procedures for complaints alleging unlawful sex discrimination and sexual misconduct as required under Title IX of the Education Amendments of 1972.

As used herein, "complaint" is synonymous with "grievance." This procedure may be used by any student of the College.

A7.19.2 Exclusion: Student grievances and general complaints that do not contain allegations of retaliation, discrimination, or harassment based on the student's race, color, sex (including pregnancy, gender identity/transgender status, sexual orientation), age, national origin, religion, disability, veteran or military status are excluded from this process. Such complaints will be addressed under B7.12 for student issues that do not contain complaints of retaliation, discrimination or sexual harassment. Complaints of sexual violence will be addressed under the District's Policy Prohibiting Sexual Violence (B9.1).

A7.19.3 District Student Complaint Coordinator: The District Student Complaint Coordinator, who is the Dean of Student Engagement and Retention, shall receive any complaint of alleged retaliation, discrimination or harassment as identified herein, assist the Complainant in the use of the complaint form and provide the Complainant with information about various internal and external mechanisms through which the complaint may be filed, including applicable time limits, if any, for filing with external agencies. The District Student Complaint Coordinator may identify a designee to receive, and, or assist with the investigation of complaints. If any Del Mar College employee receives a complaint of retaliation, discrimination or harassment from a student, he or she will immediately notify the District Student Complaint Coordinator of the complaint.

A7.19.4 Complainant's Rights: The Complainant is always free to file a complaint with any appropriate state or federal agency at any point during the complaint process.

A7.20 Confidentiality and Freedom from Reprisal or Retaliation: Complaints involve sensitive student matters and potential personnel matters. All parties involved in a complaint shall take the process seriously and respect the rights of privacy of the Complainant, the Respondent, the reviewer(s) and any witnesses or parties engaged in the complaint process. Del Mar College will endeavor to maintain confidentiality to the extent permitted by law. There will be no retaliation, interference, or harassment toward any party to a complaint. Should a Complainant or witness experience any reprisal or retaliation as a result of filing a complaint pursuant to this section, the Complainant should immediately report the retaliatory action to the District Student Complaint Coordinator for intake, investigation and resolution as provided herein.

A7.21 Definitions

A7.21.1 Discrimination on the Basis of Protected Characteristic(s): Discrimination occurs where action adversely affecting the student's education is taken against a student by another student or Del Mar College employee, including Del Mar College administration, faculty or staff, or third parties participating in activities, work or programs of Del Mar College based on the student's race, color, sex (including pregnancy, gender identity/transgender status, sexual orientation), age, national origin, religion, disability, veteran or military status.

A7.21.2 Harassment on the Basis of Protected Characteristic(s): Harassment is conduct of an oral, written, graphic or physical nature directed towards a student by another student or Del Mar College employee, including Del Mar College administration, faculty or staff, or third parties participating in activities, work or programs of Del Mar College based on the student's race, color, sex (including pregnancy, gender identity/transgender status, sexual orientation), age, national origin, religion, disability, veteran or military status that is sufficiently severe, pervasive, or persistent so as to unreasonably interfere with the student's education such that an intimidating, hostile, or offensive environment is created.

Policy Carrying Handguns On Campus by License Holder

B10.1.1 Purpose and Authority: Del Mar College recognizes and enforces state law regulating firearms on campus.

Senate Bill 11 was passed by the Texas Legislature and signed into law on June 16, 2015, and made **effective for Community Colleges August 1, 2017**. This bill added <u>Section 411.2031 to Chapter 411 of the Texas Government Code</u>.

This policy is designed to be in compliance with Senate Bill 11 (Chapter 411 Section 411.2031 of the Texas Government Code) and to inform faculty, staff, students, and visitors of policy regarding the carrying of concealed handguns on campus by individuals who are licensed to carry a handgun and to address the safety, security, health and welfare of the college community. Individuals who do not have a valid license to carry a handgun are currently and will continue to be prohibited from carrying a handgun on campus.

The chief executive officer (CEO) of the Del Mar College District shall establish reasonable rules, regulations, or other provisions regarding the carrying of concealed handguns by license holders on the campus or on premises located on campus. The CEO may amend the provisions as necessary for campus security. The provisions take effect as determined by the CEO unless subsequently amended by the Board of Regents. No other College employee, student, council, committee, or student group may declare areas as prohibited campus locations.

B10.1.2 Scope: This policy applies to all individuals who attend classes, work, conduct business, or visit any Del Mar College campus, including but not limited to students, employees, consultants, visitors, patients, clients, volunteers, contractors, commercial tenants, or vendors. This policy does not apply to peace officers as defined in Article 2.12 of the Texas Code of Criminal Procedure, and does not apply to military service members or officers, inspectors, or investigators employed by a federal agency who are carrying a weapon in the discharge of official duties.

B10.1.3 Statement of Policy and Policy Violation: A handgun license holder under Chapter 411, Texas Government Code, may carry a concealed handgun on or about the license holder's person while the license holder is on the College campus or in a College vehicle, unless prohibited by state or federal law, or this policy.

The College enforces state law regulating firearms on campus. This enforcement occurs in two ways. First, College security or applicable law enforcement agencies will investigate and take appropriate action, including referral for criminal prosecution when violations occur. Second, the College will consider any violation of state law regulating firearms to be a violation of College policy.

Intentional reveal of a handgun on campus is prohibited. Any such incident is a criminal offense under Texas law and will be grounds for disciplinary action under DMC policy applicable to faculty, staff, and students. Texas Penal Code Section 30.06.

Failure to comply with this policy may result in disciplinary action up to and including termination or dismissal from the College under policy applicable to students, staff, and faculty.

The open carrying of a handgun on campus is prohibited by law.

The CEO or the CEO's designee is responsible for maintaining a comprehensive list of prohibited campus locations.

A10.1.4 Enforcement and Reporting: The primary responsibility for enforcement of this policy lies with Del Mar College Security. To report a concern or potential violation, immediately contact DMC Security at (361) 698-1946 or in an emergency call 911.

A10.1.5 Definitions: The following definitions apply to terms referenced herein.

- 1. Adjudicatory Locations used for formal proceedings conducted for student and employee matters.
- 2. Campus Means all land and buildings owned or leased by Del Mar College.

- 3. **Concealed Handgun** A handgun, the presence of which is not openly discernible to the ordinary observation of a reasonable person.
- 4. Interscholastic event Means a function or program existing or conducted among schools.
- 5. License to Carry a Handgun (License Holder) A License to Carry a handgun (LTC) issued by the Texas Department of Public Safety (TXDPS), under Texas Government Code Chapter 411, Subchapter H. Also includes valid Concealed Handgun Licenses issued by the TXDPS, as well as licenses from other states, the validity of which is recognized by the State of Texas.
- 6. **Location** Means a building, portion of a building, or a specific room or area in a building. The term does not include any public or private driveway, street, sidewalk or walkway, parking lot or other parking area.
- 7. Open carry Visible possession of a handgun in public.
- 8. **Prohibited Campus Location** An area of campus, building, portion of a building, or a specific room or area in a building in which the possession of handguns is prohibited as provided in (prohibited campus locations). The term does not include any public or private driveway, street, sidewalk or walkway, parking lot or other parking area.
- 9. **Sporting Event** High school, collegiate, or professional sporting event or interscholastic (UIL) or similarly sponsored interscholastic events. (This provision does not apply to intramural games, club sports, or impromptu "pickup" games.)

A10.1.6 Prohibited Campus Locations: A license holder is prohibited from carrying a concealed handgun on the following prohibited campus locations.

- 1. Lichtenstein Center for Early Childhood Development building and school play yard.
- 2. Labs, storage rooms, mechanical rooms or IT server rooms {those with dangerous chemicals/combustible gas/toxic biologic agents or where equipment failure would cause a catastrophic event resulting in the college's inability to operate}.
- 3. Physical activity courses and events such as: swimming, tennis, basketball, racquetball, dance, intramural sports, club sports.
- 4. Locations used for formal adjudicatory proceedings (student or employees).
- 5. Locations used for counseling by Licensed Professional Counselors employed by the Counseling Center {TPC \$46.03;\$46.035}.
- 6. Testing centers administering nationally sanctioned tests (ACT, SAT, TOEFL, CLEP, IBT) prohibit the carrying of a firearm under the rules of the testing organization.
- 7. In College owned or leased passenger transportation unless granted written permission from the CEO or CEO's designee.
- 8. Classrooms and other locations that are specified for exclusive use by Collegiate High School.
- 9. Locations where a high school, collegiate, or professional sporting event or interscholastic (UIL) or similarly sponsored interscholastic events are occurring. (This provision does not apply to intramural games or impromptu "pickup" games.)
- 10. Any campus locations where Pre-K through Grade 12 youth camps, academies, and UIL competitions are occurring.
- 11. Any room used by a government entity for a duly-posted meeting in accordance with the Texas Open Meetings Act.
- 12. Locations used as a polling place during early voting or on the day of election.

Other areas where handguns are not permitted:

- 1. Where alcohol is served at events held on DMC property.
- 2. Any DMC property that is rented on a temporary basis by outside entities.
- 3. Any locations where the college, as directed or approved by the president as necessary for campus safety, gives effective notice on a temporary basis pursuant to Section 30.06, Penal Code. For this rule, the term "owner of the property" in Section 30.06(b), Penal Code, means the president of the college. No college employee is "someone with apparent authority to act for the owner" for purposes of Section 30.06(b), Penal Code. All notices under Section 30.06, Penal Code, will be institutional notice, conform to Sections 46.03 and 46.035, Penal Code, and apply equally to all handqun license holders.

A listing of identified campus locations can be found here: Prohibited Campus Locations

A10.1.7 Other Possible Prohibited Campus Locations: The College leases locations to certain entities. The lessor of the leased facilities determines the restrictions on possession of weapons in those locations. The lessor of the leased facilities will notify the College of those restrictions as determined by the lease agreement.

A10.1.8 Effective Notice: At all locations where concealed carry is prohibited, the College must give effective notice under Section 30.06, Penal Code. The College Security Department is to be contacted for questions about signage or to acquire signs.

A10.1.9 Carrying of Concealed Handguns by Employee: Any employee who is a license holder may carry a concealed handgun into his or her work area, unless prohibited under this policy. However, if the employee is not authorized by Del Mar College district to use the handgun in the course and scope of performing his or her duties, the possession, storage, or use of a handgun which results in personal injury or property damage may make the employee personally liable for the injury or damage. Furthermore, the employee may not be entitled to immunity under Section 411.208 of the Texas Government code or any other immunity or indemnity the individual may otherwise be entitled as a Del Mar College district employee.

A10.1.10 Storage and Safeguarding of Handguns: The College will not provide general storage, secured storage or storage of any kind for handguns for license to carry holders. License to Carry Holders are solely responsible for safeguarding their handguns at all times. License to Carry Holders who fail to use reasonable care in securing handguns or properly concealing handguns are subject to disciplinary actions up to and including termination or dismissal from the College as applicable to students, faculty and staff or termination of a business relationship.

A10.1.11 Disclosure by License to Carry Holder: License to Carry Holders are not required to disclose their license status to anyone on campus other than a law enforcement officer. The College will not maintain a list of license to carry holders.

A10.1.12 Permitted Concealed Carry by a License Holder: Concealed carry is permitted on campus in areas that are not on the prohibited campus location list and in public or private driveway, street, sidewalk or walkway, parking lot, or other parking area.

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DISCLAIMER

The provisions and information set forth in this publication are intended to be informational and not contractual in nature. Thus, this publication is not intended, and shall not be construed, to constitute a contract between the Del Mar College District and any student, prospective student, agency of the local, state, or federal government, or any other person or legal entity of any and every nature whatsoever. Del Mar College hereby reserves and retains the right to amend, alter, change, delete, or modify any of the provisions of this publication at any time, and from time to time, without notice, in any manner that the Administration or the Board of Regents of Del Mar College deems to be in the best interest of Del Mar College.

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION

Del Mar College is an Equal Opportunity/Affirmative Action Employer and Educational Institution. The College takes affirmative action to endeavor that no person shall be denied the benefits of equal employment or be subjected to discrimination in employment or educational programs and activities of Del Mar College on the basis of race, color, sex (including pregnancy, gender identity/transgender status, sexual orientation), age, national origin, religion, disability, or any other constitutionally or statutorily impermissible reason.

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PENDING BUSINESS

Item	Date	Request	Due	Status
1		Quarterly Financial Report	October	October Agenda
2		Quarterly Investment Report	October	October Agenda
3		Clery Act	October	October Agenda
4		Internal Audit Report to the Board	October	October Agenda
5		CEO Annual Report to the Board – Title IX/SB212	October	October Agenda
6		Tax Abatement Yearly Review	November	
7		HEERF Update	November	
8		Enrollment Update	November	
9		THECB Strategic Plan	November	
10		Foundation Yearly Update	December	
11		Preview of Student Charges	December	
12		Professional Contract Review by Board of Regents	December	
13		BOR Annual Self-Evaluation Priorities	February	
14		Student Charges	February	
15		Annual Ethics Update	February	
16		Report on Tax Collections	March	
17		Workshop: New Strategic Plan: External Influences and Educational Trends	March	
18		Strategic Enrollment Management (SEM)	March	

Consent Agenda Item 1

MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS OF THE DEL MAR COLLEGE DISTRICT

August 9, 2022

The Regular Meeting of the Board of Regents of the Del Mar College District convened at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas, at 12:00 p.m. on Tuesday, August 9, 2022, with the following present:

From the Board:

Ms. Carol Scott, Ms. Libby Averyt, Mr. Ed Bennett, Mr. Rudy Garza, Jr., Ms. Susan Hutchinson, and Dr. Linda Villarreal.

Dr. Nick Adame joined the meeting virtually via TEAMS.

From the College:

Dr. Mark Escamilla, President and CEO; Ms. Lenora Keas, Executive Vice President and COO; Mr. Raul Garcia, Vice President and CFO; Dr. Jonda Halcomb, Vice President and Chief Academic Officer; Ms. Tammy McDonald, Vice President of Administration and Human Resources; Ms. Patricia Benavides-Dominguez, Vice President for Student Affairs; Mr. Augustin Rivera, Jr., General Counsel; Mr. John Strybos, Vice President and Chief Physical Facilities Officer; Ms. Lorette Williams, Executive Director of Communication and Marketing; Ms. Mary McQueen, Executive Director of Development; Ms. Delia Perez, Director, CEO Office and Board Relations, and other staff and faculty.

AGENDA

CALL TO ORDER QUORUM CALL

Ms. Scott called the meeting to order with a quorum present.

GENERAL PUBLIC COMMENTS – The public was given the opportunity to provide public comments (both general and specific to any agenda item).

There were no public comments made for this meeting.

Chair Scott announced an adjustment to the order of the Agenda.

At 12:05 p.m., the Chair announced that the Board was going into Closed Session.

12. **CLOSED SESSION pursuant to:**

A. TEX. GOV'T CODE § 551.074(a)(1): (Personnel Matters), regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; including, 1.) Annual Evaluation of College President and President's Contract, with possible discussion and action in open session, and,

B. TEX. GOV'T CODE § 551.071: (Consultation with Legal Counsel), regarding pending or contemplated litigation, or a settlement offer, and the seeking of legal advice from counsel, with possible discussion and action in open session.

The Board of Regents reconvened in Open Session at 1:01 p.m.

Regent Villarreal made a motion regarding three amendments to the College President's contract: 1) adding a year to President Escamilla's rolling contract; 2) providing the same raise as all exempt staff at Del Mar College for the upcoming school year, and 3) reimbursing cost of the "buy back" of two years of service to be paid over three fiscal years to begin this year, 2021/22, 2022/23, and 2023/24, up to \$135,000.00. General Counsel will prepare documents for signature. Regent Hutchinson seconded the motion. A vote was taken by show of hands and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, and Villarreal in favor.

(Goal 4: Learning Environments)

Dr. Escamilla reported the construction on the Oso Creek Campus continues and they have offered a limited number of classes for the second summer session which will begin July 11, 2022. There are 1,567 enrollments for fall classes for the Oso Creek Campus as of August 5, 2022. Dr. Escamilla thanked the coordinated efforts by all departments for their work in enrolling students. The grand opening for the Oso Creek Campus is anticipated for Spring of 2023.

The Summer Commencement will be held at the Selena Auditorium on Friday, August 19, 2022, beginning at 7 p.m. The keynote speaker will be Mr. Richard Morin, President of Christus Spohn Hospital, Alice, and Kleberg. The first class of Bachelor of Nursing Students will be graduating during the Summer Commencement, and it will be livestreamed on the College's website and social media channels.

Fall Convocation will be held on Monday, August 22, 2023, at 10 a.m. in the Richardson Performance Hall on the Heritage Campus and will be held in person. The Fall 2022 classes begin August 29, 2022.

Mr. Rivera provided background information pertaining to the Robstown ISD Annexation by Election petition. Mr. Rivera reviewed the timeline, the Texas Education Codes, the projected impact of taxes on Robstown ISD, and tuition and fees.

Ms. Keas began by reviewed the Service Plan which identifies the existing tax rate. Presently, the debt service tax rate is assessed at 0.078044, and the maintenance and operation tax rate is 0.205296 per \$100 of assessed valuation which gives a combined property tax rate of 0.283340.

Mr. Rivera discussed the next steps to order an election which included review of upcoming deadlines, required voting location, eligible voters, and order declaration. The ballot language, as required by statute Texas Education Code§ 130.065(g), was presented to the Board.

Mr. Rivera responded to questions and input from the Board of Regents.

Ricardo Bosquez provided public comments pertaining to this agenda item:

Regent Averyt made a motion to adopt the Order calling for the Special Election pursuant to the Texas Education Code 130.065(g) regarding the annexation of territory comprising the Robstown Independent School District as presented. Regent Villarreal seconded the motion. Regent Averyt provided additional comments. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, and Villarreal in favor.

5. Discussion and possible action relating to the approval of the Order Calling 2022 Regent General Election and Candidate Information.....Ms. Tammy McDonald/Ms. Jessica Alaniz (Goal 5: Workforce Development, Community Partnerships, and Advocacy)

Ms. McDonald addressed the Board regarding the upcoming election for three (3) Board of Regent positions on the November 8, 2022 ballot. Positions available include District 2 Regent, single member district; District 5 Regent, single member district, and At-Large

Regent, at-large district. Election packet availability and deadline information were posted to the Del Mar College website. The Texas Election Code requires that the Board adopt orders calling for the November election and provide details of polling places, election judges, and early voting locations. Ms. McDonald stated that the proposed Order also includes appointing Jessica Alaniz as the College's Election Manager Administrator.

> Regent Hutchinson made a motion to approve the Order Calling for Del Mar College Board of Regents General Election as presented. Regent Garza seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, and Villarreal in favor.

STAFF REPORTS:

(Goal 6: Financial Effectiveness and Affordability)

Mr. John Johnson discussed Revenue Challenges and Assumptions for Fiscal Year Budget 2023. Mr. Johnson discussed the \$2 in-district tuition rate increase; 2019 pre-COVID enrollment reduction by 8%; overall tax rate decreases of .017236; tax rate increase limited to less than 8% over no-new revenue rate by State statute; 11.64% valuation growth; \$537 million in new construction; and increase in insurance and retirement contribution.

Ms. McDonald provided an update regarding the proposed salary and benefit increases in the Fiscal Year 2023 budget. Ms. McDonald stated the following proposals: Faculty to receive the year-of-experience-pay at the current rate of \$829 plus 3% increase to the respective rate schedules; exempt employees to receive a 3% increase; and non-exempt employees to receive a 4% increase. Ms. McDonald provided the Board with amounts regarding the proposed employee compensation changes for Fiscal Year 2023 budget.

Ms. Landrum provided information regarding the proposed non-salary expenses increases for the 2023 Fiscal Year budget explaining the \$2 million increase. The two new increases are attributed to the start of the campus police and election expense. She stated that the total proposed expense budget for Fiscal Year 2023 increase will be \$3,781,909, which is a 3% increase or 3% change from Fiscal Year 2022.

Ms. McDonald discussed the cash reserve goals which included enhancing the College's financial agility and support of the College's mission throughout a crisis, to support the long-range strategy of steady and modest tuition increases and to maintain a good credit status as measured by AA bond rate.

Discussion was held amongst the presenters and the Board regarding the limiting salary

increases to less than half the inflation rate; one-time payment to faculty and staff; with use of the Contingency Fund as approved by the Board.

Ms. McDonald, Ms. Lenora Keas, Mr. Raul Garcia, Mr. John Johnson, and Dr. Escamilla responded to questions and input from the Board of Regents.

PENDING BUSINESS:

Status Report on Requested Information (Goal 5: Workforce Development, Community Partnerships, and Advocacy)

Chair Scott reviewed the list of pending business.

CONSENT AGENDA

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Approval of Minutes:

Called Meeting, June 2, 2022

Workshop, June 14, 2022

Regular Board Meeting, June 14, 2022

Public Hearing, June 29, 2022

(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

2. Acceptance of Investments for June and July 2022 (Goal 6: Financial Effectiveness and Affordability)

3. Acceptance of Financials for June 2022

(Goal 6: Financial Effectiveness and Affordability)

Regent Garza made a motion to approve the consent agenda items. Regent Hutchinson seconded the motion. There was no further discussion from the Board. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 7-0, among Regents present, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, and Villarreal in favor.

REGULAR AGENDA

Mr. John Johnson stated the College is mandated by Texas Tax Code Section 26 to hold a public hearing on the proposed Fiscal Year 2023 budget. Today's Board action item is to hold a public hearing on August 23rd at noon on the proposed budget. Details of the Fiscal Year 2022 – 2023 budget was presented in today's proposed budget update.

> Regent Villarreal made a motion to conduct a public hearing for the Fiscal Year 2022- 2023 Budget as presented. Regent Garza seconded the motion. There were no public comments. A roll-call vote was taken, and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, and Villarreal in favor.

7. Discussion and possible action related to the adoption of the Order to Conduct Public (Goal 6: Financial Effectiveness and Affordability)

Mr. John Johnson stated the College is mandated by Texas Tax Code Section 26 to hold a public hearing on the proposed Fiscal Year 2023 tax rates. Today's Board action item is to hold a public hearing on August 23rd at noon on the proposed tax rates. Details of the Fiscal Year 2022 – 2023 tax rate was presented in today's proposed budget update.

> Regent Averyt made a motion that the property tax rate be increased by the adoption of a tax rate of 0.266104 which is effectively a 5.79% increase in tax rate and to conduct a public hearing. Regent Villarreal seconded the motion. There were no public comments. A roll-call vote was taken, and the motion carried unanimously 7-0, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, and Villarreal in favor.

8. Discussion and possible action related to the College's Quarterly Investment Report for the period ending May 31, 2022Mr. Raul Garcia (Goal 6: Financial Effectiveness and Affordability)

Mr. John Johnson introduced David McElwain from Patterson and Associates (A Meeder Investment Company). Mr. McElwain reviewed the Quarterly Investment Report for period ending May 31, 2022. He stated that it has been a challenging year due to inflation. He provided detailed information relating to the global economy.

Mr. McElwain reviewed the make-up of the entire portfolio; provided an overview of pooled funds, excluding the Series 2018 and 2020 (A & B) bond funds, with Total Fiscal Year Earnings

of \$159,885.00. The Series 2018 (A) Tax Bond Funds had Total Fiscal Year Earnings of \$37,139.00. The Series 2020 (A & B) Tax Bond Funds had earnings of \$50,720.00.

> Regent Garza made a motion to accept the College's quarterly investment report. Regent Averyt seconded the motion. There were no public comments. A vote was taken by a show of hands and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, and Villarreal in favor.

9. Discussion and possible action related to a Resolution Adopting Investment Policy and Investment StrategyMr. Raul Garcia (Goal 6: Financial Effectiveness and Affordability)

Mr. John Johnson stated that in accordance with Public Funds Investment Section 2256 and Board Policy B4.6.25, the College is to have a written investment policy regarding the investments of it funds that include investment strategies, investment objectives, preservation, and safety of principal, liquidity, diversification, and yield. The College is required to review its investment policy and strategies at least yearly. Mr. Johnson introduced Mr. McElwain. Mr. McElwain stated Patterson and Associates (A Meeder Investment Company) is recommending very few changes and no material changes from the previous fiscal year.

> Regent Villarreal made a motion to approve the adoption of the resolution as presented noted that there are no changes to the policy from previous versions. Regent Hutchinson seconded the motion. There were no public comments. A vote was taken by a show of hands and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, and Villarreal in favor.

10. Discussion and possible action related to a Resolution adopting the authorized Broker/Dealer listMr. Raul Garcia (Goal 6: Financial Effectiveness and Affordability)

Mr. John Johnson stated that in accordance with Public Funds Investment Section 2256 and Board Policy B4.6.25, the College is required to review, revise, and adopt a list of qualified brokers that are authorized to engage in investment activity for the College on an annual basis. This body of work has been performed by Patterson and Associates (A Meeder Investment Company) and on behalf of the College. Mr. McElwain described the results of the body of the work and recommended the updated broker list to the Board.

Regent Bennett made a motion to adopt the resolution authorizing the broker/dealer list for the next fiscal year. Regent Garza seconded the motion. There were no public comments. A vote was taken by a show of hands and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, and Villarreal in favor.

11. Discussion and possible action related to the College's Quarterly Financial Statement for (Goal 6: Financial Effectiveness and Affordability)

Mr. John Johnson stated that the College's financial position continues to weigh on the uncertainty of the effects of the pandemic and student enrollment, and the effects of the upward trajectory of inflation, supply chain, and stress and tight labor markets. Despite these vulnerabilities, the College financial position for the nine months ended May 2022 is relatively stable.

Mr. Johnson stated that the College's state appropriations and property tax revenues is on point relative to the planned budget which is offset by the downward revenue pressures in tuition and miscellaneous income with an estimated shortfall of between 3 and 4 million by year end. The operating expenses, salary and benefits currently valued at \$57.8 million is trending in accordance with the planned budget with a spend rate of 69%. The spending rate is consistent with the prior year. Mr. Johnson reviewed the balance sheets and stated the College had a sound financial position to weather most business interruptions, including the current pandemic, with a cash and investment position of \$77.3 million. In addition, the College has sufficient liquidity to pay its current obligations valued at approximately \$74 million.

Mr. Johnson and Ms. Keas responded to questions from the Board of Regents.

Regent Garza made a motion to accept the College's quarterly financial statement ending May 31, 2022. Regent Villarreal seconded the motion. There were no public comments. A vote was taken by a show of hands and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, and Villarreal in favor.

CALENDAR: Discussion and possible action related to calendaring dates.

ADJOURNMENT: The meeting was adjourned at 2:44 p.m.

MINUTES REVIEWED BY GC: /s/ARjr

Consent Agenda Item 2



To:

Mark Escamilla, Ph.D. President of the College

Via:

Raul Garcia, CPA, MBA, Vice President and CFO

From:

Catherine West, Ed.D., CPA, Director of Accounting and Budget Officer

Date:

October 5, 2022

Subject:

Monthly Investment Activity

Listed below is the investment for September 30, 2022, which was purchased in accordance with the investment policy of Del Mar College:

Purchase	Maturity		Principal	Maturity		Days to	Yield to
<u>Date</u>	<u>Date</u>	<u>Fund</u>	Amount	<u>Value</u>	Type	Maturity	<u>Maturity</u>
9/8/2022	1/30/2023	Local Main	2,464,300	2,500,000	CP	144	3.62%

The College has the following investments in accordance with the College's investment policy:

Amount		Interest	Yie ld
\$ 3,111,160.01	\$	5,644.08	2.70%
22,062,868.88		49,913.83	2.48%
·	\$	55,557.91	
\$	* *	•	22,062,868.88 49,913.83

Regular Agenda Item 3



TO:

Dr. Mark Escamilla, President and CEO

FROM:

Dr. Jonda Halcomb, Vice President and Chief Academic Officer

DATE:

October 4, 2022

SUBJECT: Recommendation for Professor Emeritus Status for Mr. Mac Aipperspach

In accordance with Board Policy 5.33 and its subsections, the Faculty Council received a request for consideration of Professor Emeritus status for Mr. Mac Aipperspach. During the meeting on April 1, 2022, the Faculty Council members reviewed the supporting documentation that included Mr. Aipperspach's eligibility for this designation, the nomination by the Department Chair and his colleagues, and the endorsement by the Dean. The Council supported the nomination and voted unanimously in favor of the motion. The nomination packet was forwarded to me for review.

Mr. Aipperspach provided 37 years of service to the College as a full-time, tenure-track faculty member of the Radio/Television Program. During his tenure at the College, his teaching and mentoring were instrumental while working with students to produce a twice-monthly show on the College's cable channel to assure that the students were work-ready or transfer-ready upon completion of his program. Additionally, he managed to obtain funding to upgrade the studio's equipment and structural furnishings to create a state-of-the-art technological learning environment for his students to prepare them for the radio and television field.

Therefore, I highly recommend conferral of the Professor Emeritus status for Mr. Mac Aipperspach. Thank you for your review and consideration of presenting this prestigious honor for Mr. Aipperspach to the Board of Regents as per policy for granting authority by means of appropriate resolution.

Attachments: Board Policy on Emeritus Status, B5.33

Supporting Documentation for the Professor Emeritus Recommendation

85.33 Emeritus Status: Full-time members of the faculty and administration may be considered for emeritus status according to the following guidelines.

B5.33.1 Purpose: This policy is designed to provide a method of special recognition to faculty and administrators for outstanding service, significant contribution to higher education, meritorious teaching, and/or special honors bestowed by a renowned organization.

B5.33.2 Eligibility: To be eligible for consideration of emeritus status, a member of the faculty or administration must meet or exceed the following:

B5:33.2.1 Retire from Del Mar College with retirement to be as defined in the Texas State College and University Employee Uniform Benefits Program, created by the provision of Senate Bill 95, Acts of the 65th Legislature Regular Session, 1977.

B5.33.2.2 Hold faculty or administrative rank, or both, at the time of retirement.

B5.33.2.3 Have served the College as a full-time member of the faculty and/or administration for at least ten years, demonstrating distinction in the performance of all fundamental responsibilities of faculty (B6.3 and B6.4) or their equivalent for administrative programs.

B5.33.2.4 The Chief Executive Officer (CEO) of the College shall decide on questioned eligibility in cases not covered by the guidelines.

B5.33.3 Emeritus Titles: Emeritus title to be conferred shall be as follows:

85.33.3.1 Administration: The title of the position held by the eligible administrator shall determine the emeritus title.

B5.33.3.2 Faculty: The title of an eligible faculty member shall be the title of the rank held at the time of retirement, for example, Professor Emeritus. A faculty member also holding an administrative title (such as Department Chair) may be honored by the use of the administrative title as well as Professor Emeritus.

A5.33.4 Procedures and Guidelines for Emeritus Status Award: Consideration for approval of emeritus status shall originate with the next higher authority above the retiree. The following guidelines will apply:

A5.33.4.1 Faculty Members:

A5.33.4.1.1 Procedure: Consideration for emeritus status shall originate with nomination by the next higher administrative authority above the candidate, or by at least three colleagues within the candidate's Division. The following guidelines shall apply:

AS.33.4.1.1.1 It shall be the responsibility of the Chief Academic Officer (CAO) to monitor nominations for emeritus status of faculty, to apply the guidelines for eligibility, and to oversee the review and approval process for emeritus awards.

A5.33.4.1.1.2 Within one year after an eligible faculty member's retirement, the immediate supervisor or three colleagues within the same Division shall propose the candidate's nomination to the Dean of the Division (or next higher authority), and document the candidate's eligibility to receive the award.

A5.33.4.1.1.3 The Dean (or next higher authority) shall review the nomination and send it, with the proper documentation supporting the candidate's eligibility, to the Faculty Council, indicating to recommend or not to recommend. The Council shall, in turn, weigh the merits of each candidate, apply the eligibility guidelines, and by majority vote recommend or not recommend a candidate for emeritus status.

A5.33.4.1.1.4 The Council's recommendation, along with the Dean's recommendation, and all documentation, shall be sent to the CAO for review. The CAO shall review the information and send it with his or her recommendation to the CEO.

A5.33.4.1.1.5 The CEO shall review the forwarded documentation and make the final recommendation to the Board of Regents to confer emeritus status to the candidate. The Board of Regents shall be the granting authority by means of appropriate resolution.

A5.33.4.1.2 Guidelines: Guidelines used to evaluate a faculty member's eligibility for the award of emeritus status must include documentation of distinction shown in the performance of all fundamental responsibilities of faculty over the span of the faculty member's career. Such performance could include, but is not limited to, the following:

A5.33.4.1.2.1 Distinction in professional practice includes exhibiting outstanding teaching, librarianship, or counseling performance and assessment of student learning; serving as a mentor to colleagues; developing new instructional techniques, courses, forms of educational delivery, or relevant services; demonstrating recognized leadership in the professional area through awards given by the College and/or professional organizations; publications, scholarship, or comparable achievements; or providing outstanding service to students through tutoring, mentoring, advising, and sponsoring student organizations.

A5.33.4.1.2.2 Distinction in educational growth includes a record of continuous self-improvement and development via formal coursework, scholarship or comparable achievements, or other professional development opportunities.

AS.33.4.1.2.3 Distinction in institutional and community service is demonstrated by substantial accomplishments in academic advising, marketing, and recruiting for the faculty's program area; significant program, department, and College committee work, including leadership roles; and/or work with and recognition by community organizations for contributions by the emeritus candidate which improve the community and promote the College mission.

A5.33.4.2 Administrators

A5.33.4.2.1 Procedures and Guidelines: Consideration for approval of emeritus status shall originate with the next higher authority above the candidate. The following guidelines will apply:

A5.33.4.2.1.1 It shall be the responsibility of the appropriate Vice President to monitor requests for emeritus status of administrators and faculty and request the CAO to convene the Instructional and Student Development Council in order to apply the guidelines for eligibility. Recommendations and/or comments from the candidate's Chair or supervisor shall be addressed to the Council.

AS.33.4.2.1.2 The Council shall weigh the merits of each candidate, apply the eligibility criteria, and by majority vote recommend or not recommend each candidate for emeritus status. If the majority vote is to not recommend or if the candidate does not meet the eligibility criteria, no further action will be taken.

A5,33,4.2,1,3 If the majority vote is to recommend and the candidate is eligible, the Council shall recommend conferring of emeritus status through the appropriate Vice President. The channel of recommendations shall be from the Council to the appropriate Vice President, from the Vice President to the CEO, and from the CEO to the Board of Regents. The Board of Regents shall be the granting authority by means of appropriate resolution.

A5.33.5 Perquisites: Perquisites accruing to the candidate awarded emeritus status by the Board of Regents shall include the following:

- A5.33.5.2 Listing in the Del Mar College Faculty-Staff <u>Directory</u>, if requested by the emeritus awardee.
- A5.33.5.3 Inclusion of the emeritus awardee's name on College mailing lists for publications and notices of interest.
- A5.33.5.4 A framed copy of the Board of Regents' resolution conferring emeritus status.
- A5.33,5.5 A permanent identification card which shall identify the designated emeritus status.
- A5.33.5.6 When available and if the emeritus awardee continues to work for the College after retirement, office space, full e-mail access, and a reserved parking space.
- A5.33.5.7 Invitations for the emeritus awardee to participate in College commencement peremonies and other relevant recognition activities.

From: Dale Anderson < danderson4@delmar.edu>
Sent: Wednesday, April 27, 2022 1:00 PM
To: Jonda Halcomb < halcomb@delmar.edu>
Cc: Cynthia Lynn Bridges < cbridges@delmar.edu>
Subject: Fw: Emeritus Packet for Faculty Council Review

Dr. Halcomb,

Below you can see Dr. Gottemoller's email confirming the approval of Mr. Aipperspach's application by the Faculty Council.

Thank you, Dale

From: Paul Gottemoller pgottemo@delmar.edu>
Sent: Wednesday, April 13, 2022 4:12 PM
To: Dale Anderson <danderson4@delmar.edu>
Cc: Cynthia Lynn Bridges <cordges@delmar.edu>
Subject: Re: Emeritus Packet for Faculty Council Review

The council voted to approve Mac's application.

Best,

Dr. Paul G. Gottempller, Ph.D.
Associate Professor of Political Science
Department of Social Sciences
Del Mar College
General Academic and Music Building C317E
(361) 698-1698



Del Mar College Faculty Council, Administration, and Board of Regents:

As Chair of the Department of Communications, Languages, and Reading at Del Mar College, it is a great honor to write a letter recommending Mr. Mac Aipperspach for consideration for Professor Emeritus. Mr. Alpperspach retired in August of 2021 after 37 years as a Tenure-track/Tenured faculty member at the College. He led a Radio/TV (RTV) program that saw significant changes throughout the years due to progress in technology and media. Mr. Alpperspach epitomizes the excellence and mission of Del Mar College and is the ideal candidate for the recognition of Professor Emeritus.

Mr. Aipperspach has served as a mentor to students and his peers. His former students perform in various industry positions across the state and nation. As the lone faculty member for the RTV program for many years, he served as a mentor to faculty in other areas. He provided support and guidance to faculty from other programs, such as Journalism and Speech Communication. The biggest restament to his mentorship is that one of his former students, Or. Patricia Walter, went on to work as a faculty member at Del Mar and became Chair of the Department.

Mr. Aipperspach graduated with his BA in Broadcasting from John Brown University in 1973 and an MA in Speech Communication and Drama from North Texas State University: Mr. Aipperspach was hired to a tenure-track position at Del Mar College for the Fall of 1984. He earned the rank of full Professor in the Fall of 1999. Throughout his time as an instructor, he continually updated his instruction and stayed aware of changes in the field. Long before the pandemic, Mr. Aipperspach posted his fectures on podamatic com for students to revisit after class. As a faculty member at Del Mar College, he received positive evaluations of instruction from students and faculty. His courses scored with or above other courses evaluated. When the school used the IDEA student evaluations, Mr. Aipperspach regularly scored "Higher" or "Much Higher" than others classes in the IDEA Databases. On his most recent student evaluation, a student said of Mr. Aipperspach that "(h)e is a great professor who inspires me and my classman to continue working hard in class. The values and work ethic we learn within the classroom will stay with us as we go into the work force." This student sentiment has been echoed by students over his decades' long service to the College, in the Fall of 2006, a student in anonymous feedback mentioned that "Mr. Aipperspach is an excellent teacher. In [the class] is a lot of work, but it is worth it because you learn a lot." His years of excellent instruction were recognized by the Texas Association of Broadcasters when he was named the 2019 Educator of the Year.

While maintaining instructional excellence in the classroom, Mr. Alpherspach has served the College, his discipline, and the community. He has served on many committees for the College, including the Library Committee, the General Education Committees and search committees. Previously, he led RTV students in producing a twice-monthly production for the College's cable station. He served in leadership positions for the Texas Association of Broadcast Educators as their President (1992-1993) and their Secretary/Treasurer (1994-2017). He regularly served as a judge for UIL and Skills USA competitions. He was Co-coordinator for the UIL Regional Journalism Competition in 2009 and 2010. Additionally, he works with the television ministry for the First Baptist Church. His passion and dedication to the field of Radio/TV production can be seen in his review of textbooks for publishers and authorship of two chapters on the History of the Texas Association of Broadcast Educators.

When you speak to Mr. Alpperspach about his accomplishments as a Professor, he remains singularly focused on students. He advised every student in the RTV program for better than three decades. He provided an apportunity for students to learn outside the classroom with the studio's student assistants and overseeing student interns. His former students have transferred to 4-year institutions, such as the University of North Texas, to complete their Bachelor's Degree. His students have secured positions at CNN_KRISty, the Weather Channel, various Radio and TV-stations, and even as Professors at Del Mar College in other teaching disciplines.

Based on the criteria outlined in Del Mar College policy, I enthusiastically recommend Mr. Alpperspach be named Professor Emeritus. As discussed in this letter and outlined in the attachment, Mr. Alpperspach has exceeded the criteria outlined in policy. He has impacted every student that has gone through the Radio/TV program. He built the RTV program and kept the RTV program current for nearly 40 years to ensure students could achieve their dreams. As his most recent supervisor, I want to express the importance of Mr. Aipperspach to the success of the RTV program over the years and what he has meant to his students working in media and beyond.

Sinceres

Dr. Dale Anderson

Chair of the Department of Communications, Languages, and Reading

Del Mar College Faculty Council,

"If I have seen further, it is by standing on the shoulders of giams."

Isaac Newton

I can honestly say that my professional journey was by standing on the shoulder of a giant, Mac Aipperspach. Mr. Aipperspach deserves to be a Professor Emeritus for Del Mar College, Mr. Aipperspach has impacted many students' careers and life-journeys. For me, his teachings, wisdom, and calm demeanor has silently been a part of my education and academic career.

While I was unaware at the time, as his student, Mr. Aipperspach provided me with the foundational tools I needed when teaching Junior and High School. In my experience teaching teenagers requires energy and creativity to keep their attention on learning. As a seventh-grade Language Arts teacher and high school English teacher, I used what I learned in Radio and Television and adapted those skills in teaching reading, literature, communication, and teamwork.

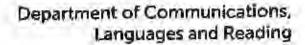
As a colleague, Mr. Aipperspach provided me common sense guidance and direction to navigate the path from teaching 6-12 grade to teaching higher education. He demonstrated how important it was to lead students to self-discovery and finding their answers to their questions.

As a supervisor. Mr. Aipperspach showed me what dedication and passion for student learning and your field of study looked like. Although he didn't have to, Mr. Aipperspach routinely met his students throughout his summer break to advice and counsel them. He continued to find ways to reach his students so they could learn outside of class time. He provided his students with real-world industry issues for them to read and discuss. He led his students to career paths that suited their abilities. His past students work in radio, television production, teaching, and communication leadership.

Del Mar College should be proud to have had such a dedicated professional building the Radio and Television program. Mr. Aipperspach would say his greatest success are his students' success in whatever career they have chosen. I am proud to have been his student, colleague, and supervisor and highly recommend Mr. Mac Aipperspach be a Professor Emeritus for Del Mar College.

Sincerely,

Patricia Walter PhD. Professor of Reading





March 20, 2022

To the Professor Emeritus Committee:

I am thrilled to have the opportunity to present my nomination of Mac Aipperspach for Del Mar College Professor Emeritus. This letter not only gives me an apportunity to share with others my lefty opinion of my colleague but also affords me the chance to let HIM know what an impact he has made on Del Mar College's students and faculty alike.

I was first introduced to Mac when I began working in the Communication Department at Del Mar in 1996. I immediately viewed Mac as a wonderful colleague and I was proud to work with him as a Del Mar College faculty member. From 1999-2002 I served as the Chairperson of the Communication, Languages, and Reading Department. It was from this vantage point that I could truly view all aspects of Mac as a fellow professor. He did an excellent job of embodying what Del Mar stands for and what our faculty are known for. Mac was independent as the only full-time faculty member of the Radio and TV discipline at Del Mar College. As such, he was solely responsible for advocating for that discipline in budgetary and equipment needs as well as scheduling classes, teaching and mentoring students.

Mac has always been a advocate for students. He developed wonderful working relationships with the local television studios and worked diligently to ensure that his students were getting important internships with these organizations. He alone developed, equipped, staffed and taught in a state of the art television studio where students could hone their skills in front of and behind the camera. This kind of experience is invaluable to students in this field of study.

Mac has definitely left his mark on Del Mar College in a very positive way. So many of the newscasters, reporters, and cameramen we experience every day here in Corpus Christi and surrounding communities got their starts in the field of Broadcast Journalism through Mac Aipperspach and Del Mar. He is known not only in the Del Mar Community, but in the Journalistic Community of South Texas as a mentor and guide in every way to the students with whom he interacts.

To me, this award should not only define teaching, but collegiality. Sometimes I think we forget that teaching is not doing things to promote ourselves, but rather building a foundation for our students as well as for those around us. I can think of no one who personifies these noble pursuits better than Mac Aipperspach.

Sarah L. Contreras, M.A.

Professor and former Chairperson

Communications, Languages, and Reading

Contreras

Eligibility Criteria for Emeritus Status for: Mac Ai	pperspach			
B5.33.2 Eligibility: To be eligible for consideration of administration must meet or exceed the following:				
B5.33.2.1 Retire from Del Mar College with retirement to be as defined in the Texas State College and University Employee Uniform Benefits Program, created by the provision of Scnate Bill 95, Acts of the 65th Legislature Regular Session, 1977.	Yes			
B5.33.2.2 Hold faculty or administrative rank, or both, at the time of retirement.	Yes, Professor of Radio/Television			
B5.33.2.3 Have served the College as a full-time member of the faculty and/or administration for at least ten years, demonstrating distinction in the performance of all fundamental responsibilities of faculty (B6.3 and B6.4) or their equivalent for administrative programs.	Yes, 37 years Tenure-Track/Tenured			
A5.33.4.1.2 Guidelines: Guidelines used to evaluate a f status must include documentation of distinction shown responsibilities of faculty over the span of the faculty m is not limited to, the following:	in the performance of all fundamental			
A5.33.4.1.2.1 Distinction in professional practice includes exhibiting outstanding teaching, librarianship, or counseling performance and assessment of student learning	Throughout Mr. Aipperspach's career, his student evaluations ranks high as does the evaluations from his supervisors.			
serving as a mentor to colleagues;	Mr. Aipperspach meets this criteria by serving as a mentor to Journalism faculty teacher when they first began teaching and assisting the new Chairs with an understanding of the Radio/TV program.			
developing new instructional techniques, courses, forms of educational delivery, or relevant services;	Mr. Aipperspach exceeds this criteria. He built the Radio and Television (RTV) program for Del Mar College. He continued to evolve the program to keep up with the changing landscape of media production by (a) adapting new technology needed for an RTV program, (b) posting lectures on the internet at Podamatic.com, (c) tweaking lessons to incorporate hands-on lessons for his courses, and many other alterations. He focused on traditional educational elements such as establishing high writing standards for written assignments. He developed the curriculum for the many of the courses taught in the program including Television Production I, Television Production II. Audio Production, Radio/Television/Film, Practicum in the Electronic Media, Introduction to Mass Communication			

demonstrating recognized leadership in the professional area through awards given by the College and/or professional organizations;	Mr. Aipperspach has met this criteria by participating as (a) Co-coordinator for U1L Regional Journalism competition 2009 and 2010, (b) Judge for Skills USA Broadcast News Production 2016-2018, (c) Texas Association of Broadcast Educators secretary/treasurer 1994-2017, and (d) Texas Association of Broadcast Educators President 1992-1993. These are some of the examples of his leadership to the community and his field.
publications, scholarship, or comparable achievements;	Mr. Aippespach meets this criteria. He received the Texas Association of Broadcasters' Educator of the Year 2019. At the request of textbook publishing companies, Mr. Aipperspach provided reviews and critiques for textbooks in his field. He wrote two chapters on the history of the Texas Association of Broadcast Educators.
or providing outstanding service to students through tutoring, mentoring, advising, and sponsoring student organizations.	Additionally, Mr. Aipperspach was the lone advisor for the Radio and Television program. He kept up with the changes by the THECB and provided students with a clear path of reaching an AA degree. He routinely met with students during the advising periods and throughout the summer, even when he was not teaching or under contract. He kept up with his students by calling them and keeping detailed records of their progress through cataloged degree plans. Mr. Aipperspach mentored student workers and or student interns most semesters in the teaching of the Radio/Television curriculum. He guided the student workers or interns in assisting other students to learn the technology and/or software. Mr. Aipperspach's greatest achievements lie in the success of his students. He has mentored students from fledgling television students to working at CNN, KRIS, Communication Specialist at a University, the Weather Channel, Country music station, Professor of Journalism to name a few.
A5.33.4.1.2.2 Distinction in educational growth includes a record of continuous self-improvement and development via formal coursework, scholarship or comparable achievements, or other professional development opportunities.	Mr. Aipperspach easily meets this criteria with both formal and informal professional development in an ever-changing field. He continued to keep abreast in his field through various means. He was well-read in his field and often provided students with industry articles for their writing assignments. Additionally, Mr. Aipperspach attended the annual convention of the Texas Association of Broadcast Educators and attend Del Mar Colleges' professional development opportunities.

A5,33.4.1.2.3 Distinction in institutional and community service is demonstrated by substantial accomplishments in academic advising, marketing, and recruiting for the faculty's program area	Mr. Aipperspach served on several committees throughout his tenure at Del Mar College,
significant program, department, and College committee work, including leadership roles	such as the Library Committee, General Education Committee, and several Chair search committees. Previously, the RTV program produces a twice-monthly network that was shown on the College's cable channel under the leadership of Mr. Aipperspach.
and/or work with and recognition by community organizations for contributions by the emeritus candidate which improve the community and promote the College mission.	Mr. Aippespach meets this requirement. In his most notable services to the community, he works with the television ministry at First Baptist Church which provides him an opportunity to continue passing on his knowledge to community members working with Radio/Television equipment.

Mac Aipperspach, M.S. Curriculum Vitae

Name: Mac Aipperspach

Work Address: Del Mar College, 101 Baldwin Blvd., Corpus Christi, TX 78404

Office Telephone Number: 361-698-1508

College Email Address: maipper@delmar.edu

Education

· M.S. Radio/Television, University of North Texas, Denton, Texas 1983

B.A. Broadcasting, John Brown University, Siloam Springs, Arkansas 1973.

Teaching Experience

Professor, 1981 – Present

Del Mar College

Courses: Television Production I, Television Production II, Audio Production, Radio/Television Announcing, Writing for Radio/Television/Film, Practicum in the Electronic Media, Introduction to Mass Communication

Instructor, 2012.

Texas A&M University - Corpus Christi

Course: Television Production

• Teaching Assistant, 1979 - 1981

University of North Texas

Courses: Writing for Radio/Television/Film, News Writing

Professional, Technical, and Work-Related Experience and Skills

Radio News Reporter, Texas 1975 – 1978.

Radio Announcer, Arkansas and Texas 1972 – 1975

Professional Achievements and Publications

- Co-coordinator for UIL Regional Journalism competition 2009 and 2010
- Judge for Skills USA Broadcast News Production 2016 2018
- Texas Association of Broadcast Educators secretary/treasurer 1994 Present
- Texas Association of Broadcast Educators president 1992 1993
 - Texas Association of Broadcasters' Educator of the Year 2019

Regular Agenda Item 4



TO: Dr. Mark Escamilla, President and CEO

FROM: Dr. Jonda Halcomb, Vice President and Chief Academic Officer

DATE: October 4, 2022

SUBJECT: Recommendation for Professor Emeritus Status for Dr. Judi Phillips

In accordance with Board Policy 5.33 and its subsections, the Faculty Council received a request for consideration of Professor Emeritus status for Dr. Judi Phillips. During the meeting on September 23, 2022, the Faculty Council members reviewed the supporting documentation that included Dr. Phillips' eligibility for this designation, the nomination by the Department Chair, and the endorsement by the Dean. The Council supported the nomination and voted unanimously in favor of the motion. The nomination packet was forwarded to me for review.

Dr. Phillips served as a faculty member at the College for 35 years and as the Chair of the Department of Kinesiology and Education for 7 years before her retirement in May 2022. During her tenure at the College, she was instrumental in designing and implementing online course sections for the Department through her development of the KINE 1238 Introduction to Physical Fitness and Sports course. Additionally, with the support of the departmental faculty and community fitness proponents, Dr. Phillips developed and implemented a Personal Training Level I Certificate and an Associate of Applied Science in Fitness and Exercise Science degree to offer these curriculum options to the students. Her dedication to and support of the College was evident by her service on institutional committees and on the Texas Association for Health, Physical Education, Recreation and Dance organization to represent the institution as one of its ambassadors.

Therefore, I highly recommend conferral of the Professor Emeritus status for Dr. Judi Phillips. Thank you for your review and consideration of presenting this prestigious honor for Dr. Phillips to the Board of Regents as per policy for granting authority by means of appropriate resolution.

Attachments: Board Policy on Emeritus Status, B5.33

Supporting Documentation for the Professor Emeritus Recommendation

85.33 Emeritus Status: Full-time members of the faculty and administration may be considered for emeritus status according to the following guidelines.

B5.33.1 Purpose: This policy is designed to provide a method of special recognition to faculty and administrators for outstanding service, significant contribution to higher education, meritorious teaching, and/or special honors bestowed by a renowned organization.

BS.33.2 Eligibility: To be eligible for consideration of emeritus status, a member of the faculty or administration must meet or exceed the following:

B5.33.2.1 Retire from Del Mar College with retirement to be as defined in the Texas State College and University Employee Uniform Benefits Program, created by the provision of Senate Bill 95, Acts of the 65th Legislature Regular Session, 1977.

85.33.2.2 Hold faculty or administrative rank, or both, at the time of retirement.

85.33.2.3 Have served the College as a full-time member of the faculty and/or administration for at least ten years, demonstrating distinction in the performance of all fundamental responsibilities of faculty (86.3 and 86.4) or their equivalent for administrative programs.

B5.33.2.4 The Chief Executive Officer (CEO) of the College shall decide on questioned eligibility in cases not covered by the guidelines.

B5.33.3 Emeritus Titles: Emeritus title to be conferred shall be as follows:

B5.33.3.1 Administration: The title of the position held by the eligible administrator shall determine the emeritus title.

BS.33.3.2 Faculty: The title of an eligible faculty member shall be the title of the rank held at the time of retirement, for example, Professor Emeritus. A faculty member also holding an administrative title (such as Department Chair) may be honored by the use of the administrative title as well as Professor Emeritus.

A5.33.4 Procedures and Guidelines for Emeritus Status Award: Consideration for approval of emeritus status shall originate with the next higher authority above the retiree. The following guidelines will apply:

A5.33.4.1 Faculty Members:

A5.33.4.1.1 Procedure: Consideration for emeritus status shall originate with nomination by the next higher administrative authority above the candidate, or by at least three colleagues within the candidate's Division. The following guidelines shall apply:

A5.33.4.1.1.1 It shall be the responsibility of the Chief Academic Officer (CAO) to monitor nominations for emeritus status of faculty, to apply the guidelines for eligibility, and to oversee the review and approval process for emeritus awards.

A5.33.4.1.1.2 Within one year after an eligible faculty member's retirement, the immediate supervisor or three colleagues within the same Division shall propose the candidate's nomination to the Dean of the Division (or next higher authority), and document the candidate's eligibility to receive the award.

A5.33.4.1.1.3 The Dean (or next higher authority) shall review the nomination and send it, with the proper documentation supporting the candidate's eligibility, to the Faculty Council, indicating to recommend or not to recommend. The Council shall, in turn, weigh the merits of each candidate, apply the eligibility guidelines, and by majority vote recommend or not recommend a candidate for emeritus status.

AS.33.4.1.1.4 The Council's recommendation, along with the Dean's recommendation, and all documentation, shall be sent to the CAO for review. The CAO shall review the information and send it with his or her recommendation to the CEO.

A5.33.4.1.1.5 The CEO shall review the forwarded documentation and make the final recommendation to the Board of Regents to confer emeritus status to the candidate. The Board of Regents shall be the granting authority by means of appropriate resolution.

A5.33.4.1.2 Guidelines: Guidelines used to evaluate a faculty member's eligibility for the award of emeritus status must include documentation of distinction shown in the performance of all fundamental responsibilities of faculty over the span of the faculty member's career. Such performance could include, but is not limited to, the following:

A5.33.4.1.2.1 Distinction in professional practice includes exhibiting outstanding teaching, librarianship, or counseling performance and assessment of student learning; serving as a mentor to colleagues; developing new instructional techniques, courses, forms of educational delivery, or relevant services; demonstrating recognized leadership in the professional area through awards given by the College and/or professional organizations; publications, scholarship, or comparable achievements; or providing outstanding service to students through tutoring, mentoring, advising, and sponsoring student organizations.

A5.33.4.1.2.2 Distinction in educational growth includes a record of continuous self-improvement and development via formal coursework, scholarship or comparable achievements, or other professional development opportunities.

A5.33.4.1.2.3 Distinction in institutional and community service is demonstrated by substantial accomplishments in academic advising, marketing, and recruiting for the faculty's program area; significant program, department, and College committee work, including leadership roles; and/or work with and recognition by community organizations for contributions by the emeritus candidate which improve the community and promote the College mission.

A5.33.4.2 Administrators

A5.33.4.2.1 Procedures and Guidelines: Consideration for approval of emeritus status shall originate with the next higher authority above the candidate. The following guidelines will apply:

A5.33.4.2.1.1 It shall be the responsibility of the appropriate Vice President to monitor requests for emeritus status of administrators and faculty and request the CAO to convene the Instructional and Student Development Council in order to apply the guidelines for eligibility. Recommendations and/or comments from the candidate's Chair or supervisor shall be addressed to the Council.

AS.33.4.2.1.2 The Council shall weigh the merits of each candidate, apply the eligibility criteria, and by majority vote recommend or not recommend each candidate for emeritus status. If the majority vote is to not recommend or if the candidate does not meet the eligibility criteria, no further action will be taken.

A5.33.4.2.1.3 If the majority vote is to recommend and the candidate is eligible, the Council shall recommend conferring of emeritus status through the appropriate Vice President. The channel of recommendations shall be from the Council to the appropriate Vice President, from the Vice President to the CEO, and from the CEO to the Board of Regents. The Board of Regents shall be the granting authority by means of appropriate resolution.

A5.33.5 Perquisites: Perquisites accruing to the candidate awarded emeritus status by the Board of Regents shall include the following:

- A5,33.5.2 Listing in the Del Mar College Faculty-Staff <u>Directory</u>, if requested by the emeritus awardee.
- A5.33.5.3 Inclusion of the emeritus awardee's name on College mailing lists for publications and notices of interest.
- A5.33.5.4 A framed copy of the Board of Regents' resolution conferring emeritus status.
- A5.33.5.5 A permanent identification card which shall identify the designated emeritus status.
- A5.33.5.6 When available and if the emeritus awardee continues to work for the College after retirement, office space, full e-mail access, and a reserved parking space.
- A5.33.5.7 Invitations for the emeritus awardee to participate in College commencement ceremonies and other relevant recognition activities.

-----Original Message----

From: Teri Samo < tsamo@delmar.edu> Sent: Friday, September 23, 2022 6:21 PM

To: Jack Southard < imsouthard@delmar.edu>; Jonda Halcomb < ihalcomb@delmar.edu> Cc: Paul Gottemoller < pgottemo@delmar.edu>; Leonor Crumley < icrumley@delmar.edu>

Subject: Judi Phillips emeritus

Hello, just to let you know that the Faculty Council unanimously approved Judi Phillips with emeritus status. Do you need the minutes? Thank you for pushing this forward. She is well deserving, teri

Sent from Teri's iPhone



TO: Dr. Jack Southard Dean of STEM-KE and the Del Mar College Faculty Council

FROM: Kristy Urbick, Chair of the Kinesiology and Education Department

RE: Dr. Indith Phillips Nomination for Emeritus Status

September 14, 2022

Dr. Jack Southard and the Dol Mar College Faculty Council:

Please accept this letter of nomination of Dr. Judith S. Phillips for Professor Emeritus status per policy B5.32. We have attached a copy of Dr. Phillips' Curriculum Vita for your review and consideration. We have also included a summary of her highlights and accomplishments as a tenure-track full-time faculty member at Del Mar College.

Dr. Judi Phillips retired in May 2022 after 42 years of teaching and advocating for physical fitness and welfness. She completed 35 years of service at Del Mar College and served in various capacities. Dr. Phillips retired as the Chair of the Kinesiology and Education Department, a position she held for seven years. During her tenure, she taught many courses and served as the Intramural Sports Director for four years. Before coming to Del Mar College, she was the Intramural Director at Stephen F. Austin University.

Dr. Phillips demonstrated a wide range of expertise and versatility as a professor. She taught activity, fitness, and lecture courses that covered topics such as Fitness Conditioning, Racquetball, Swimming, Water Aerobics, Introduction to Physical Fitness and Sport, Foundations of Kinesiology, Health and Lifestyle, and Drug Use and Abuse. She was instrumental in designing and implementing online course sections for the department through her development of the KINE 1238 Introduction to Physical Fitness and Sport course online. Her hard work and continued growth as a professor laid the foundation for many of our course formats today. As a professor, she was dedicated to educating and teaching students important skills and health concepts to improve their lives and give them the tools they needed to embark on lifelong physical fitness and wellness.



As Chair, Dr. Phillips advocated and led the department in a time of change and uncertainty, especially during the COVID-19 pandemic. The department went through several degree plan and course changes which she oversaw as an opportunity for the department to grow. She worked to develop and implement a Personal Training Level One Certificate and an Associate of Applied Science Degree in Fitness and Exercise Science. These changes have been valuable for serving our students and meeting the needs of the community.

Dr. Phillips has demonstrated her commitment to the college and the Kinesiology field by volunteering and serving on different committees. At Del Mar College, she has served and chaired departmental and college-wide committees. Most recently, she has served as the Chair of the Chairs Council and as a member of the Pathways Steering Committee. She has also served on Faculty Council and the Curriculum and Academic Standards Committee. Furthermore, Dr. Phillips has been a part of the Texas Association for Health, Physical Education, Recreation and Dance (TAHPERD) for over 30 years. She has served on multiple committees and held several administrative and leadership offices. Dr. Phillips has held two of the more notable positions: Vice-President of College Division and Co-Convention Manager.

Dr. Phillips has received two prestigious awards for her teaching and service to the Kinesiology field. At Del Mar College in 2018, for her efforts and impact on students, the community, and Del Mar College, she was awarded the Aileen Creighton Award for Teaching Excellence. In 2012, she was awarded the TAHPERD Honor Award. This award is given to individuals who have made significant contributions to the Kinesiology field through excellence in teaching and outstanding administrative achievements.

Suffice it to say that Dr. Phillips dedication, service, and commitment to Del Mar College, the Kinesiology Department, and the profession have been fantastic. She was the consummate professional and left our department, and the entire field of Kinesiology forever improved. Therefore, conferring the status of Emeritus Professor is a most deserving honor and a modest gesture of our appreciation and respect for her.

Sincerely.

Kristy Urbick

Chair, Department of Kinesiology & Education

Eligibility Criteria for Emeritus Status - Judi Philli	ps
B5.33.2 Eligibility: To be eligible for consideration of	emeritus status, a member of the faculty or
administration must meet or exceed the following:	Two
B5.33.2.1 Retire from Del Mar College with retirement to be as defined in the Texas State College and University Employee Uniform Benefits Program, created by the provision of Senate Bill 95, Acts of the 65th Legislature Regular Session, 1977.	Ves
B5.33.2.2 Hold faculty or administrative rank, or both, at the time of retirement.	Yes, Chair-Department of Kinesiology & Education
B5.33.2.3 Have served the College as a full-time member of the faculty and/or administration for at least ten years, demonstrating distinction in the performance of all fundamental responsibilities of faculty (B6.3 and B6.4) or their equivalent for administrative programs.	Yes, 35 years full-time
A5.33.4.1.2 Guidelines: Guidelines used to evaluate a status must include documentation of distinction shown responsibilities of faculty over the span of the faculty to is not limited to, the following:	in the performance of all fundamental
A5,33.4.1.2.1 Distinction in professional practice includes exhibiting outstanding teaching, librarianship, or counseling performance and assessment of student learning	Dr. Phillips has had consistent high student evaluations over a variety of different courses taught throughout her 35 years of service. She has been heavily involved in the assessment process both as a faculty member and as the Chair of the Department of Kinesiology & Education. In addition, she presented for the Association for the Assessment of Learning in Higher Education Online Conference in June of 2021.
serving as a mentor to colleagues;	Dr. Phillips mentosed new faculty and was always willing to assist and share ideas and materials with department faculty. Furthermore, she served as the Chair mentor for Kim Frederick when he became a new Chair during the pandemic.
developing new instructional techniques, courses, forms of educational delivery, or relevant services;	Dr. Phillips developed Kine 1238, the first fully online fitness and wellness course at Del Mar. She expanded this course to hybrid and face-to-face modalities with varying activities. She was responsible for preparing many face-to-face courses for online modalities.
demonstrating recognized leadership in the professional area through awards given by the College and/or professional organizations;	Del Mar College Aileen Creighton Excellence in Teaching Award TAHPERD Honor Award
publications, scholarship, or comparable achievements	Pathways Steering Committee 2020-2022 Strategic Planning Committee 2020-2022 TAHPERD Board of Directors: Parliamentarian- 2019 Del Mar Now Production Committee 2013-2018 TAHPERD Awards Committee, Chair 2015, 2016
or providing outstanding service to students through tutoring, mentoring, advising, and sponsoring student organizations.	Dance Ensemble Assistant Director 2000-2013 Fitness Testing for College High School students 2008-2010
	Host Fitnessgram Training- 2015 Advised students throughout the semester and not just during registration.

A5.33.4.1.2.2 Distinction in educational growth includes a record of continuous self-improvement and development via formal coursework, scholarship or comparable achievements, or other professional development opportunities.	"Transferability of courses from Community Colleges to Universities." TAHPERD Convention 2017 "What's the Buzz: Latest Drinking Trends" Del Mar College Faculty Development, 2014 "Eating Healthy Portion Sizes for the Elderly" CC Housing Authority, 2012
A5.33.4.1.2.3 Distinction in institutional and community service is demonstrated by substantial accomplishments in academic advising, marketing, and recruiting for the faculty's program area	Dr. Phillips served as Intramural Director for Del Mar College 1987-1981 Sponsored the K-Club for Kinesiology majors for many years.
significant program, department, and College committee work, including leadership roles	Dr. Phillips has served on numerous department and college committees such as Program Review, Curriculum, Faculty Council, Assessment, Core Curriculum/General Education. She has served as chair of several faculty search committees as well as Program Review Chair for King.
and/or work with and recognition by community organizations for contributions by the emeritus candidate which improve the community and promote the College mission.	Judge, Coastal Bend Science Fair 2005, 2006 Mentor, Breaking the Code Mentoring Partnership with CCISD, 2003 YWCA Health Promotional Services Committee Chair, 198901990
	Co-Convention Manager, TAHPERD Convention 2001, 2005, 2008, 2022

DR. JUDI PHILLIPS

EDUCATION

Doctor of Education in Physical Education University of Houston	Haustan	1999 Texas
Master of Education in Physical Education Stephen F. Austin State University	Nacogdoches,	1980 Texas
Bachelor of Science in Physical Education, Minor: Blology Stephen F Austin State University	Nucagdoches,	1978 Texas

PROFESSIONAL EXPERIENCE

Department Chair, Kinesiology and Education Del Mar Callege	2015-2022 Carpus Christi, Texas
Full-Time Faculty, Kinesiology Del May College	1991 - 2022 Curpus Christi, Texas
Adjunct Faculty, Kinesiology Texas A&M-Corpus Christi	2010-2014 Corpus Christi, Texas
Intramural Director/Full-Time Faculty, Kinesiology Del Mar College	1987 - 1991 Corpus Christi, Texas
Intramural Supervisor Stophen F. Austin State University	1980 - 1987 Nacogaoches, Texas

PROFESSIONAL/COMMUNITYACTIVITIES

Chair of Chairs Council, Del Mar College, 2019-2020.

Parliamentarian, Board of Directors, Texas Association for Health, Physical Education, Recreation and Dance, 2019.

Member Pathways Steering Committee, Del Mar College, 2018-Present.

Member, Student Learning Steering Committee, Del Mar College, 2018-Present.

Member, "Del Mar Now" TV Production Committee, 2013-2018.

Member, Awards Committee, Texas Association for Health, Physical Education, Recreation and Dance, 2014-2016, Chair 2015, 2016.

Member, Scholar Committee, Texas Association for Health, Physical Education, Recreation and Dance, 2001-2003, 2016-Present.

Member College Committee, Texas Association for Health, Physical Education, Recreation and Dance, 1999-2003, 2016-2017.

Chair, Honor Award Committee, Texas Association for Health, Physical Education, Recreation and France, 2015

OR. JUDI PHILLIPS

Host, Frenessgram Training for area Physical Education Teachers, Del Mar College, 2015.

Member, Poundation, Texas Association for Health, Physical Education, Recreation and Dance, 2013-2015.

Member, Rules Review Committee, Texas Association for Health, Physical Education, Recreation and Dance, 2009-2011, Chair 2011.

Member, Academic Standards Committee, Del Mar College, 2011,

Part Time Instructional Designer, Distance Learning Department, Del Mar College, 2009.

Judge, "Speech on the Beach" Tournamont, Del Mar College, 2009

Member, Curriculum and Academic Standards Sub-committee By-laws development, Del Mar College, 2008-2009.

Member, Curriculum and Academic Standards Committee, Del Mar College, 2007-2009.

Member, Future Directions Committee, Texas Association for Health, Physical Education, Recreation and Dance, 2004-2009, Co-chair, 2004, Chair 2005-2007.

Judge, Coastal Bend Science Fair, Texas A&M-Corpus Christi, 2005, 2006.

Co-Convention Manager, Texas Association for Health, Physical Education, Recreation and Dance, 2001, 2005, 2008.

Member, Faculty Council, Del Mar College, 2004-2007

Member, Professional Development and Grants Committee, Dol Mar College, 2003-2006, Chair, 2005-2006.

Mentor, Breaking the Code Mentoring/Partnership with Corpus Christi Independent School District, 2003.

Peer Panelist, City of Corpus Grant Review, 2002.

Vice President, College Division, Texas Association for Health, Physical Education, Recreation and Dance, 2002.

Member, Board of Directors, Texas Association for Health, Physical Education, Recreation and Dance, 2001-2003.

Judge, "Lone Star Swing Invitational Intercollegiate Speech Tournament", Del Mar College, 2001.

Member, Recognition Day/Hall of Fame Committee, Del Mar College, 1999-2001, Chair 1999-2000, Mistress of Ceremones, 2000-2001.

Member, Scholarship Committee, Del Mar College, 1998-1999.

Mentor, ESOL Mentoring Program, Del Mar College, 1995-1996.

Member, Library Committee, Del Mar College, 1995.

DR. JUDY PHILLIPS

Member, Program Review, ACEx Department, 1995.

Member YWCA Health Promotional Services Committee, 1988-1992, Chair 1989-1990.

PROFESSIONAL ORGANIZATIONS

Texas Association for Health, Physical Education, Recreption, and Dance

PRESENTATIONS

"Starting and Surviving a Personal Training Program During the Pandemie". Dr. Judi Phillips, Gene Power, Kristy Urbick, Presented at the Texas Association for Health, Physical Education, Recreation and Dance Summer Conference, July 2021.

"Assessment of Motor Skills During the Pandemic", Dr. Judi Phillips, Dr. Kristina Wilson, Shawnee Bonnette, Presented at the Association for the Assessment of Learning in Higher Education Online Conference, June, 2021.

"Transferability of Courses from Community Colleges to Universities".

Presented at the Texas Association for Health, Physical Education, Recreation and Dance Summer Conference, San Marcos, Tx, July 2017.

"What's the Buzz: Latest Drinking Trends", Presented to employees at Del Mar College for Professional Development, Corpus Christi, Tx. January 2014.

"Eating Healthy Portions Sizes for the Elderly", Presented at the Corpus Christi Housing Authority, Parkway Community Center, Corpus Christi, Tx, February, 2012.

"Exemplary School Program Application Process", Presented at the Texas-Association for Health, Physical Education, Recreation and Dance Annual Convention, Ft. Worth, Tx, December, 2011

"Exemplary School Program Application Process", Presented at the Texas Association for Health, Physical Education, Recreation and Dance Summer Conference, San Marcos, Tx. July, 2011.

"Face to Face vs Online Teaching", Panel Discussion presented at the Texas Association for Health, Physical Education, Recreation and Dance Administrators Instructional and Motivational Conference, San Antonio, Tx., February, 2010.

"The Cards We Are Dealt", Artistic Director, Performed at <u>Out of the Box</u>, Del Mar College Dance Ensemble Concert, Corpus Christi, Tx, April, 2010.

"Why Soda Pop is Fizzling our Health - The Dangers", Presented at the Dental Professional Continuing Education Workshop, Corpus Christi, Tx, April, 2010.

"Exemplary School Criteria", Presented at the Texas Association for Health, Physical Education, Recreation and Dance Administrators Instructional and Motivational Conference, San Antonio, Tx, February, 2007.

"Exemplary School Criteria", Presented at the Texas Association for Health, Physical Education, Recreation and Dance Summer Conference, Waco, Tx, July, 2007.

DR. JUDI PHILLIPS

"How to Improve the Quality of Your Life", Presented at Del Mar College Convocation, Corpus Christi, Tr., August, 2006.

"Oh The Places You Go", "New Directions", "Mis Hijos", "Human Family", & "Heartsong", Artistic Director, Performed at Moving Art, Del Mar College Bance Ensemble Concert, Corpus Christi, Tx, April, 2005.

"Tips for Online Activity Classes", Presented at the Texas Association for Health, Physical Education, Recreation and Dance Annual Conference, Arlington, Tx, December 2004.

"Rememberances", Choreographer, Performed at <u>Autumn Mist</u>, Del Mar College Dance Ensemble Concert, Curpus Christi, Tx, November, 2004.

"Creating Community Within Your Classroom", Presented at the Conference for the Advancement of Mathematics, San Antonio, Tx, July, 2001.

"Leading Games". Presented at the 2001 Park and Recreation Summer Staff Orientation, Martin Middle School, Corpus Christi, Tx, May 2001.

"Creating Community Within the Classroom", Presented at the Bay Area Association for the Education of Young Children, Education Service Center, Corpus Christi, Tx, October 2000.

"Authentic Assessment in College/University Pedagogy Classes", Presented at the National Association for Physical Education in Higher Education Conference, Austin. Tx. January, 2000.

"Polar Heart Rate Analysis Program: For Use in Monitoring Heart Rate During Extended Exercise", Presented at the Texas Association for Health, Physical Education, Recreation and Dance Annual Conference, Fort Worth, Tx. December, 1995.

GRANTS/AWARDS/HONORS/ETC.

Recipient, Aileen Creighton Award for Teaching Excellence, Del Mar College, 2018.

Recipient, TAHPERD Honor Award, Texas Association for Health, Physical Education, Recreation and Dance, 2012.

Regular Agenda Item 5



TO:

Dr. Mark Escamilla, President and CEO

FROM:

Dr. Jonda Halcomb, Vice President and Chief Academic Officer

DATE:

October 4, 2022

SUBJECT: Recommendation for Associate Professor Emeritus Status for Mr. David Hattox

In accordance with Board Policy 5.33 and its subsections, the Faculty Council received a request for consideration of Associate Professor Emeritus status for David Hattox. During the meeting on March 4, 2022, the Faculty Council members reviewed the supporting documentation that included Mr. Hattox's eligibility for this designation, the nomination by the Department Chair, and the endorsement by the Dean. The Council supported the nomination and voted unanimously in favor of the motion. The nomination packet was forwarded to me for review.

Mr. Hattox served as a faculty member in the Computer Science, Engineering and Advanced Technology Department for 19 years at the College and as Chair for 7 years. During his tenure at the College, he led the Department in implementing new instructional programs to prepare students with the computer, technology and analytical skills set required in the computer science field. He advised the program students to identify the pathway that they would need to complete their individual goal within the many disciplines associated with the Department.

Therefore, I highly recommend the conferral of the Associate Professor Emeritus status for Mr. David Hattox. Thank you for your review and consideration of presenting this prestigious honor for Mr. Hattox to the Board of Regents as per policy for granting authority by means of appropriate resolution.

Attachments: Board Policy on Emeritus Status, B5.33

Supporting Documentation for the Associate Professor Emeritus Recommendation

B5.33 Emeritus Status: Full-time members of the faculty and administration may be considered for emeritus status according to the following guidelines.

B5.33.1 Purpose: This policy is designed to provide a method of special recognition to faculty and administrators for outstanding service, significant contribution to higher education, meritorious teaching, and/or special honors bestowed by a renowned organization.

B5.33.2 Eligibility: To be eligible for consideration of emeritus status, a member of the faculty or administration must meet or exceed the following:

B5.33.2.1 Retire from Del Mar College with retirement to be as defined in the Texas State College and University Employee Uniform Benefits Program, created by the provision of Senate Bill 95, Acts of the 65th Legislature Regular Session, 1977.

B5.33.2.2 Hold faculty or administrative rank, or both, at the time of retirement.

B5.33.2.3 Have served the College as a full-time member of the faculty and/or administration for at least ten years, demonstrating distinction in the performance of all fundamental responsibilities of faculty (B6.3 and B6.4) or their equivalent for administrative programs.

B5.33.2.4 The Chief Executive Officer (CEO) of the College shall decide on questioned eligibility in cases not covered by the guidelines.

B5.33.3 Emeritus Titles: Emeritus title to be conferred shall be as follows:

B5.33.3.1 Administration: The title of the position held by the eligible administrator shall determine the emeritus title.

B5.33.3.2 Faculty: The title of an eligible faculty member shall be the title of the rank held at the time of retirement, for example, Professor Emeritus. A faculty member also holding an administrative title (such as Department Chair) may be honored by the use of the administrative title as well as Professor Emeritus.

A5.33.4 Procedures and Guidelines for Emeritus Status Award: Consideration for approval of emeritus status shall originate with the next higher authority above the retiree. The following guidelines will apply:

A5.33.4.1 Faculty Members:

A5.33.4.1.1 Procedure: Consideration for emeritus status shall originate with nomination by the next higher administrative authority above the candidate, or by at least three colleagues within the candidate's Division. The following guidelines shall apply:

A5.33.4.1.1.1 It shall be the responsibility of the Chief Academic Officer (CAO) to monitor nominations for emeritus status of faculty, to apply the guidelines for eligibility, and to oversee the review and approval process for emeritus awards.

A5.33.4.1.1.2 Within one year after an eligible faculty member's retirement, the immediate supervisor or three colleagues within the same Division shall propose the candidate's nomination to the Dean of the Division (or next higher authority), and document the candidate's eligibility to receive the award.

A5.33.4.1.1.3 The Dean (or next higher authority) shall review the nomination and send it, with the proper documentation supporting the candidate's eligibility, to the Faculty Council, indicating to recommend or not to recommend. The Council shall, in turn, weigh the merits of each candidate, apply the eligibility guidelines, and by majority vote recommend or not recommend a candidate for emeritus status.

A5.33.4.1.1.4 The Council's recommendation, along with the Dean's recommendation, and all documentation, shall be sent to the CAO for review. The CAO shall review the information and send it with his or her recommendation to the CEO.

A5.33.4.1.1.5 The CEO shall review the forwarded documentation and make the final recommendation to the Board of Regents to confer emeritus status to the candidate. The Board of Regents shall be the granting authority by means of appropriate resolution.

A5.33.4.1.2 Guidelines: Guidelines used to evaluate a faculty member's eligibility for the award of emeritus status must include documentation of distinction shown in the performance of all fundamental responsibilities of faculty over the span of the faculty member's career. Such performance could include, but is not limited to, the following:

A5.33.4.1.2.1 Distinction in professional practice includes exhibiting outstanding teaching, librarianship, or counseling performance and assessment of student learning; serving as a mentor to colleagues; developing new instructional techniques, courses, forms of educational delivery, or relevant services; demonstrating recognized leadership in the professional area through awards given by the College and/or professional organizations; publications, scholarship, or comparable achievements; or providing outstanding service to students through tutoring, mentoring, advising, and sponsoring student organizations.

A5.33.4.1.2.2 Distinction in educational growth includes a record of continuous self-improvement and development via formal coursework, scholarship or comparable achievements, or other professional development opportunities.

A5.33.4.1.2.3 Distinction in institutional and community service is demonstrated by substantial accomplishments in academic advising, marketing, and recruiting for the faculty's program area; significant program, department, and College committee work, including leadership roles; and/or work with and recognition by community organizations for contributions by the emeritus candidate which improve the community and promote the College mission.

A5.33.4.2 Administrators

A5.33.4.2.1 Procedures and Guidelines: Consideration for approval of emeritus status shall originate with the next higher authority above the candidate. The following guidelines will apply:

A5.33.4.2.1.1 It shall be the responsibility of the appropriate Vice President to monitor requests for emeritus status of administrators and faculty and request the CAO to convene the Instructional and Student Development Council in order to apply the guidelines for eligibility. Recommendations and/or comments from the candidate's Chair or supervisor shall be addressed to the Council.

A5.33.4.2.1.2 The Council shall weigh the merits of each candidate, apply the eligibility criteria, and by majority vote recommend or not recommend each candidate for emeritus status. If the majority vote is to not recommend or if the candidate does not meet the eligibility criteria, no further action will be taken.

A5.33.4.2.1.3 If the majority vote is to recommend and the candidate is eligible, the Council shall recommend conferring of emeritus status through the appropriate Vice President. The channel of recommendations shall be from the Council to the appropriate Vice President, from the Vice President to the CEO, and from the CEO to the Board of Regents. The Board of Regents shall be the granting authority by means of appropriate resolution.

A5.33.5 Perquisites: Perquisites accruing to the candidate awarded emeritus status by the Board of Regents shall include the following:

A5.33.5.1 Listing in the emeritus section of the College Catalog.

- **A5.33.5.2** Listing in the Del Mar College Faculty-Staff <u>Directory</u>, if requested by the emeritus awardee.
- **A5.33.5.3** Inclusion of the emeritus awardee's name on College mailing lists for publications and notices of interest.
- **A5.33.5.4** A framed copy of the Board of Regents' resolution conferring emeritus status.
- **A5.33.5.5** A permanent identification card which shall identify the designated emeritus status.
- **A5.33.5.6** When available and if the emeritus awardee continues to work for the College after retirement, office space, full e-mail access, and a reserved parking space.
- **A5.33.5.7** Invitations for the emeritus awardee to participate in College commencement ceremonies and other relevant recognition activities.

From: Jack Southard < jmsouthard@delmar.edu > Sent: Monday, September 12, 2022 2:54 PM
To: Jonda Halcomb < jhalcomb@delmar.edu > Subject: FW: David Hattox - Professor Emeritus

Dr. Halcomb, here's the email I obtained from Paul G. affirming David H's emeritus status. Best regards, Jack

From: Jack Southard

Sent: Friday, March 11, 2022 10:29 AM

To: Paul Gottemoller <pgottemo@delmar.edu>

Cc: Jennifer Sramek < jsramek@delmar.edu >; David Abarca < dabarca@delmar.edu >; Phillip

Davis <pdavis@delmar.edu>

Subject: RE: David Hattox - Professor Emeritus

Paul – this is wonderful news. I'll share this with the pertinent individuals. Thanks, Jack

From: Paul Gottemoller

Sent: Friday, March 11, 2022 10:27 AM

To: Jack Southard < <u>imsouthard@delmar.edu</u>>
Cc: Jennifer Sramek < <u>isramek@delmar.edu</u>>
Subject: Re: David Hattox - Professor Emeritus

Jack,

The Council has endorsed David Hattox's promotion to emeritus status.

Best,

Dr. Paul G. Gottemoller, Ph.D.
Associate Professor of Political Science
Department of Social Sciences
Del Mar College
General Academic and Music Building C317E
(361) 698-1698



Department of Computer Science, Engineering and Advanced Technology

March 1, 2022

To: Del Mar College Faculty Council

From: Dr. David A. Abarca, CISSP, Interim Chair, CSEAT Department

RE: David Hattox

Nomination to Emeritus Status

Greetings members of the Del Mar College Faculty Council,

Please allow me the pleasure and honor to nominate Mr. David Hattox for Professor Emeritus Status, per policy B 5.32. I have attached a copy of Mr. Hattox's CV for your review and consideration. I have also attached the following summary of the highlights and accomplishments from David's 19 years as a tenure-track FT faculty member. This time was preceded by more than a dozen years as an adjunct faculty member for the department, in service to DMC's students, and our internal and external stakeholder groups.

- a) David effective array of courses included the time he spent teaching an array of courses that included the introductory and complex courses in a variety of modalities including Face-to-Face, Online, and Hybrid courses. He taught these courses while maintaining the high standards he would eventually lead the rest of the department's faculty to follow. These departmental standards included evaluating the capabilities for us to exceed the THECB Student Learning Outcomes for each course taught in the department even as he had to develop creative ways to meet these standards during the recent COVID-19 pandemic to engage students and keep their interest focused on learning.
- b) One of his distinguishing roles was that of managing all of the contacts for our regionally intensive center for high schools and other community colleges across the state for our CISCO Academy as its Regional Center Designation. David communicated with the other institutions to ensure that they also maintained the high standards required to give their students the advantage and opportunity to earn a variety of valuable credentials, and course credit for their work starting in high schools within our region.
- c) Mr. Hattox advised a number of students to identify the pathway that they would need to complete their individual goal within the many disciplines associated with the CSEAT department. As Chair, and previously as a member of the faculty, David maintained communication and relationships with several prominent business and community influencers in the technology field to recruit active participants for our departmental Industry Advisory Committee.



Department of Computer Science, Engineering and Advanced Technology

- d) David's contribution to this process helped influence the classroom-level direction of our diverse set of programs to ensure our students were properly prepared to secure jobs in their field of study.
- e) After 14 years in the classroom, David's promotion to Chair, was the culmination of his professional teaching participation as he maintained classroom contact through teaching, while in serving on a variety of committees in service the DMC. And as Chair, he held the department's challenge to meeting the goals of the QEP, supporting student learning in a variety of ways including as one of the sponsors of ABG to promote the student honor society within the department to encourage students to excel to the point of earning membership through their scholarly success that David emphasized to all of his students.
- f) Most importantly, David encouraged his faculty to attain knowledge through participation in conferences, state and regional committees, His commitment to life-long learning was exhibited by ensuring that funding was available or attainable to advance teaching individual's the expertise that they would benefit from and be able to transfer knowledge to our students in this ever-changing field. During his tenure as faculty he worked with other faculty members in the department to secure three THECB awards for Skills-Standard Based (SSB) programs in the CSEAT department alone! This was a magnificent accomplishment because there were several community colleges that had only one or even no SSB programs and DMC had earned five, with three of them just in the CSEAT department.

It is my sincere hope that the DMC Faculty Council will recognize the accomplishments of David Hattox and agree that he exemplifies the fine faculty at the college and meet and exceeds the required criteria for Professor Emeritus through his 19 years or service and leadership, to his peers, his professional contacts, all of the DMC stakeholders, and most of all, to his students.

Sincerely

Dr. David A. Abarca, CISSP, Interim Chair and

Professor and Networking and Information Security Program Director

The Department of Computer Science, Engineering, and Advanced Technology (CSEAT)

Del Mar College, Corpus Christi, Texas

Office (361) 698-1177 dabarca@delmar.edu

B5.33.2 Eligibility: To be eligible for consideration	vid Hattox n of emeritus status, a member of the faculty or
administration must meet or exceed the following:	4
B5.33.2.1 Retire from Del Mar College with retirement to be as defined in the Texas State College and University Employee Uniform Benefits Program, created by the provision of Senate Bill 95, Acts of the 65th Legislature Regular Session, 1977.	YES – Retired in May 2021
B5.33.2.2 Hold faculty or administrative rank, or	
both, at the time of retirement.	
B5.33.2.3 Have served the College as a full-time member of the faculty and/or administration for at least ten years, demonstrating distinction in the performance of all fundamental responsibilities of faculty (B6.3 and B6.4) or their equivalent for administrative programs.	YES – 19 Years as Fulltime Faculty Chair, Associate Professor
A5.33.4.1.2 Guidelines: Guidelines used to evaluate emeritus status must include documentation of disting responsibilities of faculty over the span of the faculty include, but is not limited to, the following:	ction shown in the performance of all fundamenta
A5.33.4.1.2.1 Distinction in professional practice includes exhibiting outstanding teaching, ibrarianship, or counseling performance and assessment of student learning; serving as a mentor o colleagues; developing new instructional echniques, courses, forms of educational delivery, or relevant services; demonstrating recognized eadership in the professional area through awards given by the College and/or professional	Mr. Hattox was an effective CSEAT teacher at DMC. He as has created a positive and professional learning environment in Face-to-Face, Hybrid, and Online learning modalities, including the ability to pivot between the various delivery and assessment between the different modalities wit the changes brought on by the COVID-19 pandemic. As a Cisco Program faculty, David has used the curricula to engage and his students with experiential

A5.33.4.1.2.2 Distinction in educational growth includes a record of continuous self-improvement and development via formal coursework, scholarship or comparable achievements, or other professional development opportunities.

David participated in the development task force with UTSA to establish and grow a small five school regionally-based, student-focused Cyber Security competition; David assisted with two of the Regional Competitions as the The Collegiate Cyber Defense Competition (CCDC) grew to include more than a dozen Colleges and Universities. The CCDC continues its growth trend into the Nationwide CCDC that now runs 10 regional events with institutions from all 50 states participating.

A5.33.4.1.2.3 Distinction in institutional and community service is demonstrated by substantial accomplishments in academic advising, marketing, and recruiting for the faculty's program area; significant program, department, and College committee work, including leadership roles; and/or work with and recognition by community organizations for contributions by the emeritus candidate which improve the community and promote the College mission.

Mr. Hattox continued his educational growth at DMC, including and not limited to, serving as a sponsor for Alpha Beta Gamma (ABG). David also represented the department in many college committees for new employee searches, carious program reviews, 5-year and 10-year SACS Reviews, faculty committees and Chair Committees. David has mentored dozens of students through their educational journeys with his honest, fair and forthright approach to their responsibility and teaching them about their personal ownership of their education.

David H. Hattox Curriculum Vitae

431 Catalina Pl. Corpus Christi, Texas 78411 dhattox@gmail.com 361-834-7289

Education:

MS Computer Science, Texas A&M Corpus Christi, 1983
MA History, Baylor University, Waco, Texas, 1977
BA History, Mississippi College, Clinton, Mississippi 1972

Teaching Experience:

Department Chair, Computer Science Engineering, and Advanced Technology 2015-2021 Responsibilities included:

Proposed modifications to departmental curricula to Curriculum Committee

Assignment of classes

Budget

Supervision of faculty

Resolving student complaints and concerns

Supervision of faculty and staff advisors

Planning and conducting departmental meetings

Serving on search committees to hire new faculty

Participated in planning architectural elements for Oso Campus

Assisted in planning for transition from Venters to Music Building

Conducted personnel evaluations for faculty and staff

Certified graduation documentation for eligible students

Revised, updated, and maintained degree plans for Computer Science

Engineering, and Advanced Technology students

Interim Chair, Computer Science Engineering, and Advanced Technology 2014

Associate Professor 2011-2021

Assistant Professor, 2002 - 2011

Adjunct Instructor, 1985 - 2001

Courses: Introduction to Computers, Introduction to Database, Fundamentals of Networking, Routers and Routing Protocols, LAN Switching, Accessing the WAN, UNIX Network Integration, UNIX System Administration, Integrated Software Applications, Introduction to PC Operating Systems, Operating System Security, Firewalls and Network Security, Wireless Security Development, Incident Response and Handling

Professional, Technical, and Work-related Experience and Skills:

Reynolds Metals Company, Programmer/Analyst, Corpus Christi, TX 1979 – 1983 Coronado Transmission Company, System Manager, Corpus Christi, TX 1983 – 1991 Hoechst Celanese, Inc., Systems Analyst, Bishop, TX 1991 – 1996 Dedietrich USA, Inc., Network Administrator, Corpus Christi, TX 1996 – 2001

Professional Achievements and Publications:

Co-PI, UASTECH Grant
Certified Ethical Hacker
Cisco Certified Network Associate
Red Hat Certified Technician
Security+
Co-PI, NSF Cyber Security & Computer Forensics Grant, 2006
Abarca, David, Hattox, David, and Xu, Yan (2006). The Use of Active and Collaborative
Learning Methods: A Training Model for the Collegiate Cyber Defense Competition.
Paper presented at the Annual Conference on Education in Information Security.

Institutional Service:

Alpha Beta Gamma Sponsor
Faculty Council
Chairs Council
Co-sponsor Collegiate Cyber Defence Competitions
Multiple Screening Committees
Multiple Program Review Committees

Regular Agenda Item 6



TO: Mark Escamilla, Ph.D.

President and CEO

FROM: Tammy McDonald

Vice President of Administration and Human Resources

DATE: October 5, 2022

RE: Internal Audit Reports, Status, & Fiscal Year 21/22 Annual Internal Audit Report

SUMMARY:

As part of the internal audit process, for Board review and acceptance, the following information will be presented by Daniel Graves and Brandon Tanous, Partners with Weaver.

- Internal Audit Status & Reports
 - o Purchasing/Procurement
 - o Admissions & Registrar
 - Student Services
 - o Grant Management
 - Construction Management
 - Information Security (Closed Session Item)
- Fiscal Year 21/22 Annual Internal Audit Report Draft

The Board of Regent's Audit Committee met on September 29, 2022. Daniel Graves and Brandon Tanous, Partners with Weaver, were present and reviewed internal audit status and report information with the committee.

RECOMMENDATION:

Board Action.

The Board of Regent's Audit Committee will provide a recommendation at the board meeting.

LIST OF SUPPORTING DOCUMENTS:

Presentation Internal Audit Reports (4) Internal Audit FY22 Annual Report - Draft (1)



Del Mar College

Internal Audit Status Report to the Board of Regents

October 11, 2022



2022 Internal Audit Plan



- 2022 Internal Audit Status
 - Purchasing
 - Internal Audit Follow-ups
 - Construction Management
 - -Information Security
- 2022 Annual Internal Audit Report

Internal Audit of Purchasing



Purchasing

- Audit procedures are in progress
- Due to staffing changes within the Procurement Department and high volume of procurement activity to meet construction deadlines we extended timelines to receive documentation.

Scope

- The audit will include an evaluation of risks and internal controls in place related to Del Mar College's Purchasing processes. Activities to be potentially evaluated will include:
 - Purchase Orders
 - Bidding Process and Award
 - Inter-local and Cooperative Agreement Purchases
 - Contract Negotiation and Approval
 - Vendor Management Selection
 - Vendor Acceptance and Set-up

Internal Audit Follow-up



Follow-up procedures for the 3 audits are complete.

- Admissions/Registrar 2015 2 Partially Remediated Findings
 - Advisor training (Moderate) Remediated as part of College's QEP implementation
 - Advisor continuing education (Moderate) Closed The College met the QEP goal of 100 faculty and professional advisors who attended professional development training. (119 attended in FY 2022)
- > Student Services 2019 1 Partially Remediated Finding
 - Documenting advising sessions (Moderate) Closed Processes and training have been updated and all full-time advisors have completed training. The number of documented advising sessions has increased from the prior year, and the implementation of the new ERP is planned to include advising notes as a required field.

Internal Audit Follow-up



- Grant Management 2018 6 Partially Remediated Findings
 - ➤ **Procedures (High) Remediated** A Grants Development Handbook has been created and finalized with a Grant Starter Kit manual to provide guidance on all grant procedures for the College.
 - ➤ **Training (Moderate) Remediated** Annual training is provided by the Grants Department and attendance is tracked.
 - > Tracking awards (Moderate) Remediated We validated that the most recent grants in the College's portfolio are tracked and approved.
 - ➤ Communication of grant requirements (Moderate) Remediated For the new grants, we verified that the new project kickoff checklists were completed, which include the communication of grant requirements to the appropriate stakeholders.
 - ➤ Approving reports (financial and programmatic) (High)- Remediated We validated that the review of the financial and programmatic reports was completed and documented on the checklists that are prescribed by the Grants Development Handbook.



Construction Management

- Audit fieldwork was completed September 8, 2022, and a draft report has been issued. The report is anticipated to be finalized next week.
- The report received an Unsatisfactory rating
- The coverage period of the audit was from November 1, 2020 through April 30, 2022

Scope

- Audit included an evaluation of:
- ➤ Master Development Plan
- ➤ Request for Proposals and Awards
- Construction Plan Approval and Contract
- ➤ Construction Project Management

- Construction-in Progress Insurance Binders
- > Construction Warranties and Bonds
- > Accounting for Construction Projects

Summary Results



As a result of our procedures, we identified 8 findings across the three audit objectives.

Overall Assessment	Unsatisfactory
Objective A: Determine whether internal controls over the Construction Management processes are designed to ensure that consistent processes are implemented and designed effectively to address the risks within the associated sub-processes and to ensure effective operations.	Unsatisfactory
Objective B : Ensure that controls over selected critical processes within the Construction Management process are operating efficiently, effectively, and resulting in complete and accurate information.	Unsatisfactory
Objective C: Verify that the Master Developer, Design Architect, Contractors and Sub-Contractors are in compliance with the terms and conditions of the executed contracts. Satisfactory	



Finding 1 – High – Standard Operating Procedures

The College does not have standard operating procedures to govern and define the standards for construction management. The Physical Facilities Department has practices in place for the management of construction projects. However, there are not defined and established administrative procedures that define the criteria and standards of performance for construction management procedures. The lack of standardization for procedures and documentation can cause inconsistent documentation and file retention, as well as inconsistent performance of key activities and functions.

Finding 2 – High – Construction File Maintenance and Documentation

Documentation retained across all projects is inconsistent and is not consistently stored within E-Builder. The College was unable to provide documentation to support the performance of all construction management activities for the selected projects. The College provided us with sample and template versions of documentation; however, documentation specific to the selected projects could not be provided. Additionally, we were unable to locate the records in the Physical Facility's file maintenance system.



Finding 3 – Moderate – Change Order Requests

For 1 of the 5 change order requests, the College did not have evidence of the review and approval of the change order request. The change order documentation for one change order related to the General Academic and Music Building did not include approval by the Architect and Chief Physical Facilities Officer.

Finding 4 – Moderate – Insurance Certificate Monitoring:

There are not procedures in place to monitor insurance certificates for expiration and coverage requirements.

Finding 5 – Moderate – Construction Bonds: We were unable to verify that all bonds were obtained prior to the start date of construction. Bonds are required to be provided to the College prior to the issuance of the Notice to Proceed. For 1 of the 4 projects selected for testing (Oso Creek) the bond certificate coverage period started one year after work had commenced.



Finding 6 – High – Payment Authorization: For 1 of the 5 payments to contractors tested, the College was unable to provide us evidence of payment approval by Physical Facilities personnel.

Finding 7 – Moderate – Operation and Maintenance Document Transfer: The College does not have a standardized process in place to formally transition projects from the status of "In Progress" to "Complete" that includes the accumulation and transfer of critical documentation to support the ongoing operations and maintenance of facilities. This documentation includes as built drawings, operational manuals for key systems, commissioning reports, and recommended maintenance schedule.

Finding 8 – Moderate – Incomplete Contract: For 1 of the 4 projects selected, we identified that the College's records omitted one page from the contract. Therefore, we were unable to identify that the insurance obtained by the contractor was in accordance with the terms of the contract.

Management's Response to Findings



Finding		Status
1	Standard Operating Procedures	Management will develop Physical Facilities Departmental Standard Operating Procedures (SOP) to govern the construction management processes. These SOP's will include the requirements and methods of storing documentation related to the performance of key activities within the construction management process. These SOP's will include details on responsible party (based on document type) and storage location of documents (based on document type). Physical Facilities Department will also develop a standard checklist of all documentation associated with construction projects that is required to be retained.
2	File Maintenance and Documentation	Management will develop Physical Facilities Departmental Standard Operating Procedures (SOP) to govern the construction management processes. These SOP's will include the requirements and methods of storing documentation related to the performance of key activities within the construction management process. These SOP's will include details on responsible party (based on document type) and storage location of documents (based on document type). Physical Facilities Department will also develop a standard checklist of all documentation associated with construction projects that is required to be retained.
3	Change Order Requests	The Physical Facilities Department will utilize standard AIA G701 Change Order Request forms for all change orders. Checklists that include required documents can be created and utilized to ensure that consistent documentation is attached with the Change Order Request.
4	Insurance Certificate Monitoring	Insurance binder maintenance/monitoring will be housed in a more secure location. In addition, a defined periodic review and approval by the Risk Management team will be documented by dated sign-offs in ensure that proper Certificates of Insurance are maintained for construction projects.
5	Construction Bonds	A periodic review of project documentation will also be performed to ensure that that all required documents are stored in the required location. The steps for what the review entails will be documented and defined in a SOP.
6	Payment Authorization	The Physical Facilities Department will coordinate with the Finance Department to ensure that documentation to support the payment of invoices is retained and that requests that do not have appropriate supporting documentation are rejected for payment until the payment amount and support can be reconciled.
7	Operation and Maintenance Document Transfer	Management will develop Physical Facilities Departmental Standard Operating Procedures (SOP) that will use a formal close-out checklist with a process for reviewing documentation obtained and requiring approvals to ensure documentation is ready for uploading to e-Builder.
8	Incomplete Contract	Management will develop Physical Facilities Departmental Standard Operating Procedures (SOP) that will ensure the contract review includes validating that the contract package is complete and accurate.



Internal Audit over Information Security

Annual Internal Audit Report



Annual Internal Audit Report is due to state oversight agencies and posted on Del Mar College's website by November 1, 2022.

- > State Auditor's Office
- Governor's Office Budget and Policy Division
- Legislative Budget Board
- The report format is prescribed by the State Auditor's Office and includes the following required sections:
 - ➤ Compliance with Texas Government Code 2102.015
 - Internal Audit Plan for Fiscal Year 2021
 - Consulting Services and Nonaudit Services Completed
 - ➤ External Quality Assurance Review
 - Internal Audit Plan for Fiscal Year 2022
 - External Audit services performed for the College
 - Reporting Suspected Fraud and Abuse



Discussion

Daniel Graves, CPA | Partner 512.609.1913 | daniel.graves@weaver.com

Brandon Tanous, CIA, CFE. CGAP, CRMA | Partner 832.320.3275 | Brandon.Tanous@weaver.com

IA # 03-2022 Internal Audit Follow-Up Procedures

Report Over Admissions and Registrar

Report Date: August 15, 2022 Issued: September 26, 2022



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Dr. Mark Escamilla Del Mar College 101 Baldwin Blvd. Corpus Christi, Texas 78404

This report presents the results of the internal audit follow-up procedures performed for the Del Mar College (the College) during the period June 13, 2022 through July 22, 2022 related to the findings from the Internal Audit Report over Admissions and Registrar dated October 20, 2015.

The objective of these follow-up procedures was to validate that adequate corrective action has been taken in order to remediate the issues identified in the fiscal year 2016 Internal Audit Report over Admissions and Registrar.

To accomplish this objective, we conducted interviews with key personnel within the Admissions and Registrar's Office, reviewed supporting documentation to validate actions taken. Procedures were performed remotely and an exit meeting was conducted on August 26, 2022.

The following report summarizes the findings identified, risks to the organization, recommendations for improvement and management's responses.

Weaver and Siduell, L.I.P.

WEAVER AND TIDWELL, L.L.P.

August 15, 2022

Background

In Fiscal Year 2016, an internal audit over the College's Admissions and Registrar process was completed. The internal audit report identified 25 areas of improvement. In Fiscal Year 2017, 2018, 2019, and 2020 follow-up procedures were performed to validate that Del Mar Management had taken steps to address the open internal audit findings. As a result of those follow-up procedures, 22 findings were determined to be remediated, one finding management accepted the risk associated with the finding, and two were determined to be partially remediated.

The 2022 Internal Audit Plan included performing follow-up procedures to validate that Del Mar Management has taken steps to address the remaining two partially remediated internal audit findings.

Follow-Up Objective and Scope

The follow-up procedures focused on the remediation efforts taken by Del Mar Management to address the findings included in the 2016 Internal Audit Report over Admissions and Registrar, and to validate that appropriate corrective action had been taken.

We evaluated the corrective action of the two partially remediated internal audit findings identified in the 2016 Internal Audit Report over Admissions and Registrar.

Executive Summary

The findings from the 2016 Internal Audit Report over Admissions and Registrar include those items that were identified and are considered to be non-compliance issues with Del Mar's policies and procedures, rules and regulations required by law, or where there is a lack of procedures or internal controls in place to cover risks to Del Mar. These issues could have significant financial or operational implications.

Through our interviews, review of documentation, observations and testing we determined that of the two findings where corrective action was evaluated, one was fully remediated and one finding was closed.

A summary of our results is provided in the table below.

Risk Rating	Total Findings	Previously Remediated	Finding Remediated	Finding Closed	Partially Remediated
High	7	7	-		-
Moderate	16	14	1	1	-
Low	2	2	-	-	4
Total	25	23	1 1 1 2 2	1	

Conclusion

Based on our evaluation, College Management made efforts to remediate the two findings from the 2016 Internal Audit Report. For the two partially remediated findings, the College has implemented its Quality Enhancement Plan (QEP) to follow effective advising practices for full-time and faculty advisors. Activities include certifying full-time and faculty advisors and supporting them through on-going professional development activities.

In addition, we reevaluated the risk of consistent application of continuing education amongst all Advisors across Del Mar College to ensure they are up-to-date with state requirements and statutes, and determined the condition to be low risk due to the progress made through the Colleges QEP milestones. Additionally, all full-time advisors and the majority of faculty advisors have received training and continuing education to ensure effective and consistent advising across the College.

Audit procedures over the Admissions and Registrar process should be conducted following the full implementation of the new QEP at the College to validate the continued effectiveness of internal controls and processes.

Detailed Follow-Up Results, Findings, Recommendations and Management Response

IA # 03-2022 Internal Audit Follow-Up Procedures Report over Admissions and Registrar August 26, 2022

Detailed Follow-Up Results, Recommendations and Management Response

Our procedures included interviewing key Admissions and Registrar personnel to gain an understanding of the corrective actions taken in order to address the findings identified in the 2016 Internal Audit Report over Admissions and Registrar, as well as examining existing supporting documentation, communications along with performing testing in order to validate the effectiveness of those corrective actions implemented. We evaluated the existing policies, procedures, and processes in their current state.

Finding 5 - MODERATE - Advisor Training: There is no standard training requirement or criteria across Del Mar College to ensure personnel are qualified, trained and eligible to be an Advisor to students. The current procedures are department specific and can range from a formal job shadowing program to more informal on-the job training.

Results: Finding Remediated

The College implemented its Quality Enhancement Plan (QEP), one goal of the QEP is to follow consistent and effective advising practices. Activities include certifying faculty advisors and other personnel and supporting them through on-going professional development activities. The Director of Advising Initiatives offer annually at least 15 professional development opportunities for part-time and full-time advisors with a goal of at least 100 faculty attending at least one professional development per year. Part-time advisors are encouraged through their department chairs and divisional deans to attend at least one training each year. The QEP timeline shows that certification and support of faculty through advising professional development began in Spring 2020 and is ongoing. We verified that the College exceeded its goal of faculty attending at least one professional development per year and has processes in place to continue professional development efforts until the QEP is fully implemented.

Finding 6 - MODERATE - Advisor Continuing Education: There is not an established standard for Advisor continuing education across Del Mar College to ensure that all Advisors are up-to-date with state requirements and statues. Current continuing education is enforced at a department level and is required for full time Advisors, such os those in Liberal Arts. However, part-time Advisors do not have an established standard and attend training on an ad hoc basis.

Results: Finding Closed

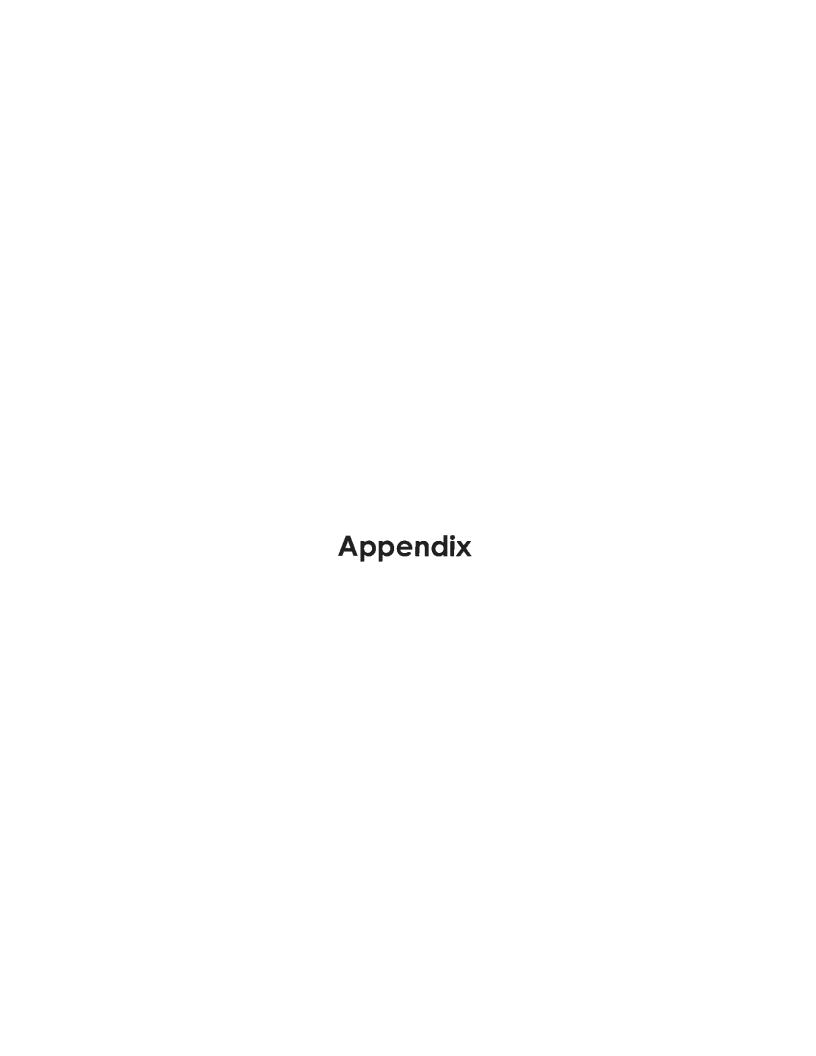
In FY 2022, we obtained a comprehensive list of all advisors at the College and the listing of all faculty and staff who attended advising training events to analyze Advisor participation in advisory training. The listing of advisors included the following:

- Faculty Advisors
- Enrollment Specialists
- Embedded Advisors

We examined rosters from the following advising training events held from March 31, 2021 through August 23, 2021 to analyze Advisor participation.

Overall, 25% of Advisors college-wide (both full time advisors and part time faculty advisors) participated in one or more training event, while 49% did not participate in any of the advisor training events. The highest participation rates were for the professional development training at 33% participation. Only 18% of Advisors participated in the Learning the Technology Tools of Registration course, while the lowest participation rates were for the Lunch and Learn and Registration Refresher at 6% each course.

In FY 2022, we examined rosters from the QEP advising training events held in FY 2021. We determined that the College's advising efforts with a goal of 100 faculty and professional advisors attending at least one or more professional development sessions per academic year was surpassed. The attendance rosters show that there were 119 participants, a combination of advising faculty and staff, who attended at least one Professional Development session during the FY 2021 academic year. Therefore, the established goals and management action plans were completed resulting in the closure of the finding.



The appendix defines the approach and classifications utilized by Internal Audit to assess the residual risk of the area under review, the priority of the findings identified, and the overall assessment of the procedures performed.

Risk Ratings

Residual risk is the risk derived from the environment after considering the mitigating effect of internal controls. The area under audit has been assessed from a residual risk level utilizing the following risk management classification system.

High

High risk findings have qualitative factors that include, but are not limited to:

- Events that threaten the College's achievement of strategic objectives or continued existence
- Impact of the finding could be felt outside of the College or beyond a single function or department
- Potential material impact to operations or the College's finances
- Remediation requires significant involvement from senior College management

Moderate

Moderate risk findings have qualitative factors that include, but are not limited to:

- Events that could threaten financial or operational objectives of the College
- Impact could be felt outside of the College or across more than one function of the College
- Noticeable and possibly material impact to the operations or finances of the College
- Remediation efforts that will require the direct involvement of functional leader(s)
- May require senior College management to be updated

Low

Low risk findings have qualitative factors that include, but are not limited to:

- Events that do not directly threaten the College's strategic priorities
- Impact is limited to a single function within the College
- Minimal financial or operational impact to the organization
- Require functional leader(s) to be kept updated, or have other controls that help to mitigate the related risk

IA # 04-2022 Internal Audit Follow-Up Procedures

Report over Student Services

Report Date: August 24, 2022

Issued: September 23, 2022

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Dr. Mark Escamilla Del Mar College 101 Baldwin Blvd. Corpus Christi, Texas 78404

This report presents the results of the internal audit follow-up procedures performed for the Del Mar College (the College) during the period June 1, 2022 through June 21, 2022 related to the finding from the Internal Audit Report over Student Services dated April 22, 2019.

The objective of these follow-up procedures was to validate that adequate corrective action has been taken in order to remediate the remaining open issues identified in the 2019 Internal Audit Report over Student Services.

To accomplish this objective, we conducted interviews with key personnel within the Student Engagement and Retention Department, reviewed supporting documentation to validate actions taken. Procedures were performed remotely and an exit meeting was conducted on August 24, 2022.

The following report summarizes the finding identified, risks to the organization, recommendations for improvement and management's responses.

Weaver and Siduell, L.L.P.

WEAVER AND TIDWELL, L.L.P.

Austin, Texas August 24, 2022

IA # 04-2022 Internal Audit Follow-Up Procedures Report over Student Services
August 24, 2022

Background

In Fiscal Year 2019, an internal audit over the College's Student Services process was completed. The internal audit report identified six areas of improvement. We performed follow-up procedures in fiscal year 2021 and identified that five of the six findings were remediated and one was partially remediated.

The 2022 Internal Audit Plan included performing follow-up procedures to validate that Del Mar Management has taken steps to address the one remaining open internal audit finding.

Follow-Up Objective and Scope

The follow-up procedures focused on the remediation efforts taken by Del Mar Management to address the open finding related to the 2019 Internal Audit Report over Student Services, and to validate that appropriate corrective action had been taken.

We evaluated the corrective action for the one remaining open internal audit finding identified in the 2019 Internal Audit Report over Student Services.

Executive Summary

The finding from the 2019 Internal Audit Report over Student Services include those items that were identified and are considered to be non-compliance issues with Del Mar's policies and procedures, rules and regulations required by law, or where there is a lack of procedures or internal controls in place to cover risks to Del Mar. These issues could have significant financial or operational implications.

Through our interviews, review of documentation and observations, we determined that of the one remaining finding where corrective action was evaluated, one finding was closed.

A summary of our results is provided in the table below.

Risk Rating	Total Findings	Previously Remediated and Closed	Remediated	Partially Remediated	Finding Closed
High	-	-	-	-	-
Moderate	3	2	-	-	1
Low	3	3	-	-	-
Total	6	5			1

IA # 04-2022 Internal Audit Follow-Up Procedures Report over Student Services
August 24, 2022

Conclusion

Based on our evaluation, College Management made efforts to remediate the remaining finding from the 2019 Internal Audit Report. For the one partially remediated finding, the College has updated processes to aid in the consistent documentation of advising sessions and provided adequate training on the new procedures to Advisors. In addition, we reevaluated the risk of the advising sessions not being consistently documented and determined the condition to be low risk. Additionally, the future implementation of a new ERP System will assist in the consistency of tracking and documenting student advising sessions and is anticipated to address future concerns, therefore, we consider one finding closed.

Audit procedures over the Student Services process should be conducted following the implementation of a new ERP System at the College to validate the continued effectiveness of internal controls and processes.

Detailed Follow-Up Results, Finding, Recommendations and Management Response

IA # 04-2022 Internal Audit Follow-Up Procedures Report over Student Services
August 24, 2022

Detailed Follow-Up Results, Recommendations and Management Response

Our procedures included interviewing key personnel within the Student Engagement and Retention Department to gain an understanding of the corrective actions taken in order to address the finding identified in the 2019 Internal Audit Report over Student Services, as well as examining existing documentation and communications in order to validate those corrective actions. We evaluated the existing policies, procedures, and processes in their current state.

Finding 1 – Moderate – Advising Sessions Documentation: The College does not have a standardized process for Advisors to document interactions with students. Currently, Advisors document advising sessions with students by either completing the student's Education Plan or an Advising Checklist. Student Education Plans are utilized by academic department Advisors for students who have declared their majors whereas advising sessions for undeclared students are often documented and tracked through an Advising Checklist.

Upon utilization and completion of the Education Plan, both the student and the Advisor sign-off on the document, which is then pravided to the student. However, the Education Plans are not consistently utilized by academic department Advisors throughout the College. Alternatively, the Advising Checklist is utilized by Student Enrollment Specialists within the Student Enrollment Center for students majoring in Liberal Arts or students who are undecided, but is not leveraged by other Advisors throughout the College.

In FY 2021, we examined the Advising Refresher training documentation and verified the College has updated processes to aid in the consistent documentation of advising sessions and provided adequate training on the new procedures to Advisors. The new procedures require that advising sessions be documented utilizing the comments field in Colleague and Civitas.

Results: Finding closed

In FY 2022, we analyzed records of students who had advising holds removed in Colleague and student outreach records maintained in Civitas from January 1, 2021 through December 31, 2021 to determine whether advising sessions were adequately dacumented. We determined 3,846 (42%) out of 9,202 advising sessions were documented in Colleague. Of the remaining records without advising notes in Colleague, only 1% were logged in Civitas.

	FY 2022		FY 2021	
Colleague Records	Count	% of Total	Count	% of Total
Advisor Comments added	3,846	42%	2,111	42%
Session not Documented	5,356	58%	2,922	58%
Total	9,202	100%	5,033	100%

Colleague to Civitas Comparison	Count	% of Total	Count	% of Total
Session Documented in Civitas	69	1%	72	2%
Session not Documented	9,256	99%	2,850	98%
Total	9,325	100%	2,922	100%

Appendix

IA # 04-2022 Internal Audit Follow-Up Procedures Report over Student Services
August 24, 2022

The appendix defines the approach and classifications utilized by Internal Audit to assess the residual risk of the area under review, the priority of the finding identified, and the overall assessment of the procedures performed.

Risk Ratings

Residual risk is the risk derived from the environment after considering the mitigating effect of internal controls. The area under audit has been assessed from a residual risk level utilizing the following risk management classification system.

High

High risk findings have qualitative factors that include, but are not limited to:

- Events that threaten the College's achievement of strategic objectives or continued existence
- Impact of the finding could be felt outside of the College or beyond a single function or department
- Potential material impact to operations or the College's finances
- Remediation requires significant involvement from senior College management

Moderate

Moderate risk findings have qualitative factors that include, but are not limited to:

- Events that could threaten financial or operational objectives of the College
- Impact could be felt outside of the College or across more than one function of the College
- Noticeable and possibly material impact to the operations or finances of the College
- Remediation efforts that will require the direct involvement of functional leader(s)
- May require senior College management to be updated

Low

Low risk findings have qualitative factors that include, but are not limited to:

- Events that do not directly threaten the College's strategic priorities
- Impact is limited to a single function within the College
- Minimal financial or operational impact to the organization
- Require functional leader(s) to be kept updated, or have other controls that help to mitigate the related risk

IA # 02-22 Internal Audit Follow-Up Procedures Report

over Grants Management

Report Date: August 25, 2022

Issued: September 26, 2022



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Dr. Mark Escamilla Del Mar College 101 Baldwin Blvd. Corpus Christi, Texas 78404

This report presents the results of the internal audit follow-up procedures performed for the Del Mar College (the College) during the period July 25, 2022 through August 19, 2022 related to the findings from the Internal Audit Report over Grants Management dated December 7, 2018.

The objective of these follow-up procedures was to validate that adequate corrective action has been taken in order to remediate the issues identified in the 2019 Internal Audit Report over Grants Management.

To accomplish this objective, we conducted interviews with key personnel within the Grants and Sponsored Research Office, reviewed supporting documentation and performed procedures to validate actions taken. Procedures were performed at the Del Mar College and an exit meeting was conducted on September 26, 2022.

The following report summarizes the findings identified, risks to the organization, recommendations for improvement and management's responses.

Weaver and Siduell, L.L.P.

WEAVER AND TIDWELL, L.L.P.

Austin, Texas August 25, 2022

IA # 02-2022 Internal Audit Follow-Up Procedures Report over Grants Management August 25, 2022

Background

In Fiscal Year 2019, an internal audit over the College's Grants Management process was completed. The internal audit report identified six areas of improvement. We performed follow-up procedures in fiscal year 2021 and identified that all six of the findings were partially remediated.

The 2022 Internal Audit Plan included performing follow-up procedures to validate that Del Mar Management has taken steps to address the six open internal audit findings.

Follow-Up Objective and Scope

The follow-up procedures focused on the remediation efforts taken by Del Mar Management to address the open findings related to the 2019 Internal Audit Report over Grants Management, and to validate that appropriate corrective action had been taken.

We evaluated the corrective action for six open internal audit findings identified in the 2019 Internal Audit Report over Grants Management.

Executive Summary

The findings from the 2019 Internal Audit Report over Grant Management include those items that were identified and are considered to be non-compliance issues with Del Mar's policies and procedures, rules and regulations required by law, or where there is a lack of procedures or internal controls in place to cover risks to Del Mar. These issues could have significant financial or operational implications.

Through our interviews, documentation review, and observations, we determined that six of the six findings where corrective action was evaluated, six were fully remediated.

A summary of our results is provided in the table below.

Risk Rating	Total Findings	Finding Remediated	Partially Remediated	Open
High	3	3	-	-
Moderate	3	3	-	-
Low	-		-	-
Total	6	6	-	

Conclusion

Based on our evaluation, College Management made efforts to remediate the six findings from the 2019 Internal Audit Report. For the six previously identified as partially remediated findings, the College has implemented its final version of the Grants Development Handbook to remediate the remaining findings. The final handbook incorporates the development of policies, procedures, and guidance for the College from grant application and training to financial and programmatic report review and approval processes.

In addition, we reevaluated the new procedures established within the Grants Development Handbook to grant management processes performed and determined them to be fully adopted, deployed and consistently followed by College Principle Investigators (Pls).

Detailed Follow-Up Results, Findings, Recommendations and Management Response

IA # 02-2022 Internal Audit Follow-Up Procedures Report over Grants Management August 25, 2022

Detailed Follow-Up Results, Recommendations and Management Response

Our procedures included interviewing key personnel within the Grants and Sponsored Research Office to gain an understanding of the corrective actions taken in order to address the findings identified in the 2019 Internal Audit Report over Grants Management, as well as examining existing documentation and communications in order to validate those corrective actions. We evaluated the existing policies, procedures, and processes in their current state.

Finding 1 – High – Standardize Grants Management Procedures: Del Mar College does not have defined and standardized Grant Management procedures that outline the institution's expectations for the management and monitoring of grant performance and financial status through the life of the grant term, and to ensure appropriate checks and balances. Although each grant has different requirements for reporting and the use of funds, the College does not currently provide standard operating procedures or overarching guidance to ensure grants are effectively and consistently managed across the College. Currently, the College relies on Principle Investigators to manage and monitor their assigned grants based on past experiences and from on the job training, which results in various practices to monitor grant progress and achievement and no established expectations for internal or external reporting and maintaining of information or data.

Results: Finding Remediated

In FY 2022, we examined the final and disseminated version of the Grants Development Handbook and the Grant Starter Kit. We verified that the College has established processes to ensure standardized and adequately documented grant management procedures throughout the College. The Grant Handbook and Starter Kit detail the institution's expectations for Principle Investigators (PIs) and management to monitor grant performance and financial status through the life of the grant to ensure appropriate internal controls.

Finding 2 – MODERATE – Development and Dissemination of Grant Management Training: The College does not provide or require formal grant management training for faculty and staff who apply, utilize, monitor, or manage grants. While some grant managers are required to receive grant training from the grantors annually or before receiving grant funds, the College does not provide training to faculty and staff to provide them guidance and ensure compliance with Federal and State grant requirements and the College's defined management, monitoring, and reporting practices that must be followed to utilize a grant. As a result, the practices utilized to manage, monitor, and reporting on grant status and performance are inconsistent and based on the level of experience of the Principle Investigator.

Results: Finding Remediated

The College implemented its Grant SharePoint Training dashboard, which shows available training provided and required for personnel who apply, utilize, monitor, and/or manage grants. Training also includes federal and state funding requirements and College-approved practices for maintaining data and documentation, tracking progress, maintaining inventory, monitoring budgets, and reporting status internally.

Additionally, the College has implemented annual training for Principle Investigators on policies, procedures, or grant requirements, including trends and common issues identified.

IA # 02-2022 Internal Audit Follow-Up Procedures Report over Grants Management August 25, 2022

Finding 3 - MODERATE - Grant Application and Award Tracking: The College does not consistently enforce the requirements across all departments to ensure that all grants are approved by College management prior to submitting grant applications. Although grant applications and grant awards received are tracked by the Grants Office, the utilization of the Grants Office to apply for grants is optional. Only those grants that are provided to the Grants Office by the grant's Principle Investigator are included in the listing, resulting in funds that are received, but not tracked by the Grants Office. This prevents the College from maintaining an accurate grant portfolio for all departments throughout the institution.

Results: Finding Remediated

In FY 2022, we examined the current grant portfolio and reviewed the final and disseminated version of the Grants Development Handbook. Additionally, we observed and validated a selection of the most recent grants from the grants portfolio and confirmed that a grant proposal submission form was documented with the e-signature approval process.

Finding 4 - MODERATE - Dissemination of Grant Requirements: The College does not have a standardized process for disseminating grant contract requirements, along with operational and financial responsibilities, to the personnel throughout the College to ensure the contract terms are appropriately communicated, accepted and followed. Currently, Principal Investigators for the grant disseminate information, but the information, terms, and requirements for the grant are not consistently communicated, documented, and tracked to ensure the contract terms are met.

Results: Finding Remediated

In FY 2022, we examined the final and disseminated version of the Grants Development Handbook, which details the process for disseminating the grant requirements to the various stakeholders and has established methods to share grant proposals. The Grant Starter Kit also identifies commonly used grant terminology, essential contract information, and allowable and unallowable cost, which help standardize the grant management procedures across the College's faculty and staff. The Grant Starter Kit was published to the Del Mar College SharePoint in FY 2020 and is available to all faculty and staff.

Additionally, we reviewed and validated the new projects kickoff list and a sample synopsis, which were evaluated by Principal Investigators directly involved in the grant setup and completion of new awards.

Finding 5 – HIGH – Review and Approval of Funding and Financial Reports: Funding request reports are prepared and submitted by Grant Accountants without subsequent review and approval to ensure reports are accurate, complete, have adequate support, and are submitted timely. The review and approval of funding and financial reports is not performed consistently across the College by appropriate personnel, which can result in funding requests that are not accurate, submitted timely, or contain appropriate support to validate need.

Results: Finding Remediated

In FY 2022, we examined the final and disseminated version of the Grants Development Handbook, which details the Approval of Programmatic Reporting processes and provides a standard checklist utilized for the documentation of the review and approval process.

IA # 02-2022 Internal Audit Follow-Up Procedures Report over Grants Management August 25, 2022

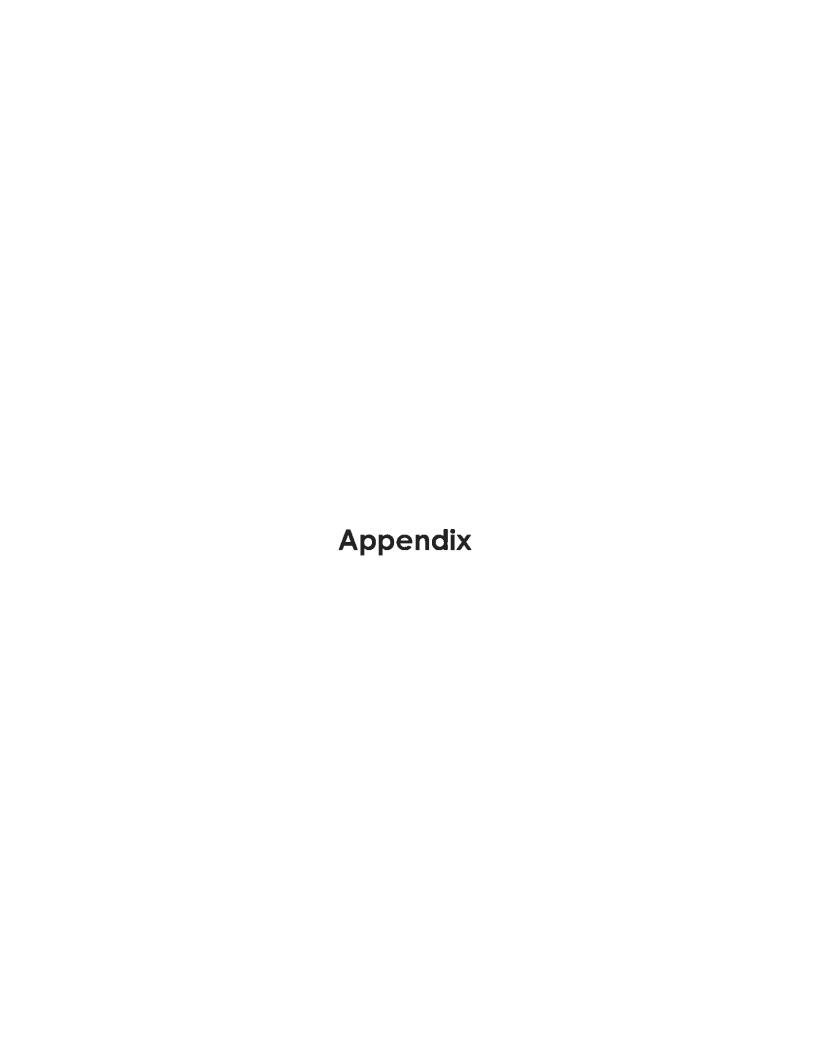
Additionally, we reviewed the Post Award process, which details policy and guidelines for written business practices, including monitoring and reviewing activities to drive timely and accurate financial reporting.

Finding 6 – HIGH – Review and Approval of Programmatic Reporting: The College does not have an established process and requirement for the review and approval of programmatic grant reports. While most programmatic reports are reviewed and approved by Department Heads, this practice is not consistently performed for all grant programmatic reports and is not a requirement College-wide. As a result, programmatic reporting to grantors could be inaccurate or contain metrics that have not been validated by management prior to submission.

Results: Finding Remediated

In FY 2022, we examined the final and disseminated version of the Grants Development Handbook. The College has developed written business practices that include monitoring and reviewing activities to drive timely and accurate programmatic grant reporting.

Through the programmatic checklist, the Post-Award process, and Award Closeout procedures implemented, monitoring and review activities are performed by management who possess content expertise, which helps in maintaining operational accountability and effectiveness.



IA # 02-2022 Internal Audit Follow-Up Procedures Report over Grants Management August 25, 2022

The appendix defines the approach and classifications utilized by Internal Audit to assess the residual risk of the areo under review, the priority of the findings identified, and the overall ossessment of the procedures performed.

Risk Ratings

Residual risk is the risk derived from the environment after considering the mitigating effect of internol controls. The area under audit has been assessed from a residual risk level utilizing the following risk management classification system.

High

High risk findings have qualitative factors that include, but are not limited to:

- Events that threaten the College's achievement of strategic objectives or continued existence
- Impact of the finding could be felt outside of the College or beyond a single function or deportment
- Potential material impact to operations or the College's finances
- Remediation requires significant involvement from senior College management

Moderate

Moderate risk findings have qualitative factors that include, but are not limited to:

- Events that could threaten financial or operational objectives of the College
- Impact could be felt outside of the College or across more than one function of the College
- Noticeable and possibly material impact to the operations or finances of the College
- Remediation efforts that will require the direct involvement of functional leader(s)
- May require senior College management to be updated

Low

Low risk findings have qualitative factors that include, but are not limited to:

- Events that do not directly threaten the College's strategic priorities
- Impact is limited to a single function within the College
- Minimal financial or operational impact to the organization
- Require functional leader(s) to be kept updated, or have other controls that help to mitigate the related risk

IA# 2022-01 Internal Audit Report over

Construction Management

Report Date: September 8, 2022

Issued: October 4, 2022



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Dr. Mark Escamilla Del Mar College 101 Baldwin Blvd. Corpus Christi, Texas 78404

This report presents the results of the internal audit procedures performed for Del Mar College during the period of June 1, 2022 through August 31, 2022, relating to the Construction Management processes of the College.

The objectives of this internal audit were to evaluate the design and effectiveness of Del Mar College's Construction Management processes as follows:

- A. Determine whether internal controls over construction management processes are designed to ensure that consistent processes are implemented and designed effectively to address the risks within the associated sub-processes and to ensure effective operations.
- B. Verify that controls over selected critical processes within construction management processes are operating efficiently, effectively, and resulting in complete information, appropriate transactions, timely reporting, and active monitoring.
- C. Verify that the Master Developer, Design Architect, Contractors, and Sub-Contractors are in compliance with the terms and conditions of the executed contracts.

Our procedures included performing interviews with key personnel responsible for the construction management processes to gain an understanding of the current processes in place, examining existing supporting documentation, and evaluating the internal controls over the processes. We evaluated the existing policies, procedures, and processes in their current state. Our coverage period was from November 1, 2020 through April 30, 2022.

The following report summarizes the findings identified, risks to DMC, recommendations for improvement and management's responses.

Weaver and Siduell, L.J.P.

WEAVER AND TIDWELL, L.L.P.

Austin, Texas September 28, 2022

IA# 2022-01 Internal Audit Report over Construction Management September 9, 2022 Issued: September 28, 2022

Background

Del Mar College (DMC or the College) is a public, multi-campus community college that provides access to affordable degree and certificate programs, customized workforce development, and continuing education opportunities for successful educational advancement and learning needs. DMC utilizes its Physical Facilities team to provide support services to the College by maintaining and enhancing the physical environment of both buildings and grounds with a concentration on quality customer service. Service units within the department include the HVAC & Mechanical, Electrical, Plumbing, Painting, Carpentry/Locksmith, Facilities Technicians, and Grounds. Custodial services are provided by a third-party contractor. The Physical Facilities mission statement and objectives were developed to clearly define the purpose of the department in relation to the College and focuses on these priorities.

"In support of the College's teaching and public function, it is the mission of the Del Mar College Physical Facilities Department to maintain and enhance the physical environment of both buildings and grounds through planning, development, and execution of preventative maintenance, maintenance, and construction services, with its highest priority towards quality customer service."

Departmental objectives are developed each year and documented on Weave-on-Line. Objectives of the Department of Physical Facilities include:

- Strive to continuously improve quality and effectiveness in our customer service.
- Staff an efficient department to allow optimum completion of work load.
- Work towards increased productivity and cost effectiveness.
- Strive for full implementation by staff of the computerized work management system.

Physical Facilities was previously under the purview of the Chief Information Officer (CIO). The CIO oversaw Facilities, Operations, and Construction in addition to central Information Technology (IT) functions. However, in 2019 Physical Facilities was reorganized and formed its own separate department, which now reports to the Vice President/Chief Physical Facilities Officer.

The Physical Facilities team deploys several projects each year as it related to continuous maintenance of the College's facilities, and large-scale, new construction projects are included in Bond/Capital Improvement Programs. Projects included in previous bond programs selected for testing are shown in the table below:

Project Title	Project Start Date	Project End Date
East Campus – Music Phase II/General Academic Building (GAMB)	5/8/2017	12/31/2019
West Campus – Workforce Development Center (WDC)	4/17/2017	12/31/2019
West Campus – Emerging Technology Building Expansion (ETE)	5/30/2017	12/31/2019
South Campus – Oso Creek Package 1 & 2	7/25/2018	1/17/2023

IA# 2022-01 Internal Audit Report over Construction Management September 9, 2022 Issued: September 28, 2022

Audit Objective and Scope

The audit focused on the Del Mar College (DMC) Construction Management processes in place across the college. We reviewed the procedures in place for appropriate risk and regulatory coverage and compliance to ensure efficient and effective processes. Key functions and sub-processes within the Construction Management process included:

- Master Development Plan
- Request for Proposals and Awards
- Construction Plan Approval and Contract
- Construction-in Progress Insurance Binders
- Construction Warranties and Bonds,
- Accounting for Construction Projects
- Project Close Out

Our procedures were designed to ensure relevant risks were covered and verify the following:

Master Development Plan:

Projects align with the Master Development Plan.

Request for Proposals and Awards:

- Scoping, research, price development of business case are performed timely and effectively.
- Prospective vendors are evaluated via a defined criteria that includes appropriate oversight and review prior to award.
- Contractors and subcontractors follow appropriate selection/bidding process and contracts are appropriately approved.

Construction Plan Approval and Contract Monitoring:

- The execution of construction contracts including proper approval, examination of key contract terms, and determination that terms are appropriate and meet the needs of the project.
- Contract revisions, are properly reviewed and approved by appropriate personnel.
- Contract terms and conditions are tracked and tracking tools accurately reflect the major terms of the contract.
- Contracted Architect Engineer (AE) supervision and inspection services are clearly defined, documented, reviewed and approved in the contract with the AE.
- Appropriate insurance and permits have been obtained prior to commencement of construction.
- Project manager, Architect and Design department review design documentation during the 50%, 75% and 95% of document completion stages. The final sign-off of the design is documented on the sign-off sheet.
- Construction progress is monitored during the course of the project to determine if the project is progressing per the terms of the contract and within the budget.
- Commissioning is planned for and determine during the design phase of the project.
- Execution and approval of contract change orders and modifications are completed in a timely manner.
- Site visits are conducted on a regular basis and observations are documented.
- The onsite AE also performs periodic inspection of the construction site and provides appropriate reporting to the General Contractor (GC) and College.

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- Vendors also perform on-site inspections to review the installation of their product. These
 inspections occur to ensure the product was installed correctly for the vendors to be able to
 honor the warranty for their product.
- Project Managers, the AE and GC have monthly meetings to review the GC's pay requests, including an inspection of the job site to review the progress and status of each item on the pay sheet.
- Construction materials are appropriately inspected and approved to ensure they are in accordance with specified requirements.
- Completion of tasks and documentation is obtained as required for the project.

Construction-in Progress Insurance Binders:

 Insurance binders are maintained and monitored to ensure the College is adequately protected.

Construction Warranties and Bonds:

- Construction warranties are evaluated and reviewed to ensure Del Mar is appropriately protected.
- Construction bonds are evaluated and reviewed to ensure Del Mar is protected against
 disruptions or financial loss due to a contractor's failure to complete a project or failure to meet
 project specifications.
- Contractors and subcontractors have required permits, insurance, bond, guarantees and warranties.
- Warranty inspections are conducted in a timely manner, issues are recorded and addressed.
- Warranty items are monitored for timely completion.

<u>Accounting</u> for Construction Projects:

- DMC Accounting and Construction personnel perform an appropriate, detailed review of pay applications, prior to approval.
- The process for determining if contractor and final payment releases are properly approved, within a timely manner.
- Final pay sheets are reviewed by the GC, AE and Project Manager. After the review the Project Manager recommends the approval of pay sheet.
- Construction invoices are coded to the proper general ledger account.

Project Close-Out:

- Retainage is released after inspection and approval by appropriate personnel.
- Operations Manuals are transferred over to the Maintenance team.
- Completion of the close-out checklist for archiving project documents.
- The process for documenting commissioning to validate the completion of all necessary steps and proper authorization.

The objectives of this internal audit were as follows:

A. Determine whether internal controls over construction management processes are designed to ensure that consistent processes are implemented and designed effectively to address the risks within the associated sub-processes and to ensure effective operations.

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- B. Verify that controls over selected critical processes within construction management processes are operating efficiently, effectively, and resulting in complete information, appropriate transactions, timely reporting, and active monitoring.
- C. Verify that the Master Developer, Design Architect, Contractors and Sub-Contractors are in compliance with the terms and conditions of the executed contracts.

Our procedures included interviewing key personnel within the within the Physical Facilities Department that have responsibilities in construction management to gain an understanding of the current processes in place, examining existing documentation, and evaluating the internal controls over the process. We evaluated the existing policies, procedures, and processes in their current state. Our coverage period was from November 1, 2020, through April 30, 2022.

Executive Summary

Through our interviews, evaluation of internal control design and testing of transactions we identified eight findings. The listing of findings include those items that have been identified and are considered to be non-compliance issues with documented DMC policies and procedures, rules and regulations required by law, or where there is a lack of procedures or internal controls in place to cover risks to DMC. These issues could have significant financial or operational implications.

A summary of our results, by audit objective, is provided in the table below. See the Appendix for an overview of the Assessment and Risk Ratings.

- 84.84	Unsatisfactory	
SCOPE AREA	RESULT	RATING
Objective A: Determine whether internal controls over construction management processes are designed to ensure that consistent processes are implemented and designed effectively to address the risks within the associated sub-processes and to ensure effective operations.	We identified 28 controls to in place in the process. However, we identified opportunities to improve the process and control environment, including: Developing administrative policies to govern the construction management process, including requirements and methods of storing documentation Developing policies to define administrative operating procedures to govern the construction management processes	Unsatisfactory

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	OVERALL ASSESSMENT	Unsatisfactory
Objective B: Verify that controls over selected critical processes within construction management processes are operating efficiently, effectively, and resulting in complete information, appropriate transactions, timely reporting, and active monitoring.	 We identified 28 controls to in place in the process. However, we identified opportunities to improve the process and control environment, including: Developing a standardized method for file organization, in order to maintain documents for future projects Utilizing standard AIA Change Order Request forms for all change orders Maintaining and Monitoring insurance binders in a more secure location Establishing procedures to consistently store the warranty and bond information in a standardized location Developing a formal close-out checklist with a process for reviewing documentation obtained and requiring approvals to ensure documentation is ready for uploading to e-Builder Developing a method for ensuring that their contract review includes validating that the contract package is complete and accurate 	Unsatisfactory
Objective C: Verify that the Master Developer, Design Architect, Contractors and Sub-Contractors are in compliance with the terms and conditions of the executed contracts.	Controls are in place but do not appear to be consistently executed.	Satisfactory

Conclusion

Based on our evaluation, DMC has limited procedures, practices, and controls to mitigate risks within the significant construction management processes. We identified opportunities to strengthen the processes, formalize the procedures performed, and improve the effectiveness of controls within the divisions of the Department that have responsibilities to administer contracts for the college.

DMC should work on developing policies and procedures that govern the construction management process. Furthermore, they should develop policies and procedures that define the criteria and standards of performance for construction management procedures.

Follow-up procedures will be performed in Fiscal Year 2023 to evaluate the effectiveness of remediation efforts taken to address the findings.

Detailed Procedures Performed, Findings, Recommendations and Management Response

IA# 2022-01 Internal Audit Report over Construction Management September 9, 2022 Issued: October 4, 2022

Detailed Procedures Performed, Findings, Recommendations and Management Response

Our procedures included interviewing key personnel within the divisions of the Physical Facilities Department that have responsibilities for managing construction projects at the College to gain an understanding of the current processes in place, examining existing documentation, and evaluating the internal controls over the process. We evaluated the existing policies, procedures, and processes in their current state. Our coverage period was from November 1, 2020 through April 30, 2022.

Objective A: Design of Internal Controls

Determine whether internal controls over construction management processes are designed to ensure that consistent processes are implemented and designed effectively to address the risks within the associated sub-processes and to ensure effective operations.

Procedures Performed: We conducted interviews with key personnel of the DMC Physical Facilities Department to gain an understanding of the current construction management processes. We documented our understanding of the processes and identified internal controls aver the following sub process:

- Master Development Plan
- Request for Proposals and Awards
- Construction Plan Approval and Contract
- Construction-in Progress Insurance Binders
- Construction Warranties and Bonds
- Accounting for Construction Projects
- Project Close-Out

We evaluated the controls identified against expected controls to determine whether the identified reoccurring construction management processes and internal controls are sufficiently designed to mitigate the critical risks associated with the construction management subprocesses. We identified any unacceptable risk exposures due to gaps in the existing control structure as well as opportunities to strengthen the effectiveness and efficiency of the existing procedures.

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Results: Overall, we identified 28 controls in place over the significant activities within the construction management processes. We identified two findings where improvements in the process can be made with regard to design of the construction management process.

Process Area	Control Coverage	Findings
Master Development Plan	1	~
Request for Proposals and Awards	7	1
Construction Plan Approval and Contract	11	2
Construction in-Progress Insurance Binders	1	2
Construction Warranties and Bonds	2	1
Accounting for Construction Projects	3	1
Project Close-Out	3	1
Total:	28	8

Finding 1 - High - Standard Operating Procedures

The College does not have standard operating procedures to govern and define the standards for construction management. The Physical Facilities Department has practices in place for the management of construction projects. However, there are not defined and established administrative procedures that define the criteria and standards of performance for construction management procedures. The lack of standardization for procedures and documentation can cause inconsistent documentation and file retention, as well as inconsistent performance of key activities and functions.

^{*}We have identified each item with an "x" for which we were unable to obtain the requested document.

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	Music Phase II/General Academic Building	Workforce Development Center	Emerging Technology Expansion	Oso Creek
R	equest for Propo	sals and Awards		
Notice to Bidders				X
Statement of Qualification				Х
Competitive Sealed Proposal				Х
Evaluation Committee's Scoring Matrices on Prospective Vendors	X	Х	Х	-
Award Synopsis	X	Х	X	X
Constructio	n Plan Approva	and Contract M	onitoring	
Engineers Site Visits/Inspection Reports				X
Construction Managers Site Visits/Inspection Reports				X
Design Development Documents				X
100% Construction Documents		X		
Canst	ruction-In Progre	ess Insurance Bind	ers	
Active Certificate of Insurance Policy				Х
Co	enstruction Warro	anties and Bonds		
Inspection Report of Warranty Equipment Prior to Coverage Period-End	X	X	X	
Acc	counting for Cor	nstruction Projects		an untaken L
Construction Manager/Third Party Recommendation for Payment Letter				X
Cover Sheet/Journal Voucher			X	
	Project Clo	ose-Out		
Operation and Maintenance Manuals		X	X	
Operation and Maintenance Training Evidence	X	X	Х	X

IA# 2022-01 Internal Audit Report over Construction Management September 9, 2022 Issued: October 4, 2022

Recommendation: The College should develop administrative policies to govern the construction management processes. These policies should include the requirements and methods of storing documentation related to the performance of key activities within the construction management process. These policy and procedure documents should include details on responsible party (based on document type) and storage location of documents (based on document type). This will ease DMC's ability to identify and locate documents within their system as well as assign accountability and ownership. The College should also develop a standard checklist of all documentation associated with construction projects that is required to be retained. This would help to ensure that the necessary project documentation is retained.

Management Response: Management agrees with the condition as stated. Management will develop Physical Facilities Departmental Standard Operating Procedures (SOP) to govern the construction management processes. These SOP's will include the requirements and methods of storing documentation related to the performance of key activities within the construction management process. These SOP's will include details on responsible party (based on document type) and storage location of documents (based on document type). Physical Facilities Department will also develop a standard checklist of all documentation associated with construction projects that is required to be retained.

Responsible Party: Vice President and Chief Physical Facilities Officer

Implementation Date: January 2023

Finding 2 – High – Construction File Maintenance and Documentation

Documentation retained across all projects is inconsistent and is not consistently stored within E-Builder. The College was unable to provide documentation to support the performance of all construction management activities for the selected projects. The College provided us with sample and template versions of documentation; however, documentation specific to the selected projects could not be provided. Additionally, we were unable to locate the records in the Physical Facility's file maintenance system.

Recommendation: The College should develop administrative operating procedures to govern the construction management processes. These procedure documents should include, but are not limited to:

- Defining the construction management process and sub-process (who is involved, the required project management procedures, required documentation) projects are encompassed)
- Identifying the owner(s) of the various process and sub-processes within construction management
- Responsibilities for the review and approval of documentation
- Defining a centralized repository for construction documents
- Naming convention of documents (based on document type)
- Defining frequency and timing related to when documents are uploaded
- Defining the frequency of site visits and the criteria of the inspections to be performed during a site visit
- Documentation required to support the approval of a change order or use of contingency funds

IA# 2022-01 Internal Audit Report over Construction Management September 9, 2022 Issued: October 4, 2022

Management Response: Management agrees with the condition as stated. Management will develop Physical Facilities Departmental Standard Operating Procedures (SOP) to govern the construction management processes. These SOP's will include, but are not limited to:

- Defining the construction management process and sub-process (who is involved, the required project management procedures, required documentation) projects are encompassed)
- Identifying the owner(s) of the various process and sub-processes within construction management
- Responsibilities for the review and approval of documentation
- Defining a centralized repository for construction documents
- Naming convention of documents (based on document type)
- Defining frequency and timing related to when documents are uploaded
- Defining the frequency of site visits and the criteria of the inspections to be performed during a site visit
- Documentation required to support the approval of a change order or use of contingency funds

Responsible Party: Vice President and Chief Physical Facilities Officer

Implementation Date: January 2023

Objective B: Effectiveness of Controls

Ensure that controls over selected critical processes within the Construction Management process are operating efficiently, effectively, and resulting in complete information, appropriate transactions, timely reporting, and active monitoring.

1. **Procedures Performed:** We selected a sample of four of the 26 projects related to the 2014/2016 bond package and verified that the selected projects aligned with the College's Master Development Plan, were approved, project fact sheets were published and projects were effectively communicated to project stakeholders.

Results: No exceptions identified.

- 2. **Procedures Performed**: We selected a sample of four of the 26 projects related to the 2014/2016 bond package and verified that contracts were procured in accordance with College procurement procedures. We verified:
 - Legal advertisements were posted for a two week period
 - Statements of Qualifications were submitted by the due date
 - Competitive Sealed Proposals conformed to the requirements
 - Proposal evaluation committees utilized scoring matrices to evaluate bid responses
 - Award synopsis documents were reviewed and approved
 - Board of Regents approved contract awards

Results: The College was unable to locate several documents from the procurement process.

Finding 1 – High – Standard Operating Procedures

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3. Procedures Performed: We obtained the change orders from the four projects selected for testing and verified that change order requests were reviewed and approved by the Architect and the appropriate College personnel.

Results: The College was unable to provide support for the approval of one of the change order requests.

Finding 3 - Moderate - Change Order Requests: For one of the five change order requests, the College did not have evidence of the review and approval of the change order request. The change order documentation for one change order related to the General Academic and Music Building did not include approval by the Architect and Chief Physical Facilities Officer.

Recommendation: The Physical Facilities team should house and utilize standard AIA Change Order Request forms for all change orders. Checklists that include required documents can be created and utilized to ensure that consistent documentation is attached with the Change Order Request.

Management Response: Management agrees with the condition as stated. The Physical Facilities department will utilize standard AIA G701 Change Order Request forms for all change orders. Checklists that include required documents can be created and utilized to ensure that consistent documentation is attached with the Change Order Request.

Responsible Party: Vice President and Chief Physical Facilities Officer

Implementation Date: January 2023

- **4. Procedures Performed:** We obtained the insurance information submitted by the contractor for the four projects selected for testing. We verified that for each project the following:
 - Contractors obtained insurance policies prior to the commencement date within the contract or Notice to Proceed
 - Insurance policies contain proper coverage, including required policies with minimal liability
 - Insurance binders are adequately maintained and monitored by Risk Management.

Results: We identified that while insurance information was obtained, there was not a process in place to monitor the insurance binders.

Finding 4 - Moderate - Insurance Certificate Monitoring: There are not procedures in place to monitor insurance certificates for expiration and coverage requirements.

Recommendation: Insurance binder maintenance/monitoring should be housed in a more secure location (i.e. E-Builder or another file maintenance system). This system would increase monitoring efficiency, and potentially automate the monitoring process, where notifications are sent to either the Risk Management or Physical Facilities team to notify either party that policies will expire. This will also decrease Del Mar's reliance on the contractor's policyholders to submit renewals.

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If this is not attainable, the Risk Management team may create a tracking sheet that includes the policy dates, and periodically monitor expiration dates. Finally, defined periodic review and approval by the Risk Management team should be documented by dated sign-offs in ensure that proper Certificates of Insurance are maintained for construction projects.

Management Response: Management agrees with the condition as stated. Insurance binder maintenance/monitoring will be housed in a more secure location. In addition, a defined periodic review and approval by the Risk Management team will be documented by dated sign-offs in ensure that proper Certificates of Insurance are maintained for construction projects.

Responsible Party: Vice President of Administration & Human Resources

Implementation Date: January 2023

- **5. Procedures Performed:** We obtained the performance and payment bond information submitted by the contractor for the four projects selected for testing. We verified that for each project the following:
 - Contractor's payment bond is equal to or exceeds the contract sum.
 - Contractor's performance bond is equal to or exceeds the contract sum.
 - Bonds were submitted prior to the Notice to Proceed date.

Results: For all but one project we were able to validate the performance and payment bond information. For one project, the College could not provide documentation to support the bond coverage period.

Finding 5 – **Construction Bonds:** We were unable to verify that all bonds were obtained prior to the start date of construction. Bonds are required to be provided to the College prior to the issuance of the Notice to Proceed. For one of the four projects selected for testing (Oso Creek) the bond certificate coverage period started one year after work had commenced.

Recommendation: The Physical Facilities Department should establish procedures to consistently store the warranty and bond information in a standardized location, such as E-Builder. A periodic review of project documentation should also be performed to ensure that that all required documents are stored in the required location.

Management Response: Management agrees with the condition as stated. Management will develop Physical Facilities Departmental Standard Operating Procedures (SOP) to consistently store the warranty and bond information in a standardized location. A periodic review of project documentation will also be performed to ensure that that all required documents are stored in the required location. The steps for what the review entails will be documented and defined in a SOP.

Responsible Party: Vice President and Chief Physical Facilities Officer

Implementation Date: January 2023

IA# 2022-01 Internal Audit Report over Construction Management September 9, 2022 Issued: October 4, 2022

- **6. Procedures Performed**: We obtained the pay applications submitted by the contractor for the four projects selected for testing. We verified that for each project the following:
 - Pay Applications are reviewed and approved by construction manager or third-party assessor
 - Pay Applications are reviewed and approved by the contractor and architect
 - Pay Applications include a schedule of values, or AIA Continuation G703
 - Cover sheet/journal voucher is reviewed and approved by the Financial Analyst
 - Payment amount is accurate
 - Pay application was recorded in the appropriate project GL code

Results: We were unable to obtain support for the approval of one payment to the contractors by the appropriate Physical Facilities personnel.

Finding 6 – High – Payment Authorization: For one of the payments to contractors tested, the College was unable to provide us evidence of payment approval by Physical Facilities personnel.

Recommendation: The Physical Facilities Department should coordinate with the Finance Department to ensure that documentation to support the payment of invoices is retained and that requests that do not have appropriate supporting documentation are rejected for payment until the payment amount and support can be reconciled.

Management Response: Management agrees with the condition as stated. The Physical Facilities Department will coordinate with the Finance Department to ensure that documentation to support the payment of invoices is retained and that requests that do not have appropriate supporting documentation are rejected for payment until the payment amount and support can be reconciled

Responsible Party: Vice President and Chief Physical Facilities Officer

Implementation Date: January 2023

- 7. **Procedures Performed**: We obtained the project close out files for each of the four projects selected for testing. We verified that for each project the following
 - Architect provided a punch list during the substantial completion stage signifying open items needing to be addressed by the contractor for final payment
 - Submittals by the contractor are provided to Del Mar College
 - Certificates of Occupancy are provided at the substantial completion stage
 - Meetings and/or training for Del Mar College's personnel regarding operation and maintenance of equipment
 - Final construction documents are stored/archived appropriately

Results: We identified that the College does not have procedures in place to ensure that all final project documentation is obtained and archived for ongoing operations of the College.

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Finding 7 - Moderate - Operation and Maintenance Document Transfer: The College does not have a standardized process in place to formally transition projects from the status of "In Progress" to "Complete" that includes the accumulation and transfer of critical documentation to support the ongoing operations and maintenance of facilities. This documentation includes as built drawings, operational manuals for key systems, commissioning reports, and recommended maintenance schedule.

Recommendation: Using a formal close-out checklist with a process for reviewing documentation obtained and requiring approvals to ensure documentation is ready for uploading to e-Builder, will assist Del Mar College in complete and accurate record retention that includes fully executed documents. Requiring standardized sign-off templates for the close-out items will also help ensure each item is well documented and complete.

Management Response: Management agrees with the condition as stated. Management will develop Physical Facilities Departmental Standard Operating Procedures (SOP) that will use a formal close-out checklist with a process for reviewing documentation obtained and requiring approvals to ensure documentation is ready for uploading to e-Builder. The steps for what the formal close-out entails will be documented and defined in a SOP

Responsible Party: Vice President and Chief Physical Facilities Officer

Implementation Date: January 2023

Objective C: Compliance with executed contracts

Verify that the Master Developer, Design Architect, Contractors and Sub-Contractors are in compliance with the terms and conditions of the executed contracts.

Procedures Performed: We examined four of the College's construction projects and verified that the vendors associated with those contracts were in compliance with the terms and conditions of the contracts, including maintaining insurance policies throughout the project and that the policies had adequate coverage.

Results: We identified that one contract was incomplete. The page of the contract that was not available included the terms and conditions for insurance. Therefore we were unable to confirm compliance with the terms and conditions of insurance coverage for one of the projects.

Finding 8 – Moderate – Incomplete Contract: For 1 of the 4 projects selected, we identified that the College's records omitted one page from the contract. Therefore, we were unable to identify that the insurance obtained by the contractor was in accordance with the terms of the contract.

Recommendation: DMC should ensure that their contract review includes validating that the contract package is complete and accurate. The steps for what the review should entail should be documented and defined in a checklist or policies and procedures.

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Management Response: Management agrees with the condition as stated. Management will develop Physical Facilities Departmental Standard Operating Procedures (SOP) that will ensure the contract review includes validating that the contract package is complete and accurate. The steps for what the contract review entails will be documented and defined in a SOP.

Responsible Party: Vice President and Chief Physical Facilities Officer

Implementation Date: January 2023

IA# 2022-01 Internal Audit Report over Construction Management September 9, 2022 Issued: October 4, 2022

Appendix

IA# 2022-01 Internal Audit Report over Construction Management September 9, 2022 Issued: October 4, 2022

The appendix defines the approach and classifications utilized by Internal Audit to assess the residual risk of the area under review, the priority of the findings identified, and the overall assessment of the procedures performed.

Report Ratings

The report rating encompasses the entire scope of the engagement and expresses the aggregate impact of the exceptions identified during our test work on one or more of the following objectives:

- Operating or program objectives and goals conform with those of Del Mar College
- Del Mar College objectives and goals are being met
- The activity under review is functioning in a manner which ensures:
 - o Reliability and integrity of financial and operational information
 - o Effectiveness and efficiency of operations and programs
 - Safeguarding of assets
 - o Compliance with laws, regulations, policies, procedures and contracts

The following ratings are used to articulate the overall magnitude of the impact on the established criteria:

Strong

The area under review meets the expected level. No high risk rated findings and only a few moderate or low findings were identified.

Satisfactory

The area under review does not consistently meet the expected level. Several findings were identified and require routine efforts to correct, but do not significantly impair the control environment.

Unsatisfactory

The area under review is weak and frequently falls below expected levels. Numerous findings were identified that require substantial effort to correct.

IA# 2022-01 Internal Audit Report over Construction Management September 9, 2022 Issued: October 4, 2022

Risk Ratings

Residual risk is the risk derived from the environment after considering the mitigating effect of internal controls. The area under audit has been assessed from a residual risk level utilizing the following risk management classification system.

High

High risk findings have qualitative factors that include, but are not limited to:

- Events that threaten the College's achievement of strategic objectives or continued existence
- Impact of the finding could be felt outside of the College or beyond a single function or department
- Potential material impact to operations or the College's finances
- Remediation requires significant involvement from College management

Moderate

Moderate risk findings have qualitative factors that include, but are not limited to:

- Events that could threaten financial or operational objectives of the College
- Impact could be felt outside of the College or across more than one function of the agency
- Noticeable and possibly material impact to the operations or finances of the College
- Remediation efforts that will require the direct involvement of functional leader(s)
- May require senior College management to be updated

Low

Low risk findings have qualitative factors that include, but are not limited to:

- Events that do not directly threaten the College's strategic priorities
- Impact is limited to a single function within the College
- Minimal financial or operational impact to the College
- Require functional leader(s) to be kept updated, or have other controls that help to mitigate the related risk

DRAFT FOR DISCUSSION PURPOSES ONLY Subject to final review and possible revision and should not be relied upon or distributed

Del Mar College

Fiscal Year 2022 Annual Internal Audit Report August 31, 2022



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Fiscal Year 2022 Internal Audit Report August 31, 2022

I. Compliance with Texas Government Code, Section 2102.015: Posting the Internal Audit Plan, Internal Audit Annual Report, and Other Audit information on Internet Web site

Texas Government Code, Section 2102.015 requires state agencies and higher education institutions, as defined in the statute, to post their internal Audit Plan, Internal Audit Annual Report, and other audit information on the Internet.

The Del Mar College (Del Mar or the College) will post this report and its 2023 Internal Audit Plan on its website at www.delmar.edu on or before November 1, 2022. Del Mar College's Board of Regents reviewed and approved the Annual Internal Audit Report as part of their meeting held on October 11, 2022.

Del Mar will update its posting with a detailed summary of the weaknesses, deficiencies, wrongdoings or other concerns raised by performance of the audit plan as they are identified or by November 1, 2022. Del Mar will also update the posting with the corrective action taken to address the weaknesses, deficiencies, wrongdoings or other concerns identified in the internal audits,

II. Internal Audit Plan for Fiscal Year 2022

The internal audits planned and performed for Fiscal Year 2021 were selected to focus on follow-up procedures and closing internal audit findings identified in prior years' reports.

Internal Audit	Report #	Report Date	Current Status
Internal Audit Advising over Salary and Benefits Special Project	NA NA	Moy 10, 2022	The project was completed ond results of our analysis were presented to the Board of Regents on May 10, 2022.
internal Audit over Construction Management	2022-01	September 8, 2022	The report was issued October 4, 2022. Follow-up procedures to verify corrective action has been implemented for the findings will be included in the 2023 Internal Audit Plan.
Internal Audit Follow-Up over Grants Management	2022-02	August 25, 2022	The report was issued September 26, 2022. Our follow-up procedures identified that all prior findings were remediated or closed.
Internal Audit Follow-Up over Admissions / Registrar	2022-03	August 15, 2022	The report was issued September 26, 2022. Our follow-up procedures identified that all prior findings were remediated or closed.
Internal Audit Follow-up over Student Services	2022-04	August 24, 2022	The report was issued September 23, 2022. Our follow-up procedures identified that all prior findings were remediated or closed.
Internal Audit over Purchasing	2022-05	October X, 2022	The report was issued October X, 2022. Follow-up procedures to verify corrective action hos been implemented for the findings will be included in the 2023 Internal Audit Plan.
Internal Audit over Information Security	2022-06	October 7, 2022	The report was issued October 7, 2022. Follow-up procedures to verify corrective action has been implemented for the findings will be included in the 2023 Internal Audit Plan

The College's rules and policies for the purchasing of goods and services were assessed during the Internal Audit of the Purchasing Processes.

Fiscal Year 2022 Internal Audit Report August 31, 2022

III. Consulting Services and Nonaudit Services Completed

As defined in the Institute of Internal Auditors' International Standards for the Professional Practice of Internal Auditing and the Government Auditing Standards, 2018 Revision, Sections 3.64 – 3.106, Weaver performed cansulting services related to the analysis of College salaries and benefits. The summary of those services are included in the table as part of section II of this report.

IV. External Quality Assurance Review

In accordance with professional standards, and to meet the requirements of the Texas Internal Auditing Act, Internal Audit is required to undergo an external quality assurance review at least once every three years. Weaver's review was performed in October 2019.



Report on Firm's System of Quality Control

October 16, 2019

To the Partners of Weaver and Tidwell, L.L.P. and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Weaver and Tidwell, L.L.P. (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended May 31, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under Government Auditing Standards, including compliance audits under the Single Audit Act; audits of employee benefit plans, an audit performed under FDICIA, an audit of a broker-dealer, and examinations of service organizations [SOC 1 and SOC 2 engagements].)

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

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Fiscal Year 2022 Internal Audit Report August 31, 2022

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Weaver and Tidwell, L.L.P. applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended May 31, 2019, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. Weaver and Tidwell, L.L.P. has received a peer review rating of pass.

Eide Bailly LLP

Est Sailly LLP

FIGE Bally LLP

V. Internal Audit Plan for Fiscal Year 2023

The Internal Audit Plan was submitted to the Colleges Board of Regents. The College Board of Regents approved the plan on October 11, 2022. Below is the Fiscal Year 2023 Internal Audit Plan submitted to the College's Board of Regents based on the results of the 2021 Internal Audit Risk Assessment. The approved internal audit plan was submitted to the State Auditor's Office on November 1, 2022.

Fiscal Year 2023 Internal Audit Plan						
Audit Area	2022 Risk Rating	Estimated Hours				
Bursar's Office	High	250				
Payroll	High	250				
Safety and Security	High	320				

Planned follow-up procedures for fiscal year 2023 to verify and communicate with Management the remediation efforts of prior Internal Audit Recommendations.

Fiscal Year 2023 Follow-up Procedures					
Audit Area	2022 Risk Rating	Estimated Hours			
Information Security	High	150			
Purchasing	High	150			
Construction Management	High	150			

As part of the risk assessment, the College assesses the probability and impact of the following risk categories across all significant activities of the college, which include the information technology risks and considerations related to Title 1, Texos Administrative Code, Chapter 202:

- financial stability and fraud risk
- demographic and economic risk
- student relations, operations, and compliance risk
- information technology risk
- reputational risk

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Del Mar College

Fiscal Year 2022 Internal Audit Report August 31, 2022

Taking into consideration the input from the College management, all significant activities are assigned a risk rating for probability and impact related to each risk category. The overall risk rating (High, Moderate or Low) is assigned to each significant activity based on the activity's average risk rating.

The internal audit plan is developed by considering risk ratings for each significant activity and prioritizing "High" risk activities. The risk assessment is updated on an annual basis.

The 2021 Internal Audit Risk Assessment resulted in 15 Significant Activities rated as "High" risk. Nine of the 15 Significant Activities are not included in the Fiscal Year 2023 Internal Audit Plan. Those activities are as follows:

- Information Technology Services
- Executive Office
- Grant Management
- Financial Aid
- Budget and Planning
- Admission/Registrar
- Accounts Payable and Distributions
- Application Selection/Development
- Database Administration/ERP

VI. External Audit Services Procured in Fiscal Year 2022

Del Mar College engaged Collier, Johnson & Woods, P.C., a certified public accounting firm, during Fiscal Year 2022 as its external auditors.

VIII. Reporting Suspected Fraud and Abuse

To ensure compliance with Article IX, Section 7.09, the General Appropriations Act (86th Legislature) and for the coordination of investigations to ensure compliance with Texas Government Code, Section 321.022, employees are encouraged to report suspected fraud, waste and abuse involving state resources to College Management or directly to the SAO at https://sao.fraud.state.tx.us/hotline.aspx.

If the President of the College believes that any money received from the state is lost, misappropriated, or misused, or that ather fraudulent or unlawful conduct has occurred in relation to the operation of the College, the President, or their designee will report the reason and basis for that belief to the State Auditar's Office. If any investigation is deemed necessary, the President and College staff will coordinate the investigation with the State Auditar's Office.

Regular Agenda Item 7



TO:

Mark Escamilla, PH.D., President of the College

FROM:

Raul Garcia, CPA, Vice President and Chief Financial Officer

DATE:

October 05, 2022

SUBJECT:

Board Agenda: Quarterly Investment Report

Background:

In accordance with the Public Funds Investment Act (PFIA), the College's quarterly and annual investments reports are submitted to the Board of Regents for review and approval.

David McElwain, of Patterson and Associates (A Meeder Investment Management Company), will present the College's Quarterly Investment Report for the period of August 31, 2022.

Action Item: Discussion and possible action regarding the College's Quarterly Investment Report for the period ending August 31, 2022.



QUARTERLY INVESTMENT REPORT

Del Mar College District

FOR THE PERIOD ENDING August 31, 2022

PRESENTED BY DAVID McELWAIN



Whatever It Takes...



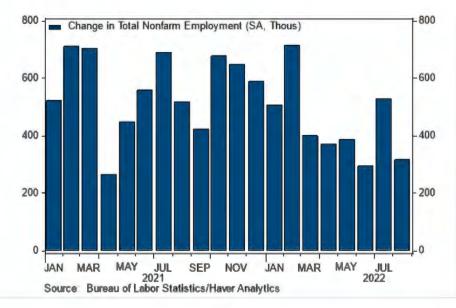
Taming inflation remains the primary goal of the Federal Reserve and Chair Powell made it very clear at the Jackson Hole symposium this month that the FOMC is committed to price stability. They are going to continue to hike rates and do whatever it takes to tame inflation. He is suggesting that a further reduction in growth and a softening in the labor market are necessary conditions to rein in price pressures and that it is a lesser evil than failing to reinstate stable prices.

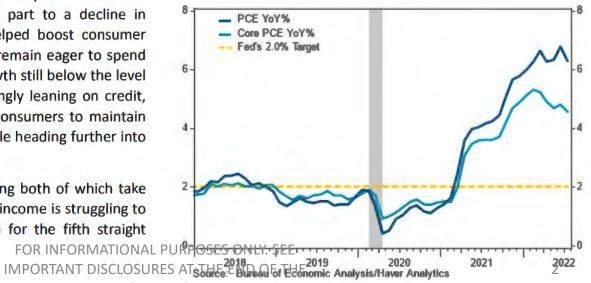
The strong August employment report reinforced the FOMC's assessment of a still-solid labor market, while moving towards the intended "softening" conditions necessary to rein in inflation. The deciding factor will have to be the August inflation reports to be released one week ahead of the September FOMC meeting.

In August, the inflation PCE did unexpectedly fall — the first decline since April 2020 thanks in large part to a decline in energy prices. Lower gas prices have helped boost consumer sentiment, and at least some consumers remain eager to spend the extra cash. However, with income growth still below the level of inflation's grip and consumers increasingly leaning on credit, inflation is going to make it difficult for consumers to maintain even these reduced levels of spending while heading further into the holiday shopping season.

Personal income is rising but so is spending both of which take inflation higher. The net result is that real income is struggling to keep pace. Real income has now fallen for the fifth straight month.

FOR INFORMATIONAL PURPOSES O





PRESENTATION.

MEEDER PUBLIC FUNDS | PATTERSON GROUP

Continuing Supply Chain Blues

Fortunately, geo-politics played a lesser role in the month's market view even with a controversial stop in Taiwan by Nancy Pelosi. China may have larger problems than Ms. Pelosi because of the challenges to its own economy which has slowed.

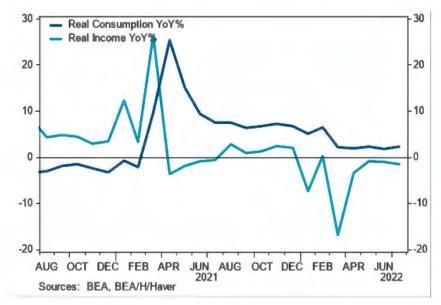
China's Sichuan province, a key manufacturing hub for EV batteries and solar panels, has announced sizable power cuts among other provinces, affecting a myriad of global manufacturers. Reports indicate the region is broadly facing the worst drought conditions since the 1960s. This will surely impact the supply chain tangles which were beginning to open up.

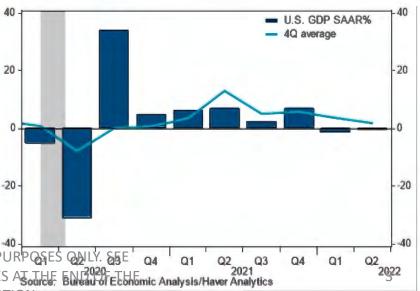
These drought conditions are global. U.S. agricultural forecasters note that U.S. farmers could face severe crop shortages including a 40% reduction in the cotton crop. In addition, reports indicate a plethora of farmland acreage has been left unused this season due to drought, rising input costs and fertilizer costs.

These longer-term impacts will lengthen the inflation woes and the supply chain delays. Besides raising short term rates, the Fed is continuing its plan towards accelerating quantitative tightening (QT) to further drain pandemic-era stimulus from the financial system and increase lending rates for longer term assets all to weaken inflation.

In the US, high supply costs, declining real income growth, and a limited access to labor, particularly skilled labor, are undermining the U.S. housing market. While demand is still positive and supply still limited, keeping prices elevated, momentum in housing and construction activity is clearly slowing.

This sluggish economy framed in elevated prices has produced back-to-back quarters of declining GDP growth. Growth however is not as negative as expected however so a prossibility is consulted at the ENIZOPE TH





PRESENTATION.

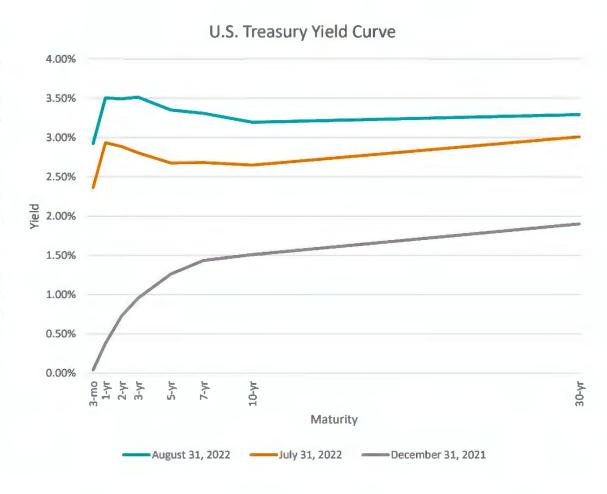
Expectations Drive Rates



The Fed continues to communicate the intent to tame inflation at any cost. The market is 62% convinced at month end that another 75bps hike will be the result if the September FOMC meeting.

The Fed fully concedes that higher rates and a long-term QT will slow growth but is willing to take these actions to tame inflation.

Two quarters of declining GDP is assumed to represent a recession. The goldilocks situation of slowing growth amid high inflation doesn't bode well for a quick solution in 2022.



PORTFOLIO REVIEW



Del Mar's Portfolio

As of August 31, 2022



Your Portfolio Statistics

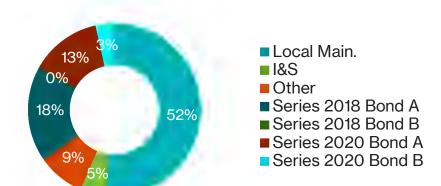
Weighted Average Maturity

Weighted Average Yield (All Funds)
Quarterly Weighted Average Yield

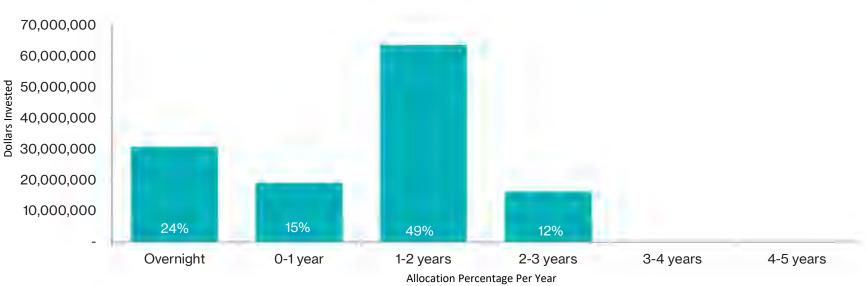
386 days

0.867% 0.774%

Your Asset Allocation



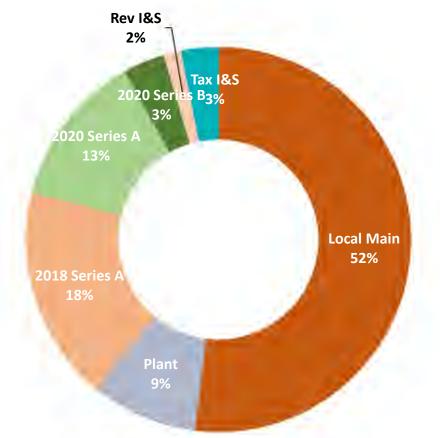
Your Maturity Distribution





MEEDER
PUBLIC FUNDS | PATTERSON GROUP

by sub-portfolio including bond funds as of August 31, 2022



Funds from the 2018 Tax Bond B have been totally expended.



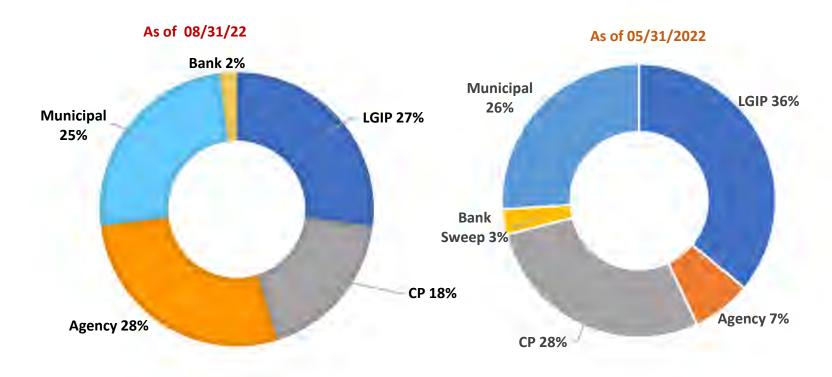
Pooled Funds

excluding Series 2018 and 2020 (A & B) Bond Funds

	FY'21-22 AVG	FY'21-22 Q4	FY'21 22 Q3	FY'21 22 Q2	FY'21 22 Q1
Book Value	\$ 122,078,273	\$ 93,289,010	\$ 122,078,273	\$ 128,341,635	\$ 94,449,831
Market Value	\$ 121,138,210	\$ 91,422,238	\$ 121,138,210	\$ 127,846,761	\$ 94,411,157
WAM	213 days	231 days	162 days	183 days	275 days
Yield	0.572 %	1.097 %	0.645 %	0.28%	0.264%
Benchmark 6-month T-Bill	1.10 %	1.97 %	0.79 %	0.21%	0.06%
Total Earnings	\$ 594,108	\$ 312,262	\$ 159,885	\$ 74,759	\$ 47,202



Del Mar College Pooled Funds Asset Allocation – Market Sector



Yields in these sectors:	05/31/22	08/31/22
US Agency	0.470%	0. 440%
Commercial Paper	0.630%	0.807%
Municipal Securities	0.469%	0.460%
Local Government Investment Pools	0.811%	2.161%
Banks including sweep	0.006%	1.853%

Yield: Yield shown is WEIGHTED average YIELD AT COST OF THE HOLDINGS WITHIN THE portfolio AS OF THE DATE SHOWN



Series 2018 A Tax Bond Funds

	FY'21-22 AVG	FY'21-22 Q4	FY'21 22 Q3	FY'21 22 Q2	FY'21 22 Q1	FY'20 21 AVG
Book Value	\$ 29,546,503	\$ 25,653,153	\$ 25,829,609	\$ 29,568,028	\$ 37,135,222	\$ 49,653,445
Market Value	\$ 28,660,530	\$ 24,156,067	\$ 24,668,863	\$ 28,894,952	\$ 36,922,237	\$ 49,457,501
WAM	745 days	707 days	795 days	779 days	699 days	396 days
Yield	0.54 %	0.52 %	0.52 %	0.60 %	0.52 %	0.56 %
Benchmark 6-month T-Bill	1.10 %	1.97 %	0.79 %	0.21 %	0.06 %	0.07 %
Earnings	\$ 168,747	\$ 33,750	\$ 37,139	\$ 46,007	\$ 51,851	\$ 314,903

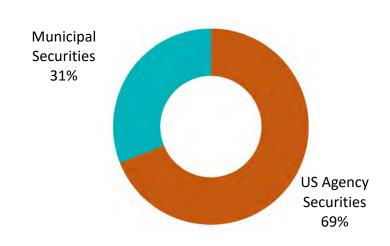


Series 2020 (A & B) Tax Bond Funds

	FY'21-22 AVG	FY'21-22 Q4	FY'21 22 Q3	FY'21 22 Q2	FY'21 22 Q1	FY'20 21 AVG
Book Value	\$ 43,994,175	\$ 24,156,566	\$ 43,994,175	\$ 54,690,676	\$ 61,370,304	\$ 76,491,761
Market Value	\$ 42,550,535	\$ 22,889,372	\$ 42,550,535	\$ 53,857,907	\$ 61,173,341	\$ 76,517,009
WAM	605 days	617 days	605 days	582 days	594 days	466 days
Yield	0.48 %	0.43%	0.48 %	0.37 %	0.35 %	0.33 %
Benchmark 6-month T-Bill	1.10 %	1.97 %	0.79 %	0.21 %	0.06 %	0.07 %
Earnings	\$ 202,551	\$ 46,943	\$ 50,720	\$ 51,867	\$ 53,021	\$ 289,039



Asset allocation of Series 2018 and 2020 Bonds



Yields in these sectors as of 08/31/2022

U.S. Agency Securities 0.49% Municipal Securities 0.45%



Del Mar's partner in Treasury management.





Disclosure



Meeder Public Funds, Inc., dba Patterson & Associates is a registered investment adviser with the Securities and Exchange Commission (SEC) under the Investment Advisers Act of 1940. Registration with the SEC does not imply a certain level of skill or training. The opinions expressed in this presentation are those of Meeder Public Funds, Inc. The material presented has been derived from sources considered to be reliable, but the accuracy and completeness cannot be guaranteed.

Past performance does not guarantee future results. Opinions and forecasts are all subject to change at any time, based on market and other conditions, and should not be construed as a recommendation of any specific security. Investing in securities involves inherent risks, including the risk that you can lose the value of your investment. Any forecast, projection, or prediction of the market, the economy, economic trends, and fixed-income markets are based upon current opinion as of the date of issue and are also subject to change. Opinions and data presented are not necessarily indicative of future events or expected performance. Meeder Public Funds, Inc., dba Patterson & Associates cannot and does not claim to be able to accurately predict the future investment performance of any individual security or of any asset class. There is no assurance that the investment process will consistently lead to successful results. The investment return and principal value of an investment will fluctuate, thus an investor's shares, or units, when redeemed, may be worth more or less than their original cost.

Patterson & Associates

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QUARTERLY INVESTMENT REPORT

Del Mar College

AUGUST 31, 2022



Whatever It Takes...

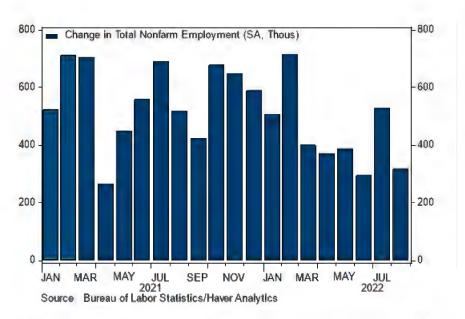


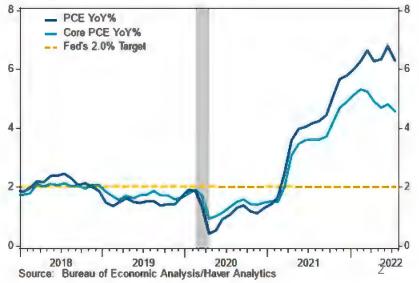
Taming inflation remains the primary goal of the Federal Reserve and Chair Powell made it very clear at the Jackson Hole symposium this month that the FOMC is committed to price stability. They are going to continue to hike rates and do whatever it takes to tame inflation. He is suggesting that a further reduction in growth and a softening in the labor market are necessary conditions to rein in price pressures and that it is a lesser evil than failing to reinstate stable prices.

The strong August employment report reinforced the FOMC's assessment of a still-solid labor market, while moving towards the intended "softening" conditions necessary to rein in inflation. The deciding factor will have to be the August inflation reports to be released one week ahead of the September FOMC meeting.

In August, the inflation PCE did unexpectedly fall – the first decline since April 2020 thanks in large part to a decline in energy prices. Lower gas prices have helped boost consumer sentiment, and at least some consumers remain eager to spend the extra cash. However, with income growth still below the level of inflation's grip and consumers increasingly leaning on credit, inflation is going to make it difficult for consumers to maintain even these reduced levels of spending while heading further into the holiday shopping season.

Personal income is rising but so is spending both of which take inflation higher. The net result is that real income is struggling to keep pace. Real income has now fallen for the fifth straight month.





Continuing Supply Chain Blues



Fortunately, geo-politics played a lesser role in the month's market view even with a controversial stop in Taiwan by Nancy Pelosi. China may have larger problems than Ms. Pelosi because of the challenges to its own economy which has slowed.

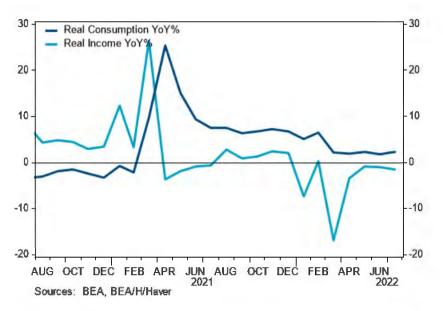
China's Sichuan province, a key manufacturing hub for EV batteries and solar panels, has announced sizable power cuts among other provinces, affecting a myriad of global manufacturers. Reports indicate the region is broadly facing the worst drought conditions since the 1960s. This will surely impact the supply chain tangles which were beginning to open up.

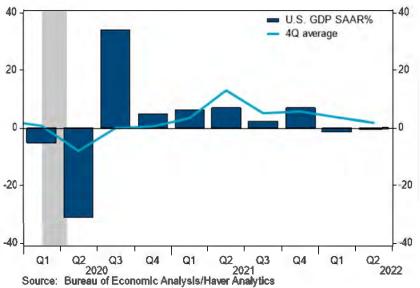
These drought conditions are global. U.S. agricultural forecasters note that U.S. farmers could face severe crop shortages including a 40% reduction in the cotton crop. In addition, reports indicate a plethora of farmland acreage has been left unused this season due to drought, rising input costs and fertilizer costs.

These longer-term impacts will lengthen the inflation woes and the supply chain delays. Besides raising short term rates, the Fed is continuing its plan towards accelerating quantitative tightening (QT) to further drain pandemic-era stimulus from the financial system and increase lending rates for longer term assets all to weaken inflation.

In the US, high supply costs, declining real income growth, and a limited access to labor, particularly skilled labor, are undermining the U.S. housing market. While demand is still positive and supply still limited, keeping prices elevated, momentum in housing and construction activity is clearly slowing.

This sluggish economy framed in elevated prices has produced back-to-back quarters of declining GDP growth. Growth however is not as negative as expected however so a true recession may not be in the cards and a *soft* landing could be a possibility.





Expectations Drive Rates

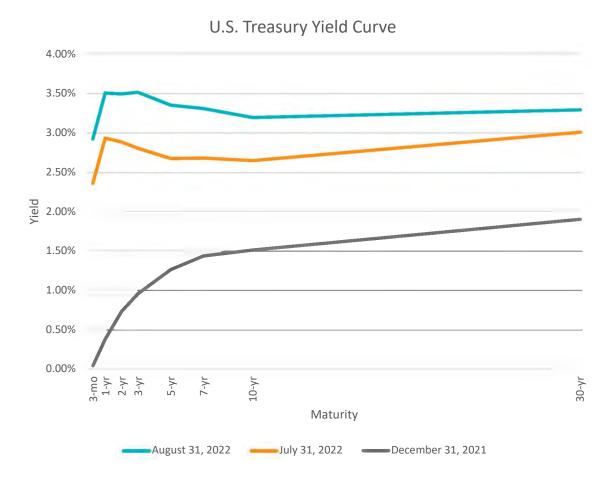


4

The Fed continues to communicate the intent to tame inflation at any cost. The market is 62% convinced at month end that another 75bps hike will be the result if the September FOMC meeting.

The Fed fully concedes that higher rates and a long-term QT will slow growth but is willing to take these actions to tame inflation.

Two quarters of declining GDP is assumed to represent a recession. The goldilocks situation of slowing growth amid high inflation doesn't bode well for a quick solution in 2022.



Del Mar College

Portfolio Summary Management Report

May 31, 2022 - August 31, 2022

This quarterly report is in compliance with the investment policy and strategy as established for Del Mar College and the Public Funds Investment Act (Chapter 2256, Texas Government Code).

Portfolio as of 05/31/22: Beginning Book Value	.5	191,902,059	Portfolio as of 08/31/22: Ending Book Value	\$	143,098,729
Beginning Market Value	5	188,357,609	Ending Market Value	S	138,467,677
		A. D	Accrued Interest Receivable	\$	75,119
Unrealized Gain/Loss	\$	(3,544,450)	Unrealized Gain/Loss	3	(4,631,052)
WAM at Beginning Period Date		349 days	WAM at Ending Period Date		385 days
			Change in Market Value	S	(49,889,932)
Average Vield for Quarter:	0.7	74%			
Average Vield 3 month T-Bill:	2.2	00%			
Average Vield 6 month T-Bill:	2.7	40%			

Dr. Catherine West

Director of Accounting - Del Mar College

Linda T. Patterson

President - Patterson & Associates

Mr. John Johnson

Comptroller - Del Mar College

Potterson de Associates has assisted in the preparation of this consolidated quarterly report, with additional input provided by Del Mar College. WAM represents weighted average maturity. Change in Market Value is required thata, but will primarily reflect the receipt and expendipute of the College's funds from quarter to quarter.

Your Portfolio

As of August 31, 2022



Your Portfolio Statistics

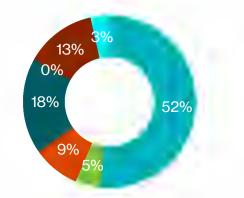
Your Asset Allocation

Weighted Average Maturity

Weighted Average Yield (All Funds)

1.06 years

0.87%



Local Main.

■I&S

Other

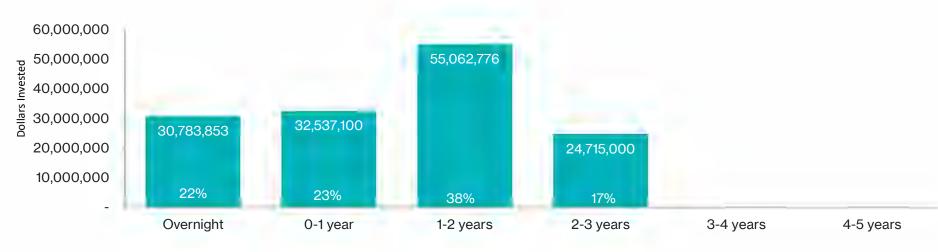
Series 2018 Bond A

■ Series 2018 Bond B

■ Series 2020 Bond A

Series 2020 Bond B

Your Maturity Distribution





Del Mar College Portfolio Management Portfolio Summary August 31, 2022

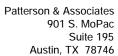
Patterson & Associates 901 S. MoPec Suite 195 Austin, TX 78746

kivestments	Per Velue	Market. Value	Sook Value	% of Pertialio	Tem	Days to Maturity	YTW 389 Equiv.
Stegecoach Sweep	1,151,714.98	1,191,714,96	1,184,714.98		1	9	1.976
Commented Paper Disc Amorrising	13,550,000,00	73,497,080.80	13,681,332,30	9.46	289	46	7,807
Federal Agency Coupon Securities	55,000,000,00	51,935,211.81	55,000,000,00	38,44	950	653	0.470
Municipal Bonds	43,305,000.00	42,251,551,95	42,783,543.81	30.50	845	425	0.402
Bank Aucta/CO's - Int. Mon/Qtr/Ann	79,182.67	79.182.67	79,182,67	0.06	1	Ť.	0.003
OGIC	29,512,965.05	29,512,955,05	29,512,956.05		1	i	2.162
kvesiments	142,636,852.68	138,467,677.24	143,098,728.79	100.00%	649	388	0.861
Cash and Accrued Interest Accrued Interest of Purchase		2,020	(\$11.20a		_		
Subsolat	_	8,116,27	5.115.27				
		6,116,27	8,115,27				
Total Cash and Investments	142,638,852.68	139,475,793,51	143,106,845.06		849	386	0.867
Total Earnings	Aveguet 31 Month Ending	Flagat Year To D	rta F	facal Year Endi	na	-	
Current Year	124,699.85	925,48			480.05		

The following reports are submitted in accordance with the Public Funds Investment (Taxas Gov't Code 2258). The reports also offer supplemental information not required by the Act in order to fully informative governing body of the Del Mar College of the position and activity within the College's portfolio of investments. The reports include a management summary overview, a detailed inventory report for the and of the period, a transaction report, as well as graphic representations of the portfolio to provide full disclosure to the governing body.

John Johnson, Comptroller

10/03/22





Del Mar College Summary by Type August 31, 2022 Grouped by Fund

Security Type		ber of	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days
Fund: Local Maintenance	Invest	nents	value	20011 1 11111	Portiolio	1 1 W 303	to Maturity
Federal Agency Coupon Securities		3	20,500,000.00	20,500,000.00	14.33	0.439	563
Municipal Bonds		8	18,525,000.00	18,715,039.28	13.08	0.459	348
LOGIC		1	20,121,305.42	20,121,305.42	14.06	2.162	
Commercial Paper DiscAmortizing		4	13,550,000.00	13,531,332.30	9.46	0.807	49
Bank Accts/CD's - Int. Mon/Qtr/Ann		1	78,939.00	78,939.00	0.06	0.000	Í
Stagecoach Sweep	_	<u> </u>	1,191,714.96	1,191,714.96	0.83	1.976	1
	Subtotal	18	73,966,959.38	74,138,330.96	51.82	1.003	253
Fund: Plant							
LOGIC		1	7,551,265.70	7,551,265.70	5.28	2.162	1
Municipal Bonds		1	5,000,000.00	5,000,000.00	3.49	0.480	212
	Subtotal	2	12,551,265.70	12,551,265.70	8.77	1.492	85
Fund: Rev Bond I & S							
Municipal Bonds		1	1,800,000.00	1,800,000.00	1.26	0.794	608
LOGIC		1	317,753.39	317,753.39	0.22	2.162	1
Bank Accts/CD's - Int. Mon/Qtr/Ann		1	240.10	240.10	0.00	0.390	1
	Subtotal	3	2,117,993.49	2,117,993.49	1.48	0.999	517
Fund: Tax Bond I&S							
LOGIC		1	1,522,630.54	1,522,630.54	1.06	2.162	1
Municipal Bonds		2	2,945,000.00	2,958,785.32	2.07	0.609	418
Bank Accts/CD's - Int. Mon/Qtr/Ann		1	3.57	3.57	0.00	0.000	1
	Subtotal	4	4,467,634.11	4,481,419.43	3.13	1.137	277
Fund: 2018 Tax Bond A							
Federal Agency Coupon Securities		4	17,000,000.00	17,000,000.00	11.88	0.521	732
LOGIC		1	0.00	0.00	0.00	0.000	C

Del Mar College Summary by Type August 31, 2022 Grouped by Fund

Security Type	Num Invest	ber of ments	Par Value	Book Value	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: 2018 Tax Bond A							
Municipal Bonds		3	8,415,000.00	8,653,152.87	6.05	0.520	661
	Subtotal	8	25,415,000.00	25,653,152.87	17.93	0.521	708
Fund: 2018 Tax Bond B							
LOGIC		1	0.00	0.00	0.00	0.000	0
	Subtotal	1	0.00	0.00	0.00	0.000	0
Fund: 2020 Tax Bond A							
Federal Agency Coupon Securities		3	12,500,000.00	12,500,000.00	8.74	0.441	656
Municipal Bonds		3	6,620,000.00	6,656,566.34	4.65	0.359	449
LOGIC		1	0.00	0.00	0.00	0.000	0
	Subtotal	7	19,120,000.00	19,156,566.34	13.39	0.413	584
Fund: 2020 Tax Bond B							
Federal Agency Coupon Securities		1	5,000,000.00	5,000,000.00	3.49	0.500	750
LOGIC		1	0.00	0.00	0.00	0.000	0
	Subtotal	2	5,000,000.00	5,000,000.00	3.49	0.500	750
	Total and Average	45	142,638,852.68	143,098,728.79	100.00	0.867	386



Del Mar College Fund LMAIN - Local Maintenance Investments by Fund August 31, 2022

Patterson & Associates 901 S. MoPac Suite 195 Austin, TX 78746

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Da Date Ma	•
Stagecoach Sw	/eep										
21309	298	Wells Fargo Stagecoach Sweep	09/01/2021	1,191,714.96	1,191,714.96	1,191,714.96	1.976	1.949	1.976		1
			Subtotal and Average	1,191,714.96	1,191,714.96	1,191,714.96	-	1.949	1.976	_	1
Commercial Pa	per DiscAmortizi	ng									
19424JKU9	507	Collateralized CP V	02/03/2022	3,046,040.08	3,050,000.00	3,036,323.80		0.833	0.844	10/28/2022	57
53948BJ26	505	Lloyds Bank CP	12/08/2021	2,499,972.22	2,500,000.00	2,499,675.00		0.406	0.411	09/02/2022	•
63873KM61	508	Natixis BY CP	03/14/2022	2,988,320.00	3,000,000.00	2,975,352.00		1.498	1.519	12/06/2022	96
8923A1KB6	506	Toyota Credit Puerto Rico CP	01/14/2022	4,997,000.00	5,000,000.00	4,985,710.00		0.547	0.555	10/11/2022	40
			Subtotal and Average	13,531,332.30	13,550,000.00	13,497,060.80	-	0.796	0.807	_	48
Federal Agency	/ Coupon Securities	s									
3130APLJ2	502	FHLB Call Note	11/17/2021	8,500,000.00	8,500,000.00	8,166,417.08	0.500	0.493	0.500	11/17/2023	442
3130ANSW1	512	FHLB Call Note	07/01/2022	2,000,000.00	2,000,000.00	1,898,667.46	0.370	0.364	0.369	03/13/2024	559
3130AMT85	515	FHLB Call Note	08/01/2022	10,000,000.00	10,000,000.00	9,411,095.20	0.400	0.394	0.399	06/28/2024	666
			Subtotal and Average	20,500,000.00	20,500,000.00	19,476,179.74	-	0.433	0.439	_	562
Municipal Bond	ds										
494135AN6	513	Killeen TX	07/01/2022	305,000.00	305,000.00	296,722.30	0.602	0.593	0.601	08/01/2023	334
6022453S9	503	Milwaukee County WI	11/23/2021	4,071,975.27	4,000,000.00	3,920,320.00	2.000	0.542	0.550	12/01/2023	456
60636VBZ9	498	MO State Dev Fin Board	10/12/2021	2,765,000.00	2,765,000.00	2,655,146.55	0.300	0.295	0.299	11/01/2023	426
678807QR2	485	Oklahoma County OK ISD	07/07/2021	3,676,238.93	3,655,000.00	3,589,283.10	1.000	0.294	0.298	07/01/2023	303
683548EP2	514	Opelika AL Utilities	07/01/2022	1,235,000.00	1,235,000.00	1,207,138.40	0.550	0.542	0.549	06/01/2023	273
851026EC4	497	Springfield MO Public Utility	10/07/2021	2,366,081.42	2,365,000.00	2,283,218.30	0.650	0.602	0.610	11/01/2023	426
934021CN4	510	Ward County ND	04/01/2022	3,695,743.66	3,600,000.00	3,652,200.00	5.000	0.420	0.426	04/01/2023	212
957897MF5	511	Western Carolina University NC	05/01/2022	600,000.00	600,000.00	590,268.00	0.909	0.896	0.908	04/01/2023	212
			Subtotal and Average	18,715,039.28	18,525,000.00	18,194,296.65	-	0.453	0.459	_	347
Bank Accts/CD	's - Int. Mon/Qtr/An	n									
6936021309	209	Wells Fargo Analyzed Bus. Chck	09/01/2014	78,939.00	78,939.00	78,939.00					1
			Subtotal and Average	78,939.00	78,939.00	78,939.00	-	0.000	0.000	_	1

Fund LMAIN - Local Maintenance Investments by Fund August 31, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
LOGIC										
99999996	42	LOGIC	09/01/2006	20,121,305.42	20,121,305.42	20,121,305.42	2.162	2.132	2.161	1
			Subtotal and Average	20,121,305.42	20,121,305.42	20,121,305.42	_	2.132	2.162	1
			Total Investments and Average	74,138,330.96	73,966,959.38	72,559,496.57		0.989	1.003	252

Fund PLANT - Plant Investments by Fund August 31, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Day Date Ma	-
Municipal Bonds											
59333NN90	458	Miami-Dade County Fl	09/30/2020	5,000,000.00	5,000,000.00	4,898,300.00	0.375	0.473	0.480	04/01/2023	212
			Subtotal and Average	5,000,000.00	5,000,000.00	4,898,300.00	·	0.473	0.480		212
LOGIC											
999999996	261	LOGIC	01/27/2017	7,551,265.70	7,551,265.70	7,551,265.70	2.162	2.132	2.161	_	1
			Subtotal and Average	7,551,265.70	7,551,265.70	7,551,265.70	_	2.132	2.162	_	1
			Total Investments and Average	12,551,265.70	12,551,265.70	12,449,565.70		1.471	1.492		85

Fund RBIS - Rev Bond I & S Investments by Fund August 31, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Day Date Ma	•
Municipal Bond	ls										
356731BZ1	463	Village of Freeport NY	10/07/2020	1,800,000.00	1,800,000.00	1,713,150.00	0.794	0.783	0.794	05/01/2024	608
			Subtotal and Average	1,800,000.00	1,800,000.00	1,713,150.00	_	0.783	0.794		608
Bank Accts/CD	's - Int. Mon/Qtr/An	n									
6913041023	205	Wells Fargo Bus.Checking Plus	08/01/2014	240.10	240.10	240.10	0.390	0.384	0.390		1
			Subtotal and Average	240.10	240.10	240.10	_	0.385	0.390	_	1
LOGIC											
999999996	107	LOGIC	08/27/2009	317,753.39	317,753.39	317,753.39	2.162	2.132	2.161		1
			Subtotal and Average	317,753.39	317,753.39	317,753.39	_	2.132	2.162	_	1
		Total In	vestments and Average	2,117,993.49	2,117,993.49	2,031,143.49		0.986	0.999		516

Fund TAX - Tax Bond I&S Investments by Fund August 31, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Da Date Ma	-
Municipal Bond	s										
59333NQ63	459	Miami-Dade County FL	09/30/2020	1,528,785.32	1,515,000.00	1,498,153.20	2.000	0.424	0.430	04/01/2023	212
683548EQ0	454	Opelika AL Utilities	09/16/2020	1,430,000.00	1,430,000.00	1,361,245.60	0.800	0.789	0.800	06/01/2024	639
			Subtotal and Average	2,958,785.32	2,945,000.00	2,859,398.80	_	0.601	0.609		418
Bank Accts/CD'	s - Int. Mon/Qtr/An	n									
6913041015	208	Wells Fargo Analyzed Bus. Chck	09/01/2014	3.57	3.57	3.57					1
			Subtotal and Average	3.57	3.57	3.57	_	0.000	0.000	_	1
LOGIC											
999999996	49	LOGIC	09/01/2006	1,522,630.54	1,522,630.54	1,522,630.54	2.162	2.132	2.161		1
			Subtotal and Average	1,522,630.54	1,522,630.54	1,522,630.54	-	2.132	2.162	_	1
		Total Inv	estments and Average	4,481,419.43	4,467,634.11	4,382,032.91		1.121	1.137		276

Fund TAX18A - 2018 Tax Bond A Investments by Fund August 31, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Day Date Ma	•
Federal Agency	/ Coupon Securities	s									
31422XMV1	495	FRMAC Call Note	10/04/2021	2,500,000.00	2,500,000.00	2,340,165.60	0.500	0.493	0.500	10/04/2024	764
3130AN5A4	489	FHLB Call Note	07/26/2021	5,000,000.00	5,000,000.00	4,730,631.60	0.500	0.493	0.500	07/26/2024	694
3130ANMN7	490	FHLB Call Note	08/26/2021	4,500,000.00	4,500,000.00	4,224,326.54	0.520	0.516	0.524	08/26/2024	725
3130APAR6	493	FHLB Call Note	09/30/2021	5,000,000.00	5,000,000.00	4,698,700.00	0.550	0.542	0.550	09/30/2024	760
			Subtotal and Average	17,000,000.00	17,000,000.00	15,993,823.74	_	0.514	0.521	_	731
Municipal Bond	ls										
298101GX8	476	City of Eudora KS	04/19/2021	3,715,000.00	3,715,000.00	3,481,920.90	0.500	0.498	0.504	09/01/2024	731
60636WNR2	496	MO St Highways & Transit Comm	10/06/2021	2,681,718.92	2,500,000.00	2,544,100.00	5.002	0.592	0.600	05/01/2024	608
791526SZ0	499	St Louis County MO	10/12/2021	2,256,433.95	2,200,000.00	2,136,222.00	2.000	0.444	0.450	05/01/2024	608
			Subtotal and Average	8,653,152.87	8,415,000.00	8,162,242.90	_	0.513	0.520	_	660
LOGIC											
999999996	315	LOGIC	08/10/2018	0.00	0.00	0.00	2.162	2.132	2.161		1
			Subtotal and Average	0.00	0.00	0.00	_	0.000	0.000	_	0
		Total Inve	estments and Average	25,653,152.87	25,415,000.00	24,156,066.64		0.514	0.521		707

Fund TAX18B - 2018 Tax Bond B Investments by Fund August 31, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Days To Date Maturity
LOGIC										
999999996	316	LOGIC	08/10/2018	0.00	0.00	0.00	0.074	0.072	0.073	1
			Subtotal and Average	0.00	0.00	0.00	_	0.000	0.000	0
			Total Investments and Average	0.00	0.00	0.00		0.000	0.000	0

Fund TAX20A - 2020 Tax Bond A Investments by Fund August 31, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Da Date Ma	•
Federal Agency	y Coupon Securities	s									
3130ALJ70	472	FHLB Call Note	03/12/2021	2,500,000.00	2,500,000.00	2,374,650.98	0.400	0.399	0.405	03/12/2024	558
3130AMWD0	487	FHLB Call Note	07/12/2021	5,000,000.00	5,000,000.00	4,700,173.05	0.400	0.394	0.400	07/12/2024	680
3130AMZC9	488	FHLB Call Note	07/12/2021	5,000,000.00	5,000,000.00	4,709,082.70	0.500	0.493	0.500	07/12/2024	680
			Subtotal and Average	12,500,000.00	12,500,000.00	11,783,906.73	_	0.435	0.441	_	655
Municipal Bond	ds										
447154ED3	473	Huntsville AL Public Bldg	03/18/2021	1,465,000.00	1,465,000.00	1,446,731.45	0.393	0.387	0.393	02/01/2023	153
64990FD27	482	NY State Dorm Authority	06/23/2021	1,500,000.00	1,500,000.00	1,474,005.00	0.267	0.263	0.266	03/15/2023	195
678807QS0	486	Oklahoma County OK ISD	07/07/2021	3,691,566.34	3,655,000.00	3,503,427.15	1.000	0.377	0.383	07/01/2024	669
			Subtotal and Average	6,656,566.34	6,620,000.00	6,424,163.60	-	0.354	0.359	_	448
LOGIC											
999999996	433	LOGIC	06/30/2020	0.00	0.00	0.00	2.162	2.132	2.161		1
			Subtotal and Average	0.00	0.00	0.00	_	0.000	0.000	_	0
		Total	Investments and Average	19,156,566.34	19,120,000.00	18,208,070.33		0.407	0.413		583

Fund TAX20B - 2020 Tax Bond B Investments by Fund August 31, 2022

CUSIP	Investment #	Issuer	Purchase Date	Book Value	Par Value	Market Value	Current Rate	YTM 360	YTM 365	Maturity Da Date Ma	•
Federal Agency	y Coupon Securities	s									
3130ANSN1	492	FHLB Call Note	09/20/2021	5,000,000.00	5,000,000.00	4,681,301.60	0.500	0.493	0.500	09/20/2024	750
			Subtotal and Average	5,000,000.00	5,000,000.00	4,681,301.60	-	0.493	0.500	_	750
LOGIC											
999999996	434	LOGIC	06/30/2020	0.00	0.00	0.00	2.162	2.132	2.161		1
			Subtotal and Average	0.00	0.00	0.00	-	0.000	0.000	_	0
			Total Investments and Average	5,000,000.00	5,000,000.00	4,681,301.60		0.493	0.500		750



Del Mar College Cash Reconciliation Report For the Period June 1, 2022 - August 31, 2022 Grouped by Fund

Patterson & Associates 901 S. MoPac Suite 195 Austin, TX 78746

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
Local Ma	aintenance										
06/01/2022	2 503	LMAIN	Interest	6022453S9	4,000,000.00	MILWCO 4.0M 2.00% Mat.	12/01/2023	0.00	41,777.78	0.00	41,777.78
07/01/2022	2 512	LMAIN	Purchase	3130ANSW1	2,000,000.00	FHLBC 2.0M 0.37% Mat. 03/13/2024	03/13/2024	-2,000,000.00	-2,220.00	0.00	-2,002,220.00
07/01/2022	2 513	LMAIN	Purchase	494135AN6	305,000.00	KILNTX 0.3M 0.60% Mat. 08/01/2023	08/01/2023	-305,000.00	-765.04	0.00	-305,765.04
07/01/2022	2 514	LMAIN	Purchase	683548EP2	1,235,000.00	OPELAL 1.2M 0.55% Mat.	06/01/2023	-1,235,000.00	-556.76	0.00	-1,235,556.76
07/12/2022	2 500	LMAIN	Maturity	06742XWY9	6,000,000.00	BARCBK 6.0M 0.00% Mat.	07/12/2022	0.00	0.00	6,000,000.00	6,000,000.00
07/20/2022	2 509	LMAIN	Maturity	63873KGL5	5,000,000.00	NATICP 5.0M 0.00% Mat.	07/20/2022	0.00	0.00	5,000,000.00	5,000,000.00
08/01/2022	2 513	LMAIN	Interest	494135AN6	305,000.00	KILNTX 0.3M 0.60% Mat. 08/01/2023	08/01/2023	0.00	918.05	0.00	918.05
08/01/2022	2 515	LMAIN	Purchase	3130AMT85	10,000,000.00	FHLBC 10.0M 0.40% Mat.	06/28/2024	-10,000,000.00	-3,666.67	0.00	-10,003,666.67
08/08/2022	2 504	LMAIN	Maturity	53948BH85	2,500,000.00	LLOYDS 2.5M 0.00% Mat.	08/08/2022	0.00	0.00	2,500,000.00	2,500,000.00
08/09/2022	2 501	LMAIN	Maturity	06742XWZ6	7,000,000.00	BARCBK 7.0M 0.00% Mat.	08/09/2022	0.00	0.00	7,000,000.00	7,000,000.00
							Subtotal	-13,540,000.00	35,487.36	20,500,000.00	6,995,487.36
Plant											
08/01/2022	2 450	PLANT	Interest	64966QLA6	4,500,000.00	NEWYRK 4.5M 0.36% Mat.	08/01/2022	0.00	8,100.00	0.00	8,100.00
08/01/2022	2 450	PLANT	Maturity	64966QLA6	4,500,000.00	NEWYRK 4.5M 0.36% Mat.	08/01/2022	0.00	0.00	4,500,000.00	4,500,000.00
							Subtotal	0.00	8,100.00	4,500,000.00	4,508,100.00
Tax Bon	d I&S										
06/01/2022	2 454	TAX	Interest	683548EQ0	1,430,000.00	OPELAL 1.4M 0.80% Mat.	06/01/2024	0.00	5,720.00	0.00	5,720.00
							Subtotal	0.00	5,720.00	0.00	5,720.00
2018 Tax	x Bond A										
07/26/2022	2 489	TAX18A	Interest	3130AN5A4	5,000,000.00	FHLBC 5.0M 0.50% Mat. 07/26/2024	07/26/2024	0.00	12,500.00	0.00	12,500.00
08/26/2022	2 490	TAX18A	Interest	3130ANMN7	4,500,000.00	FHLBC 4.5M 0.52% Mat. 08/26/2024	08/26/2024	0.00	11,700.00	0.00	11,700.00
							Subtotal	0.00	24,200.00	0.00	24,200.00
2020 Tax	x Bond A										
07/12/2022	2 487	TAX20A	Interest	3130AMWD0	5,000,000.00	FHLBC 5.0M 0.40% Mat. 07/12/2024	07/12/2024	0.00	10,000.00	0.00	10,000.00
07/12/2022	2 488	TAX20A	Interest	3130AMZC9	5,000,000.00	FHLBC 5.0M 0.50% Mat. 07/12/2024	07/12/2024	0.00	12,500.00	0.00	12,500.00
08/01/2022	2 439	TAX20A	Interest	494135AM8		KILNTX 0.2M 0.50% Mat. 08/01/2022		0.00	501.00	0.00	501.00
08/01/2022	2 473	TAX20A	Interest	447154ED3	1,465,000.00	HUNTAL 1.5M 0.39% Mat.	02/01/2023	0.00	2,878.73	0.00	2,878.73
08/01/2022	2 439	TAX20A	Maturity	494135AM8	200,000.00	KILNTX 0.2M 0.50% Mat. 08/01/2022	08/01/2022	0.00	0.00	200,000.00	200,000.00
							Subtotal	0.00	25,879.73	200,000.00	225,879.73
2020 Tax	x Bond B										
06/01/2022	2 455	TAX20B	Interest	683548EP2	1,235,000.00	OPELAL 1.2M 0.55% Mat.	06/01/2023	0.00	3,396.25	0.00	3,396.25
06/28/2022	2 483	TAX20B	Interest	3130AMT85	10,000,000.00	FHLBC 10.0M 0.40% Mat.	06/28/2024	0.00	20,000.00	0.00	20,000.00

Portfolio DMAR AP

Run Date: 09/28/2022 - 09:05

Del Mar College Cash Reconciliation Report

Trans. Date	Investment #	Fund	Trans. Type	Security ID	Par Value	Security Description	Maturity Date	Purchases	Interest	Redemptions	Cash
2020 Tax	Bond B										
07/01/2022	2 440	TAX20B	Interest	494135AN6	305,000.00	KILNTX 0.3M 0.60% Mat. 08/01/202	3 08/01/2023	0.00	765.04	0.00	765.04
07/01/2022	2 455	TAX20B	Interest	683548EP2	1,235,000.00	OPELAL 1.2M 0.55% Mat.	06/01/2023	0.00	556.76	0.00	556.76
07/01/2022	2 491	TAX20B	Interest	3130ANSW1	2,000,000.00	FHLBC 2.0M 0.37% Mat. 03/13/2024	03/13/2024	0.00	2,220.00	0.00	2,220.00
07/01/2022	2 440	TAX20B	Sale	494135AN6	305,000.00	0.0M 0.60%	08/01/2023	0.00	0.00	305,000.00	305,000.00
07/01/2022	2 455	TAX20B	Sale	683548EP2	1,235,000.00	0.0M 0.55%	06/01/2023	0.00	0.00	1,235,000.00	1,235,000.00
07/01/2022	2 491	TAX20B	Sale	3130ANSW1	2,000,000.00	0.0M 0.37%	03/13/2024	0.00	0.00	2,000,000.00	2,000,000.00
08/01/2022	2 483	TAX20B	Interest	3130AMT85	10,000,000.00	FHLBC 10.0M 0.40% Mat.	06/28/2024	0.00	3,666.67	0.00	3,666.67
08/01/2022	2 483	TAX20B	Sale	3130AMT85	10,000,000.00	0.0M 0.40%	06/28/2024	0.00	0.00	10,000,000.00	10,000,000.00
							Subtotal	0.00	30,604.72	13,540,000.00	13,570,604.72
							Total	-13,540,000.00	129,991.81	38,740,000.00	25,329,991.81



Del Mar College Purchases Report Sorted by Fund - Fund June 1, 2022 - August 31, 2022

Patterson & Associates 901 S. MoPac Suite 195 Austin, TX 78746

CUSIP	Investment #	Fund	Sec. Type Issuer	Original Par Value	Purchase Date Payment Periods	Principal Purchased	Accrued Interest at Purchase Pu	Rate at urchase	Maturity Date	YTM	Ending Book Value
Local Maintenan	ice		•								
3130ANSW1	512	LMAIN	FAC FHLBC	2,000,000.00	07/01/2022 09/13 - 03/13	2,000,000.00	2,220.00	0.370	03/13/2024	0.370	2,000,000.00
494135AN6	513	LMAIN	MC1 KILNTX	305,000.00	07/01/2022 08/01 - 02/01	305,000.00	Received	0.602	08/01/2023	0.602	305,000.00
683548EP2	514	LMAIN	MC1 OPELAL	1,235,000.00	07/01/2022 12/01 - 06/01	1,235,000.00	556.76	0.550	06/01/2023	0.550	1,235,000.00
3130AMT85	515	LMAIN	FAC FHLBC	10,000,000.00	08/01/2022 12/28 - 06/28	10,000,000.00	3,666.67	0.400	06/28/2024	0.400	10,000,000.00
			Subtotal	13,540,000.00	_	13,540,000.00	6,443.43				13,540,000.00
			Total Purchases	13,540,000.00		13,540,000.00	6,443.43				13,540,000.00

Received = Accrued Interest at Purchase was received by report ending date.



Del Mar College Maturity Report Sorted by Maturity Date

Patterson & Associates 901 S. MoPac Suite 195 Austin, TX 78746

Receipts during June 1, 2022 - August 31, 2022

CUSIP	Investment #	Fund	Sec. Type Issuer	Par Value	Maturity Date	Purchase Date at N	Rate Naturity	Book Value at Maturity	Interest	Maturity Proceeds	Net Income
06742XWY9	500	LMAIN	ACP BARCBK	6,000,000.00	07/12/2022	11/12/2021		6,000,000.00	0.00	6,000,000.00	0.00
63873KGL5	509	LMAIN	ACP NATICP	5,000,000.00	07/20/2022	03/23/2022		5,000,000.00	0.00	5,000,000.00	0.00
494135AM8	439	TAX20A	MC1 KILNTX	200,000.00	08/01/2022	08/18/2020	0.501	200,000.00	501.00	200,501.00	501.00
64966QLA6	450	PLANT	MC1 NEWYRK	4,500,000.00	08/01/2022	09/09/2020	0.360	4,500,000.00	8,100.00	4,508,100.00	8,100.00
53948BH85	504	LMAIN	ACP LLOYDS	2,500,000.00	08/08/2022	12/08/2021		2,500,000.00	0.00	2,500,000.00	0.00
06742XWZ6	501	LMAIN	ACP BARCBK	7,000,000.00	08/09/2022	11/12/2021		7,000,000.00	0.00	7,000,000.00	0.00
			Total Maturities	25,200,000.00				25,200,000.00	8,601.00	25,208,601.00	8,601.00

Run Date: 09/28/2022 - 09:04



Del Mar College Sales/Call Report Sorted by Fund - Fund June 1, 2022 - August 31, 2022

Patterson & Associates 901 S. MoPac Suite 195 Austin, TX 78746

CUSIP	Investment #	Fund	Issuer Sec. Type		Redem. Date Matur. Date	Par Value	Rate at Redem.	Book Value at Redem.	Redemption Principal	Redemption Interest	Total Amount	Net Income
2020 Tax Bond	ΙB											_
3130ANSW1	491	TAX20B	FHLBC FAC	09/13/2021	07/01/2022 03/13/2024	2,000,000.00	0.370	2,000,000.00	2,000,000.00	2,220.00	2,002,220.00 Sale	2,220.00
494135AN6	440	TAX20B	KILNTX MC1	08/18/2020	07/01/2022 08/01/2023	305,000.00	0.602	305,000.00	305,000.00	765.04	305,765.04 Sale	765.04
683548EP2	455	TAX20B	OPELAL NCB	09/16/2020	07/01/2022 06/01/2023	1,235,000.00	0.550	1,235,000.00	1,235,000.00	556.76	1,235,556.76 Sale	556.76
3130AMT85	483	TAX20B	FHLBC FAC	06/28/2021	08/01/2022 06/28/2024	10,000,000.00	0.400	10,000,000.00	10,000,000.00	3,666.67	10,003,666.67 Sale	3,666.67
					Subtotal	13,540,000.00		13,540,000.00	13,540,000.00	7,208.47	13,547,208.47	7,208.47
					Total Sales	13,540,000.00		13,540,000.00	13,540,000.00	7,208.47	13,547,208.47	7,208.47



Del Mar College Interest Earnings Sorted by Fund - Fund June 1, 2022 - August 31, 2022 Yield on Average Book Value

Patterson & Associates 901 S. MoPac Suite 195 Austin, TX 78746

Adjusted Interest Earnings

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Local M	aintenance											
999999996	42	LMAIN	RR3	20,121,305.42	18,078,605.71	17,163,237.97		2.162	1.669	72,208.79	0.00	72,208.79
6936021309	209	LMAIN	RRP	78,939.00	5,398.00	4,738.65				0.00	0.00	0.00
3130ANSW1	512	LMAIN	FAC	2,000,000.00	0.00	1,347,826.09	03/13/2024	0.370	0.363	1,233.33	0.00	1,233.33
3130AMT85	515	LMAIN	FAC	10,000,000.00	0.00	3,369,565.22	06/28/2024	0.400	0.392	3,333.33	0.00	3,333.33
3130APLJ2	502	LMAIN	FAC	8,500,000.00	8,500,000.00	8,500,000.00	11/17/2023	0.500	0.496	10,625.00	0.00	10,625.00
21309	298	LMAIN	LA1	1,191,714.96	3,975,388.15	4,651,290.86		1.976	1.576	18,474.21	0.00	18,474.21
06742XWY9	500	LMAIN	ACP	0.00	5,998,018.33	2,673,482.25	07/12/2022		0.294	0.00	1,981.67	1,981.67
06742XWZ6	501	LMAIN	ACP	0.00	6,995,840.83	5,248,462.92	08/09/2022		0.314	0.00	4,159.17	4,159.17
494135AN6	513	LMAIN	MC1	305,000.00	0.00	205,543.48	08/01/2023	0.602	0.591	306.02	0.00	306.02
934021CN4	510	LMAIN	MC1	3,600,000.00	3,736,776.65	3,715,739.81	04/01/2023	5.000	0.424	45,000.00	-41,032.99	3,967.01
683548EP2	514	LMAIN	MC1	1,235,000.00	0.00	832,282.61	06/01/2023	0.550	0.548	1,150.64	0.00	1,150.64
957897MF5	511	LMAIN	MC1	600,000.00	600,000.00	600,000.00	04/01/2023	0.909	0.902	1,363.50	0.00	1,363.50
8923A1KB6	506	LMAIN	ACP	5,000,000.00	4,990,100.00	4,993,587.50	10/11/2022		0.548	0.00	6,900.00	6,900.00
678807QR2	485	LMAIN	MC1	3,655,000.00	3,682,610.61	3,679,343.97	07/01/2023	1.000	0.298	9,137.50	-6,371.68	2,765.82
851026EC4	497	LMAIN	MC1	2,365,000.00	2,366,313.15	2,366,194.34	11/01/2023	0.650	0.606	3,843.13	-231.73	3,611.40
60636VBZ9	498	LMAIN	MC1	2,765,000.00	2,765,000.00	2,765,000.00	11/01/2023	0.300	0.298	2,073.75	0.00	2,073.75
6022453S9	503	LMAIN	MC1	4,000,000.00	4,086,370.33	4,078,990.26	12/01/2023	2.000	0.545	20,000.00	-14,395.06	5,604.94
53948BJ26	505	LMAIN	ACP	2,500,000.00	2,497,416.66	2,498,708.33	09/02/2022		0.406	0.00	2,555.56	2,555.56
53948BH85	504	LMAIN	ACP	0.00	2,498,300.00	1,847,207.07	08/08/2022		0.365	0.00	1,700.00	1,700.00
19424JKU9	507	LMAIN	ACP	3,050,000.00	3,039,648.64	3,042,879.10	10/28/2022		0.833	0.00	6,391.44	6,391.44
63873KM61	508	LMAIN	ACP	3,000,000.00	2,977,126.67	2,982,784.17	12/06/2022		1.489	0.00	11,193.33	11,193.33
63873KGL5	509	LMAIN	ACP	0.00	4,992,513.89	2,661,090.58	07/20/2022		1.116	0.00	7,486.11	7,486.11
			Subtotal	73,966,959.38	81,785,427.62	79,227,955.15			0.847	188,749.20	-19,664.18	169,085.02
Fund: Plant												
999999996	261	PLANT	RR3	7,551,265.70	8,561,217.83	7,777,653.77		2.162	1.651	32,370.44	0.00	32,370.44
64966QLA6	450	PLANT	MC1	0.00	4,500,000.00	2,983,695.65	08/01/2022	0.360		2,700.00	0.00	•
59333NN90	458	PLANT	MC1	5,000,000.00	5,000,000.00	5,000,000.00	04/01/2023	0.375		4,687.50	0.00	•
			Subtotal	12,551,265.70	18,061,217.83	15,761,349.42			1.001	39,757.94	0.00	39,757.94

Portfolio DMAR AP

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Del Mar College Interest Earnings June 1, 2022 - August 31, 2022

Adjusted Interest Earnings

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: Rev Bo	nd I & S											
999999996	107	RBIS	RR3	317,753.39	316,419.37	316,800.20		2.162	1.671	1,334.02	0.00	1,334.02
6913041023	205	RBIS	RRP	240.10	239.89	239.95		0.390	0.347	0.21	0.00	0.21
356731BZ1	463	RBIS	MC1	1,800,000.00	1,800,000.00	1,800,000.00	05/01/2024	0.794	0.788	3,573.00	0.00	3,573.00
			Subtotal	2,117,993.49	2,116,659.26	2,117,040.15			0.920	4,907.23	0.00	4,907.23
Fund: Tax Bor	nd I&S											
999999996	49	TAX	RR3	1,522,630.54	17,150,272.06	13,925,104.80		2.162	1.553	54,511.80	0.00	54,511.80
6913041015	208	TAX	RRP	3.57	3.57	3.57				0.00	0.00	0.00
683548EQ0	454	TAX	MC1	1,430,000.00	1,430,000.00	1,430,000.00	06/01/2024	0.800	0.793	2,860.00	0.00	2,860.00
59333NQ63	459	TAX	MC1	1,515,000.00	1,534,693.32	1,531,664.40	04/01/2023	2.000	0.432	7,575.00	-5,908.00	1,667.00
			Subtotal	4,467,634.11	20,114,968.95	16,886,772.77			1.387	64,946.80	-5,908.00	59,038.80
Fund: 2018 Ta	x Bond A											
999999996	315	TAX18A	RR3	0.00	140,734.19	117,900.46		2.162	1.571	466.86	0.00	466.86
3130APAR6	493	TAX18A	FAC	5,000,000.00	5,000,000.00	5,000,000.00	09/30/2024	0.550	0.546	6,875.00	0.00	6,875.00
3130AN5A4	489	TAX18A	FAC	5,000,000.00	5,000,000.00	5,000,000.00	07/26/2024	0.500	0.496	6,250.00	0.00	6,250.00
3130ANMN7	490	TAX18A	FAC	4,500,000.00	4,500,000.00	4,500,000.00	08/26/2024	0.520	0.516	5,850.00	0.00	5,850.00
31422XMV1	495	TAX18A	FAC	2,500,000.00	2,500,000.00	2,500,000.00	10/04/2024	0.500	0.496	3,125.00	0.00	3,125.00
298101GX8	476	TAX18A	MC1	3,715,000.00	3,715,000.00	3,715,000.00	09/01/2024	0.500	0.496	4,643.75	0.00	4,643.75
60636WNR2	496	TAX18A	MC1	2,500,000.00	2,708,976.76	2,695,002.18	05/01/2024	5.002	0.590	31,262.50	-27,257.84	4,004.66
791526SZ0	499	TAX18A	MC1	2,200,000.00	2,264,899.04	2,260,559.15	05/01/2024	2.000	0.445	11,000.00	-8,465.09	2,534.91
			Subtotal	25,415,000.00	25,829,609.99	25,788,461.79			0.519	69,473.11	-35,722.93	33,750.18
Fund: 2020 Ta	x Bond A											
999999996	433	TAX20A	RR3	0.00	5,699,441.27	3,086,071.12		2.162	1.508	11,731.71	0.00	11,731.71
3130AMZC9	488	TAX20A	FAC	5,000,000.00	5,000,000.00	5,000,000.00	07/12/2024	0.500	0.496	6,250.00	0.00	6,250.00
3130AMWD0	487	TAX20A	FAC	5,000,000.00	5,000,000.00	5,000,000.00	07/12/2024	0.400	0.397	5,000.00	0.00	5,000.00
3130ALJ70	472	TAX20A	FAC	2,500,000.00	2,500,000.00	2,500,000.00	03/12/2024	0.400	0.397	2,500.00	0.00	2,500.00
494135AM8	439	TAX20A	MC1	0.00	200,000.00	132,608.70	08/01/2022	0.501	0.500	167.00	0.00	167.00
447154ED3	473	TAX20A	MC1	1,465,000.00	1,465,000.00	1,465,000.00	02/01/2023	0.393	0.390	1,439.37	0.00	1,439.37
64990FD27	482	TAX20A	MC1	1,500,000.00	1,500,000.00	1,500,000.00	03/15/2023	0.267	0.265	1,001.25	0.00	1,001.25
678807QS0	486	TAX20A	MC1	3,655,000.00	3,696,552.65	3,693,996.26	07/01/2024	1.000	0.446	9,137.50	-4,986.31	4,151.19
			Subtotal	19,120,000.00	25,060,993.92	22,377,676.08			0.572	37,226.83	-4,986.31	32,240.52
Fund: 2020 Ta	x Bond B											
999999996	434	TAX20B	RR3	0.00	393,181.34	128,131.34		2.162	1.423	459.66	0.00	459.66

Run Date: 09/28/2022 - 09:03

Del Mar College Interest Earnings June 1, 2022 - August 31, 2022

Adjusted Interest Earnings

CUSIP	Investment #	Fund	Security Type	Ending Par Value	Beginning Book Value	Average Book Value	Maturity Date	Current Rate	Annualized Yield	Interest Earned	Amortization/ Accretion	Adjusted Interest Earnings
Fund: 2020 Ta	x Bond B											
3130ANSN1	492	TAX20B	FAC	5,000,000.00	5,000,000.00	5,000,000.00	09/20/2024	0.500	0.496	6,250.00	0.00	6,250.00
3130ANSW1	491	TAX20B	FAC	0.00	2,000,000.00	652,173.91	03/13/2024	0.370	0.375	616.67	0.00	616.67
3130AMT85	483	TAX20B	FAC	0.00	10,000,000.00	6,630,434.78	06/28/2024	0.400	0.399	6,666.67	0.00	6,666.67
494135AN6	440	TAX20B	MC1	0.00	305,000.00	99,456.52	08/01/2023	0.602	0.610	153.01	0.00	153.01
683548EP2	455	TAX20B	NCB	0.00	1,235,000.00	402,717.39	06/01/2023	0.550	0.548	556.76	0.00	556.76
			Subtotal	5,000,000.00	18,933,181.34	12,912,913.95			0.452	14,702.77	0.00	14,702.77
			Total	142,638,852.68	191,902,058.91	175,072,169.31			0.801	419,763.88	-66,281.42	353,482.46



Del Mar College Amortization Schedule June 1, 2022 - August 31, 2022 Sorted By Fund - Fund

Patterson & Associates 901 S. MoPac Suite 195 Austin, TX 78746

Investment #		Maturity Date Beg	ginning Par Value	Purchase	Original Premium	Ending	Amounts Amortized	Amount Amortized	Amt Amortized	Amount Unamortized
Issuer	Fund	Amort. Date	Current Rate	Principal	or Discount	Book Value	And Unamortized As of 06/01/2022		hrough 08/31/2022	Through 08/31/2022
Local Mainten	ance									
500 Barclays Bank CF	LMAIN	07/12/2022	6,000,000.00	5,988,303.33	-11,696.67	0.00	9,715.00 -1,981.67	1,981.67	11,696.67	0.00
501 Barclays Bank CF	LMAIN	08/09/2022	7,000,000.00	6,983,725.00	-16,275.00	0.00	12,115.83 -4,159.17	4,159.17	16,275.00	0.00
507 Collateralized CP	LMAIN V	10/28/2022	3,050,000.00	3,031,450.92	-18,549.08	3,046,040.08	8,197.72 -10,351.36	6,391.44	14,589.16	-3,959.92
504 Lloyds Bank CP	LMAIN	08/08/2022	2,500,000.00	2,493,925.00	-6,075.00	0.00	4,375.00 -1,700.00	1,700.00	6,075.00	0.00
505 Lloyds Bank CP	LMAIN	09/02/2022	2,500,000.00	2,492,555.55	-7,444.45	2,499,972.22	4,861.11 -2,583.34	2,555.56	7,416.67	-27.78
503 Milwaukee Count	LMAIN y WI	12/01/2023	4,000,000.00 2.000	4,116,440.00	116,440.00	4,071,975.27	-30,069.67 86,370.33	-14,395.06	-44,464.73	71,975.27
508 Natixis BY CP	LMAIN	12/06/2022	3,000,000.00	2,967,515.00	-32,485.00	2,988,320.00	9,611.67 -22,873.33	11,193.33	20,805.00	-11,680.00
509 Natixis BY CP	LMAIN	07/20/2022	5,000,000.00	4,981,819.44	-18,180.56	0.00	10,694.45 -7,486.11	7,486.11	18,180.56	0.00
485 Oklahoma County	LMAIN OK ISD	07/01/2023	3,655,000.00 1.000	3,705,548.65	50,548.65	3,676,238.93	-22,938.04 27,610.61	-6,371.68	-29,309.72	21,238.93
497 Springfield MO Po	LMAIN ublic Utility	11/01/2023	2,365,000.00 0.650	2,366,915.65	1,915.65	2,366,081.42	-602.50 1,313.15	-231.73	-834.23	1,081.42
506 Toyota Credit Pue	LMAIN erto Rico CP	10/11/2022	5,000,000.00	4,979,750.00	-20,250.00	4,997,000.00	10,350.00 -9,900.00	6,900.00	17,250.00	-3,000.00
510 Ward County ND	LMAIN	04/01/2023	3,600,000.00 5.000	3,764,131.98	164,131.98	3,695,743.66	-27,355.33 136,776.65	-41,032.99	-68,388.32	95,743.66
			Subtotal	47,872,080.52	202,080.52	27,341,371.58	-11,044.76 191,035.76	-19,664.18	-30,708.94	171,371.58
Plant										
458 Miami-Dade Cour	PLANT nty FL	04/01/2023 10/01/2021	5,000,000.00 0.375	4,986,950.00	-13,050.00	5,000,000.00	13,050.00 0.00	0.00	13,050.00	0.00
			Subtotal	4,986,950.00	-13,050.00	5,000,000.00	13,050.00 0.00	0.00	13,050.00	0.00

Del Mar College Amortization Schedule June 1, 2022 - August 31, 2022

Investment #		Maturity Date Beg	ginning Par Value	Purchase	Original Premium	Ending	Amounts Amortized	Amount Amortized	Amt Amortized	Amount Unamortized
Issuer	Fund	Amort. Date	Current Rate	Principal	or Discount	Book Value	And Unamortized As of 06/01/2022		Through 08/31/2022	Through 08/31/2022
Tax Bond I&S										
459 Miami-Dade Cour	TAX nty FL	04/01/2023	1,515,000.00 2.000	1,574,145.60	59,145.60	1,528,785.32	-39,452.28 19,693.32	-5,908.00	-45,360.28	13,785.32
			Subtotal	1,574,145.60	59,145.60	1,528,785.32	-39,452.28 19,693.32	-5,908.00	-45,360.28	13,785.32
2018 Tax Bond	I A									
476 City of Eudora KS	TAX18A	09/01/2024 09/01/2021	3,715,000.00 0.500	3,714,368.45	-631.55	3,715,000.00	631.55 0.00	0.00	631.55	0.00
490 FHLB Call Note	TAX18A	08/26/2024 11/26/2021	4,500,000.00 0.520	4,499,460.00	-540.00	4,500,000.00	540.00 0.00	0.00	540.00	0.00
496 MO St Highways	TAX18A & Transit Com	05/01/2024 m	2,500,000.00 5.002	2,780,150.00	280,150.00	2,681,718.92	-71,173.24 208,976.76	-27,257.84	-98,431.08	181,718.92
499 St Louis County N	TAX18A IO	05/01/2024	2,200,000.00 2.000	2,286,438.00	86,438.00	2,256,433.95	-21,538.96 64,899.04	-8,465.09	-30,004.05	56,433.95
			Subtotal	13,280,416.45	365,416.45	13,153,152.87	-91,540.65 273,875.80	-35,722.93	-127,263.58	238,152.87
2020 Tax Bond	I A									
472 FHLB Call Note	TAX20A	03/12/2024 04/12/2021	2,500,000.00 0.400	2,499,625.00	-375.00	2,500,000.00	375.00 0.00	0.00	375.00	0.00
486 Oklahoma County	TAX20A OK ISD	07/01/2024	3,655,000.00 1.000	3,714,503.40	59,503.40	3,691,566.34	-17,950.75 41,552.65	-4,986.31	-22,937.06	36,566.34
			Subtotal	6,214,128.40	59,128.40	6,191,566.34	-17,575.75 41,552.65	-4,986.31	-22,562.06	36,566.34
2020 Tax Bond	I B									
491 FHLB Call Note	TAX20B	03/13/2024 10/13/2021	2,000,000.00 0.370	1,999,680.00	-320.00	0.00	320.00 0.00	0.00	320.00	0.00
			Subtotal	1,999,680.00	-320.00	0.00	320.00 0.00	0.00	320.00	0.00
			Total	75,927,400.97	672,400.97	53,214,876.11	-146,243.44 526,157.53	-66,281.42	-212,524.86	459,876.11



Del Mar College Projected Cashflow Report Sorted by Monthly For the Period September 1, 2022 - March 31, 2023

Patterson & Associates 901 S. MoPac Suite 195 Austin, TX 78746

Projected			Transaction						
Trans. Date Investment #	Fund	Security ID	Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
September 2022									
09/01/2022 476	TAX18A	298101GX8	Interest	City of Eudora KS	0.00	0.00	0.00	9,287.50	9,287.50
09/01/2022 476	TAX18A	298101GX8	Call	City of Eudora KS	3,715,000.00	3,714,368.45	3,715,000.00	0.00	3,715,000.00
09/02/2022 505	LMAIN	53948BJ26	Maturity	Lloyds Bank CP	2,500,000.00	2,492,555.55	2,500,000.00	0.00	2,500,000.00
09/12/2022 472	TAX20A	3130ALJ70	Interest	FHLB Call Note	0.00	0.00	0.00	5,000.00	5,000.00
09/12/2022 472	TAX20A	3130ALJ70	Call	FHLB Call Note	2,500,000.00	2,499,625.00	2,500,000.00	0.00	2,500,000.00
09/12/2022 487	TAX20A	3130AMWD0	Call	FHLB Call Note	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
09/13/2022 512	LMAIN	3130ANSW1	Interest	FHLB Call Note	0.00	0.00	0.00	3,700.00	3,700.00
09/13/2022 512	LMAIN	3130ANSW1	Call	FHLB Call Note	2,000,000.00	2,000,000.00	2,000,000.00	0.00	2,000,000.00
09/15/2022 482	TAX20A	64990FD27	Interest	NY State Dorm Authority	0.00	0.00	0.00	2,002.50	2,002.50
09/20/2022 492	TAX20B	3130ANSN1	Interest	FHLB Call Note	0.00	0.00	0.00	12,500.00	12,500.00
09/20/2022 492	TAX20B	3130ANSN1	Call	FHLB Call Note	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
09/28/2022 515	LMAIN	3130AMT85	Call	FHLB Call Note	10,000,000.00	10,000,000.00	10,000,000.00	0.00	10,000,000.00
09/30/2022 493	TAX18A	3130APAR6	Interest	FHLB Call Note	0.00	0.00	0.00	13,750.00	13,750.00
09/30/2022 493	TAX18A	3130APAR6	Call	FHLB Call Note	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
				Total for September 2022	35,715,000.00	35,706,549.00	35,715,000.00	46,240.00	35,761,240.00
October 2022									
10/01/2022 458	PLANT	59333NN90	Interest	Miami-Dade County FL	0.00	0.00	0.00	9,375.00	9,375.00
10/01/2022 458	PLANT	59333NN90	Call	Miami-Dade County FL	5,000,000.00	4,986,950.00	5,000,000.00	0.00	5,000,000.00
10/01/2022 459	TAX	59333NQ63	Interest	Miami-Dade County FL	0.00	0.00	0.00	15,150.00	15,150.00
10/01/2022 510	LMAIN	934021CN4	Interest	Ward County ND	0.00	0.00	0.00	90,000.00	90,000.00
10/01/2022 511	LMAIN	957897MF5	Interest	Western Carolina University NC	0.00	0.00	0.00	2,727.00	2,727.00
10/04/2022 495	TAX18A	31422XMV1	Interest	FRMAC Call Note	0.00	0.00	0.00	6,250.00	6,250.00
10/04/2022 495	TAX18A	31422XMV1	Call	FRMAC Call Note	2,500,000.00	2,500,000.00	2,500,000.00	0.00	2,500,000.00
10/11/2022 506	LMAIN	8923A1KB6	Maturity	Toyota Credit Puerto Rico CP	5,000,000.00	4,979,750.00	5,000,000.00	0.00	5,000,000.00
10/12/2022 488	TAX20A	3130AMZC9	Call	FHLB Call Note	5,000,000.00	5,000,000.00	5,000,000.00	0.00	5,000,000.00
10/28/2022 507	LMAIN	19424JKU9	Maturity	Collateralized CP V	3,050,000.00	3,031,450.92	3,050,000.00	0.00	3,050,000.00
				Total for October 2022	20,550,000.00	20,498,150.92	20,550,000.00	123,502.00	20,673,502.00
November 2022									
11/01/2022 463	RBIS	356731BZ1	Interest	Village of Freeport NY	0.00	0.00	0.00	7,146.00	7,146.00
11/01/2022 496	TAX18A	60636WNR2	Interest	MO St Highways & Transit Comm	0.00	0.00	0.00	62,525.00	62,525.00
11/01/2022 497	LMAIN	851026EC4	Interest	Springfield MO Public Utility	0.00	0.00	0.00	7,686.25	7,686.25

Portfolio DMAR

PC (PRF_PC) 7.2.0 Report Ver. 7.3.6.1

Del Mar College Projected Cashflow Report For the Period September 1, 2022 - March 31, 2023

tember 1, 2022 - March 31, 2023 Page 2

Projected				Transactio	n					
Trans. Date	Investment #	Fund	Security ID	Type	Issuer	Par Value	Original Cost	Principal	Interest	Total
Novembe	er 2022									
11/01/2022	498	LMAIN	60636VBZ9	Interest	MO State Dev Fin Board	0.00	0.00	0.00	4,147.50	4,147.50
11/01/2022	499	TAX18A	791526SZ0	Interest	St Louis County MO	0.00	0.00	0.00	22,000.00	22,000.00
11/17/2022	502	LMAIN	3130APLJ2	Interest	FHLB Call Note	0.00	0.00	0.00	21,250.00	21,250.00
11/17/2022	502	LMAIN	3130APLJ2	Call	FHLB Call Note	8,500,000.00	8,500,000.00	8,500,000.00	0.00	8,500,000.00
11/26/2022	490	TAX18A	3130ANMN7	Call	FHLB Call Note	4,500,000.00	4,499,460.00	4,500,000.00	0.00	4,500,000.00
					Total for November 2022	13,000,000.00	12,999,460.00	13,000,000.00	124,754.75	13,124,754.75
Decembe	er 2022									
12/01/2022	454	TAX	683548EQ0	Interest	Opelika AL Utilities	0.00	0.00	0.00	5,720.00	5,720.00
12/01/2022	503	LMAIN	6022453S9	Interest	Milwaukee County WI	0.00	0.00	0.00	40,000.00	40,000.00
12/01/2022	514	LMAIN	683548EP2	Interest	Opelika AL Utilities	0.00	0.00	0.00	3,396.25	3,396.25
12/06/2022	508	LMAIN	63873KM61	Maturity	Natixis BY CP	3,000,000.00	2,967,515.00	3,000,000.00	0.00	3,000,000.00
12/28/2022	515	LMAIN	3130AMT85	Interest	FHLB Call Note	0.00	0.00	0.00	20,000.00	20,000.00
					Total for December 2022	3,000,000.00	2,967,515.00	3,000,000.00	69,116.25	3,069,116.25
January	2023									
01/12/2023		TAX20A	3130AMWD0	Interest	FHLB Call Note	0.00	0.00	0.00	10,000.00	10,000.00
01/12/2023	488	TAX20A	3130AMZC9	Interest	FHLB Call Note	0.00	0.00	0.00	12,500.00	12,500.00
01/26/2023	489	TAX18A	3130AN5A4	Interest	FHLB Call Note	0.00	0.00	0.00	12,500.00	12,500.00
					Total for January 2023	0.00	0.00	0.00	35,000.00	35,000.00
February	2023									
02/01/2023	473	TAX20A	447154ED3	Maturity	Huntsville AL Public Bldg	1,465,000.00	1,465,000.00	1,465,000.00	2,878.73	1,467,878.73
02/01/2023	513	LMAIN	494135AN6	Interest	Killeen TX	0.00	0.00	0.00	918.05	918.05
02/26/2023	490	TAX18A	3130ANMN7	Interest	FHLB Call Note	0.00	0.00	0.00	11,700.00	11,700.00
					Total for February 2023	1,465,000.00	1,465,000.00	1,465,000.00	15,496.78	1,480,496.78
March 20)23									
03/01/2023	476	TAX18A	298101GX8	Interest	City of Eudora KS	0.00	0.00	0.00	9,287.50	9,287.50
03/12/2023	472	TAX20A	3130ALJ70	Interest	FHLB Call Note	0.00	0.00	0.00	5,000.00	5,000.00
03/13/2023		LMAIN	3130ANSW1	Interest	FHLB Call Note	0.00	0.00	0.00	3,700.00	3,700.00
03/15/2023		TAX20A	64990FD27	Maturity	NY State Dorm Authority	1,500,000.00	1,500,000.00	1,500,000.00	2,002.50	1,502,002.50
03/20/2023	492	TAX20B	3130ANSN1	Interest	FHLB Call Note	0.00	0.00	0.00	12,500.00	12,500.00
03/30/2023	493	TAX18A	3130APAR6	Interest	FHLB Call Note	0.00	0.00	0.00	13,750.00	13,750.00
					Total for March 2023	1,500,000.00	1,500,000.00	1,500,000.00	46,240.00	1,546,240.00
					GRAND TOTALS:	75,230,000.00	75,136,674.92	75,230,000.00	460,349.78	75,690,349.78

Portfolio DMAR AP

PC (PRF_PC) 7.2.0 Report Ver. 7.3.6.1



Patterson & Associates 901 S. MoPac Suite 195 Austin, TX 78746

Inv #	Issuer Par Value	Fund YTM	Purch Date Mat Date	Interest Accrual Interest Received	Beginning Book Value Beginning Market Value	Purchases/ Additions	Redemptions	Change in Value	Ending Book Value Ending Market Value
Fund: Local Maintenance	е								
209	WFABC	LMAIN	09/01/2014	0.00	5,398.00	104,997,897.89	104,924,356.89	73,541.00	78,939.00
6936021309	78,939.00	0.000	11	0.00	5,398.00	104,997,897.89	104,924,356.89	73,541.00	78,939.00
298	WFSTSW	LMAIN	09/01/2021	18,474.21	3,975,388.15	38,397,269.99	41,171,552.68	-2,783,673.19	1,191,714.96
21309	1,191,714.96	1.976	11	9,390.50	3,975,388.15	38,397,269.99	41,171,552.68	-2,783,673.19	1,191,714.96
40	TXSTAR	LMAIN	09/01/2006	0.00	0.00	0.00	0.00	0.00	0.00
99999997	0.00	0.000	11	0.00	0.00	0.00	0.00	0.00	0.00
41	TXPOOL	LMAIN	09/01/2006	0.00	0.00	0.00	0.00	0.00	0.00
99999995	0.00	0.000	11	0.00	0.00	0.00	0.00	0.00	0.00
42	LOGIC	LMAIN	09/01/2006	72,208.79	18,078,605.71	23,042,699.71	21,000,000.00	2,042,699.71	20,121,305.42
99999996	20,121,305.42	2.161	11	72,208.79	18,078,605.71	23,042,699.71	21,000,000.00	2,042,699.71	20,121,305.42
485	OKLACO	LMAIN	07/07/2021	9,137.50	3,682,610.61	0.00	0.00	-6,371.68	3,676,238.93
678807QR2	3,655,000.00	0.298	07/01/2023	0.00	3,610,993.80	0.00	0.00	-21,710.70	3,589,283.10
497	SPRING	LMAIN	10/07/2021	3,843.13	2,366,313.15	0.00	0.00	-231.73	2,366,081.42
851026EC4	2,365,000.00	0.610	11/01/2023	0.00	2,303,368.10	0.00	0.00	-20,149.80	2,283,218.30
498	MODEV	LMAIN	10/12/2021	2,073.75	2,765,000.00	0.00	0.00	0.00	2,765,000.00
60636VBZ9	2,765,000.00	0.299	11/01/2023	0.00	2,681,469.35	0.00	0.00	-26,322.80	2,655,146.55
500	BARCBK	LMAIN	11/12/2021	0.00	5,998,018.33	0.00	6,000,000.00	-5,998,018.33	0.00
06742XWY9	0.00	0.000	07/12/2022	0.00	5,992,314.00	0.00	6,000,000.00	-5,992,314.00	0.00
501	BARCBK	LMAIN	11/12/2021	0.00	6,995,840.83	0.00	7,000,000.00	-6,995,840.83	0.00
06742XWZ6	0.00	0.000	08/09/2022	0.00	6,981,716.00	0.00	7,000,000.00	-6,981,716.00	0.00
502	FHLBC	LMAIN	11/17/2021	10,625.00	8,500,000.00	0.00	0.00	0.00	8,500,000.00
3130APLJ2	8,500,000.00	0.500	11/17/2023	0.00	8,282,644.89	0.00	0.00	-116,227.81	8,166,417.08

Portfolio DMAR

Inv#	Issuer	Fund	Purch Date	Interest Accrual	Beginning Book Value Beginning	Purchases/	5.1		Ending Book Value Ending
Cusip	Par Value	YTM	Mat Date	Interest Received	Market Value	Additions	Redemptions	Change in Value	Market Value
503	MILWCO	LMAIN	11/23/2021	20,000.00	4,086,370.33	0.00	0.00	-14,395.06	4,071,975.27
6022453S9	4,000,000.00	0.550	12/01/2023	41,777.78	3,970,960.00	0.00	0.00	-50,640.00	3,920,320.00
504	LLOYDS	LMAIN	12/08/2021	0.00	2,498,300.00	0.00	2,500,000.00	-2,498,300.00	0.00
53948BH85	0.00	0.000	08/08/2022	0.00	2,493,865.00	0.00	2,500,000.00	-2,493,865.00	0.00
505	LLOYDS	LMAIN	12/08/2021	0.00	2,497,416.66	0.00	0.00	2,555.56	2,499,972.22
53948BJ26	2,500,000.00	0.406	09/02/2022	0.00	2,490,135.00	0.00	0.00	9,540.00	2,499,675.00
506	TYCRPR	LMAIN	01/14/2022	0.00	4,990,100.00	0.00	0.00	6,900.00	4,997,000.00
8923A1KB6	5,000,000.00	0.547	10/11/2022	0.00	4,966,580.00	0.00	0.00	19,130.00	4,985,710.00
507	COLLCP	LMAIN	02/03/2022	0.00	3,039,648.64	0.00	0.00	6,391.44	3,046,040.08
19424JKU9	3,050,000.00	0.833	10/28/2022	0.00	3,024,773.45	0.00	0.00	11,550.35	3,036,323.80
508	NATICP	LMAIN	03/14/2022	0.00	2,977,126.67	0.00	0.00	11,193.33	2,988,320.00
63873KM61	3,000,000.00	1.498	12/06/2022	0.00	2,965,365.00	0.00	0.00	9,987.00	2,975,352.00
509	NATICP	LMAIN	03/23/2022	0.00	4,992,513.89	0.00	5,000,000.00	-4,992,513.89	0.00
63873KGL5	0.00	0.000	07/20/2022	0.00	4,992,290.00	0.00	5,000,000.00	-4,992,290.00	0.00
510	WARDCO	LMAIN	04/01/2022	45,000.00	3,736,776.65	0.00	0.00	-41,032.99	3,695,743.66
934021CN4	3,600,000.00	0.426	04/01/2023	0.00	3,697,560.00	0.00	0.00	-45,360.00	3,652,200.00
511	WESTCA	LMAIN	05/01/2022	1,363.50	600,000.00	0.00	0.00	0.00	600,000.00
957897MF5	600,000.00	0.908	04/01/2023	0.00	591,858.00	0.00	0.00	-1,590.00	590,268.00
512	FHLBC	LMAIN	07/01/2022	1,233.33	0.00	2,000,000.00	0.00	2,000,000.00	2,000,000.00
3130ANSW1	2,000,000.00	0.369	03/13/2024	0.00	0.00	2,000,000.00	0.00	1,898,667.46	1,898,667.46
513	KILNTX	LMAIN	07/01/2022	306.02	0.00	305,000.00	0.00	305,000.00	305,000.00
494135AN6	305,000.00	0.601	08/01/2023	153.01	0.00	305,000.00	0.00	296,722.30	296,722.30
514	OPELAL	LMAIN	07/01/2022	1,150.64	0.00	1,235,000.00	0.00	1,235,000.00	1,235,000.00
683548EP2	1,235,000.00	0.549	06/01/2023	0.00	0.00	1,235,000.00	0.00	1,207,138.40	1,207,138.40
515	FHLBC	LMAIN	08/01/2022	3,333.33	0.00	10,000,000.00	0.00	10,000,000.00	10,000,000.00
3130AMT85	10,000,000.00	0.399	06/28/2024	0.00	0.00	10,000,000.00	0.00	9,411,095.20	9,411,095.20

Inv #	Issuer Par Value	Fund YTM	Purch Date Mat Date	Interest Accrual	Beginning Book Value Beginning Market Value	Purchases/ Additions	Redemptions	Change in Value	Ending Book Value Ending Market Value
	Sub Totals Fo	or: Fund: Loca	al Maintenance	188,749.20	81,785,427.62	179,977,867.59	187,595,909.57	-7,647,096.66	74,138,330.96
				123,530.08	81,105,284.45	179,977,867.59	187,595,909.57	-8,545,787.88	72,559,496.57
Fund: Plant									
261	LOGIC	PLANT	01/27/2017	32,370.44	8,561,217.83	32,370.44	1,042,322.57	-1,009,952.13	7,551,265.70
99999996	7,551,265.70	2.161	1 1	32,370.44	8,561,217.83	32,370.44	1,042,322.57	-1,009,952.13	7,551,265.70
450	NEWYRK	PLANT	09/09/2020	2,700.00	4,500,000.00	0.00	4,500,000.00	-4,500,000.00	0.00
64966QLA6	0.00	0.000	08/01/2022	8,100.00	4,491,585.00	0.00	4,500,000.00	-4,491,585.00	0.00
458	MIAMI	PLANT	09/30/2020	4,687.50	5,000,000.00	0.00	0.00	0.00	5,000,000.00
59333NN90	5,000,000.00	0.480	04/01/2023	0.00	4,913,150.00	0.00	0.00	-14,850.00	4,898,300.00
		Sub Totals Fo	or: Fund: Plant	39,757.94	18,061,217.83	32,370.44	5,542,322.57	-5,509,952.13	12,551,265.70
				40,470.44	17,965,952.83	32,370.44	5,542,322.57	-5,516,387.13	12,449,565.70
Fund: Rev Bond I & S									
107	LOGIC	RBIS	08/27/2009	1,334.02	316,419.37	1,334.02	0.00	1,334.02	317,753.39
99999996	317,753.39	2.161	1 1	1,334.02	316,419.37	1,334.02	0.00	1,334.02	317,753.39
205	WFBC+	RBIS	08/01/2014	0.21	239.89	0.21	0.00	0.21	240.10
6913041023	240.10	0.390	1 1	0.21	239.89	0.21	0.00	0.21	240.10
463	FREENY	RBIS	10/07/2020	3,573.00	1,800,000.00	0.00	0.00	0.00	1,800,000.00
356731BZ1	1,800,000.00	0.794	05/01/2024	0.00	1,722,060.00	0.00	0.00	-8,910.00	1,713,150.00
50	TXPOOL	RBIS	09/01/2006	0.00	0.00	0.00	0.00	0.00	0.00
999999995	0.00	0.000	11	0.00	0.00	0.00	0.00	0.00	0.00
	Sub Total	s For: Fund: F	Rev Bond I & S	4,907.23	2,116,659.26	1,334.23	0.00	1,334.23	2,117,993.49
				1,334.23	2,038,719.26	1,334.23	0.00	-7,575.77	2,031,143.49
Fund: Tax Bond I&S									
208	WFABC	TAX	09/01/2014	0.00	3.57	0.00	0.00	0.00	3.57
6913041015	3.57	0.000	11	0.00	3.57	0.00	0.00	0.00	3.57

Inv #	Issuer	Fund	Purch Date	Interest Accrual	Beginning Book Value Beginning	Purchases/			Ending Book Value Ending
Cusip	Par Value	YTM	Mat Date	Interest Received	Market Value	Additions	Redemptions	Change in Value	Market Value
454	OPELAL	TAX	09/16/2020	2,860.00	1,430,000.00	0.00	0.00	0.00	1,430,000.00
683548EQ0	1,430,000.00	0.800	06/01/2024	5,720.00	1,369,310.80	0.00	0.00	-8,065.20	1,361,245.60
459	MIAMI	TAX	09/30/2020	7,575.00	1,534,693.32	0.00	0.00	-5,908.00	1,528,785.32
59333NQ63	1,515,000.00	0.430	04/01/2023	0.00	1,508,667.30	0.00	0.00	-10,514.10	1,498,153.20
48	TXPOOL	TAX	09/01/2006	0.00	0.00	0.00	0.00	0.00	0.00
999999995	0.00	0.000	11	0.00	0.00	0.00	0.00	0.00	0.00
49	LOGIC	TAX	09/01/2006	54,511.80	17,150,272.06	54,511.80	15,682,153.32	-15,627,641.52	1,522,630.54
99999996	1,522,630.54	2.161	11	54,511.80	17,150,272.06	54,511.80	15,682,153.32	-15,627,641.52	1,522,630.54
	Sub Total	ls For: Fund:	Tax Bond I&S	64,946.80	20,114,968.95	54,511.80	15,682,153.32	-15,633,549.52	4,481,419.43
				60,231.80	20,028,253.73	54,511.80	15,682,153.32	-15,646,220.82	4,382,032.91
Fund: Series 2016 Tax	Bond								
252	LOGIC	TAX16	10/03/2016	0.00	0.00	0.00	0.00	0.00	0.00
999999996	0.00	0.000	1 1	0.00	0.00	0.00	0.00	0.00	0.00
	Sub Totals For: F	und: Series	2016 Tax Bond	0.00	0.00	0.00	0.00	0.00	0.00
				0.00	0.00	0.00	0.00	0.00	0.00
Fund: Series 2017 Tax	Bond								
279	LOGIC	TAX17	07/05/2017	0.00	0.00	0.00	0.00	0.00	0.00
999999996	0.00	0.000	1 1	0.00	0.00	0.00	0.00	0.00	0.00
	Sub Totals For: F	und: Series 2	2017 Tax Bond	0.00	0.00	0.00	0.00	0.00	0.00
				0.00	0.00	0.00	0.00	0.00	0.00
Fund: 2018 Tax Bond	A								
315	LOGIC	TAX18A	08/10/2018	466.86	140,734.19	466.86	141,201.05	-140,734.19	0.00
999999996	0.00	0.000	1 1	466.86	140,734.19	466.86	141,201.05	-140,734.19	0.00
476	EUDORA	TAX18A	04/19/2021	4,643.75	3,715,000.00	0.00	0.00	0.00	3,715,000.00
298101GX8	3,715,000.00	0.504	09/01/2024	0.00	3,535,714.10	0.00	0.00	-53,793.20	3,481,920.90

Inv #	Issuer	Fund	Purch Date	Interest Accrual	Beginning Book Value Beginning	Purchases/			Ending Book Value Ending
Cusip	Par Value	YTM	Mat Date	Interest Received	Market Value	Additions	Redemptions	Change in Value	Market Value
489	FHLBC	TAX18A	07/26/2021	6,250.00	5,000,000.00	0.00	0.00	0.00	5,000,000.00
3130AN5A4	5,000,000.00	0.500	07/26/2024	12,500.00	4,784,591.05	0.00	0.00	-53,959.45	4,730,631.60
490	FHLBC	TAX18A	08/26/2021	5,850.00	4,500,000.00	0.00	0.00	0.00	4,500,000.00
3130ANMN7	4,500,000.00	0.524	08/26/2024	11,700.00	4,319,094.38	0.00	0.00	-94,767.84	4,224,326.54
493	FHLBC	TAX18A	09/30/2021	6,875.00	5,000,000.00	0.00	0.00	0.00	5,000,000.00
3130APAR6	5,000,000.00	0.550	09/30/2024	0.00	4,774,347.90	0.00	0.00	-75,647.90	4,698,700.00
495	FAMCAC	TAX18A	10/04/2021	3,125.00	2,500,000.00	0.00	0.00	0.00	2,500,000.00
31422XMV1	2,500,000.00	0.500	10/04/2024	0.00	2,369,544.65	0.00	0.00	-29,379.05	2,340,165.60
496	MOHWYS	TAX18A	10/06/2021	31,262.50	2,708,976.76	0.00	0.00	-27,257.84	2,681,718.92
60636WNR2	2,500,000.00	0.600	05/01/2024	0.00	2,593,325.00	0.00	0.00	-49,225.00	2,544,100.00
499	STLOUI	TAX18A	10/12/2021	11,000.00	2,264,899.04	0.00	0.00	-8,465.09	2,256,433.95
791526SZ0	2,200,000.00	0.450	05/01/2024	0.00	2,151,512.00	0.00	0.00	-15,290.00	2,136,222.00
	Sub Totals	For: Fund: 20	18 Tax Bond A	69,473.11	25,829,609.99	466.86	141,201.05	-176,457.12	25,653,152.87
				24,666.86	24,668,863.27	466.86	141,201.05	-512,796.63	24,156,066.64
Fund: 2018 Tax Bond B									
316	LOGIC	TAX18B	08/10/2018	0.00	0.00	0.00	0.00	0.00	0.00
99999996	0.00	0.000	1.1	0.00	0.00	0.00	0.00	0.00	0.00
	Sub Totals	For: Fund: 20	18 Tax Bond B	0.00	0.00	0.00	0.00	0.00	0.00
				0.00	0.00	0.00	0.00	0.00	0.00
Fund: 2020 Tax Bond A									
433	LOGIC	TAX20A	06/30/2020	11,731.71	5,699,441.27	11,731.71	5,711,172.98	-5,699,441.27	0.00
99999996	0.00	0.000	11	11,731.71	5,699,441.27	11,731.71	5,711,172.98	-5,699,441.27	0.00
439	KILNTX	TAX20A	08/18/2020	167.00	200,000.00	0.00	200,000.00	-200,000.00	0.00
494135AM8	0.00	0.000	08/01/2022	501.00	199,750.00	0.00	200,000.00	-199,750.00	0.00
472	FHLBC	TAX20A	03/12/2021	2,500.00	2,500,000.00	0.00	0.00	0.00	2,500,000.00
3130ALJ70	2,500,000.00	0.405	03/12/2024	0.00	2,406,941.15	0.00	0.00	-32,290.17	2,374,650.98

Del Mar College Texas Compliance Change in Val Report June 1, 2022 - August 31, 2022

Inv #	Issuer	Fund	Purch Date	Interest Accrual	Beginning Book Value Beginning	Purchases/			Ending Book Value Ending
Cusip	Par Value	YTM	Mat Date	Interest Received	Market Value	Additions	Redemptions	Change in Value	Market Value
473	HUNTAL	TAX20A	03/18/2021	1,439.37	1,465,000.00	0.00	0.00	0.00	1,465,000.00
447154ED3	1,465,000.00	0.393	02/01/2023	2,878.73	1,448,665.25	0.00	0.00	-1,933.80	1,446,731.45
482	NYDORM	TAX20A	06/23/2021	1,001.25	1,500,000.00	0.00	0.00	0.00	1,500,000.00
64990FD27	1,500,000.00	0.266	03/15/2023	0.00	1,474,965.00	0.00	0.00	-960.00	1,474,005.00
486	OKLACO	TAX20A	07/07/2021	9,137.50	3,696,552.65	0.00	0.00	-4,986.31	3,691,566.34
678807QS0	3,655,000.00	0.383	07/01/2024	0.00	3,532,265.10	0.00	0.00	-28,837.95	3,503,427.15
487	FHLBC	TAX20A	07/12/2021	5,000.00	5,000,000.00	0.00	0.00	0.00	5,000,000.00
3130AMWD0	5,000,000.00	0.400	07/12/2024	10,000.00	4,797,143.35	0.00	0.00	-96,970.30	4,700,173.05
488	FHLBC	TAX20A	07/12/2021	6,250.00	5,000,000.00	0.00	0.00	0.00	5,000,000.00
3130AMZC9	5,000,000.00	0.500	07/12/2024	12,500.00	4,782,918.45	0.00	0.00	-73,835.75	4,709,082.70
	Sub Totals	For: Fund: 20	20 Tax Bond A	37,226.83	25,060,993.92	11,731.71	5,911,172.98	-5,904,427.58	19,156,566.34
				37,611.44	24,342,089.57	11,731.71	5,911,172.98	-6,134,019.24	18,208,070.33
Fund: 2020 Tax Bond B									
434	LOGIC	TAX20B	06/30/2020	459.66	393,181.34	459.66	393,641.00	-393,181.34	0.00
99999996	0.00	0.000	11	459.66	393,181.34	459.66	393,641.00	-393,181.34	0.00
440	KILNTX	TAX20B	08/18/2020	153.01	305,000.00	0.00	305,000.00	-305,000.00	0.00
494135AN6	0.00	0.000	08/01/2023	765.04	298,598.05	0.00	305,000.00	-298,598.05	0.00
455	OPELAL	TAX20B	09/16/2020	556.76	1,235,000.00	0.00	1,235,000.00	-1,235,000.00	0.00
683548EP2	0.00	0.000	06/01/2023	3,953.01	1,212,770.00	0.00	1,235,000.00	-1,212,770.00	0.00
483	FHLBC	TAX20B	06/28/2021	6,666.67	10,000,000.00	0.00	10,000,000.00	-10,000,000.00	0.00
3130AMT85	0.00	0.000	06/28/2024	23,666.67	9,602,919.90	0.00	10,000,000.00	-9,602,919.90	0.00
491	FHLBC	TAX20B	09/13/2021	616.67	2,000,000.00	0.00	2,000,000.00	-2,000,000.00	0.00
3130ANSW1	0.00	0.000	03/13/2024	2,220.00	1,929,589.94	0.00	2,000,000.00	-1,929,589.94	0.00
492	FHLBC	TAX20B	09/20/2021	6,250.00	5,000,000.00	0.00	0.00	0.00	5,000,000.00
3130ANSN1	5,000,000.00	0.500	09/20/2024	0.00	4,771,386.55	0.00	0.00	-90,084.95	4,681,301.60

Del Mar College Texas Compliance Change in Val Report June 1, 2022 - August 31, 2022

Inv #	Issuer	Fund	Purch Date	Interest Accrual	Beginning Book Value Beginning	Purchases/			Ending Book Value Ending
Cusip	Par Value	YTM	Mat Date	Interest Received	Market Value	Additions	Redemptions	Change in Value	Market Value
	Sub Totals Fo	or: Fund: 20	20 Tax Bond B	14,702.77	18,933,181.34	459.66	13,933,641.00	-13,933,181.34	5,000,000.00
				31,064.38	18,208,445.78	459.66	13,933,641.00	-13,527,144.18	4,681,301.60
Fund: TPEG Loan									
54	TXPOOL	TPEG	09/01/2006	0.00	0.00	0.00	0.00	0.00	0.00
99999995	0.00	0.000	1 1	0.00	0.00	0.00	0.00	0.00	0.00
55	LOGIC	TPEG	09/01/2006	0.00	0.00	0.00	0.00	0.00	0.00
999999996	0.00	0.000	11	0.00	0.00	0.00	0.00	0.00	0.00
	Sub Tot	als For: Fu	nd: TPEG Loan	0.00	0.00	0.00	0.00	0.00	0.00
				0.00	0.00	0.00	0.00	0.00	0.00
		Report	Grand Totals:	419,763.88	191,902,058.91	180,078,742.29	228,806,400.49	-48,803,330.12	143,098,728.79
				318,909.23	188,357,608.89	180,078,742.29	228,806,400.49	-49,889,931.65	138,467,677.24

Disclosures



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Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investors shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.

Investment advisory services are provided through Meeder Public Funds, Inc. Please contact us if you would like to receive a copy of our current ADV disclosure brochure or privacy policy.

Meeder Public Funds Patterson Group

Barton Oaks Plaza II 901 S. MoPac Expy Suite 195 Austin, Texas 78746

800.817.2442

Del Mar College Annual Investment Report (Including Deposits)

Investment or Deposit Type

August 31, 2022 **Market Value**

Publicly Traded Equity and Similar Investments

Common Stock (U.S. and foreign stocks held in separately managed accounts or internally managed by institution investment staff; exclude mutual or commingled funds)

Equity/Stock Mutual Funds

Balanced Mutual Funds (where target allocation is > 80% equities)

"Commonfund" Equity Commingled Funds

Other Equity Commingled Funds

Preferred Stock

Other - list by type

Total Public	ly Tradeo	d Equity and	d Similar	Investments
--------------	-----------	--------------	-----------	-------------

0.00

"Other" Investments - Other than Publicly Traded Equity and Debt Investments

Real Estate (include direct ownership & investments in real estate limited partnerships, privte REITs or similar vehicles; include a portfolio of publicly traded REITs if managed as a separate asset allocation category rather than comprising art of a broadly diversified stock portfolio)

Other Real Aset Investments (e.g. investments in

Private Equity

Hedge Funds

"Commonfund" Alternative Asset Commingled Funds (Real Estate, Private Equity, Hedge Funds,

Commodities, etc.)

Annuities

Commodities

Collectibles

Other - list by type

Total "Other" Investments - Other than Publicly Traded Equity and Debt Investments

0.00

42,251,551.95

Publicly Traded Debt & Similar Investments > 1 year maturity

U.S. Government Securities ("Treasuries")

U.S. Government Agency Securities ("Agencies")

Mortgage Pass Throughs - "Agency"

Mortgage Pass Throughs - "Private Label"

Asset Backed Securities (ABS) (other than mortgage-b

Sovereign Debt (non-U.S.) **Municipal Obligations**

Collaterized Mortgage Obligations (CMOs) - list below by category

Interest Only Strips (IOs)

Principal Only Strips (POs)

Inverse Floaters

Stated Final Maturity longer than 10 years

Other CMOs - "Agency"

Other CMOs - "Private Label"

Corporate Obligations (U.S. or foreign companies) - list below by rating

Highly Rated (AAA/AA or equivalent)

Other Investment Grade (A/BBB or equivalent)

High Yield Bonds (<BBB or equivalent)

Not Rated

Fixed Income/Bond Mutual Funds (longer term; registered with the SEC)

Balanced Mutual Funds (where target allocation is > 50% bonds or other debt securites)

"Commonfund" Fixed Income/Bond Commingled Funds

Other Fixed Income/Bond Commingled Funds (primarily invested in publicly traded debt

securities; not registered with the SEC)

GICs (Guaranteed Investment Contracts)

Other - list by type

Total Publicly Traded Debt & Similar Investments > 1 year

42,251,551.95

96,216,125.29

138,467,677.24

	42,231,331.93
Short-Term Investments and Deposits	
U.S. Government Securities ("Treasuries")	
U.S. Government Agency Securities ("Agencies")	51,935,211.81
Bankers' Acceptances	
Commercial Paper - A1/P1 (or equivalent)	13,497,060.80
Other Commercial Paper - lower rated	
Repurchase Agreements (Repos)	
Money Market Mutual Funds (registered with the SEC)	
Short-Term Mutual Funds Other than Money Market Mutual Fund (registered with the SEC)	
Public Funds investment Pool Created to Function as a MM Mutual Fund (not registered w/SEC but "2a7-like'	')
TexPool (and TexPool Prime)	
Other Public Funds Investment Pools Functioning as Money Market Mutual Funds	29,512,955.05
Other Investment Pools - Short-Term (not created to function as a money market mutual fund)	
Certificates of Deposit (CD) - Non-negotiable	
Certificates of Deposit (CD) - Negotiable	
Bank Deposits	1,270,897.63
Cash Held at State Treasury	
Securities Lending Collateral Reinvestments (direct investments or share of pooled collateral)	
Other - list by type	

Total Short-Term Investments & Deposits

TOTAL INVESTMENTS and DEPOSITS

Investment Disclosures:

Del Mar College utilizes an outside investment advisor, Patterson & Associates, located at Barton OAKs Plaza II, 901 South MoPac, Suite 195 in Austin, Texas. The investment advisory service is on a non-discretionary basis, meaning the investment advisor obtains *prior* approval for all investment transactions from Del Mar College.

Del Mar College does not use soft dollars, directed brokerage or directed commission, commission recapture or similar arrangements.

The Summary of Investments above for Del Mar College are not associated with an independent

endowment or foundation.

Explanantions of Applicable Asset Classes

Other Money Market Funds and Pools Money funds and pools with a constant \$1.00 per

share net asset value objective.

Short-Term Investments Includes all debt investments with a maturity (as of

purchase date) of less than one year and all cash

and bank deposits.

TexPool Investments Investments in TexPool. Includes other Texas pool

investments with other money market funds.

U.S. Government Agency Securities Securities issued by U.S. Government-sponsored

agencies or corporations such as FNMA, FHLMC, or FHLB that do not have full faith and credit guarantees

from the U.S.

U.S. Government Includes Treasuries and any other investment with

an affirmative full faith and credit guarantees from the

U.S. Government.

Regular Agenda Item 8



TO:

Mark Escamilla, Ph.D., President of the College

FROM:

Raul Garcia, CPA

Vice President and Chief Financial Officer

DATE:

October 5, 2022

SUBJECT:

Board Agenda: Quarterly Financial Report

In accordance with Board Policy A4.2.1.1, the Board of Regents will review the College's monthly financial statements and disbursement activity. Mr. Raul Garcia, Vice President and Chief Financial Officer, will present August's Quarterly Financial Report.

Action Item: Discussion and possible action regarding the College's Quarterly Financial Report for the period ending August 31, 2022.

DEL MAR COLLEGE INCOME/EXPENSE STATEMENT CURRENT OPERATING FUNDS

For the Twelve Months Ended August 2022

	FY			2022				FY 2021		
		BUDGET		INC/EXP	% Spent YTD		BUDGET		INC/EXP	% Spent YTD
99										
REVENUES:										
STATE FUNDING	•	17.050.404	•	47.050.407	4000/	•	10 170 100	•	10 100 107	4000/
BASE APPROPRIATION	\$	17,359,104 4,263,497	\$	17,359,107	100%	\$	16,479,469	\$	16,483,427	100%
INSURANCE CONTRIBUTION RETIREMENT CONTRIBUTION		4,263,497 1,564,963		4,263,497 1,966,711	100% 126%		4,263,497 1,564,963		4,263,497 1,871,176	100% 120%
TOTAL STATE FUNDING	\$	23,187,564	\$	23,589,315	102%	\$	22,307,929	\$	22,618,100	101%
	Ψ	23, 107,304	Ψ	20,000,010	102 /0	Ψ	22,301,323	Ψ	22,010,100	10170
OTHER REVENUES	•	05 000 000	•		000/		05 000 005	•	00.070.404	0.40/
TUITION & FEES	\$	25,962,826	\$	22,209,596	86%	\$	25,962,825	\$	23,673,164	91%
PROPERTY TAXES MISCELLANEOUS		60,390,356 1,383,413		60,593,109 954,286	100% 69%		58,222,474 1,383,413		57,051,052 820,159	98% 59%
TOTAL OTHER REVENUES	\$	87,736,595	\$	83,756,991	95%	\$	85,568,712	\$	81,544,375	95%
TOTAL OTHER REVENUES	<u> </u>	07,730,333	Ψ	00,700,001	33 70	<u> </u>	00,000,712	Ψ_	01,044,070	3370
EXPENDITURES:										
SALARIES & BENEFITS										
FACULTY SALARIES	\$	34,874,576	\$	32,862,425	94%	\$	34,634,411	\$	32,063,920	93%
EXEMPT SALARIES		16,486,947		15,540,442	94%		15,214,494		14,570,020	96%
NON EXEMPT SALARIES BENEFITS		12,011,408 20,279,228		11,562,866	96% 97%		11,228,829		10,069,619	90% 99%
TOTAL SALARIES & BENEFITS	•	83,652,159	\$	19,734,496 79,700,229	95%	\$	19,209,496 80,287,230	-	19,029,455 75,733,013	94%
	Ψ	63,632,139	Ψ	79,700,229	95 /6	Ψ	60,267,230	Ψ	75,733,013	94 /0
NON-SALARY										
CONTRACT INSTRUCTION	\$	151,600	\$	145,427	96%	\$	151,600	\$	132,536	87%
SUPPLIES, POSTAGE, DUPL., COPIER RENTAL		3,110,202		3,108,327	100%		3,035,702		2,661,076	88%
MAINTENANCE & REPAIRS		1,554,478		1,650,999	106%		1,355,818		1,233,960	91%
EQUIPMENT		780,753		940,500	120%		1,334,481		701,081	53%
STUDENT RECRUITING AND MARKETING AUDIT & LEGAL, TAX APPRAISAL, COLL. FEES		1,030,908 1,612,210		1,114,460 1,544,672	108% 96%		1,029,971 1,507,450		1,096,161 1,369,769	106% 91%
CONSULTANTS & CONTRACT LABOR		2,970,704		2,606,039	90% 88%		2,590,356		2,236,037	86%
ACCREDITATION		80,047		49,913	62%		69,396		61,448	89%
SPECIAL POP. INTERPRETOR		114,397		64,201	56%		114,397		14,577	13%
COMP. SOFTWARE, HARDWARE, LICENSE & SERV.		2,577,607		3,113,625	121%		2,518,673		3,531,569	140%
TRAVEL & PROFESSIONAL DEVELOPMENT		486,036		399,162	82%		230,793		139,663	61%
ELECTION		-		=	0%		160,000		147,657	0%
SECURITY		1,058,300		1,344,063	127%		988,300		961,684	97%
RECRUITMENT		32,000		26,334	82%		32,000		14,779	46%
FOOD BEVERAGE		87,133		53,250	61%		82,315		24,622	30%
LIBRARY		269,476		232,885	86%		239,976		212,159	88%
BAD DEBT		250,000		303,114	121%		250,000		102,494	41%
MEMBERSHIP & DUES		228,903		198,914	87%		224,377		139,461	62%
MEMBERSHIP & DUES/INDIRECT ADVOCACY		8,926		114	1%		8,926		-	0%
UTILITIES & TELEPHONE		3,354,392		2,951,659	88%		3,474,352		2,831,375	81%
INSURANCE		2,705,000		2,794,998	103%		2,352,163		2,201,712	94%
BANK & COLLECTION FEES		192,800		177,814	92%		272,800		156,069	57%
CAMPUS POLICE		513,000		120,920	24%		513,000		27,006	5%
TUITION BOND TRANSFERS OUT MISCELLANEOUS		1,951,000 488,265		1,951,000 412,396	100% 84%		1,951,000 483,415		1,951,000 193,798	100% 40%
TOTAL NON-SALARY	\$	25,608,137	\$	25,304,786	99%	\$	24,971,261	\$	22,141,689	89%
	Ţ	, ,	Ψ			·		Ψ	22,171,003	
CONTINGENCY	\$	1,663,863		1,144,550	0%	\$	1,618,150		-	0%
CONTINGENCY-SOUTH CAMPUS TOTAL CONTINGENCY	\$	1,663,863	-\$	1,144,550	0% 0%	\$	1,000,000 2,618,150	•		0% 0%
TOTAL CONTINGENCY	Ф	1,003,003	Ą	1,144,550	076	Ф	2,610,130	Ф	-	070
TOTAL EXPENDITURES	\$	110,924,159	\$	106,149,566	96%	\$	107,876,641	\$	97,874,704	91%
NET INCOME FROM OPERATIONS			\$	1,196,742				\$	6,287,771	
CARES ACT FUNDING		-	_	-					2,194,843	
CURRENT NET FUNDS AVAILABLE FOR OPERATIONS			\$	1,196,742				\$	8,482,614	

DEL MAR COLLEGE BALANCE SHEET CURRENT OPERATING FUNDS As of August 31, 2022

	FY2022			FY2021	Change	
ASSETS: CASH INVESTMENTS PREPAID EXPENSE	\$	5,240,802 60,604,826 271,808	\$	5,667,722 62,344,941 959,819	\$	(426,920) (1,740,115) (688,011)
ACCOUNTS RECEIVABLE ACCRUED INTEREST STUDENT & OTHER RECEIVABLES PROPERTY TAX RECEIVABLE DEFERRED OUTFLOWS		81,708 7,054,594 1,474,521 9,865,098		39,421 5,111,734 1,374,455 11,444,452		42,287 1,942,860 100,066 (1,579,354)
TOTAL ASSETS	\$	84,593,357	\$	86,942,544	\$	(2,349,187)
LIABILITIES: ACCOUNTS PAYABLE: ACCOUNTS PAYABLE SALARIES & BENEFITS PAYABLE ESTIMATED SICK LEAVE & VAC. PAYABLE NET PENSION LIABILITY DEFERRED INCOME: DEFERRED TUITION DEFERRED INFLOW PENSION PLAN DEFERRED INCOME-HEERF REVENUE BOND PAYABLE TOTAL LIABILITIES	\$	7,822,699 1,144,550 7,940,871 83,266,173 - 9,582,378 19,133,666 4,321,850 133,212,187	\$	8,368,148 - 7,792,701 80,853,916 10,334,189 25,471,379 - - 132,820,333	\$	(545,449) 1,144,550 148,170 2,412,257 - (751,811) (6,337,713) 4,321,850 -
TOTAL LIABILITIES	Ψ	133,212,107	_Ψ	132,020,333	Ψ	391,034
FUND BALANCE: UNRESTRICTED FUND BALANCE FROM OPERATIONS RISK RESERVE FUND BALANCES REDUCTION DUE TO GASB 68 & 75 CURRENT YEAR INCOME IN EXCESS OF EXPENSE	\$	34,119,169 8,600,000 (92,534,741) 1,196,742	\$	31,920,440 8,600,000 (94,880,843) 8,482,614	\$	2,198,729 - 2,346,102 (7,285,872)
TOTAL FUND BALANCE	\$	(48,618,830)	\$	(45,877,789)	\$	(2,741,041)
TOTAL LIABILITIES AND FUND BALANCES	\$	84,593,357	\$	86,942,544	\$	(2,349,187)

Financial Record System

Bank 41 Colleague

Check	Date	Payee	Amount		Description
74892	8/2/2022	Advance Auto Parts	\$	141.16	Instructional Supplies
74893	8/2/2022	Beacon Technologies		450.00	Maint Agree-Software
74894	8/2/2022	Chapmans Garage Doors Inc		577.00	SC NC Building Structure
74895	8/2/2022	Columbia Advisory Group LLC		5,000.00	Consultants
74896	8/2/2022	Corpus Christi Safe & Lock Co		38.75	Building Structure
74897	8/2/2022	Ecolab Inc		86.28	Repairs & Maintenance
74898	8/2/2022	Facility Solutions Group		1,690.00	Electrical
74899	8/2/2022	Fast Signs		48.15	Production, Publications & Prom
74900	8/2/2022	Full Compass Systems LTD		1,744.51	Supplies - Other
74901	8/2/2022	Gobi Library Solutions from EB		739.41	Library Books
74902	8/2/2022	Gulf Coast Nut &		30.24	Repairs & Maintenance
74903	8/2/2022	Hose of South Texas		46.93	Supplies - Other
74904	8/2/2022	Kaplan Early Learning Company		1,998.78	Instructional Supplies
74905	8/2/2022	Lakeshore Learning Materials		2,644.07	Instructional Supplies
74906	8/2/2022	Lawrence Greenwood		775.00	Instructional Supplies
74907	8/2/2022	Lexisnexis Matthew Bender		17,631.59	Library Continuation
74908	8/2/2022	McKesson Medical-Surgical		619.10	Instructional Supplies
74909	8/2/2022	Mission Restaurant Supply		57.31	Instructional Supplies
74910	8/2/2022	National Association of		255.00	Instructional Supplies
74911	8/2/2022	Noregon Systems Inc		399.00	Software Desk Lic Fees
74912	8/2/2022	Nueces County		5,917.73	Tax Assessing & Collecting
74913	8/2/2022	Nueces County WCID #3		51.67	Water
74914	8/2/2022	Pocket Nurse		13.49	Instructional Supplies
74915	8/2/2022	Proforma Total Print Source		1,176.25	Production, Publications & Prom
74916	8/2/2022	RDA Promart		28.68	Instructional Supplies
74917	8/2/2022	Republic Services Inc		3,087.48	Disposal Trash
74918	8/2/2022	Rittenhouse Book		237.13	Library Books
74919	8/2/2022	Robstown Hardware Company Inc		213.58	Site Supplies
74920	8/2/2022	Sheet Music Plus		125.06	Music
74921	8/2/2022	Softdocs		39,891.00	Maint Agree-Software
74922	8/2/2022	Stewart & Stevenson Svcs		23.89	Supplies - Diesel
74923	8/2/2022	Swank Motion Pictures Inc		3,000.00	Library - Elec Resource
74924	8/2/2022	TBS Toshiba Business Solutions		473.50	Copier Rental
74925	8/2/2022	Third Coast Distributing		339.95	Instructional Supplies
74926	8/2/2022	United Refrigeration Inc		84.91	HVAC
74927	8/2/2022	US Foods Inc		631.98	Supplies - Other
74928	8/2/2022	VWR International LLC		5,809.53	Instructional Supplies
74929	8/2/2022	Weaver Instructional Systems I		16,000.00	Maint Agree-Software
74930	8/4/2022	Advance Auto Parts		23.39	Supplies - Automotive
74931	8/4/2022	AT & T		2,460.03	Telephone
74932	8/4/2022	City of Corpus Christi		4,562.00	CI - Tuition/Fees
74933	8/4/2022	Coastal Welding Supply Inc		242.63	Instructional Supplies
74934	8/4/2022	Command Commissioning Llc		28,891.90	Consultants

Financial Record System

Bank 41 Colleague

Check	Date	Payee	Amount	Description
74935	8/4/2022	Corpus Christi Retail Venture	1,000.00	Advertising - Special
74936	8/4/2022	Datacom Design Group LLC	240.00	Contractors
74937	8/4/2022	DEX Imaging LLC	150.14	Copier Rental
74938	8/4/2022	EDTX Equipment Depot LTD	1,164.05	P & S - Other
74939	8/4/2022	Facility Solutions Group	11,500.00	SC NC Electrical
74940	8/4/2022	Fleetpride	1,902.28	Repairs & Maintenance
74941	8/4/2022	Flowers Baking Company	48.84	Food Supplies
74942	8/4/2022	Fulton Coastcon a Joint Ventur	2,709,594.00	Contractors
74943	8/4/2022	Grainger Inc	1,810.14	Site Supplies
74944	8/4/2022	Hanson Professional Services	79,200.00	Consultants
74945	8/4/2022	HEB Grocery Company	18.20	Food Supplies
74946	8/4/2022	Hose of South Texas	23.50	Repairs & Maintenance
74947	8/4/2022	Interstate Batteries of	553.55	P & S - Other
74948	8/4/2022	Jim Coleman LTD	690.00	Funds Held for Other Additions
74949	8/4/2022	Lawrence Greenwood	802.00	Instructional Supplies
74950	8/4/2022	Malek Inc	12,600.00	SC NC HVAC
74951	8/4/2022	McKesson Medical-Surgical	333.68	Instructional Supplies
74952	8/4/2022	Momentum Rental and Sales	4,400.00	3rd Party Expense
74953	8/4/2022		145.00	Funds Held for Other Additions
74954	8/4/2022	Oil Patch Petroleum Inc	408.89	Repairs & Maintenance
74955	8/4/2022	Oslin Nation Co	131.82	HVAC
74956	8/4/2022	Pearson Education	4,652.61	Instructional Supplies
74957	8/4/2022	Port Enterprises Ltd	568,716.27	Const Cost - Contractors
74958	8/4/2022	QLess Inc	2,200.00	Supplies - Other
74959	8/4/2022	RDA Promart	253.81	Instructional Supplies
74960	8/4/2022		438.87	Funds Held for Other Additions
74961	8/4/2022	Ricoh USA Inc	28.44	Copier Rental
74962	8/4/2022	Rio Roofing Inc	2,359.77	Const Cost - Contractors
74963	8/4/2022		190.00	Funds Held for Other Additions
74964	8/4/2022	Rush Truck Ctr	1,502.54	Supplies - Diesel
74965	8/4/2022	Scantron Corporation	450.00	Maint Agree-Software
74966	8/4/2022	TASB Risk Management Fund	182,586.00	Workman's Comp
74967	8/4/2022	Texas Prima	75.00	Memberships & Dues
74968	8/4/2022	Third Coast Distributing	199.18	Instructional Supplies
74969	8/4/2022	Thomson Reuters- West	1,020.98	Software Desk Lic Fees
74970	8/4/2022	Time Warner Cable	826.70	Telephone
74971	8/4/2022	Time Warner Cable	826.70	Telephone
74972	8/4/2022	U S Bank National Association	16,868.41	Fuel/Oil
74973	8/4/2022	United Refrigeration Inc	500.00	HVAC
74974	8/4/2022	US Omni & TSACG Compliance Ser	750.00	Consultants
74975	8/4/2022	VTX Communications LLC	304.00	Telephone
74976	8/4/2022	VWR International LLC	1,703.68	Instructional Supplies
74977	8/4/2022	Woody's Truck Center	113.30	Repairs & Maintenance

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Check	Date	Payee	-	Description
74978		Xerox Business Solutions South		AP Copier Leasing
74979		Ms. Beatriz I. Alvarado		A/P - Direct Deposit
74980		Benco Dental Supply Co	•	Prepaid Expenses
74981	8/4/2022			A/P - Direct Deposit
74982		Kayla M. Lopez		A/P - Direct Deposit
74983		United Corpus Christi Chamber		Professional Development
74984		Advantage Aircraft Service Inc		Instructional Supplies
74985		Armstrong McCall Beauty Supply		Instructional Supplies
74986		Big M Pest Control		Repairs & Maintenance
74987		Carquest of Rockport		Repairs & Maintenance
74988	8/9/2022	Coastal Welding Supply Inc	466.11	Instructional Supplies
74989	8/9/2022	Corpus Christi Builders	1,462.50	Building Structure
74990	8/9/2022	Corpus Christi Safe & Lock Co	109.50	Building Structure
74991	8/9/2022	DEX Imaging LLC	514.09	Copier Rental
74992	8/9/2022	Ecolab Inc	254.95	Instructional Supplies
74993	8/9/2022	Enterprise Tolls	10.60	Professional Development
74994	8/9/2022	Ewing Irrigation Products Inc	82.22	Site Supplies
74995	8/9/2022	Five Star Electric Motors, Inc	4,712.31	SC NC HVAC
74996	8/9/2022	Fleetpride	2,325.33	Repairs & Maintenance
74997	8/9/2022	Flowers Baking Company	168.82	Food Supplies
74998	8/9/2022	GoTo	100.00	Telephone
74999	8/9/2022	GreatAmerica Financial Service	602.80	Maint Agree-Equip
75000	8/9/2022	HEB Grocery Company	36.50	Food Supplies
75001	8/9/2022	Interstate Batteries of	2,394.25	Repairs & Maintenance
75002	8/9/2022	Lawrence Greenwood	494.00	Instructional Supplies
75003	8/9/2022	Marietta Nondestructive Testin	3,500.00	Repairs & Maintenance
75004	8/9/2022	McKesson Medical-Surgical	261.35	Instructional Supplies
75005	8/9/2022	Mission Restaurant Supply	857.08	Supplies - Other
75006	8/9/2022	Noregon Systems Inc	1,499.00	Software Desk Lic Fees
75007	8/9/2022	Pocket Nurse	14,124.88	< 5,000 Equip Not Cap INVT
75008	8/9/2022	Puffer Sweiven LP	756.00	Maint Agree-Software
75009		Robstown Hardware Company Inc	427.08	Site Supplies
75010	8/9/2022	Salesforce, Inc.	630.00	Software Desk Lic Fees
75011	8/9/2022	Stewart Dean Bearing Inc	42.90	HVAC
75012	8/9/2022	Third Coast Distributing		Instructional Supplies
75013			630.96	Uniforms
75014	8/9/2022	UniFirst	230.52	Supplies - Other
75015		VWR International LLC		Instructional Supplies
75016		Woodburn Press		Instructional Supplies
		Advance Auto Parts		Supplies - Diesel
		Big M Pest Control		Repairs & Maintenance
	8/11/2022			Non Faculty Stipend
75020	8/11/2022	City of Kingsville	3,281.00	CI - Tuition/Fees

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Chack	Data	Payor.		Description
Check	Date	Payee Color Course Inc.	Amount	Description Coupling Auto Bady
		Color Source Inc		Supplies - Auto Body
	8/11/2022			Non Faculty Stipend
		DEX Imaging LLC		Copier Rental
		Facility Solutions Group		Electrical
	8/11/2022	•		Supplies - Diesel
		Flowers Baking Company		Food Supplies
	8/11/2022			Non Faculty Stipend
	8/11/2022			Non Faculty Stipend
	8/11/2022			Non Faculty Stipend
	8/11/2022			Funds Held for Other Additions
	8/11/2022		100.00	Non Faculty Stipend
75032	8/11/2022		100.00	Non Faculty Stipend
75033	8/11/2022		40.00	Non Faculty Stipend
75034	8/11/2022		100.00	Non Faculty Stipend
75035	8/11/2022		100.00	Non Faculty Stipend
75036	8/11/2022	Hanson Professional Services	25,489.00	Consultants
75037	8/11/2022	HEB Grocery Company	72.50	Food Supplies
75038	8/11/2022	Immucor Inc	182.72	Instructional Supplies
75039	8/11/2022	Interstate Batteries of	107.95	P & S - Other
75041	8/11/2022		100.00	Non Faculty Stipend
75042	8/11/2022	Lone Star Piano Tuning	700.00	Repairs & Maintenance
75043	8/11/2022		100.00	Non Faculty Stipend
75044	8/11/2022	Maldonado Nursery &	3,674.00	Site Improvements
75045	8/11/2022		100.00	Non Faculty Stipend
75046	8/11/2022		40.00	Non Faculty Stipend
75047	8/11/2022	Micro Tel Center	4,986.00	Maint Agree-Software
		Mission Restaurant Supply		Instructional Supplies
	8/11/2022		100.00	Non Faculty Stipend
		Move It Storage - Ayers Street		Rent Expense
	8/11/2022	G ,		Non Faculty Stipend
	8/11/2022			Non Faculty Stipend
	8/11/2022			Instructional Supplies
	8/11/2022			Bond Principal
		Pocket Nurse		> 5,000 Equipment Capitalized
		PT Solutions	•	Instructional Supplies
		Republic Services Inc		Disposal Trash
	8/11/2022	·		Funds Held for Others
		Sheinberg Tool Co Inc		Supplies - Diesel
	8/11/2022	_		Consultants
		Third Coast Distributing		Supplies - Automotive
		Thomson Reuters- West		Library Continuation
		Time Warner Cable		Telephone
		Time Warner Cable		Telephone
/5004	0/11/2022	Time Warner Cable	294.39	reiephone

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Check	Date	Payee	Amount	Description
75065	8/11/2022	Time Warner Cable	1,306.83	Telephone
75066	8/11/2022	Time Warner Cable	7,538.58	Telephone
75067	8/11/2022		100.00	Non Faculty Stipend
75068	8/11/2022		100.00	Non Faculty Stipend
75069	8/11/2022	UniFirst	42.40	Uniforms
75070	8/11/2022		40.00	Non Faculty Stipend
75071	8/11/2022	VWR International LLC	2,433.49	Instructional Supplies
75072	8/11/2022		100.00	Non Faculty Stipend
75073	8/11/2022		100.00	Non Faculty Stipend
75074	8/11/2022	Chana Wilschanski	6,000.00	Memberships & Dues
75075	8/11/2022	Woody's Truck Center	594.27	Repairs & Maintenance
75076	8/11/2022	Workplace Resource LLC	48,854.21	< 5,000 Furn and Fix Not Cap
75077	8/11/2022	Annuity Investment	50.00	A/P - TSA
75079	8/11/2022		350.00	A/R - Students
75080	8/11/2022	IRS Austin Service Center	25.00	A/P - IRS Levy
75081	8/16/2022	A & A Graphics Supply, Inc	2,099.69	Supplies - Other
75082	8/16/2022	Bugpro Inc	1,425.00	Contractors
75083	8/16/2022	Coastal Welding Supply Inc	223.68	Instructional Supplies
75084	8/16/2022	Color Source Inc	478.32	Instructional Supplies
75085	8/16/2022	Command Commissioning Llc	6,165.00	Consultants
75086	8/16/2022	Ecolab Inc	86.28	Repairs & Maintenance
75087	8/16/2022	Examity Inc	3,175.00	Online Services
75088	8/16/2022	Fast Signs	4,909.81	Production, Publications & Prom
75089	8/16/2022	Federation of State Boards of	95.00	Instructional Supplies
75090	8/16/2022	Fulton Coastcon a Joint Ventur	1,185,066.00	Contractors
75091	8/16/2022	Gobi Library Solutions from EB	473.81	Library Books
75092	8/16/2022	The Goodyear Tire & Rubber Com	7.00	Repairs & Maintenance
75093	8/16/2022	Hanson Professional Services	6,102.00	Consultants
75094	8/16/2022	Home Depot	16,989.62	HVAC
75095	8/16/2022	KEDT FM & TV	2,613.00	Advertising
75096	8/16/2022	Law Enforcement Targets Inc	725.48	Instructional Supplies
75097	8/16/2022	Patterson Dental Company	139.95	Maint Agree-Software
75098	8/16/2022	Pocket Nurse	498.52	Supplies - Other
75099	8/16/2022	RDA Promart	90.22	Instructional Supplies
75100	8/16/2022	Republic Services Inc	496.74	Disposal Trash
75101	8/16/2022	Ricoh USA Inc	482.77	Copier Rental
75102	8/16/2022	Rittenhouse Book	703.10	Library Books
75103	8/16/2022	Robstown Hardware Company Inc	109.33	Site Supplies
75104	8/16/2022	Rosemount, Inc.	601.54	Supplies - Other
75105	8/16/2022	S/P2	175.00	Software Desk Lic Fees
75106	8/16/2022	Scantron Corporation	618.00	Maint Agree-Software
75107	8/16/2022	UniFirst	151.26	Supplies - Other
75108	8/16/2022	VWR International LLC	8,708.90	Instructional Supplies

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Check	Date Payee	Amount Description
	8/16/2022 Woody's Truck Center	134.64 Repairs & Maintenance
	8/16/2022 Young Innovation	939.69 Instructional Supplies
	8/16/2022	110.00 A/P - Direct Deposit
	8/16/2022 US Postal Service	580.00 Postage
	8/18/2022 Alamo Iron Works	831.40 Instructional Supplies
	8/18/2022	419.00 A/R - Students
	8/18/2022 Bound Tree Medical LLC	337.84 Instructional Supplies
	8/18/2022 Bugpro Inc	455.00 Repairs & Maintenance
	8/18/2022 Corpus Christi Caller-Times	320.40 Advertising
	8/18/2022 Corpus Christi Electric Co Inc	339.31 Supplies - Other
75119	8/18/2022 Corpus Christi Retail Venture	8,000.00 Production, Publications & Prom
75120	8/18/2022 Distance Brothers Transportati	6,164.00 Funds Held for Other Additions
75121	8/18/2022 Enterprise Tolls	7.22 Travel
75122	8/18/2022 Ewing Irrigation Products Inc	35.80 Site Supplies
75123	8/18/2022 Gobi Library Solutions from EB	76.00 Library Books
75124	8/18/2022	4,000.00 A/R - Students
75125	8/18/2022 Holt Company of Texas	2,970.07 Supplies - Diesel
75126	8/18/2022 Home Depot	7,300.47 Instructional Supplies
75127	8/18/2022 Hose of South Texas	327.85 Supplies - Diesel
75128	8/18/2022 JW Pepper & Sons Inc	170.87 Music
75129	8/18/2022 Little Roos Preschool Academy	380.00 Childcare
75130	8/18/2022 Malek Inc	4,380.00 SC NC HVAC
75131	8/18/2022 Nueces County	6,741.20 Tax Assessing & Collecting
75132	8/18/2022 Olivia C. Oballe	295.20 Childcare Fees - Private
75133	8/18/2022 Republic Services Inc	315.90 Supplies - Other
75134	8/18/2022 Ricoh USA Inc	963.73 Copier Rental
75135	8/18/2022 Rittenhouse Book	79.19 Library Books
75136	8/18/2022 San Patricio County Appraisal	1,114.03 Tax Appraisal Fee
75137	8/18/2022	190.00 Funds Held for Other Additions
75138	8/18/2022 TASB Risk Management Fund	2,962.34 Workman's Comp
75140	8/18/2022 Texas Nautical Repair LLC	4,660.00 Contract Labor
75141	8/18/2022 Third Coast Distributing	864.95 Instructional Supplies
75142	8/18/2022 Valley Business MacHines	4,959.44 < 5,000 Equip Not Cap INVT
75143	8/18/2022 VWR International LLC	34,579.56 Instructional Supplies
75144	8/18/2022 Xerox Financial Services	23,526.40 AP Copier Leasing
75145	8/18/2022 Benco Dental Supply Co	17,504.10 > 5,000 Equipment Capitalized
75146	8/18/2022 Gulf Coast Mailing Services LL	12,451.84 Postage
75147	8/24/2022 Advance Auto Parts	39.94 Instructional Supplies
75148	8/24/2022 AOTA	935.00 Software Desk Lic Fees
	8/24/2022 B. E. Beecroft Company, Inc	565,416.25 Contractors
	8/24/2022 Big M Pest Control	67.50 Repairs & Maintenance
	8/24/2022 Burlington English Inc	4,800.00 Software Desk Lic Fees
75152	8/24/2022 Camacho Demolition LLC	5,500.00 Contract Labor

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Check	Date	Payee	Amount		Description
75153	8/24/2022	Chapmans Garage Doors Inc		252.00	SC NC Building Structure
75154	8/24/2022	Commission on Accreditation of		800.00	Memberships & Dues
75156	8/24/2022	Corpus Christi Gasket &		20.00	Supplies - Other
75157	8/24/2022	Ewing Irrigation Products Inc		35.31	Plumbing
75158	8/24/2022	Flowers Baking Company		77.70	Food Supplies
75159	8/24/2022	Gall's Inc		279.48	Instructional Supplies
75160	8/24/2022	Gignac & Associates LLP	-	115,443.00	Consultants
75161	8/24/2022	Timothy P. Giuliani		3,367.25	Commencement Expense
75162	8/24/2022	Gobi Library Solutions from EB		401.88	Library Books
75163	8/24/2022	GreatAmerica Financial Service		548.00	Maint Agree-Equip
75164	8/24/2022	Grunwald Printing Co Inc		144.00	Duplicating
75165	8/24/2022	Gulf Coast Mailing Services LL		18,498.32	Production, Publications & Prom
75166	8/24/2022	Hanson Professional Services		7,200.00	Consultants
75167	8/24/2022	HEB Grocery Company		354.67	Food Supplies
75168	8/24/2022	Hose of South Texas		122.37	Repairs & Maintenance
75169	8/24/2022	Interstate Batteries of		203.44	Instructional Supplies
75170	8/24/2022	JL Squared Construction		68,365.00	SC NC Building Structure
75171	8/24/2022	JW Pepper & Sons Inc		1,317.11	Music
75172	8/24/2022	KenMed Surgical		7,900.00	> 5,000 Equipment Capitalized
75173	8/24/2022	Lakeshore Learning Materials		207.10	Instructional Supplies
75174	8/24/2022	Law Enforcement Targets Inc		167.50	Instructional Supplies
75175	8/24/2022	Lawrence Greenwood		1,178.68	Instructional Supplies
75176	8/24/2022	Lone Star Piano Tuning		2,080.00	Repairs & Maintenance
75177	8/24/2022	Marianna Industries Inc		11.28	Instructional Supplies
75178	8/24/2022	McComb Relocation Services		23,422.50	Building Structure
75179	8/24/2022	McKesson Medical-Surgical Gove		2,103.09	Instructional Supplies
75180	8/24/2022	Merry X-Ray Corporation		5,115.00	Repairs & Maintenance
75181	8/24/2022	Nikon Instruments Inc		25,934.18	> 5,000 Equipment Capitalized
75182	8/24/2022	Omnigo Software		7,864.56	Software Desk Lic Fees
75183	8/24/2022	P.W. Leopard Inc.		2,516.50	Funds Held for Others
75184	8/24/2022	Pitsco Inc		6,615.00	Instructional Supplies
75185	8/24/2022	Pittsburg Paints		175.02	Building Structure
75186	8/24/2022	Pocket Nurse		29,440.36	< 5,000 Equip Not Cap INVT
75187	8/24/2022	RDA Promart		1,815.44	Instructional Supplies
75188	8/24/2022	ReadSpeaker LLC		4,400.00	Software Desk Lic Fees
75189	8/24/2022	Robstown Hardware Company Inc		320.80	Site Supplies
75190	8/24/2022	Rush Truck Ctr		470.00	Supplies - Diesel
75191	8/24/2022	Salem Press		1,236.00	Library Books
		Second Wind Dreams Inc			Memberships & Dues
		South Texas Music Mart			Repairs & Maintenance
		Texas Higher Education Coordin		-	Grants & Contracts
		Texas Scenic Company			Instructional Supplies
75196	8/24/2022	Third Coast Distributing		19,554.59	Instructional Supplies

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Check	Date	Payee	Amount	Description
		Time Warner Cable		Telephone
		University of Texas At Austin		Memberships & Dues
		VWR International LLC		Instructional Supplies
		Woody's Truck Center		Repairs & Maintenance
		Xerox Business Solutions South		AP Copier Leasing
		Annuity Investment		A/P - TSA
		Fiduciary Trust Company of New	20,633.82	
		IRS Austin Service Center		A/P - IRS Levy
75205	8/30/2022	Advance Auto Parts	1,805.33	Instructional Supplies
75206	8/30/2022	Aircraft Spruce & Specialty Co	747.60	Instructional Supplies
75207	8/30/2022	Alliance Health Resources Mobi	2,792.00	Online Services
75208	8/30/2022	Allied Universal Security Serv	111,089.91	Security Services
75209	8/30/2022	City of Corpus Christi	2,281.00	CI - Tuition/Fees
75210	8/30/2022	City of Corpus Christi	22.41	Disposal Trash
75211	8/30/2022	Corpus Christi Retail Venture	31,000.00	Production, Publications & Prom
75212	8/30/2022	Corpus Christi Safe & Lock Co	423.00	Building Structure
75213	8/30/2022	Discount Tire	789.87	P & S - Other
75214	8/30/2022	Garaventa (canada) Ltd	3,030.00	Site Improvements
75215	8/30/2022	Gobi Library Solutions from EB	206.75	Library Books
75216	8/30/2022	HEB Grocery Company	54.33	Food Supplies
75217	8/30/2022	Home Depot	4,026.53	Instructional Supplies
75218	8/30/2022		38.97	Funds Held for Others
75219	8/30/2022	KEDT FM & TV	3,813.00	Production, Publications & Prom
75220	8/30/2022	Kingsville Police Department	11,124.00	CI - Tuition/Fees
75221	8/30/2022	Rianna K. Kirkham	350.00	Contract Labor
75222	8/30/2022	Malek Inc	79,415.00	SC NC HVAC
75223	8/30/2022	McGraw Hill LLC	1,200.00	Library - Elec Resource
75224	8/30/2022	McKesson Medical-Surgical Gove	179.80	Instructional Supplies
75225	8/30/2022	Pocket Nurse	12,836.65	Instructional Supplies
75226	8/30/2022	Reeder Distributors Inc	2,521.77	Repairs & Maintenance
75227	8/30/2022	Robstown Hardware Company Inc	402.90	Site Supplies
75228	8/30/2022	S/P2	349.00	Software Desk Lic Fees
75229	8/30/2022	Sheinberg Tool Co Inc	22.22	Supplies - Diesel
75230	8/30/2022	Texas Wood Supply	830.95	Instructional Supplies
75231	8/30/2022	Texas Workforce Commission	250.00	Travel
75232	8/30/2022	TXU Energy	154,563.56	Electricity
75233	8/30/2022	VWR International LLC	421.93	Instructional Supplies
75234	8/31/2022	Annuity Investment	,	A/P - ORP
		Annuity Investment		A/P - TSA
		Fiduciary Trust Company of New	•	A/P - ORP
	8/31/2022			A/P - TSA
		National Life Insurance Compan		A/P - ORP
75239	8/31/2022	National Life Insurance Compan	4,008.30	A/P - ORP

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Check	Date	Payee	Amount	Description
75240	8/31/2022	National Life Insurance Compan	6,259.	00 A/P - TSA
75241	8/31/2022	Newport Trust Company	2,521.	74 A/P - ORP
75242	8/31/2022	Newport Trust Company	2,000.	00 A/P - TSA
75243	8/31/2022	Putnam Investments (TSA)	750.	00 A/P - TSA
E0030364	8/2/2022	Elizabeth A. Adamson	405.	76 Travel
E0030365	8/2/2022	Albert R. Agnich, Jr.	721.	71 Travel
E0030366	8/2/2022	Emilio Alonso, Jr.	55.0	00 Supplies - Other
E0030367	8/2/2022	Ms. Beatriz I. Alvarado	961.	59 Professional Development
E0030368	8/2/2022	Jasmine D. Anderson	192.	88 Travel
E0030369	8/2/2022	Joseph M. Dudek	297.	00 Travel
E0030370	8/2/2022	Melinda Eldrige	155.	61 Travel
E0030371	8/2/2022	Mark S. Escamilla	233.8	85 Travel
E0030372	8/2/2022	Norma J. Fields	200.0	00 Consultants
E0030373	8/2/2022	Cynthia A. Longoria	279.:	26 Travel
E0030374		Warren G. Madden	1,755.	60 Professional Development
E0030375		Robert P. Montez		63 Travel
E0030376		Kristina R. Wilson	208.	00 Travel
E0030377		Altex Electronics	1,499.	55 PC Maintenance Supplies
E0030378		Amazon.Com LLC	·	41 Instructional Supplies
E0030379		Assessment Technologies		00 Testing Supplies
E0030380		Bird's Rubber Stamps	· · · · · · · · · · · · · · · · · · ·	50 Office Supplies
E0030381		Columbia Electric Supply		06 Electrical
E0030382		Concentra Medical Center	125.	50 Employee Med Exam
E0030383		Corpus Christi Freightliner		27 Supplies - Diesel
E0030384		Deaf and Hard of Hearing Cente		00 Special POP Interpretor
E0030385		Development Dimension Int'l		42 Online Services
E0030386		FastServ Supply Inc	· · · · · · · · · · · · · · · · · · ·	74 Supplies - Other
E0030387		Ferguson Enterprises Inc		39 Plumbing
E0030388		Fisher Scientific Company LLC		41 Instructional Supplies
E0030389		Grainger Inc	· · · · · · · · · · · · · · · · · · ·	56 Instructional Supplies
E0030390		Johnstone Supply		19 HVAC
E0030391		LK Jordan & Associates	3,172.	62 Contract Labor
E0030392		RegisterBlast		50 Hobet Test
E0030393		Schneider Electric		00 Contractors
E0030394	8/2/2022	Southern Computer Warehouse In	•	02 Supplies - Other
E0030395		Texas Book Company		60 Participant Support Costs
E0030396		You Name It Specialties Inc		66 Production,Publications & Prom
E0030397		Juan F. Diaz		52 Travel
E0030398		Stephanie B. Ding		19 Professional Development
E0030399		Carlos A. Garanzuay	•	00 Travel
E0030400		Alberto J. Garcia		60 Travel
E0030401		Celia Garza		36 Travel
E0030402		Norman K. Gillen, Jr.		64 Travel
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Financial Record System

Bank 41 Colleague

Check	Date	Payee	Amount	Description
E0030403	8/4/2022	Angelica A. Gomez-Johnson	490.22	Travel
E0030404	8/4/2022	Tanesha N. Harrison	8.13	Travel
E0030405	8/4/2022	Liana Joslin	362.66	Travel
E0030406	8/4/2022	Denise A. Kaufman	53.42	Travel
E0030407	8/4/2022	Mr. James E. Klein	643.40	Professional Development
E0030408	8/4/2022	Jennifer L. McWha	514.88	Travel
E0030409	8/4/2022	Jessica M. Montalvo-Cummings	1,127.03	Travel
E0030410	8/4/2022	Corlea L. Redding-Cervantes	329.00	Travel
E0030411	8/4/2022	Augustin Rivera Jr.	445.00	Travel
E0030412	8/4/2022	John Rojas	329.00	Travel
E0030413	8/4/2022	Melissa L. Stuive	62.00	Instructional Supplies
E0030414	8/4/2022	ACI Payments Inc	407.59	Bank Expenses
E0030415	8/4/2022	Airgas USA	38,942.03	> 5,000 Equipment Capitalized
E0030416	8/4/2022	Amazon.Com LLC	4,487.85	Library Books
E0030417	8/4/2022	Amtech Solutions, Inc.	18,118.17	Consultants
E0030418	8/4/2022	Anderson Advertising Inc	93.75	Advertising
E0030419	8/4/2022	Anthology Inc	619,418.00	< 5,000 Software Not Cap INVT
E0030420	8/4/2022	Apple Computer Inc	1,098.00	< 5,000 Computer Not Cap INVT
E0030421	8/4/2022	Bird's Rubber Stamps	758.80	Instructional Supplies
E0030422	8/4/2022	Carolina Biological Supply	78.75	Instructional Supplies
E0030423	8/4/2022	City of Corpus Christi	295.31	Gas
E0030424	8/4/2022	Corpus Christi Produce	590.22	Food Supplies
E0030425	8/4/2022	Ellucian Company Lp	21,090.00	Maint Agree-Software
E0030426	8/4/2022	Everest Water and Coffee LLC	1,509.67	Food Supplies
E0030427	8/4/2022	Felix Diesel Service Inc	3,513.53	Repairs & Maintenance
E0030428	8/4/2022	Ferguson Enterprises Inc	51.05	Supplies - Other
E0030429	8/4/2022	Fisher Scientific Company LLC	235.18	Instructional Supplies
E0030430	8/4/2022	Franklin Covey Client Sales In	1,721.17	Instructional Supplies
E0030431	8/4/2022	Gateway Printing & Office Supp	3,194.43	Instructional Supplies
E0030432	8/4/2022	Grainger Inc	657.57	Instructional Supplies
E0030433	8/4/2022	Johnstone Supply	805.75	HVAC
E0030434	8/4/2022	Labatt Food Service LLC	2,397.80	Food Supplies
E0030435	8/4/2022	LK Jordan & Associates	4,913.78	Contract Labor
E0030436	8/4/2022	Mira's Sports & More	45.00	Instructional Supplies
E0030437	8/4/2022	Nalco Company LLC	3,272.69	Chemical-Water Treatment
E0030438	8/4/2022	O'Reilly Auto Parts	507.16	Supplies - Automotive
E0030439	8/4/2022	Parchment LLC	4,590.25	Transcript Fee
E0030440	8/4/2022	Southern Computer Warehouse In	10,772.16	Supplies - Other
E0030441	8/4/2022	TK Elevator Corporation	7,982.28	Repairs & Maintenance
E0030442	8/4/2022	Touchnet Information System	1,507.95	Student Ref Exp
E0030443		Turner Ramirez Associates Inc		Architect Fees
E0030444	8/4/2022	You Name It Specialties Inc	1,898.73	Production, Publications & Prom
E0030445	8/9/2022	Christine V. Benavides	136.98	Travel

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Bank 41 Colleague

Check	Date	Payee	Amount	Description
E0030446	8/9/2022	Savanah R. Brilliant	2,000.00	Non Faculty Stipend
E0030447	8/9/2022	Angelica A. Gomez-Johnson	405.98	Travel
E0030448	8/9/2022	Ms. Teresa L. Klein	709.21	Professional Development
E0030449	8/9/2022	Graciela M. Martinez	214.86	Travel
E0030450	8/9/2022	Gary G. McKinny	76.78	Travel
E0030451	8/9/2022	Angela N. Soto	182.82	Travel
E0030452	8/9/2022	Erika T. Williams	332.77	Travel
E0030453	8/9/2022	A-Auto Tech	470.62	Repairs & Maintenance
E0030454	8/9/2022	Airgas USA	707.68	Instructional Supplies
E0030455	8/9/2022	All Points Environmental LLC	855.00	Hazardous Waste
E0030456	8/9/2022	Amazon.Com LLC	4,049.11	Library Books
E0030457	8/9/2022	Corpus Christi Freightliner	745.32	Repairs & Maintenance
E0030458	8/9/2022	Corpus Christi Produce	493.26	Food Supplies
E0030459	8/9/2022	Dearborn Real Estate	982.77	Online Services
E0030460	8/9/2022	Ebsco Subscription Services	9,550.00	Library - Elec Resource
E0030461		Everest Water and Coffee LLC		Food Supplies
E0030462		Ferguson Enterprises Inc		Plumbing
E0030463		Grainger Inc		Building Structure
E0030464		Labatt Food Service LLC		Food Supplies
E0030465		Lead Connect Grow LLC		Contract Labor
E0030466		LK Jordan & Associates		Contract Labor
E0030467		Meeder Public Funds, Inc.		Consultants
E0030468		O'Reilly Auto Parts		P & S - Other
E0030469		Pepsi Cola Corpus Christi		Food Supplies
E0030470		RegisterBlast		Hobet Test
E0030471		Safeguard System Inc	•	Repairs & Maintenance
E0030472		South Texas Restaurant		Repairs & Maintenance
E0030473		Sparkling City Events		Funds Held for Others
E0030474		STPG Holdings, Inc		> 5,000 Equipment Capitalized
E0030475		Texas Gulf Coast JATC		Instructional Supplies
E0030476		You Name It Specialties Inc		Production, Publications & Prom
E0030477		•		Non Faculty Stipend
	8/11/2022			Non Faculty Stipend
	8/11/2022			Non Faculty Stipend
	8/11/2022			Non Faculty Stipend
	8/11/2022			Non Faculty Stipend
	8/11/2022			Non Faculty Stipend
		Curtis R. Lee		Instructional Supplies
		Larry D. Lee		Consultants
		Kellie R. Rieger	186.96	
	8/11/2022	=		Non Faculty Stipend
	8/11/2022			Non Faculty Stipend
	8/11/2022			Non Faculty Stipend
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Bank 41 Colleague

Check	Date	Payee	Amount	Description
E0030489	8/11/2022	Jeannette G. Viera		74.00 Travel
E0030490	8/11/2022	Omar Villarreal		87.00 Travel
E0030491	8/11/2022	AGDA Consulting LLC		3,000.00 Consultants
E0030492	8/11/2022	Airgas USA		467.12 Instructional Supplies
E0030493	8/11/2022	Altex Electronics		665.29 Supplies - Other
E0030494	8/11/2022	Amazon.Com LLC		4,294.00 Library Books
E0030495	8/11/2022	Americo Fin & Annuity Ins Co		25.00 A/P - TSA
E0030496	8/11/2022	Anderson Marketing Group	-	113,164.24 Advertising
E0030497	8/11/2022	Assessment Technologies		3,900.00 Testing Supplies
E0030498	8/11/2022	Bird's Rubber Stamps		139.50 Office Supplies
E0030499	8/11/2022	Bumper to Bumper Easy CDL		1,626.30 Online Services
E0030500	8/11/2022	Colonial Security Life Ins		47.01 A/P - Optional Life
E0030501	8/11/2022	Corpus Christi Athletic Club		41.14 Corpus Christi Athletic Club
E0030502	8/11/2022	Corpus Christi Freightliner		390.35 Supplies - Diesel
E0030503	8/11/2022	Corpus Christi Produce		18.75 Food Supplies
E0030504	8/11/2022	Dearborn Real Estate		463.38 Online Services
E0030505	8/11/2022	Del Mar College Foundation		106.30 Foundation Contributions
E0030506	8/11/2022	EMACK Consulting		4,350.00 Contract Labor
E0030507	8/11/2022	Felix Diesel Service Inc		5,323.66 Repairs & Maintenance
E0030508	8/11/2022	Johnstone Supply		1,967.65 HVAC
E0030509	8/11/2022	LK Jordan & Associates		5,687.76 Contractors
E0030510	8/11/2022	Metlife		112.50 A/P - TSA
E0030511	8/11/2022	Mira's Sports & More		2,632.50 Funds Held for Other Additions
E0030512	8/11/2022	Nueces Electric Cooperative		1,638.99 Electricity
E0030513	8/11/2022	O'Reilly Auto Parts		801.45 Supplies - Automotive
E0030514	8/11/2022	Pinnacle Medical Management		60.00 Online Services
E0030515	8/11/2022	Reliastar Life Insurance Co		75.00 A/P - TSA
E0030516	8/11/2022	Safeguard System Inc		343.75 Repairs & Maintenance
E0030517	8/11/2022	Schneider Electric		47,920.00 Contractors
E0030518	8/11/2022	Southern Tire Mart		140.00 Repairs & Maintenance
E0030519	8/11/2022	TK Elevator Corporation		62,291.90 Contractors
E0030520	8/11/2022	You Name It Specialties Inc		2,101.25 Production, Publications & Prom
E0030521	8/16/2022	Joseph Ruiz		102.00 Travel
E0030522	8/16/2022	ABM Industry Groups LLC		60.00 Contract Labor
E0030523	8/16/2022	AGCM Inc		53,340.00 Manager
E0030524	8/16/2022	Airgas USA		2,429.46 > 5,000 Equipment Capitalized
E0030525	8/16/2022	All Points Environmental LLC		11,713.50 Hazardous Waste
E0030526	8/16/2022	Alpha Building Corporation		49,059.78 Contractors
E0030527	8/16/2022	Amazon.Com LLC		5,722.04 Instructional Supplies
E0030528	8/16/2022	Anthology Inc		9,835.84 < 5,000 Software Not Cap INVT
E0030529	8/16/2022	ARM Construction		4,330.00 Contractors
E0030530	8/16/2022	Bumper to Bumper Easy CDL		1,264.90 Online Services
E0030531	8/16/2022	City of Corpus Christi		29,351.51 Gas

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Bank 41 Colleague

Check	Date	Payee	Amount	Description
E0030532	8/16/2022	Clampitt Paper Co of San Anton	515.69	Supplies - Other
E0030533	8/16/2022	Deaf and Hard of Hearing Cente	525.00	Funds Held for Others
E0030534	8/16/2022	Fisher Scientific Company LLC	331.00	Instructional Supplies
E0030535	8/16/2022	Gensler	76,463.85	Contractors
E0030536	8/16/2022	Johnstone Supply	1,552.65	HVAC
E0030537	8/16/2022	Labatt Food Service LLC	2,908.14	Food Supplies
E0030538	8/16/2022	LK Jordan & Associates	5,602.49	Contract Labor
E0030539	8/16/2022	Made in Corpus Christi LLC	700.00	Consultants
E0030540	8/16/2022	Rock Engineering & Testing	3,137.00	Consultants
E0030541	8/16/2022	Southern Computer Warehouse In	2,249.99	< 5,000 Computer Not Cap INVT
E0030542	8/16/2022	Wittigs Office Interiors Inc	825.00	Supplies - Other
E0030543	8/16/2022	You Name It Specialties Inc	10,824.04	Production, Publications & Prom
E0030544	8/18/2022	Norma J. Fields	200.00	Consultants
E0030545	8/18/2022	Alicia D. Hart	400.00	Contract Labor
E0030546	8/18/2022	Scott Krall	400.00	Contract Labor
E0030547	8/18/2022	D Ann M. Molina	346.92	Travel
E0030548	8/18/2022	Odella M. Rodriguez	73.00	Travel
E0030549	8/18/2022	Teresa Saldivar	300.00	Contract Labor
E0030550	8/18/2022	Lisa A. Sherek	760.00	Childcare
E0030551	8/18/2022	Angela N. Soto	48.65	Instructional Supplies
E0030552	8/18/2022	Daiyuan Zhang	2,638.96	Professional Development
E0030553	8/18/2022	Amazon.Com LLC	1,448.69	Instructional Supplies
E0030554	8/18/2022	Apple Computer Inc	26,144.00	< 5,000 Computer Not Cap INVT
E0030555	8/18/2022	Arrow Display Signs	920.00	Office Supplies
E0030556	8/18/2022	B & H Photo Video Pro Audio	·	< 5,000 Computer Not Cap INVT
E0030557	8/18/2022	Baxter Healthcare Corporation	150.00	Software Desk Lic Fees
E0030558	8/18/2022	Bird's Rubber Stamps	563.45	Office Supplies
E0030559	8/18/2022	Bumper to Bumper Easy CDL	35.00	Online Services
E0030560	8/18/2022	Carolina Biological Supply	5,996.25	Supplies - Other
	8/18/2022		1,990.00	< 5,000 Computer Not Cap INVT
E0030562	8/18/2022	City of Corpus Christi	14,121.22	Water
E0030563	8/18/2022	Civitas Learning Inc	167,500.00	Maint Agree-Software
E0030564	8/18/2022	Clampitt Paper Co of San Anton	1,030.06	Supplies - Other
E0030565	8/18/2022	Corpus Christi Freightliner	462.25	Repairs & Maintenance
E0030566	8/18/2022	Corpus Christi Produce	151.26	Food Supplies
E0030567	8/18/2022	Gateway Printing & Office Supp	26,030.70	Office Supplies
	8/18/2022		115,322.50	Contractors
		Grainger Inc	1,038.54	Site Supplies
		Johnstone Supply	371.02	HVAC
		Koetter Fire Protection of Cor		Repairs & Maintenance
		O'Reilly Auto Parts		P & S - Other
		Safeguard System Inc	·	Other General Expense
E0030574	8/18/2022	Schneider Electric	11,415.00	Repairs & Maintenance

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Bank 41 Colleague

Check	Date Payee	Amount	Description
	8/18/2022 TK Elevator Corporation		Contractors
	8/24/2022 Veronica I. Barrera	•	3 Travel
	8/24/2022 Veroinica I. Barrera 8/24/2022 Dr. Jana K. Cragg		Contract Labor
	8/24/2022 Ashton K. Everett	·	Food & Beverage
	8/24/2022 Ann B. Fierova		Food & Beverage
	8/24/2022 Victoria L. Pannone		Travel
	8/24/2022 Alejandro D. Puente		3 Travel
	8/24/2022 Lisa A. Sherek		Childcare
	8/24/2022 Joel S. Sullivan		Travel
	8/24/2022 Mayra V. Zamora		Contract Labor
	8/24/2022 ABM Industry Groups LLC		Contractors
	8/24/2022 Altex Electronics		PC Maintenance Supplies
	8/24/2022 Amazon.Com LLC		Library Books
	8/24/2022 Americo Fin & Annuity Ins Co		A/P - TSA
	8/24/2022 Anderson Marketing Group		Advertising
	8/24/2022 Assessment Technologies		Testing Supplies
	8/24/2022 City of Corpus Christi	285.33	• ,,
	8/24/2022 ClassApps.Com		Maint Agree-Software
	8/24/2022 Colonial Security Life Ins		. A/P - Optional Life
	8/24/2022 Columbia Electric Supply		Electrical
	8/24/2022 Corpus Christi Athletic Club		Corpus Christi Athletic Club
	8/24/2022 Corpus Christi Freightliner		Supplies - Diesel
	8/24/2022 Culligan Water Conditioning		Instructional Supplies
	8/24/2022 Datacom Design Group LLC		Contractors
	8/24/2022 Dearborn Real Estate	·	Online Services
	8/24/2022 Del Mar College Foundation		Foundation Contributions
	8/24/2022 Everest Water and Coffee LLC		Food Supplies
	8/24/2022 Ferguson Enterprises Inc		Plumbing
	8/24/2022 Garda CL Southwest Inc		Security Services
	8/24/2022 Gateway Printing & Office Supp		s < 5,000 Furn and Fix Not Cap
	8/24/2022 Grainger Inc		Instructional Supplies
	8/24/2022 Gulf Coast Paper Co Inc		Instructional Supplies
	8/24/2022 Henry Schein Inc		Instructional Supplies
	8/24/2022 Johnstone Supply		' HVAC
	8/24/2022 Laguna Crane Services LLC	714.25	Repairs & Maintenance
	8/24/2022 Learn the Ropes Llc		Consultants
	8/24/2022 LK Jordan & Associates	·	Contract Labor
E0030612	8/24/2022 Metlife	112.50	A/P - TSA
	8/24/2022 Nalco Company LLC		Chemical-Water Treatment
	8/24/2022 O'Reilly Auto Parts	34.49	P & S - Other
E0030615	8/24/2022 Pinnacle Medical Management	60.00	Online Services
	8/24/2022 Reliastar Life Insurance Co	75.00	A/P - TSA
	8/24/2022 Southern Computer Warehouse In		Supplies - Other
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Financial Record System

Bank 41 Colleague

Check	Date	Payee	Amount	Description
E0030618	8/24/2022	Southern Tire Mart	768.06	Repairs & Maintenance
		Sparkling City Events		Funds Held for Others
		Terracon Consultants Inc	·	Consultants
		Texas Book Company	,	A/P - Student 3rd Party
		TK Elevator Corporation		Repairs & Maintenance
		Victory Building Team		Const Cost - Contractors
		You Name It Specialties Inc	•	Funds Held for Other Additions
		Dara D. Betz	235.00	Instructional Supplies
		Hope E. Beyer		Professional Development
		Lissa M. Gonzalez	283.75	•
		Jackie L. Landrum	38.85	Travel
		McCown Accounting	2,500.00	Consultants
		Robert J. Mirabal		Travel
		John J. Nelson, Jr.	468.20	Instructional Supplies
		Maria Velma Pena	959.72	• •
E0030633	8/30/2022	Angela M. Rodriguez	88.00	Travel
E0030634	8/30/2022	Eva V. Sepulveda	55.01	Travel
		Angela N. Soto	53.14	Travel
E0030636	8/30/2022	Christin M. Vega	1,574.01	Professional Development
		Omar Villarreal	329.10	
E0030638	8/30/2022	ACI Payments Inc	520.52	Bank Expenses
		Altex Electronics		PC Maintenance Supplies
E0030640	8/30/2022	Amazon.Com LLC	4,563.52	Library Books
E0030641	8/30/2022	CampusTours Inc	5,000.00	Production, Publications & Prom
E0030642	8/30/2022	Cintas Corporation	624.96	Contractors
E0030643	8/30/2022	City of Corpus Christi	79.22	Water
		Colonial Security Life Ins	246.42	A/P - Optional Life
E0030645	8/30/2022	Corpus Christi Athletic Club	3,472.67	Corpus Christi Athletic Club
E0030646	8/30/2022	Corpus Christi Freightliner	190.98	Repairs & Maintenance
E0030647	8/30/2022	Deaf and Hard of Hearing Cente	3,875.00	Special POP Interpretor
E0030648	8/30/2022	Dearborn Real Estate	1,447.85	Online Services
E0030649	8/30/2022	Del Mar College Foundation	2,863.17	Foundation Contributions
E0030650	8/30/2022	Fisher Scientific Company LLC		Instructional Supplies
E0030651	8/30/2022	Gateway Printing & Office Supp	2,056.66	Other General Expense
E0030652	8/30/2022	Grainger Inc	3,994.60	Instructional Supplies
E0030653	8/30/2022	Graves Dougherty Hearon	3,688.00	Legal Fees
E0030654	8/30/2022	GT Distributors	16,943.40	Other General Expense
E0030655	8/30/2022	Gulf Coast Paper Co Inc	1,801.64	Instructional Supplies
E0030656	8/30/2022	Jefferson National Life	3,290.70	A/P - ORP
E0030657	8/30/2022	Learn the Ropes Llc	1,500.00	Consultants
E0030658	8/30/2022	LK Jordan & Associates	4,293.14	Contract Labor
E0030659	8/30/2022	Metlife	6,077.89	A/P - ORP
E0030660	8/30/2022	Mira's Sports & More		Instructional Supplies
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Del Mar College Financial Record System

Bank 41 Colleague

Check	Date	Payee	Amount		Description
E0030661	8/30/2022	Reliastar Life Insurance Co		2,199.55	A/P - ORP
E0030662	8/30/2022	Southern Computer Warehouse Ir	1	124,941.03	< 5,000 Computer Not Cap INVT
E0030663	8/30/2022	Southern Tire Mart		100.00	Repairs & Maintenance
E0030664	8/30/2022	STPG Holdings, Inc		3,487.29	Supplies - Other
E0030665	8/30/2022	Texas Book Company		4,170.20	Instructional Supplies
E0030666	8/30/2022	Texas Wilson Office Furniture		487.80	Instructional Supplies
E0030667	8/30/2022	USAA Annuity Life Insurance Co		1,807.34	A/P - ORP
E0030668	8/30/2022	Victory Capital Advisers Inc		7,440.97	A/P - ORP
E0030669	8/30/2022	Wittigs Office Interiors Inc		310.00	Repairs & Maintenance
E0030670	8/30/2022	You Name It Specialties Inc		15,175.23	Production, Publications & Prom
		7	otal: \$ 14	,108,099.48	

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Check	Date	Payee	Amo	unt	Description
74907	8/2/2022	Lexisnexis Matthew Bender	\$	17,631.59	Library Continuation
74921	8/2/2022	Softdocs		39,891.00	Maint Agree-Software
74929	8/2/2022	Weaver Instructional Systems I		16,000.00	Maint Agree-Software
74934	8/4/2022	Command Commissioning Llc		28,891.90	Consultants
74939	8/4/2022	Facility Solutions Group		11,500.00	SC NC Electrical
74942	8/4/2022	Fulton Coastcon a Joint Ventur		2,709,594.00	Contractors
74944	8/4/2022	Hanson Professional Services		79,200.00	Consultants
74950	8/4/2022	Malek Inc		12,600.00	SC NC HVAC
74957	8/4/2022	Port Enterprises Ltd		568,716.27	Const Cost - Contractors
74966	8/4/2022	TASB Risk Management Fund		182,586.00	Workman's Comp
74972	8/4/2022	U S Bank National Association		16,868.41	Fuel/Oil
75007	8/9/2022	Pocket Nurse		14,124.88	< 5,000 Equip Not Cap INVT
75012	8/9/2022	Third Coast Distributing		10,992.78	Instructional Supplies
75036	8/11/2022	Hanson Professional Services		25,489.00	Consultants
75054	8/11/2022	PNC Bank		4,226,087.50	Bond Principal
75063	8/11/2022	Time Warner Cable		10,153.37	Telephone
75076	8/11/2022	Workplace Resource LLC		48,854.21	< 5,000 Furn and Fix Not Cap
75090	8/16/2022	Fulton Coastcon a Joint Ventur		1,185,066.00	Contractors
75094	8/16/2022	Home Depot		16,989.62	HVAC
75143	8/18/2022	VWR International LLC		34,579.56	Instructional Supplies
75144	8/18/2022	Xerox Financial Services		23,526.40	AP Copier Leasing
75145	8/18/2022	Benco Dental Supply Co		17,504.10	> 5,000 Equipment Capitalized
75146	8/18/2022	Gulf Coast Mailing Services LL		12,451.84	Postage
75149	8/24/2022	B. E. Beecroft Company, Inc		565,416.25	Contractors
75160	8/24/2022	Gignac & Associates LLP		115,443.00	Consultants
75165	8/24/2022	Gulf Coast Mailing Services LL		18,498.32	Production, Publications & Prom
75170	8/24/2022	JL Squared Construction		68,365.00	SC NC Building Structure
75178	8/24/2022	McComb Relocation Services		23,422.50	Building Structure
75181	8/24/2022	Nikon Instruments Inc		25,934.18	> 5,000 Equipment Capitalized
75186	8/24/2022	Pocket Nurse		29,440.36	< 5,000 Equip Not Cap INVT
75194	8/24/2022	Texas Higher Education Coordin		25,195.00	Grants & Contracts
75196	8/24/2022	Third Coast Distributing		19,554.59	Instructional Supplies
75203	8/24/2022	Fiduciary Trust Company of New		20,633.82	A/P - ORP
75208	8/30/2022	Allied Universal Security Serv		111,089.91	Security Services
75211	8/30/2022	Corpus Christi Retail Venture		31,000.00	Production, Publications & Prom
75220	8/30/2022	Kingsville Police Department		11,124.00	CI - Tuition/Fees
75222	8/30/2022	Malek Inc		79,415.00	SC NC HVAC
75225	8/30/2022	Pocket Nurse		12,836.65	Instructional Supplies
75232	8/30/2022	TXU Energy		154,563.56	Electricity
E0030379	8/2/2022	Assessment Technologies		26,670.00	Testing Supplies
E0030385	8/2/2022	Development Dimension Int'l		10,252.42	Online Services

Financial Record System

Bank 41 Colleague

Disbursements for dates 08/01/2022 thru 08/31/2022

Check	Date	Payee	Amount	Description
E0030415	8/4/2022	Airgas USA	38,942.03	> 5,000 Equipment Capitalized
E0030417	8/4/2022	Amtech Solutions, Inc.	18,118.17	Consultants
E0030419	8/4/2022	Anthology Inc	619,418.00	< 5,000 Software Not Cap INVT
E0030425	8/4/2022	Ellucian Company Lp	21,090.00	Maint Agree-Software
E0030440	8/4/2022	Southern Computer Warehouse In	10,772.16	Supplies - Other
E0030443	8/4/2022	Turner Ramirez Associates Inc	50,004.43	Architect Fees
E0030474	8/9/2022	STPG Holdings, Inc	19,353.22	> 5,000 Equipment Capitalized
E0030496	8/11/2022	Anderson Marketing Group	113,164.24	Advertising
E0030517	8/11/2022	Schneider Electric	47,920.00	Contractors
E0030519	8/11/2022	TK Elevator Corporation	62,291.90	Contractors
E0030523	8/16/2022	AGCM Inc	53,340.00	Manager
E0030525	8/16/2022	All Points Environmental LLC	11,713.50	Hazardous Waste
E0030526	8/16/2022	Alpha Building Corporation	49,059.78	Contractors
E0030531	8/16/2022	City of Corpus Christi	29,351.51	Gas
E0030535	8/16/2022	Gensler	76,463.85	Contractors
E0030543	8/16/2022	You Name It Specialties Inc	10,824.04	Production, Publications & Prom
E0030554	8/18/2022	Apple Computer Inc	26,144.00	< 5,000 Computer Not Cap INVT
E0030562	8/18/2022	City of Corpus Christi	14,121.22	Water
E0030563	8/18/2022	Civitas Learning Inc	167,500.00	Maint Agree-Software
E0030567	8/18/2022	Gateway Printing & Office Supp	26,030.70	Office Supplies
E0030568	8/18/2022	Gensler	115,322.50	Contractors
E0030574	8/18/2022	Schneider Electric	11,415.00	Repairs & Maintenance
E0030585	8/24/2022	ABM Industry Groups LLC	117,572.38	Contractors
E0030589	8/24/2022	Anderson Marketing Group	342,065.76	Advertising
E0030604	8/24/2022	Gateway Printing & Office Supp	14,131.33	< 5,000 Furn and Fix Not Cap
E0030605	8/24/2022	Grainger Inc	10,005.59	Instructional Supplies
E0030617	8/24/2022	Southern Computer Warehouse In	53,386.61	Supplies - Other
E0030621	8/24/2022	Texas Book Company	41,631.78	A/P - Student 3rd Party
E0030623	8/24/2022	Victory Building Team	311,294.82	Const Cost - Contractors
E0030654	8/30/2022	GT Distributors	16,943.40	Other General Expense
E0030662	8/30/2022	Southern Computer Warehouse In	124,941.03	< 5,000 Computer Not Cap INVT
E0030670	8/30/2022	You Name It Specialties Inc	15,175.23	Production, Publications & Prom
		Total	\$ 13.297.661.17	

Total: \$ 13,297,661.17