

### March 4, 2022

### NOTICE OF MEETING

The Regular Meeting of the Board of Regents of the Del Mar College District will convene at 1:00 p.m., Tuesday, March 8, 2022, at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas.

### **AGENDA**

CALL TO ORDER
QUORUM CALL
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE

DMC VISION STATEMENT: Del Mar College will be the premier choice for life-changing educational opportunities, provided by responsive, innovative faculty and staff who empower students to improve local and global communities.

Del Mar College is streaming live audio and video from the official Board of Regents meetings on the College's website in real-time, with the exception of portions of the meeting considered as "closed session" by statute.

## GENERAL PUBLIC COMMENTS (Non-Agenda Items) - 3-minute time limit

- Specific public comments will be allowed on agenda items prior to action by the Board.
- General Public Comments may be moved on the agenda at the discretion of the Board Chair and as an accommodation to those in attendance.
- Pursuant to the Texas Open Meetings Act, the College is limited in responding to public comments or inquiries as follows:
  - 1. Provide a statement of specific factual information in response to an inquiry.
  - 2. Recite existing policy in response to an inquiry.
  - 3. Propose placing the subject of the inquiry on the agenda for a subsequent meeting.

(Tex. Govt. Code Section 551.042)

## STUDENT SUCCESS REPORT......Ms. Patricia Benavides-Dominguez

• Discover Del Mar, On-Campus Preview Day (Goal 2: Recruitment and Persistence)

COLLEGE PRESIDENT'S REPORT
• Return to Campus Planning (Goal 4: Learning Environments)
REGENT'S REPORTMs. Carol Scott
• ACCT Community College National Legislative Summit, February 6-9, 2022 (Goal 5: Workforce Development, Community Partnerships, and Advocacy)
• BOTI 2022: Strategic Pathways for Student Economic Mobility, March 1-2, 2022 (Goal 5: Workforce Development, Community Partnerships, and Advocacy)
Presentation Link:

Status Report on Requested Information

(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

### CONSENT AGENDA

### Notice to the Public

The following items are of a routine or administrative nature. The Board of Regents has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Board member or a citizen, in which event the item(s) will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

#### **CONSENT MOTIONS:**

(At this point the Board will vote on all motions not removed for individual consideration.)

### ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

Approval of Minutes:
 Regular Board Meeting, December 14, 2021
 Workshop, February 1, 2022
 Regular Board Meeting, February 1, 2022
 (Goal 5: Workforce Development, Community Partnerships, and Advocacy)

- 2. Acceptance of Investments for January and February 2022 (Goal 6: Financial Effectiveness and Affordability)
- 3. Acceptance of Financials for January 2022 (Goal 6: Financial Effectiveness and Affordability)

Public comments for consent agenda items

#### **REGULAR AGENDA**

Public comments for this agenda item

8. Discussion and possible action on initiating Inclusive Access Pilot for Summer and Fall 2022 and authorizing the charge of course materials assessed by Texas Bookstore (Goal 3: Academic Preparedness and Student Learning and Goal 6: Financial Effectiveness and Affordability) Public comments for this agenda item 9. Discussion and possible action regarding recommendation for Contract Award for Request for Competitive Sealed Proposals, RCSP #2022-03, New IT Generation and Transfer (Goal 4: Learning Environments and Goal 6: Financial Effectiveness and Affordability) Public comments for this agenda item 10. Discussion and possible action on Award of Invitation for Bid, IFB 2022-07, Asbestos Abatement for the White Library and the Memorial Classroom Building ......Mr. John Strybos (Goal 4: Learning Environments and Goal 6: Financial Effectiveness and Affordability) Public comments for this agenda item 11. Discussion and possible action on Approval of 2016 Oso Creek Campus Construction (Goal 4: Learning Environments and Goal 6: Financial Effectiveness and Affordability) Public comments for this agenda item

- 12. CLOSED SESSION pursuant to:
  - A. <u>TEX. GOV'T CODE § 551.071</u>: (Consultation with legal counsel), regarding pending or contemplated litigation, or a settlement offer, and the seeking of legal advice from counsel, with possible discussion and action in open session.

CALENDAR: Discussion and possible action related to calendaring dates.

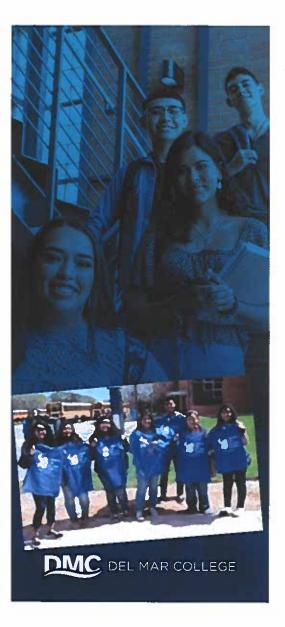
#### **ADJOURNMENT**

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the revisions of the Open Meetings Act, Chapter 551, of Texas Government Code.

# Student Success Report







## Discover Del Mar

Coastal Bend High School Juniors & Seniors are given the opportunity to learn what it takes to **BECOME A VIKING** while exploring future careers & majors.

## **Program Objectives:**

- Hands-on Demonstrations
- Department Facility Tours
- Program Fair

 Informational Presentations including Enrollment, Student Services, and Academic Programs

Learn more at www.delmar.edu/discoverdelmar

## 29 Schools & Over 2,600 High School Juniors & Seniors Served!

Year	Students Seen	High Schools Seen
Spring 2017	570 Students	28 High Schools
Spring 2018	1198 Students	29 High Schools
Spring 2019	1181 Students	29 High Schools
Spring 2020*	1245 Students Registered	26 High Schools Registered

\*Event Scheduled for March 27th, Cancelled due to COVID-19

## **TEA Endorsements to DMC Pathways**



## High School (TEA) Endorsements to Del Mar College Pathways

Interested in learning where your endorsements can take you in college? The following is an example of the high school to college sequence of programs at Del Mar College. Our programs have challenging academic standards and relevant technical knowledge and skills needed to prepare you to complete your education goals and for careers in current or emerging professions.

#### How to read this document;

You can use the first column to find your major, or the third column to find your high school endorsement.

OMC PATHWAY:

Architecture, Aviation, & Automotive

DEL MAR PROGRAM	DEGREE TYPE	HIGH SCHOOL ENDORSEMENT	CTEPATHWAY
Air Conditioning	AAS, CERT	1 2 37 67	Architecture & Construction
Airframe Applied Tech.	AAS, CERT	1	Transportation, Dist, & Logistics
Architecture	AAS, AS, CERT	1	Architecture & Construction
Auto Body Applied Tech.	AAS, CERT	1	Transportation, Dist., & Logistics
Automotive Applied Tech.	AAS, CERT	1	Transportation, Dist., & Logistics
Avionics Electronics Tech.	AAS, CERT	1	Transportation, Dist., & Logistics
Building Maintenance	AAS, CERT	Business &	Architecture & Construction
Corporatry	AAS, CERT	Industry	Architecture & Construction
Construction Management	AAS	1	Architecture & Construction
Diesel Applied Tech.	AAS, CERT	1	Transportation, Dist., & Logistics
Heavy Equipment Maint.	AAS, CERT	1	Transportation, Dist. & Logistics
Power Plant Applied Tech.	AAS, CERT	1	Transportation, Dist. & Logistics
Technical Drafting & Design	AAS, CERT		Architecture & Construction

#### DMC PATHWAY:

Business Administration & Entrepreneurship

DEL MAR PROGRAM	DEGREE TYPE	HIGH SCHOOL ENDORSEMENT	CTE PATHWAY
Accounting	AA5, CERT		Business, Marketing, & Finance
Baking/Pastry Specialization	AAS. CERT		Hospitality & Tourism
Business Administration	AA	Business &	Business, Marketing, & Finance
Cosmetology	CERT	industry	Description of the same
Culinary Arts	AAS, CERT		Hospitality & Tourism
Hospitality Management	AAS, CERT		Hospitality & Tourism
Management Development	AAS CERT		Butiness Marketing & Sinance

Students learn how to transition what they are learning in their high school endorsement to what they want to study at Del Mar College! The event is designed to highlight the **DMC PATHWAYS** in a way that students can recognize from their current experiences.





I am so appreciative of our partnership with Del Mar College and all the efforts made in providing our students the opportunity to visit the campus, talk and interact with instructors and current students, and

[see programs in action]! I love the fact that our students get to have this guided experience and so much more through Discover Del Mar.

-Mari Ortiz, Solomon Coles HS Counselor



-2018 Student Attendee



## Everything I wanted to see was here!

-2019 Student Attendee



Discover Del Mar **showcases the opportunities** to study in CTE programs that lead to high-wage, in-demand jobs.

-Jennifer Sramek, Dean of Business, Entrepreneurship, & Health Sciences



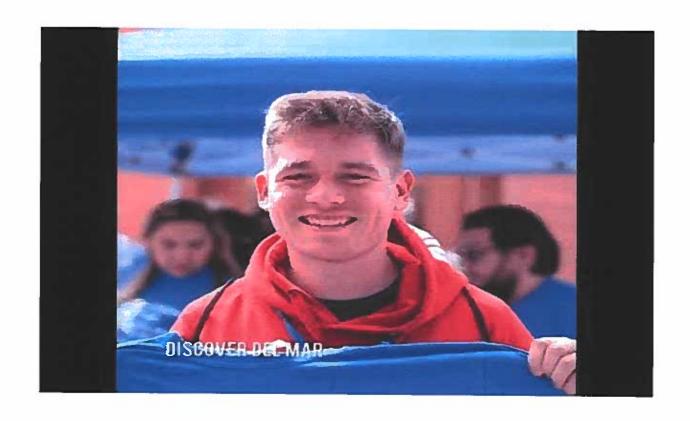








## **DISCOVER DEL MAR**





## Staff Reports

Update: City of Corpus Christi Police Training Academy

Mr. John Strybos
Vice President and Chief Facilities Officer









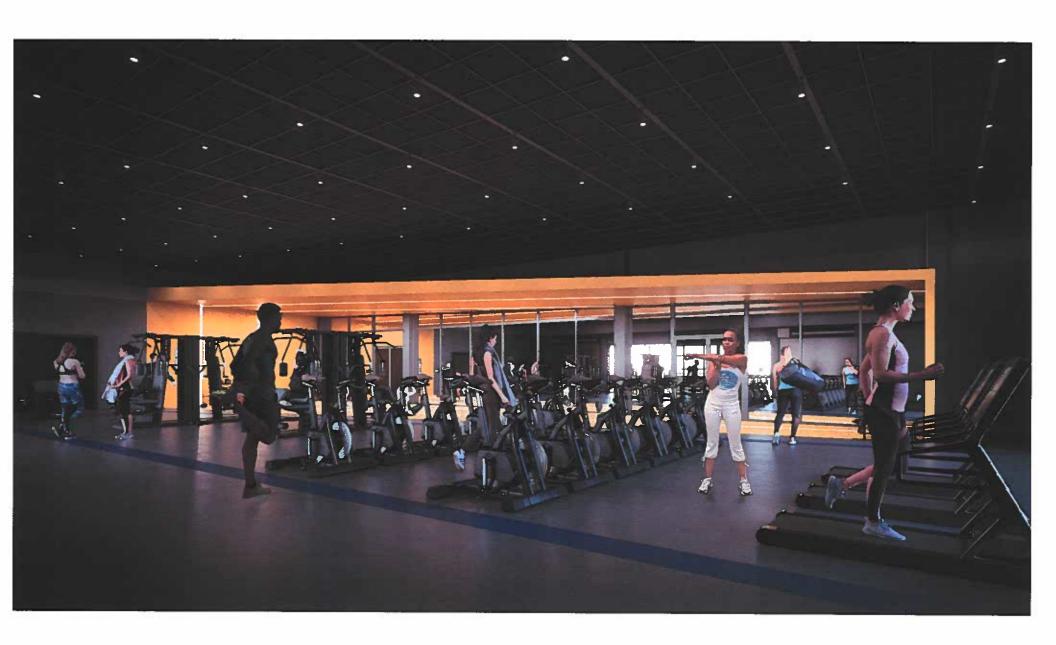


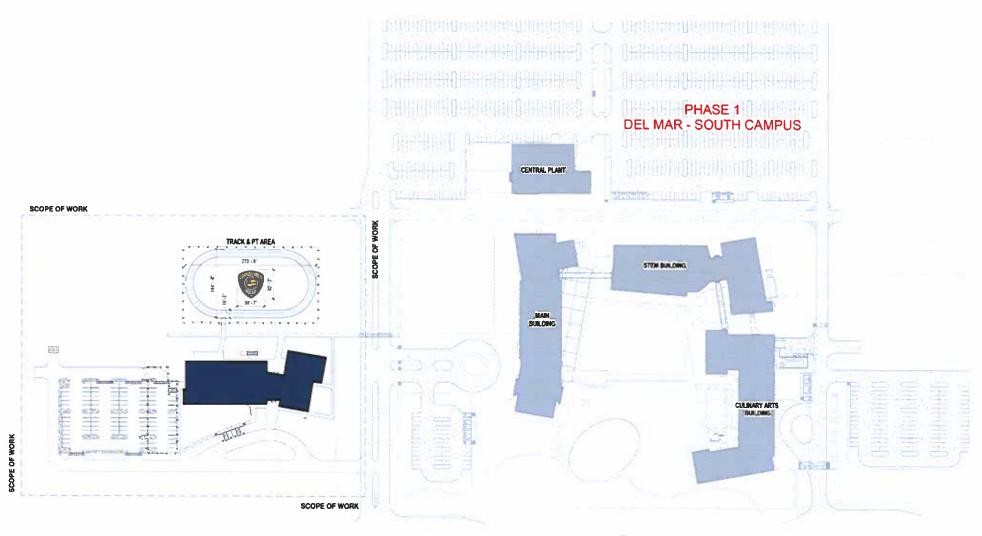




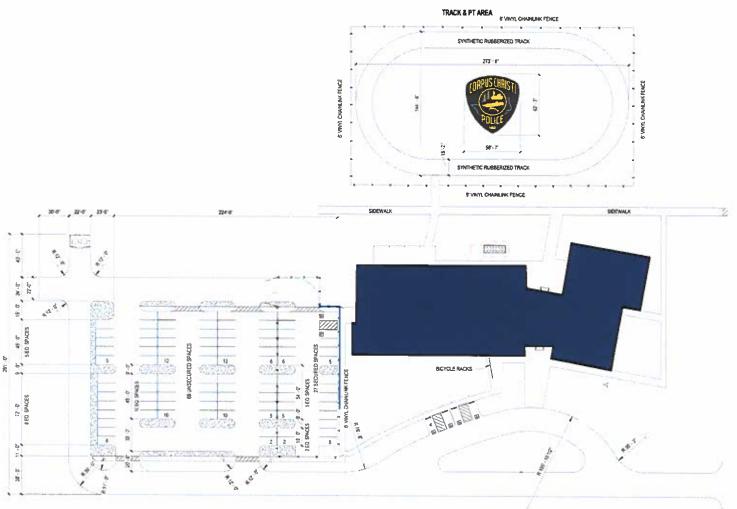




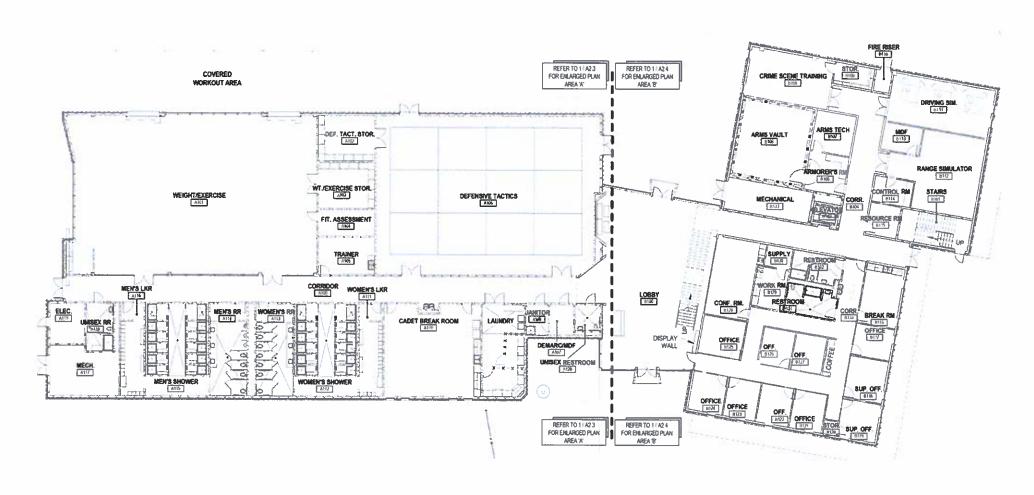




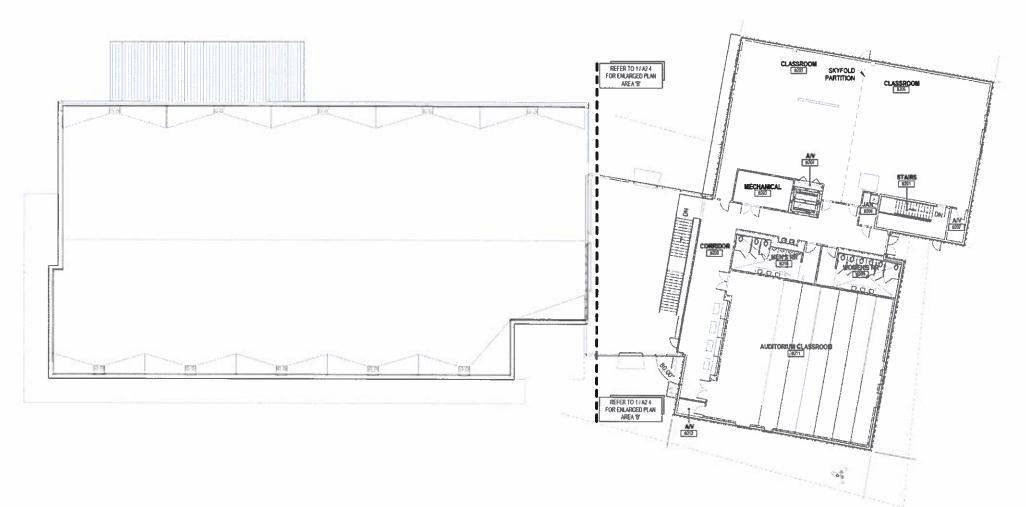
**CAMPUS SITE PLAN** 



SITE PLAN



**FIRST FLOOR PLAN** 



**SECOND FLOOR PLAN** 

## **BUILDING EFFICIENCY FEATURES**

LED Lighting, Occupancy / Daylight Sensors

Low Heat Gain Roofing Materials

Insulated / Low E Glazing

High Efficiency HVAC Units & Controls

Water Saving Plumbing Fixtures



## Higher Education Emergency Relief Funds (HEERF) Update

Ms. Lenora Keas, Executive Vice President and COO

Raul Garcia, Vice President and COO





## DIRECT STUDENT EMERGENCY ASSISTANCE ADVISORY GROUP

MEMBERS	TITLE
Lenora Keas	Executive V.P. and COO
Dr. Jonda Halcomb	V.P. and Chief Academic Officer
Patricia Benavides- Dominguez	Interim V. P.
Cheryl Sanders	Interim Associate V. P.
Raul Garcia	V.P. and CFO
Leonard Rivera	Dean, Continuing Education and Off-Campus Programs
Joseph Ruiz	Director of Financial Aid Services

MEMBERS	TITLE
Kiwana Denson	Director of Strategic Initiatives
Christina Gonzalez	Director of Grants and Sponsored Research
D'Ann Molina	Director of Financial Services (Bursar)
Lorette Williams	Executive Director of Communication and Marketing

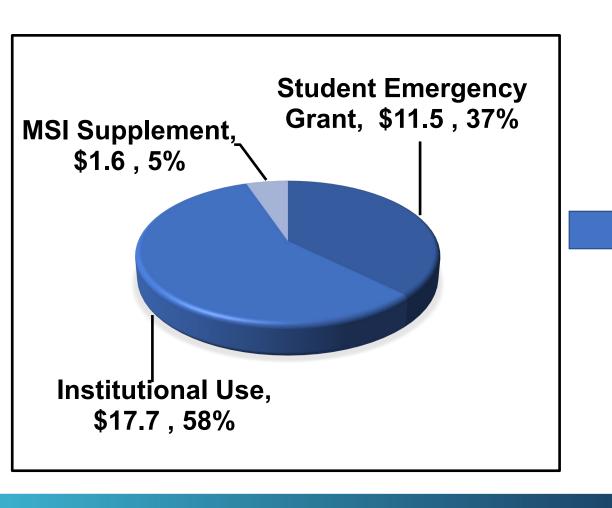


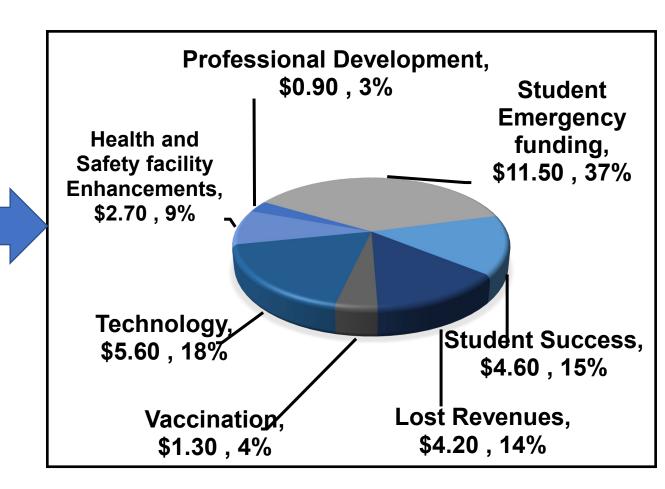
## **INSTITUTION USE ADVISORY GROUP**

MEMBERS	TITLE
Lenora Keas	Executive V.P. and COO
Dr. Jonda Halcomb	V.P. and Chief Academic Officer
Tammy McDonald	V. P. of Administration and H. R.
John Strybos	V. P. and Chief Physical Facilities Officer
Patricia Benavides- Dominguez	Interim V. P.
Jessica Montalvo- Cummings	Interim-CIO
Larry Lee	Information Technology

MEMBERS	TITLE
Raul Garcia	V. P. and CFO
Natalie Villarreal	Executive Director of Government and Board Relations
John Johnson	Comptroller
Lorette Williams	Executive Director of Communication and Marketing
Kiwana Denson	Director of Strategic Initiatives

## HIGHER EDUCATION EMERGENCY RELIEF FUNDING "HEERF II and III" \$30.8M





## DIRECT STUDENT EMERGENCY ASSISTANCE FUNDING \$11.5M



## U.S. DEPARTMENT OF EDUCATION REQUIREMENTS

- Any component of the student's cost of attendance.
- Emergency costs that arise due to the COVID 19 such as tuition, food, and housing health care (including mental health and childcare).
- HEERF deadline to award money is May 2022.
- Does not allow institutions to use the Student Portion of their Section 18004(a)(1) funds for student scholarships.
- "No-Cost extension" May request for a grant extension for one year.

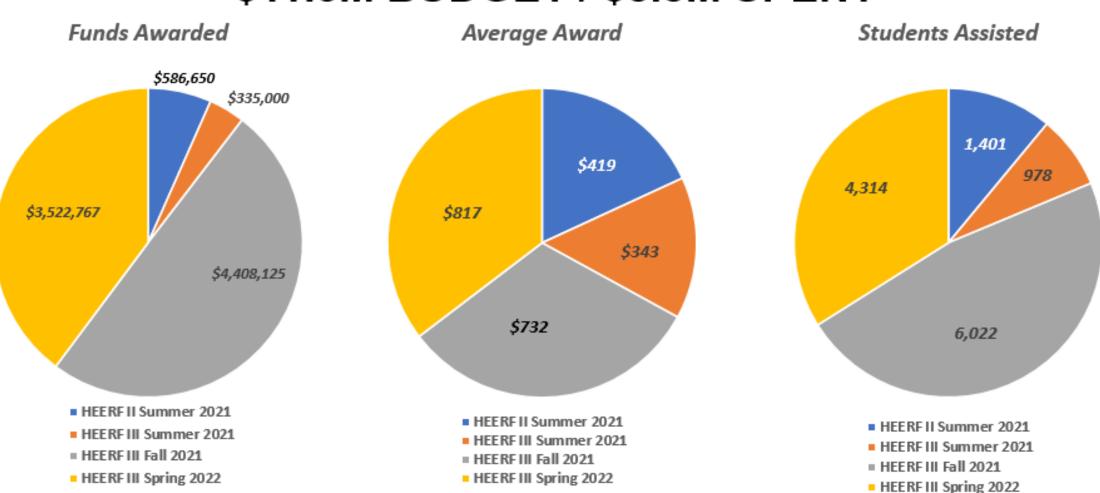




### HEERF DISTRIBUTION

- HEERF funds are awarded over time throughout multiple semesters to help as many students as possible.
- Awarding funds is based on a tiered approach:
  - Students with the most financial need based on results of the Free Application for Federal Student Aid "FAFSA" (Low Estimated Family Contribution "EFC" \$ 0 to \$10,000).
  - Highest educational expenses based on number of hours enrolled.
  - Type of help requested medical, technology, housing, food, and childcare.

### DIRECT STUDENT EMERGENCY AWARDS \$11.5M BUDGET / \$8.8M SPENT



# DIRECT STUDENT EMERGENCY ASSISTANCE (NEXT STEPS)

Term	Amount
Spring 2022	\$811,122







- Billboard ads
- Radio spots
- Social media
- FAQs on DMC website

- Print ads
- Postcards
- Online HEERF
   Application/Form



# INSTITUTIONAL USE FUNDING (COLLEGE INSTITUTIONAL ASSISTANCE and MINORITY SERVING INSTITUTION GRANTS) \$19.3M



### U.S. DEPARTMENT OF EDUCATION REQUIREMENTS

- Defraying expenses associated with COVID19 (including lost revenue, technology costs associated with a transition to distance education, faculty and staff trainings, and payroll).
- Making additional emergency financial aid grants to students.

- Health and safety enhancements limited to "minor alterations in a previously completed building for purposes associated with COVID19."
- The HEERF deadline to award money is until May 2022.
- "No-Cost Extension" Request for a grant extension for one year.

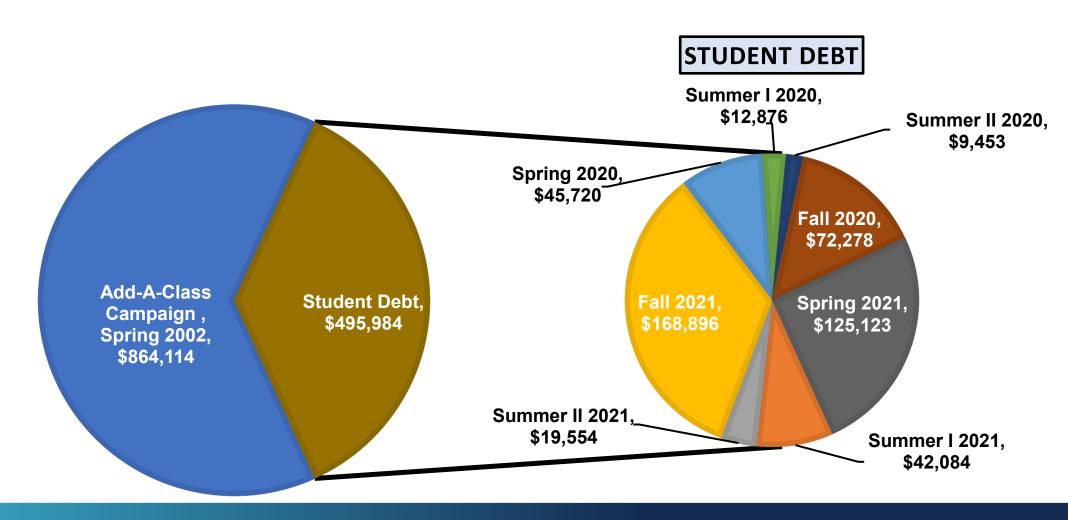
# LOST REVENUE \$4.2M BUDGET / \$4.0 SPEND

"Reimbursement for revenues otherwise expected but were reduced or eliminated as a result of the pandemic."

- Tuition, fees, and institutional charges
- Disruption of food service



# **SUCCESS OUTREACH PLAN** \$4.6M Budget / \$1.4M SPEND



# PROFESSIONAL DEVELOPMENT \$900K Budget / \$138.4K SPEND

Training faculty and staff to operate effectively in a remote learning environment, expanding remote learning programs and delivery of Instruction.

- Workshops
- Conferences for on-line learning
- Guest speakers/trainers/consultants
- Develop Canvas courses
- Part-time worker
- Training module development
- Advisor training for remote student learning
- Upgrade professional development room with equipment
- Train the Trainer

### **VACCINATION INITIATIVE** \$1.3M BUDGET / \$1.0M SPEND

To prevent and mitigate the spread of COVID19 on our campuses and local communities.

- Fall 2021 Voluntary Vaccination Incentive Program
  - Employees
    - One-time incentive payment \$200 (net after taxes)
    - 706 employees participated
    - \$215,209
  - Students
    - One-time incentive of a \$200 gift card
    - 3,999 students participated
    - \$799,800



# INFORMATION TECHNOLOGY INITIATIVES \$5.6M BUDGET / \$5.08M SPEND

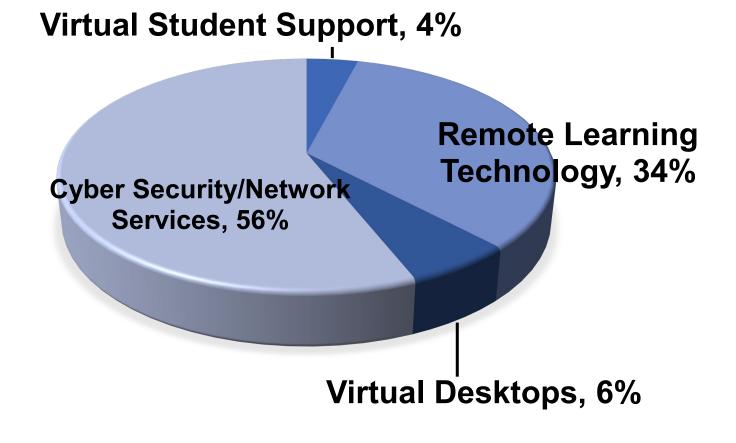


\$3.14M

\$1.9M

\$.33M

\$.23M





## HEALTH AND SAFETY FACILITY ENHANCEMENTS \$2.7M Budget / \$2.8M SPEND

- (1) Purchase orders have been issued for all items.
- (2) All items are in process of being completed.
- (3) March 8, 2022, Board of Regent approval of \$79,500.00 for emergency generators to support IT connectivity in support of COVID.
- Indoor air quality (IAQ)
- Social distancing furniture
- Decontamination
- Touchless restroom fixtures and water fountains



# Questions?



### Property Tax Collection Assessment

Raul Garcia, Vice President and COO John Johnson, Comptroller

### DEL MAR COLLEGE

### PROPERTY TAX COLLECTION ASSESSMENT

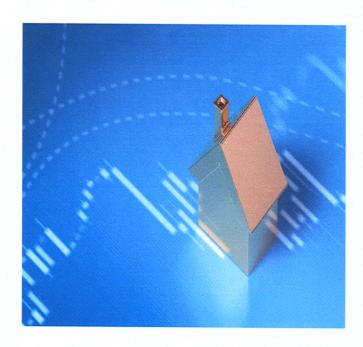
March 8, 2022

Raul Garcia, Vice President and CFO John Johnson, Comptroller

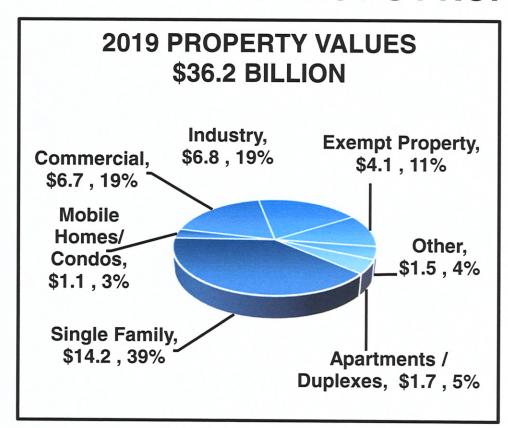


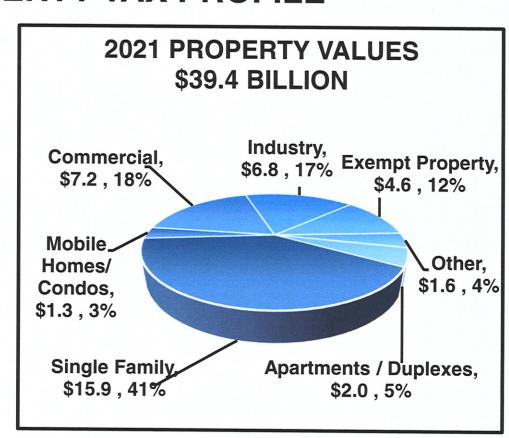
### **AGENDA**

- DISTRICT'S PROPERTY TAX PROFILE
- CORPUS CHRISTI METRO AREA SINGLE FAMILY HOUSING TRENDS
- U.S. HOUSING MARKET INDICATORS
- PROPERTY TAX COLLECTION RATES
- PRIOR YEARS POTENTIAL PROPERTY TAX REFUNDS



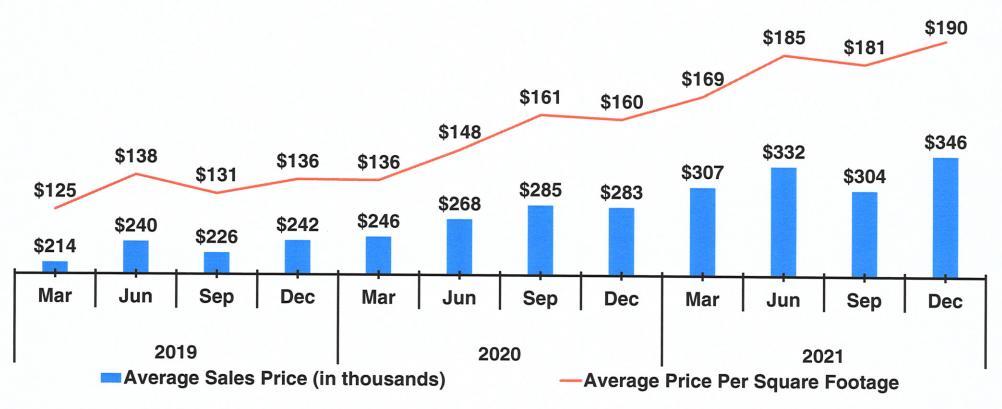
### **DISTRICT'S PROPERTY TAX PROFILE**





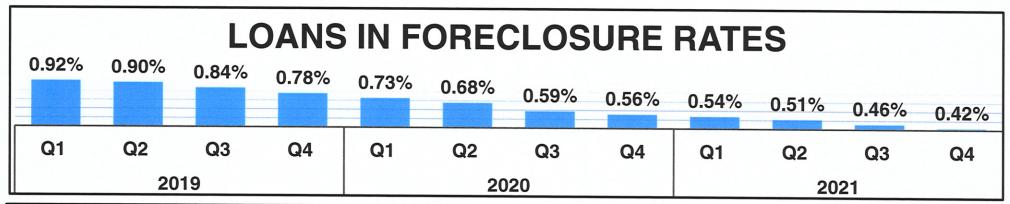
**Source: County Certified Appraisal Roll** 

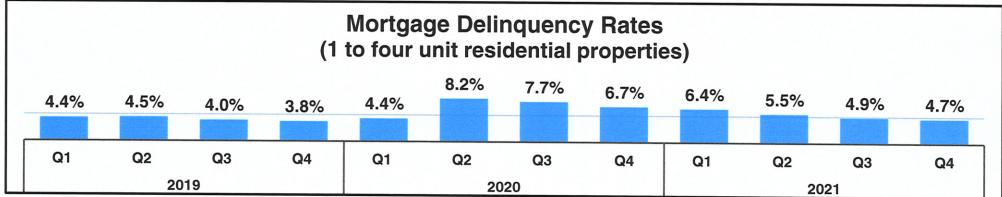
# CORPUS CHRISTI METRO AREA SINGLE FAMILY HOUSING TRENDS



Source: Texas A&M Real Estate Center monthly Housing Reports

### **U.S. HOUSING MARKET INDICATORS**

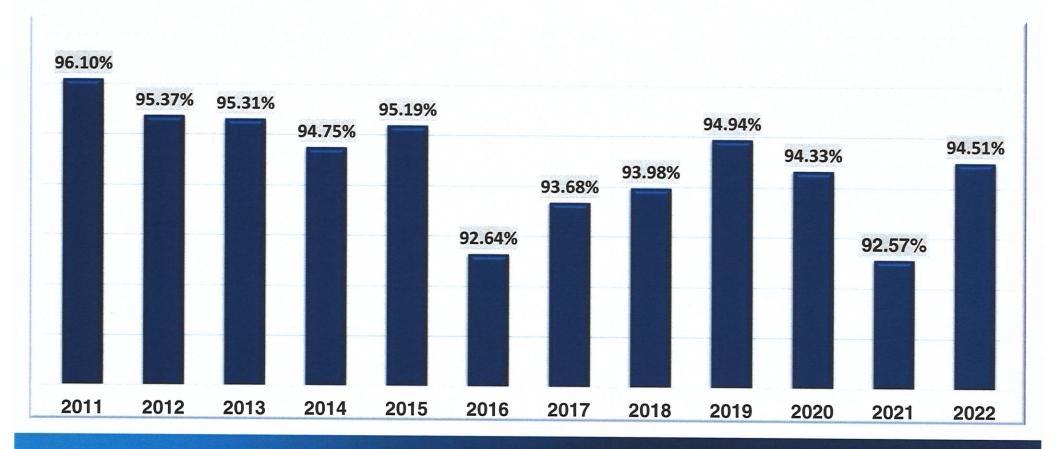




Source: Mortgage Bankers Association Monthly Commentary Report

### **PROPERTY TAX COLLECTION RATES**

**THROUGH 2nd QUARTER** 



# PRIOR YEARS POTENTIAL PROPERTY TAX REFUNDS

### Contesting property valuations

- Two major petrochemical industries have filed lawsuits contesting their valuations for tax years 2018 thru 2021.
- Monetary impact to the college cannot be determined until judgement is reached.
   Timeline to judgement cannot be determined.

### Piers extending to bay

- Texas Supreme Court Ruling
- Two entities
- Final amount owed has not been received from the county



DMC DEL MAR COLLEGE

# Texas Higher Education Coordinating Board (THECB) Strategic Plan Update

Dr. Kristina Ramirez Wilson Associate VP of Planning & Institutional Effectiveness

# Texas Higher Education Coordinating Board (THECB) Strategic Plan Update

Dr. Kristina Ramirez Wilson
Associate VP of Planning & Institutional Effectiveness





 Strategic Plan for Higher Education in Texas, Launched in 2015

 Four Goals with State-Wide Targets for 2030

Three Regional Targets













60x30TX

Completion

Marketable skills

Student debt

60% of Texans 25-34 with credentials by 2030

550,000 credentials in 2030

Marketable skills for all credentials

60% of first year wages





DMC's Strategic Plan is aligned with 60x30TX

goals & targets

Regional Collaboration







# 60×30TX Plan Refresh



Announced during the THECB Quarterly Meeting in October 2020: 60x30TX plan will be *refined and strengthened* 

### **Challenges with Plan:**

- Focuses on younger working population; does not include goals for adult learners
- Promotes generic completion goals (does not include continuing education awards)



### Building a Talent-Strong Texas: Goals

### **ATTAINMENT**

of Postsecondary Credentials Postsecondary
CREDENTIALS
OF VALUE

### RESEARCH,

Development & Innovation

**EQUITY**: Data will be disaggregated & tracked by race, gender & income

**COORDINATION**: Across public and private sectors, with input and support from educators, institutional leaders, policy makers, employers, and students

### Credential Attainment

**AIM:** Increase attainment to 60% across all working age adults to increase employment opportunities and income for individuals, create a deeper talent pool for employers, and align skills with the increasing number of jobs requiring postsecondary education.

#### **Current Attainment**

Age Range	2019
25-34	46.66%
35-64	45.89%



**60%** percent of Texans ages 25-34 will have a degree, certificate or other post-secondary credential of value by 2030.

<u>60%</u> percent of Texans ages 35-64 will have a degree, certificate or other post-secondary credential of value by 2030.

### Credentials of Value

AIM: By 2030, all degrees, certificates, and other credentials awarded by public institutions of higher education should be 'credentials of value' & every student should have the opportunity to complete a 'credential of value' with no or manageable debt.

Goal - Completion of Credentials of Value



550,000 students completing credentials of value\* each year

Credentials of Value are those where a student completing them sees a net positive return within 10 years relative to the earnings of a high school graduate.

### Credentials of Value

# Goal - No or Manageable Debt

95% percent of students completing credentials of value\* at public institutions with no or manageable undergraduate student debt\*\*

Manageable debt is that which an individual could reasonably pay off within 10 years given typical earnings for credential holders.

### Research & Development

**AIM:** For Texas to be a leading state in generating knowledge through basic and applied research, translating it to innovations and discoveries, and partnering with industry at all levels to use this knowledge to drive the economy.

### **Current Research Expenditures\***

	2020	
Federal	\$2,411,194,372	
Private	\$1,120,269,154	



### **Goal - Research Expenditures**

Increase by \$1 billion the annual federal and private expenditures brought into Texas by 2030.

\*Includes only figures for public institutions of higher education

### Research & Development

#### **Current Research Doctorates**

	2020
Total Doctorates	11,871
Research Doctorates	5,458
Black	433
Hispanic	591
White	2,063
Asian/Int'l/Other	2,371



### **Goal - Research Doctorates**

Increase the number of research doctorates awarded yearly by Texas institutions of higher education to <u>7,500</u> with meaningful increases across race, ethnicity and sex.

# **Building a Talent Strong Texas**

### **Next Steps:**

- Collecting data on Continuing Education programs and credentials
- New state dashboards
- New reference guides and information for institutions





# Jank Jours



# **Building a Talent Strong Texas**

#### Texas' strategic plan for higher education

We must raise the bar to ensure all Texans can participate in, benefit from, and contribute to the unique opportunities of our great state. Working together, we'll lead the nation and Build a Talent Strong Texas.

#### **Attainment of Postsecondary Credentials**

By expanding attainment to include all working age Texans, we can increase employment opportunities and income for individuals, create a deeper talent pool for employers, and align skills with the jobs the workforce demands.

#### **TARGETS**

- 60% of Texans ages 25-34 with a degree, certificate, or other postsecondary credential of value by 2030.
- 60% of Texans ages 35-64 with a degree, certificate, or other postsecondary credential of value by 2030.

#### **Postsecondary Credentials of Value**

Credentials from Texas institutions of higher education must propel graduates into lasting, successful careers that equip them for continued learning and greater earning potential, with low or manageable debt.

#### **TARGETS**

- 550,000 students completing postsecondary credentials of value each year.
- 95% of graduates with no undergraduate student debt or manageable levels of debt in relation to their potential earnings.

#### Research, Development, and Innovation

Texas must be a leading state in generating knowledge through basic and applied research and translating it to innovations, discoveries, and economic development. This requires close partnership among key stakeholders to drive Texas' economy.

#### **TARGETS**

- \$1 billion annual private and federal research and development expenditures by 2030.
- 7,500 research doctorates awarded yearly by Texas institutions of higher education.



# **PENDING BUSINESS**

Item	Date	Request	Due	Status
1		*Workshop: Strategic Plan Key Performance Indicators – Goals 3 and 4	March	March Agenda
2		*Workshop: Faculty & Staff Compensation Analysis	March	March Agenda
3		Redistricting	March	March Agenda
4		THECB Strategic Plan	March	March Agenda
5		Report on Tax Collections	March	March Agenda
6		HEERF Update	March	March Agenda
7		Bylaws Committee Recommendation	March	March Agenda
8		Quarterly Financial Report	April	
9		Quarterly Investment Report	April	
10		Enrollment Update	April/May	
11		Internal Audit Report to the Board	April	
12		*Workshop: Strategic Plan Key Performance Indicators Goals 5 and 6	June	
13		Professional Contract Review by Board of Regents	June	
14		Tax Abatement Yearly Review	October	
15		Clery Act	October	
16		Foundation Yearly Update	December	
17		Review of Student Charges	December	
18		Student Charges	February	
19		Annual Ethics Update	February	

# Consent Agenda Item 1

# MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS OF THE DEL MAR COLLEGE DISTRICT

December 14, 2021

The Regular Meeting of the Board of Regents of the Del Mar College District convened at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas, at 1:00 p.m. on Tuesday, December 14, 2021, with the following present:

#### From the Board:

Ms. Carol Scott, Dr. Nicholas Adame, Ms. Libby Averyt, Mr. Ed Bennett, Mr. Rudy Garza, Jr., Ms. Susan Hutchinson, Mr. Bill Kelly, and Dr. Laurie Turner.

#### From the College:

Dr. Mark Escamilla, President and CEO; Mr. Raul Garcia, Vice President and CFO; Ms. Lenora Keas, Executive Vice President and COO; Dr. Jonda Halcomb, Vice President and Chief Academic Officer; Ms. Tammy McDonald, Vice President of Administration and Human Resources; Ms. Patricia Benavides-Dominguez, Interim Vice President for Student Affairs; Mr. Augustin Rivera, Jr., General Counsel; Mr. John Strybos, Vice President and Chief Physical Facilities Officer; Ms. Lorette Williams, Executive Director of Communication and Marketing; Dr. Natalie Villarreal, Executive Director of Government & Board Relations; Ms. Mary McQueen, Executive Director of Development; Ms. Delia Perez, Executive Administrative Assistant to the President & Board Liaison, and other staff and faculty.

#### CALL TO ORDER QUORUM CALL

Ms. Scott called the meeting to order with a quorum present.

#### **AGENDA**

#### **RECOGNITIONS:**

Dr. Jonda Halcomb announced that Dr. Kristina Ramirez Wilson, Associate Vice President for Planning & Institutional Effectiveness, was elected to serve on the Board of Directors of Texas Women in Higher Education (TWHE). Her term of appointment is two years from June of 2021 through June of 2023. TWHE is a Texas nonprofit corporation dedicated to developing, advancing, and supporting women employed at colleges and universities across the state. TWHE is the American Council on Education (ACE) Women's Network state organization for Texas. The ACE Women's Network is a national system of networks within each state that works to advance and support women in higher education. Dr. Wilson has also been selected to serve on the Board

of Directors of The Purple Door. Dr. Wilson expressed words of appreciation and gratitude.

**GENERAL PUBLIC COMMENTS** – The public was given the opportunity to provide public comments (both general and specific to any agenda item).

There were no public comments made for this meeting.

#### 

TRIO Veterans Upward Bound Grant (Goal 2: Recruitment and Persistence)

Ms. Patricia Benavides-Dominguez discussed the TRIO Veterans Upward Bound Program (VUB). The Veterans Upward Bound Program is designed to prepare, motivate, and assist military veterans in developing academic and other skills necessary to accept and succeed in post-secondary education. The DMC Veterans Services is separate from Veterans Upward Bound, and only processes paperwork related to educational benefits. All Veterans Upward Bound projects must provide instruction in mathematics through precalculus, laboratory science, foreign language, composition, and literature.

From 2017 to 2021, the Veterans Upward Bound Program has served 409 students. Every year, the project has demonstrated substantial progress for VUB. Ms. Benavides-Dominguez reviewed the program objectives and the criteria needed for the project. The grant is up for renewal in the Spring and she stated they will be writing a renewal of this project. The goal set for the objective was at 70% and the College met and exceeded that goal yearly.

Ms. Benavides-Dominguez provided information to the Board regarding eligibility requirements and the characteristics of Veterans since 9/11. Veterans are racially and ethnically more diverse: 17% women, 15% are black, 12% are Hispanic.

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Return to Campus Planning (Goal 4: Learning Environments)

Dr. Mark Escamilla reported on the outlook for return to campus for the Spring 2022 semester stating they are cautiously optimistic. The College will continue to monitor all conditions, and maintain CDC guidelines, and modify operations as needed. On-campus events are expected to follow pre-COVID protocols for approvals and planning. Instructional operations, planning for pre-COVID types of instruction also will be a situational approach. The College is moving toward bringing as many people physically back to campus as possible.

Student Services are providing in-person services with some limited virtual services. And Viking Food Pantry is open for in-person shopping as well. The College will continue to encourage vaccination of all employees and students. It is recommended that anyone

experiencing symptoms or feeling sick, continue to use the COVID-19 assessment and reporting forms. These protocols that will remain in place. The College will continue enhanced cleaning and disinfecting, and the use of decontamination protocols.

Dr. Escamilla provided an update on the COVID-19 vaccine incentive program. The employee program ended December 3rd with 760 employees participating which is approximately 63% of those eligible. For the students, 3,992 eligible students were approved for the program. This level of interest shows commitment and investment will improve the conditions for everyone at the college and community.

Dr. Escamilla provided information for the Fall 2021 Virtual Commencement Ceremony which is scheduled for 7:00 p.m. this Friday and will be broadcast on the College's social media channels. Ms. Katia Uriarte will be the keynote speaker and they look forward to celebrating with families on those wonderful accomplishments.

Mr. Augustin Rivera, Jr., General Counsel for Del Mar College, officially confirmed that all of the Del Mar College Regents are in compliance with the education and training requirements under the Texas Higher Education Coordinating Board.

#### **REGENTS REPORTS:**

The Texas Higher Education Coordinating Board Leadership Conference, December 2-3, 2021

(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

Chair Carol Scott stated she attended the Texas Higher Education Coordinating Board's Leadership conference. Dr. Escamilla and Mr. Rivera attended and participated on different panel presentations. Chair Scott attended a presentation from Google University and the credentials they are offering online which include many digital and computer science applications. She stated Google is partnering with a number of community colleges across the nation and four-year institutions to take those graduates of the Google University certificates and move them into community college and four-year degrees. They also have a number of students who have associate degrees or baccalaureate degrees who are going back and adding an industry-specific certification on top of their already achieved degree. Chair Scott stated this is a model to look at for the CCATT conference in June to have panel discussions from Texas community colleges who are participating and learn about the policy and resource implications. Chair Scott Shared a couple of statistics from Microsoft and Google.

Chair Scott provided information about a panel that Representative Gary VanDeaver discussed about how regional institutions and community colleges are going to be key players for addressing access issues amongst rural Texas. Even though his region is Paris Junior College, a rural-serving institution located in an urban area, they're considered a large college and parts of the service area is rural. She stated we need to keep in mind the economic drivers in Texas, food, fuel and fiber, rural Texas is what keeps the economies going.

#### **STAFF REPORTS:**

Dr. Jonda Halcomb thanked the Board for their support in approving to go forward with the baccalaureate degree changing the College from a Level I to a Level II institution. The affordability of the bachelor's degrees at community colleges, the ease of access, and the flexibility, and learning options helps our community, our first-generation college students, minorities, and the socioeconomically disadvantaged. Dr. Halcomb provided words of appreciation to Dr. Kristina Wilson and her team who worked diligently with the nursing faculty and Dean of the Division to submit documents needed. Dr. Halcomb introduced Dr. Kristina Wilson.

Dr. Wilson provided an update regarding the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), a regional body for accreditation for degree-granting higher education institutions in the Southern United States. Del Mar College is accredited by SACSCOC. This accreditation allows coursework transfer, degree transfer and allows students to receive federal financial aid.

Dr. Wilson reported that in March of 2020, the College submitted a substantive change prospectus for the BSN degree. The substantive change perspective consisted of responses to 21 SACSCOC standards. For each of these standards, the College needed to prove that it met the criteria, not only for the BSN degree, but also to award bachelor's level degrees. Dr. Wilson provided some of the areas of standards required. The College submitted extensive narratives and evidence items to prove compliance with these standards.

Dr. Wilson noted that the College submitted the substantive change prospectus at the exact same time that they submitted their compliance certification. In September of 2020, the College was notified they were awarded membership at Level II and were approved to offer the Bachelor of Science in Nursing degree. The College hosted a virtual campus visit of the Substantive Change Committee, which was comprised of educational leaders and practitioners from throughout the SACSCOC region, excluding Texas. The visit consisted of two days of virtual meetings with DMC executives, faculty, staff, and students. The meetings focused on the BSN program, the student experience, teaching and learning, facilities, and resources. The College received the best news that the Committee had no recommendations and did not find any areas of non-compliance.

Dr. Wilson thanked the Board of Regents, Executive Team, IT Department, College Relations, and many other departments for their support during the process. Dr. Wilson introduced Dr. Lucy James and Dr. Sydney Saumby to the Board who provided talent and support during the accreditation process. Dr. Jennifer McWha, Department Chair of the Nursing Program provided an update on the status of the RN to BSN program and thanked the Board of Regents for their support.

Dr. Wilson stated that there will be a final review and approval of the Virtual On-Site Committee Report by SACSCOC Board of Trustees in June of 2022 as well as an on-site visit with SACSCOC Vice President, Dr. Michael Hoefer.

Mr. Garcia stated that they are in the initial stages of the budget planning process. Ms. Landrum, Ms. Benavides-Dominguez, and Dr. Jonda Halcomb reviewed and discussed in detail the 2023 Budget Plan Calendar. The Budget Plan Calendar includes five phases: 1) planning, 2) information gathering, 3) review and recommendation, 4) budget approval, and 5) property tax approval.

Mr. Garcia stated that the Texas Higher Education Coordinating Board classifies Del Mar College and eight other colleges as large institutions based on contact hour production and headcount. The percentage of students enrolled in technical programs is 28%. The College assists students with up-skilling and re-skilling to regain entry into the workforce. In addition, these programs are also geared towards students who are not interested in a four-year degree, but interested in immediate, gainful employment for example, our truck driving program. The College is well-positioned to address the student supply chain bottleneck dilemma of labor shortages for truck drivers. Based on the Texas Labor Market Information report, the annual income for a truck driver is about \$50,000.00 per year and is predicted to be one of the fastest growing jobs through 2028. The College has the largest part-time student enrollment at 78% which seems to suggest there's an elevated funding need to support student services leading to student success.

Mr. Garcia next discussed household economic indicators regarding the financial need of our student population. Del Mar College has the second largest service district with a population of 477,000, and the medium household income of \$55,000. The College's service district has the third largest population in poverty at a rate of 16.7%. Based on this elevated poverty rate, college affordability is definitely a priority for the College.

Mr. Garcia discussed financial aid. The definition of the average net price by the Federal National Center for Education Statistics is determined by subtracting the average amount of federal, state, local government, and institutional grant or scholarship aid from total cost of attendance. Total cost of attendance is the sum of polished tuition, and required fees, books, supplies, and the weighted average for room and board and other expenses.

Del Mar College's average net price of \$5,831 for the 2020 year as reported by the Federal National Center for Education is second lowest net price which speaks highly to affordability relative to our peer group. 76% of the College's students receive some form of financial aid based on our service district's high poverty level rate of 16.7%. The annual average financial aid award for our students is \$5,394, which is the mid-point relative to the College's peer group.

Chair Scott inquired about Laredo's student debt and President Escamilla responded that Laredo Community College does not offer student loans and they have also had a transition in leadership. President Escamilla also provided commentary regarding the student debt and cost of living challenges.

Mr. Garcia continued discussing the College's fee structure which include tuition and mandatory fees. Mandatory fees include the general use fee, building use fee, matriculation fee, instructional support fee, and student services fee. He provided examples of what services are included in these fees.

Mr. Garcia provided the Board of Regents with a 12-year history of the tuition and fee history for the College. From Fall 2010 to Fall 2021 there was a 3.8% tuition and fee annual average change and a 2.0% annual average Texas inflation rate. The inflation rate is on an upward trajectory with the recent reported consumer price index peaking at 6.8 in the month of November.

Mr. Garcia stated the key takeaway is Del Mar College delivers moderate, affordable academic programs based on 15 semester credit hours for the fall 2020. The tuition and fee ranges from \$1,355 to \$3,075. Del Mar cost of attendance is at the midpoint of the peer group at \$1,660.

Mr. Garcia and Dr. Escamilla responded to questions from the Board of Regents.

Mr. Garcia congratulated Dr. Cathy West, Mr. John Johnson, Ms. Jackie Landrum, Ms. Christina Gonzalez, and all team members. The team earned two highly respectable awards from the Government Finance Officers Association (GFOA). The GFOA advances excellence in public finance and assists organizations such as the College in developing and identifying financial policies and best practices through education, training, and networking. Del Mar College has been awarded the GFOA Certificate of Achievement for Excellence in Finance Reporting and the Award for Outstanding Achievement in Popular Annual Financial Reporting for Fiscal Year 2020.

Ms. Mary McQueen began her presentation introducing Mr. Julio Reyes, formerly with AEP Texas, as the new President of the Board of Trustees for the Del Mar College Foundation. Ms. McQueen noted that AEP provided a \$200,000.00 gift to the Del Mar College Foundation for STEM education.

Ms. McQueen provided Foundation background information and explained the responsibilities for development and service management. The Del Mar College Foundation's five-year fundraising average is \$3.136 million for Fiscal Years 2017-2021. For Fiscal Year 2021 alone, the Foundation raised \$3.076 million. For 2020-2021, 1,500 students were served with almost \$1.5 million in scholarships awarded.

Ms. McQueen reviewed the asset growth of the Foundation from 2010-2021 and credit their hard-working staff for their success. Ms. McQueen discussed a refocusing of donor fundraising which includes one-to-one contact. The Foundation has also created a number of infographics that share the College's story to provide to donors to help understand the type of individuals they are impacting with their investment. Because of the pandemic, the annual in-person reception was not held; students and donors were given the opportunity to record virtually through a portal. There was a 38% increase in donor participation going virtual and a 90% increase in student participation.

Ms. McQueen described the impact on students who receive scholarships have a 19.2% completion rate and have a 24.1% higher completion rate over students with no financial support. Ms. McQueen provided information of fundraising which includes online giving and event fundraisers. From March 2020 through November 2021, the Foundation raised \$429,000.00 in emergency aid during the COVID-19 pandemic and has awarded \$340,000.00.

Chair Scott and Regent Averyt offered words of appreciation to Ms. McQueen and Mr. Reyes.

Ms. McDonald provided information regarding the latest professional service contracts. Ms. McDonald explained the color-coded system she developed. Ms. McDonald reviewed the contracts that have expired, the contracts that will be expiring, and the contracts that have had changes. Ms. McDonald also reviewed contracts that have had date revisions and extensions.

Mr. Strybos discussed the 2016 Oso Creek Campus bond. As of November 30, 2021, the bond proceeds are \$139,000,000.00 with interest income in the amount of \$3,570,696.00 through October 31, 2021. Mr. Strybos reviewed the current commitment and contingency numbers and stated the current construction cost is \$118,810,231.00. Mr. Strybos stated the total cost of construction is \$120,872.301.00 plus the pedestrian trail cost of \$622,804.00 and the soft costs in the amount of \$14,556.410.00. Mr. Strybos stated they are getting final furniture quotes and they are in good shape to get everything finished. Mr. Strybos reviewed the interest income use through the change orders, amendments, and E-

Builder training.

Mr. Strybos stated they are looking for a soft opening for the STEM building in the Summer and for the Culinary Program building in the Fall. There are some big change orders for the water feature, additional architecture bulletins, and audio visual still pending. These items are all necessary to make the classrooms operational. As of November 30<sup>th</sup>, the project is 86% complete and Mr. Strybos presented a drone flyover video showing the current progress of the Oso Creek Campus. Mr. Strybos noted a new change order item will be presented later on in the meeting.

Dr. Escamilla provided a comment regarding the City of Corpus Christi Police Training Academy.

Mr. Strybos continued with his presentation regarding the 2014 Bond Project. Mr. Strybos provided background information regarding the 2014 Bond Project. The proceeds for the 2014 Bond are \$154,000,000.00 with \$4,495,851.00 in interest earned through October 31, 2021. Mr. Strybos reviewed the completed 2014 Bond projects which have come in \$1.8 million under budget.

Mr. Strybos reviewed the 2014 Bond construction inflation and how it has impacted construction projects. Critical building systems such as elevators, heating, ventilation, and air conditioning (HVAC), mechanical, electrical, and plumbing (MEP) have operational life. The original project scope of work did not include full replacement of critical building systems. During 2013 to 2021, many of these critical building systems have reached or exceeded their operational life and need to be replaced. Mr. Strybos reviewed current 2014 Bond projects pending which included status on Heritage Hall demolition, Workforce/Pilot Plant, Windward Campus fire hydrants, Campus Edge for Heritage and Windward Campuses, DMC Police Station, CED Board Room, Facilities planning and assessment, and general-purpose renovation.

Mr. Strybos responded to questions from the Board of Regents.

#### **PENDING BUSINESS:**

Status Report on Requested Information (Goal 5: Workforce Development, Community Partnerships, and Advocacy)

Chair Scott reviewed the list of pending business.

#### **CONSENT AGENDA**

#### **CONSENT MOTIONS:**

(At this point the Board will vote on all motions not removed for individual consideration.)

#### ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Approval of Minutes:

Regular Board Meeting, November 9, 2021 (Goal 5: Workforce Development, Community Partnerships, and Advocacy)

- 2. Acceptance of Investments for November 2021 (Goal 6: Financial Effectiveness and Affordability)
- 3. Acceptance of Financials for October 2021 (Goal 6: Financial Effectiveness and Affordability)

Regent Adame made a motion to approve the consent agenda items. Regent Garza seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, Kelly, and Turner in favor.

#### **REGULAR AGENDA**

Chair Scott moved Item No. 8 to begin the Regular Agenda.

Chair Scott introduced Mr. Augustin Rivera, Jr., General Counsel. Mr. Rivera provided background information regarding the appointment for a Del Mar College Representative to the Nueces County Appraisal District Board of Directors. After announcing the vacancy, Mr. Armando Chapa was the sole letter of interest received. Mr. Rivera introduced Mr. Chapa to the Board of Regents. Chair Scott provided words of appreciation to Mr. Chapa and he expressed his appreciation for the Board's appointment.

Regent Adame made a motion to appoint Mr. Armando Chapa for Nueces County Appraisal District Representative. Regents Hutchinson and Kelly seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, Kelly, and Turner in favor.

4. Discussion and possible action related to review of Internal Audit Risk Assessment Report and (Goal 4: Learning Environments)

Ms. Tammy McDonald began her presentation with an overview of a presentation made to the Ad Hoc Audit Committee that included a risk assessment report. Ms. McDonald introduced Daniel Graves, partner with Weaver who reviewed the Fiscal Year 2022 internal audit risk assessment report and recommendation of a three-year internal audit plan.

Mr. Graves provided the Board of Regents details involved in the process of preparing a risk assessment report and an internal audit plan. Mr. Graves reviewed the process and purpose of evaluating the College's operations and developing an internal audit plan. Mr. Graves stated the way they perform a risk assessment is based on inherent risk versus residual risk and explained the different risk ratings and the factors used.

Mr. Graves stated there were 42 different risk areas against five risk categories. From the risk areas and past internal audit history, Mr. Graves reviewed and explained a proposed three-year audit plan.

> Regent Bennett made a motion to accept the plan as presented. Regent Turner seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, Kelly, and Turner in favor.

5. Discussion and possible action related to the 2021 Annual Audit Report, presented as the Annual Comprehensive Financial Report (ACFR) for Fiscal Year Ending August 31, (Goal 6: Financial Effectiveness and Affordability)

Mr. Garcia thanked Ms. Cook, Mr. Johnson, Dr. West, and the entire Business Office for another successful audit. Mr. Garcia introduced Ms. Brigid Cook with Collier, Johnson & Woods to discuss the College's Annual Comprehensive Financial Report (ACFR). In accordance with State legal requirements prescribed by Texas Education Code Section 44.008, Del Mar College's ACFR for the fiscal years ended August 31, 2021 and 2020 has been audited by Collier, Johnson & Woods, P.C. The purpose of the ACFR is to provide financial information about the College's financial condition and performance. Ms. Cook reviewed the Statement of Net Position which includes total assets and deferred outflows which decreased

\$1.6 million, operating revenues which increased by \$561,000,00, operating expenses increased by \$1.6 million, and non-operating revenues increased by \$7.2 million.

Ms. Cook stated they did not identify any deficiencies in internal control over financial reporting that could be considered material weaknesses. The results of their test disclosed no instances of noncompliance or other matters required to be reported under Government Auditing Standards. Ms. Cook answered questions from the Board.

Regent Kelly made a motion to approve the College's Annual Comprehensive Financial Report for fiscal year ending August 2021. Regent Turner seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, Kelly, and Turner in favor.

Mr. Garcia provided introductory comments regarding the proposed Debt Management Policy to be included in the Del Mar College Manual of Policies and Procedures. Mr. Garcia introduced Dr. Cathy West and she provided an overview of the purpose for the Debt Management Policy. Dr. West stated the College adheres to Government Finance Officers Association or GFOA's best practices. Dr. West reviewed the Debt Management Policy key components which include scope and purpose; uses of debt; types of debt permitted; debt limitations; debt structure and repayment; and debt insurance practices. Dr. West stated they will be submitting the budget report to the GFOA's for the Distinguished Budget Award for fiscal year 2022.

Dr. West introduced Mr. Dave Gordon with Estrada Hinojosa. Mr. Gordon reviewed the various types of debt the College can legally incur in the State of Texas. Mr. Gordon also reviewed the Debt Issuance Process which includes parameter orders, conditions for new money debt issuance, and debt structure and repayment provisions. Mr. Gordon discussed the Refunding Bond information and stated he continues to monitor the College's Debt Portfolio and market conditions to take opportunities to refinance for savings. Mr. Gordon stated the new policy addresses the Method of Sale which includes a negotiated sale, competitive sale, and private placement. Mr. Gordon concluded his presentation reviewing the reporting requirements and rating agencies.

Mr. Gordon responded to questions from the Board of Regents.

Regular Meeting December 14, 2021 Regent Garza made a motion to adopt the Debt Management Policy to be included in the Del Mar College Policy Manual. Regent Adame seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, Kelly, and Turner in favor.

7. Discussion and possible action on proposed annexation order under Texas Education Code Rivera, Jr.

(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

Mr. Rivera provided a summary regarding Texas Education Code Section 130.066, "Automatic Annexation of Certain Territory." He explained that a community college district that annexes all of the territory compromising a municipality, may, by order, annex "for junior college purposes any territory later annexed by or added to the municipality . . . ." Del Mar College has previously annexed any territory by the City of Corpus Christi. The City of Corpus Christi, by ordinance, annexed approximately 18.59 acres of land into the territorial units of the City. In order to remain consistent with the City of Corpus Christi boundaries, Mr. Rivera recommended the College approve annexation of the territory annexed by the City of Corpus Christi in 2021.

Mr. Rivera responded to questions from the Board of Regents.

Regent Hutchinson made a motion to adopt the proposed annexation as presented. Regent Averyt seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, Kelly, and Turner in favor.

9. Discussion and possible action relating to San Patricio County Appraisal District Board of (Goal 5: Workforce Development, Community Partnerships, and Advocacy)

Mr. Rivera provided information regarding the election of the San Patricio County Appraisal District Board of Directors. He stated that there are five nominees and the College has a total of seven votes to cast based on the 2020 tax levy. Mr. Rivera reviewed some of the different

taxing entities and their allowed votes.

Regent Garza made a motion to cast the College's seven votes in favor of Dr. Anne Matula. Regent Turner seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, Kelly, and Turner in favor.

10. Discussion and possible action relating to approval of 2016 Oso Creek Campus Construction (Goal 4: Learning Environments and Goal 6: Financial Effectiveness and Affordability)

Mr. Strybos provided background information regarding the 2016 Bond and stated the proposed Change Order No. 6 is for \$2,062,070.00 which is part of the contingency that has been set aside. Mr. Strybos reviewed the purpose of the Change Order which is to address changes in the scope of work that resulted in 1) Architect's Supplemental Information, 2) Request for Information (RFI) responses issued by the Architect, 3) Bulletin issued by the Architect, and 4) unforeseen sign conditions. Mr. Strybos stated the project is 70% complete with all structure for all buildings complete, interior partitions installed and exterior building envelope being installed and tested.

> Regent Adame made a motion to approve Change Order No. 6 for the Oso Creek Campus construction project. Regent Averyt seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried 7-1, amongst Regents present, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, and Kelly in favor. Regent Turner abstained.

11. Discussion and possible action relating to Award of Request for Competitive Sealed Proposal, (Goal 4: Learning Environments and Goal 6: Financial Effectiveness and Affordability)

Mr. Strybos provided background information regarding solicitation for a Competitive Sealed Proposal (CSP) relating to the renovation of the White Library to expand the library functions and capabilities. Mr. Strybos stated the CSP was qualification based and provided detailed phase program information for the project that involves 97,000 gross square feet of space. Mr. Strybos recommended Beecroft with their bid of \$21,151,000 and the ranked number one score and funded from the 2014 bond projects.

Mr. Strybos responded to questions from the Board of Regents.

Regent Averyt made a motion to award the contract to Beecroft in the amount of \$21,151,000.00 using 2014 bond project funds. Regent Turner seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, Kelly, and Turner in favor.

12. Discussion and possible action relating to Short Term Space Lease to Westat Inc. for a Mobile (Goal 4: Learning Environments)

Mr. Strybos began his presentation stating that Physical Facilities Department has met with the National Health and Nutrition Examination Survey (NHANES) Advance Arrangements personnel to evaluate the feasibility of NHANES using the College location for the temporary Mobile Examination Clinic. NHANES surveys and evaluates the health and nutritional status of adults and children in the United States. NHANES is run by the National Center for Health Statistics (NCHS), part of the Center for Disease Control and Prevention (CDC). NHANES will operate four portable units on the Windward Campus between January 16, 2022 through April 15, 2022. Westat Inc. will pay for all utility connections and fees and will pay the College a lease fee.

Mr. Strybos responded to questions from the Board of Regents.

Regent Kelly made a motion to authorize administration to negotiate and execute the lease in terms with Westat Inc. as presented. Regent Adame seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, Kelly, and Turner in favor.

13. Discussion and possible action on the approval of Job Order Contracting as the Construction Delivery Method that provides the best value for Del Mar College for the HEERF funded (Goal 4: Learning Environments and Goal 6: Financial Effectiveness and Affordability)

Mr. Strybos began his presentation stating as part of Higher Education Emergency Relief Funding (HEERF) funding, the Physical Facilities Department has identified several projects

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on which they are recommending using contractors in accordance with Texas Education Code Section 2269. Under Section 2269, the Board has to authorize the procurement method.

> Regent Kelly made a motion to approve the job order contracting construction delivery method for the HEERF funded projects. Regent Garza seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried 7-0, amongst Regents present, with Regents Scott, Averyt, Bennett, Garza, Hutchinson, Kelly, and Turner in favor. Regent Adame was not present during vote.

14. Discussion and possible action on the approval of Job Order Contract to McCloskey Mechanical for \$1,101,099.00 for Indoor Air Quality (IAQ) Enhancements ......Mr. John Strybos (Goal 4: Learning Environments and Goal 6: Financial Effectiveness and Affordability)

Mr. Strybos provided background on this action item regarding the approval of Job Order Contract to McCloskey Mechanical for \$1,101,099.00 for Indoor Air Quality (IAQ) enhancements. McCloskey had a contract with the interlocal purchasing system but this contract was publicly advertised for contractors and vendors to bid on the different goods and services. This Job Order includes the labor, material, and equipment to provide and install the air purification systems.

Mr. Strybos and Dr. Escamilla responded to questions from the Board of Regents.

Regent Hutchinson made a motion to approve the job order contract to McCloskey Mechanical for \$1,101,099,00 as presented. Regent Garza seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, Kelly, and Turner in favor.

15. Discussion and possible action on the approval of Job Order Contract to Shoreline Plumbing Co. for an amount not to exceed \$1,239,840.00 for installation of Touchless Water (Goal 4: Learning Environments and Goal 6: Financial Effectiveness and Affordability)

Mr. Strybos stated this agenda item is for the approval of this contract with Shoreline Plumbing Company for \$1,239,840.00 for touchless water fountains including bottle filling stations. This expense would come out of HEERF funds and the existing water fountains would be removed.

Regent Adame made a motion to approve the job order

contract to Shoreline Plumbing Co. for installation of touchless water fountains and other restroom fixtures as presented. Regent Kelly seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Averyt, Bennett, Garza, Hutchinson, Kelly, and Turner in favor.

16. Discussion and possible action regarding adopting the 2021-2022 Board Action Plan ......Ms. Carol Scott (Goal 5: Workforce Development, Community Partnerships, and Advocacy)

This agenda item was tabled until the February Board of Regents meeting.

At 4:13 p.m., the Chair announced that the Board was going into Closed Session pursuant to:

#### 17. **CLOSED SESSION** pursuant to:

- A. TEX. GOV'T CODE § 551.071: (Consultation with Legal Counsel), regarding pending or contemplated litigation, or a settlement offer, with possible discussion and action in open session; and the seeking of legal advice from counsel on pending legal or contemplated matters or claims, including, legal redistricting obligations and legal audit questions, with possible discussion and action in open session; and,
- B. TEX. GOV'T CODE § 551.074(a)(1): (Personnel Matters), regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; including, Annual Board Self-Evaluation, with possible discussion and action in open session.

The Board reconvened in Open Session at 4:40 p.m. with no action taken.

**CALENDAR**: Discussion held regarding upcoming calendar dates.

**ADJOURNMENT:** The meeting was adjourned at 4:41 p.m.

MINUTES REVIEWED BY GC: /s/ARjr

# MINUTES OF THE WORKSHOP MEETING OF THE BOARD OF REGENTS OF THE DEL MAR COLLEGE DISTRICT

February 1, 2022

The Workshop Meeting of the Board of Regents of the Del Mar College District convened at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas, at 11:00 a.m. on Tuesday, February 1, 2022, with the following present:

#### From the Board:

Ms. Carol Scott, Ms. Libby Averyt, Mr. Ed Bennett (attended remotely), Mr. Rudy Garza, Jr., Ms. Susan Hutchinson, and Mr. Bill Kelly, Dr. Laurie Turner, and Dr. Linda Villarreal.

#### From the College:

Dr. Mark Escamilla, President and CEO; Mr. Raul Garcia, Vice President and CFO; Ms. Lenora Keas, Executive Vice President and COO; Dr. Jonda Halcomb, Vice President and Chief Academic Officer; Ms. Tammy McDonald, Vice President of Administration and Human Resources; Ms. Patricia Benavides-Dominguez, Interim Vice President for Student Affairs; Ms. Cheryl Sanders, Associate Vice President for Student Affairs; Mr. Augustin Rivera, Jr., General Counsel; Mr. John Strybos, Vice President and Chief Physical Facilities Officer; Ms. Lorette Williams, Executive Director of Communication and Marketing; Dr. Natalie Villarreal, Executive Director of Government & Board Relations; Ms. Mary McQueen, Executive Director of Development; Ms. Delia Perez, Executive Administrative Assistant and Board Liaison, and other staff and faculty.

#### CALL TO ORDER/QUORUM CALL

Ms. Scott called the meeting to order with a quorum present. She requested a moment of silence followed by the Pledge of Allegiance and Del Mar College Vision Statement.

**GENERAL PUBLIC COMMENTS** – The public was given the opportunity to provide public comments (both general and specific to any agenda item).

There were no public comments made for this meeting.

#### **ITEMS OF BUSINESS:**

Mr. Rivera stated that today's meeting discussion pertained to the next step in the redistricting process. The Board was previously presented an initial assessment by Mr. David Mendez of the Bickerstaff firm in Austin. Mr. Mendez previously reported that the single member districts are out of balance as a result of the population changes over the last ten years.

Mr. Rivera introduced Mr. Cobby Caputo, also with the Bickerstaff firm, who would be presenting two different proposals, Plan A and Plan B, for the Board's consideration and input. Mr. Rivera emphasized these are proposals this is an iterative process. The objective is for the Board to come up with a proposed illustrative redistricting plan or map that will be provided to the public for additional comments during a public hearing.

Mr. Caputo indicated that at the beginning of a new decade a Board with single member districts goes through this process. He stated that the requirements of the Constitution, the 14<sup>th</sup> Amendment, is that a voting district has to be roughly equal in size to all of the other voting districts in that jurisdiction. The courts have defined equal in size to no more than a 10% deviation. Their process is to use census data and overlay it with the College's single member district boundaries and they arrive to the district size. The College is out of balance by more than 10%. Mr. Caputo described the criteria they focus on.

Mr. Caputo described the two plans they provided at today's meeting. Plan A, in this plan they just moved blocks around to make the population work; this plan has a 5% deviation and were compliant with Section 2 of the Voting Rights Act. Plan B focused more on the school district boundary lines and to make sure that the school districts, as much as possible, are in separate districts.

The Regents were provided an opportunity to discuss the plans and provide their feedback regarding the districts.

Mr. Caputo stated that he will take the feedback provided by the Board and would prepare a revised map for the Board to consider at the March workshop meeting.

Mr. Rivera concluded the presentation by providing a projected timeline that will include a Public Hearing and final approval anticipated for April.

Mr. Rivera began the Board's annual ethics update by reviewing the Board's extensive work last year in revising the Board Bylaws. Mr. Rivera noted that the Board, through the work and report of the Ad Hoc Committee on Bylaws, actually devoted a substantial amount of time on the topic of ethics last year. Mr. Rivera also explained that while the annual ethics update was always conducted as a matter of custom, the update was now a formal requirement per the Board's inclusion of the update in its Bylaws.

Mr. Rivera then facilitated the review of the Bylaws by going through the order of the Sections and then walking through the specific divisions of the Statement of Conduct and Ethics.

Mr. Rivera concluded the presentation by briefing the Board on the status of the *Houston Community College vs. Wilson* case pending before the US Supreme Court.

At the conclusion of the ethics review, Mr. Rivera provided the Board with the Statement of Ethical Conduct and the Personal Disclosure Statement to each Regent to complete and return to the Office of General Counsel.

Mr. Rivera thanked the Regents for their work on and commitment to ethical behavior and left them with the following quote from Yale Law School Professor Stephen Carter, from his book "Integrity": "The lack of time is an unfortunate characteristic of today's Americans, and volumes have been written about how it is hurting our children and our families. But it is hurting our morality just as much. For it we decide that we do not have time to stop and think about right and wrong, then we do not have time according to our models of right and wrong, which means, simply put, that we do not have time for lives of integrity."

#### 3. CLOSED SESSION pursuant to:

- A. <u>TEX. GOV'T CODE § 551.071</u>: (Consultation with Legal Counsel), regarding pending or contemplated litigation, or a settlement offer, with possible discussion and action in open session; and the seeking of legal advice from counsel on pending legal or contemplated matters or claims, including, legal redistricting obligations and legal audit questions, with possible discussion and action in open session; and,
- B. <u>TEX. GOV'T CODE § 551.074(a)(1)</u>: (Personnel Matters), regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; including, Annual Board Self-Evaluation and Board Action Plan, with possible discussion and action in open session.

The Board did not go into Closed Session.

The Workshop was recessed at 12:18 p.m.

MINUTES REVIEWED BY GC: /s/ARjr

# Consent Agenda Item 2



To:

Mark Escamilla, Ph.D. President of the College

Via:

Raul Garcia, CPA, MBA, Vice President and CFG

From:

Catherine West, Ed.D., CPA, Director of Accounting and Budget Officer

Date:

March 2, 2022

Subject:

Monthly Investment Activity

Listed below is the investment for January 31, 2022, which was purchased in accordance with the investment policy of Del Mar College:

Purchase	<b>M</b> aturity		Principal	<b>Maturity</b>		Days to	Yield to
<u>Date</u>	<u>Date</u>	<b>Fund</b>	<u>Amount</u>	<u>Value</u>	<b>Type</b>	<b>Maturity</b>	<u>Maturity</u>
1/14/2022	10/11/2022	Local Main	4,979,750	5,000,000	CP	270	0.54%

The College has the following investments in accordance with the College's investment policy:

Source	Amount	]	Interest	Yield
Wells Fargo Stage Coach Sweep	\$ 7,670,198.28	\$	83.25	0.010%
Logic Investment Pool	61,763,279.46		2,990.58	0.088%
		\$	3,073.83	



To:

Mark Escamilla, Ph.D. President of the College

Via:

Raul Garcia, CPA, MBA, Vice President and CFO

From:

Catherine West, Ed.D., CPA, Director of Accounting and Budget Officer

Date:

March 2, 2022

Subject:

Monthly Investment Activity

Listed below is the investment for February 28, 2022, which was purchased in accordance with the investment policy of Del Mar College:

Purchase	<b>M</b> aturity		Principal	Maturity		Days to	Yield to
<u>Date</u>	Date	<b>Fund</b>	Amount	<u>Value</u>	<b>Type</b>	<b>Maturity</b>	Maturity
2/3/2022	10/28/2022	Local Main	3,031,451	3,050,000	CP	267	0.83%

The College has the following investments in accordance with the College's investment policy:

Source	Amount	]	nterest	Yield
Wells Fargo Stage Coach Sweep	\$ 2,911,498.09	\$	78.37	0.010%
Logic Investment Pool	63,268,305.50		5,026.04	0.108%
		\$	5,104.41	

# Consent Agenda Item 3

# DEL MAR COLLEGE INCOME/EXPENSE STATEMENT CURRENT OPERATING FUNDS

For the Five Months Ended January 2022

	FY 2022			2	FY 2021			<u> </u>		
0.0		BUDGET		INC/EXP	% Spent YTD	t	BUDGET		INC/EXP	% Spent YTD
79									IIIO/E/II	,,,,
REVENUES:										
STATE FUNDING				_						
BASE APPROPRIATION	\$	17,359,104	\$	7,464,417	43%	\$	16,479,469	\$	7,088,147	43%
INSURANCE CONTRIBUTION RETIREMENT CONTRIBUTION		4,263,497 1,564,963		1,776,457	42%		4,263,497		1,776,457	42%
TOTAL STATE FUNDING	\$	23,187,564	\$	9,892,950	42% 43%	\$	1,564,963 22,307,929		652,068 9,516,672	42%
	•	20,107,004	φ	3,032,330	43%		22,301,529	*	3,310,072	43%
OTHER REVENUES			_		.=	_				
TUITION & FEES PROPERTY TAXES	\$	25,962,826	\$	12,258,554	47%	\$	25,962,825	\$	12,955,687	50%
MISCELLANEOUS		60,390,356 1,383,413		42,623,080 236,524	71% 17%		58,222,474		32,867,779	56%
TOTAL OTHER REVENUES	\$		\$	55,118,158	63%	\$	1,383,413 <b>85,568,712</b>	\$	743,790 46,567,257	54% 54%
	Ť	01,100,000	*	30,110,130	00 78	Ť	03,300,712	_	40,507,257	3476
EXPENDITURES:										
SALARIES & BENEFITS	_		_							
FACULTY SALARIES EXEMPT SALARIES	\$	34,874,576	\$	13,239,685	38%	\$	34,634,411	\$	12,626,664	36%
NON EXEMPT SALARIES		16,486,947		6,458,357	39%		15,214,494		5,984,082	39%
BENEFITS		12,011,408 20,279,228		4,258,401 7,310,068	35% 36%		11,228,829		3,848,608	34%
TOTAL SALARIES & BENEFITS	\$	83,652,159	\$	31,266,511	37%	\$	19,209,496 <b>80,287,230</b>	\$	7,451,874	39% 37%
	•	00,002,100	•	31,200,311	3170	*	60,267,230	•	29,911,228	3/76
NON-SALARY										
CONTRACT INSTRUCTION	\$	151,600	\$	-	0%	\$	151,600	\$	•	0%
SUPPLIES, POSTAGE, DUPL., COPIER RENTAL		3,110,202		891,303	29%		3,035,702		761,654	25%
MAINTENANCE & REPAIRS EQUIPMENT		1,554,478		526,762	34%		1,355,818		315,857	23%
STUDENT RECRUITING AND MARKETING		780,753		316,830	41%		1,334,481		62,252	5%
AUDIT & LEGAL, TAX APPRAISAL, COLL, FEES		1,030,908 1,612,210		180,704 421,337	18% 26%		1,029,971		282,720	27%
CONSULTANTS & CONTRACT LABOR		2,970,704		896,621	30%		1,507,450 2,590,356		494,669 913,947	33% 35%
ACCREDITATION		80,047		31,791	40%		69,396		24,485	35%
SPECIAL POP, INTERPRETOR		114,397		13,188	12%		114,397		9,559	8%
COMP. SOFTWARE, HARDWARE, LICENSE & SERV.		2,577,607		901,190	35%		2,518,673		761,323	30%
TRAVEL & PROFESSIONAL DEVELOPMENT		486,036		84,270	17%		230,793		15,708	7%
ELECTION		-		· -	0%		160 000		-	0%
SECURITY		1,058,300		613,724	58%		988,300		386,569	39%
RECRUITMENT		32,000		10,505	33%		32,000		9,256	29%
FOOD BEVERAGE		87,133		10,970	13%		82,315		825	1%
LIBRARY		269,476		65,820	24%		239,976		58,294	24%
BAD DEBT		250,000		104,167	42%		250,000		104,167	42%
MEMBERSHIP & DUES		228,903		79,187	35%		224,377		29,562	13%
MEMBERSHIP & DUES/INDIRECT ADVOCACY		8,926		4 007 000	0%		8,926			0%
UTILITIES & TELEPHONE INSURANCE		3,354,392		1,397,663	42%		3,474,352		1,447,647	42%
BANK & COLLECTION FEES		2,705,000 192,800		1,127,083 54,603	42% 28%		2,352,163		980,068	42%
CAMPUS POLICE		513,000		21,906	4%		272,800 513,000		67,558 12,204	25% 2%
TUITION BOND TRANSFERS OUT		1,951,000		812,917	42%		1,951,000		812,917	42%
MISCELLANEOUS		488,265		74,666	15%		483,415		81,716	17%
TOTAL NON-SALARY	Š	25,608,137	\$	8,637,205	34%	\$	24,971,261	\$	7,632,956	31%
CONTINGENCY			Ť	-,,		•		•	.,002,000	
CONTINGENCY-SOUTH CAMPUS	\$	1,663,863		-	0%	\$	1,618,150		-	0%
TOTAL CONTINGENCY	5	1,663,863			0%	-	1,000,000	_		0%
TO THE CONTINUENCE		1,003,003	•	•	0%	\$	2,618,150	9	•	0%
TOTAL EXPENDITURES	\$	110,924,159	\$	39,903,716	36%	\$	107,876,641	\$	37,544,184	35%
NET INCOME FROM OPERATIONS			\$	25,107,393				\$	18,539,745	
SPECIAL ITEMS										
CARES ACT FUNDING				2,279,863						
CURRENT NET FUNDS AVAILABLE FOR OPERATIONS			\$	27,387,256				\$	18,539,745	

# DEL MAR COLLEGE BALANCE SHEET CURRENT OPERATING FUNDS As of January 31, 2022

		FY2022		FY2021		Change
99						
ASSETS:	_		_			
CASH	\$	6,659,327	\$	5,779,257	\$	880,070
INVESTMENTS PREPAID EXPENSE		73,262,599 5,629		63,571,830		9,690,769
ACCOUNTS RECEIVABLE		5,029		65,665		(60,036)
ACCRUED INTEREST		39,421		175,385		(135,964)
STUDENT & OTHER RECEIVABLES		6,226,177		6,581,792		(355,615)
PROPERTY TAX RECEIVABLE		1,343,801		1,529,759		(185,958)
DEFERRED OUTFLOWS		9,865,098		11,444,452		(1,579,354)
TOTAL ASSETS	\$	97,402,052	\$	89,148,140	\$	8,253,912
LIABILITIES:						
ACCOUNTS PAYABLE:	_	0.050.400				44.000.000
ACCOUNTS PAYABLE ESTIMATED SICK LEAVE & VAC. PAYABLE	\$	2,952,429	\$	4,286,093	\$	(1,333,664)
NET PENSION LIABILITY		7,872,387 83,266,173		7,236,886 80,853,916		635,501 2,412,257
DEFERRED INCOME:		-		00,000,010		2,412,201
DEFERRED TUITION		5,792,796		6,307,607		(514,811)
DEFERRED INFLOW PENSION PLAN		19,133,666		25,471,379		(6,337,713)
OTHER DEFERRED INCOME		•		•		-
REVENUE BOND PAYABLE		812,917		812,917		-
TOTAL LIABILITIES	\$	119,830,368	\$	124,968,798	\$	(5,138,430)
FUND BALANCE:						
UNRESTRICTED FUND BALANCE FROM OPERATIONS	\$	34,119,169	\$	31,920,440	\$	2,198,729
RISK RESERVE		8,600,000		8,600,000		•
FUND BALANCES REDUCTION DUE TO GASB 68 & 75		(92,534,741)		(94,880,843)		2,346,102
CURRENT YEAR INCOME IN EXCESS OF EXPENSE		27,387,256		18,539,745		8,847,511
TOTAL FUND BALANCE	\$	(22,428,316)	\$	(35,820,658)	\$	13,392,342
TOTAL LIABILITIES AND FUND BALANCES	\$	97,402,052	\$	89,148,140	•	8,253,912
TOTAL EMPIRITES AND PURD DALANCES	4	91,702,002	4	03, 140, 140	<del>-</del>	0,200,312

#### **Financial Record System**

# Bank 41 Colleague

Check	Date	Payee	Amount	Description
72769	1/6/2022	Anderson Advertising Inc	9,019.60	Advertising
72770	1/6/2022	Camacho Demolition LLC	9,650.00	Hazardous Waste
72771	1/6/2022	Contractors Glass Products Inc	2,300.00	SC NC Building Structure
72772	1/6/2022	Corpus Christi Electric Co Inc	71.97	Supplies - Other
72773	1/6/2022	Cummins Inc	8,500.00	> 5,000 Equipment Capitalized
72774	1/6/2022	Dealers Electrical Supply	3,518.21	Electrical
72775	1/6/2022	Department of Information	150.15	Telephone
72776	1/6/2022	Full Compass Systems LTD	116.40	Supplies - Other
72777	1/6/2022	YBP Library Services	327.82	Library Books
72778	1/6/2022	GreatAmerica Financial Service	548.00	Maint Agree-Equip
72779	1/6/2022	Home Depot	178.11	HVAC
72780	1/6/2022	Konica Minolta	5,634.91	Copier Rental
72781	1/6/2022	LogMein USA Inc	100.00	Telephone
72782	1/6/2022	Nueces County WCID #3	49.05	Water
72783	1/6/2022	Promo Universal LLC	2,275.00	Production, Publications & Prom
72784	1/6/2022	Ricoh USA Inc	1,136.65	Copier Rental
72785	1/6/2022	Ricoh USA Inc	28.44	Copier Rental
72786	1/6/2022	Ricoh USA Inc	11.50	Copier Rental
72787	1/6/2022	Robstown Hardware Company Inc	786.21	Site Supplies
72788	1/6/2022	South Texas Chapter AGC	100.00	Memberships & Dues
72789	1/6/2022	Sprint LLC	3,248.89	Telephone
72790	1/6/2022	Third Coast Distributing	694.75	Instructional Supplies
72791	1/6/2022	Three Rivers	100.00	Memberships & Dues
72792	1/6/2022	Total Safety US Inc	175.00	Repairs & Maintenance
72793	1/6/2022	TXU Energy	148,711.93	Electricity
72794	1/6/2022	UniFirst	290.97	Supplies - Other
72795	1/6/2022	University of Texas At Austin/	37.44	Instructional Supplies
72796	1/6/2022	Xerox Financial Services	4,705.28	AP Copier Leasing
72797	1/7/2022		500.00	A/R - Students
72798	1/7/2022	Time Warner Cable	903.72	Telephone
72799	1/7/2022	Time Warner Cable	4,072.70	Telephone
72800	1/7/2022	Time Warner Cable	4,072.70	Telephone
72801	1/7/2022		1,624.00	A/R - Students
72802	1/11/2022	American Society for Clinical	150.00	Instructional Supplies
72803	1/11/2022	Anderson Advertising Inc	982.00	Advertising
72804	1/11/2022	Anthology Inc	20,000.00	< 5,000 Software Not Cap INVT
72805	1/11/2022	Beacon Technologies	450.00	Maint Agree-Software
72806	1/11/2022	Bickerstaff Heath Delgado	6,529.27	Legal Fees
72807	1/11/2022	CC Battery Co Inc	507.09	Supplies - Diesel
72808	1/11/2022	Coastal Bend Demolition Inc.	54,672.50	Const Cost - Contractors
72809	1/11/2022	Columbia Advisory Group LLC	5,000.00	Consultants
72810	1/11/2022	Command Commissioning Llc	15,699.90	Consultants
72811	1/11/2022	Corpus Christi Electric Co Inc	242.64	Supplies - Other

# **Financial Record System**

#### **Bank 41 Colleague**

Check	Date	Payee	Amount	Description
72812	1/11/2022	Development Cubed Software Inc	4,749.14	Software Desk Lic Fees
	1/11/2022	-		Online Services
		Facility Programming and Consu	3,860.00	Consultants
		Formax Division of Bescorp	1,639.00	Maint Agree-Software
72816	1/11/2022	Grubco		Instructional Supplies
72817	1/11/2022	Grunwald Printing Co Inc		Office Supplies
72818	1/11/2022	Gulf Coast Mailing Services LL		Charge Out - Dupl
72819	1/11/2022	Home Depot		Building Structure
72820	1/11/2022	Interstate Batteries of	115.49	Instructional Supplies
72821	1/11/2022	Zulu Marketing & Printing		Production, Publications & Prom
72822	1/11/2022	McKesson Medical-Surgical	102.48	Supplies - Other
72823	1/11/2022	McMahan Services, Ltd.	3,804.20	Instructional Supplies
72824	1/11/2022	Move It Storage - Ayers Street	530.00	Rent Expense
72825	1/11/2022	Newegg Business Inc	302.69	< 5,000 Computer Not Cap INVT
72826	1/11/2022	Pocket Nurse	153.50	Instructional Supplies
72827	1/11/2022	Port Enterprises Ltd	255,776.10	Const Cost - Contractors
72828	1/11/2022	Ricoh USA Inc	11.50	Copier Rental
72829	1/11/2022	Robstown Hardware Company Inc	1,272.03	Instructional Supplies
72830	1/11/2022	RR Donnelley	101.08	Supplies - Other
72831	1/11/2022	Sightlines, LLC	29,430.95	Consultants
72832	1/11/2022	Stewart Dean Bearing Inc	74.64	HVAC
72833	1/11/2022	Texas Commission on Fire	550.00	Testing Supplies
72834	1/11/2022	Texas Gulf Coast JATC	4,702.35	Consultants
72835	1/11/2022	Time Warner Cable	828.21	Telephone
72836	1/11/2022	Time Warner Cable	828.21	Telephone
72837	1/11/2022	Titanium Software Inc	2,035.00	Software Desk Lic Fees
72838	1/11/2022	Toshiba America Business Solut	473.50	Copier Rental
72839	1/11/2022	Tutor.Com Inc	49,980.00	Software Desk Lic Fees
72840	1/11/2022	UniFirst	116.42	Uniforms
72841	1/11/2022	UniFirst	57.51	Uniforms
72842	1/11/2022	UniFirst	1.40	Uniforms
72843	1/11/2022	UniFirst	57.51	Uniforms
72844	1/11/2022	UniFirst	1.40	Uniforms
72845	1/11/2022	UniFirst	1.40	Uniforms
72846	1/11/2022	VWR International LLC	227.84	Instructional Supplies
72847	1/13/2022	A & C Fire Equipment Company I	3,545.00	Contract Labor
72848	1/13/2022	Aransas Pass Chamber of	125.00	Memberships & Dues
72849	1/13/2022	Ardurra Group, Inc	58,750.00	Consultants
72850	1/13/2022	AT & T	944.28	Telephone
72851	1/13/2022	AT & T	39.24	Telephone
72852	1/13/2022	Big M Pest Control	67.50	Repairs & Maintenance
72853	1/13/2022	City of Corpus Christi	327.62	Disposal Trash
72854	1/13/2022	Discount Tire	791.00	Repairs & Maintenance

# **Financial Record System**

# **Bank 41 Colleague**

Check	Date	Payee	Amount	Description
72855	1/13/2022	HEB Grocery Company	211.65	Instructional Supplies
72856	1/13/2022	Home Depot	557.33	Site Supplies
72857	1/13/2022	Jobelephantcom Inc	495.00	Recruitment
72858	1/13/2022	KEDT FM & TV	2,613.00	Advertising
72859	1/13/2022	Nueces Power Equipment	515.44	Repairs & Maintenance
72860	1/13/2022	Port Enterprises Ltd	59,091.99	Const Cost - Contractors
72861	1/13/2022	Ricoh USA Inc	176.01	Copier Rental
72862	1/13/2022	Rio Grande Valley Laredo Elect	3,539.98	Instructional Supplies
72863	1/13/2022	Rittenhouse Book	201.81	Library Books
72864	1/13/2022	Sinton Chamber of Commerce	110.00	Memberships & Dues
72865	1/13/2022	Texas Dental Hygienists	3,780.00	Funds Held for Other Additions
72866	1/13/2022	Time Warner Cable	288.39	Telephone
72867	1/13/2022	UniFirst	42.40	Uniforms
72868	1/13/2022	Washing Equipment of Texas Ltd	120.00	Supplies - Diesel
72869	1/13/2022		68.11	A/R - Students
72870	1/13/2022	Annuity Investment	50.00	A/P - TSA
72871	1/13/2022		648.90	A/R - Students
72872	1/13/2022		845.00	A/R - Students
72873	1/13/2022	IRS Austin Service Center	110.00	A/P - IRS Levy
72874	1/13/2022	Cynthia H. Jones	17,111.43	Accrued Compensable Absence LT
72875	1/13/2022		177.19	A/R - Students
72876	1/13/2022	Yvonne V. Valdez Trustee	646.57	A/P - Bankruptcy
72877	1/18/2022	Advantage Aircraft Service Inc	3.20	Instructional Supplies
72878	1/18/2022	Bay Area Time	150.00	Office Supplies
72879	1/18/2022	C D Electric	2,005.00	HVAC
72880	1/18/2022	CC Battery Co Inc	371.80	Repairs & Maintenance
72881	1/18/2022	Engineerica Systems Inc	21,610.00	Software Desk Lic Fees
72882	1/18/2022	Ewing Irrigation Products Inc	53.60	Site Supplies
72883	1/18/2022	File Pro	179.85	Other General Expense
72884	1/18/2022	YBP Library Services	19.96	Library Books
72885	1/18/2022	Goodway Technologies Corp	1,141.39	HVAC
72886	1/18/2022	Home Depot	1,379.27	HVAC
72887	1/18/2022	Ingleside Chamber of Commerce	150.00	Memberships & Dues
72888	1/18/2022	Interstate Batteries of	357.50	Other General Expense
72889	1/18/2022	JL Squared Construction	21,680.00	SC NC Building Structure
72890	1/18/2022	LogMein USA Inc	100.00	Telephone
72891	1/18/2022	Zulu Marketing & Printing	3,613.00	Production, Publications & Prom
72892	1/18/2022	Patterson Dental Company	139.95	Maint Agree-Software
72893	1/18/2022	Pocket Nurse	123.85	Instructional Supplies
72894	1/18/2022	Ricoh USA Inc	1,344.12	Copier Rental
72895	1/18/2022	SpawGlass Contractors Inc	2,597.46	Contractors
72896	1/18/2022	Thomson Reuters- West	1,002.58	Library Continuation
72897	1/18/2022	Time Warner Cable	1,306.83	Telephone

# **Financial Record System**

# **Bank 41 Colleague**

Check	Date	Payee	Amount	Description
72898	1/18/2022	U S Bank National Association	8,052.34	Fuel/Oil
72899	1/18/2022	United Rentals North America I	1,064.74	Repairs & Maintenance
72900	1/18/2022	US Foods Inc	1,024.94	Supplies - Other
72901	1/18/2022	VWR International LLC	347.71	Instructional Supplies
72902	1/18/2022	Xerox Financial Services	8,598.46	AP Copier Leasing
72903	1/20/2022	American Society of Health-	2,900.00	Accreditation Expense
72904	1/20/2022	Association of Community	745.00	Travel
72905	1/20/2022	Blackbaud Inc	12,036.06	Software Desk Lic Fees
72906	1/20/2022	<b>Bonfire Interactive LTD</b>	26,550.00	Software Desk Lic Fees
72907	1/20/2022	Command Commissioning Llc	52,844.25	Consultants
72908	1/20/2022	Ecolab Inc	86.28	Repairs & Maintenance
72909	1/20/2022	YBP Library Services	63.95	Library Books
72910	1/20/2022	The Goodyear Tire & Rubber Com	393.93	Repairs & Maintenance
72911	1/20/2022	Gulf Coast Mailing Services LL	187.90	Postage
72912	1/20/2022	HEB Grocery Company	258.29	Food Supplies
72913	1/20/2022	Home Depot	585.67	Building Structure
72914	1/20/2022	Lawrence Greenwood	278.00	Instructional Supplies
72915	1/20/2022	Liquid Environmental Solutions	1,435.59	Contractors
72916	1/20/2022	MAERB	2,700.00	Accreditation Expense
72917	1/20/2022	Malek Inc	4,320.00	SC NC HVAC
72918	1/20/2022	National Association for the	1,683.00	Accreditation Expense
72919	1/20/2022	Pitney Bowes Inc	201.00	Postage
72920	1/20/2022	Republic Services Inc	5,936.82	Supplies - Other
72921	1/20/2022	Ricoh USA Inc	112.47	Copier Rental
72922	1/20/2022	Ricoh USA Inc	824.52	Copier Rental
72923	1/20/2022	Sam's Club	259.88	Funds Held for Others
72924	1/20/2022	Sames Crow Ford	148.60	P & S - Other
72925	1/20/2022	Screening One Inc	255.30	Online Services
72926	1/20/2022	SpawGlass Contractors Inc	4,424.52	Contractors
72927	1/20/2022	TASB Risk Management Fund	1,130.93	Workman's Comp
72928	1/20/2022	Texas Gulf Coast JATC	11,691.79	Instructional Supplies
72929	1/20/2022	Texas Health and Human Service	100.00	Site License or Renewal Fees
72930	1/20/2022	Vistar VSA	449.02	Food Supplies
72931	1/20/2022	VTX Communications LLC	304.00	Telephone
72932	1/20/2022	VWR International LLC	671.33	Instructional Supplies
72933	1/20/2022	City of Corpus Christi	46,141.78	Permit and Fees
72934	1/25/2022	Accred Rev Council on Edu in	2,000.00	Accreditation Expense
		Advance Auto Parts	420.00	Instructional Supplies
72936	1/25/2022	Air Specialty & Equipment Co	56.42	HVAC
		Allied Universal Security Serv	107,486.40	Security Services
72938	1/25/2022	Anderson Advertising Inc	1,877.50	Advertising
72939	1/25/2022	Anthology Inc	38,646.88	< 5,000 Software Not Cap INVT
72940	1/25/2022	AT & T	1,385.11	Telephone

# **Financial Record System**

# **Bank 41 Colleague**

neck	Date	Payee	Amount	Description
72941	1/25/2022	AT & T	3,994.07	Telephone
72942	1/25/2022	AT & T	2,397.80	Telephone
72943	1/25/2022	AT & T	504.00	Telephone
72944	1/25/2022	AT & T	502.63	Telephone
72945	1/25/2022	Beacon Technologies	450.00	Maint Agree-Software
72946	1/25/2022	Bio-Rad Laboratories	198.12	Instructional Supplies
72947	1/25/2022	Carbide 3D LLC	4,610.00	< 5,000 Equip Not Cap INVT
72948	1/25/2022	Command Commissioning Llc	8,429.95	Consultants
72949	1/25/2022	CommonLook	3,974.25	IT License Fees
72950	1/25/2022	Corpus Christi Symphony	1,000.00	Advertising
72951	1/25/2022	DEX Imaging LLC	608.89	Copier Rental
72952	1/25/2022	Ecolab Inc	129.95	Instructional Supplies
72953	1/25/2022	Facility Solutions Group	438.94	Electrical
72954	1/25/2022	Flowers Baking Company	221.17	Food Supplies
72955	1/25/2022	HEB Grocery Company	212.62	Instructional Supplies
72956	1/25/2022	Home Depot	2,967.26	HVAC
72957	1/25/2022	Jones & Bartlett Learning, LLC	1,995.00	Software Desk Lic Fees
72958	1/25/2022	Konica Minolta	5,464.51	Copier Rental
72959	1/25/2022	Oil Patch Petroleum Inc	65.00	Repairs & Maintenance
72960	1/25/2022	Oslin Nation Co	986.83	HVAC
72961	1/25/2022	Respondus Inc	3,900.00	IT License Fees
72962	1/25/2022	Rio Grande Valley Laredo Elect	3,432.96	Consultants
72963	1/25/2022	South Texas Electrical JATC	24,357.60	Consultants
72964	1/25/2022	Woody's Truck Center	811.42	Repairs & Maintenance
72965	1/27/2022	Anderson Advertising Inc	48,188.56	Advertising
72966	1/27/2022	AT & T	14,782.17	Telephone
72967	1/27/2022	Big M Pest Control	122.50	Repairs & Maintenance
72968	1/27/2022	Columbia Electric Supply	1,221.00	Electrical
72969	1/27/2022	Command Commissioning Llc	300.00	Consultants
72970	1/27/2022	Contractors Glass Products Inc	350.00	SC NC Building Structure
72971	1/27/2022	Corpus Christi Builders	1,941.48	<b>Building Structure</b>
72972	1/27/2022	Corpus Christi Electric Co Inc	97.35	Supplies - Other
72973	1/27/2022	Crawford Electric Supply	9,687.50	Instructional Supplies
72974	1/27/2022	Department of Information	406.89	Telephone
72975	1/27/2022	DEX Imaging LLC	310.54	Copier Rental
72976	1/27/2022	Discount Tire	1,599.75	P & S - Other
72977	1/27/2022	Fulton Coastcon a Joint Ventur	2,484,566.35	Contractors
72978	1/27/2022	Guard Master Fire & Safety	256.63	Contract Labor
7297 <del>9</del>	1/27/2022	Gulf Coast Mailing Services LL	8,368.78	Production, Publications & Prom
72980	1/27/2022	HEB Grocery Company	14.65	Food & Beverage
72981	1/27/2022	Hose of South Texas	43.93	Repairs & Maintenance
72982	1/27/2022	Morton Morrow	277.89	Repairs & Maintenance
72983	1/27/2022		400.00	A/R - Students

# **Financial Record System**

# **Bank 41 Colleague**

Check	Date	Payee	Amount	Description
72984	1/27/2022	Online Computer Library Ctr In	3,479.71	Software Desk Lic Fees
72985	1/27/2022	P.W. Leopard Inc.	1,957.00	Funds Held for Others
72986	1/27/2022	PeopleAdmin Inc	53,683.10	Software Desk Lic Fees
72987	1/27/2022	Qiagen Inc	201.82	Instructional Supplies
72988	1/27/2022	RDA Promart	284.89	Instructional Supplies
72989	1/27/2022	Robstown Hardware Company Inc	634.58	Site Supplies
72990	1/27/2022	RR Donnelley	1,940.48	Supplies - Other
72991	1/27/2022	Sam's Club	255.74	Food Supplies
72992	1/27/2022	Southern Association of	500.00	Memberships & Dues
72993	1/27/2022	Stridde Callins & Associates	47,324.80	Consultants
72994	1/27/2022	Theatreworld Backdrops, Llc	3,125.00	Production, Publications & Prom
72995	1/27/2022	Thomson Reuters- West	1,944.72	Software Desk Lic Fees
72996	1/27/2022	Time Warner Cable	9,920.06	Telephone
72997	1/27/2022	Time Warner Cable	3,945.89	Telephone
72998	1/27/2022	Time Warner Cable	903.72	Telephone
72999	1/27/2022	UniFirst	167.22	Supplies - Other
73000	1/27/2022	US Omni & TSACG Compliance Ser	750.00	Consultants
73001	1/27/2022	VWR International LLC	2,412.97	Instructional Supplies
73002	1/27/2022	Watermark Insights	15,214.50	Maint Agree-Software
73003	1/27/2022	Young Innovation	998.35	Instructional Supplies
73004	1/28/2022	Annuity Investment	50.00	A/P - TSA
73005	1/28/2022	City of Corpus Christi	131,821.95	Permit and Fees
73006	1/28/2022	City of Corpus Christi	100.00	Other General Expense
73007	1/28/2022		721.81	A/R - Students
73008	1/28/2022		700.00	A/R - Students
73009	1/28/2022	IRS Austin Service Center	110.00	A/P - IRS Levy
73010	1/28/2022	Yvonne V. Valdez Trustee	646.57	A/P - Bankruptcy
73011	1/31/2022	Annuity Investment	962.77	A/P - ORP
73012	1/31/2022	Annuity Investment	150.00	A/P - TSA
73013	1/31/2022	Galic	300.00	A/P - TSA
73014	1/31/2022	National Life Insurance Compan	287.21	A/P - ORP
73015	1/31/2022	National Life Insurance Compan	3,025.44	A/P - ORP
73016	1/31/2022	National Life Insurance Compan	3,380.00	A/P - TSA
73017	1/31/2022	Newport Trust Company	4,998.07	A/P - ORP
73018	1/31/2022	Newport Trust Company	1,100.00	A/P - TSA
73019	1/31/2022	Putnam Investments (TSA)	750.00	A/P - TSA
E0028427	1/6/2022	ABM Industry Groups LLC	103,434.39	Contractors
E0028428	1/6/2022	Amazon.Com LLC	709.02	Supplies - Other
E0028429	1/6/2022	Bird's Rubber Stamps	496.00	Instructional Supplies
E0028430	1/6/2022	City of Corpus Christi	150.61	Gas
E0028431	1/6/2022	Concentra Medical Center	242.00	Employee Med Exam
E0028432	1/6/2022	Ellucian Company Lp	19,710.00	Maint Agree-Software
E0028433	1/6/2022	Ferguson Enterprises Inc	272.48	Plumbing

# **Financial Record System**

# Bank 41 Colleague

Check	Date	Payee	Amount	Description
E0028434	1/6/2022	Fisher Scientific Company LLC	105.54	Instructional Supplies
E0028435	1/6/2022	Grainger Inc	4,843.52	HVAC
E0028436	1/6/2022	Johnstone Supply	63.53	HVAC
E0028437	1/6/2022	Kognito Solutions LLC	11,100.00	Software Desk Lic Fees
E0028438	1/6/2022	LK Jordan & Associates	264.60	Contract Labor
E0028439	1/6/2022	Made in Corpus Christi LLC	1,225.00	Consultants
E0028440	1/6/2022	Meeder Public Funds, Inc.	2,166.00	Consultants
E0028441	1/6/2022	Shoreline Plumbing Co	1,920.35	SC NC Plumbing
E0028442	1/6/2022	You Name It Specialties Inc	1,864.58	Production, Publications & Prom
E0028443	1/11/2022	Linda S. Earwood	401.62	Professional Development
E0028444	1/11/2022	Mark S. Escamilla	243.08	Travel
E0028445	1/11/2022	Alicia D. Hart	400.00	Contract Labor
E0028446	1/11/2022	Lenora I. Keas	113.68	Travel
E0028447	1/11/2022	Scott Krall	400.00	Contract Labor
E0028448	1/11/2022	Michael D. McDaniels	156.80	Travel
E0028449	1/11/2022	George D. Obermiller	11.76	Travel
E0028450	1/11/2022	Lucia G. Perez	73.92	Travel
0028451	1/11/2022	Juli An R. Propp	52.64	Travel
E0028452	1/11/2022	Gary D. Rivera	213.36	Travel
E0028453	1/11/2022	Lisa A. Sherek	220.00	Childcare
E0028454	1/11/2022	Melissa L. Stuive	32.00	Instructional Supplies
E0028455	1/11/2022	Ad Astra Information Systems L		IT License Fees
E0028456	1/11/2022	All Points Environmental LLC	595.00	Hazardous Waste
E0028457	1/11/2022	Altex Electronics	51.98	PC Maintenance Supplies
		Amazon.Com LLC		Instructional Supplies
		Amtech Solutions, Inc.		Consultants
		Apple Computer Inc		< 5,000 Computer Not Cap INVT
		Bank of New York Mellon		Paying Agency Fee
0028462	1/11/2022	Cardtronics USA Inc		Bank Expenses
		City of Corpus Christi		Water
		Concentra Medical Center	274.00	Employee Med Exam
		Cornell Smith Mierl Brutocao B		Legal Fees
		Corpus Christi Freightliner		Repairs & Maintenance
		Ean Services Lic	687.75	
		Felix Diesel Service Inc		Repairs & Maintenance
		Fisher Scientific Company LLC		Instructional Supplies
		Gateway Printing & Office Supp		Office Supplies
0028471		Koetter Fire Protection of Cor		Repairs & Maintenance
		Landauer Inc		Supplies - Other
	• •	LK Jordan & Associates		Contractors
		Marshall Company	•	Const Cost - Contractors
		Mi Casita Montessori School In		Childcare
		Nalco Company LLC		Chemical-Water Treatment

# **Financial Record System**

# **Bank 41 Colleague**

E0028477	Check	Date	Payee	Amount	Description
E0028479 1/11/2022 RegisterBlast 1,234.50 Hobet Test E0028480 1/11/2022 Shick Engineering & Testing 2,887.00 Consultants E0028481 1/11/2022 SecureTech 9,683.55 Consultants 3,791.40 Supplies - Other E0028482 1/11/2022 Shireline Plumbing Co 13,497.82 SC NC Plumbing E0028484 1/11/2022 Shorteline Plumbing Co 13,497.82 SC NC Plumbing E0028485 1/11/2022 Southern Computer Warehouse In E0028486 1/11/2022 Turner Ramirez Associates Inc 9,569.59 Supplies - Other E0028487 1/11/2022 Turner Ramirez Associates Inc 136,861.79 Architect Fees E0028487 1/11/2022 Turner Ramirez Associates Inc 204,000.62 Contractors E0028488 1/11/2022 Audrey L. Alton 299.00 Travel Registration 300.00 Contract Labor E0028491 1/13/2022 Audrey L. Alton 299.00 Travel Registration 2008491 1/13/2022 Sandra G. De Leon 241.92 Travel Registration 2008491 1/13/2022 Sandra G. De Leon 241.92 Travel E0028491 1/13/2022 Mark S. Escamilla 490.00 Travel Registration 2008493 1/13/2022 Mark S. Escamilla 490.00 Travel Registration 211.92 Travel E0028497 1/13/2022 Victoria L. Pannone 88.44 Travel 27.472.75 Consultants 474.84 Library Books 27.472.75 Consultants 474.88 Library Books 25.00 A/P - TSA 20028501 1/13/2022 Connell Smith Mierl Brutocao B 700.00 Legal Fees 20028501 1/13/2022 Contract Fire Protection of Cor 17,356.30 Contract Labor 20028501 1/13/2022 Contract Inches Inches Inches 20028501 1/13/2022 Contract Inches Inches 20028503 1/13/2022 Contract Cooperative 50028503 1/13/2022 Southern Computer Warehouse In 106,383.94 Contract Labor 20028503 1/13/2022 Southern Computer Warehouse In 104,982.00 < 5,000 Computer Not Cap INVT 132.90 Repairs & Maintenance 71,666.42 Consultants 20008513 1/13/2022 AGCM Inc 400.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100	E0028477	1/11/2022	O'Reilly Auto Parts	154.47	Instructional Supplies
E0028480         1/11/2022 Rock Engineering & Testing         2,887.00 Consultants           E0028481         1/11/2022 Schneider Electric         2,210.00 Repairs & Maintenance           E0028482         1/11/2022 Schreider Electric         9,683.55 Consultants           E0028483         1/11/2022 Shoreline Plumbing Co         13,497.82 Sc NC Plumbing           E0028484         1/11/2022 Terracon Consultants Inc         9,569.59 Supplies - Other           E0028486         1/11/2022 Turner Ramirez Associates Inc         136,861.79 Architect Fees           E0028487         1/11/2022 Victory Building Team         204,000.62 Contractors           E0028488         1/11/2022 Victory Building Team         204,000.62 Contractors           E0028499         1/13/2022 Amery L. Alton         299.00 Travel Registration           E0028491         1/13/2022 Amery L. Borchardt         299.00 Travel Registration           E0028492         1/13/2022 Amery S. Escamilla         490.00 Fravel           E0028493         1/13/2022 Ployd R. Green, Jr.         241.92 Travel           E0028494         1/13/2022 Z Mark S. Escamilla         490.00 Travel           E0028495         1/13/2022 Amery C. Com LLC         27,472.75 Consultants           E0028496         1/13/2022 Americo Fin & Annuity Ins Co         25.00 A/P - TSA           E0028499         1/13/20	E0028478	1/11/2022	Pinnacle Medical Management	124.00	Online Services
E0028481         1/11/2022 Schneider Electric         2,210.00 Repairs & Maintenance           E0028482         1/11/2022 SerureTech         9,683.55 Consultants           E0028483         1/11/2022 Shi Government Solutions         3,791.40 Supplies - Other           E0028484         1/11/2022 Shoreline Plumbing Co         13,497.82 SC NC Plumbing           E0028485         1/11/2022 Terracon Consultants Inc         9,559.59 Supplies - Other           E0028486         1/11/2022 Turner Ramirez Associates Inc         136,861.79 Architect Fees           E0028487         1/13/2022 Judrey L. Alton         299.00 Travel Registration           E0028488         1/13/2022 Audrey L. Alton         299.00 Travel Registration           E0028491         1/13/2022 Audrey L. Alton         299.00 Travel Registration           E0028492         1/13/2022 Audrey L. Borchardt         299.00 Travel Registration           E0028493         1/13/2022 Amary L. Borchardt         299.00 Travel Registration           E00284941         1/13/2022 Amary L. Borchardt         299.00 Travel Registration           E0028492         1/13/2022 Sandra G. De Leon         241.92 Travel           E0028493         1/13/2022 Mark S. Escamilla         490.00 Travel Registration           E0028494         1/13/2022 Mark S. Travel         241.92 Travel           E0028493	E0028479	1/11/2022	RegisterBlast	1,234.50	Hobet Test
E0028482         1/11/2022 ScurreTech         9,683.55 Consultants           E0028483         1/11/2022 Shi Government Solutions         3,791.40 Supplies - Other           E0028484         1/11/2022 Shoreline Plumbing Co         13,497.82 SC NC Plumbing           E0028485         1/11/2022 Southern Computer Warehouse In         9,569.99 Supplies - Other           E0028486         1/11/2022 Turner Ramirez Associates Inc         136,861.79 Architect Fees           E0028487         1/11/2022 Turner Ramirez Associates Inc         136,861.79 Architect Fees           E0028489         1/13/2022 Audrey L. Alton         299.00 Travel Registration           E0028491         1/13/2022 Mary L. Borchardt         299.00 Travel Registration           E0028492         1/13/2022 Sandra G. De Leon         241.92 Travel           E0028493         1/13/2022 Sandra G. De Leon         241.92 Travel           E0028494         1/13/2022 Floyd R. Green, Jr.         241.92 Travel           E0028493         1/13/2022 Victoria L. Pannone         88.93 Professional Development           E0028494         1/13/2022 Victoria L. Pannone         89.47 Travel           E0028495         1/13/2022 Amazon.Com LLC         27,472.75 Consultants           E0028498         1/13/2022 Amazon.Com LLC         474.84 Library Books           E0028501         1/13/2022 Corpus Chr	E0028480	1/11/2022	Rock Engineering & Testing	2,887.00	Consultants
E0028483         1/11/2022 Shordline Plumbing Co         13,497.82 SC NC Plumbing           E0028484         1/11/2022 Southern Computer Warehouse In         9,569.59 Supplies - Other           E0028485         1/11/2022 Terracon Consultants Inc         9,150.00 Architect Fees           E0028487         1/11/2022 Turner Ramirez Associates Inc         136,861.79 Architect Fees           E0028488         1/11/2022 Victory Building Team         204,000.62 Contractors           E0028489         1/13/2022 Jandrey L. Alton         299.00 Travel Registration           E0028491         1/13/2022 Mary L. Borchardt         299.00 Travel Registration           E0028492         1/13/2022 Sandra G. De Leon         241.92 Travel           E0028493         1/13/2022 Mark S. Escamilla         490.00 Travel Registration           E0028494         1/13/2022 Floyd R. Green, Jr.         241.92 Travel           E0028493         1/13/2022 Ployd R. Green, Jr.         241.92 Travel           E0028494         1/13/2022 Ployd R. Green, Jr.         241.92 Travel           E0028495         1/13/2022 Ployd R. Green, Jr.         241.92 Travel           E0028496         1/13/2022 Ployd R. Green, Jr.         241.92 Travel           E0028497         1/13/2022 Ployd R. Green, Jr.         241.92 Travel           E0028499         1/13/2022 Ployd R. Green, Jr.	E0028481	1/11/2022	Schneider Electric	2,210.00	Repairs & Maintenance
E0028484         1/11/2022 Shoreline Plumbing Co         13,497.82 SC NC Plumbing           E0028485         1/11/2022 Terracon Consultants Inc         9,569.59 Supplies - Other           E0028486         1/11/2022 Turner Ramirez Associates Inc         136,861.79 Architect Fees           E0028488         1/11/2022 Victory Building Team         204,000.62 Contractors           E0028489         1/13/2022 Janet M. Blanke         300.00 Contract Labor           E0028490         1/13/2022 Janet M. Blanke         300.00 Contract Labor           E0028491         1/13/2022 Mary L. Borchardt         299.00 Travel Registration           E0028492         1/13/2022 Sandra G. De Leon         241.92 Travel           E0028493         1/13/2022 Mark S. Escamilla         490.00 Travel           E0028494         1/13/2022 Matthew F. Moore         889.87 Professional Development           E0028495         1/13/2022 All Points Environmental LLC         27,472.75 Consultants           E0028496         1/13/2022 All Points Environmental LLC         27,472.75 Consultants           E0028497         1/13/2022 Amazon.Com LLC         27,472.75 Consultants           E0028500         1/13/2022 Corpus Christi Athletic Club         82.28 Corpus Christi Athletic Club           E0028501         1/13/2022 Corpus Christi Athletic Club         82.28 Corpus Christi Athletic Club	E0028482	1/11/2022	SecureTech	9,683.55	Consultants
E0028485         1/11/2022 Southern Computer Warehouse In         9,569.59 Supplies - Other           E0028486         1/11/2022 Turner Ramirez Associates Inc         9,150.00 Architect Fees           E0028487         1/11/2022 Turner Ramirez Associates Inc         136,861.79 Architect Fees           E0028488         1/13/2022 Victory Building Feam         204,000.62 Contractors           E0028489         1/13/2022 Janet M. Blanke         300.00 Contract Labor           E0028490         1/13/2022 Mary L. Borchardt         299.00 Travel Registration           E0028491         1/13/2022 Mary L. Borchardt         299.00 Travel Registration           E0028492         1/13/2022 Mary L. Borchardt         299.00 Travel Registration           E0028493         1/13/2022 Mary L. Borchardt         299.00 Travel Registration           E0028493         1/13/2022 Mark S. Escamilla         490.00 Travel           E0028493         1/13/2022 Mark S. Escamilla         490.00 Travel           E0028494         1/13/2022 Mark S. Escamilla         490.00 Travel           E0028495         1/13/2022 Matthew F. Moore         889.87 Professional Development           E0028496         1/13/2022 Matthew F. Moore         889.87 Professional Development           E0028497         1/13/2022 Amzon.Com LLC         27,472.75 Consultants           E0028509         1/	E0028483	1/11/2022	Shi Government Solutions	3,791.40	Supplies - Other
E0028486         1/11/2022 Terracon Consultants Inc         9,150.00 Architect Fees           E0028487         1/11/2022 Turner Ramirez Associates Inc         136,861.79 Architect Fees           E0028488         1/11/2022 Victory Building Team         204,000.62 Contractors           E0028490         1/13/2022 Janet M. Blanke         300.00 Contract Labor           E0028491         1/13/2022 Sandra G. De Leon         291.00 Travel Registration           E0028492         1/13/2022 Mark S. Escamilla         490.00 Travel           E0028493         1/13/2022 Mark S. Escamilla         490.00 Travel           E0028494         1/13/2022 Misser S. Escamilla         490.00 Travel           E0028495         1/13/2022 Misser S. Escamilla         490.00 Travel           E0028496         1/13/2022 Misser S. Escamilla         490.00 Travel           E0028497         1/13/2022 Misser S. Escamilla         490.00 Travel           E0028498         1/13/2022 Misser S. More         889.87 Professional Development           E0028495         1/13/2022 Misser S. More         83.44 Travel           E0028496         1/13/2022 Victoria L. Pannone         83.44 Travel           E0028497         1/13/2022 Americo Fin & Annuity Ins Co         25.00 A/P - TSA           E0028508         1/13/2022 Cornell Smith Mierl Brutoca B         700.00 Legal Fees </td <td>E0028484</td> <td>1/11/2022</td> <td>Shoreline Plumbing Co</td> <td>13,497.82</td> <td>SC NC Plumbing</td>	E0028484	1/11/2022	Shoreline Plumbing Co	13,497.82	SC NC Plumbing
E0028487         1/11/2022 Turner Ramirez Associates Inc         136,861.79 Architect Fees           E0028488         1/11/2022 Victory Building Team         204,000.62 Contractors           E0028499         1/13/2022 Audrey L. Alton         299.00 Travel Registration           E0028490         1/13/2022 Mary L. Borchardt         299.00 Travel Registration           E0028491         1/13/2022 Sandra G. De Leon         241.92 Travel           E0028493         1/13/2022 Floyd R. Green, Jr.         241.92 Travel           E0028494         1/13/2022 Matthew F. Moore         889.87 Professional Development           E0028495         1/13/2022 Victoria L. Pannone         83.44 Travel           E0028496         1/13/2022 Victoria L. Pannone         83.44 Travel           E0028497         1/13/2022 Americo Fin & Annuity Ins Co         25.00 A/P - TSA           E0028498         1/13/2022 Americo Fin & Annuity Ins Co         25.00 A/P - TSA           E0028501         1/13/2022 Cornell Smith Mierl Brutocao B         700.00 Legal Fees           E0028502         1/13/2022 Corpus Christi Athletic Club         82.28 Corpus Christi Athletic Club           E0028503         1/13/2022 Censler         64.76 Foundation Contributions           E0028504         1/13/2022 Censler         106,233.94 Contractors           E0028505         1/13/2022 Entry Sch	E0028485	1/11/2022	Southern Computer Warehouse In	9,569.59	Supplies - Other
E0028488         1/11/2022 Victory Building Team         204,000.62 Contractors           E0028499         1/13/2022 Janet M. Blanke         300.00 Contract Labor           E0028491         1/13/2022 Mary L. Borchardt         299.00 Travel Registration           E0028492         1/13/2022 Mary L. Borchardt         299.00 Travel Registration           E0028493         1/13/2022 Sandra G. De Leon         241.92 Travel           E0028494         1/13/2022 Floyd R. Green, Jr.         241.92 Travel           E0028495         1/13/2022 Matthew F. Moore         889.87 Professional Development           E0028496         1/13/2022 Victoria L. Pannone         83.44 Travel           E0028497         1/13/2022 All Points Environmental LLC         27,472.75 Consultants           E0028498         1/13/2022 Amazon.Com LLC         474.84 Library Books           E0028499         1/13/2022 Amezon.Com LLC         474.84 Library Books           E0028500         1/13/2022 Cornell Smith Mierl Brutocao B         700.00 Legal Fees           E0028501         1/13/2022 Corpus Christi Athletic Club         82.28 Corpus Christi Athletic Club           E0028502         1/13/2022 Del Mar College Foundation         64.76 Foundation Contributions           E0028503         1/13/2022 Del Mar College Foundation         64.76 Foundation Contributions           E0028504	E0028486	1/11/2022	Terracon Consultants Inc	9,150.00	Architect Fees
E0028489         1/13/2022 Janet M. Blanke         300.00 Contract Labor           E0028491         1/13/2022 Janet M. Blanke         300.00 Contract Labor           E0028492         1/13/2022 Sandra G. De Leon         241.92 Travel           E0028493         1/13/2022 Mark S. Escamilla         490.00 Travel           E0028494         1/13/2022 Mark S. Escamilla         490.00 Travel           E0028495         1/13/2022 Matthew F. Moore         889.87 Professional Development           E0028496         1/13/2022 All Points Environmental LLC         27,472.75 Consultants           E0028497         1/13/2022 All Points Environmental LLC         27,472.75 Consultants           E0028498         1/13/2022 Amazon. Com LLC         474.84 Library Books           E0028499         1/13/2022 Amazon. Com LLC         474.84 Library Books           E0028500         1/13/2022 Corpell Smith Mierl Brutoca B         700.00 Legal Fee           E0028501         1/13/2022 Corpus Christi Athletic Club         82.28 Corpus Christi Athletic Club           E0028502         1/13/2022 Corpus Christi Athletic Club         82.28 Corpus Christi Athletic Club           E0028503         1/13/2022 Gensler         106,233.94 Contractors           E0028504         1/13/2022 Gensler         106,233.94 Contractors           E0028505         1/13/2022 Melife	E0028487	1/11/2022	Turner Ramirez Associates Inc	136,861.79	Architect Fees
E0028490         1/13/2022 Janet M. Blanke         300.00 Contract Labor           E0028491         1/13/2022 Mary L. Borchardt         299.00 Travel Registration           E0028492         1/13/2022 Sandra G. De Leon         241.92 Travel           E0028493         1/13/2022 Mark S. Escamilla         490.00 Travel           E0028494         1/13/2022 Matthew F. Moore         889.87 Professional Development           E0028495         1/13/2022 Victoria L. Pannone         83.44 Travel           E0028496         1/13/2022 All Points Environmental LLC         27,472.75 Consultants           E0028497         1/13/2022 Americo Fin & Annuity Ins Co         25.00 A/P - TSA           E0028498         1/13/2022 Colonial Security Life Ins         47.01 A/P - Optional Life           E0028500         1/13/2022 Corpus Christi Athletic Club         82.28 Corpus Christi Athletic Club           E0028501         1/13/2022 Corpus Christi Athletic Club         82.28 Corpus Christi Athletic Club           E0028503         1/13/2022 Gensler         106,233.94 Contractors           E0028504         1/13/2022 Gensler         106,233.94 Contractors           E0028505         1/13/2022 Gensler         8,417.10 Supplies - Other           E0028506         1/13/2022 Koetter Fire Protection of Cor         17,356.30 Contract Labor           E0028507         1/13	E0028488	1/11/2022	Victory Building Team	204,000.62	Contractors
E0028491         1/13/2022 Mary L. Borchardt         299.00 Travel Registration           E0028492         1/13/2022 Sandra G. De Leon         241.92 Travel           E0028493         1/13/2022 Mark S. Escamilla         490.00 Travel           E0028494         1/13/2022 Mark S. Escamilla         490.00 Travel           E0028495         1/13/2022 Matthew F. Moore         889.87 Professional Development           E0028496         1/13/2022 Microria L. Pannone         83.44 Travel           E0028497         1/13/2022 Amazon.Com LLC         27,472.75 Consultants           E0028498         1/13/2022 Americo Fin & Annuity Ins Co         25.00 A/P - TSA           E0028500         1/13/2022 Coronell Security Life Ins         47.01 A/P - Optional Life           E0028501         1/13/2022 Cornell Smith Mierl Brutocao B         700.00 Legal Fees           E0028502         1/13/2022 Corpus Christi Athletic Club         82.28 Corpus Christi Athletic Club           E0028503         1/13/2022 Corpus Christi Athletic Club         82.28 Corpus Christi Athletic Club           E0028504         1/13/2022 Gensler         106,233.94 Contractors           E0028505         1/13/2022 Gensler         106,233.94 Contractors           E0028506         1/13/2022 Henry Schein Inc         1,061.19 Instructional Supplies           E0028507         1/13/2022 Metlif	E0028489	1/13/2022	Audrey L. Alton	299.00	Travel Registration
E0028492       1/13/2022 Sandra G. De Leon       241.92 Travel         E0028493       1/13/2022 Mark S. Escamilla       490.00 Travel         E0028494       1/13/2022 Floyd R. Green, Jr.       241.92 Travel         E0028495       1/13/2022 Victoria L. Pannone       889.87 Professional Development         E0028496       1/13/2022 All Points Environmental LLC       27,472.75 Consultants         E0028498       1/13/2022 All Points Environmental LLC       474.84 Library Books         E0028499       1/13/2022 Camazon.Com LLC       474.84 Library Books         E0028500       1/13/2022 Colonial Security Life Ins       47.01 A/P - Optional Life         E0028501       1/13/2022 Cornell Smith Mierl Brutocao B       700.00 Legal Fees         E0028502       1/13/2022 Corpus Christi Athletic Club       82.28 Corpus Christi Athletic Club         E0028503       1/13/2022 Del Mar College Foundation       67.76 Foundation Contributions         E0028504       1/13/2022 Gensler       106,233.94 Contractors         E0028505       1/13/2022 Grainger Inc       8,417.10 Supplies - Other         E0028506       1/13/2022 Koetter Fire Protection of Cor       17,356.30 Contract Labor         E0028507       1/13/2022 Koetter Fire Protection of Cor       17,356.30 Contract Labor         E0028501       1/13/2022 Nueces Electric Cooperative <td< td=""><td>E0028490</td><td>1/13/2022</td><td>Janet M. Blanke</td><td>300.00</td><td>Contract Labor</td></td<>	E0028490	1/13/2022	Janet M. Blanke	300.00	Contract Labor
E0028493         1/13/2022 Mark S. Escamilla         490.00 Travel           E0028494         1/13/2022 Floyd R. Green, Jr.         241.92 Travel           E0028495         1/13/2022 Matthew F. Moore         889.87 Professional Development           E0028496         1/13/2022 Victoria L. Pannone         83.44 Travel           E0028497         1/13/2022 All Points Environmental LLC         27,472.75 Consultants           E0028498         1/13/2022 Americo Fin & Annuity Ins Co         25.00 A/P - TSA           E0028500         1/13/2022 Colonial Security Life Ins         47.01 A/P - Optional Life           E0028501         1/13/2022 Corpus Christi Athletic Club         82.28 Corpus Christi Athletic Club           E0028502         1/13/2022 Corpus Christi Athletic Club         82.28 Corpus Christi Athletic Club           E0028503         1/13/2022 Del Mar College Foundation         64.76 Foundation Contributions           E0028504         1/13/2022 Gensler         106,233.94 Contractors           E0028505         1/13/2022 Gensler         8,417.10 Supplies - Other           E0028506         1/13/2022 Koetter Fire Protection of Cor         17,356.30 Contract Labor           E0028507         1/13/2022 Metlife         112.50 A/P - TSA           E0028508         1/13/2022 Nueces Electric Cooperative         603.21 Electricity           E0028511 <td>E0028491</td> <td>1/13/2022</td> <td>Mary L. Borchardt</td> <td>299.00</td> <td>Travel Registration</td>	E0028491	1/13/2022	Mary L. Borchardt	299.00	Travel Registration
E0028494         1/13/2022 Floyd R. Green, Jr.         241.92 Travel           E0028495         1/13/2022 Matthew F. Moore         889.87 Professional Development           E0028496         1/13/2022 Victoria L. Pannone         83.44 Travel           E0028497         1/13/2022 All Points Environmental LLC         27,472.75 Consultants           E0028498         1/13/2022 Amazon.Com LLC         474.84 Library Books           E0028499         1/13/2022 Colonial Security Life Ins         47.01 A/P - Optional Life           E0028501         1/13/2022 Cornell Smith Mierl Brutocao B         700.00 Legal Fees           E0028502         1/13/2022 Corpus Christi Athletic Club         82.28 Corpus Christi Athletic Club           E0028503         1/13/2022 Gensler         106,233.94 Contractors           E0028504         1/13/2022 Gensler         106,233.94 Contractors           E0028505         1/13/2022 Grainger Inc         8,417.10 Supplies - Other           E0028506         1/13/2022 Koetter Fire Protection of Cor         17,356.30 Contract Labor           E0028507         1/13/2022 Keetter Fire Protection of Cor         17,356.30 Contract Labor           E0028509         1/13/2022 Nucces Electric Cooperative         603.21 Electricity           E0028510         1/13/2022 Southern Computer Warehouse In         104,982.00 < 5,000 Computer Not Cap INVT	E0028492	1/13/2022	Sandra G. De Leon	241.92	Travel
E0028495         1/13/2022 Matthew F. Moore         889.87 Professional Development           E0028496         1/13/2022 Victoria L. Pannone         83.44 Travel           E0028497         1/13/2022 Amazon.Com LLC         27,472.75 Consultants           E0028498         1/13/2022 Amazon.Com LLC         474.84 Library Books           E0028499         1/13/2022 Corpit in & Annuity Ins Co         25.00 A/P - TSA           E0028500         1/13/2022 Cornell Smith Mierl Brutocao B         700.00 Legal Fees           E0028501         1/13/2022 Corpus Christi Athletic Club         82.28 Corpus Christi Athletic Club           E0028502         1/13/2022 Corpus Christi Athletic Club         64.76 Foundation Contributions           E0028503         1/13/2022 Gensler         106,233.94 Contractors           E0028504         1/13/2022 Gensler         106,233.94 Contractors           E0028505         1/13/2022 Grainger Inc         8,417.10 Supplies - Other           E0028506         1/13/2022 Keetter Fire Protection of Cor         17,356.30 Contract Labor           E0028507         1/13/2022 Keetter Fire Protection of Cor         17,356.30 Contract Labor           E0028510         1/13/2022 Nueces Electric Cooperative         603.21 Electricity           E0028511         1/13/2022 Southern Computer Warehouse In         104,982.00 < 5,000 Computer Not Cap INVT	E0028493	1/13/2022	Mark S. Escamilla	490.00	Travel
E0028496         1/13/2022 Victoria L. Pannone         83.44 Travel           E0028497         1/13/2022 All Points Environmental LLC         27,472.75 Consultants           E0028498         1/13/2022 Amazon.Com LLC         474.84 Library Books           E0028499         1/13/2022 Corlonial Security Life Ins         25.00 A/P - TSA           E0028500         1/13/2022 Corlonial Security Life Ins         47.01 A/P - Optional Life           E0028501         1/13/2022 Corpus Christi Mileri Brutocao B         700.00 Legal Fees           E0028502         1/13/2022 Corpus Christi Athletic Club         82.28 Corpus Christi Athletic Club           E0028503         1/13/2022 Del Mar College Foundation         64.76 Foundation Contributions           E0028503         1/13/2022 Gensler         106,233.94 Contractors           E0028504         1/13/2022 Grainger Inc         8,417.10 Supplies - Other           E0028505         1/13/2022 Koetter Fire Protection of Cor         17,356.30 Contract Labor           E0028507         1/13/2022 Metlife         112.50 A/P - TSA           E0028508         1/13/2022 Nucees Electric Cooperative         603.21 Electricity           E0028510         1/13/2022 O'Reilly Auto Parts         361.64 P & S - Other           E0028511         1/13/2022 Southern Computer Warehouse In         104,982.00 < 5,000 Computer Not Cap INVT	E0028494	1/13/2022	Floyd R. Green, Jr.	241.92	Travel
E0028497         1/13/2022 All Points Environmental LLC         27,472.75 Consultants           E0028498         1/13/2022 Amazon.Com LLC         474.84 Library Books           E0028499         1/13/2022 Americo Fin & Annuity Ins Co         25.00 A/P - TSA           E0028500         1/13/2022 Colonial Security Life Ins         47.01 A/P - Optional Life           E0028501         1/13/2022 Cornell Smith Mierl Brutocao B         700.00 Legal Fees           E0028502         1/13/2022 Corpus Christi Athletic Club         82.28 Corpus Christi Athletic Club           E0028503         1/13/2022 Del Mar College Foundation         64.76 Foundation Contributions           E0028504         1/13/2022 Gensler         106,233.94 Contractors           E0028505         1/13/2022 Grainger Inc         8,417.10 Supplies - Other           E0028506         1/13/2022 Henry Schein Inc         1,061.19 Instructional Supplies           E0028507         1/13/2022 Koetter Fire Protection of Cor         17,356.30 Contract Labor           E0028508         1/13/2022 Nueces Electric Cooperative         603.21 Electricity           E0028509         1/13/2022 Nueces Electric Cooperative         603.21 Electricity           E0028510         1/13/2022 Reliastar Life Insurance Co         75.00 A/P - TSA           E0028511         1/13/2022 Southern Computer Warehouse In         104,982.00 < 5,000 Compu	E0028495	1/13/2022	Matthew F. Moore	889.87	Professional Development
E0028498       1/13/2022 Amazon.Com LLC       474.84 Library Books         E0028499       1/13/2022 Americo Fin & Annuity Ins Co       25.00 A/P - TSA         E0028500       1/13/2022 Colonial Security Life Ins       47.01 A/P - Optional Life         E0028501       1/13/2022 Cornell Smith Mierl Brutocao B       700.00 Legal Fees         E0028502       1/13/2022 Corpus Christi Athletic Club       82.28 Corpus Christi Athletic Club         E0028503       1/13/2022 Del Mar College Foundation       64.76 Foundation Contributions         E0028504       1/13/2022 Gensler       106,233.94 Contractors         E0028505       1/13/2022 Gensler       8,417.10 Supplies - Other         E0028506       1/13/2022 Henry Schein Inc       1,061.19 Instructional Supplies         E0028507       1/13/2022 Koetter Fire Protection of Cor       17,356.30 Contract Labor         E0028508       1/13/2022 Metlife       112.50 A/P - TSA         E0028509       1/13/2022 Nueces Electric Cooperative       603.21 Electricity         E0028510       1/13/2022 Nueces Electric Cooperative       603.21 Electricity         E0028511       1/13/2022 Southern Computer Warehouse In       104,982.00 < 5,000 Computer Not Cap INVT	E0028496	1/13/2022	Victoria L. Pannone	83.44	Travel
E0028499       1/13/2022       Americo Fin & Annuity Ins Co       25.00 A/P - TSA         E0028500       1/13/2022       Colonial Security Life Ins       47.01 A/P - Optional Life         E0028501       1/13/2022       Cornell Smith Mierl Brutocao B       700.00 Legal Fees         E0028502       1/13/2022       Corpus Christi Athletic Club       82.28 Corpus Christi Athletic Club         E0028503       1/13/2022       Del Mar College Foundation       64.76 Foundation Contributions         E0028504       1/13/2022       Gensler       106,233.94 Contractors         E0028505       1/13/2022       Grainger Inc       8,417.10 Supplies - Other         E0028506       1/13/2022       Henry Schein Inc       1,061.19 Instructional Supplies         E0028507       1/13/2022       Koetter Fire Protection of Cor       17,356.30 Contract Labor         E0028508       1/13/2022       Metlife       112.50 A/P - TSA         E0028509       1/13/2022       Nucces Electric Cooperative       603.21 Electricity         E0028510       1/13/2022       Reliastar Life Insurance Co       75.00 A/P - TSA         E0028511       1/13/2022       Southern Computer Warehouse In       104,982.00 < 5,000 Computer Not Cap INVT	E0028497	1/13/2022	All Points Environmental LLC	27,472.75	Consultants
E0028500       1/13/2022 Colonial Security Life Ins       47.01 A/P - Optional Life         E0028501       1/13/2022 Cornell Smith Mierl Brutocao B       700.00 Legal Fees         E0028502       1/13/2022 Corpus Christi Athletic Club       82.28 Corpus Christi Athletic Club         E0028503       1/13/2022 Del Mar College Foundation       64.76 Foundation Contributions         E0028504       1/13/2022 Gensler       106,233.94 Contractors         E0028505       1/13/2022 Grainger Inc       8,417.10 Supplies - Other         E0028506       1/13/2022 Henry Schein Inc       1,061.19 Instructional Supplies         E0028507       1/13/2022 Koetter Fire Protection of Cor       17,356.30 Contract Labor         E0028508       1/13/2022 Metlife       112.50 A/P - TSA         E0028509       1/13/2022 Nueces Electric Cooperative       603.21 Electricity         E0028510       1/13/2022 Reliastar Life Insurance Co       75.00 A/P - TSA         E0028511       1/13/2022 Southern Computer Warehouse In       104,982.00 < 5,000 Computer Not Cap INVT	E0028498	1/13/2022	Amazon.Com LLC	474.84	Library Books
E0028501       1/13/2022 Cornell Smith Mierl Brutocao B       700.00 Legal Fees         E0028502       1/13/2022 Corpus Christi Athletic Club       82.28 Corpus Christi Athletic Club         E0028503       1/13/2022 Del Mar College Foundation       64.76 Foundation Contributions         E0028504       1/13/2022 Gensler       106,233.94 Contractors         E0028505       1/13/2022 Grainger Inc       8,417.10 Supplies - Other         E0028506       1/13/2022 Koetter Fire Protection of Cor       17,356.30 Contract Labor         E0028507       1/13/2022 Metlife       112.50 A/P - TSA         E0028508       1/13/2022 Nueces Electric Cooperative       603.21 Electricity         E0028510       1/13/2022 O'Reilly Auto Parts       361.64 P & S - Other         E0028511       1/13/2022 Reliastar Life Insurance Co       75.00 A/P - TSA         E0028512       1/13/2022 Southern Computer Warehouse In       104,982.00 < 5,000 Computer Not Cap INVT	E0028499	1/13/2022	Americo Fin & Annuity Ins Co	25.00	A/P - TSA
E0028502       1/13/2022 Corpus Christi Athletic Club       82.28 Corpus Christi Athletic Club         E0028503       1/13/2022 Del Mar College Foundation       64.76 Foundation Contributions         E0028504       1/13/2022 Gensler       106,233.94 Contractors         E0028505       1/13/2022 Grainger Inc       8,417.10 Supplies - Other         E0028506       1/13/2022 Henry Schein Inc       1,061.19 Instructional Supplies         E0028507       1/13/2022 Koetter Fire Protection of Cor       17,356.30 Contract Labor         E0028508       1/13/2022 Metlife       112.50 A/P - TSA         E0028509       1/13/2022 Nueces Electric Cooperative       603.21 Electricity         E0028510       1/13/2022 O'Reilly Auto Parts       361.64 P & S - Other         E0028511       1/13/2022 Reliastar Life Insurance Co       75.00 A/P - TSA         E0028512       1/13/2022 Southern Computer Warehouse In       104,982.00 < 5,000 Computer Not Cap INVT	E0028500	1/13/2022	Colonial Security Life Ins	47.01	A/P - Optional Life
E0028503       1/13/2022 Del Mar College Foundation       64.76 Foundation Contributions         E0028504       1/13/2022 Gensler       106,233.94 Contractors         E0028505       1/13/2022 Grainger Inc       8,417.10 Supplies - Other         E0028506       1/13/2022 Henry Schein Inc       1,061.19 Instructional Supplies         E0028507       1/13/2022 Koetter Fire Protection of Cor       17,356.30 Contract Labor         E0028508       1/13/2022 Metlife       112.50 A/P - TSA         E0028509       1/13/2022 Nueces Electric Cooperative       603.21 Electricity         E0028510       1/13/2022 O'Reilly Auto Parts       361.64 P & S - Other         E0028511       1/13/2022 Reliastar Life Insurance Co       75.00 A/P - TSA         E0028512       1/13/2022 Southern Computer Warehouse In       104,982.00 < 5,000 Computer Not Cap INVT	E0028501	1/13/2022	Cornell Smith Mierl Brutocao B	700.00	Legal Fees
E0028504       1/13/2022 Gensler       106,233.94 Contractors         E0028505       1/13/2022 Grainger Inc       8,417.10 Supplies - Other         E0028506       1/13/2022 Henry Schein Inc       1,061.19 Instructional Supplies         E0028507       1/13/2022 Koetter Fire Protection of Cor       17,356.30 Contract Labor         E0028508       1/13/2022 Metlife       112.50 A/P - TSA         E0028509       1/13/2022 Nueces Electric Cooperative       603.21 Electricity         E0028510       1/13/2022 O'Reilly Auto Parts       361.64 P & S - Other         E0028511       1/13/2022 Reliastar Life Insurance Co       75.00 A/P - TSA         E0028512       1/13/2022 Southern Computer Warehouse In       104,982.00 < 5,000 Computer Not Cap INVT	E0028502	1/13/2022	Corpus Christi Athletic Club	82.28	Corpus Christi Athletic Club
E0028505       1/13/2022 Grainger Inc       8,417.10 Supplies - Other         E0028506       1/13/2022 Henry Schein Inc       1,061.19 Instructional Supplies         E0028507       1/13/2022 Koetter Fire Protection of Cor       17,356.30 Contract Labor         E0028508       1/13/2022 Metlife       112.50 A/P - TSA         E0028509       1/13/2022 Nueces Electric Cooperative       603.21 Electricity         E0028510       1/13/2022 O'Reilly Auto Parts       361.64 P & S - Other         E0028511       1/13/2022 Reliastar Life Insurance Co       75.00 A/P - TSA         E0028512       1/13/2022 Southern Computer Warehouse In       104,982.00 < 5,000 Computer Not Cap INVT	E0028503	1/13/2022	Del Mar College Foundation	64.76	Foundation Contributions
E0028506       1/13/2022 Henry Schein Inc       1,061.19 Instructional Supplies         E0028507       1/13/2022 Koetter Fire Protection of Cor       17,356.30 Contract Labor         E0028508       1/13/2022 Metlife       112.50 A/P - TSA         E0028509       1/13/2022 Nueces Electric Cooperative       603.21 Electricity         E0028510       1/13/2022 O'Reilly Auto Parts       361.64 P & S - Other         E0028511       1/13/2022 Reliastar Life Insurance Co       75.00 A/P - TSA         E0028512       1/13/2022 Southern Computer Warehouse In       104,982.00 < 5,000 Computer Not Cap INVT	E0028504	1/13/2022	Gensler	106,233.94	Contractors
E0028507       1/13/2022 Koetter Fire Protection of Cor       17,356.30 Contract Labor         E0028508       1/13/2022 Metlife       112.50 A/P - TSA         E0028509       1/13/2022 Nueces Electric Cooperative       603.21 Electricity         E0028510       1/13/2022 O'Reilly Auto Parts       361.64 P & S - Other         E0028511       1/13/2022 Reliastar Life Insurance Co       75.00 A/P - TSA         E0028512       1/13/2022 Southern Computer Warehouse In       104,982.00 < 5,000 Computer Not Cap INVT	E0028505	1/13/2022	Grainger Inc	8,417.10	Supplies - Other
E0028508       1/13/2022 Metlife       112.50 A/P - TSA         E0028509       1/13/2022 Nueces Electric Cooperative       603.21 Electricity         E0028510       1/13/2022 O'Reilly Auto Parts       361.64 P & S - Other         E0028511       1/13/2022 Reliastar Life Insurance Co       75.00 A/P - TSA         E0028512       1/13/2022 Southern Computer Warehouse In       104,982.00 < 5,000 Computer Not Cap INVT	E0028506	1/13/2022	Henry Schein Inc	1,061.19	Instructional Supplies
E0028509       1/13/2022 Nueces Electric Cooperative       603.21 Electricity         E0028510       1/13/2022 O'Reilly Auto Parts       361.64 P & S - Other         E0028511       1/13/2022 Reliastar Life Insurance Co       75.00 A/P - TSA         E0028512       1/13/2022 Southern Computer Warehouse In       104,982.00 < 5,000 Computer Not Cap INVT	E0028507	1/13/2022	Koetter Fire Protection of Cor	17,356.30	Contract Labor
E0028510       1/13/2022 O'Reilly Auto Parts       361.64 P & S - Other         E0028511       1/13/2022 Reliastar Life Insurance Co       75.00 A/P - TSA         E0028512       1/13/2022 Southern Computer Warehouse In       104,982.00 < 5,000 Computer Not Cap INVT	E0028508	1/13/2022	Metlife	112.50	A/P - TSA
E0028510       1/13/2022 O'Reilly Auto Parts       361.64 P & S - Other         E0028511       1/13/2022 Reliastar Life Insurance Co       75.00 A/P - TSA         E0028512       1/13/2022 Southern Computer Warehouse In       104,982.00 < 5,000 Computer Not Cap INVT	E0028509	1/13/2022	Nueces Electric Cooperative	603.21	Electricity
E0028512       1/13/2022       Southern Computer Warehouse In       104,982.00 < 5,000 Computer Not Cap INVT			O'Reilly Auto Parts		•
E0028513       1/13/2022 TK Elevator Corporation       132.90 Repairs & Maintenance         E0028514       1/13/2022 Turner Ramirez Associates Inc       71,466.42 Consultants         E0028515       1/13/2022 Waddell & Reed Fin Svcs       20.00 A/P - TSA         E0028516       1/18/2022 AGCM Inc       71,544.50 Manager         E0028517       1/18/2022 Cintas Corporation       466.32 Contractors         E0028518       1/18/2022 City of Corpus Christi       7,231.20 Water	E0028511	1/13/2022	Reliastar Life Insurance Co	75.00	A/P - TSA
E0028513       1/13/2022 TK Elevator Corporation       132.90 Repairs & Maintenance         E0028514       1/13/2022 Turner Ramirez Associates Inc       71,466.42 Consultants         E0028515       1/13/2022 Waddell & Reed Fin Svcs       20.00 A/P - TSA         E0028516       1/18/2022 AGCM Inc       71,544.50 Manager         E0028517       1/18/2022 Cintas Corporation       466.32 Contractors         E0028518       1/18/2022 City of Corpus Christi       7,231.20 Water					•
E0028514       1/13/2022 Turner Ramirez Associates Inc       71,466.42 Consultants         E0028515       1/13/2022 Waddell & Reed Fin Svcs       20.00 A/P - TSA         E0028516       1/18/2022 AGCM Inc       71,544.50 Manager         E0028517       1/18/2022 Cintas Corporation       466.32 Contractors         E0028518       1/18/2022 City of Corpus Christi       7,231.20 Water			-	•	,
E0028515       1/13/2022 Waddell & Reed Fin Svcs       20.00 A/P - TSA         E0028516       1/18/2022 AGCM Inc       71,544.50 Manager         E0028517       1/18/2022 Cintas Corporation       466.32 Contractors         E0028518       1/18/2022 City of Corpus Christi       7,231.20 Water			•		•
E0028516 1/18/2022 AGCM Inc 71,544.50 Manager E0028517 1/18/2022 Cintas Corporation 466.32 Contractors E0028518 1/18/2022 City of Corpus Christi 7,231.20 Water					
E0028517 1/18/2022 Cintas Corporation 466.32 Contractors E0028518 1/18/2022 City of Corpus Christi 7,231.20 Water					
E0028518 1/18/2022 City of Corpus Christi 7,231.20 Water					
			•	7,231.20	Water
			•		

## **Del Mar College**

## **Financial Record System**

## **Bank 41 Colleague**

Check	Date	Payee	Amount	Description
E0028520	1/18/2022	Deaf and Hard of Hearing Cente	6,237.50	Special POP Interpretor
E0028521	1/18/2022	Fisher Scientific Company LLC	116.64	Instructional Supplies
E0028522	1/18/2022	Garda CL Southwest Inc	688.42	Security Services
E0028523	1/18/2022	Grainger Inc	306.60	Supplies - Other
E0028524	1/18/2022	LK Jordan & Associates	2,436.54	Contractors
E0028525	1/18/2022	O'Reilly Auto Parts	423.88	P & S - Other
E0028526	1/18/2022	Southern Computer Warehouse In	6,872.79	Supplies - Other
E0028527	1/20/2022		500.00	Non Faculty Stipend
E0028528	1/20/2022	Christine V. Benavides	114.24	Travel
E0028529	1/20/2022	Patricia S. Benavides-Domingue	1,018.48	Food & Beverage
E0028531	1/20/2022		500.00	Non Faculty Stipend
0028532	1/20/2022		500.00	Non Faculty Stipend
0028533	1/20/2022		500.00	Non Faculty Stipend
0028534	1/20/2022			Non Faculty Stipend
E0028535	1/20/2022	Jackie L. Luft	750.00	Contract Labor
E0028536	1/20/2022	ACI Payments Inc	283.79	Bank Expenses
0028537	1/20/2022	Amazon.Com LLC	508.37	Office Supplies
0028538	1/20/2022	Amtech Solutions, Inc.	7,310.03	Consultants
0028539	1/20/2022	Apple Computer Inc	2,733.00	< 5,000 Computer Not Cap INVT
0028540	1/20/2022	B & H Photo Video Pro Audio	1,560.98	Supplies - Other
0028541	1/20/2022	City of Corpus Christi	41,238.21	Water
0028542	1/20/2022	Dr Shuey LLC	300.00	Funds Held for Others
0028543	1/20/2022	Garda CL Southwest Inc	34.85	Security Services
0028544	1/20/2022	Joint Review Committee on Educ	1,500.00	Accreditation Expense
0028545	1/20/2022	LK Jordan & Associates	2,551.56	Contract Labor
0028546	1/20/2022	Nalco Company LLC	4,797.75	Chemical-Water Treatment
0028547	1/20/2022	O'Reilly Auto Parts	157.68	P & S - Other
0028548	1/20/2022	Safeguard System Inc	2,972.00	Repairs & Maintenance
0028549	1/20/2022	Southern Computer Warehouse In	5,024.22	Maint Agree-Software
		Texas Book Company		Instructional Supplies
		TK Elevator Corporation	7,982.40	Repairs & Maintenance
0028552	1/20/2022	Touchnet Information System		Student Ref Exp
0028553	1/20/2022	Turner Ramirez Associates Inc	8,840.00	Consultants
		Nicole J. Figueroa		Instructional Supplies
		Mr. Gary L. Griffith	273.84	6 90
	1/25/2022		500.00	Non Faculty Stipend
	1/25/2022	Airgas USA		Instructional Supplies
		Bank of New York Mellon		Paying Agency Fee
		Baxter Healthcare Corporation		Software Desk Lic Fees
	1/25/2022	·		Supplies - Other
		Cintas Corporation		Contractors
		City of Corpus Christi	104.43	
		Concentra Medical Center		Employee Med Exam

## **Del Mar College**

## **Financial Record System**

## Bank 41 Colleague

Check	Date	Payee	Amount	Description
E0028564	1/25/2022	Corpus Christi Freightliner	321.39	Repairs & Maintenance
E0028565	1/25/2022	Culligan Water Conditioning	444.85	Instructional Supplies
E0028566	1/25/2022	Ean Services Llc	385.27	Funds Held for Others
E0028567	1/25/2022	Everest Water and Coffee LLC	432.00	Food Supplies
E0028568	1/25/2022	FastServ Supply Inc	5.50	Supplies - Other
E0028569	1/25/2022	Fisher Scientific Company LLC	1,131.24	Instructional Supplies
E0028570	1/25/2022	Gateway Printing & Office Supp	3,987.92	Office Supply Payable
E0028571	1/25/2022	Grainger Inc	464.26	HVAC
E0028572	1/25/2022	Labatt Food Service LLC	1,949.84	Food Supplies
E0028573	1/25/2022	Southern Computer Warehouse In	458.74	Supplies - Other
E0028574	1/25/2022	Wittigs Office Interiors Inc	2,982.20	< 5,000 Furn and Fix Not Cap
E0028575	1/27/2022		500.00	Non Faculty Stipend
E0028576	1/27/2022	Kayla M. Lopez	375.76	Travel
E0028577	1/27/2022	All Points Environmental LLC	3,440.00	Hazardous Waste
E0028578	1/27/2022	Altex Electronics	19.95	PC Maintenance Supplies
E0028579	1/27/2022	Amazon.Com LLC	419.26	Library Books
E0028580	1/27/2022	Americo Fin & Annuity Ins Co	25.00	A/P - TSA
E0028581	1/27/2022	ARM Construction	625.00	Contractors
E0028582	1/27/2022	Cintas Corporation	880.90	Contractors
E0028583	1/27/2022	Colonial Security Life Ins	293.43	A/P - Optional Life
E0028584	1/27/2022	Concentra Medical Center	125.50	Employee Med Exam
E0028585	1/27/2022	Corpus Christi Athletic Club	2,528.73	Corpus Christi Athletic Club
E0028586	1/27/2022	Corpus Christi Produce	676.14	Food Supplies
E0028587	1/27/2022	Dearborn Real Estate	351.36	Online Services
E0028588	1/27/2022	Del Mar College Foundation	3,139.09	Foundation Contributions
E0028589	1/27/2022	Felix Diesel Service Inc	13,317.89	Repairs & Maintenance
E0028590	1/27/2022	Ferguson Enterprises Inc	671.99	Plumbing
E0028591	1/27/2022	Grainger Inc	189.12	HVAC
E0028592	1/27/2022	Jefferson National Life	1,734.76	A/P - ORP
E0028593	1/27/2022	Johnstone Supply	37.56	HVAC
E0028594	1/27/2022	Labatt Food Service LLC	5,519.90	Food Supplies
E0028595	1/27/2022	LK Jordan & Associates	3,005.05	Contractors
E0028596	1/27/2022	Metlife	7,426.78	A/P - TSA
E0028597	1/27/2022	O'Reilly Auto Parts	1.98	Supplies - Automotive
E0028598	1/27/2022	Pepsi Cola Corpus Christi	1,374.92	Food Supplies
E0028599	1/27/2022	Reliastar Life Insurance Co	1,288.86	A/P - TSA
E0028600	1/27/2022	Safeguard System Inc	1,600.00	Other General Expense
E0028601	1/27/2022	Sally Beauty Supply	358.93	Instructional Supplies
E0028602	1/27/2022	Shi Government Solutions	284,260.00	Software Desk Lic Fees
E0028603	1/27/2022	South Texas Restaurant	1,020.48	Repairs & Maintenance
E0028604	1/27/2022	Southern Computer Warehouse In	1,208.40	Supplies - Other
E0028605	1/27/2022	USAA Annuity Life Insurance Co	1,237.91	A/P - ORP
E0028606	1/27/2022	Victory Building Team	05 696 95	Const Cost - Contractors

## **Del Mar College Financial Record System** Bank 41 Colleague

Check	Date	Payee		Amount	Description
E0028607	1/27/2022	Victory Capital Advisers Inc		7,432.85	A/P - ORP
E0028608	1/27/2022	Waddell & Reed Fin Svcs		6,653.55	A/P - TSA
E0028609	1/27/2022	Wittigs Office Interiors Inc		998.78	< 5,000 Furn and Fix Not Cap
			Total:	5,989,440.17	

## **Del Mar College**

## **Financial Record System**

## Checks Over 10,000

1/2022 TXU Energy   \$   148,711.93   Electricity
72808       1/11/2022       Coastal Bend Demolition Inc.       54,672.50       Const Cost - Contractors         72810       1/11/2022       Command Commissioning Lic       15,699.90       Consultants         72827       1/11/2022       Port Enterprises Ltd       255,776.10       Const Cost - Contractors         72831       1/11/2022       Sightlines, LLC       29,430.95       Consultants         72839       1/11/2022       Tutor.Com Inc       49,980.00       Software Desk Lic Fees         72849       1/13/2022       Ardurra Group, Inc       58,750.00       Consultants         72860       1/13/2022       Port Enterprises Ltd       59,091.99       Const Cost - Contractors         72874       1/13/2022       Cynthia H. Jones       17,111.43       Accrued Compensable Absence LT         72881       1/18/2022       Engineerica Systems Inc       21,680.00       SC NC Building Structure         72881       1/18/2022       Il Squared Construction       21,680.00       SC NC Building Structure         72905       1/20/2022       Blackbaud Inc       12,036.06       Software Desk Lic Fees         72907       1/20/2022       Bonfire Interactive LTD       26,550.00       Software Desk Lic Fees         72907       1/20/2022       Tewas Gulf Coast J
72808       1/11/2022       Coastal Bend Demolition Inc.       54,672.50       Const Cost - Contractors         72810       1/11/2022       Command Commissioning Lic       15,699.90       Consultants         72827       1/11/2022       Port Enterprises Ltd       255,776.10       Const Cost - Contractors         72831       1/11/2022       Sightlines, LLC       29,430.95       Consultants         72839       1/11/2022       Tutor.Com Inc       49,980.00       Software Desk Lic Fees         72849       1/13/2022       Ardurra Group, Inc       58,750.00       Consultants         72860       1/13/2022       Port Enterprises Ltd       59,091.99       Const Cost - Contractors         72874       1/13/2022       Cynthia H. Jones       17,111.43       Accrued Compensable Absence LT         72881       1/18/2022       Engineerica Systems Inc       21,680.00       SC NC Building Structure         72881       1/18/2022       Il Squared Construction       21,680.00       SC NC Building Structure         72905       1/20/2022       Blackbaud Inc       12,036.06       Software Desk Lic Fees         72907       1/20/2022       Bonfire Interactive LTD       26,550.00       Software Desk Lic Fees         72907       1/20/2022       Tewas Gulf Coast J
72827       1/11/2022 Port Enterprises Ltd       255,776.10 Const Cost - Contractors         72831       1/11/2022 Sightlines, LLC       29,430.95 Consultants         72839       1/11/2022 Tutor.Com Inc       49,980.00 Software Desk Lic Fees         72849       1/13/2022 Ardurra Group, Inc       58,750.00 Consultants         72860       1/13/2022 Port Enterprises Ltd       59,091.99 Const Cost - Contractors         72874       1/13/2022 Cynthia H. Jones       17,111.43 Accrued Compensable Absence LT         72881       1/18/2022 Engineerica Systems Inc       21,610.00 Software Desk Lic Fees         72889       1/18/2022 JL Squared Construction       21,680.00 SC NC Building Structure         72905       1/20/2022 Blackbaud Inc       12,036.06 Software Desk Lic Fees         72906       1/20/2022 Bonfire Interactive LTD       26,550.00 Software Desk Lic Fees         72907       1/20/2022 Command Commissioning Llc       52,844.25 Consultants         72928       1/20/2022 Texas Gulf Coast JATC       11,691.79 Instructional Supplies         72933       1/20/2022 City of Corpus Christi       46,141.78 Permit and Fees         72931       1/25/2022 Anthology Inc       38,646.88 < 5,000 Software Not Cap INVT
72827       1/11/2022 Port Enterprises Ltd       255,776.10 Const Cost - Contractors         72831       1/11/2022 Sightlines, LLC       29,430.95 Consultants         72839       1/11/2022 Tutor.Com Inc       49,980.00 Software Desk Lic Fees         72849       1/13/2022 Ardurra Group, Inc       58,750.00 Consultants         72860       1/13/2022 Port Enterprises Ltd       59,091.99 Const Cost - Contractors         72874       1/13/2022 Cynthia H. Jones       17,111.43 Accrued Compensable Absence LT         72881       1/18/2022 Engineerica Systems Inc       21,610.00 Software Desk Lic Fees         72889       1/18/2022 Ji Squared Construction       21,680.00 SC NC Building Structure         72905       1/20/2022 Blackbaud Inc       12,036.06 Software Desk Lic Fees         72906       1/20/2022 Command Commissioning Llc       26,550.00 Software Desk Lic Fees         72907       1/20/2022 Command Commissioning Llc       52,844.25 Consultants         72928       1/20/2022 Texas Gulf Coast JATC       11,691.79 Instructional Supplies         72933       1/20/2022 City of Corpus Christi       46,141.78 Permit and Fees         72931       1/25/2022 Althology Inc       38,646.88 < 5,000 Software Not Cap INVT
72831       1/11/2022       Sightlines, LLC       29,430.95       Consultants         72839       1/11/2022       Tutor.Com Inc       49,980.00       Software Desk Lic Fees         72849       1/13/2022       Ardurra Group, Inc       58,750.00       Consultants         72860       1/13/2022       Port Enterprises Ltd       59,091.99       Const Cost - Contractors         72874       1/13/2022       Cynthia H. Jones       17,111.43       Accrued Compensable Absence LT         72881       1/18/2022       Engineerica Systems Inc       21,610.00       Software Desk Lic Fees         72889       1/18/2022       J. Squared Construction       21,680.00       SC NC Building Structure         72905       1/20/2022       Blackbaud Inc       12,036.06       Software Desk Lic Fees         72906       1/20/2022       Bonfire Interactive LTD       26,550.00       Software Desk Lic Fees         72907       1/20/2022       Command Commissioning Llc       52,844.25       Consultants         72928       1/20/2022       Texas Gulf Coast JATC       11,691.79       Instructional Supplies         72931       1/25/2022       Alied Universal Security Serv       107,486.40       Security Services         72932       1/25/2022       Anthology Inc <t< td=""></t<>
72839       1/11/2022       Tutor.Com Inc       49,980.00       Software Desk Lic Fees         72849       1/13/2022       Ardurra Group, Inc       58,750.00       Consultants         72860       1/13/2022       Port Enterprises Ltd       59,091.99       Const Cost - Contractors         72874       1/13/2022       Cynthia H. Jones       17,111.43       Accrued Compensable Absence LT         72881       1/18/2022       Engineerica Systems Inc       21,610.00       Software Desk Lic Fees         72889       1/18/2022       J. Squared Construction       21,680.00       SC NC Building Structure         72905       1/20/2022       Blackbaud Inc       12,036.06       Software Desk Lic Fees         72906       1/20/2022       Bonfire Interactive LTD       26,550.00       Software Desk Lic Fees         72907       1/20/2022       Command Commissioning Llc       52,844.25       Consultants         72928       1/20/2022       Texas Gulf Coast JATC       11,691.79       Instructional Supplies         72933       1/20/2022       City of Corpus Christi       46,141.78       Permit and Fees         72931       1/25/2022       Anthology Inc       38,646.88       5,000       Software Not Cap INVT         72963       1/27/2022       Anderson
72849       1/13/2022 Ardurra Group, Inc       58,750.00 Consultants         72860       1/13/2022 Port Enterprises Ltd       59,091.99 Const Cost - Contractors         72874       1/13/2022 Cynthia H. Jones       17,111.43 Accrued Compensable Absence LT         72881       1/18/2022 Engineerica Systems Inc       21,610.00 Software Desk Lic Fees         72889       1/18/2022 JL Squared Construction       21,680.00 SC NC Building Structure         72905       1/20/2022 Blackbaud Inc       12,036.06 Software Desk Lic Fees         72906       1/20/2022 Bonfire Interactive LTD       26,550.00 Software Desk Lic Fees         72907       1/20/2022 Command Commissioning Llc       52,844.25 Consultants         72928       1/20/2022 Texas Gulf Coast JATC       11,691.79 Instructional Supplies         72933       1/20/2022 City of Corpus Christi       46,141.78 Permit and Fees         72937       1/25/2022 Allied Universal Security Serv       107,486.40 Security Services         72939       1/25/2022 Anthology Inc       38,646.88 < 5,000 Software Not Cap INVT
72860       1/13/2022 Port Enterprises Ltd       59,091.99 Const Cost - Contractors         72874       1/13/2022 Cynthia H. Jones       17,111.43 Accrued Compensable Absence LT         72881       1/18/2022 Engineerica Systems Inc       21,610.00 Software Desk Lic Fees         72889       1/18/2022 JL Squared Construction       21,680.00 SC NC Building Structure         72905       1/20/2022 Blackbaud Inc       12,036.06 Software Desk Lic Fees         72906       1/20/2022 Bonfire Interactive LTD       26,550.00 Software Desk Lic Fees         72907       1/20/2022 Command Commissioning Llc       52,844.25 Consultants         72928       1/20/2022 Texas Gulf Coast JATC       11,691.79 Instructional Supplies         72933       1/20/2022 City of Corpus Christi       46,141.78 Permit and Fees         72937       1/25/2022 Allied Universal Security Serv       107,486.40 Security Services         72939       1/25/2022 Anthology Inc       38,646.88 < 5,000 Software Not Cap INVT
72874       1/13/2022 Cynthia H. Jones       17,111.43 Accrued Compensable Absence LT         72881       1/18/2022 Engineerica Systems Inc       21,610.00 Software Desk Lic Fees         72889       1/18/2022 JL Squared Construction       21,680.00 SC NC Building Structure         72905       1/20/2022 Blackbaud Inc       12,036.06 Software Desk Lic Fees         72906       1/20/2022 Bonfire Interactive LTD       26,550.00 Software Desk Lic Fees         72907       1/20/2022 Command Commissioning Llc       52,844.25 Consultants         72928       1/20/2022 Texas Gulf Coast JATC       11,691.79 Instructional Supplies         72933       1/20/2022 City of Corpus Christi       46,141.78 Permit and Fees         72937       1/25/2022 Allied Universal Security Serv       107,486.40 Security Services         72939       1/25/2022 Anthology Inc       38,646.88 < 5,000 Software Not Cap INVT
72881       1/18/2022       Engineerica Systems Inc       21,610.00       Software Desk Lic Fees         72889       1/18/2022       JL Squared Construction       21,680.00       SC NC Building Structure         72905       1/20/2022       Blackbaud Inc       12,036.06       Software Desk Lic Fees         72906       1/20/2022       Bonfire Interactive LTD       26,550.00       Software Desk Lic Fees         72907       1/20/2022       Command Commissioning Llc       52,844.25       Consultants         72928       1/20/2022       Texas Gulf Coast JATC       11,691.79       Instructional Supplies         72933       1/20/2022       City of Corpus Christi       46,141.78       Permit and Fees         72937       1/25/2022       Allied Universal Security Serv       107,486.40       Security Services         72939       1/25/2022       Anthology Inc       38,646.88       < 5,000
72889       1/18/2022 JL Squared Construction       21,680.00 SC NC Building Structure         72905       1/20/2022 Blackbaud Inc       12,036.06 Software Desk Lic Fees         72906       1/20/2022 Bonfire Interactive LTD       26,550.00 Software Desk Lic Fees         72907       1/20/2022 Command Commissioning Llc       52,844.25 Consultants         72928       1/20/2022 Texas Gulf Coast JATC       11,691.79 Instructional Supplies         72933       1/20/2022 City of Corpus Christi       46,141.78 Permit and Fees         72937       1/25/2022 Allied Universal Security Serv       107,486.40 Security Services         72939       1/25/2022 Anthology Inc       38,646.88 < 5,000 Software Not Cap INVT
72905       1/20/2022 Blackbaud Inc       12,036.06 Software Desk Lic Fees         72906       1/20/2022 Bonfire Interactive LTD       26,550.00 Software Desk Lic Fees         72907       1/20/2022 Command Commissioning Llc       52,844.25 Consultants         72928       1/20/2022 Texas Gulf Coast JATC       11,691.79 Instructional Supplies         72933       1/20/2022 City of Corpus Christi       46,141.78 Permit and Fees         72937       1/25/2022 Allied Universal Security Serv       107,486.40 Security Services         72939       1/25/2022 Anthology Inc       38,646.88 < 5,000 Software Not Cap INVT
72906       1/20/2022 Bonfire Interactive LTD       26,550.00 Software Desk Lic Fees         72907       1/20/2022 Command Commissioning Llc       52,844.25 Consultants         72928       1/20/2022 Texas Gulf Coast JATC       11,691.79 Instructional Supplies         72933       1/20/2022 City of Corpus Christi       46,141.78 Permit and Fees         72937       1/25/2022 Allied Universal Security Serv       107,486.40 Security Services         72939       1/25/2022 Anthology Inc       38,646.88 < 5,000 Software Not Cap INVT
72907       1/20/2022 Command Commissioning Llc       52,844.25 Consultants         72928       1/20/2022 Texas Gulf Coast JATC       11,691.79 Instructional Supplies         72933       1/20/2022 City of Corpus Christi       46,141.78 Permit and Fees         72937       1/25/2022 Allied Universal Security Serv       107,486.40 Security Services         72939       1/25/2022 Anthology Inc       38,646.88 < 5,000 Software Not Cap INVT
72928       1/20/2022 Texas Gulf Coast JATC       11,691.79 Instructional Supplies         72933       1/20/2022 City of Corpus Christi       46,141.78 Permit and Fees         72937       1/25/2022 Allied Universal Security Serv       107,486.40 Security Services         72939       1/25/2022 Anthology Inc       38,646.88 < 5,000 Software Not Cap INVT
72933       1/20/2022 City of Corpus Christi       46,141.78 Permit and Fees         72937       1/25/2022 Allied Universal Security Serv       107,486.40 Security Services         72939       1/25/2022 Anthology Inc       38,646.88 < 5,000 Software Not Cap INVT
72937       1/25/2022 Allied Universal Security Serv       107,486.40 Security Services         72939       1/25/2022 Anthology Inc       38,646.88 < 5,000 Software Not Cap INVT
72939       1/25/2022 Anthology Inc       38,646.88 < 5,000 Software Not Cap INVT
72963       1/25/2022 South Texas Electrical JATC       24,357.60 Consultants         72965       1/27/2022 Anderson Advertising Inc       48,188.56 Advertising         72966       1/27/2022 AT & T       14,782.17 Telephone         72977       1/27/2022 Fulton Coastcon a Joint Ventur       2,484,566.35 Contractors         72986       1/27/2022 PeopleAdmin Inc       53,683.10 Software Desk Lic Fees
72965       1/27/2022 Anderson Advertising Inc       48,188.56 Advertising         72966       1/27/2022 AT & T       14,782.17 Telephone         72977       1/27/2022 Fulton Coastcon a Joint Ventur       2,484,566.35 Contractors         72986       1/27/2022 PeopleAdmin Inc       53,683.10 Software Desk Lic Fees
72966       1/27/2022 AT & T       14,782.17 Telephone         72977       1/27/2022 Fulton Coastcon a Joint Ventur       2,484,566.35 Contractors         72986       1/27/2022 PeopleAdmin Inc       53,683.10 Software Desk Lic Fees
72977       1/27/2022 Fulton Coastcon a Joint Ventur       2,484,566.35 Contractors         72986       1/27/2022 PeopleAdmin Inc       53,683.10 Software Desk Lic Fees
72986 1/27/2022 PeopleAdmin Inc 53,683.10 Software Desk Lic Fees
72555 1/27/2022 5tillade callins & Associates 47,524.00 Collisitation
73002 1/27/2022 Watermark Insights 15,214.50 Maint Agree-Software
73005 1/28/2022 City of Corpus Christi 131,821.95 Permit and Fees
E0028427 1/6/2022 ABM Industry Groups LLC 103,434.39 Contractors
E0028432 1/6/2022 Ellucian Company Lp 19,710.00 Maint Agree-Software
E0028437 1/6/2022 Kognito Solutions LLC 11,100.00 Software Desk Lic Fees
E0028455 1/11/2022 Ad Astra Information Systems L 70,500.00 IT License Fees
E0028459 1/11/2022 Amtech Solutions, Inc. 11,363.91 Consultants
E0028484 1/11/2022 Shoreline Plumbing Co 13,497.82 SC NC Plumbing  50038487 1/11/2023 Tyrper Remires Associates Inc. 126 861 70 Architect Food
E0028487 1/11/2022 Turner Ramirez Associates Inc 136,861.79 Architect Fees
E0028488 1/11/2022 Victory Building Team 204,000.62 Contractors
E0028497 1/13/2022 All Points Environmental LLC 27,472.75 Consultants
E0028504 1/13/2022 Gensler 106,233.94 Contractors
E0028507 1/13/2022 Koetter Fire Protection of Cor 17,356.30 Contract Labor
E0028512 1/13/2022 Southern Computer Warehouse In 104,982.00 < 5,000 Computer Not Cap INVT
E0028514 1/13/2022 Turner Ramirez Associates Inc 71,466.42 Consultants
E0028516 1/18/2022 AGCM Inc 71,544.50 Manager
E0028541 1/20/2022 City of Corpus Christi 41,238.21 Water
E0028589 1/27/2022 Felix Diesel Service Inc 13,317.89 Repairs & Maintenance
E0028602 1/27/2022 Shi Government Solutions 284,260.00 Software Desk Lic Fees

## Del Mar College Financial Record System Checks Over 10,000

Check	Date	Payee		Amount	Description	
E0028606	1/27/2022	Victory Building Team			95,686.85 Const Cost - Contractors	
			Total:	<u> </u>	5,408,279.38	

# Regular Agenda Item 4



TO: Dr. Mark Escamilla, President and CEO

FROM: Dr. Jonda Halcomb, Vice President and Chief Academic Officer

DATE: March 1, 2022

SUBJECT: Recommendation for Associate Professor Emeritus Status for Ms. Drue Jones

In accordance with Board Policy 5.33 and its subsections, the Faculty Council received a request for consideration of Associate Professor Emeritus status for Ms. Drue Jones. During the meeting on February 4, 2022, the Faculty Council members reviewed the supporting documentation that included Ms. Jones' eligibility for this designation, the nomination by the Department Chair, and endorsement by the Dean. The Council supported the nomination and voted unanimously in favor of the motion. The nomination packet was forwarded to me for review.

Ms. Jones provided 13 years of service to the College as a faculty member of the Business and Management Programs. During her tenure at the College, she demonstrated distinguished teaching and notable dedication to our students, the College, the community, and the fields of Business and Management. Therefore, I highly recommend conferral of the Associate Professor Emeritus status for Ms. Drue Jones. Thank you for your review and consideration of presenting this prestigious honor for Ms. Jones to the Board of Regents as per policy for granting authority by means of appropriate resolution.

Attachments: Board Policy on Emeritus Status, B5.33

Supporting Documentation for the Associate Professor Emeritus Recommendation

**B5.33 Emeritus Status:** Full-time members of the faculty and administration may be considered for emeritus status according to the following guidelines.

**B5.33.1 Purpose:** This policy is designed to provide a method of special recognition to faculty and administrators for outstanding service, significant contribution to higher education, meritorious teaching, and/or special honors bestowed by a renowned organization.

**B5.33.2 Eligibility:** To be eligible for consideration of emeritus status, a member of the faculty or administration must meet or exceed the following:

**B5.33.2.1** Retire from Del Mar College with retirement to be as defined in the Texas State College and University Employee Uniform Benefits Program, created by the provision of Senate Bill 95, Acts of the 65th Legislature Regular Session, 1977.

B5.33.2.2 Hold faculty or administrative rank, or both, at the time of retirement.

**B5.33.2.3** Have served the College as a full-time member of the faculty and/or administration for at least ten years, demonstrating distinction in the performance of all fundamental responsibilities of faculty (B6.3 and B6.4) or their equivalent for administrative programs.

**B5.33.2.4** The Chief Executive Officer (CEO) of the College shall decide on questioned eligibility in cases not covered by the guidelines.

B5.33.3 Emeritus Titles: Emeritus title to be conferred shall be as follows:

**B5.33.3.1** Administration: The title of the position held by the eligible administrator shall determine the emeritus title.

**B5.33.3.2** Faculty: The title of an eligible faculty member shall be the title of the rank held at the time of retirement, for example, Professor Emeritus. A faculty member also holding an administrative title (such as Department Chair) may be honored by the use of the administrative title as well as Professor Emeritus.

**A5.33.4 Procedures and Guidelines for Emeritus Status Award:** Consideration for approval of emeritus status shall originate with the next higher authority above the retiree. The following guidelines will apply:

#### A5.33.4.1 Faculty Members:

**A5.33.4.1.1 Procedure:** Consideration for emeritus status shall originate with nomination by the next higher administrative authority above the candidate, or by at least three colleagues within the candidate's Division. The following guidelines shall apply:

**A5.33.4.1.1.1** It shall be the responsibility of the Chief Academic Officer (CAO) to monitor nominations for emeritus status of faculty, to apply the guidelines for eligibility, and to oversee the review and approval process for emeritus awards.

A5.33.4.1.1.2 Within one year after an eligible faculty member's retirement, the immediate supervisor or three colleagues within the same Division shall propose the candidate's nomination to the Dean of the Division (or next higher authority), and document the candidate's eligibility to receive the award.

A5.33.4.1.1.3 The Dean (or next higher authority) shall review the nomination and send it, with the proper documentation supporting the candidate's eligibility, to the Faculty Council, indicating to recommend or not to recommend. The Council shall, in turn, weigh the merits of each candidate, apply the eligibility guidelines, and by majority vote recommend or not recommend a candidate for emeritus status.

**A5.33.4.1.1.4** The Council's recommendation, along with the Dean's recommendation, and all documentation, shall be sent to the CAO for review. The CAO shall review the information and send it with his or her recommendation to the CEO.

A5.33.4.1.1.5 The CEO shall review the forwarded documentation and make the final recommendation to the Board of Regents to confer emeritus status to the candidate. The Board of Regents shall be the granting authority by means of appropriate resolution.

**A5.33.4.1.2 Guidelines**: Guidelines used to evaluate a faculty member's eligibility for the award of emeritus status must include documentation of distinction shown in the performance of all fundamental responsibilities of faculty over the span of the faculty member's career. Such performance could include, but is not limited to, the following:

A5.33.4.1.2.1 Distinction in professional practice includes exhibiting outstanding teaching, librarianship, or counseling performance and assessment of student learning; serving as a mentor to colleagues; developing new instructional techniques, courses, forms of educational delivery, or relevant services; demonstrating recognized leadership in the professional area through awards given by the College and/or professional organizations; publications, scholarship, or comparable achievements; or providing outstanding service to students through tutoring, mentoring, advising, and sponsoring student organizations.

**A5.33.4.1.2.2** Distinction in educational growth includes a record of continuous self-improvement and development via formal coursework, scholarship or comparable achievements, or other professional development opportunities.

A5.33.4.1.2.3 Distinction in institutional and community service is demonstrated by substantial accomplishments in academic advising, marketing, and recruiting for the faculty's program area; significant program, department, and College committee work, including leadership roles; and/or work with and recognition by community organizations for contributions by the emeritus candidate which improve the community and promote the College mission.

#### A5.33.4.2 Administrators

**A5.33.4.2.1 Procedures and Guidelines:** Consideration for approval of emeritus status shall originate with the next higher authority above the candidate. The following guidelines will apply:

A5.33.4.2.1.1 It shall be the responsibility of the appropriate Vice President to monitor requests for emeritus status of administrators and faculty and request the CAO to convene the Instructional and Student Development Council in order to apply the guidelines for eligibility. Recommendations and/or comments from the candidate's Chair or supervisor shall be addressed to the Council.

**A5.33.4.2.1.2** The Council shall weigh the merits of each candidate, apply the eligibility criteria, and by majority vote recommend or not recommend each candidate for emeritus status. If the majority vote is to not recommend or if the candidate does not meet the eligibility criteria, no further action will be taken.

A5.33.4.2.1.3 If the majority vote is to recommend and the candidate is eligible, the Council shall recommend conferring of emeritus status through the appropriate Vice President. The channel of recommendations shall be from the Council to the appropriate Vice President, from the Vice President to the CEO, and from the CEO to the Board of Regents. The Board of Regents shall be the granting authority by means of appropriate resolution.

**A5.33.5 Perquisites:** Perquisites accruing to the candidate awarded emeritus status by the Board of Regents shall include the following:

A5.33.5.1 Listing in the emeritus section of the College Catalog.

- **A5.33.5.2** Listing in the Del Mar College Faculty-Staff <u>Directory</u>, if requested by the emeritus awardee.
- **A5.33.5.3** Inclusion of the emeritus awardee's name on College mailing lists for publications and notices of interest.
- **A5.33.5.4** A framed copy of the Board of Regents' resolution conferring emeritus status.
- **A5.33.5.5** A permanent identification card which shall identify the designated emeritus status.
- **A5.33.5.6** When available and if the emeritus awardee continues to work for the College after retirement, office space, full e-mail access, and a reserved parking space.
- A5.33.5.7 Invitations for the emeritus awardee to participate in College commencement ceremonies and other relevant recognition activities.

#### **Firefox**

#### **Re: Emeritus Staus Nominations**

Paul Gottemoller <pgottemo@delmar.edu>
Mon 2/7/2022 10:44 AM
To: Jennifer Sramek <jsramek@delmar.edu>
Jennifer,

The Council has voted to approve both applications for emeritus status this past Friday.

#### Best,

Dr. Paul G. Gottemoller, Ph.D.
Associate Professor of Political Science
Department of Social Sciences
Del Mar College
General Academic and Music Building C317E
(361) 698-1698

From: Jennifer Sramek < jsramek@delmar.edu>
Sent: Tuesday, January 18, 2022 9:43 AM
To: Paul Gottemoller < pgottemo@delmar.edu>
Subject: Fw: Emeritus Staus Nominations

Good morning Paul -

Please see the attached Dean recommendation letters and Professor Emeritus nominations for Drue Jones and Christine Tarasevich.

#### Respectfully,

Jennifer Sramek
Dean of Business, Entrepreneurship, and Health Sciences
Division Office | HS 2- 134
o: 361-698-1703
jsramek@delmar.edu

Del Mar College 4101 Old Brownsville Road | Corpus Christi, TX 78405 delmar.edu



From: Maria Guerra < mguerra 52@delmar.edu>



January 18, 2022

#### To the Members of Faculty Council:

It is my pleasure to endorse the nomination for Drue Jones for Professor Emeritus (as per Del Mar College Policy B5.33 Emeritus Status). Ms. Jones was a highly effective faculty member during her tenure at Del Mar College. Her service included 13 years as a full-time faculty member teaching business and management courses in the Business Administration department prior to her retirement from Del Mar College in August 2021. I believe she has met all requirements of the policy for Emeritus Status.

Sincerely,

Jennifer Sramek

Dean of Business, Entrepreneurship, and Health Sciences

## **Department of Business Administration**



December 10, 2021

TO: Del Mar College Faculty Council

FROM: Dr. Charles L. "Chip" Campbell, Jr.

Chair, BAEN Pathway

RE: Ms. Drue Jones

Nomination to Emeritus Status

Greetings members of the DMC Faculty Council.

Please allow me the pleasure and honor to nominate Ms. Drue Jones for Professor Emeritus status at Del Mar College, per policy B5.33. I have attached a copy of Ms. Jones' CV for your review and consideration, along with the following summary highlights of accomplishments from her thirteen years of FT Faculty member service to DMC and our internal/external stakeholder groups:

- a) highly effective Business and Management teacher at DMC, having created positive and professional learning environments in online, F2F and hybrid courses – particularly in maintaining high learning standards when needing to pivot/be creative in delivery/assessment modalities during the recent COVID-19 pandemic, and in the BAEN Management Practicum course where students engage in experiential/application learning with external organizations;
- caring and career-focused advisor in the BAEN Pathway at DMC, assisting numerous students to completion in many BAEN program degree awards leading to a variety of professional opportunities; especially in sharing academically aligned career opportunities between students and numerous local professional contacts;
- c) continued educational growth at DMC including (but not limited to) serving as the TCCTA representative at DMC; attending the South TX Cornerstone Credit League, Business Professionals of America, and Flatiron/Dragados Sidewalk Talks conferences and seminars; participating each year in DMC Professional Development Day activities; and remaining current with all DMC HR, IT, other departments via yearly internal system training opportunities (Nuventive/Improve, Canvas, Colleague, etc.):
- d) exceedingly engaged in departmental and institutional service at DMC by participating in a variety of committees and councils including (but not limited to) the QEP and Faculty Council; serving as the BAEN Management Program Coordinator; supporting the BAEN ABG student-honors club and in BAEN search committees for FT and PT new hire personnel; creating original curricula for International Business, Small Business Finance and Advanced Communications in Management degree awards; and nominated to the Eileen Creighton Award for Teaching Excellence in 2017;
- e) provided excellent service to the community including (but not limited to) promoting the Junior Achievement program; participation in the Luther Jones Aviation Summit, the CC Ethics Commission, Army/Navy Credit Union Board of Directors, Business Professionals of America, Texas Real Estate Teachers Association; and as an ongoing Real Estate professional.

It is my sincere hope that the DMC Faculty Council will agree that Ms. Jones meets and exceeds all the required criteria to earn Emeritus Status via her thirteen years of outstanding leadership and service to our students, the BAEN Pathway, her profession, and our institutional/community stakeholders.

Sincerely,

Dr. Charles L. "Chip" Campbell, Jr.

Chair, Department of Business Administration Assistant Professor, Management Development compbell 13 delmar, edu: (361) 698-1399



Eligibility Criteria for Emeritus Status - Ms, Drue Jones	
B5.33.2 Eligibility: To be eligible for consideration of emeritus status, a	member of the faculty or administration must meet or exceed the
following:  B5.33.2.1 Retire from Del Mar College with retirement to be as defined in the Towns State College and University Employee Uniform Pennsity	Yes - Retired in August of 2021
in the Texas State College and University Employee Uniform Benefits Program, created by the provision of Senate Bill 95, Acts of the 65th Legislature Regular Session, 1977.	Tes - Retired III August of 2021
B5.33.2.2 Hold faculty or administrative rank, or both, at the time of retirement	Yes - Professor and Management Program Coordinator
B5.33.2.3 Have served the College as a full-time member of the faculty and/or administration for at least ten years, demonstrating distinction in the performance of all fundamental responsibilities of faculty (B6.3 and B6.4) or their equivalent for administrative programs.	Yes - 13 Years as Full-Time Faculty
A5.33.4.1.2 Guidelines: Guidelines used to evaluate a faculty member's documentation of distinction shown in the performance of all fundaments career. Such performance could include, but is not limited to, the follows:	al responsibilities of faculty over the span of the faculty member's
A5.33.4.1.2.1 Distinction in professional practice includes exhibiting outstanding teaching, librarianship, or counseling performance and assessment of student learning; serving as a mentor to colleagues; developing new instructional techniques, courses, forms of educational delivery, or relevant services; demonstrating recognized leadership in the professional area through awards given by the College and/or professional organizations; publications, scholarship, or comparable achievements; or providing outstanding service to students through tutoring, mentoring, advising, and sponsoring student organizations.	highly effective Business and Management teacher at DMC, having created positive and professional learning environments in online, F2F and hybrid courses – particularly in maintaining high learning standards when needing to pivot/be creative in delivery/assessment modalities during the recent COVID-19 pandemic, and in the BAEN Management Practicum course where students engage in experiential/application learning with external organizations; caring and career-focused advisor in the BAEN Pathway at DMC, assisting numerous students to completion in many BAEN program degree awards leading to a variety of professional opportunities; especially in sharing academically aligned career opportunities between students and numerous local professional contacts.
A5.33.4.1.2.2 Distinction in educational growth includes a record of continuous self-improvement and development via formal coursework, scholarship or comparable achievements, or other professional development opportunities.	continued educational growth at DMC including (but not limited to) serving as the TCCTA representative at DMC; attending the South TX Cornerstone Credit League, Business Professionals of America, and Flatiron/Dragados Sidewalk Talks conferences and seminars; participating each year in DMC Professional Development Day activities; and remaining current with all DMC HR, IT, other departments via yearly internal system training opportunities (Nuventive/Improve, Carvas, Colleague, etc.).
A5.33.4.1.2.3 Distinction in institutional and community service is demonstrated by substantial accomplishments in academic advising, marketing, and recruiting for the faculty's program area; significant program, department, and College committee work, including leadership roles; and/or work with and recognition by community organizations for contributions by the emeritus candidate which improve the community and promote the College mission.	exceedingly engaged in departmental and institutional service at DMC by participating in a variety of committees and councils including (but not limited to) the QEP and Faculty Council; serving as the BAEN Management Program Coordinator; supporting the BAEN ABG student-honors club and in BAEN search committees for FT and PT new hire personnel; creating original curricula for international Business, Small Business Finance and Advanced Communications in Management degree awards; and nominated to the Eileen Creighton Award for Teaching Excellence in 2017; provided excellent service to the community including (but not limited to) promoting the Junior Achievement program; participation in the Luther Jones Aviation Summit, the CC Ethics Commission, Army/Navy Credit Union Board of Directors, Business Professionals of America, Texas Real Estate Teachers Association; and as an ongoing Real Estate professional.

## CURRICULUM VITAE 2021

#### **DRUE JONES**

Del Mar College ~ 101 Baldwin ~ Corpus Christi, TX 78404 ~ 361-658-8580 ~ druejones@delmar.edu

#### **EDUCATION**

Master of Business Administration, Management & Marketing CCSU, a campus of Texas A & M University, 1992

Master of Science in Education, Adult Education Central Missouri State University 1977

Bachelor of Arts, Political Science University of Missouri, Columbia 1970

#### TEACHING EXPERIENCE

<u>Del Mar College</u>: Adjunct instructor teaching classes across the curriculum in Real Estate, Business, Marketing, Human Relations, and Management. (1978-2008)

Del Mar College: Temporary full time teaching 5 classes (1985 & 1994)

<u>Del Mar College:</u> Tenured Associate Professor of Business Administration. Classes have included traditional face-to-face, online, hybrid, as well as dual credit students. Classes have been taught during the day, night, and Maymester. (2008-present)

#### University of the Incarnate Word & Corpus Christi State University:

Adjunct Instructor in business courses offered for academic credit and professional development. The courses taught include: Organizational Behavior, Principles of Marketing, Independent Study for Graduate Students in MBA degree program, Adult Learning in the Organization, Consumer Behavior, Advertising, (1978-2009)

#### Texas Association of Realtors:

Lead instructor in marketing, ethics, finance, environmental law, international business, and agency for the state association. Instructed courses offered in every major city in Texas. These classes were pre-licensure and classes required for the GRI (Graduate Realtors Institute) designation, which I also held. Subject matter expert in Risk Reduction, Agency Law & Certified Real Estate Instructor (CREI) as recognized by the state of Texas (Texas Real Estate Commission) and the Texas Association of Real Estate Instructors. Authored the material used for Ethics and International business (1978-2009)

#### **Private Contract Clients:**

Developed and delivered custom curriculum for real estate offices across the state of Texas for specific training required by their sales associates. The primary focus was marketing, but courses were offered across the span of real estate education. (1985-2010)

#### **AUTHOR**

Co-authored TEXAS REAL ESTATE by Jacobus, Combs & Combs, published by Prentice Hall 6th Edition

#### **BUSINESS EXPERIENCE**

<u>Drue Jones, Realtor</u>: Broker-owner and Director of Marketing for a full service real estate company that served the Corpus Christi market. Provided seller or buyer representation in residential transactions, feasibility studies, property tax consulting, and property management, while marketing functions included the creation, design and construction of materials for promotion of the firm and the client's properties. Licensed Texas Real Estate Broker and Licensed Real Estate Appraiser. Named as Realtor of the Year in 1986. (1976-2014)

<u>Real Estate Appraisals:</u> Licensed real estate appraiser. Completed commercial and residential appraisals for the Federally funded Resolution Trust Corporation, State of Texas Highway Department, and private clients. (1986-1998)

Expert Witness Testimony: Provided expert witness testimony for real estate litigation in Texas. (1996-2002)

Estate Management: Appointed by Executors to sell off the assets of the estate and distribute proceeds to the heirs. This included real estate as well as personal property. (2001-2013)

Licenses Held: Real Estate Broker #0229082 (1977-2014)

#### **AWARDS & CERTIFICATES**

FACULTY ENHANCEMENT GRANT awarded by the Pan American Roundtable (2017)

EXCELLENCE IN TEACHING AWARD from Sigma Alpha Pi at Del Mar College (2017)

DISABILITY ADVOCATE OF THE YEAR as recognized by the office of Disability Services at Del Mar College (2017)

VOLUNTEER ACHIEVEMENT AWARD presented by the Credit Union National Association (2018)

BANK SECRECY ACT Certificate of Completion (2018, 2019, 2020 & 2021)

TEACHER OF THE YEAR nominated 12 times at Del Mar College

# Regular Agenda Item 5



TO: Dr. Mark Escamilla, President and CEO

FROM: Dr. Jonda Halcomb, Vice President and Chief Academic Officer

DATE: March 1, 2022

SUBJECT: Recommendation for Professor Emeritus Status for Dr. Christine Tarasevich

In accordance with Board Policy 5.33 and its subsections, the Faculty Council received a request for consideration of Professor Emeritus status for Dr. Christine Tarasevich. During the meeting on February 4, 2022, the Faculty Council members reviewed the supporting documentation that included Dr. Tarasevich's eligibility for this designation, the nomination by the Department Chair, and endorsement by the Dean. The Council supported the nomination and voted unanimously in favor of the motion. The nomination packet was forwarded to me for review.

Dr. Tarasevich provided 13 years of service to the College as a faculty member of the Economics Program. During her tenure at the College, she demonstrated distinguished teaching and notable dedication to our students, the College, the community, and the field of Economics. Therefore, I highly recommend conferral of the Professor Emeritus status for Dr. Christine Tarasevich. Thank you for your review and consideration of presenting this prestigious honor for Dr. Tarasevich to the Board of Regents as per policy for granting authority by means of appropriate resolution.

Attachments: Board Policy on Emeritus Status, B5.33

Supporting Documentation for the Professor Emeritus Recommendation

**B5.33 Emeritus Status:** Full-time members of the faculty and administration may be considered for emeritus status according to the following guidelines.

**B5.33.1** Purpose: This policy is designed to provide a method of special recognition to faculty and administrators for outstanding service, significant contribution to higher education, meritorious teaching, and/or special honors bestowed by a renowned organization.

**B5.33.2 Eligibility:** To be eligible for consideration of emeritus status, a member of the faculty or administration must meet or exceed the following:

**85.33.2.1** Retire from Del Mar College with retirement to be as defined in the Texas State College and University Employee Uniform Benefits Program, created by the provision of Senate Bill 95, Acts of the 65th Legislature Regular Session, 1977.

**B5.33.2.2** Hold faculty or administrative rank, or both, at the time of retirement.

**B5.33.2.3** Have served the College as a full-time member of the faculty and/or administration for at least ten years, demonstrating distinction in the performance of all fundamental responsibilities of faculty (B6.3 and B6.4) or their equivalent for administrative programs.

**B5.33.2.4** The Chief Executive Officer (CEO) of the College shall decide on questioned eligibility in cases not covered by the guidelines.

B5.33.3 Emeritus Titles: Emeritus title to be conferred shall be as follows:

**B5.33.3.1 Administration:** The title of the position held by the eligible administrator shall determine the emeritus title.

**B5.33.3.2 Faculty:** The title of an eligible faculty member shall be the title of the rank held at the time of retirement, for example, Professor Emeritus. A faculty member also holding an administrative title (such as Department Chair) may be honored by the use of the administrative title as well as Professor Emeritus.

**A5.33.4 Procedures and Guidelines for Emeritus Status Award:** Consideration for approval of emeritus status shall originate with the next higher authority above the retiree. The following guidelines will apply:

#### A5.33.4.1 Faculty Members:

**A5.33.4.1.1 Procedure:** Consideration for emeritus status shall originate with nomination by the next higher administrative authority above the candidate, or by at least three colleagues within the candidate's Division. The following guidelines shall apply:

**A5.33.4.1.1.1** It shall be the responsibility of the Chief Academic Officer (CAO) to monitor nominations for emeritus status of faculty, to apply the guidelines for eligibility, and to oversee the review and approval process for emeritus awards.

A5.33.4.1.1.2 Within one year after an eligible faculty member's retirement, the immediate supervisor or three colleagues within the same Division shall propose the candidate's nomination to the Dean of the Division (or next higher authority), and document the candidate's eligibility to receive the award.

A5.33.4.1.1.3 The Dean (or next higher authority) shall review the nomination and send it, with the proper documentation supporting the candidate's eligibility, to the Faculty Council, indicating to recommend or not to recommend. The Council shall, in turn, weigh the merits of each candidate, apply the eligibility guidelines, and by majority vote recommend or not recommend a candidate for emeritus status.

**A5.33.4.1.1.4** The Council's recommendation, along with the Dean's recommendation, and all documentation, shall be sent to the CAO for review. The CAO shall review the information and send it with his or her recommendation to the CEO.

A5.33.4.1.1.5 The CEO shall review the forwarded documentation and make the final recommendation to the Board of Regents to confer emeritus status to the candidate. The Board of Regents shall be the granting authority by means of appropriate resolution.

**A5.33.4.1.2 Guidelines**: Guidelines used to evaluate a faculty member's eligibility for the award of emeritus status must include documentation of distinction shown in the performance of all fundamental responsibilities of faculty over the span of the faculty member's career. Such performance could include, but is not limited to, the following:

A5.33.4.1.2.1 Distinction in professional practice includes exhibiting outstanding teaching, librarianship, or counseling performance and assessment of student learning; serving as a mentor to colleagues; developing new instructional techniques, courses, forms of educational delivery, or relevant services; demonstrating recognized leadership in the professional area through awards given by the College and/or professional organizations; publications, scholarship, or comparable achievements; or providing outstanding service to students through tutoring, mentoring, advising, and sponsoring student organizations.

**A5.33.4.1.2.2** Distinction in educational growth includes a record of continuous self-improvement and development via formal coursework, scholarship or comparable achievements, or other professional development opportunities.

A5.33.4.1.2.3 Distinction in institutional and community service is demonstrated by substantial accomplishments in academic advising, marketing, and recruiting for the faculty's program area; significant program, department, and College committee work, including leadership roles; and/or work with and recognition by community organizations for contributions by the emeritus candidate which improve the community and promote the College mission.

#### A5.33.4.2 Administrators

**A5.33.4.2.1 Procedures and Guidelines:** Consideration for approval of emeritus status shall originate with the next higher authority above the candidate. The following guidelines will apply:

A5.33.4.2.1.1 It shall be the responsibility of the appropriate Vice President to monitor requests for emeritus status of administrators and faculty and request the CAO to convene the Instructional and Student Development Council in order to apply the guidelines for eligibility. Recommendations and/or comments from the candidate's Chair or supervisor shall be addressed to the Council.

**A5.33.4.2.1.2** The Council shall weigh the merits of each candidate, apply the eligibility criteria, and by majority vote recommend or not recommend each candidate for emeritus status. If the majority vote is to not recommend or if the candidate does not meet the eligibility criteria, no further action will be taken.

A5.33.4.2.1.3 If the majority vote is to recommend and the candidate is eligible, the Council shall recommend conferring of emeritus status through the appropriate Vice President. The channel of recommendations shall be from the Council to the appropriate Vice President, from the Vice President to the CEO, and from the CEO to the Board of Regents. The Board of Regents shall be the granting authority by means of appropriate resolution.

**A5.33.5 Perquisites:** Perquisites accruing to the candidate awarded emeritus status by the Board of Regents shall include the following:

**A5.33.5.1** Listing in the emeritus section of the College <u>Catalog</u>.

- **A5.33.5.2** Listing in the Del Mar College Faculty-Staff <u>Directory</u>, if requested by the emeritus awardee.
- **A5.33.5.3** Inclusion of the emeritus awardee's name on College mailing lists for publications and notices of interest.
- **A5.33.5.4** A framed copy of the Board of Regents' resolution conferring emeritus status.
- **A5.33.5.5** A permanent identification card which shall identify the designated emeritus status.
- **A5.33.5.6** When available and if the emeritus awardee continues to work for the College after retirement, office space, full e-mail access, and a reserved parking space.
- **A5.33.5.7** Invitations for the emeritus awardee to participate in College commencement ceremonies and other relevant recognition activities.

#### Firefox

#### **Re: Emeritus Staus Nominations**

Paul Gottemoller <pgottemo@delmar.edu> Mon 2/7/2022 10:44 AM To: Jennifer Sramek <jsramek@delmar.edu> Jennifer,

The Council has voted to approve both applications for emeritus status this past Friday.

#### Best,

Dr. Paul G. Gottemoller, Ph.D.
Associate Professor of Political Science
Department of Social Sciences
Del Mar College
General Academic and Music Building C317E
(361) 698-1698

From: Jennifer Sramek < jsramek@delmar.edu>
Sent: Tuesday, January 18, 2022 9:43 AM
To: Paul Gottemoller < pgottemo@delmar.edu>
Subject: Fw: Emeritus Staus Nominations

Good morning Paul -

Please see the attached Dean recommendation letters and Professor Emeritus nominations for Drue Jones and Christine Tarasevich.

#### Respectfully,

Jennifer Sramek
Dean of Business, Entrepreneurship, and Health Sciences
Division Office | HS 2- 134
o: 361-698-1703
jsramek@delmar.edu

Del Mar College 4101 Old Brownsville Road | Corpus Christi, TX 78405 delmar edu



From: Maria Guerra < mguerra 52@delmar.edu>



#### BUSINESS, ENTREPRENEURSHIP, AND HEALTH SCIENCES

January 18, 2022

To the Members of Faculty Council:

It is my pleasure to endorse the nomination for Christine Tarasevich for Professor Emeritus (as per Del Mar College Policy B5.33 Emeritus Status). Dr. Tarasevich was a highly effective faculty member during her tenure at Del Mar College. Her service included 13 years as a faculty member teaching economics in the Business Administration department prior to her retirement from Del Mar College in August 2021. I believe she has met all requirements of the policy for Emeritus Status.

Sincerely,

Jennifer Sramek

1 Samek

Dean of Business, Entrepreneurship, and Health Sciences



December 10, 2021

TO: Del Mar College Faculty Council

FROM: Dr. Charles L. "Chip" Campbell, Jr.

Chair, BAEN Pathway

RE: Dr. Christine Tarasevich

Nomination to Emeritus Status

Greetings members of the DMC Faculty Council.

Please allow me the pleasure and honor to nominate Dr. Christine Tarasevich for Professor Emeritus status at Del Mar College, per policy B5.33. I have attached a copy of Dr. Tarasevich's CV for your review and consideration, along with the following summary highlights of accomplishments from her thirteen years of FT Faculty member service to DMC and our internal/external stakeholder groups:

- highly effective Economics teacher at DMC, having created positive and professional learning environments in online, F2F and hybrid Economics courses – particularly in maintaining high learning standards when needing to pivot/be creative in delivery/assessment modalities during the recent COVID-19 pandemic;
- caring and career-focused advisor in the BAEN Pathway at DMC assisting numerous students to completion in many BAEN program degree awards leading to a variety of professional opportunities;
- c) continued educational growth at DMC including (but not limited to) attending the National Economics Teaching Conference; regularly attending training through Workplace Answers; participating each year in DMC Professional Development Day activities; and remaining current with all DMC HR, IT, other departments via yearly internal system training opportunities (Nuventive/Improve, Canvas, Colleague, etc.);
- d) exceedingly engaged in departmental and institutional service at DMC by participating in a variety of committees and councils including (but not limited to) the Library Committee; the Honors Committee; as the BAEN Business Administration Program Coordinator; the DMC Curriculum Committee during the reduction of all degrees to 60 SCH; supporting the BAEN ABG student-honors club; and on several BAEN search committees for FT and PT new hire personnel;
- e) provided excellent service to the community including (but not limited to) promoting the Junior Achievement program, participation in the annual Marine Corps Toys for Tots initiative and St. Andrew's Lenten fundraisers, and membership in the Texas Community College Teachers Association.

It is my sincere hope that the DMC Faculty Council will agree that Dr. Taresevich meets and exceeds all the required criteria to earn Emeritus Status via her thirteen years of outstanding leadership and service to our students, the BAEN Pathway, her profession, and our institutional/community stakeholders.

Sincerely,

Dr. Charles L. "Chip" Campbell, Jr.

Chair, Department of Business Administration Assistant Professor, Management Development ccampbell13@delmar.edu; (361) 698-1399



Eligibility Criteria for Emeritus Status - Dr. Christine Taras	sevich
B5.33.2 Eligibility: To be eligible for consideration of emeritus	
exceed the following:	82
B5.33.2.1 Retire from Del Mar College with retirement to be as	
defined in the Texas State College and University Employee	Yes - Retired in August of 2021
Uniform Benefits Program, created by the provision of Senate	A Committee of the Comm
Bill 95, Acts of the 65th Legislature Regular Session, 1977.	AND REVENUE OF THE RESERVE OF THE RE
B5.33.2.2 Hold faculty or administrative rank, or both, at the	Ves - Professor and Business Administration Program
time of retirement.	Coordinator
B5.33.2.3 Have served the College as a full-time member of	
the faculty and/or administration for at least ten years.	Yes - 13 Years as Full-Time Faculty
demonstrating distinction in the performance of all	
fundamental responsibilities of faculty (B6.3 and B6.4) or their	
equivalent for administrative programs.	
A5.33.4.1.2 Guidelines: Guidelines used to evaluate a faculty m	ember's eligibility for the award of emeritus status must
include documentation of distinction shown in the performance of	
the faculty member's career. Such performance could include, but	
A5.33.4.1.2.1 Distinction in professional practice includes	Highly effective Economics teacher at DMC, having
exhibiting outstanding teaching, librarianship, or counseling	created positive and professional learning environments
performance and assessment of student learning; serving as a	in online, F2F and hybrid Economics courses -
mentor to colleagues; developing new instructional techniques,	particularly in maintaining high learning standards
courses, forms of educational delivery, or relevant services;	when needing to pivot/be creative in delivery/assessment
demonstrating recognized leadership in the professional area	modalities during the recent COVID-19 pandemic;
through awards given by the College and/or professional	caring and career-focused advisor in the BAEN
organizations; publications, scholarship, or comparable	Pathway at DMC - assisting numerous students to
achievements; or providing outstanding service to students	completion in many BAEN program degree awards
through tutoring, mentoring, advising, and sponsoring student	leading to a variety of professional opportunities.
organizations.	
A5.33.4.1.2.2 Distinction in educational growth includes a	Continued educational growth at DMC including (but
record of continuous self-improvement and development via	not limited to) attending the National Economics
formal coursework, scholarship or comparable achievements,	Teaching Conference; regularly attending training
or other professional development opportunities.	through Workplace Answers; participating each year in
	DMC Professional Development Day activities; and
	remaining current with all DMC HR, IT, other
	departments via yearly internal system training
	opportunities (Nuventive/Improve, Canvas, Colleague,
100.00	etc.).
A5.33.4.1.2.3 Distinction in institutional and community	Exceedingly engaged in departmental, institutional and
service is demonstrated by substantial accomplishments in	community service by participating in a variety of
academic advising, marketing, and recruiting for the faculty's	committees and councils including (but not limited to)
program area; significant program, department, and College	the Library Committee; the Honors Committee; as the
committee work, including leadership roles; and/or work with	BAEN Business Administration Program Coordinator; the
and recognition by community organizations for contributions	DMC Curriculum Committee during the reduction of all
by the emeritus candidate which improve the community and	degrees to 60 SCH; supporting the BAEN ABG student-
promote the College mission.	honors club; and on several BAEN search committees for
	FT and PT new hire personnel; and promoting the Junior
	Achievement program, participation in the annual
	Marine Corps Toys for Tots initiative and St. Andrew's
	Lenten fundraisers, and membership in the Texas

## Christine D. Tarasevich, Ph.D. Curriculum Vitae

Name: Christine D. Tarasevich, Ph.D.

Work Address: Del Mar College, 101 Baldwin Boulevard, Corpus Christi, TX 78404

Office Telephone Number: 361-698-1113

College Email Address: <a href="mailto:ctarasev@delmar.edu">ctarasev@delmar.edu</a>

#### Education

Ph.D., Resource Economics (Marine Option), University of Rhode Island, 1992

M.B.A., University of Rhode Island, 1984

• B.S. with Honors, Technical Journalism (Oceanography), Oregon State University, 1974

#### **Teaching Experience**

Professor, 2019-Present

Del Mar College

Courses: Macroeconomics, Microeconomics

Associate Professor, 2013-2018

Del Mar College

Courses: Macroeconomics, Microeconomics

• Assistant Professor, 2008-2012

Del Mar College

Courses: Macroeconomics, Microeconomics

Assorted Lectures: ICommunications, Antiques, Seafood

• Instructor, 2009-Present

University of the Incarnate Word Course: Managerial Economics

Teaching Assistant, 1989
 University of Rhode Island

Course: Small Business

Writer/Lecturer, 1975-1976
 Sea World San Diego, CA

#### Professional, Technical, and Work-related Experience and Skills

- Seafood Wholesale/Retail Owner/Manager, 1992-present
- Owner, Kingston Traders & Third Coast Antiques, 1992-present
- Trainer, HAACP Program for Seafood Safety, Clipper Seafood, 1995-present
- Free-Lance Writing Consultant, 1974-present

- Owner, Fishing Vessel Brokerage, 1986-1990
- Communicator, University of Rhode Island Sea Grant Program, 1975-1985
- Writer, Sea World, San Diego, 1974-1975
- Reporter, Corpus Christi Caller Times

#### **Professional Achievements and Publications**

- National Science Writing Award, American Association for the Advancement of Science, 1978, Major Newspaper Category; 1979 Honorable Mention, Capt. Fred E. Lawton Safe Boating Award; 1974 Second Place News Writing, Corpus Christi (TX) Press Club
- Doctoral Thesis: "Seafood Consumption Patterns and Attitudes Towards Squid and Mackerel by Chinese and Koreans", 1992
- Economic Impact of North Cape Oil Spill on Clipper Seafood, Private Document, 1996
- Textbook Contributions: Callaghan, Dennis W., Robert A. Comerford and Christine Duerr Tarasevich, "Porter's Boatyard," <u>Strategic Management: Text, Tools and Cases for</u> <u>Business Policy</u>. Also, Teaching Note for same text with Elizabeth Seiner, "Toy Industry, 1979". Kent Publishing, Boston, 1985
- Numerous Articles in general national and regional magazines and newspapers, newsletters, technical publications, etc. on marine subjects, 1974-present
- Radio and Video Publications: URI Sea Grant film, Split and Hoist Regional Radio Show, TV and radio spots for URI
- Rhode Island Training and Development Grant for FDA HAACP Program, 1995
- Phi Kappa Psi Honor Fraternity; Director at Large, Women in Communications National Board of Directors, RI Grange and 4-H All Stars Member

# Regular Agenda Item 6



TO:

Dr. Mark Escamilla, President and CEO

FROM:

Dr. Natalie C. Villarreal, Executive Director of Government & Board Relations

DATE:

March 8, 2022

SUBJECT:

Joint Federal Community College Agenda for the 117th Congress (2021-2022)

#### **Background Information:**

#### **PRIORITIES:**

#### 1. Federal Pell Grants

A. Preserve, enhance and extend Pell Grant eligibility.

B. Extend Pell Grant eligibility to short-term training programs offered by institutions of higher education.

#### 2. Funding for Federal Student Financial Aid & Institutional Aid Programs

A. Strengthen TRIO, GEAR UP, and other student support programs that help community colleges meet the needs of diverse, historically underrepresented, and economically disadvantage populations

B. Support Federal Supplemental Education Opportunity Grant (FSEOG) and Federal Work-Study (FWS) programs which enhance community college student enrollment and success.

#### 3. Higher Education Act (HEA) Reauthorization

A. Simplify the FAFSA process to support greater community college student participation in federal student aid programs.

B. Examine the federal needs analysis system to ensure that working students, particularly those providing for families receive adequate support.

#### Action Item:

Discussion and possible adoption of the Joint Federal Community College Agenda for the 117<sup>th</sup> Congress, as set forth by the American Association of Community Colleges (ACCT) and the Association of Community College Trustees (ACCT)

## JOINT LEGISLATIVE AGENDA FOR THE 117th CONGRESS

(2021-2022)

Advancing America's Community Colleges





Total Number of Community Colleges  • 1,050	Representation of Community College Students Among Undergraduates  • 41% All U.S. Undergraduates
Total Enrollment (Fall 2018)  6.8 million Credit	Degrees and Certificates Awarded (2017) 2018)
• 5.0 million Non-credit • 11.8 million Total	<ul><li>881,119 Associate Degrees</li><li>618,772 Certificates</li></ul>

## (full-time and part-time)

- 2.4 million Full-time (36%)
- 4.4 million Part-time (64%)

- 57% Women
- 43% Men
- 28 Average Age
- 29% First Generation
- 26% Parents
- 5% Veterans

#### **Race and Ethnicity**

- 45% White
- 13% Black or African American
- 26% Hispanic or Latino
- 6% Asian/Pacific Islander
- 1% Native American or Alaska Native

#### **Working Students**

- 31% Full-time
- 37% Part-time

#### **Average Cost of Attendance** (Full-Time, 2020-2021)

- \$3,770 Tuition and Fees
- \$9,080 Room and Board
- \$1,460 Books and Supplies
- \$4,240 Transportation and Other Expenses
- \$18,550 Full Cost of Attendance

#### **Percentage of Students Receiving Aid** (Grants, Loans, State, Institutional)

- 59% Any Aid
- 34% Federal Grants
- 15% Federal Loans
- 22% State Aid
- 7% Institutional Aid

#### **SOURCES:**

https://www.aacc.nche.edu/wp-content/uploads/2020/03/AACC\_Fast\_Facts\_2020\_Final.pdf https://research.collegeboard.org/pdf/trends-college-pricing-student-aid-2020.pdf https://nces.ed.gov/datalab/powerstats/percentdistribution.aspx (Undergraduates 2015-16)

## **COMMUNITY COLLEGE FEDERAL LEGISLATIVE PRIORITIES**

The American Association of Community Colleges (AACC) and the Association of Community College Trustees (ACCT) support the following legislative priorities for the 117th Congress.

#### **Federal Pell Grants**

- Preserve and enhance the Federal Pell Grant program, which is the foundation of student aid for millions of financially needy undergraduate college students.
- Extend Pell Grant eligibility to short-term training programs offered by institutions of higher education.
- Increase the maximum Pell Grant annually to maintain its purchasing power.
- Extend Pell Grant eligibility to incarcerated students, also known as Second Chance Pell.
- Increase lifetime Pell Grant eligibility to 14 semesters (full-time equivalent).
- Ensure Pell Grant reserve funds remain dedicated to the Pell Grant program to safeguard the program's future financial stability.

## Funding for Federal Student Financial Aid and Institutional Aid Programs

- Support federal investments in higher education by providing sufficient funding allocations for domestic discretionary programs.
- Support the Federal Supplemental Educational Opportunity Grant (FSEOG) and Federal Work-Study (FWS) programs, which enhance community college student enrollment and success.
- Increase funding for vital institutional aid programs, including the Strengthening Institutions (Title III-A of the HEA), Developing Hispanic-Serving Institutions, Tribal Colleges and Universities, Historically Black Colleges and Universities, Asian American and Native American Pacific Islander Serving Institutions, and Predominantly Black Institutions programs.
- Strengthen TRIO, GEAR UP, CCAMPIS, and other student support programs that help community colleges meet the needs of diverse, historically underrepresented, and economically disadvantaged populations.

## **Higher Education Act (HEA) Reauthorization**Student Financing, Access, and Affordability

 Support responsible student borrowing by tying borrowing limits to enrollment intensity, giving institutions more authority to limit borrowing in defined circumstances, and allowing institutions to require additional loan counseling.

- Simplify the FAFSA process to support greater community college student participation in federal student aid programs.
- Examine the federal needs analysis system to ensure that working students, particularly those providing for families, receive adequate support.
- Reform the allocation formulas for the FSEOG and FWS programs to distribute funds based on student and family finances.
- Restore full Title IV student aid eligibility for community college students who lack a high school diploma or its equivalent but have demonstrated their ability to benefit from postsecondary education through successful coursework.
- Create a federal-state partnership that provides federal support to states that make community college tuition-free for all students.

## Institutional Accountability and Promoting Student Success

- Create a federal student unit record system to collect and generate accurate and meaningful student-level data on postsecondary outcomes and earnings.
- Establish more accurate measures of community college success by counting in the graduation rate students who complete within six years and those who transfer to other colleges.
- Replace the current Cohort Default Rate with an institutional accountability metric that reflects rates of student borrowing.
- Reject risk sharing proposals that impose financial penalties on community colleges.
- Support an independent accreditation process that provides necessary quality assurance for the federal government and other stakeholders without limiting autonomy or hindering innovation.

#### **Innovation and Compliance**

- Streamline federal reporting and disclosure requirements and lighten the federal regulatory burden wherever possible; ensure that the Department of Education works with colleges in a positive, partnership-oriented fashion.
- Develop Title IX policies that enhance student safety and clarify institutional responsibilities, while taking into account the unique features of community college campuses.

## **COMMUNITY COLLEGE FEDERAL LEGISLATIVE PRIORITIES**

- Encourage quality innovations in higher education, including competency-based education, dual enrollment, guided pathways, new credentials, and other educational advancements.
- Uphold certain student protections such as the "90/10" rule, which requires that for-profit institutions derive at least 10% of their overall funding from non-Title IV sources.

#### Access to Basic Needs Services for Low-Income Students

 Enact policies that allow severely financially disadvantaged community college students with unmet need to access programs providing food, housing, medical care, including mental health services, and other basic needs. Due in large part to a lack of information and work requirements for nonparenting students, less than half of food-insecure students receive help from SNAP.

## Workforce Development, Adult Basic Education and Career and Technical Education

- Increase funding for the Strengthening Community College Training Grants program.
- Increase funding for state grants under the Carl D. Perkins Career and Technical Education Act (CTE), the occupational and adult basic education programs in the Workforce Innovation and Opportunity Act (WIOA), the Advanced Technological Education (ATE) program at the National Science Foundation, and include community colleges in efforts to bolster America's competitiveness in science, technology, engineering, and mathematics (STEM) fields.
- Foster rural economic development by providing adequate federal resources for essential programs addressing rural education, rural health care, renewable energy, and rural workforce development.
- Ensure that community colleges and their students, can access technology equipment, including highspeed broadband internet services.

## **Higher Education Tax Benefits for Low-Income Students**

- Improve the Lifetime Learning Credit for community college students by covering 100% of the first \$2,000 of expenses for technical education programs.
- Enhance the targeting of the American Opportunity Tax Credit (AOTC) on students with the greatest financial need and increase the refundable portion of the credit.

 Ensure that community college Pell Grant recipients fully qualify for the AOTC by making Pell Grants non-taxable.

#### **Veterans**

- Fund new and existing programs to help institutions better serve the needs of veteran students.
- Ensure that active duty personnel and their dependents can fully participate in community college educational programs.
- Enact reforms that help veterans choose the educational program best suited to their needs and to prevent their exploitation.

#### **DREAM Act and Immigration Policy**

- Enact legislation that would establish a path to citizenship for qualifying undocumented students who entered the U.S. as minors.
- Eliminate federal restrictions on states that offer instate tuition to undocumented students.
- Make DREAM Act students eligible for federal student financial aid.
- Ensure that Title IV student aid is not included in the "public charge" test applied to individuals seeking admission into the U.S. or seeking to change their current immigration status.

#### **International Education Programs**

- Increase opportunities for community college students to study abroad and encourage international students to enroll in community colleges.
- Increase funding for the HEA Title Vi and Fulbright Hays undergraduate international education programs, which are vital to national security and economic productivity.
- Improve the F1 student visa approval process to ensure all international students have the opportunity to access U.S. education and training programs.

#### Infrastructure

 Ensure that a portion of any federal infrastructure package is dedicated to community college facilities and workforce training programs to expand the number of skilled workers necessary to upgrade our nation's infrastructure.



### **Association of Community College Trustees**

J. Noah Brown, President and CEO

Jee Hang Lee, Senior Vice President

Katie Brown, Director of Government Relations

José Miranda, Senior Government Relations Associate

Allison Beer, Senior Policy Analyst

🔼 1101 17th Street NW, Suite 300 | Washington, D.C. 20036

P: (202) 775-4667 | E: acctinfo@acct.org www.acct.org



## **American Association of Community Colleges**

Dr. Walter G. Bumphus, President & CEO

**David Baime**, Senior Vice President for Government Relations & Policy Analysis

**James (Jim) Hermes**, Associate Vice President for Government Relations

Jolanta (JJ) Juszkiewicz, Director of Policy Analysis

👫 One Dupont Circle NW, Suite 410 | Washington, DC 20036

P: 202-728-0200 | www.aacc.nche.edu

# Regular Agenda Item 7



OFFICE OF GENERAL COUNSEL

DATE:

March 3, 2022

TO:

Del Mar College Board of Regents

Mark Escamilla, Ph.D. President and CEO

FROM:

Augustin Rivera, Jr. Q

General Counsel

Tammy McDonald

Vice President, Administration and Human Resources

RE:

Proposed Policy Revisions Related to Bylaws Amendments

#### **SUMMARY:**

In accordance with the charge of the Ad Hoc Bylaws Committee, Del Mar College policies were reviewed by staff to ensure consistency and harmony with the recent amendments to the Board Bylaws as adopted by the Board last fall.

Attached are proposed edits to current Del Mar College policies directly impacted by the amendments. The edits consist primarily of deletions and the inclusion of specific references to the Bylaws. The proposed policy edits were reviewed and approved by the Ad Hoc Bylaws Committee on March 8, 2022. The Ad Hoc Committee voted unanimously to recommend Board approval of the proposed edits.

#### **STAFF RECOMMENDATION:**

Staff also recommends approval of the proposed edits.

#### LIST OF SUPPORTING DOCUMENTS:

- 1. Recommended Board Policy Revisions Related to recent Bylaw changes
- 2. Del Mar College Board of Regents Bylaws

### Recommended Revisions to Board Policy Related to Revisions to Board Bylaws Draft Redline Version for March 8, 2022 Board of Regents Meeting

#### **B2.1 Board of Regents: Revised March 8, 2022**

The Board is composed of nine members who are elected for six-year terms in accordance with State law. Elections are held on the first Tuesday after the first Monday in November in even-numbered years, at which time three members are elected. The Chair and other Board officers are elected by the membership of the Board. Subject to applicable statutes, regulations, and State law, if the position of an at-large representative on the Board shall become vacant, the Board shall fill the unexpired term in accord with the Board Bylaws. If the position of a district representative on the Board shall become vacant, the Board may fill the unexpired term in accord with the Board Bylaws or may opt to leave the position open to be filled at the next election. Board elections and appointments shall be conducted in accordance with College policy and State law. The governing body for Del Mar College is a Board of Regents composed of nine members, who are elected for six-year (6 year) terms in accordance—with state and federal statutes. Elections are held on the first Tuesday after the first Monday in November of even-numbered years, at which time three members are elected. The presiding officer, the Board Chair, and other Board officers are elected by the membership of the Board.

In accordance with Board Bylaws, College policy and other applicable standards, the Board shall perform an annual self-evaluation of its performance. The self-evaluation will incorporate criteria assessing board operations and defining board effectiveness. The Board will use the results of the self-evaluation to assess past performance and to establish goals for the future.

- **B2.1.1** Vacancy: When a vacancy occurs on the Board of Regents, the Board shall fill the unexpired term in accordance with the guidelines below **Board Bylaws**.
- B2.1.1.1 The candidate for Regent must be a registered voter who resides within the College District. In the case of a single-member district vacancy, the candidate must be a resident of that district.
- B2.1.1.2 The Board shall announce the vacancy through the news media, including minority-language. In addition, the vacancy should be announced to interested agencies and individuals.

  B2.1.1.3 The Board shall determine the period for responding to the announcement, the time being at least two (2) weeks.
- B2.1.1.4 Persons interested in being appointed to the Board shall submit a resume and support documents to the Chief Executive Officer (CEO) of the College.
- B2.1.1.5 The Board of Regents shall review the resumes and select a number of candidates to be interviewed.
- B2.1.1.6 The Board of Regents shall interview the applicants and make a selection.
- B2.1.2 Statement of Ethics: Each member of the Board will conduct themselves, at all times, in accordance with the highest ethical principles and shall strive to support the Mission and Vision Statement of the College and, to that end, shall adhere to the Statement of Conduct and Ethics in the Board Bylaws. Upon acceptance of the office, then annually while serving, the members of the Board of Regents will review and agree to adhere to the following ethical standards:

- B2.1.2.1 Attend all regularly scheduled Board meetings, insofar as possible, and become informed concerning issues to be considered at those meetings.
- B2.1.2.2 Work with other Board members to establish effective Board policies and to delegate authority for the administration of the College to the Chief Executive Officer (CEO) of the College.
- B2.1.2.3 Make policy decisions only after full discussion at publicly held Board meetings.
- B2.1.2.4 Render all decisions based on the available facts and independent judgment and refuse to surrender that judgment to individuals or special interest groups.
- B2.1.2.5 Encourage the free expression of opinion by all Board members and seek communication between the Board and students, staff, and all elements of the community.
- B2.1.2.6 Communicate to other Board members and the CEO of the College expressions of public reaction to Board policies and College programs.
- B2.1.2.7 Become informed about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by the American Association of Community Colleges, the Association of Community College Trustees, and the Hispanic Association of Colleges and Universities.
- B2.1.2.8 Support the employment of those persons best qualified to serve as College staff and insist on a regular and impartial evaluation of all staff.
- B2.1.2.9 Take no private action that will compromise the Board or administration and respect the confidentiality of information that is privileged under applicable law.
- B2.1.2.10 Remember always that the first and greatest concern must be the educational welfare of the students attending the College.
- B2.1.2.11 Engage in no activity that could create a conflict of interest.
- B2.1.2.12 Refrain from using the Board position for personal or partisan gain.
- B2.1.2.13 Bring about desired changes through legal and ethical procedures, upholding and enforcing all applicable statutes, regulations, and court decisions pertaining to community colleges.
- B2.1.2.14 Work with other Board members to establish effective policies and practices, prohibiting unlawful discrimination, including conduct that constitutes sexual misconduct.
- B2.1.3 Requests for College Records and Documents: The Chief Executive Officer (CEO) of the College has full authority over all College personnel, and, consequently, any requests by the Board or individual Board members for reports, specific directives, project proposals, or other documents will be directed to the CEO's office. The CEO of the College will take appropriate action and issue appropriate directives to faculty and staff in order to comply with requests within reasonable timelines.
- **B2.1.3.1** The submission of requests through the office of the CEO of the College ensures that work is assigned and completed in coordination with the College's priorities, staffing necessities, and mandated deadlines.

- **B2.1.3.2** The CEO of the College will ensure that all reports and documents requested by individual Board members are distributed to all members of the Board of Regents. Board members will receive requested documents as timely as possible.
- **B2.1.3.3** Inquiries by Board members for routine consumer information typically printed in College publications or in other ways routinely made available to the public may be made directly to and handled by the appropriate staff.
- B2.1.4 Reprimand or Censure of a Board Member: The Board of Regents shall have the authority to sanction and/or censure a Board member who is found by the Board to have violated the Board member's duties or any other provisions of the Board Bylaws. In order for the Board to censure a Board member, the Board member must be found, by majority vote of the Board, to have violated a specific statute or law, Board Bylaw, or Board policy defining the Board member's duties and responsibilities. Such a finding shall be made by the Board only after an investigation by the Board or the Board's designee. The investigation must include an opportunity for the Board member to respond to the specific allegation(s) that the Board member has breached a duty.

#### **B2.1.5** Public Comment During Board Meeting:

The Del Mar College Board of Regents ("Board") has always endeavored to solicit the advice and counsel of the public in the planning and operation of the College. (Bylaw VI of the Bylaws of the Del Mar College Board of Regents). To this end, the Board recognizes the role of public comment and input during the meetings of the Board and respects the right of the public eitizens to provide such comment. There are two opportunities during a Board meeting for public comment: i) in connection with a specific agenda item, prior to Board action (agenda items); and, ii) during General Public Comments (non-agenda items).

In order to reasonably facilitate public comment during Board meetings and to ensure that everyone is provided with an equal opportunity to be heard, the following rules set forth in the Board Bylaws shall apply.

- 1. Prior to the start of a Board Meeting, an individual wishing to address the Board must fill out the Registration Card for Public Comments and submit the completed Card to the Board Liaison. The individual shall indicate on the Registration Card the subject of the public comment (specific agenda item or general comment).
- 2. An individual wishing to provide handouts to the Board shall submit the handouts to the Board Liaison at the same time as the completed Registration Card, prior to the start of the Board Meeting.
- 3. An individual shall have 3-minutes to present Public Comments.
- 4. An individual may not yield any portion of their allotted time to any other person.
- 5. Public Comments are specifically subject to the Board's "Rules of Decorum" found in Section X of the Board's Bylaws of the Del Mar College Board of Regents, including the following:

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- factual precise presentation. Loud, boisterous, profane, or obscene language or behavior is not allowed. (Bylaw X.E)
- 2. "In addressing the Board under Public Comments, members of the audience shall... go to the podium ... while addressing the Board. They shall remain at the podium and speak into the recording of the proceedings and begin by giving their full name and affiliation to the College, if any. The public shall not approach the Regents table except with permission or request of the Board Chair or presiding officer. (Bylaw X.F)
- 3. "All remarks shall be addressed to the Board and not to the Regents as individuals. "(Bylaw X.G)
- 6. An individual that violates any provision of this policy, or uses abusive, profane, or defamatory language or gestures or, language likely to incite a breach of the peace; or, engages in conduct likely to interfere with, or otherwise obstruct a meeting, may be ruled out of order and, i) issued a warning, ii) have their right to comment revoked, and/or, iii) be removed from the meeting.
- 7. General Public Comments shall occur at the beginning of the Board-Meeting, after the Recognitions portion of the Meeting Agenda, and shall be limited to a total no more than thirty (30) minutes.
- 8. Public Comments on specific agenda items shall be allowed before or during the Board's deliberation of the specific agenda item and prior to action by the Board.
- 9. In accordance with the Texas Open Meetings Act, the College is limited in responding to public comments or inquiries on non agenda items as follows:
  - 1. Provide a statement of specific factual information in response to an inquiry;
  - 2. Recite existing policy in response to an inquiry;
  - 3. Propose placing the subject of the inquiry on the agenda of a subsequent meeting. (Tex. Govt. Code Section 551.042)

The Board Chair shall have the authority, with good cause, to temporarily modify or suspend the application of any of these rules.

#### B2.1.6 Structure for Board of Regents Committees: Adopted March 16, 2021

The *Chair or the* Board may establish such committees as it deems necessary for the welfare of the College District. The Board will provide its committees clear, appropriate responsibilities. Committees serve a purely advisory function and do not act for the Board; rather, they submit recommendations for action to the Board.

Committees of the Board will be formed in accordance with the Del Mar College District Board Bylaws.

### BYLAWS Board of Regents Del Mar College District

The following Bylaws of the Board of Regents of the Del Mar College District provide the operational framework within which the Board shall govern and act, as well as the aspirational and legal standards by which each Board member shall conduct themselves in the performance of their duties and in representing Del Mar College. Importantly, these Bylaws include expectations of ethical behavior that are more than what is required by law. The Board of Regents acknowledges the profound importance of leading by example and with these Bylaws, endeavors to cultivate a culture of exemplary Ethics at Del Mar College.

#### I. BOARD DUTIES AND RESPONSIBILITIES

- A. The Board, composed of lay members, ("Board members" or "Regents"), shall exercise the traditional and time-honored role as it has evolved and shall constitute the keystone of the governance structure. In this regard, the Board:
  - 1. Is expected to preserve institutional independence and to defend its right to manage its own affairs through its chosen administrators and employees, free from any undue or improper influence.
  - 2. Shall enhance the public image of the College.
  - 3. Shall interpret the community to the College and interpret the College to the community.
  - 4. Shall nurture the College to achieve its full potential within its role and vision.
  - 5. Shall provide for financial resources to support adequately the institutional goals.
  - 6. Shall appoint the President and Chief Executive Officer (President and CEO) of the College and conduct periodic evaluations of the CEO's performance.
  - 7. Shall establish and periodically review the Vision and Mission statements of the College.
  - 8. Shall establish the College's strategic plan and goals consistent with the role and vision of the College.
- B. The Board possesses and exercises its authority and duties as a collective body and functions only when it is convened in a properly noticed meeting. Unless

- specifically authorized by prior action of the Board, no individual member may speak, obligate, or exercise authority in the name of the Board.
- C. The Board functions within the framework of laws, court decisions, attorney general's opinions, and similar mandates and restrictions from external sources. It performs functions as specified by applicable laws and regulations.
- D. The Board formulates policies and delegates to the President and CEO of the College the function of administering policies and regulations. The Board is not involved in administrative details, but the Board's review of administrative procedures and regulations may be undertaken if necessary to the function of policy formulation. In the absence of appropriate policy, the President and CEO of the College may need to make decisions and exercise authority, but such actions are subject to subsequent review by the Board for determination as to the need for a policy statement.
- E. Board members may be removed from office according to Texas Constitution, Article V, Section 24; Local Government Code 87.011, 87.012, 87.013, 87.031; Education Code 4.35(b), Texas Education Code § 44.032, and Texas Education Code § 130.0845, as currently stated or as amended in the future.
- F. A Board member shall not be absent from more than half of the regularly scheduled board meetings that the member is eligible to attend during a calendar year, not counting an absence for which the member is excused by a majority vote of the board. Texas Education Code § 130.0845.
- G. If citizens bring a concern or complaint to an individual Board member, the Board member shall refer the citizen to the College President and CEO or designee, who shall proceed according to appropriate Board policy. This does not restrict the Board member from bringing the concern or complaint to the Board of Regents.
- H. Board members shall undergo training and onboarding as soon as practicable after taking office, including the training and onboarding required by law and the orientation provided by the College. See below Section VIII.
- I. While serving in office, Board members shall not accept employment, including self-employment, or engage in a business, charity, nonprofit organization, or professional activity that conflicts with or could reasonably be expected to impair the Board member's independence of judgment in the performance of official duties.
- J. Regarding Board members' expenditures and reimbursements, each member shall comply with applicable College policies and act responsibly and as good stewards of College funds.

K. In accordance with Board Bylaws, College policy and other applicable standards, the Board shall perform an annual self-evaluation. The self-evaluation will incorporate criteria assessing Board operations and defining Board effectiveness. The Board will use the results of the self-evaluation to assess past performance and to establish goals for the future.

#### II. STATEMENT OF CONDUCT AND ETHICS

Each member of the Board will conduct themselves, at all times, in accordance with the highest ethical principles and shall strive to support the Mission and Vision Statement of the College and, to that end, shall adhere to the following standards:

- A. Attend and participate actively in Board meetings.
- B. Devote time, thought, and study to the duties of a Board member in order to render effective and informed service.
- C. Work with other Board members to establish effective Board policies, delegate authority for the administration of the College to the President and CEO of the College, and act on behalf of the Board only with the official authorization of a majority of the members of the Board.
- D. Make policy decisions only after full discussion at publicly held Board meetings.
- E. Base all decisions on the available facts and independent judgment, free from any undue or improper influence, and abide by and uphold the final majority decision of the Board.
- F. Avoid, during a pending bidding, solicitation, selection or appointment process, any communications with involved vendors, contractors, bidders or applicants outside of the Board established process. The Board Chair or other designee will provide information or answer questions from the public about the process.
- G. Recognize that the College adheres to the concepts of free speech and academic freedom, encourage the free expression of opinion by all Board members, and seek systematic communications between the Board and students, faculty, staff, and the community, while refraining from communicating with students, staff, faculty and the community in any way which could be interpreted as having any authority outside the meetings of the Board and refraining from any communications among a quorum of Board members outside of the Board meeting.
- H. Communicate to other Board members and the President and CEO of the College expressions of public reaction to Board policies and College programs.
- I. Work with other Board members and with the President and CEO in a spirit of harmony and cooperation and in a manner that creates and sustains mutual respect.

- J. Become informed about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by State and National Community College organizations.
- K. Support the employment of those persons best qualified to serve as College faculty and staff, insist on a regular and impartial evaluation of all faculty and staff, and respect the authority and responsibilities of College employees and external contractors to empower them to work without interference.
- L. Remember always that the first and greatest priority must be the educational welfare of the students attending the College.
- M. Avoid real or apparent conflicts of interest and refrain from engaging in any activity that could create a conflict of interest.
- N. Refrain from using the Board position for personal or partisan gain.
- O. Bring about desired changes through legal and ethical procedures, upholding and enforcing all applicable statutes, regulations, and court decisions pertaining to community colleges.
- P. Work with other Board members to establish effective policies and practices, prohibiting all forms of unlawful discrimination, including harassment, on the basis of race, color, national origin, sex, (including pregnancy, gender identity and/or expression, sexual orientation), age, disability, and/or veteran or military status.
- Q. Refrain from any attempt to influence any operational decision, including but not limited to individual admissions, personnel, or purchasing decisions except when such is a legitimate issue at a Board meeting; and no Board member shall have any communications about a grievance or complaint with any person with a pending grievance or complaint.
- R. Identify and disclose any actual or potential conflict of interest, and act for the general public good regardless of personal relationships or business interests.
- S. Refrain from suggesting or recommending subcontractors to vendors at any time.
- T. Encourage and engage in open and honest discussion in making Board decisions, respect differences of opinion, and keep an open mind until each Regent has had an opportunity to address the Board.
- U. Refrain from accepting or soliciting any gift, favor, or service that might influence or appear to influence a Regent in the performance of official duties.

- V. Maintain strict confidentiality of information (1) presented, discussed or deliberated during any Closed Board Meeting or during any Closed Board Committee Meeting; (2) proprietary to the College; or, (3) about the College not within the public domain. As fiduciaries of the College, any Regent's disclosure or misuse of this information may be considered Official Misconduct or Abuse of Office, as defined by law.
- W. Endeavor to avoid, for a period of one (1) year after leaving office, both the possibility of conflict of interest and the appearance of such conflict that would arise if the former Regent takes employment or enters into a business relationship with any vendor, contractor, company or other individual or entity, in a business relationship with the College.
- X. Conduct, with the assistance of the College's General Counsel, an Annual Ethics Update that will specifically include a review of the Board's Bylaws and Statement of Conduct and Ethics. Upon completion of the Annual Ethics Update, each Regent will prepare and file a Personal Disclosure Statement and Statement of Ethical Conduct.
- Y. Demonstrate a personal commitment to ethical conduct by:
  - i. participating, with the assistance of the College's General Counsel, in an Annual Ethics Update with the Board that specifically includes a review of the Board's Bylaws and Statement of Conduct and Ethics.
  - ii. filing (with the DMC Office of General Counsel) a "Statement of Ethical Conduct" within 90 days of taking office and/or annually, in conjunction with the Annual Ethics Update.
  - iii. filing (with the DMC Office of General Counsel) a "Personal Disclosure Statement" listing "Sources of Occupational Income" and "Outside Positions," within 90 days of taking office and/or annually, in conjunction with the Annual Ethics Update.

#### III. REGENT EMAIL AND OFFICIAL COMMUNICATIONS

Members of the Board of Regents shall use Del Mar College email as their official means of communication. Members of the Board of Regents shall use their official DMC email to conduct all College business and to send and receive official communications.

Communication via the DMC employee email system is subject to the same public information, privacy, and records retention laws as other forms of communication. The Del Mar College Information Technology department will assign all Regents' official DMC email accounts and provide any necessary means to access their email accounts.

All use of official DMC email is subject to B3.23 Computer and Network Resources Use Policy and any associated administrative procedures.

Pursuant to State law and College policy, Regents are responsible for retaining all official communications related to their duties or College business, including texts, emails, social media communications, etc., regardless of whether the information is on a DMC email or device, or a personal device.

Pursuant to the records retention schedules and administrative rules issued by the Texas State Library and Archives Commission, the Board will comply with the schedules as required by State regulations. Record retention practices and time periods shall also be reviewed by the Board during the Board's Annual Ethics Update.

#### IV. SOCIAL MEDIA: POSTING ON PERSONAL SITES

Regents are encouraged to share DMC information and events that are a matter of public record, with the general public, including family and friends. When sharing information, Regents are encouraged to directly link to information sources as the most effective way to pass along news on personal sites.

Postings related to the College should disclose that views and opinions are the Regent's own, and not necessarily those of the College. Disclosures should be clear that the Regent is speaking for themselves and not on behalf of the College. A disclaimer, such as, "the views, opinions, conclusions and other information expressed on this social media page, are my own and not given or endorsed by Del Mar College, unless otherwise specified," may be appropriate to include in posts.

On personal sites, a Regent should identify their views are their own. If a Regent identifies their association with DMC (Regent) online, it should be clear that the views expressed are not necessarily those of the College.

The use of the Del Mar College logo, mascot, or nickname in postings may be subject to trademark law protection. The College logo or name may not be used to promote or endorse any product, cause, political party, or candidate. Regents are advised to consult with the College's General Counsel on questions for their appropriate use.

#### V. CONFLICTS OF INTEREST AND PROHIBITED BENEFITS

A. Regents are public servants of the College and the State of Texas and, as such, are subject to laws that govern their conduct. The following practices are strictly prohibited: Bribery, Abuse of Office, Conflict of Interest, and Incompatibility of Office. Regents shall not accept or agree to accept, or solicit any gift, favor, service or benefit that the Regent knows, or should reasonably know, is offered with the intent to influence their decisions or actions, or may appear to influence their decisions or actions. Likewise, the Regent may not solicit, accept, or agree to

accept, any gifts, services, or other benefits from having exercised the powers and responsibilities of their official positions.

- 1. Regents shall not accept gifts, either in-kind or of money, from a vendor.
  - a. Gifts include any items not obviously of an advertising nature. Gifts of an advertising nature are those with the name of the firm affixed which have an estimated value of \$50.00 or less. Texas Penal Code § 36.10(a)(6).
- 2. Regents shall not solicit an employee for favors, services or other benefits.
- 3. Regents shall identify and disclose any actual or potential conflict of interest in accordance with Chapter 171 of the Texas Local Government Code and any such disclosure form shall be provided to the Board at the next scheduled meeting following the filing, and posted on the College's website.
- 4. Regents shall avoid a conflict of interest and the appearance of such conflict with regard to former private-sector employers, clients or close business associates for a period of one year after beginning Board service, by avoiding participation in matters likely to provide a direct and substantial benefit to former employers, clients or close business associates.

#### VI. REGENT MISCONDUCT

The Board has a duty to address Regent Ethical Misconduct. The Board may investigate Ethical Misconduct reports and issue sanctions in accordance with the law. "Ethical Misconduct" means violating (1) B2.1.2 Statement of Ethics, (2) Conflict-of-Interest Abstention, (3) Disclosure Statements, (4) Prohibited Actions, or (5) engaging in "Official Misconduct" (defined below).

Regents may consult with the College's General Counsel for guidance on ethical questions related to College business.

Any person or Regent may file a written Ethical Misconduct report with the Board Chair or the Board First Vice-Chair, if the report regards the Board Chair. The report recipient must advise the Board that an Ethical Misconduct report was received. The recipient may request an investigation of the Ethical Misconduct report upon a majority vote of the Board. The Board may ask the investigation to be conducted by the College General Counsel. The Board may also select an independent third party, through the College General Counsel, to conduct the investigation. "Independent third party" in this section means any person appointed by the Board to conduct this investigation. The independent third party will prepare investigative findings for the Board's review.

The Board shall have the authority to sanction and/or censure a Board member who is found by the Board to have violated the Board member's duties or any other provision of these Bylaws. In order for the Board to censure a Board member, the Board member must be found, by majority vote of the Board, to have violated a specific statute or law, Board Bylaw, or Board policy defining the Board member's duties and responsibilities. Such a finding shall be made by the Board only after an investigation by the Board or the Board's designee. The investigation must include an opportunity for the Board member to respond to the specific allegation(s) that the Board member has breached a duty.

Upon such finding, the Board may sanction the Regent found to have engaged in ethical misconduct. Sanctions may include, but are not limited to, (1) removing the Regent from serving on any committee, (2) limiting travel and fee reimbursement, (3) censuring the Regent, or (4) any other sanction or action allowed by law.

"Official Misconduct" is defined as "intentional, unlawful behavior relating to official duties by an officer entrusted with the administration of justice or the execution of the law. . [and includes] an intentional or corrupt failure, refusal, or neglect of an officer to perform a duty imposed on the officer by law." Texas Government Code § Section 87.011(3).

#### VII. BOARD ELECTIONS AND APPOINTMENTS

The Board is composed of nine members who are elected for six-year terms in accordance with State law. Elections are held on the first Tuesday after the first Monday in November of even-numbered years, at which time three members are elected. The Chair and other Board officers are elected by the membership of the Board. Subject to applicable statutes, regulations, and State law, if the position of an at-large representative on the Board shall become vacant, the Board shall fill the unexpired term in accord with the guidelines below; and if the position of a district representative on the Board shall become vacant, the Board may fill the unexpired term in accord with the guidelines below or may opt to leave the position open to be filled at the next election. Board elections and appointments shall be conducted in accordance with College policy and State law.

- A. The candidate for regent must be a registered voter who shall have resided within the College District for a period of at least six months prior to filing for such office. In the case of a single-member district vacancy, the candidate must have been a resident of that district for a period of at least six months prior to filing for such office.
- B. The Board shall announce the vacancy through the news media, including minority-language. In addition, the vacancy should be announced to interested agencies and individuals.
- C. The Board shall determine the period for responding to the announcement, the time being at least two weeks.

- D. Persons interested in being appointed to the Board shall submit a resume and support documents (as determined by the Board of Regents) to the President and CEO of the College.
- E. The Board of Regents shall review the resumes and support documents and select candidates to be interviewed.
- F. The Board of Regents shall interview the selected candidates and make an appointment.
- G. All Election Documents, including Campaign Finance Reports, filed with the College by Board members will be available to the public and posted on the College's website.
- H. A person elected or appointed to serve as a Board member must remain a resident of the Del Mar College Taxing District, or in the single-member district, if applicable, throughout the term of office. A Board member who ceases to reside in the College Taxing District, or in the single-member district, if applicable, shall be deemed to have vacated their office.

#### VIII. BOARD MEMBER TRAINING

The Board and CEO shall provide an orientation for new Board members promptly after taking the Oath of Office to assist them in understanding the Board's function, policies, and procedures. Assistance given in the orientation of new Board members shall comply with the criteria specified in Texas State Law.

The CEO, or designee, will work with the Board to ensure Board training needs are addressed, including all training as required by state law.

The official training program established for members of the Board of Regents shall comply with all regulations and criteria under Texas Education Code § 61.084. Each member of the Board shall attend, during the member's first year of service, at least one training program under this Section.

Within 90 days of taking the oath of office, a Regent shall complete a course of training on open meetings and open records provided by the Texas Attorney General or another approved source of training about the Board's and Regents' responsibilities under Chapter 551, Government Code.

Within 90 days of taking office, a Regent shall also complete the Board Ethics training and filing requirements outlined in II(Y).

#### IX. OFFICERS

- A. Officers of the Board of Regents shall be a Chair, a first Vice Chair, a second Vice-Chair, Secretary, and other officers as deemed necessary.
- B. Any officer of the Board may be removed from office for cause by majority vote of the Board at a special or regular meeting of the Board.
- C. The term of office for each officer shall be two years with no limit as to the number of terms which may be served.
- D. Election of officers shall be conducted each two years at the meeting of the Board following the election of members to the Board of Regents. Election of officers shall occur immediately following the swearing in of those elected to the Board. The election shall be conducted in such manner as agreed upon by the members of the Board.
- E. The duties of the officers shall be as follows:
  - 1. Chair of the Board
    - a. Preside at meetings of the Board of Regents.
    - b. Appoints Board Committees and Chairs.
    - c. Sign official documents and contracts as required by statute or Board policy.
    - d. Promote Board unity and share all information with other Board members in a timely fashion.
    - e. Perform such other duties as may be required by law or specified by the Board of Regents.
  - 2. Vice Co-Chairs (2) of the Board
    - a. Perform the duties of the Chair in the absence of the Chair.
    - b. Promote unity.
    - c. Perform such other duties as may be required by law or specified by the Board of Regents.
  - 3. Secretary of the Board
    - a. Serves as the official custodian of the minutes, books, records, and seal of the Board.
    - b. Preside at the meetings in the absence of the Chair and Vice Chair.
    - c. Sign official documents as required by statute or Board policy.
    - d. Promote unity.
    - e. Perform such other duties as may be required by law or specified by the Board of Regents.

F. If a vacancy should occur in any office, a replacement for the remainder of the unexpired term shall be selected by an election held by the remaining members of the Board.

#### X. COMMITTEES OF THE BOARD

- A. The Chair or the Board of Regents may establish committees as needed and shall confer on such committees the committee charter for any such established committee.
- B. Within the first quarter of an odd-numbered year, the Board will review and determine whether to operate as a committee of the whole or to establish Board committees. Irrespective of the established committee composition cycle, the Board may create or dissolve committees as it deems appropriate.
- C. The Board Chair is authorized to appoint committee members, designate the chair of the committees, and determine committee term limits. The President and CEO of the College may serve as ex-officio member of each Board committee and may also appoint staff liaisons.
- D. All committees shall constitute less than a quorum of the Board. A standing or special Board committee must have at least two Regents present in order to advance items to be forwarded to the full Board of Regents.
- E. The chair of each Board committee will ensure that minutes are taken during a meeting of the committee, and the minutes of each committee meeting will be shared with each committee member, approved, and posted and maintained in the same manner as other Board minutes.
- F. Unless otherwise directed by the Board, committees may establish their own procedures for meeting and conducting business.

#### XI. MEETINGS

- A. Regular meetings of the Board shall be held at 1:00 p.m. on the second Tuesday of each month, and on one of the campuses of the College, unless otherwise specified by the Chair. Without necessitating an amendment to the Bylaws, the Board Chair may make a temporary change of time, date or location of the regular meeting.
- B. Items may be placed on the agenda for meetings of the Board by the Chair of the Board, the President and CEO of the College, or by written request sent by mail, fax, or email, to the Board Chair by a member of the Board with concurrence provided from a second Board member. The request then shall be sent to the President and CEO of the College.

- D. Called or emergency meetings may be held, if necessary. An emergency meeting may be called because of "an imminent threat to public health and safety" or "a reasonably unforeseeable situation including a natural disaster, infrastructure failure, epidemic, or civil disturbance." Texas Government Code § 551.045.
- E. As needed, the Board may also meet for the purpose of conducting a Workshop meeting. A Workshop meeting may be convened and held at any reasonable date and time.
- F. Meeting Notices and Agendas will be posted in accordance with the Texas Open Meetings Act and available on the College's website.

#### XII. ORDER OF BUSINESS

The Chair of the Board shall set the Order of Business which may include the following:

- A. Call to Order
- B. Quorum Call
- C. Moment of Silence
- D. Pledge of Allegiance
- E. Del Mar College Vision Statement
- F. General Public Comments
- G. Recognition and Accolades
- H. Staff Reports
- I. College Chief Executive Officer's Report
- J. Regents' Comments
- K. Pending Consent Agenda Items (any item may be removed and placed on the regular agenda by any Board member)
- L. Pending Regular Agenda Items for Discussion and Possible Action
- M. Closed Session
- N. Calendar
- O. Adjournment

#### XIII. PUBLIC COMMENT

The Del Mar College Board of Regents ("Board") has always endeavored to solicit the advice and counsel of the public in the planning and operation of the College. To this end, the Board recognizes the role of public comment and input during the meetings of the Board and respects the right of the public to provide such comment. There are two opportunities during a Board meeting for public comment: i) in connection with a specific agenda item, prior to Board action (agenda items); and, ii) during General Public Comments.

In order to reasonably facilitate public comment during Board meetings and to ensure that everyone is provided with an equal opportunity to be heard, the following rules shall apply:

- 1. Prior to the start of a Board Meeting, an individual wishing to address the Board must fill out the Registration Card for General Public Comments and submit the completed Card to the Board Liaison. The individual shall indicate on the Registration Card the subject of the public comment (specific agenda item or general comment).
- 2. An individual wishing to provide handouts to the Board shall submit the handouts to the Board Liaison at the same time as the completed Registration Card, prior to the start of the Board Meeting.
- 3. An individual shall have 3 minutes to present General Public Comments.
- 4. An individual may not yield any portion of their allotted time to any other person.
- 5. General Public Comments are specifically subject to the Board's "Rules of Decorum" found in Section XVI of the Board's Bylaws of the Del Mar College Board of Regents.
- 6. An individual that violates any provision of this policy, or uses abusive, profane, or defamatory language or gestures or, language likely to incite a breach of the peace; or, engages in conduct likely to interfere with, or otherwise obstruct a meeting, may be ruled out of order and, i) issued a warning, ii) have their right to comment revoked, and/or, iii) be removed from the meeting.
- 7. General Public Comments shall occur at the beginning of the Board Meeting and shall be limited to a total no more than thirty (30) minutes.
- 8. General Public Comments on specific agenda items shall be allowed before or during the Board's deliberation of the specific agenda item and prior to action by the Board.
- 9. In accordance with the Texas Open Meetings Act, the College is limited in responding to public comments or inquiries on non-agenda items as follows:
  - a. Provide a statement of specific factual information in response to an inquiry;
  - b. Recite existing policy in response to an inquiry;
  - c. Propose placing the subject of the inquiry on the agenda of a subsequent meeting. (Tex. Govt. Code Section 551.042)
- 10. At the discretion of the Board, General Public Comments may be provided by telephone or other means of telecommunication or electronic communication, subject to the Texas Open Meetings Act.

11. The Board Chair shall have the authority, with good cause, to temporarily modify or suspend the application of any of these rules.

#### XIV. RULES OF ORDER

The latest edition of *Robert's Rules of Order* shall govern the Board in its deliberations, except where it is inconsistent with these Bylaws or any applicable law. All members of the Board may vote on matters to be decided by the Board unless excused by law.

#### XV. MINUTES OF PROCEEDINGS

- A. Minutes of proceedings of the Board of the previous meeting shall be delivered to the members before the time of the next regular meeting.
- B. The minutes of the preceding meeting(s) shall be reviewed by the Board Secretary or General Counsel, and approved by the Board.
- C. The official minutes of the Board shall be maintained by the Office of the College President and CEO and shall be made available for public review upon request.

#### XVI. RULES OF DECORUM

In order to orderly conduct the business of the College, and to properly discharge its duty, the Board of Regents must hear in many instances a variety of differing viewpoints. To obtain all relevant information from differing viewpoints, rules of decorum are necessary. Thus, the Board of Regents adopts the following rules to assist in the orderly deliberation of matters affecting the College and its constituents.

- A. No Board Member, staff person, faculty member, or members of the audience shall use abusive or defamatory language or gestures or make personal attacks against any member of the faculty, staff, Regents, or the public at any Board meeting.
- B. While the Board of Regents is in session there shall be adherence to Board policy prohibiting the use of tobacco, drugs and/or alcohol.
- C. Demonstrations shall not be permitted while the Board is in session, including marches, chanting, picketing, any other coercive, argumentative, political, and/or disruptive behavior of any kind.
- D. Banners, placards, signs, posters and political advertisements of any type are prohibited unless such material is useful and necessary to a presentation. The Board of Regents, by majority vote, shall make the final determination on whether particular material is useful and necessary.

- E. Individuals shall present their views to the Board during Public Comments in a factual, precise presentation. Loud, boisterous, profane, or obscene language or behavior is not allowed.
- F. In addressing the Board under Public Comments, members of the audience shall rise, go to the podium, and remain standing while addressing the Board. They shall remain at the podium and speak into the microphone for the recording of the proceedings and begin by giving their full name and affiliation to the College, if any. The public shall not approach the Regents table except with permission or request of the Board Chair or presiding officer.
- G. All remarks shall be addressed to the Board and not to the Regents as individuals.
- H. Regents and College staff shall be prompt in all sessions of the Board and in the dispatch of the College business. Time limitations on presentations and public comments shall be enforced by the Board Chair.
- I. Regents, faculty, College staff, and members of the audience shall be courteous, polite, concise, and respectful of one another, and shall respect the letter and spirit of these rules so that the Board may fairly hear all sides of an issue and, by due deliberation, act in the best interest of the College.

#### XVII. AMENDMENT OF BYLAWS

These Bylaws may be amended at any regular meeting of the Board by majority vote of the members of the Board.

#### History:

Adopted by the Board of Regents Regular Meeting - April 4, 1978

Amended by the Board of Regents Regular Meeting - May 11, 1982

Amended by the Board of Regents Regular Meeting - November 9, 1982

Amended by the Board of Regents Regular Meeting - September 11, 1984

Amended by the Board of Regents Regular Meeting - September 13, 1988

Amended by the Board of Regents Regular Meeting - March 13, 1990

Amended by the Board of Regents Regular Meeting - September 14, 1999

Amended by the Board of Regents Regular Meeting - February 5, 2002 Edited Statement of Ethics

Amended by the Board of Regents

Regular Meeting - March 12, 2002 Added Rules of Decorum

Amended by the Board of Regents Regular Meeting - June 4, 2002 Revision to Sections IB, III, IV, V &VI

Amended by the Board of Regents Regular Meeting - January 21, 2003 Revision to Committees Names

Amended by the Board of Regents Regular Meeting - February 18, 2003 Added Committees Charges

Amended by the Board of Regents Called Meeting - June 17, 2003 Revision to Placing Items on Agenda

Amended by the Board of Regents Called Meeting- November 23, 2004 Revision to Officers and Order of Business

Amended by the Board of Regents Regular Meeting - November 11, 2008 Added Censure of Board member, Section IJ

Amended by the Board of Regents Regular Meeting - December 16, 2008 Changed Board President to Chair; added Consent Agenda item

Amended by the Board of Regents Regular Meeting - September 8, 2009 Added to Sections IA6 - IA8

Amended by the Board of Regents Regular Meeting - November 13, 2012

Amended by the Board of Regents Regular Meeting – March 16, 2021 Changed III. Committees of the Board

# Regular Agenda Item 8



To: Mark Escamilla, Ph.D., President of the College

From: Raul Garcia, CPA, Vice President and Chief Financial Officer

Date: March 8, 2022

Subject: Board Agenda: Discussion of the Inclusive Access Pilot Program with an action

item to authorize the charge of course materials assessed by Texas Bookstore

Company to the student's account.

#### **Background Information:**

The Inclusive Access program, in collaboration with Texas Book Company that delivers a digital textbook and course materials on the first day of class at substantially reduced price point relative to the traditional printed textbook and bundled courseware. The cost of course materials assessed by Texas Book Company is charged to the students account upon registration. The students will have multiple options to opt-out of the plan including an election made in Canvas, responding to the Student Welcome to the Inclusive Access Program" email, or by contacting the campus store prior to the census date.

The intent is to pilot the plan for the Summer 2022 and Fall 2022 followed by an update to the Board. The rollout of the plan will require changes in the College's operations including posting the textbook charges assessed by Texas Bookstore Company to the student's account.

#### **Action Items:**

- A. Discussion on initiating the Inclusive Access Pilot for the Summer 2022 and Fall 2022 terms.
- B. Authorizing the charge of course materials assessed by Texas Bookstore Company to the student's account.

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### DEL MAR COLLEGE

Dreams. Delivered.

Inclusive Access Program Proposal

### Agenda











Introduction

Student Benefits Faculty Benefits **Participants** 

Results

# What is Inclusive Access?

A method of providing access to digital course materials (courseware & eBooks) on the first day of class in Canvas

Course materials are substantially discounted up to 50% less than traditional print textbook prices and bundled courseware

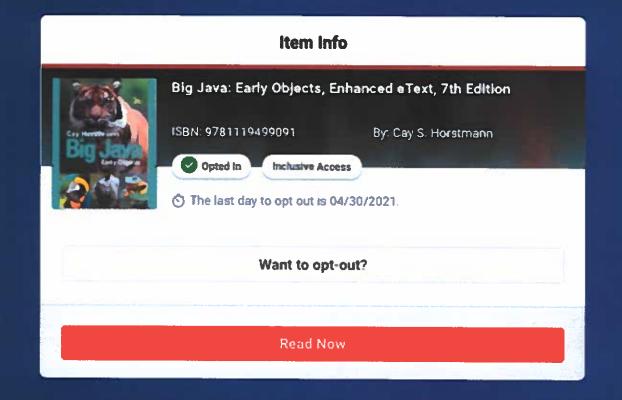
The course materials charge is placed on the Student Account at registration

Students may opt-out prior to census day in Canvas, or by clicking a link in the Student Welcome Email, or by contacting the campus store

### Student Benefits

- Course materials are available on the first day of class in Canvas
- Students w. 1st day materials show a 20% improvement in retention and class success
- Up to 50% less than printed textbooks and courseware
- Easy opt-out until Census day-Canvas/Email/Bookstore
- Course materials charge paid for at registration
- Students can complete homework on the first day of class



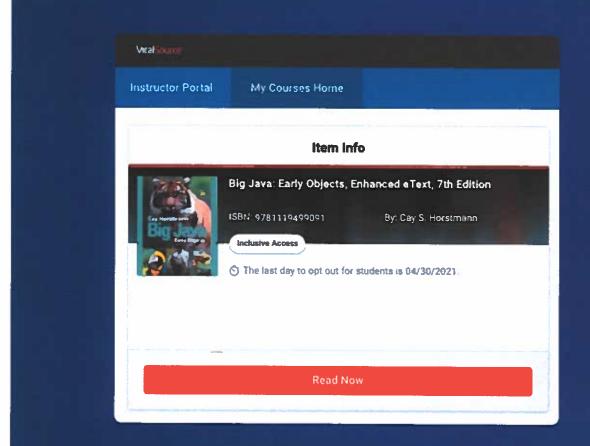


### Student Experience in Canvas

### Faculty Benefits

- Faculty choose the content
- No restraint on academic freedom
- Integrates into Canvas for single sign-on access
- Students can begin online homework assignments on the first day of class
- Students have increased interaction with course content leading to greater success in the course and improved retention rates





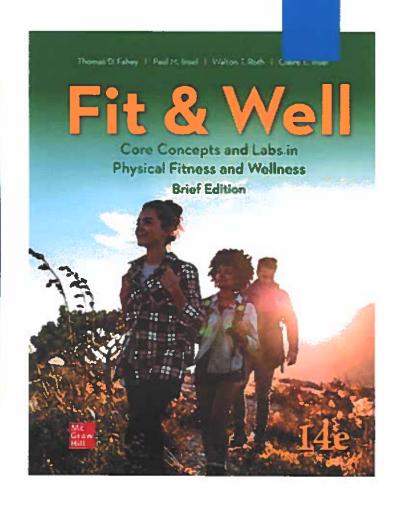
### Faculty Experience in Canvas

### Adoptions Selected for Pilot

Course	Adoption	Туре	IA F	IA Price		Retail		ings	Savings
ACCT 2301	Finance & Mangerial Accounting	Courseware	\$	123.65	\$	221.45	\$	97.80	44%
<b>ACNT 1303</b>	College Accounting with Connect	Courseware	\$	117.50	\$	175.35	\$	57.85	33%
<b>BUSI 1301</b>	Understanding Business Connect	Courseware	\$	80.45	\$	126.70	\$	46.25	37%
ECON 2301	Macroeconomics with Mindtap	Courseware	\$	123.65	\$	189.30	\$	65.65	35%
<b>GOVT 2305</b>	We the People with Connect	Courseware	\$	80.45	\$	152.85	\$	72.40	47%
HIST 1301	Voices of Freedom Vol 1	ebook	\$	9.40	\$	13.35	\$	3.95	30%
HIST 1301	Give Me Liberty with inquizative	Courseware	\$	29.40	\$	40.00	\$	10.60	27%
KINE 1164	Fit & Well	eBook	\$	48.75	\$	97.35	\$	48.60	50%
<b>KINE 1301</b>	Foundations of Physical Education	Courseware	\$	84.45	\$	130.70	\$	45.25	35%
<b>KINE 1304</b>	Connect Core Brief	Courseware	\$	48.75	\$	70.00	\$	21.25	30%
PSYC 2301	Experience Psychology	Courseware	\$	75.60	\$	105.30	\$	29.70	28%
SOCI 1301	The Real World Intro to Sociology	Courseware	\$	39.40	\$	53.30	\$	13.90	26%

### Student Savings

- Printed Textbook Retail: \$130.70
- Inclusive access EBook Price: \$85.45
- Savings to Student: \$48.60
- A 50% Savings!



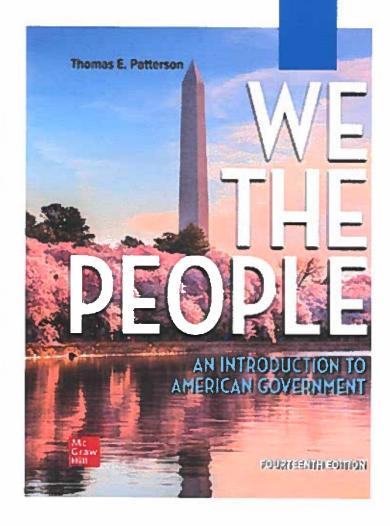
### Student Savings

Printed Textbook Bundle: \$152.85

Inclusive access Price: \$80.45

Savings to Student: \$72.40

A 47% Savings!



# College of the Mainland Fall 2021



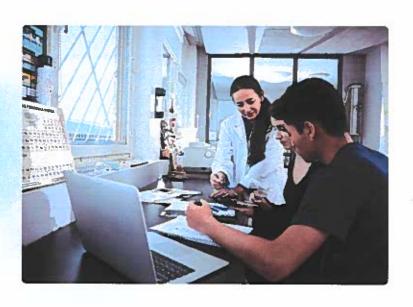
- ▶ Titles 25
- ► Sections 84
- ► Enrolled 1558
- ► Participating 1535
- ▶ Opt-outs 27
- ▶ Participation Rate 98.3%
- ➤ Savings \$185,000

# Texas A&M University Commerce Fall 2021

- ▶ Titles 18
- ▶ Sections 123
- ► Enrolled 2760
- ▶ Participating 2742
- ▶ Opt-outs 18
- ▶ Participation Rate 99.3%
- ▶ Savings \$104,000



## Coastal Bend College Fall 2021



- ► Titles 44
- ▶ Sections 261
- ► Enrolled 4812
- Participating 4801
- ▶ Opt-outs 11
- ► Participation Rate 99.7%
- ▶ Savings \$210,000

## Next Steps

- Proposed Summer & Fall 2022 Pilot program
- Results- Student & Faculty Surveys sent mid
   September and shared



- Q. How is the perceived "digital divide" addressed?
- A. For several semesters, the proposed pilot courses have adopted eBooks and courseware. Students will pay a reduced price for their materials at registration and access will be provided on the first day of class in Canvas. Students can download Bookshelf (ebook reader) on 2 computers and 2 mobile devices (total of 4 at a time) to access 100% of their ebook without internet access.
- Q. If I would like to print pages of my ebook, is that possible?
- A Print restrictions are set by the publisher however most titles offer 100% print limited to 2 pages at a time.
- Q. Why is this an "Opt-out" vs. "Opt-In" program?
- A Inclusive Access programs incentivizes publishers to discount materials up to 50% less than the print textbooks and bundled access codes. Opt-in programs do not have discounted pricing.
- Q. Why is the course materials charge a variable price instead of a fixed price?
- A. Inclusive Access programs incentivize publishers to negotiate pricing, and some publisher's lower costs each year and we pass along the savings to students.



# Regular Agenda Item 9

### **Del Mar College Physical Facilities**



DATE:

February 21, 2022

TO:

Mark Escamilla, Ph.D.

President and CEO

FROM:

John Strybos, PE, CPA

Vice President and Chief Physical Facilities Officer John Strybos

RE:

Recommendation for Contract Award for Request for Competitive Sealed

Proposals, RCSP #2022-03, New IT Generation and Transfer Systems

SUMMARY: Del Mar College Purchasing and Business Services Department has advertised for New IT Generation and Transfer Systems. This solicitation is a Competitive Sealed Proposal (CSP) or Qualifications based procurement. The project involves the installation of two (2) 10 kilowatt natural gas fueled emergency generators. One generator is for the Center for Economic Development (CED) and the other emergency generator is for the Colman Building on the Windward Campus.

BACKGROUND: Del Mar College Information Technology Department identified critical needs for additional emergency generators at the Center for Economic Development (CED) and the Coleman Building on the Windward Campus. These emergency generators will provide power to the IT systems so that the IT systems will continue to operate during a power outage. This has been identified as a critical need to provide internet services to faculty and students in the event of a power outage. This project will take 250 calendar days to complete after the contractor receives the Notice to Proceed.

**STAFF RECOMMENDATION:** Award of a contract to the recommended contractor using using HEERF Funds.

LIST OF SUPPORTING DOCUMENTS: None

# Regular Agenda Item 10



### **Del Mar College Physical Facilities**

DATE:

February 21, 2022

TO:

Mark Escamilla, Ph.D.

President and CEO

FROM:

John Strybos, PE, CPA

Vice President and Chief Physical Facilities Officer John Strybos

RE:

Discussion and Possible Action on Award of Invitation for Bid, IFB #2022-07,

Asbestos Abatement for the White Library and the Memorial Classroom

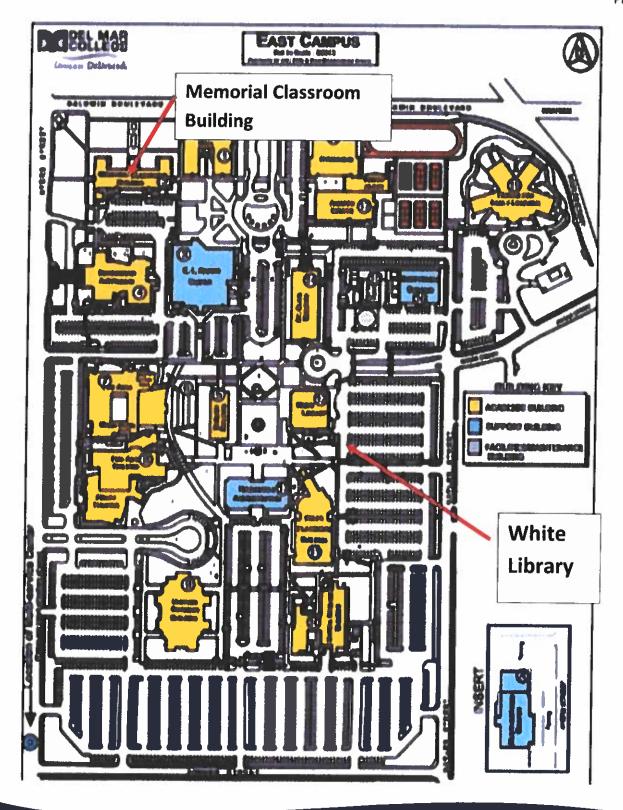
Building

**SUMMARY:** Del Mar College Purchasing and Business Services Department has advertised for the Asbestos Abatement for the White Library and the Memorial Classroom Building. This solicitation is a "Low Bid" procurement. The project involves the Asbestos Abatement for the White Library and the Memorial Classroom Building.

**BACKGROUND:** Physical Facilities Department has completed asbestos assessments of the White Library and theMemorial Classroom Building. This assessment has identified areas of asbestos that need to be abated prior to renovation starting and is required for the issuance of a building permit.

**STAFF RECOMMENDATION:** Award of a contract to the recommended contractor using the 2014 Bond funds.

LIST OF SUPPORTING DOCUMENTS: Campus Map



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# Regular Agenda Item 11



## Del Mar College Physical Facilities March 3, 2022

John Strybos

TO: Mark Escamilla, Ph.D.

President and CEO

FROM: John Strybos, PE, CPA

Vice President and Chief Physical Facilities Officer

RE: Discussion and Action on Approval of 2016 Oso Creek Campus Construction Project Change

Order 8

#### **SUMMARY:**

The purpose of this Change Order is to address changes in the Scope of Work that resulted from: (1) Architect's Supplemental Information, (2) Request for Information (RFI) responses issued by the Architect (3) Bulletin issued by the Architect and (4) unforeseen sight conditions. The following table summarizes the Change Orders.

Item	Central Plant	Main, STEM, Culinary	Total	Funding Source
Original Contract	\$9,250,000.00	\$106,742,500.00	\$115,992,500.00	Bond Proceeds
Change Orders #1 -#7	\$157,377.00	\$5,889,077.00	\$6,046,454.00	
Revised Total	\$9,407,377.00	\$112,631,577.00	\$122,038,954.00	
Change Order #8 – 3/08/2022	0.00	\$2,637,702.00	\$2,637,702.00	Bond Proceeds
Revised Total	\$9,407,377.00	\$115,269,279.00	\$124,676,656	

#### **BACKGROUND:**

The \$139,000,000 2016 Bond is funding the design and construction of the Oso Creek Campus. The project includes site work improvements and the construction of approximately 250,000 gross square feet of classrooms, laboratories, offices administrative spaces, central plant and a new Culinary Arts Building. The project is approximately 89% complete with all structure for all buildings complete, interior partitions installed and exterior building envelope being installed and tested. Gensler with Turner. Ramirez Architects is the Architect for the project and the contractor is Fulton Construction. AGCM Inc. is providing construction management services for the project.

### STAFF RECOMMENDATION:

Approval of Change Order 8.

### LIST OF SUPPORTING DOCUMENTS:

(1) Main, STEM, Culinary and Site Change Order 8 (2) Summary of Change Oders 1 through 7

Table 1 Summary of Change Orders 1 Through 7

Item	Central Plant	Main, STEM, Culinary	Total	Funding Source
Original Contract	\$9,250,000	\$106,742,500.00	\$115,992,500.00	Bond Proceeds
Change Order #1 – 9/8/2020	\$-65,220	\$876,924.00	\$811,704.00	Bond Interest Income
Change Order #2 – 5/11/2021	\$167,063	\$271,886.00	\$438,949.00	Bond Interest Income
Change Order #3 – 7/27/2021	\$0	\$490,492.70	\$490,492.70	Bond Interest Income
Change Order #4 – 8/11/2021	\$0	\$622,186.00	\$622,186.00	Bond Interest Income
Change Order #5 – 10/5/2021	\$0	\$454,399.30	\$454,399.30	Bond Proceeds
Change Order #6 – 12/14/2021	\$0	\$2,062,070.00	\$2,062,070.00	Bond Proceeds
Revised Total	\$9,351,843	\$111,520,458.00	\$120,872,301.00	
Change Order #7 – 2/01/2022	\$55,534	\$1,111,119.00	\$1,166,653.00	Bond Proceeds
Revised Total	\$9,407,377	\$112,631,577.00	\$122,038,954.00	



### Del Mar South Campus Bid Package: MAIN, STEM, CULINARY ARTS & SITE-CO 8

PCO Description	Cost	
69R1 Culinary Arts Outdoor Kitchen	\$ 322,000.00	
70R Lake Feature	\$ 2,280,000.00	
71 Site Furnishings- Revisions	\$ 35,702.00	

Total of Change Order 08 \$ 2,637,702.00

Original Contract Sum: \$ 106,742,500.00

Net Change by Previously Authorized Cos: \$ 5,889,077.00

Contract Sum Prior to This CO: \$ 112,631,577.00

Contract Sum Will Be Increased In the Amount Of: \$ 2,637,702.00

New Contract Sum Including This CO: \$115,269,279.00

Due to long lead times, the PCOs above will not be included in the Contractual Substantial Completion Date.



#### Del Mar College Oso Creek Campus Bid Package 2- Main, STEM, Culinary Arts Building & Site Change Order 08

Proposed Change Order #	Title	Cost	Genesis and Benefit	Locations and Description of Work
69R1	Culinary Arts Outdoor Kitchen		Owner requested alternate addition that will allow for an enhanced environment and meet the cirriculum objectives of the Culinary Department.	This Outdoor Kitchen will be on the Site adjacent to the Culinary Building and the Culinary Courtyard. Scope of work includes a canopy structure, masonry and concrete with underground utilities to support a sink, smoker, griddle and grill.
Many Comments of the Comments				
70R1	Lake Feature		Owner requested alternate addition that will offer a peaceful, quieter environment for students and aide in visual aesthetic to the community as a whole.	Site Water Feature with full structural, mechanical, electrical and plumbing requirements for maintenance and proper function.
		The second secon		
72	Revised Site Furnishings		Design Team change after submittal review and coordination with current structural items in place. This will allow for a more cohesive site furnishing package.	Revisions to the LINK benches across the site including additional spaces and design to work with columns in place.