

June 6, 2025

## NOTICE OF MEETING

The **Regular Meeting** of the Board of Regents of the Del Mar College District will convene at **1:00 p.m., Tuesday, June 10, 2025**, at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas.

## AGENDA

CALL TO ORDER

QUORUM CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

DMC VISION STATEMENT: *Del Mar College empowers our communities to achieve their dreams.*

Del Mar College is streaming live audio and video from the official Board of Regents meetings on the College's website in real-time, with the exception of portions of the meeting considered as "closed session" by statute.

### GENERAL PUBLIC COMMENTS (Non-Agenda Items) – 3-minute time limit

- Specific Public Comments will be allowed on agenda items prior to action by the Board.
- General Public Comments may be moved on the agenda at the discretion of the Board Chair and as an accommodation to those in attendance.
- Pursuant to the Texas Open Meetings Act, the College is limited in responding to public comments or inquiries as follows:
  1. Provide a statement of specific factual information in response to an inquiry.
  2. Recite existing policy in response to an inquiry.
  3. Propose placing the subject of the inquiry on the agenda for a subsequent meeting.

(Tex. Govt. Code Section § 551.042)

## RECOGNITIONS:

- The College's Small Business Development Center, under the direction of Ann Fierova, received the District Director's Eagle Award as the resource partner within the district that submits the most business nominations for national small business week...Ms. Lenora Keas  
*(I: Communicate, Goal 2: Connect beyond the College)*
- The College has been approved for accreditation certification by the National Institute for ASE (Automotive Service Excellence).....Dr. Jonda Halcomb  
*(II Elevate, Goal 1: Increase completion for all students)*

## COLLEGE PRESIDENT'S REPORT..... Dr. Mark Escamilla

- May 21, 2025: TACC CEO Monthly Call  
*(I: Communicate, Goal 2: Connect beyond the College)*
- May 27, 2025: KEYS 1440 Sports Banquet Keynote  
*(I: Communicate, Goal 2: Connect beyond the College)*
- May 28, 2025: Incident Management Training  
*(I: Communicate, Goal 1: Collaborate across the College)*

## STAFF REPORTS:

- 2019-2024 Strategic Plan (Final Report).....Dr. Natalie Villarreal  
*(All Goals – 1 through 6)*
- Freedom to Dream Tuition Waiver Update  
.....Dr. Patricia Benavides-Dominguez, Ali Kolahdouz, and Sushil Pallemoni  
*(II Elevate, Goal 1: Increase completion for all students)*
- Professional Contract Review.....Ms. Tammy McDonald  
*(II: Elevate, Goal 2: Maximize resources entrusted to the College)*
- Texas Higher Education Coordinating Board (THECB) Texas Opportunity High School Diploma Program Grant.....Dr. Leonard Rivera  
*(II: Elevate, Goal 1: Increase completion for all students)*
- Instructional Program Review Report.....Dr. Jonda Halcomb and Dr. Sydney Saumby  
*(II: Elevate, Goal 1: Increase completion for all students)*

## PENDING BUSINESS:

Status Report on Requested Information

## CONSENT AGENDA

### Notice to the Public

*The following items are of a routine or administrative nature. The Board of Regents has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Board member or a citizen, in which event the item(s) will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.*

### CONSENT MOTIONS:

*(At this point the Board will vote on all motions not removed for individual consideration.)*

### ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Approval of Minutes:  
Regular Board Meeting, May 13, 2025  
*(I: Communicate, Goal 2: Connect beyond the College)*
2. Acceptance of Investment Report for May 2025  
*(II: Elevate, Goal 2: Maximize resources entrusted to the College)*
3. Acceptance of Quarterly Financial Report for April 2025  
*(II: Elevate, Goal 2: Maximize resources entrusted to the College)*

Public comments for consent agenda items

## REGULAR AGENDA

4. Discussion and possible action related to Board Policy revisions, deletions, and additions and Board notification for Administrative Policy revisions, deletions, and additions  
.....Mr. Ali Kolahdouz  
*(I: Communicate, Goal 1: Collaborate across the College)*

Public comments for this agenda item

5. Discussion and possible action related to Master Interlocal Agreement for Energy Services with the Texas A&M Engineering Experiment Station.....Mr. John Strybos  
*(II: Elevate, Goal 2: Maximize resources entrusted to the College)*

Public comments for this agenda item

6. CLOSED SESSION pursuant to:

- A. **TEX. GOV'T CODE § 551.071**: (Consultation with legal counsel), regarding pending or contemplated litigation, or a settlement offer, with possible discussion and action in open session; and/or the seeking of legal advice from counsel on pending legal or contemplated matters or claims, with possible discussion and action in open session; and
- B. **TEX. GOV'T CODE § 551.087**: (Deliberation Regarding Economic Development), regarding discussion or deliberation of information received from a business prospect with which the College is conducting economic development negotiations and/or the deliberation of an offer of a financial or other incentive to a business prospect, with possible discussion and action in open session; and,
- C. **TEX. GOV'T CODE § 551.074(a)(1)**: (Personnel matters), regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; including, 1.) Evaluation of College President and College President's Contract, and 2.) Board Self-Evaluation, with possible discussion and action in open session.

CALENDAR: Discussion and possible action related to calendaring dates.

ADJOURNMENT

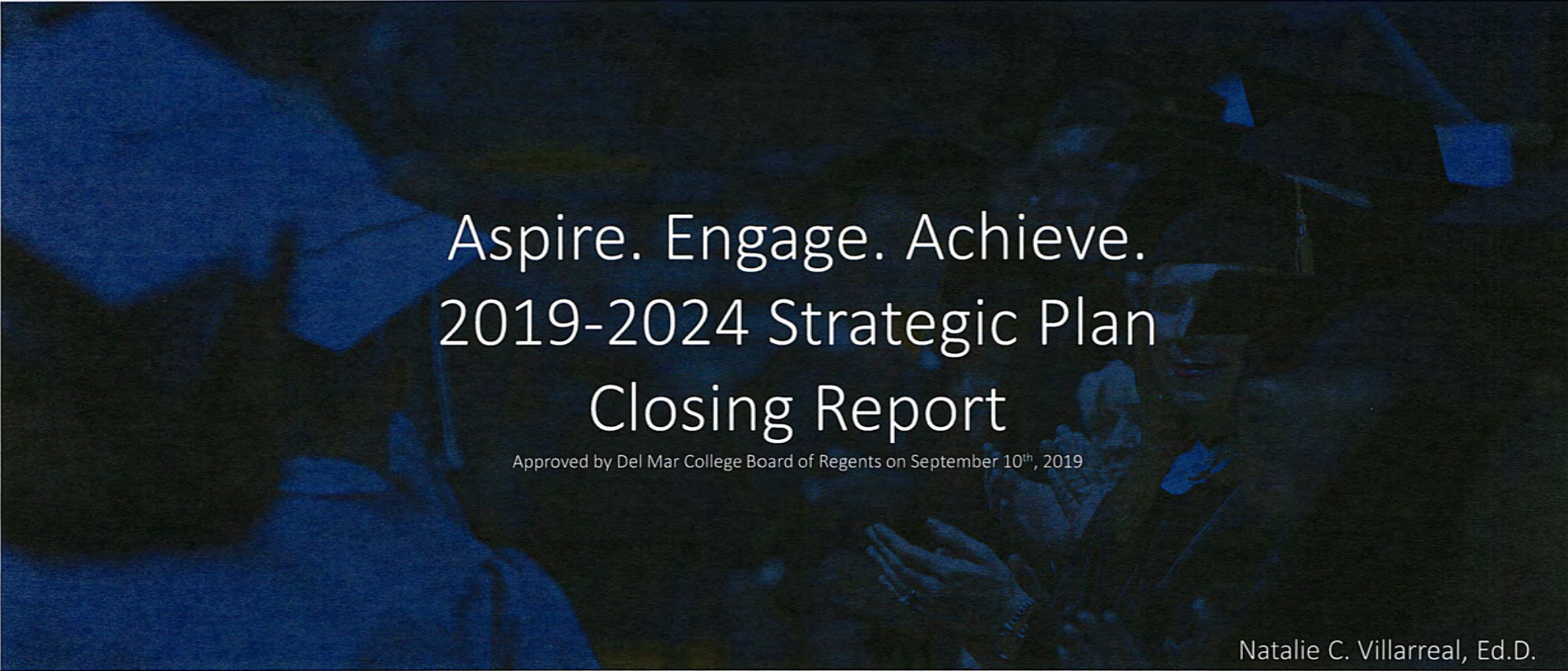
PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the revision of the Open Meetings Act, Chapter 551, of the Texas Government Code.



# **Staff Reports**

Aspire.Engage.Achieve  
2019-2025 Strategic Plan  
Closing Report

Dr. Natalie Villarreal  
AVP, External & Government Relations and Strategic Planning



# Aspire. Engage. Achieve. 2019-2024 Strategic Plan Closing Report

Approved by Del Mar College Board of Regents on September 10<sup>th</sup>, 2019

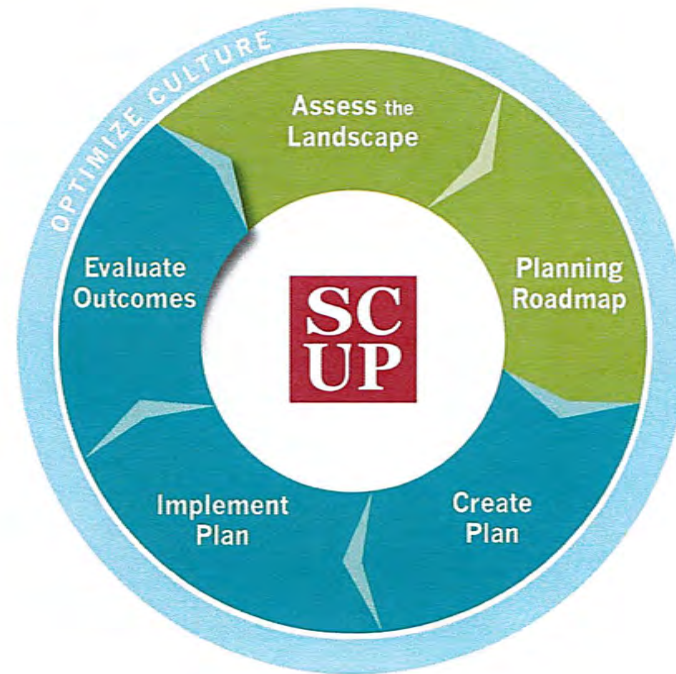
Natalie C. Villarreal, Ed.D.



# Agenda

## 2019-2024 Plan

- Overview of Plan
- Positive Outcomes
- Areas of Improvement



Data Source: Texas Higher Education Coordinating Board (THECB) Accountability System



# 2019-2024 Strategic Plan

## GOAL ONE: COMPLETION

Create coherent and seamless **pathways** that guide *students* to **achieve** their educational goals.

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- ✓ Degrees & certificates for credit students increased moderately at 6.8%
  - ✓ The Hispanic student population growth at 14.2%
  - ✓ Economically disadvantaged students increased by 11.7%
  - ✓ First Time In College Graduation rates increased (FTIC)
  - ✓ Time-to-Completion improved consistently 5.1 yrs to 4.8 yrs
-

# 2019-2024 Strategic Plan

## GOAL TWO: RECRUITMENT & PERSISTENCE

Recruit and attract *students* to Del Mar College and provide *resources* to support continuous enrollment until *achievement* of their educational goals

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- ✓ One- year persistence rates for FTIC students enrolled in at least 12 SCH in the Fall  
FALL 2019-Fall 2020  
54.7%  
Vs.  
FALL 2023-Fall 2024  
58.7%
-

## 2019-2024 Strategic Plan

# GOAL THREE: ACADEMIC PREPAREDNESS & STUDENT LEARNING

Accelerate student attainment of academic preparedness and ensure optimal levels of learning in all instructional delivery formation

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- ✓ Upward trend in Academic preparedness: MATH, READING, & WRITING
  - ✓ Acceleration of Academic preparedness in all areas
-

## 2019-2024 Strategic Plan

# GOAL FOUR: LEARNING ENVIRONMENTS

Provide **engaging**, effective, and *student-ready* **environments** with accomplished and qualified personnel to facilitate learning and productivity.

- 
- ✓ DMC maintains compensation rates in the Top Quartile of the State averages for Community Colleges
  - ✓ DMC ranks 8<sup>th</sup> in Texas for full-time faculty pay
  - ✓ Clery Act and the Violence Against Women Act (VAWA)
- 



Violence Against Women Act

**The Jeanne Clery Act**



## 2019-2024 Strategic Plan

### GOAL FIVE: WORKFORCE DEVELOPMENT, COMMUNITY PARTNERSHIPS, & ADVOCACY

Strengthen **connections** with **workforce** and **community** partners, educational agencies, and governmental bodies and officials

- 
- ✓ Students that have continued their education or moved into the workforce post-graduation within one year
  - ✓ Del Mar College's job placement data higher than TX Large College Cohort
-

# 2019-2024 Strategic Plan

## GOAL SIX: FINANCIAL EFFECTIVENESS & AFFORDABILITY

Ensure financial capacity, demonstrate fiscal stewardship, and maintain affordability for *students*

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- ✓ Maintained tuition and fees that are reasonable and in alignment with regional and economic contexts
  - ✓ Exceeded the state standard for the composite financial indicator
  - ✓ Exceeded the state standard for the net position ratio
  - ✓ Exceeded the state standard for the viability ratio
  - ✓ Exceeded the state standard for the primary reserve ratio
-

# STRATEGIES

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- Increased Advising educational opportunities for faculty and staff
- Guided Pathways committee worked to support advising initiatives
- Redesigned of short credential programs by Continuing Education office
- Offered more Field of Study and Programs of Study curricular options, as approved by the Texas Higher Education Coordinating Board
- Monthly meeting with Developmental Education Committee (DEC)
- Focused Academic Preparedness
- Increased ISD engagement
- Purchased of career coach software, to provide prospective and new students with information on careers that match their skills and interests, local need for those careers, potential earnings, and the credentials the College offers that will lead to the career.
- Refined Strategic Enrollment Marketing Plan
- Increased the number of Pell award recipients by hosting financial aid outreach activities and workshops.
- Created financial aid information in Spanish.
- Focused on connecting students to Support Services

# Continued Work

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- ☐ Completion for all students
- ☐ FTIC 3-year graduation rate
- ☐ African American student population
- ☐ Excess Semester Credit Hours (SCH)
- ☐ Transfer of students to 4-year institutions
- ☐ Underprepared students who complete the Texas Success Initiative Assessment (TSI)
- ☐ Scholarship awards through the DMC Foundation



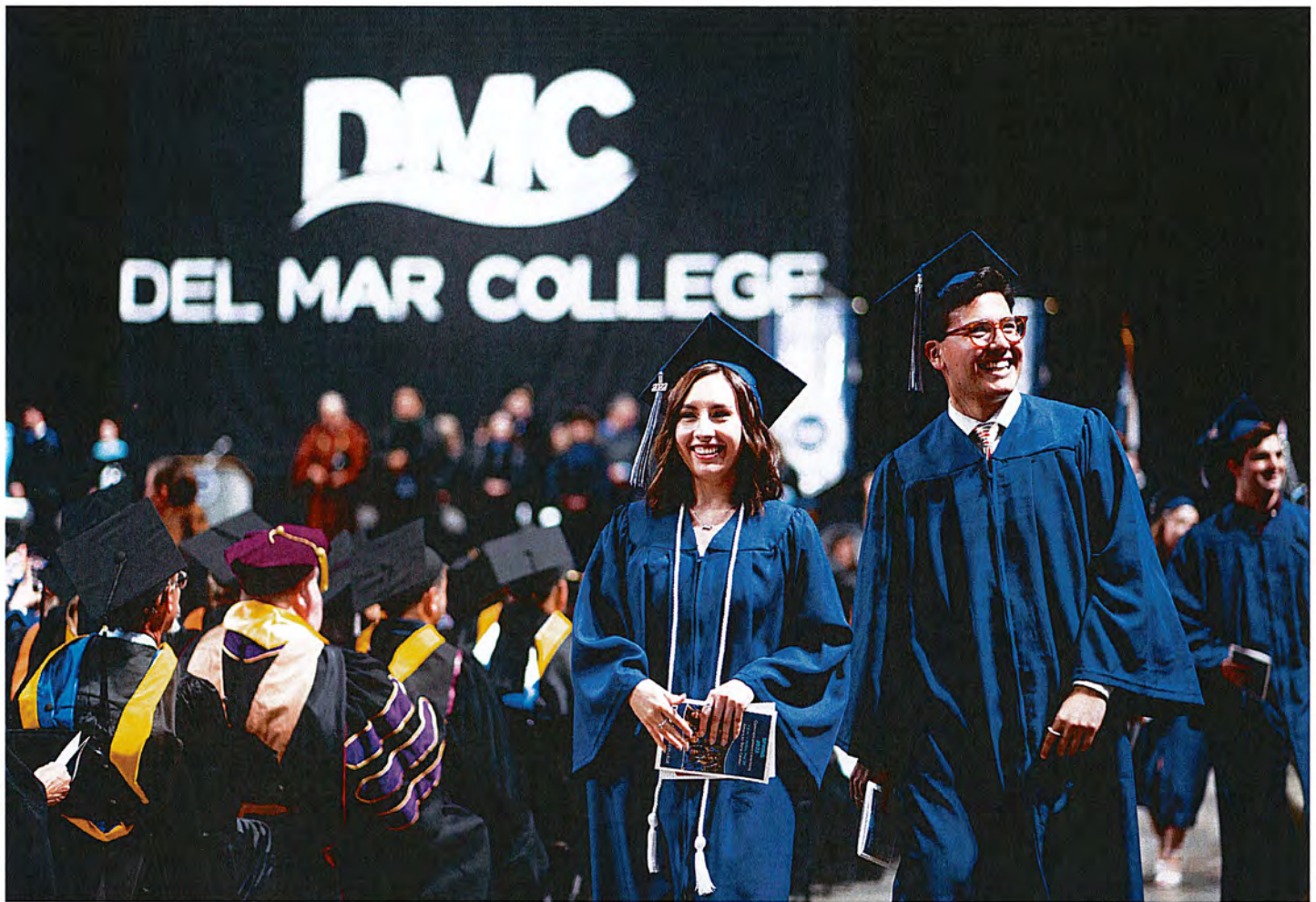


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## Special Thank YOU:

Sushil Pallemmoni  
Jane Haas  
Shane Stewart  
Dr. Cathy West  
Dr. Sydney Saumby  
Dr. Lucy James





DEL MAR COLLEGE

# 2019-2024 Strategic Plan

*Approved by the Del Mar College Board of Regents  
on September 10, 2019*

UPDATED AUGUST 2022



# DEL MAR COLLEGE

## VISION

**This is what we aspire to achieve.**

*Del Mar College will be the premier choice for life-changing educational opportunities, provided by responsive, innovative faculty and staff who empower students to improve local and global communities.*

## MISSION

**This defines what we are here to do.**

*Del Mar College is a multi-campus community college providing access to affordable degree and certificate programs, customized workforce development, and continuing education opportunities for the successful educational advancement and lifelong learning needs of our communities.*

## CORE VALUES

**These are the characteristics that are important in how we do our work.**

### **Student Learning and Success**

*Ensuring students gain the necessary knowledge, skills, and experience to achieve their goals of graduation, transfer, and/or personal enrichment.*

### **Excellence in Instruction**

*Developing and delivering exceptional instruction that is tailored to a diverse student population.*

### **Access**

*Providing opportunities to all persons who wish to participate and succeed in higher education through traditional and distance delivery formats.*

### **Integrity**

*Demonstrating honesty, transparency, and clear communication with our stakeholders, our community, and with each other.*

### **Accountability**

*Demonstrating responsible and ethical stewardship of the resources entrusted to us by our community.*

### **Innovation**

*Dedicating attention to new ideas that lead to higher levels of achievement for faculty, staff, and students.*

### **Diversity and Inclusion**

*Committing to a diverse and inclusive community that values, celebrates and learns from our differences and in which all people are treated with dignity and respect.*



## PLAN OVERVIEW

**Goal One:** Completion

**Goal Two:** Recruitment and Persistence

**Goal Three:** Academic Preparedness and Student Learning

**Goal Four:** Learning Environments

**Goal Five:** Workforce Development, Community Partnerships,  
and Advocacy

**Goal Six:** Financial Effectiveness and Affordability

## PLAN COMPONENTS

- **Goals:** Broad, priority areas
- **Key Performance Indicators (KPIs):** Describe how we will measure progress toward meeting our goals (Thresholds and Targets included in the Operational Plan)
- **Objectives:** What we wish to accomplish
- **Institutional Strategies:** How the college will accomplish its objectives (included in Operational Plan)



# Goal One: Completion

*Create coherent and seamless pathways that guide students to achieve their educational goals.*

## KPIs

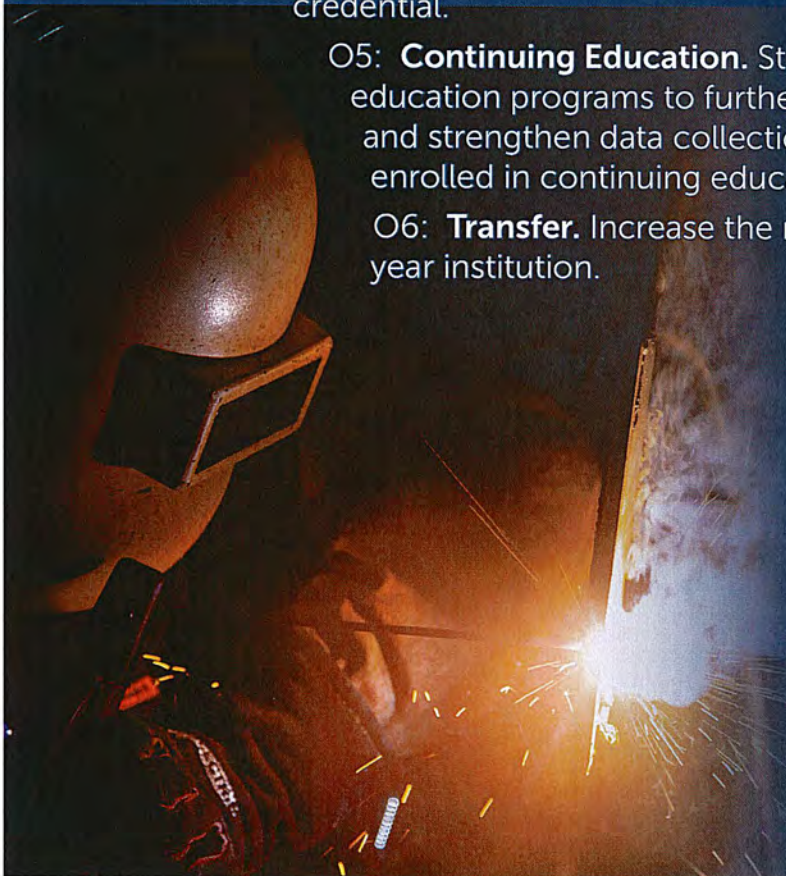
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- Number of degrees and certificates awarded
- Graduation rates (3yr, 4yr, 6yr)
- Average time to complete an associate degree
- Average semester credit hours (SCH) attempted when completing an associate degree
- Percentage of students enrolled part-time and full-time
- Transfer to a four-year institution
- Dual Credit success

## Objectives

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- O1: **Credentials Completed.** Increase the number of students earning degrees and/or certificates each year.
- O2: **Time and Semester Credit Hours to Completion.** Decrease the amount of time and the number of excess credit hours that a student attempts in pursuit of an Associate degree or certificate.
- O3: **Full-Time Enrollment.** Increase the number of students who are enrolled full-time.
- O4: **Dual Credit Matriculation.** Increase the percentage of dual credit students who matriculate to Del Mar College after high school graduation to complete a credential.
- O5: **Continuing Education.** Strengthen pathways from continuing education programs to further learning opportunities and employment and strengthen data collection and analysis processes of students enrolled in continuing education programs. **(UPDATED)**
- O6: **Transfer.** Increase the number of students who transfer to a four-year institution.





# Goal Two: Recruitment and Persistence

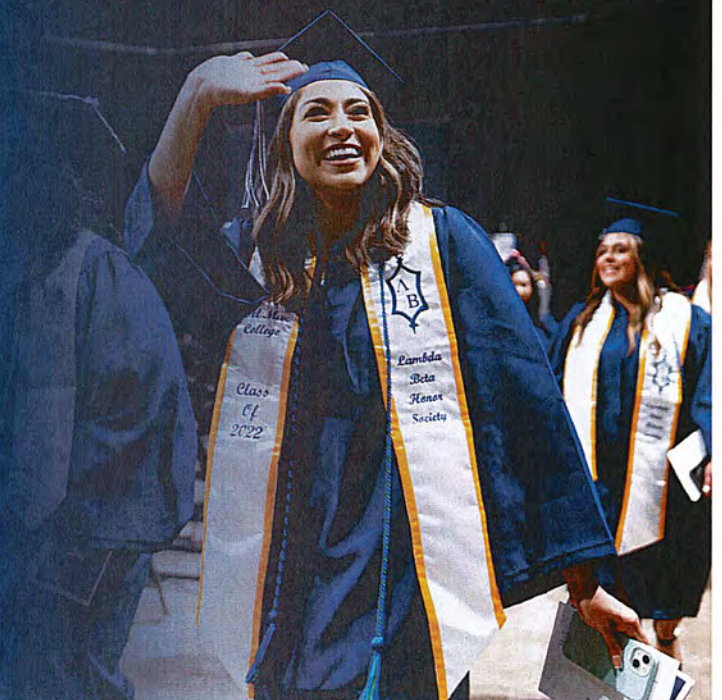
*Recruit and attract students to Del Mar College and provide resources to support continuous enrollment until achievement of their educational goals.*

## KPIs

- Student enrollment
- Number of Pell grant recipients
- Fall-to-Fall persistence rates
- Student classification - % of sophomores

## Objectives

- O1: **Educational Opportunities.** Expand and promote educational opportunities throughout the College's service area and seek to recruit both traditional and non-traditional students.
- O2: **On-Boarding.** Simplify on-boarding (enrollment, advising, and registration) processes. **(UPDATED)**
- O3: **Persistence.** Increase the percentage of students who persist from year to year and term to term.
- O4: **Student Engagement.** Keep students engaged and on-campus through co-curricular activities and support services.
- O5: **Student Communication.** Strengthen communication with students regarding available support services.
- O6: **Course Scheduling.** Improve course scheduling processes to allow students to build cohesive and efficient course schedules.
- O7: **Post-COVID Support.** Connect with, re-engage, and provide supports to students who were impacted by the COVID-19 pandemic. **(NEW)**





# Goal Three: Academic Preparedness and Student Learning

*Accelerate student attainment of academic preparedness and ensure optimal levels of learning in all instructional delivery formats.*

## KPIs

- Percentage of students who require developmental coursework
- Percentage of academically unprepared students who satisfy TSI within 2 years
- Percentage of academically unprepared students completing a college-level course in the subject they entered not ready (math, reading, writing) within 2 years
- Course completion rates (traditional, online, and hybrid formats)

## Objectives

- 1: **Academic Preparedness.** Decrease the number of students who require developmental coursework.
- 2: **Acceleration of Academic Preparedness.** Provide curricular options and instructional supports for academically unprepared students to accelerate attainment of academic preparedness and completion of college-level coursework.
- 3: **General Education and Program Outcomes.** Ensure students are achieving college-level general education learning outcomes and program-level learning outcomes.
- 4: **Instructional Supports.** Provide excellent instructional supports to aid in students' successful completion of coursework in all modalities.

## (UPDATED)

- 5: **Online Education.** Provide quality online programs and courses with appropriate academic and student support services. **(UPDATED)**

- 6: **Technology and Equipment.** Provide innovative, accessible technology solutions and equipment to facilitate student learning and instruction. **(UPDATED)**

- 7: **Faculty Professional Development.** Provide professional development and support in order for faculty to deliver innovative and exceptional instruction in all modalities. **(UPDATED)**





# Goal Four: Learning Environments

*Provide engaging, effective, and student-ready environments with accomplished and qualified personnel to facilitate learning and productivity.*

## KPIs

- Average state compensation rates, comparison to DMC
- Annual Safety and Security Report (Cleary Act)
- Ad Astra/Viking Scheduler - space utilization

## Objectives:

- O1: **Personnel Recruitment.** Recruit and retain exceptional faculty and staff.
- O2: **Professional Growth.** Invest in professional growth and leadership development opportunities for faculty and staff.
- O3: **Internal Communication.** Foster strong lines of internal communication among all areas of the college.
- O4: **Facilities.** Develop new and renovated facilities to meet the needs of 21st century students.
- O5: **Safety.** Provide a safe and secure environment that is conducive to learning.
- O6: **Automated Processes.** Develop automated processes to increase efficiency and effectiveness in all college operations.
- O7: **Equity:** Transform college practices to target and eliminate specific barriers to student success and address students' needs by centering equity with all practices. **(NEW)**





# Goal Five: Workforce Development, Community Partnerships, and Advocacy

*Strengthen connections with workforce and community partners, educational agencies, and governmental bodies and officials.*

## KPIs

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- Graduate job placement data
- Licensure and certification pass rates

## Objectives:

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- O1: **Educational Offerings.** Align college educational offerings with the needs of its communities and workforce partners through credit, continuing education, and corporate training programs.
- O2: **Employment.** Increase the number of graduates who attain employment in their fields.
- O3: **Collaboration.** Collaborate with key stakeholders to advance the educational and economic development goals for the region.
- O4: **Communication with Community.** Provide on-going and consistent communication with our communities regarding college successes, progress, and stewardship of resources.
- O5: **Advocacy.** Advocate for the needs of the college on local, state, and national levels.





# Goal Six: Financial Effectiveness and Affordability

*Ensure financial capacity, demonstrate fiscal stewardship, and maintain affordability for students.*

## KPIs

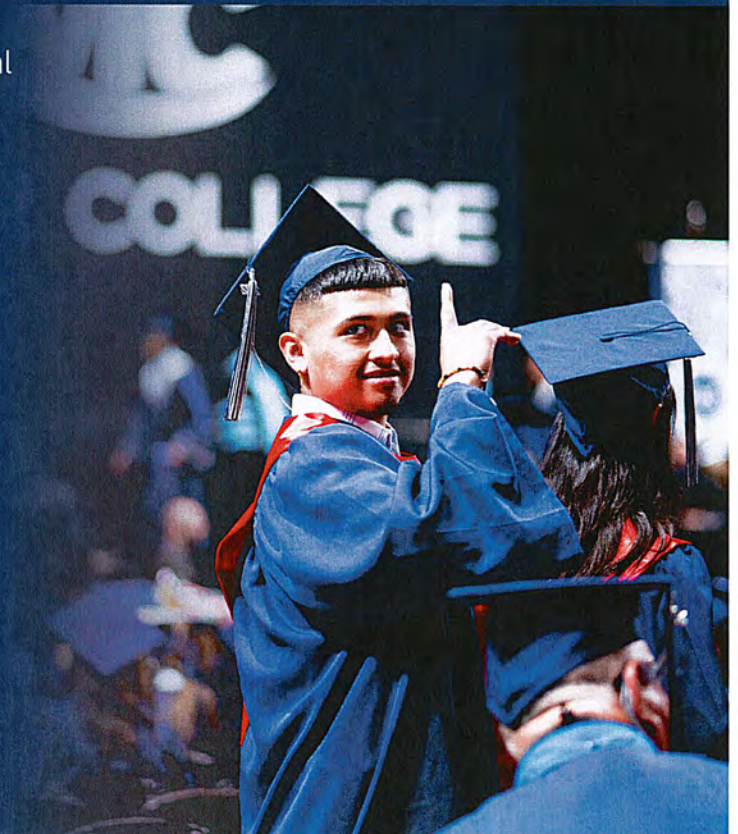
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- Average tuition and fees for TX community colleges; comparison to DMC
- Scholarships awarded by the DMC Foundation
- Composite Financial Indicator
- Return on net position ratio
- Operating margin ratio
- Primary reserve ratio
- Viability ratio

## Objectives:

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- O1: **Affordability.** Maintain affordable tuition and fees to support student access and success.
- O2: **Resource Allocation.** Manage funds so that resource allocation is optimally aligned to support programs and services.
- O3: **Fundraising.** Partner with the Del Mar College Foundation to increase fundraising for scholarships and other student and college needs.
- O4: **Grants.** Increase external funding opportunities through federal, state, corporate, and local grants.
- O5: **State Funding.** Advocate on behalf of community colleges at the state and federal levels to achieve and maintain adequate levels of funding to support programs and services.





# NOTES



# NOTES



For more information on DMC's 2019-2024 Strategic Plan, visit

*[delmar.edu/offices/PIE/strategic-planning.html](http://delmar.edu/offices/PIE/strategic-planning.html)*



# Freedom to Dream Tuition Waiver Update

Dr. Patricia Benavides-Dominguez  
VP for Student Affairs

Ali Kolahdouz  
VP and Chief Information Officer

Sushil Pallemo  
AVP, Institutional Research & Analytics



The background of the slide is a dark, blue-tinted photograph of graduates in caps and gowns. The graduates are out of focus, with some visible in the foreground and others in the background, creating a sense of a large crowd at a graduation ceremony.

# Freedom To Dream Tuition Waiver Update

June 10, 2025

Dr. Patricia Benavides-Dominguez  
Vice President for Student Affairs

Ali Kolahdouz  
Vice President and Chief Information Officer

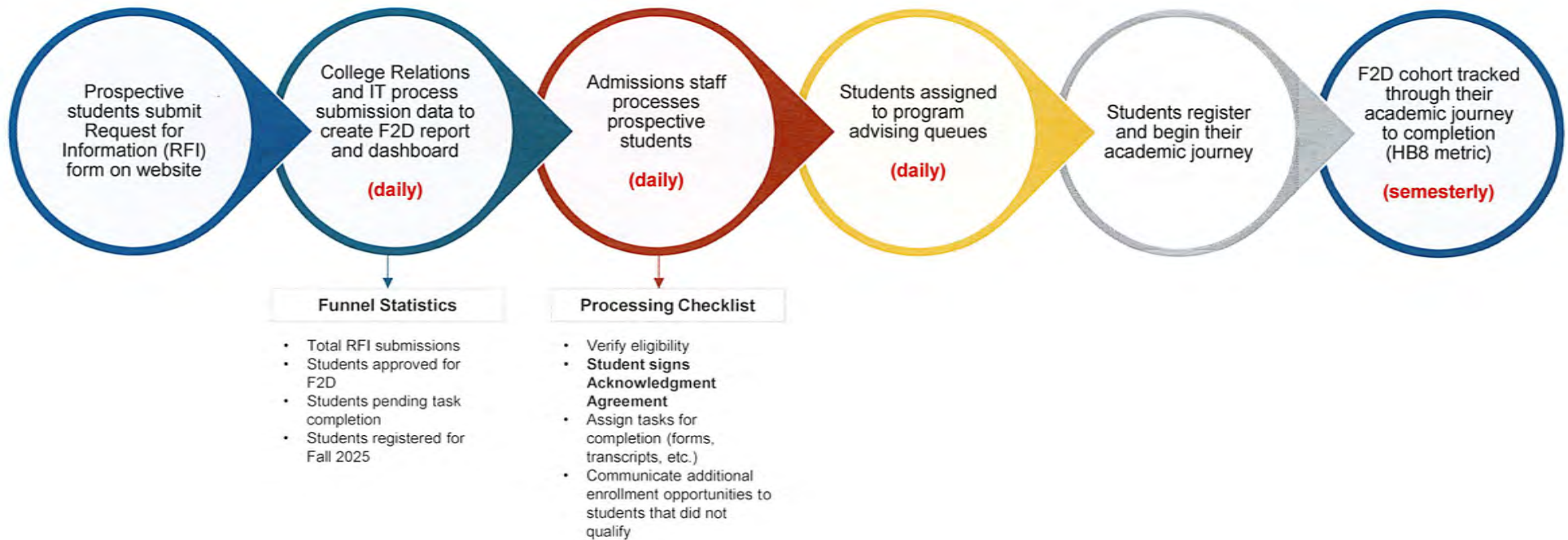
Sushil Pallemoni  
Associate Vice President, Institutional Research & Analytics



# Agenda

- Freedom to Dream Student Funnel
- Freedom to Dream Data
- What's Next

# Freedom to Dream (F2D) Funnel





# Freedom to Dream Waiver Program Data

**3,189**

Request For Information (RFI)  
submissions received to date

**178 (12%)**

Freedom to Dream students  
enrolled in Fall 2025 (as of  
June 3, 2025)

## Freedom to Dream Enrollment Funnel (unduplicated)



*\*Data updated as of June 5, 2025*

# Freedom to Dream - Student Majors

## F2D Cohort Declared Major Breakdown

Division-->Department-->Deg/Cert	Count	% of Total
Business Admin & Entre	560	35.97%
Nursing Education	210	13.49%
Allied Health	176	11.30%
Bus Admin & Entre	155	9.96%
Culinary Arts & Hospitality Mg	19	1.22%
Industry and Public Service	378	24.28%
Public Service	134	8.61%
Industrial Technology	130	8.35%
Architecture, Aviation & Auto	114	7.32%
Communications, Fine Arts & Soc Sci	342	21.97%
English & Philosophy	186	11.95%
Social Sciences	67	4.30%
Music	32	2.06%
Arts & Drama	32	2.06%
Comm, Languages & Reading	25	1.61%
Sci, Technology, Engineering, Math	242	15.54%
CSEAT	93	5.97%
Kinesiology & Education	76	4.88%
Natural Sciences	70	4.50%
Math	3	0.19%
Dual Credit Graduates with Prior Credentials	35	2.25%
<b>Grand Total</b>	<b>1557</b>	<b>100.00%</b>

*\*Data updated as of June 5, 2025*

# Freedom to Dream Award Types

F2D Credential Breakdown		
Credential Type	Count	% of Total
AA	644	41.36%
AS	294	18.88%
AAS	287	18.43%
CER1	172	11.05%
CER2	82	5.27%
(blank)	35	2.25%
AAT	31	1.99%
OSA	10	0.64%
BAS	2	0.13%
<b>Grand Total</b>	<b>1557</b>	<b>100.00%</b>

*\*Data updated as of June 5, 2025*



# Freedom to Dream

## Top 10 Feeder High Schools

F2D Feeder High Schools		
High School	Count	% of Total
FOY H MOODY SCIENCE/HEALTH HIG	199	12.78%
VETERANS MEMORIAL HIGH SCHOOL	191	12.27%
MARY CARROLL HIGH SCHOOL	184	11.82%
RICHARD KING HIGH SCHOOL	135	8.67%
W B RAY HIGH SCHOOL	122	7.84%
FLOUR BLF HIGH SCHOOL	119	7.64%
ROY MILLER SENIOR HIGH SCHOOL	114	7.32%
CALLEN HIGH SCHOOL	61	3.92%
TULOSO-MIDWAY HIGH SCHOOL - AO	58	3.73%
SOLOMON COLES HIGH SCHOOL	40	2.57%

*\*Data updated as of June 5, 2025*

# Freedom to Dream Student Profile

## F2D Student SCH Completion

Completed Hours	Count	% of Total
0 hours	1004	64.48%
1-12 Hours	325	20.87%
13-30 Hours	157	10.08%
31+ Hours	71	4.56%
<b>Grand Total</b>	<b>1557</b>	<b>100.00%</b>

*\*Data updated as of June 5, 2025*

# Freedom to Dream Demographic

F2D Student Demographic		
Gender and Ethnicity	Count	% of Total
<b>F</b>	<b>904</b>	<b>58.06%</b>
Hispanic/Latino	753	48.36%
Non Hispanic/Latino	139	8.93%
Not Answered	10	0.64%
(blank)	2	0.13%
<b>M</b>	<b>653</b>	<b>41.94%</b>
Hispanic/Latino	510	32.76%
Non Hispanic/Latino	120	7.71%
Not Answered	21	1.35%
(blank)	2	0.13%
<b>Grand Total</b>	<b>1557</b>	<b>100.00%</b>

*\*Data updated as of June 5, 2025*

## What's Next

- Implementing dashboards for all DMC enrollments / special populations
  - Credit
  - Dual Credit
  - Continuing Education
  - Veterans
- Prospective Student to Credential (HB8 metric)

**Questions?**



# Professional Contract Review

Tammy McDonald  
VP of Administration and Human Resources

**List of Professional Service Contracts - Presented to the Board of Regents 06/10/2025**

Yellow = expiring in 2025 Blue = date adjustment Orange = expired Green=New

Provider Name	Service Provided	RFP/RFQ Y/N	Contract Origination Date	Contract	Maximum Expiration Date	Auto Renew Y/N	DMC Exec Team Contact	Board Action	Status
<b>Legal:</b>									
Graves Dougherty Heaton & Moody	Legal	No	11/23/2004	Term	N/A	Yes	A. Rivera	No Board action found	
Polkman Law Firm	Legal	No	4/6/2025	Term	N/A	N/A	A. Rivera	Approved by Board on April 8, 2025	Open
Birkenstaff Heath Delgado Acosta LLP	Legal	No	3/26/2016	Term	N/A	N/A	A. Rivera	Board executed February 2016	Open
<b>Financial:</b>									
Weaver	Internal Audit	Yes	3/1/2021	1 year + 4-1 year extensions	8/31/2026	No	T. McDonald	Approved by Board on December 08, 2020	
Collier Johnson Woods	Annual Financial Audit	Yes	9/1/2024	1 year + 3-1 year extensions	8/31/2028	No	R. Garcia	Approved by Board on August 13, 2024	Pending Assignment
Estrada Hinojosa	Board Advisors	Yes	2/20/2020	5 years + 2-1 year extensions	2/20/2027	No	R. Garcia	No Board action found	
McCall Parkhurst Horton	Board Counsel	No	4/23/2021	Term	N/A	No	R. Garcia/A. Rivera	No Board action found	
Patterson & Associates	Investment Advisor	Yes	3/23/2007	Term	N/A	Yes	R. Garcia	No Board action found	
Wells Fargo	Bank Depository	Yes	9/1/2024	5 years	8/31/2029	No	R. Garcia	Approved by Board on August 13, 2024	
Columbia Advisory Group, LLC	Information Security	No	10/1/2019	3 years + 3-1 year extensions	10/1/2025	No	A. Kolahdoust/L. Keas	Engaged through Board approved co-op.	
<b>General Facilities:</b>									
Sue Carey, RAS	ADA/Accessibility	N/A	As-Needed		N/A	No	T. McDonald/L. White	No Board action found	No longer providing services. Retired
<b>2014 Bond Contracts:</b>									
KJM Commercial Inc. dba Victory Building Team	Music Building Renovations	Yes	12/8/2021	Project completion	300 days from notice to proceed	No	J. Strybos	Approved by Board on November 9, 2021	
B.E. Beecroft Co., Inc.	White Library Renovations	Yes	2/14/2022	Project completion	550 days from notice to proceed	No	J. Strybos	Approved by Board on December 14, 2021	
SpawGlass Contractors, Inc.	Heritage Campus Building Renovations and Improvements	Yes	5/15/2023	Project completion	540 days from notice to proceed	No	J. Strybos	Approved by February 14, 2023	
<b>2016 Bond Contracts:</b>									
<b>IDIQ Contracts</b>									
Amtech Solutions, Inc.	Building Envelope and Roofs	Y	12/7/2020	2 years + 3-1 year extensions	12/7/2025	N	J. Strybos	Approved by Board on September 8, 2020	
Urban Engineering	Civil Engineering	Y	12/10/2020	2 years + 3-1 year extensions	12/10/2025	N	J. Strybos	Approved by Board on September 8, 2020	
Turner Ramirez Architects	Architectural and Engineering Services	Y	12/1/2020	2 years + 3-1 year extensions	12/1/2025	N	J. Strybos	Approved by Board on September 8, 2020	
Space Programming and Consulting	Space Programming, Demographic Studies	Y	12/17/2020	2 years + 3-1 year extensions	12/17/2025	N	J. Strybos	Approved by Board on September 8, 2020	
Gignac & Associates, LLP	Architectural and Engineering Services	Y	12/14/2020	2 years + 3-1 year extensions	12/14/2025	N	J. Strybos	Approved by Board on September 8, 2020	
LNW, LLC	Architectural and Engineering Services	Y	12/8/2020	2 years + 3-1 year extensions	12/8/2025	N	J. Strybos	Approved by Board on September 8, 2020	
Pfluger Architects, Inc.	Architectural and Engineering Services	Y	12/11/2020	2 years + 3-1 year extensions	12/11/2025	N	J. Strybos	Approved by Board on September 8, 2020	
Richter Associates Architects, Inc.	Architectural and Engineering Services	Y	12/10/2020	2 years + 3-1 year extensions	12/10/2025	N	J. Strybos	Approved by Board on September 8, 2020	
Rock Engineering and Testing Laboratory, Inc.	GeoTech and Construction Materials Testing	Y	4/12/2021	2 years + 3-1 year extensions	4/12/2026	N	J. Strybos	Approved by Board on September 8, 2020	
Stridde, Collins and Associates, Inc.	Mechanical and Electrical Engineering	Y	12/16/2020	2 years + 3-1 year extensions	12/16/2025	N	J. Strybos	Approved by Board on September 8, 2020	
Terracon Consultants, Inc.	GeoTech, Construction Materials Testing and Assessments	Y	12/11/2020	2 years + 3-1 year extensions	12/11/2025	N	J. Strybos	Approved by Board on September 8, 2020	
Hanson Professional Services	Architectural and Engineering Services	Y	10/25/2021	1 year + 3-1 year extensions	10/25/2026	N	J. Strybos	Approved by Board on September 8, 2020	
<b>Construction/Restoration (Non-Insurance Repairs):</b>									
KJM Commercial dba Victory Building	CEO-HVAC Improvements	Y	2/13/2024	Project Completion + 1 year	4/8/2026	N	J. Strybos	Approved by Board on February 13, 2024	
SpawGlass Contractors, Inc.	Workforce Development Center Arkansas County	Y	6/16/2025	Project Completion + 1 year	12/31/2026	N	J. Strybos	Approved by Board on April 8, 2025	
<b>Insurance:</b>									
Plugginbotham	Property/Windstorm	Yes	5/1/2025	4/30/2026	4/30/2030	Yes	T. McDonald	Approved by Board on April 9, 2025	
<b>Campus Services:</b>									
ABM Industries	Custodial Services	Yes	11/1/2022	2 years + 3-1 years extensions	10/31/2027	No	J. Strybos	Approved by Board on September 13, 2022	
Texas Book Company	Campus Bookstore	Yes	11/1/2019	2 years + 5-1 year extensions	10/31/2026	No	R. Garcia	Presented to the Board on October 8, 2019	
Allied Universal Security Services	Security Services	Yes	4/1/2022	1 year + 5-1 year extensions	3/31/2027	No	T. McDonald/L. White	Approved by Board on November 9, 2021	

# THECB Texas Opportunity High School Diploma Program Grant

Dr. Leonard Rivera  
VP, Dual Enrollment and Continuing Education



# Texas Higher Education Coordinating Board

## Texas Opportunity High School Diploma Program Grant

Presented by:

Leonard Rivera, Ph.D.

Vice President, Dual Enrollment & Continuing Education

June 10, 2025



DEL MAR COLLEGE

## **Program Details**

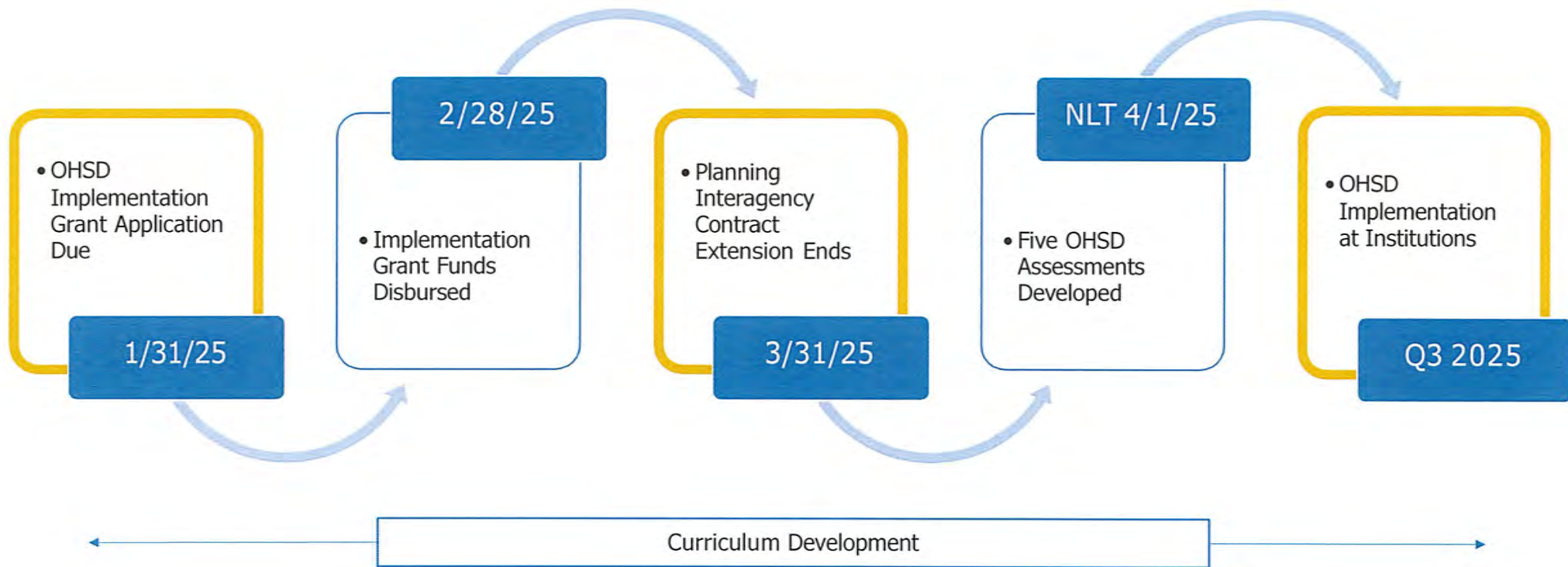
- I. Texas Opportunity High School Diploma Overview
- II. Texas Opportunity High School Diploma Implementation Timeline
- III. Texas Opportunity High School Diploma Implementation Grant Summary
- IV. Who are the Texas Opportunity High School Diploma Program Providers?

## Texas Opportunity High School Diploma Overview

- Established by House Bill 8 (88<sup>th</sup> Texas Legislature) to support the ***Building a Talent Strong Texas*** strategic plan.
- Focuses on adult students (18 years and older) that are enrolled in a career and technical education program.
- Diploma requirements are met through concurrent enrollment in competency-based education program.
- Five core competencies targeted: civics, communication skills, quantitative reasoning, scientific reasoning, and workplace success skills.
- Texas Education Code establishes that the Opportunity High School Diploma is equivalent to a high school diploma conferred by a public school district.
- House Bill 8 funding eligible (\$3,500 per graduate).



## Implementation Timeline



## Implementation Grant Summary

- \$333,000 Grant Proceeds over 24 months (January 2025-December 2026).
- Serve 50 High School Students (No Cost for Diploma Program).
- Grant Proceeds used to cover:
  - Curriculum Development by Del Mar College faculty/staff
  - High School Program Instructor Wages (5 Part-time)
  - High School Program Career Navigator (1 Full-time)
  - Direct Student Support (i.e., textbooks, access codes, uniforms, etc.)
  - Instructional Software
  - Training Materials
  - Marketing & Outreach
  - Staff Travel
- Provide Financial and Programmatic Quarterly Reports to the THECB.
- Primary Grant Goal: To determine if Texas needs an Opportunity High School Diploma Program.

## **Texas Opportunity High School Diploma Program Providers**

1. Alamo College District
2. Dallas College
3. Del Mar College
4. El Paso Community College
5. San Jacinto College District



Thank You!



# Instructional Program Review Report

Dr. Jonda Halcomb  
VP and Chief Academic Officer

Dr. Sydney Saumby  
AVP of Institutional Effectiveness and Academics



# Instructional Program Review Report

Dr. Jonda Halcomb, Vice President and Chief Academic Officer  
and

Dr. Sydney Saumby, Associate Vice President of  
Institutional Effectiveness and Academics

June 10, 2025



DEL MAR COLLEGE



# What is Program Review?

- Collaborative and systematic method of analyzing components of an instructional program with the intent of improving its quality.
- Faculty-led and administratively supported effort.
- Complies with SACSCOC Principles 7.1, 8.1, 8.2a, 8.2b, and 8.2c.
- Instructional program reviews are conducted on a five-year cycle.

# Integrated Process for Quality Assurance

1. **Create** Instructional Program Review Committee roster with stakeholders including faculty members, former students, and industry partners.
2. **Attend** orientation, **receive** support, and guidance from the Office of Institutional Effectiveness and Academics.
3. **Receive** and **analyze** data resources from the Office of Institutional Research and Analytics.
4. **Write** report with analysis of program and action plans. **Submit** to Department Chairs and Division Deans.
5. **Collect** and **implement** feedback and final recommendation from Chief Academic Officer.
6. **Achieve** continuous improvement for program. **Repeat** cycle.



# Seven Core Criteria

## **Assessment Processes**

Program student learning outcomes, general education/core objectives, program planning objectives, and overall process review

## **Faculty Support of Program and Learning**

Faculty instruction support activities and student satisfaction surveys

## **Curriculum Integration and Mobility**

Program curriculum in relation to College and students' ease of transfer

## **Student Educational Intent**

Students' post-completion outcomes

# Seven Core Criteria

## **Effective Personnel Utilization**

Distribution of faculty responsibilities

## **Cost Effectiveness**

Resource utilization, operating budget, and equipment expense

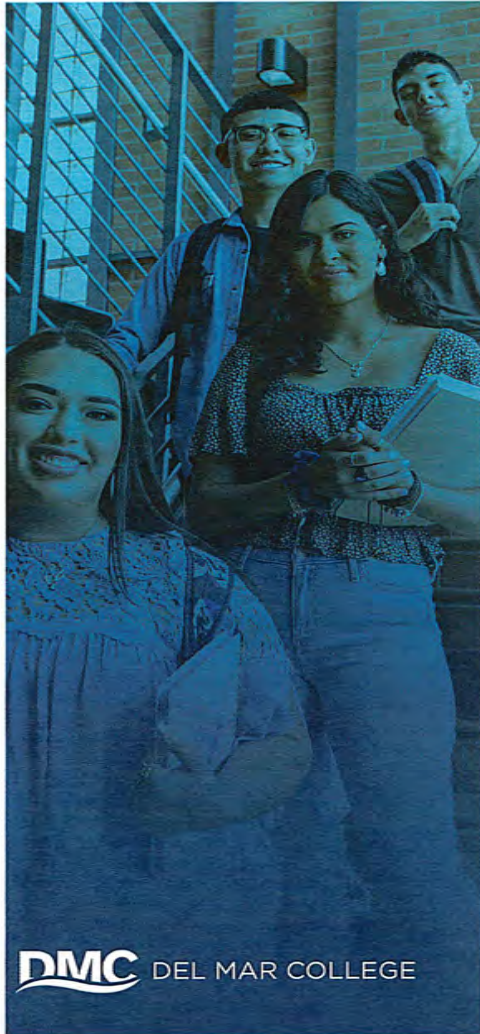
## **Strategic Advantage**

Role of the program in fulfilling a unique community need



## Four Possible Outcomes

- **Positive:** Program provides a two-year interim report on recommendations; program not reviewed until next five-year cycle.
- **Conditional:** Program receives an annual review to correct deficiencies.
- **Probationary:** Indicates intent to terminate program after one year if deficiencies are not corrected.
- **Terminate:** Program has failed to correct deficiencies after conditional and probationary statuses.



# Status Report of Program Reviews

## Positive Status 2024-2025:

1. Accounting
2. Automotive Applied Technology
3. Business Administration
4. Cosmetology
5. Culinary Arts and Hospitality Management
6. Diesel Applied Technology
7. Environmental/Petrochemical Laboratory Technology
8. Foreign Languages
9. Music (Humanities)
10. Political Science
11. Pre-Medical Technology
12. Process Technology/Instrumentation

## Pending Completion by Committee:

13. Computer Programming



*Thank You*



DEL MAR COLLEGE

## Upcoming Items/Pending List

Item	Date	Request	Due	Status
1		2019-2024 Strategic Plan (Final Report)	June	June Agenda
2		Professional Contract Review	June	June Agenda
3		Quarterly Financial Report	August	
4		Quarterly Investment Report	August	
5		Internal Audit Report to the Board	August	
6		Legislative/HB 8 Update	August	
7		Policy Review	September	
8		Clery Act	October	
9		CEO Annual Report to the Board – Title IX/SB212	October	
10		2024-2029 Strategic Plan	November	
11		Strategic Enrollment Management (SEM)	November	
12		Strategic Marketing Plan (SMP)	November	
13		Enrollment Report	November	
14		SACSCOC – Fifth Year Interim Report Update and Details About Site Visit	November	
15		Tax Abatement Yearly Review	December	
16		Foundation Yearly Update	December	
17		Preview of Student Charges	December	
18		Freedom to Dream Tuition Waiver Update	February	
19		Tuition and Fee Schedules for Credit and CE Programs	February	
20		Conferral of Tenure	April	
21		Report on Tax Collections	April	
22		Freedom to Dream Tuition Waiver Update	June	
23		SACSCOC – Site Visit Planning & Fifth-Year Interim Report Progress	June	
24		SACSCOC – Fifth-Year Interim Report Submission	September	
25		SACSCOC – Site Visit Update and Fifth-Year Interim Report Decision	December	



# Consent Agenda

## Item 1

**MINUTES OF THE REGULAR MEETING  
DEL MAR COLLEGE DISTRICT**

May 13, 2025

The Regular Meeting of the Board of Regents of the Del Mar College District convened on Tuesday, May 13, 2025, at 1:00 p.m., at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas with the following present:

**From the Board:**

Present:

Ms. Carol Scott, Dr. Nicholas Adame, Dr. Anantha Babbili, Mr. Carl Crull, Mr. Rudy Garza, Jr., Mr. Bill Kelly, Mr. David Loeb, and Dr. Laurie Turner.

Not Present:

Ms. Libby Averyt.

**From the College:**

Dr. Mark Escamilla, President and CEO; Ms. Lenora Keas, Executive Vice President and COO; Mr. Raul Garcia, Vice President and CFO; Mr. Ali Kolahdouz, Vice President and Chief Information Officer; Dr. Jonda Halcomb, Vice President and Chief Academic Officer; Ms. Tammy McDonald, Vice President of Administration and Human Resources; Dr. Patricia Benavides-Dominguez, Vice President for Student Affairs; Ms. Cheryl Sanders, Associate Vice President for Student Affairs; Mr. Augustin Rivera, Jr., General Counsel; Mr. John Strybos, Vice President and Chief Physical Facilities Officer; Mr. Matthew Busby, Vice President of Development and Donor Advising; Mr. Jeff Olsen, Chief of Staff and Vice President of Communication and Marketing; Dr. Natalie Villarreal, Associate Vice President, External & Government Relations and Strategic Planning; and Ms. Delia Perez, Director of CEO Office and Board Relations, and other staff and faculty.

**CALL TO ORDER/QUORUM CALL**

Chair Scott called the meeting to order with a quorum present. She requested a moment of silence followed by the Pledge of Allegiance and Del Mar College Vision Statement.

**GENERAL PUBLIC COMMENTS** – The public was given the opportunity to provide public comments (both general and specific to any agenda item).

There were no public comments.

**RECOGNITIONS:**

- State of Texas Senate Resolution No. 21 presented to Del Mar College by the Office of Senator Adam Hinojosa ..... Dr. Natalie Villarreal  
(*I: Communicate, Goal 2: Connect beyond the College*)



Dr. Villarreal recognized Texas Senate Resolution No. 21 presented to Del Mar College by Ms. MK Walling from Senator Adam Hinojosa's office which designates February 3, 2025, as Del Mar College Day at the Texas State Capitol for its contributions to the community and its high-quality instruction in a wide range of academic and technical disciplines.

- Sarah Contreras, Professor of Speech, led the Vocal Vikings Students in 2024-2025 State competitions. Students earned individual Bronze, Gold, and two team Silver Sweepstakes ..... Dr. Jonda Halcomb  
*(III Cultivate, Goal 2: Optimize the Viking Student Experience)*

Dr. Halcomb recognized Ms. Sarah Contreras and the 2024-2025 Vocal Viking students that competed in the '24-'25 State championship. The group of students earned several awards including the two team silver sweepstakes and individual bronze and gold medals. Ms. Contreras is their mentor and travels to tournaments after teaching all week. Ms. Contreras thanked the Board of Regents and the College for their continued support for this academic and worthy activity.

- Sergio Trejo, Del Mar College Dual Enrollment Senior from Harold T. Branch Academy, won the 1st place award in the Texas State Welding competition at the District 12 and Texas State SkillsUSA Conference hosted by Del Mar College in April 2025 and earned the opportunity to advance to the Skills USA Nationals competition in Atlanta, GA in June 2025 ..... Dr. Jonda Halcomb  
*(III: Cultivate, Goal 2: Optimize the Viking Student Experience)*

Dr. Halcomb introduced Sergio Trejo, a Del Mar College Dual Enrollment Senior from Harold T. Branch Academy. He won the 1st place award in the Texas State Welding competition at the district 12 and Texas State SkillsUSA Conference hosted by Del Mar College in April 2025 and earned the opportunity to advance to the Skills USA Nationals competition in Atlanta, GA in June 2025. Sergio provided words of thanks to Del Mar College for the recognition and for the opportunities he has accomplished. Instructor Ryan Gutierrez and Assistant Professor Jose Cortez provided words of thanks for the College's support of the Welding program.

- Adelfino Palacios, Professor of Accounting, was recently honored by the Westside Business Association at its annual "Bienvenidos a Mi Casa" event and received the Association's Legacy Award 2025 for his contributions and significant impact in the community ..... Dr. Jonda Halcomb  
*(III: Cultivate, Goal 1: Nurture our faculty and staff to achieve their full potential)*

Dr. Halcomb recognized Adelfino Palacios, Professor of Accounting for being honored by the Westside Business Association at the "Bienvenidos a Mi Casa" event and received the Association's Legacy Award for 2025 for his contributions to the community. He has also been the coordinator of the Volunteer Income Tax Assistance program (VITA) initiated by a partnership established by Del Mar College and the IRS in 2002 to provide free tax preparation to the community. Mr. Palacios thanked the Board of Regents and Del Mar College for their recognition and support.

## **COLLEGE PRESIDENT'S REPORT..... Dr. Mark Escamilla**

- April 9, 2025: Freedom to Dream Presentation to Nueces County Commissioner's Court  
*(I: Communicate, Goal 2: Connect beyond the College)*

President Escamilla presented details regarding the Freedom to Dream tuition waiver program to the Nueces County Commissioner's Court and stated it was well-received.

- April 10, 2025: TACC & CCATT Joint Legislative Meeting (Virtual)  
*(I: Communicate, Goal 2: Connect beyond the College)*

Dr. Escamilla participated in the TACC & CCATT Joint Legislative Meeting virtually.

- April 14-17, 2025: American Association of Community Colleges (AACC) Annual Conference, Nashville, TN  
*(I: Communicate, Goal 2: Connect beyond the College)*

Dr. Escamilla attended the AACC Annual Conference and stated he was proud of the DMC team that presented at the Conference which included Mr. Jeff Olsen, Dr. Patricia Benavides-Dominguez, and Mr. Ali Kolahdouz.

- April 23, 2025: TACC Quarterly Board Meeting (Virtual)  
*(I: Communicate, Goal 2: Connect beyond the College)*

Dr. Escamilla participated in the TACC Quarterly Board meeting virtually.

- April 25, 2025: Appointed to the Standing Advisory Committee for Public Junior Colleges  
*(I: Communicate, Goal 2: Connect beyond the College)*

Dr. Escamilla reported that he was appointed to the Standing Advisory Committee for Public Junior Colleges for an extension of three years.

- April 28, 2025: Reappointed to the HB 8 Outcomes Subcommittee  
*(I: Communicate, Goal 2: Connect beyond the College)*

Dr. Escamilla reported that he was reappointed to the HB8 Outcomes Subcommittee which is a short-term group which should conclude before the current Legislative session.

- April 28, 2025: Freedom to Dream Presentation to CCISD Board  
*(I: Communicate, Goal 2: Connect beyond the College)*

Dr. Escamilla presented the Freedom to Dream program to the Corpus Christi Independent School District Board Trustees.

- May 8, 2025: TACC & CCATT Joint Legislative Committee (Virtual)  
*(I: Communicate, Goal 2: Connect beyond the College)*



Dr. Escamilla participated virtually at the May 8, 2025, TACC & CCATT Joint Legislative Committee.

## STAFF REPORTS:

- Community Colleges and Upward Mobility By: Dr. John Friedman  
..... Mr. Sushil Pallemoani and Ms. Lenora Keas  
(III: Cultivate, Goal 2: Optimize the Viking student experience)

Ms. Lenora Keas stated that the College recently received recognition at the Bellwether Institute in San Antonio. The College focuses on exceptional performances in boosting students' upward mobility, particularly for those from low-income families. The presentation used data from Dr. John Friedman, a Professor of Economics at Brown University, the Texas Higher Education Coordinating Board, and the New York Times. Dr. Friedman's research, "The Fading American Dream," highlights a decline in the percentage of children earning more than their parents, making upward mobility more challenging nationwide. A map illustrating regional differences shows how upward mobility varies across the country, with the Gulf Coast region showing relatively high upward mobility. Children of parents earning around \$25,000 annually in this region typically earn around \$40,000. Dr. Friedman identified key characteristics of high-mobility neighborhoods, which the College addresses through its various programs and student services that support families and lower poverty rates by dealing with issues such as hunger.

Mr. Sushil Pallemoani reviewed the mobility report cards which assess how community colleges enable upward mobility for low-income students. Del Mar College demonstrates that a significant percentage (16.4%) of students from the bottom 20% of parental income move up to the top 20%. Del Mar College is positioned favorably, indicating high access for low-income students and a high upward mobility rate compared to other colleges and outperforms those large Texas colleges, including Blinn and Alamo Colleges, in both access and success rates for upward mobility.

Mobility Index is a nationally recognized measure created by the New York Times, combines access and success and creates an index for ranking colleges. Del Mar College ranks in the top 8% of two-year colleges nationwide and in the top 10% of all two-year and four-year colleges. The College ranks third among large colleges in Texas for providing economic mobility.

Mr. Pallemoani stated that data from the Texas Workforce Commission shows Del Mar College graduates in career tech programs earn significantly higher wages than the median wage of graduates from peer colleges, indicating the College prepares students for high-demand, high-wage jobs. Our students earn more than 15% or 16% compared to the median wage of peer graduates from peer colleges.

Del Mar College programs like dual enrollment, workforce and academic pathways, community partnerships, Valdar's Market, health plans, and the Freedom to Dream Tuition Waiver program, along with House Bill 8 initiatives, contribute to College's success.

Del Mar College plays a crucial role in boosting the upward mobility of its students, particularly those from low-income backgrounds. The College's strategic initiatives and strong performance data demonstrate its commitment to providing opportunities for students and their families to improve their economic prospects.

Ms. Keas, Mr. Pallemo and Dr. Escamilla responded to questions from the Board of Regents.

- Freedom to Dream Tuition Waiver Initiative Update  
..... Dr. Patricia Benavides-Dominguez and Mr. Raul Garcia  
(II: Elevate, Goal 2: Maximize resources entrusted to the College)

Dr. Patricia Benavides-Dominguez provided an overview of the Freedom to Dream Tuition Waiver Program which is designed to increase student completion rates by providing tuition waivers to eligible students, allowing them to use funds for other educational or living expenses. The goal is to accelerate the time to completion by encouraging full-time attendance. She provided the qualifications for the program and there are presently 2,138 requests for information regarding the program. Per the ApplyTexas admission app, students are selecting majors such as nursing, industrial technology, liberal arts, which is under English and Philosophy Department. Also, 60% of students who have declared through ApplyTexas are interested in pursuing a transfer degree such as an AA, an AS, or an AAT.

Outreach for this program has been vigorous and includes attending 30 Continuing Education Pinning Ceremonies, holding 18 high school recruitment events, 3 College campus presentations, 3 One-Stop Shop Saturdays, 1 RTA Board Retreat, the Buc Days parade, the College's Spring graduation ceremony, Superintendent's meeting held at Oso Creek Campus, plus TV, social media, and radio promotions.

Dr. Escamilla expressed his gratitude to everyone who has been working diligently and tirelessly on this initiative.

Mr. Raul Garcia discussed financial sustainability for this initiative. He stated that at the March Board of Regents meeting, the College presented a sustainable financial plan for the Freedom to Dream pilot program. Although the plan was based on projected student profiles for the 2023-2024 academic year, there is stronger than expected student interest in the program, with over 2000 informational requests received. Considering this new data, the College has developed an updated financial plan based on the revised projections of 1,000 and 1,500 eligible students. In both scenarios, the program remains financially sustainable with a projected surplus by the end of the three-year contract period in the amount of \$3.6 million surplus. A 70% return over three years (approximately 24% annually) is projected and even with 1,500 students, the program is projected to remain financially sustainable with a 65% return over three years (approximately 22% annually).



The program is funded by HB8 state performance dollars and the Del Mar College Foundation.

Dr. Benavides-Dominguez provided information regarding a dashboard the College is developing to further share data. Continued outreach events will be promoted, and a bi-weekly committee of stakeholders collaborates on the program and addresses challenges. A Freedom to Dream signing event will take place May 21, 2025, at 1:30 p.m. in the White Library.

Dr. Benavides-Dominguez, Mr. Garcia and Dr. Escamilla responded to questions from the Board of Regents.

- Strategic Marketing and Communication Plan ..... Mr. Jeff Olsen  
*(I: Communicate, Goal 1: Collaborate Across the College and Goal 2: Connect beyond the College)*

Mr. Jeff Olsen highlighted the marketing and communications plan that supports the College's overall Strategic Plan. He introduced the new Executive Director of Communication, Ms. Jessie Chrobocinski. She stated that they are sharing the College's story with key audiences (students, alumni, community, and media) to build awareness, pride, and advocacy. The objective is to support the Strategic Plan by focusing on collaboration across the College and connecting beyond the College.

Ms. Chrobocinski discussed successful media campaigns that reinforced the College's value across local and regional media outlets, which focused on the College's role in keeping talent local. A specific example was the campaign around the launch of the Bachelor of Applied Science in Organizational Management and Leadership.

She discussed the Viking Vanguard Student Ambassador Program which is a program where students receive a \$500 scholarship per semester and help to personalize the College experience, promote equity in peer-to-peer representation, support student leadership, and foster pride in being a Viking. The ambassadors assist with events, such as the White Library grand opening. The program has grown from 5 ambassadors in Fall 2024 to 11 in Spring 2025 and communicated future set for the launch of Freedom to Dream Tuition Waiver Program.

Mr. Jason Houlihan provided a marketing update with the four objectives relating to Goal 1 of the Strategic Marketing Plan. He also stated they have shifted from brand awareness marketing to enrollment marketing. This involves guiding prospective students through personalized, targeted communication journeys.

The Customer Relationship Management tool (CRM) - Element451 implemented a system for the first time in the College's history. This tool allows for automation and analysis of communications interactions with students. The goal is to provide specific information to inquirers based on their program of interest (e.g., dual enrollment, aviation maintenance). The system captures leads, tracks interactions, and automates follow-up. This tool is currently being used for the Freedom to Dream program and is used to log outbound calls

made to prospective students, including notes and information to facilitate more strategic conversations.

Mr. Houlihan stated they maximized on the College's dream equity in the community by highlighting alumni in various career stages who graduated from Del Mar College. Campaign ads are placed on Meta platforms (Facebook, Instagram, and TikTok) to capture emails and phone numbers for targeted communication. The campaign focuses on student outcomes, such as graduation and meaningful careers.

Discussion regarding Viking Fest which began as a welding competition and turned into a collaboration with various departments. The first Viking Fest raised \$26,500 for emergency scholarships and other initiatives. The next Viking Fest is scheduled for Saturday, November 15, 2025.

Ms. Chrobocinski, Mr. Houlihan, Mr. Olsen, and Dr. Escamilla responded to questions from the Board of Regents.

- Strategic Enrollment Management Plan Update  
..... Ms. Cheryl Sanders and Dr. Patricia Benavides-Dominguez  
(III: Cultivate, Goal 2: Optimize the Viking student experience)

Ms. Cheryl Sanders stated the Strategic Enrollment Management Plan will focus on three goals, recruitment and marketing, student onboarding, and retention and persistence. Ms. Sanders emphasized accomplishments related to the latter two goals which align with the Strategic Plan's "Cultivate" guiding star, focusing on nurturing faculty/staff and optimizing the Viking Student Experience.

The Retention Alert Program has been rebranded as CARE Connection (Campus Advocacy and Resource Education). This program aims to provide a more holistic and less stigmatizing approach to student support. Key changes include replacing terms with more welcoming language, providing easy access to support services and referral forms via QR codes on various platforms, allowing students to self-refer for support, adding more specific categories to CARE Connection referrals including technology resources, academic support, physical and emotional wellness, and more basic need options for food, shelter, childcare, transportation, financial, legal, and employment assistance.

Ms. Sanders provided detailed information regarding counseling.

She also stated that the road ahead will include improving efficiency and fostering collaboration within the College campus community, Strategic Enrollment Plan goals are improving capacity to serve students; execution of Strategic Enrollment Plan strategies are adaptable to dynamic College environment, and onboarding, retention, and persistence are keys to meeting strategic goals.

Ms. Sanders, Dr. Benavides-Dominguez, Ms. Rita Hernandez, and Dr. Escamilla responded to questions from the Board of Regents.



- 2024-2029 Strategic Plan: Charting the Viking Way ..... Dr. Natalie Villarreal  
(I: Communicate, II: Elevate and III: Cultivate)

Dr. Villarreal provided an update on the College's Strategic Plan adopted in June 2024, outlining its vision, mission, and operationalization. The plan was created in response to a rapidly evolving higher education environment in 2023. Key factors included shifting student demographics, increasing student needs, changes in the Texas economy, the post-pandemic world, and questioning the value and return on investment of higher education. The plan emphasizes a strong vision to bring the College back to its dreams. The mission focuses on transforming, building, and enriching the lives of families, friends, and neighbors.

Putting the Plan into action includes leadership that is intentionally focused on translating the plan into concrete actions. Ms. Keas created specific, focused work groups with agendas and timelines to ensure Strategic Plan objectives were addressed. Human Resources, the Assessment office, and the Business Office are collaborating to ensure personnel choices, assessments, and budget allocations align with the strategic plan.

The Strategic Plan is kept at the forefront of all decision-making processes, from small to large. Utilizing HB8 is used as a blueprint for strategies, particularly in funding allocations. The College is leveraging new software tools (like a CRM) and consultants to bring in fresh ideas and perspectives.

Key Strategic Goals include communicate, elevate, and cultivate. Communicate by collaborating across the College and connecting beyond the College. Elevate by increasing completion for all students and maximizing resources entrusted to the College. Cultivate by nurturing our faculty and staff to achieve their full potential as well as optimizing the Viking student experience.

The next steps will be to continue operationalizing the work with different teams, focused meetings, and timelines, prepare for state and federal changes, prioritize future initiatives, building upon current successes, and present Key Performance Indicators (KPIs) in November to demonstrate progress and identify areas for further improvement.

Dr. Villarreal responded to questions from the Board of Regents.

- HB 8 (88th) and Legislative Updates ..... Dr. Natalie Villarreal  
(II: Elevate, Goal 2: Maximize resources entrusted to the College)

Dr. Villarreal provided a summary of the legislative updates and their impact on community colleges. SB 1786 - 89<sup>th</sup> Legislation Session (Cleanup Bill from HB 8 88<sup>th</sup> Session) addressed issues stemming from the previous legislative sessions' House Bill 8 and focused on including funding for students transferring to independent colleges and universities (ICUT - Independent Colleges and Universities). The Bill was voted on by the House floor on April 23, 2025, and will become law on September 1, 2025.

SB1/HB1 – General Appropriations Act was divided into Nine Articles of Appropriation and Education falls under Article III. Both budget bills currently include the full amount requested by THECB for funding community colleges. Outcomes-based funding increased by \$160 million and FAST funding was added in both budgets to equal \$86.6 million. The Bill passed the Senate on March 19, 2025, and passed the House on April 11, 2025. The bill will become law on September 1, 2025.

SB 37/HB 4499 – Governance of higher education institutions, includes review of curriculum and certain degree/certificate programs, the powers and duties of faculty council or senate. This Bill expands the authority of governing boards on matters such as final approval on hiring administrative positions and on matters related to academic policies and will create the Office of Excellence in Higher Education at the THECB. SB 37 was voted on in K-16 Education Committee on April 3, 2025. HB 4499 was referred to the Higher Education Committee on April 3, 2025. On April 16, 2025, SB 37 was voted out of the Senate and Committee substitute on May 6, 2025. The next step in the process is to move forward to Committee.

House Bill 3093 - Ad Valorem Tax Bill. This bill addresses the calculation of ad valorem taxes and the impact of industry challenges. It is favorable for coastal communities. HB 3093 voted out by the Senate Local Government Committee on May 1, 2025, and will head to the Senate floor.

House Bill 19 - Issuance and Repayment of Debt. This bill related to the issuance and repayment of debt by local governments, included the adoption of an ad valorem tax rate and the use of ad valorem tax revenue for repayment of debt. This Bill requires tax or bond elections to be held on the November uniform election date. The Bill is currently in the House and Ways Committee. If voted on favorably, will go to the House.

As for Federal Legislative updates, the College is working with AACC and ACCT at the federal level to monitor changes happening through executive orders and within the Department of Education. Dr. Villarreal provided examples of how some executive orders and federal changes are already impacting the day-to-day work of the College.

Dr. Villarreal, Dr. Sydney Saumby, and Dr. Escamilla responded to questions from the Board of Regents.

- Fiscal Year 2026 Preliminary Budget ..... Mr. Raul Garcia  
(II: Elevate, Goal 2: Maximize resources entrusted to the College)

Mr. Garcia reported the College has submitted their 2025 Budget Book to the Government Finance Officers Association (GFOA). The GFOA encourages and assists State and local governments to prepare budget documents of the very highest quality that reflect both the guidelines established by the National Advisory Council on State and local levels. The 2025 Budget Book is available on the Business Office website.

Ms. Jackie Landrum provided information regarding the budget process and reviewed the Budget Plan Calendar for FY 2026. Mr. Garcia advised the Board of Regents of recent



business developments and proposed legislative changes that could impact the College's property tax revenue and budget planning process for FY 2025 and 2026. He also provided brief reviews of the potential external factors and challenges.

Ms. Landrum discussed the revenue challenges and assumptions for the FY 2026 budget. The challenges discussed for tuition and fees included no increase in tuition rate and evaluation of levels of enrollment. Property tax challenges include the overall tax rate evaluation, assumption of a 2% net valuation growth, and \$500 million in new construction. The challenges for state appropriations will be determined in June or July and FAST increased to the amount received for FY 2024. The budget for FY 2026 will be further discussed in more detail at the June Board meeting.

Ms. Landrum, Dr. Villarreal, Mr. Garcia, and Dr. Escamilla responded to questions from the Board of Regents.

**PENDING BUSINESS:**

Status Report on Requested Information

**CONSENT AGENDA**

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

1. Approval of Minutes:  
Regular Board Meeting, April 8, 2025  
*(I: Communicate, Goal 2: Connect beyond the College)*
2. Acceptance of Investment Report for April 2025  
*(II: Elevate, Goal 2: Maximize resources entrusted to the College)*
3. Acceptance of Quarterly Financial Report for March 2025  
*(II: Elevate, Goal 2: Maximize resources entrusted to the College)*

Regent Loeb made a motion to adopt the Consent Agenda. Regent Crull seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Babbili, Crull, Garza, Kelly, Loeb, and Turner in favor.

**REGULAR AGENDA**

4. Discussion and possible action related to the College's Internal Audit Activity including:  
FY 25 Plan status; Internal audit reports for SB 17; and Bursar and Accounts Payable and Disbursements.....Ms. Tammy McDonald

*(II: Elevate, Goal 2: Maximize resources entrusted to the College)*

Ms. McDonald introduced Dan Graves, an internal auditor with Weaver. Mr. Graves provided an overview of Senate Bill 17 (SB 17) compliance. SB 17 includes prohibitions on DEI requirements in hiring and admissions, restrictions on DEI statements, limitations on DEI offices and programs, and annual reporting requirements. The details were discussed in closed session due to potential legal ramifications.

Mr. Weaver discussed the financial aid audit and stated it was nearing completion. The last financial aid audit was in 2015, indicating a need for a new in-depth review. While the annual financial audit touches on financial aid, the internal audit examines it in more detail. The focus is on verifying that controls identified in prior audits are still in place and operating effectively.

Mr. Weaver discussed the Maintenance audit and stated it is in the planning phase. Potential topics include facilities maintenance, construction repairs, tool supplies, custodial and grounds maintenance, and deferred maintenance. Fieldwork is expected to begin by the end of the month and be completed by August 31.

A follow-up audit was conducted on the Bursar's Office, which had six findings in the original 2024 audit. The results determined that their one finding has been partially remediated, four findings have been fully remediated, and one finding has been closed with formalization of procedures underway. Mr. Weaver reviewed the results for the Accounts Payable and Disbursements and Information Security audits. Mr. Graves concluded his presentation by reviewing future planned annual requirements. The Board deferred action until after Closed Session.

5. Discussion and possible action related to Annexation Adopted by the City of Corpus Christi - HUT Enterprises.....Mr. John Strybos  
*(II: Elevate, Goal 2: Maximize resources entrusted to the College)*

Mr. Strybos explained Texas Education Code Section 130.066, Automatic Annexation of Certain Territory, as the City of Corpus Christi annexes property allows Del Mar College to annex new property. On April 15, 2025, the City of Corpus Christi approved an ordinance to annex and rezone a 12.778-acre tract of land comprised of 2.194-acre tract of land petition located southwest corner of FM 43 and State Highway 286, and the abutting 10.58-acres section of FM 43, approving the related service plan, adding the annexed area to the City Council District number 3, rezoning the 2.194 acres from Farm Road Farm Rural District to CG-2 General Commercial District in a convenience store where the gas stations proposed for the 2.194-acre tract.



Regent Kelly made a motion to annex the property as presented. Regent Crull seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Babbili, Crull, Kelly, Loeb and Turner in favor. Regent Garza abstained from this vote.

At 4:07 p.m., the Chair announced that the Board was going into Closed Session pursuant to:

6. CLOSED SESSION pursuant to:

- a. **TEX. GOV'T CODE § 551.071**: (Consultation with legal counsel), regarding pending or contemplated litigation, or a settlement offer, with possible discussion and action in open session; and the seeking of legal advice from counsel on pending legal or contemplated matters or claims, including, 1.) CPS Energy proposal, 2.) Corpus Christi Housing Authority and Cameron County Housing Finance Corporation property ownership agreements and tax-exempt issues; with possible discussion and action in open session; and,
- b. **TEX. GOV'T CODE § 551.074(a)(1)**: (Personnel matters), regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; including, 1.) Evaluation of College President, and 2.) Board Self-Evaluation, with possible discussion and action in open session.

The Board of Regents reconvened in Open Session at 5:18 p.m. with the following actions taken:

Regent Crull made a motion to accept the findings of the internal audit as presented. Regent Kelly seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Babbili, Crull, Garza, Kelly, Loeb and Turner in favor.

Regent Babbili made a motion to authorize the College President and General Counsel to proceed with taking the necessary and appropriate action, including the engagement of outside counsel to protect and pursue the College's legal status and potential claims in connection with the CPS

Energy proposal as outlined in Closed Session. Regent Adame seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Babbili, Crull, Kelly, Loeb and Turner in favor. Regent Garza abstained from this vote.

Regent Loeb made a motion to authorize the College President and General Counsel to proceed with taking the necessary and appropriate action, including the engagement of outside counsel to protect and pursue the College's legal status and potential claims in connection with the Corpus Christi Housing Authority and Cameron County Housing Finance Corporation's tax-exempt issue as outlined in closed session. Regent Kelly seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands, and the motion carried unanimously 8-0, amongst Regents present, with Regents Scott, Adame, Babbili, Crull, Garza, Kelly, Loeb and Turner in favor.

**CALENDAR:** Discussion and possible action related to calendaring dates.

**ADJOURNMENT:** The meeting was adjourned at 5:23 p.m.

MINUTES REVIEWED BY GC: /s/ARjr

# Consent Agenda


## Item 2





**DEL MAR COLLEGE**  
BUSINESS OFFICE

To: Mark Escamilla, Ph.D.  
President and CEO

Via: Raul Garcia, CPA, MBA, Vice President and CFO 

From: Catherine West, Ed.D., CPA, Director of Accounting

Date: June 4, 2025

Subject: Monthly Investment Activity

Listed below are the investments for May 2025 which were purchased in accordance with the investment policy of Del Mar College:

<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Fund</u>	<u>Principal Amount</u>	<u>Maturity Value</u>	<u>Type</u>	<u>Days to Maturity</u>	<u>Yield to Maturity</u>
5/23/2025	11/20/2025	LM	4,889,640	5,000,000	CP	181	4.49%
5/27/2025	1/23/2026	LM	4,855,065	5,000,000	CP	241	4.49%

The College has the following investments in accordance with the College's investment policy:

<u>Source</u>	<u>Amount</u>	<u>Interest</u>	<u>Yield</u>
Wells Fargo Stage Coach Sweep	\$ 1,996,496.09	\$ 8,995.10	4.19%
Logic Investment Pool	81,078,870.30	345,166.06	4.42%
		<u>\$ 354,161.16</u>	

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# Consent Agenda

## Item 3

**DEL MAR COLLEGE**  
**INCOME/EXPENSE STATEMENT**  
**CURRENT OPERATING FUNDS**  
**For the Eight Months Ended April 2025**

	FY 2025			FY 2024		
	BUDGET	ACTUALS	% Spent YTD	BUDGET	ACTUALS	% Spent YTD
<b>REVENUES:</b>						
<i>RG</i>						
<u>STATE FUNDING</u>						
PERFORMANCE APPROPRIATION	\$ 19,508,146	\$ 13,417,913	69%	\$ 19,508,146	\$ 13,005,430	67%
FAST APPROPRIATION	1,187,164	1,642,845	138%	1,141,504	1,147,376	101%
INSURANCE CONTRIBUTION	4,281,371	2,854,247	67%	4,281,371	2,854,247	67%
RETIREMENT CONTRIBUTION	1,966,711	1,311,140	67%	1,966,711	1,311,140	67%
<b>TOTAL STATE FUNDING</b>	<b>\$ 26,943,392</b>	<b>\$ 19,226,145</b>	<b>71%</b>	<b>\$ 26,897,732</b>	<b>\$ 18,318,194</b>	<b>68%</b>
<u>OTHER REVENUES</u>						
TUITION & FEES	\$ 22,001,700	\$ 18,208,209	83%	\$ 22,001,700	\$ 16,922,520	77%
PROPERTY TAXES	75,055,641	75,885,047	101%	65,068,806	65,640,705	101%
INVESTMENT INCOME	793,400	2,258,309	285%	793,400	1,484,193	187%
MISCELLANEOUS	468,744	491,583	105%	468,744	344,226	73%
<b>TOTAL OTHER REVENUES</b>	<b>\$ 98,319,485</b>	<b>\$ 96,843,148</b>	<b>98%</b>	<b>\$ 88,332,650</b>	<b>\$ 84,391,644</b>	<b>96%</b>
<b>TOTAL REVENUES</b>	<b>\$ 125,262,877</b>	<b>\$ 116,069,294</b>		<b>\$ 115,230,382</b>	<b>\$ 102,709,838</b>	
<b>EXPENDITURES:</b>						
<u>SALARIES &amp; BENEFITS</u>						
FACULTY SALARIES	\$ 36,431,043	\$ 22,681,506	62%	\$ 33,593,394	\$ 21,035,507	63%
EXEMPT SALARIES	17,649,603	11,740,157	67%	17,113,487	11,124,382	65%
NON EXEMPT SALARIES	13,204,608	7,821,051	59%	12,821,217	7,331,712	57%
BENEFITS	21,531,283	12,358,061	57%	20,487,813	12,818,333	63%
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>\$ 88,816,537</b>	<b>\$ 54,600,776</b>	<b>61%</b>	<b>\$ 84,015,911</b>	<b>\$ 52,309,935</b>	<b>62%</b>
<u>NON-SALARY</u>						
CONTRACT INSTRUCTION	\$ 158,600	\$ 105,733	67%	\$ 158,600	\$ 105,733	67%
SUPPLIES, POSTAGE, DUPL., COPIER RENTAL	3,799,761	1,677,824	44%	3,497,541	1,606,775	46%
MAINTENANCE & REPAIRS	3,873,556	1,172,717	30%	1,747,539	1,100,576	63%
EQUIPMENT	1,588,748	883,558	56%	776,699	462,726	60%
STUDENT RECRUITING AND MARKETING	1,278,906	457,789	36%	1,139,569	299,276	26%
AUDIT & LEGAL, TAX APPRAISAL, COLL. FEES	1,823,694	1,011,340	55%	1,633,106	920,564	56%
CONTRACT LABOR & CONSULTANTS	3,596,155	2,214,437	62%	3,064,494	2,493,130	81%
ACCREDITATION	63,336	39,778	63%	65,636	39,041	59%
SPECIAL POP. INTERPRETOR	120,000	208,210	174%	114,397	110,964	97%
COMP. SOFTWARE, HARDWARE, LICENSE & SERV.	4,430,706	2,797,488	63%	3,612,534	1,828,317	51%
TRAVEL & PROFESSIONAL DEVELOPMENT	553,513	317,787	57%	499,515	271,461	54%
ELECTION	175,000	-	0%	-	-	0%
SECURITY	1,627,304	955,547	59%	1,565,000	1,040,036	66%
RECRUITMENT	32,000	380	1%	32,000	7,603	24%
FOOD BEVERAGE	99,312	51,897	52%	84,811	43,944	52%
LIBRARY	259,297	96,318	37%	250,976	93,189	37%
BAD DEBT	225,000	150,000	67%	151,707	101,138	67%
MEMBERSHIP & DUES	273,459	125,711	46%	227,153	101,671	45%
MEMBERSHIP & DUES/INDIRECT ADVOCACY	130	-	0%	130	-	0%
UTILITIES & TELEPHONE	3,092,861	2,041,066	66%	3,061,600	2,041,067	67%
INSURANCE	4,535,044	2,207,386	49%	4,805,000	2,569,126	53%
BANK & COLLECTION FEES	155,300	71,864	46%	192,300	72,251	38%
CAMPUS POLICE	302,858	6,048	2%	302,858	6,048	2%
TUITION BOND TRANSFERS OUT	1,951,000	1,300,667	67%	1,952,500	1,301,667	67%
MISCELLANEOUS	551,857	291,697	53%	550,350	407,203	74%
<b>TOTAL NON-SALARY</b>	<b>\$ 34,567,397</b>	<b>\$ 18,185,245</b>	<b>53%</b>	<b>\$ 29,486,015</b>	<b>\$ 17,023,504</b>	<b>58%</b>
CONTINGENCY	\$ 1,878,943	-	0%	\$ 1,728,456	-	0%
<b>TOTAL CONTINGENCY</b>	<b>\$ 1,878,943</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 1,728,456</b>	<b>\$ -</b>	<b>0%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 125,262,877</b>	<b>\$ 72,786,022</b>	<b>58%</b>	<b>\$ 115,230,382</b>	<b>\$ 69,333,440</b>	<b>60%</b>
<b>CURRENT NET INCOME AVAILABLE FROM OPERATIONS</b>		<b>\$ 43,283,273</b>			<b>\$ 33,376,399</b>	



**DEL MAR COLLEGE**  
**BALANCE SHEET**  
**CURRENT OPERATING FUNDS**  
**As of April 30, 2025**

	FY2025	FY2024	Change
<b>ASSETS:</b> <i>RG</i>			
CASH	\$ 7,581,789	\$ 6,870,146	\$ 711,643
INVESTMENTS	83,513,985	75,571,601	7,942,384
PREPAID EXPENSE	1,103,693	1,284,563	(180,870)
ACCOUNTS RECEIVABLE:			
STUDENT & OTHER RECEIVABLES	7,615,909	5,377,305	2,238,604
PROPERTY TAX RECEIVABLE	3,224,576	1,484,729	1,739,847
FAST APPROPRIATIONS RECEIVABLE	1,187,164	534,779	652,385
DEFERRED OUTFLOWS PENSION & OPEB	12,071,064	12,023,412	47,652
<b>TOTAL ASSETS</b>	<b>\$ 116,298,180</b>	<b>\$ 103,146,535</b>	<b>\$ 13,151,645</b>
<b>LIABILITIES:</b>			
<b>CURRENT LIABILITIES:</b>			
ACCOUNTS PAYABLE	\$ 4,113,709	\$ 1,462,476	\$ 2,651,233
ESTIMATED SICK LEAVE & VAC. PAYABLE	777,797	801,550	(23,753)
NET PENSION AND OPEB LIABILITY	1,392,616	1,401,343	(8,727)
DEFERRED TUITION	4,955,191	4,053,869	901,322
DEFERRED STATE APPROPRIATIONS	1,679,984	1,625,679	54,305
DEFERRED INCOME-OTHER	555,114	934,547	(379,433)
REVENUE BOND PAYABLE	1,127,667	1,090,417	37,250
<b>TOTAL CURRENT LIABILITIES</b>	<b>14,602,078</b>	<b>11,369,881</b>	<b>3,232,197</b>
<b>NONCURRENT LIABILITIES:</b>			
ESTIMATED SICK LEAVE & VAC. PAYABLE	\$ 7,000,173	\$ 7,213,953	\$ (213,780)
OTHER LIABILITIES AND DEFERRED INFLOWS OF RESOURCES:			
NET PENSION AND OPEB	76,755,835	77,218,235	(462,400)
DEFERRED INFLOWS RELATED TO PENSION & OPEB	16,381,348	16,953,720	(572,372)
<b>TOTAL OTHER LIABILITIES AND DEFERRED INFLOWS OR RESOURCES</b>	<b>93,137,183</b>	<b>94,171,955</b>	<b>(1,034,772)</b>
<b>TOTAL NONCURRENT LIABILITIES</b>	<b>100,137,356</b>	<b>101,385,908</b>	<b>(1,248,552)</b>
<b>TOTAL LIABILITIES</b>	<b>\$ 114,739,434</b>	<b>\$ 112,755,789</b>	<b>\$ 1,983,645</b>
<b>NET POSITION</b>			
UNRESTRICTED FUND BALANCE FROM OPERATIONS	\$ 32,134,208	\$ 31,964,233	\$ 169,975
RISK RESERVE	8,600,000	8,600,000	-
REDUCTION RELATED TO NET PENSION & OPEB FUND BALANCE	(82,458,735)	(83,549,886)	1,091,151
CURRENT YEAR NET INCOME AVAILABLE FROM OPERATIONS	43,283,273	33,376,399	9,906,874
<b>TOTAL NET POSITION</b>	<b>\$ 1,558,746</b>	<b>\$ (9,609,254)</b>	<b>\$ 11,168,000</b>
<b>TOTAL LIABILITIES AND NET POSITION</b>	<b>\$ 116,298,180</b>	<b>\$ 103,146,535</b>	<b>\$ 13,151,645</b>

**Del Mar College**  
**Financial Record System**  
**Bank 41 Colleague**

**Disbursements for dates 04/01/2025 thru 04/30/2025**

Check	Date	Payee	Amount	Description
83238	4/1/2025	Annuity Investment	1,057.41	A/P - ORP
83239	4/1/2025	Annuity Investment	150.00	A/P - TSA
83240	4/1/2025	Ascensus Trust Co	3,335.45	A/P - ORP
83241	4/1/2025	Ascensus Trust Co	700.00	A/P - TSA
83242	4/1/2025	Fiduciary Trust Company of New	3,449.94	A/P - ORP
83243	4/1/2025	National Life Insurance Compan	185.95	A/P - ORP
83244	4/1/2025	National Life Insurance Compan	1,296.73	A/P - ORP
83245	4/1/2025	National Life Insurance Compan	4,534.00	A/P - TSA
83246	4/1/2025	Putnam Investments (TSA)	750.00	A/P - TSA
83247	4/1/2025	Yvonne V. Valdez Trustee	350.00	A/P - Bankruptcy
83248	4/1/2025	Jeva Adame	575.00	Non Faculty Stipend
83249	4/1/2025	Advantage Aircraft Service Inc	272.28	Instructional Supplies
83250	4/1/2025	Alfred Williams & Company	97,028.84	< 5,000 Furn and Fix Not Cap
83251	4/1/2025	Altamira Guitars	8,955.80	< 5,000 Equip Not Cap INVT
83252	4/1/2025	American Allied Health	99,465.00	Student Reimb Exp
83253	4/1/2025	American Welding & Gas Inc	55.55	Instructional Supplies
83254	4/1/2025	Aspire Cyber LLC	350.00	Consultants
83255	4/1/2025	AT & T	1,009.08	Internet
83256	4/1/2025	Beacon Technologies	630.00	Software Desk Lic Fees
83257	4/1/2025	Ben E Keith Company	1,203.03	Instructional Supplies
83258	4/1/2025	The Burmax Co Inc	1,889.77	Instructional Supplies
83259	4/1/2025	Monica Campos	575.00	Non Faculty Stipend
83260	4/1/2025	Corpus Christi Electric Co Inc	553.85	Supplies - Not Cap Not INVT
83261	4/1/2025	Crown Awards	1,967.07	Awards & Plaque
83262	4/1/2025	Development Cubed Software In	3,180.00	Software Desk Lic Fees
83263	4/1/2025	Elite Promo Llc	597.00	Advertising
83264	4/1/2025	Facility Solutions Group	6,369.31	SC NC Electrical
83265	4/1/2025	The Globe Pequot Publishing Gr	352.38	Library Continuation
83266	4/1/2025	HEB Grocery Company	599.49	Food Supplies
83267	4/1/2025	Home Depot	837.21	Instructional Supplies
83268	4/1/2025		118.28	Funds Held for Others
83269	4/1/2025	National Association for the	1,800.00	Accreditation Expense
83270	4/1/2025	Northern Safety Company Inc	241.20	Supplies - Not Cap Not INVT
83271	4/1/2025	Nueces County	25,653.00	Tax Assessing & Collecting
83272	4/1/2025	Ovid Technologies, Inc.	13,918.00	Library - Elec Resource
83273	4/1/2025	Patterson Dental Company	150.94	Instructional Supplies
83274	4/1/2025	Pocket Nurse	946.99	Instructional Supplies
83275	4/1/2025	Quality Hardwood Floors, Inc	29,400.00	Contractors
83276	4/1/2025	Toshiba Business Solutions	3,086.61	Copier Rental
83277	4/1/2025	Trane U.S. Inc.	3,888.00	SC NC HVAC
83278	4/1/2025	UniFirst	115.60	Instructional Supplies
83279	4/1/2025	World Trade Press LLC	642.60	Library - Elec Resource
83280	4/3/2025	Advance Auto Parts	749.21	Instructional Supplies
83281	4/3/2025	Alfred Williams & Company	1,446,722.93	< 5,000 Furn and Fix Not Cap
83282	4/3/2025	American Allied Health	1,920.00	Student Reimb Exp
83283	4/3/2025	American Welding & Gas Inc	1,592.06	Instructional Supplies
83284	4/3/2025	Archetype Innovation, LLC	219.00	Software Desk Lic Fees
83285	4/3/2025	Armstrong McCall Beauty Supply	1,475.92	Instructional Supplies
83286	4/3/2025	Blick Art Materials	796.62	Instructional Supplies
83287	4/3/2025		5.00	A/R - Students
83288	4/3/2025	Certified Training & Safety In	330.00	Instructional Supplies
83289	4/3/2025	Cummins Southern Plains	1,570.00	Software Desk Lic Fees
83290	4/3/2025	Dell Technologies Inc	3,578.04	< 5,000 Computer Not Cap INVT
83291	4/3/2025	Law Enforcement Targets Inc	3,796.96	Instructional Supplies
83292	4/3/2025		5.00	A/R - Students
83293	4/3/2025	Texas Music Educators	986.00	Production,Publications & Prom

**Del Mar College**  
**Financial Record System**  
**Bank 41 Colleague**

**Disbursements for dates 04/01/2025 thru 04/30/2025**

Check	Date	Payee	Amount	Description
83294	4/3/2025	Pitney Bowes Inc	252.00	Postage
83295	4/3/2025	Robottlab Inc	78,470.00	> 5,000 Computers Capitalized
83296	4/3/2025	Sam's Club	878.53	Food Supplies
83298	4/3/2025	Spectrum	16,816.35	Internet
83299	4/3/2025	Toshiba Business Solutions	2,275.49	Copier Rental
83300	4/3/2025	U.S. Bank Voyager Fleet System	6,574.88	Fuel/Oil
83301	4/3/2025	United Rentals North America I	1,200.00	Production,Publications & Prom
83302	4/4/2025	Annuity Investment	25.00	A/P - TSA
83303	4/4/2025	Fiduciary Trust Company of New	20.00	A/P - TSA
83304	4/4/2025	Financial Management Services	150.38	A/P - IRS Levy
83305	4/4/2025	IRS Austin Service Center	35.00	A/P - IRS Levy
83306	4/8/2025	American Welding & Gas Inc	931.64	Instructional Supplies
83307	4/8/2025	Avid Storage - Ayers St	650.00	Rent Expense
83308	4/8/2025	Bibliu Campus Inc	59.80	Instructional Supplies
83309	4/8/2025	Boot Barn Holdings	370.99	Supplies - Not Cap Not INVT
83310	4/8/2025	Facility Solutions Group	6,773.91	Contractors
83311	4/8/2025	Grunwald Printing Co Inc	561.00	Office Supplies
83312	4/8/2025	Guard Master Fire & Safety	65.00	Contract Labor
83313	4/8/2025	Interstate Batteries of	1,311.76	P & S - Other
83314	4/8/2025	Jones School Supply	955.40	Commencement Expense
83315	4/8/2025	Kelly Anderson Group	1,198.50	Online Services
83316	4/8/2025	King Ranch	494.99	Site Supplies
83317	4/8/2025	Lion Group, Inc	2,262.81	Other General Expense
83318	4/8/2025	Donald F. Marrujo	622.65	Repairs & Maintenance
83319	4/8/2025	McKesson Medical-Surgical Gove	412.16	Instructional Supplies
83320	4/8/2025	Shaila N. Moore	659.00	Participant Support Costs
83321	4/8/2025	Northern Safety Company Inc	332.80	Supplies - Not Cap Not INVT
83322	4/8/2025	Outreach Systems	1,000.00	Software Desk Lic Fees
83323	4/8/2025	Palacios Marine & Industrial C	1,863.60	Repairs & Maintenance
83324	4/8/2025	Proforma Total Print Source	4,574.25	Funds Held for Others
83325	4/8/2025	Ronair Inc	31,077.08	Contractors
83326	4/8/2025	Sheinberg Tool Co Inc	449.20	Instructional Supplies
83327	4/8/2025	Stewart Dean Bearing Inc	252.24	HVAC
83328	4/8/2025	Sutherlands Inc	165.22	Instructional Supplies
83329	4/8/2025	Swagelok Corpus Christi	1,142.80	Supplies - Not Cap Not INVT
83330	4/8/2025	Texas Association of Black Per	2,000.00	Production,Publications & Prom
83331	4/8/2025	Toshiba Business Solutions	473.50	Copier Rental
83332	4/8/2025	TXU Energy	207,444.26	Electricity
83333	4/8/2025	US Foods Inc	1,953.35	Supplies - Not Cap Not INVT
83334	4/8/2025	US Omni & TSACG Compliance Ser	750.00	Consultants
83335	4/8/2025	West Music	25,690.00	> 5,000 Equipment Capitalized
83336	4/8/2025	Zep Sales & Service	916.25	Repairs & Maintenance
83337	4/10/2025	Alliance Health Resources Mobi	2,390.00	Online Services
83338	4/10/2025	Aspire Cyber LLC	350.00	Consultants
83339	4/10/2025	B&E Medical Supply and Equipme	3,383.17	Supplies - Not Cap Not INVT
83340	4/10/2025	Ben E Keith Company	1,072.45	Instructional Supplies
83341	4/10/2025	Big M Pest Control	174.00	Repairs & Maintenance
83342	4/10/2025	Bound Tree Medical LLC	755.99	Instructional Supplies
83343	4/10/2025	CC Battery Co Inc	533.78	Repairs & Maintenance
83344	4/10/2025	CC Regional Econ Dev Corp	10,000.00	Memberships & Dues
83345	4/10/2025	Columbia Advisory Group LLC	2,362.00	Consultants
83346	4/10/2025	Corpus Christi Liquor Catering	750.00	Funds Held for Other Additions
83347	4/10/2025	Council for Opportunity	3,850.00	Memberships & Dues
83348	4/10/2025	Dub's Garage	802.48	Repairs & Maintenance
83349	4/10/2025	EAN Services LLC	349.21	Travel
83350	4/10/2025	EAN Services LLC	145.46	Travel



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Check	Date	Payee	Amount	Description
83351	4/10/2025	Elite Promo Llc	340.20	Office Supplies
83352	4/10/2025	Flowers Baking Company	450.67	Food Supplies
83353	4/10/2025	Grunwald Printing Co Inc	131.81	Office Supplies
83354	4/10/2025	Gulf Coast Mailing Services LL	394.20	Postage
83355	4/10/2025	Gulf Coast Nut and Bolt Supply	106.14	Repairs & Maintenance
83356	4/10/2025	HEB Grocery Company	447.69	Food Supplies
83357	4/10/2025	Instructure Inc	19,416.60	Transcript Fee
83358	4/10/2025	Interstate Batteries of	478.75	P & S - Other
83359	4/10/2025	Jim Coleman LTD	1,645.00	Funds Held for Others
83360	4/10/2025	Joint Review Committee for	1,400.00	Instructional Supplies
83361	4/10/2025	KAES Emporium	441.50	Instructional Supplies
83362	4/10/2025	London Independent School Dis	2,500.00	Production,Publications & Prom
83363	4/10/2025	McKesson Medical-Surgical Gove	8,791.12	< 5,000 Equip Not Cap INVT
83364	4/10/2025	Mission Restaurant Supply	141.94	Supplies - Not Cap Not INVT
83365	4/10/2025	Palacios Marine & Industrial C	1,863.60	Repairs & Maintenance
83366	4/10/2025	Patterson Dental Company	1,108.64	Instructional Supplies
83367	4/10/2025	RDA ProMart	259.37	Instructional Supplies
83368	4/10/2025	Robert V Reim Company	3,550.00	Contract Labor
83369	4/10/2025	South Texas Music Mart	75.00	Repairs & Maintenance
83370	4/10/2025	Shelby L. Spears	210.11	Participant Support Costs
83371	4/10/2025	Texas Dpt Licensing	70.00	P & S - Other
83372	4/10/2025	Toshiba Business Solutions	11,398.48	Copier Rental
83373	4/10/2025	UniFirst	160.28	Supplies - Not Cap Not INVT
83374	4/10/2025	VWR International	760.72	Supplies - Not Cap Not INVT
83375	4/10/2025	Zep Sales & Service	1,805.07	Instructional Supplies
83376	4/10/2025	Texas Real Estate Commission	650.00	Instructional Supplies
83377	4/15/2025	Allied Universal Security Serv	131,765.17	Security Services
83378	4/15/2025	Wayne Ambler	2,250.00	Contract Labor
83379	4/15/2025	Bound Tree Medical LLC	8,420.00	Instructional Supplies
83380	4/15/2025	Classy, Inc.	4,188.00	Software Desk Lic Fees
83381	4/15/2025	Corpus Christi Gun Club	1,656.00	Instructional Supplies - Range
83382	4/15/2025	Corpus Christi Stamp Works Inc	6,150.00	Production,Publications & Prom
83383	4/15/2025	DBR Engineering Consultants, I	3,500.00	Consultants
83384	4/15/2025	DEX Imaging LLC	1,345.74	Copier Rental
83385	4/15/2025	Duane Ross-Hunter Service Inc	1,153.27	Repairs & Maintenance
83386	4/15/2025	Facility Solutions Group	5,542.29	SC NC Electrical
83387	4/15/2025	HEB Grocery Company	86.97	Food Supplies
83388	4/15/2025	Home Depot	2,042.35	Instructional Supplies
83389	4/15/2025	Instructure Inc	3,806.73	Transcript Fee
83390	4/15/2025	Interstate Batteries of	112.72	P & S - Other
83391	4/15/2025	JW Pepper & Sons Inc	15.95	Music
83392	4/15/2025	Konica Minolta	6,816.00	Copier Rental
83393	4/15/2025	Kyrish Truck Ctr	32.92	Repairs & Maintenance
83394	4/15/2025	Rachelle Leblanc	3,000.00	< 5,000 Equip Not Cap INVT
83395	4/15/2025	Loftin Equipment Co	646.50	SC NC HVAC
83396	4/15/2025	Lone Star Piano Tuning	845.00	Repairs & Maintenance
83397	4/15/2025	McKesson Medical-Surgical Gove	360.76	Instructional Supplies
83398	4/15/2025	Northern Safety Company Inc	808.44	Supplies - Not Cap Not INVT
83399	4/15/2025	Oslin Nation Co	260.00	HVAC
83400	4/15/2025	Pamela S. Pailes	3,000.00	Contract Labor
83401	4/15/2025	Proforma Total Print Source	1,235.00	Production,Publications & Prom
83402	4/15/2025	Swagelok Corpus Christi	3,674.23	Supplies - Not Cap Not INVT
83403	4/15/2025	UniFirst	421.63	Uniforms
83404	4/15/2025	US Foods Inc	455.29	Instructional Supplies
83405	4/15/2025	Virage Simulation Inc	36,500.00	Equipment Maintenance Subscrip
83406	4/15/2025	VWR International	196.21	Instructional Supplies

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Check	Date	Payee	Amount	Description
83407	4/17/2025	Advanced Filtration Products L	1,994.49	HVAC
83408	4/17/2025	Alamo Iron Works	10,320.80	Instructional Supplies
83409	4/17/2025	Alamo Iron Works	499.50	Instructional Supplies
83410	4/17/2025	Camacho Demolition LLC	6,400.00	Contractors
83411	4/17/2025	Corpus Christi Stamp Works Inc	132.00	Office Supplies
83412	4/17/2025	Dell Technologies Inc	13,160.00	Supplies - Not Cap Not INVT
83413	4/17/2025	Department of Information	564.12	Telephone
83414	4/17/2025	Discount Tire	134.42	Repairs & Maintenance
83415	4/17/2025	Dub's Garage	850.69	Repairs & Maintenance
83416	4/17/2025	EAN Services LLC	250.45	Travel
83417	4/17/2025	EAN Services LLC	192.48	Travel
83418	4/17/2025	EAN Services LLC	116.61	Travel
83419	4/17/2025	EAN Services LLC	213.78	Professional Development
83420	4/17/2025	HEB Grocery Company	154.01	Food Supplies
83421	4/17/2025	Home Depot	3,154.10	Supplies - Not Cap Not INVT
83422	4/17/2025	JimSon Inc	125.00	Repairs & Maintenance
83423	4/17/2025	L&W Supply Corporation	246.56	Instructional Supplies
83424	4/17/2025	Matco Tools Corporation	1,727.17	Software Desk Lic Fees
83425	4/17/2025	McKesson Medical-Surgical Gove	426.68	Instructional Supplies
83426	4/17/2025	MES Service Company LLC	803.96	Instructional Supplies
83427	4/17/2025	Northern Safety Company Inc	200.58	Supplies - Not Cap Not INVT
83428	4/17/2025	Palacios Marine & Industrial C	2,659.20	Repairs & Maintenance
83429	4/17/2025	Pepperl+Fuchs Inc	3,773.58	Supplies - Not Cap Not INVT
83430	4/17/2025	Proforma Total Print Source	75.00	Funds Held for Others
83431	4/17/2025	Reeder Distributors Inc	1,814.47	Instructional Supplies
83432	4/17/2025	ROBSTOWN ISD EDUCATION FOUNDAT	1,000.00	Production,Publications & Prom
83433	4/17/2025	Rose Brand Wipers, Inc	2,547.78	Supplies - Not Cap Not INVT
83434	4/17/2025	Sam's Club	1,332.98	Funds Held for Others
83435	4/17/2025		175.00	Funds Held for Others
83436	4/17/2025	South Texas Music Mart	150.00	Repairs & Maintenance
83437	4/17/2025	Spec's Liquor Stores	108.53	Instructional Supplies
83438	4/17/2025	Spectrum	8,453.50	Internet
83439	4/17/2025	T-Mobile USA Inc	2,928.99	Telephone
83440	4/17/2025	Thomson Reuters- West	1,095.55	Library Continuation
83441	4/17/2025	UniFirst	94.29	Uniforms
83442	4/17/2025	US Foods Inc	855.81	Instructional Supplies
83443	4/17/2025	Verizon Wireless	50.35	Telephone
83444	4/17/2025	Walton Distributing Company In	580.20	Instructional Supplies
83445	4/17/2025	Annuity Investment	25.00	A/P - TSA
83446	4/17/2025		99.50	A/R - Students
83447	4/17/2025	Fiduciary Trust Company of New	20.00	A/P - TSA
83448	4/17/2025	Financial Management Services	150.38	A/P - IRS Levy
83449	4/17/2025	Higginbotham Insurance Agency	3,314,311.00	Insurance - Property
83450	4/17/2025	IRS Austin Service Center	35.00	A/P - IRS Levy
83451	4/17/2025		2,395.00	A/R - Students
83452	4/17/2025		678.00	A/R - Students
83453	4/22/2025	The American Cancer Society, I	3,000.00	Production,Publications & Prom
83454	4/22/2025	Aransas County Partnership ECD	2,500.00	Memberships & Dues
83455	4/22/2025	Ben E Keith Company	729.43	Instructional Supplies
83456	4/22/2025	Camacho Demolition LLC	800.00	Environmental Compliance
83457	4/22/2025	CC Battery Co Inc	145.00	Instructional Supplies
83458	4/22/2025	City of Corpus Christi	5,000.00	Commencement Expense
83459	4/22/2025	City of Corpus Christi	5,000.00	Commencement Expense
83460	4/22/2025	Corpus Christi Builders	319.95	Building Structure
83461	4/22/2025	Corpus Christi Stamp Works Inc	553.00	Production,Publications & Prom
83462	4/22/2025	Dell Technologies Inc	158,185.99	< 5,000 Computer Not Cap INVT

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Check	Date	Payee	Amount	Description
83463	4/22/2025	Discount Tire	388.76	Repairs & Maintenance
83464	4/22/2025	Dub's Garage	1,306.89	Repairs & Maintenance
83465	4/22/2025	Euna Solutions, Inc	26,550.00	Software Desk Lic Fees
83466	4/22/2025	Ewing Irrigation Products Inc	87.18	Site Supplies
83468	4/22/2025		25.00	Funds Held for Others
83469	4/22/2025	Proforma Total Print Source	5,947.39	Funds Held for Others
83470	4/22/2025	Sam's Club	508.99	Food Supplies
83471	4/22/2025	Scenario Learning, Llc	21,312.00	Software Desk Lic Fees
83472	4/22/2025	Sign-Ups and Banners	33,976.36	Production,Publications & Prom
83473	4/22/2025	Stewart Dean Bearing Inc	139.00	Instructional Supplies
83474	4/22/2025	TASB Risk Management Fund	1,192.36	Workman's Comp
83475	4/22/2025	Toshiba Business Solutions	1,909.66	Copier Rental
83476	4/22/2025	UniFirst	94.08	Instructional Supplies
83477	4/22/2025	Watermark Insights	9,793.65	Software Desk Lic Fees
83478	4/22/2025	Cassie L. Wilson	400.00	Participant Support Costs
83479	4/24/2025	Armstrong McCall Beauty Supply	99.98	Instructional Supplies
83480	4/24/2025	Astound Business Solutions	3,100.00	Internet
83481	4/24/2025	CC Battery Co Inc	22.50	Repairs & Maintenance
83482	4/24/2025	City of Corpus Christi	39.68	Disposal Trash
83483	4/24/2025	City of Corpus Christi	130.00	Memberships & Dues
83484	4/24/2025	Corpus Christi Electric Co Inc	394.24	Supplies - Not Cap Not INVT
83485	4/24/2025	Corpus Christi Gasket &	14.68	Supplies - Not Cap Not INVT
83486	4/24/2025	David F. Trujillo & Associates	15,000.00	Contract Labor
83487	4/24/2025	EAN Services LLC	489.40	Funds Held for Others
83488	4/24/2025	EAN Services LLC	155.48	Travel
83489	4/24/2025	EAN Services LLC	636.53	Funds Held for Others
83490	4/24/2025	GreatAmerica Financial Service	531.00	Equipment Maintenance Subscrip
83491	4/24/2025	Grunwald Printing Co Inc	1,996.00	Production,Publications & Prom
83492	4/24/2025	Home Depot	1,368.97	Instructional Supplies
83493	4/24/2025	Interstate Batteries of	988.65	P & S - Other
83494	4/24/2025	Koetter Fire Protection of Cor	4,378.95	Contract Labor
83495	4/24/2025	Konica Minolta	6,816.00	Copier Rental
83496	4/24/2025	McKesson Medical-Surgical Gove	22,401.00	< 5,000 Equip Not Cap INVT
83497	4/24/2025	Northern Safety Company Inc	61.02	Supplies - Not Cap Not INVT
83498	4/24/2025	Nueces County	7,976.56	Tax Assessing & Collecting
83499	4/24/2025	Patterson Dental Company	1,137.56	Instructional Supplies
83501	4/24/2025	Stewart Dean Bearing Inc	32.00	HVAC
83502	4/24/2025	Third Coast Distributing	188.43	Instructional Supplies
83503	4/24/2025	UniFirst	370.90	Instructional Supplies
83504	4/24/2025		25.00	A/R - Students
83505	4/29/2025	AT & T	1,879.73	Telephone
83506	4/29/2025	Big M Pest Control	39.00	Repairs & Maintenance
83507	4/29/2025	Delia A. Castillo	52.37	Travel
83508	4/29/2025	Computer Solutions	13,748.65	Equipment Maintenance Subscrip
83509	4/29/2025	Council for Higher Education	4,670.00	Memberships & Dues
83510	4/29/2025	Ewing Irrigation Products Inc	21.99	Site Supplies
83511	4/29/2025	Home Depot	4,943.37	Site Supplies
83512	4/29/2025	Joseph P. Kozowyk	119.70	Travel
83513	4/29/2025	LULAC Council 1	2,500.00	Production,Publications & Prom
83514	4/29/2025	Northern Safety Company Inc	658.90	Supplies - Not Cap Not INVT
83515	4/29/2025	Palacios Marine & Industrial C	4,920.60	Repairs & Maintenance
83516	4/29/2025	Patterson Dental Company	2,749.85	Software Desk Lic Fees
83517	4/29/2025	Sam's Club	443.08	Funds Held for Others
83518	4/29/2025	South Texas Chapter AGC	2,520.00	Consultants
83519	4/29/2025	United Parcel Service Inc	49.74	Postage
83520	4/29/2025	University of Texas At Austin	15,260.00	Memberships & Dues



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Check	Date	Payee	Amount	Description
83521	4/29/2025	Woody's Truck Center	247.56	Repairs & Maintenance
83522	4/30/2025	Annuity Investment	1,057.41	A/P - ORP
83523	4/30/2025	Annuity Investment	150.00	A/P - TSA
83524	4/30/2025	Ascensus Trust Co	3,335.45	A/P - ORP
83525	4/30/2025	Ascensus Trust Co	700.00	A/P - TSA
83526	4/30/2025	Fiduciary Trust Company of New	3,449.94	A/P - ORP
83527	4/30/2025	National Life Insurance Compan	185.95	A/P - ORP
83528	4/30/2025	National Life Insurance Compan	1,296.73	A/P - ORP
83529	4/30/2025	National Life Insurance Compan	4,534.00	A/P - TSA
83530	4/30/2025	Putnam Investments (TSA)	750.00	A/P - TSA
83531	4/30/2025	Yvonne V. Valdez Trustee	350.00	A/P - Bankruptcy
E0039248	4/1/2025	Caroline M. Olthanns	2,000.00	Contract Labor
E0039249	4/1/2025	Michael A. Quintana	1,415.00	Consultants
E0039250	4/1/2025	Raphael R. Rada	363.00	Travel
E0039251	4/1/2025	Luis A. Robles	48.30	Travel
E0039252	4/1/2025	Valton Stinson, II	340.70	Travel
E0039253	4/1/2025	Joseph G. Trabbic	2,000.00	Contract Labor
E0039254	4/1/2025	Natalie C. Villarreal	429.90	Travel
E0039255	4/1/2025	ABM Industry Groups LLC	117,464.25	Contractors
E0039256	4/1/2025	Amazon.Com LLC	2,048.22	Supplies - Not Cap Not INVT
E0039257	4/1/2025	B & H Photo Video Pro Audio	16,089.49	Supplies - Not Cap Not INVT
E0039258	4/1/2025	Bird's Rubber Stamps	372.00	Office Supplies
E0039259	4/1/2025	CC Lawn Pros, LLC	13,418.75	Contractors
E0039260	4/1/2025	CDWG LLC	1,910.70	Supplies - Not Cap Not INVT
E0039261	4/1/2025	Cintas Corporation	670.36	Contractors
E0039262	4/1/2025	City of Corpus Christi	199.43	Water
E0039263	4/1/2025	Corpus Christi Freightliner	85.86	Repairs & Maintenance
E0039264	4/1/2025	FastServ Supply Inc	7.39	Supplies - Not Cap Not INVT
E0039265	4/1/2025	Gateway Printing & Office Supp	9,164.51	Office Supply Payable
E0039266	4/1/2025	Grainger Inc	795.05	HVAC
E0039267	4/1/2025	Healthstream, Inc	107.50	Software Desk Lic Fees
E0039268	4/1/2025	Johnstone Supply	415.29	HVAC
E0039269	4/1/2025	Labatt Food Service LLC	2,933.32	Food Supplies
E0039270	4/1/2025	LK Jordan & Associates	6,865.31	Contract Labor
E0039271	4/1/2025	Nalco Company LLC	3,871.65	Chemical-Water Treatment
E0039272	4/1/2025	O'Reilly Auto Parts	57.18	P & S - Other
E0039273	4/1/2025	Sally Beauty Supply	299.70	Instructional Supplies
E0039274	4/1/2025	San Antonio Area Plumbers & Pi	23,584.00	Consultants
E0039275	4/1/2025	Uline	175.29	Instructional Supplies
E0039276	4/1/2025	Winston Water Cooler of Corpus	3,417.62	Plumbing
E0039277	4/3/2025	Tyler A. Brownlee	477.40	Travel
E0039278	4/3/2025	Shao-Shan Chen	2,120.20	Professional Development
E0039279	4/3/2025	Elida De Leon	52.00	Travel
E0039280	4/3/2025	Jessica L. Edwards	24.00	Travel
E0039281	4/3/2025	Rita R. Hernandez	15.00	Travel
E0039282	4/3/2025	Mirae Lee	364.03	Travel
E0039283	4/3/2025	Robert T. Muienburg	2,115.00	Funds Held for Others
E0039284	4/3/2025	Rolando R. Pena	1,133.00	Funds Held for Others
E0039285	4/3/2025	David T. Sutanto	2,260.18	Professional Development
E0039286	4/3/2025	Sheryl L. Villere	137.00	Travel
E0039287	4/3/2025	Henry Wise III	2,500.00	Contract Labor
E0039288	4/3/2025	Amazon.Com LLC	2,688.84	Office Supplies
E0039289	4/3/2025	Americo Fin & Annuity Ins Co	25.00	A/P - TSA
E0039290	4/3/2025	Apple Computer Inc	5,124.00	< 5,000 Computer Not Cap INVT
E0039291	4/3/2025	Corpus Christi Athletic Club	268.42	Corpus Christi Athletic Club
E0039292	4/3/2025	Corpus Christi Produce	28.90	Food Supplies

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Check	Date	Payee	Amount	Description
E0039293	4/3/2025	Culligan Water Conditioning	444.85	Instructional Supplies
E0039294	4/3/2025	Del Mar College Foundation	125.00	Foundation Contributions
E0039295	4/3/2025	Everest Water and Coffee LLC	491.00	Food Supplies
E0039296	4/3/2025	Express Employment Professiona	477.00	Contract Labor
E0039297	4/3/2025	Metlife	275.00	A/P - TSA
E0039298	4/3/2025	Providence Tax Finance Managem	1,656.25	Consultants
E0039299	4/3/2025	Reliastar Life Insurance Co	75.00	A/P - TSA
E0039300	4/3/2025	Shi Government Solutions	48,104.39	Software Desk Lic Fees
E0039301	4/3/2025	Texas Gulf Coast JATC	2,560.00	Consultants
E0039302	4/3/2025	Winston Water Cooler of Corpus	208.32	Plumbing
E0039303	4/8/2025	Mark W. Alexander	400.00	Contract Labor
E0039304	4/8/2025	Trey M. Alvarez	1,334.91	Professional Development
E0039305	4/8/2025	Gerald C. Brashears	406.25	Travel
E0039306	4/8/2025	Paul T. Creacy	301.50	Travel
E0039307	4/8/2025	Dearborn Real Estate	1.70	Online Services
E0039308	4/8/2025	Arturo L. Garcia	675.00	Contract Labor
E0039309	4/8/2025	Samuel Garcia	1,092.70	Travel
E0039310	4/8/2025	Margarito Garza, III	168.00	Travel
E0039311	4/8/2025	Patricia A. Gonzalez	451.50	Travel
E0039312	4/8/2025	Willie A. Herrera	106.40	Travel
E0039313	4/8/2025	Lara E. Hooper	482.70	Travel
E0039314	4/8/2025	Liana Joslin	182.70	Travel
E0039315	4/8/2025	Sara J. King	24.00	Travel
E0039316	4/8/2025	George P. Lister	513.80	Travel
E0039317	4/8/2025	Robert V. Marraro, Jr.	48.30	Travel
E0039318	4/8/2025	Gary G. McKinny	55.30	Travel
E0039319	4/8/2025	Fidencio G. Palomo	882.00	Travel
E0039320	4/8/2025	Jose F. Palomo	1,053.50	Travel
E0039321	4/8/2025	Victoria L. Pannone	182.00	Travel
E0039322	4/8/2025	Debbie A. Salazar Mondragon	151.90	Travel
E0039323	4/8/2025	Rebecca Salinas	42.70	Travel
E0039324	4/8/2025	Crystal J. Seehorn	116.90	Travel
E0039325	4/8/2025	Tania L. Shumaker	41.30	Travel
E0039326	4/8/2025	Mauro Sierra, III	129.50	Travel
E0039327	4/8/2025		575.00	Non Faculty Stipend
E0039328	4/8/2025	Elizabeth L. Watson	478.10	Travel
E0039329	4/8/2025	AE Tools & Computers	4,750.00	Software Desk Lic Fees
E0039330	4/8/2025	Amazon.Com LLC	2,473.30	Instructional Supplies
E0039331	4/8/2025	B & H Photo Video Pro Audio	11,419.00	Supplies - Not Cap Not INVT
E0039332	4/8/2025	Best Buy for Business	1,572.50	< 5,000 Computer Not Cap INVT
E0039333	4/8/2025	Corpus Christi Freightliner	477.21	Repairs & Maintenance
E0039334	4/8/2025	Everest Water and Coffee LLC	201.60	Food Supplies
E0039335	4/8/2025	Express Employment Professiona	360.00	Contract Labor
E0039336	4/8/2025	Ferguson Enterprises Inc	6,310.31	Plumbing
E0039337	4/8/2025	Gateway Printing & Office Supp	1,966.14	Instructional Supplies
E0039338	4/8/2025	Grainger Inc	18,732.00	Supplies - Not Cap Not INVT
E0039339	4/8/2025	Healthstream, Inc	40.00	Electronic Testing RESources
E0039340	4/8/2025	Johnstone Supply	715.80	HVAC
E0039341	4/8/2025	Labatt Food Service LLC	4,317.45	Food Supplies
E0039342	4/8/2025	Malek Inc	16,000.00	SC NC HVAC
E0039343	4/8/2025	Meeder Public Funds, Inc.	2,166.00	Consultants
E0039344	4/8/2025	Netsync Network Solutions	5,738.80	Contract Labor
E0039345	4/8/2025	O'Reilly Auto Parts	385.38	Instructional Supplies
E0039346	4/8/2025	Pepsi Cola Corpus Christi	1,674.61	Food Supplies
E0039347	4/8/2025	Republic Services Inc	11,083.26	Supplies - Not Cap Not INVT
E0039348	4/8/2025	Safeguard System Inc	3,925.00	Contract Labor

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**Disbursements for dates 04/01/2025 thru 04/30/2025**

Check	Date	Payee	Amount	Description
E0039349	4/8/2025	Shi Government Solutions	202.20	Software Desk Lic Fees
E0039350	4/8/2025	Southern Tire Mart	80.00	Repairs & Maintenance
E0039351	4/8/2025	Tipco Technologies LLC	76.05	Supplies - Not Cap Not INVT
E0039352	4/8/2025	You Name It Specialties Inc	1,475.30	Production,Publications & Prom
E0039353	4/10/2025	Rachel M. Benavides	65.80	Travel
E0039354	4/10/2025	Mary L. Borchardt	1,668.55	Professional Development
E0039355	4/10/2025	Mark S. Escamilla	49.01	Travel
E0039356	4/10/2025	Ruby A. Estrada	122.01	Professional Development
E0039357	4/10/2025	Gary G. McKinny	35.00	Travel
E0039358	4/10/2025	Brian Postek	685.00	Professional Development
E0039359	4/10/2025	All Points Environmental LLC	715.00	Environmental Compliance
E0039360	4/10/2025	Altex Electronics	930.84	Supplies - Not Cap Not INVT
E0039361	4/10/2025	Amazon.Com LLC	105.84	Supplies - Not Cap Not INVT
E0039362	4/10/2025	American Welding & Gas Inc	1,423.18	Repairs & Maintenance
E0039363	4/10/2025	Apple Computer Inc	3,488.00	< 5,000 Computer Not Cap INVT
E0039364	4/10/2025	B & H Photo Video Pro Audio	295.92	Instructional Supplies
E0039365	4/10/2025	Bird's Rubber Stamps	124.00	Office Supplies
E0039366	4/10/2025	CC Lawn Pros, LLC	8,893.75	Contractors
E0039367	4/10/2025	CDWG LLC	7,816.98	Supplies - Not Cap Not INVT
E0039368	4/10/2025	Clampitt Paper Co of San Anton	934.42	Supplies - Not Cap Not INVT
E0039369	4/10/2025	Columbia Electric Supply	1,396.25	Instructional Supplies
E0039370	4/10/2025	Corpus Christi Freightliner	185.24	Repairs & Maintenance
E0039371	4/10/2025	Corpus Christi Produce	502.85	Food Supplies
E0039372	4/10/2025	Ellucian Company LLC	23,354.00	< 5,000 Software Not Cap INVT
E0039373	4/10/2025	Ferguson Enterprises Inc	473.00	Supplies - Not Cap Not INVT
E0039374	4/10/2025	Grainger Inc	890.27	HVAC
E0039375	4/10/2025	Healthstream, Inc	2,899.00	Electronic Testing REsources
E0039376	4/10/2025	Johnstone Supply	388.92	HVAC
E0039377	4/10/2025	LK Jordan & Associates	9,349.09	Contract Labor
E0039378	4/10/2025	O'Reilly Auto Parts	1,538.58	Instructional Supplies
E0039379	4/10/2025	RegisterBlast	968.50	Hobet Test
E0039380	4/10/2025	Texas Gulf Coast JATC	5,440.00	Consultants
E0039381	4/10/2025	TK Elevator Corporation	12,493.11	Contractors
E0039382	4/10/2025	Uline	657.83	Instructional Supplies
E0039383	4/15/2025	Trey M. Alvarez	1,324.85	Travel
E0039384	4/15/2025	David M. Barrera, Jr.	165.00	Travel
E0039385	4/15/2025	Patricia S. Benavides-Domingue	398.00	Travel
E0039386	4/15/2025	Tyler A. Brownlee	367.50	Travel
E0039387	4/15/2025	Rhonda Carlisle-Castillo	62.30	Travel
E0039388	4/15/2025	Kaila N. Cavazos-Guerra	14.00	Funds Held for Others
E0039389	4/15/2025	Corlea L. Cervantes	128.99	Travel
E0039390	4/15/2025	Nathan J. Ditzler	2,098.80	Professional Development
E0039391	4/15/2025	Andrew T. Erlandson	1,020.98	Travel
E0039392	4/15/2025	Leticia A. Escobedo	363.30	Travel
E0039393	4/15/2025	Mary C. Guerra	1,390.46	Professional Development
E0039394	4/15/2025	Lenora I. Keas	128.80	Travel
E0039395	4/15/2025	Maureen Mitchell	761.00	Professional Development
E0039396	4/15/2025	Robert P. Montez	651.00	Travel
E0039397	4/15/2025		53.24	Funds Held for Others
E0039398	4/15/2025	Nancy A. Phillips	86.80	Travel
E0039399	4/15/2025	Adelida E. Ramirez	88.20	Travel
E0039400	4/15/2025	Leonard Rivera	185.50	Travel
E0039401	4/15/2025	Angela Saiz	667.90	Travel
E0039402	4/15/2025	Cheryl G. Sanders	595.19	Travel
E0039403	4/15/2025	Sydney L. Saumby	294.45	Travel
E0039404	4/15/2025	Natalie C. Villarreal	891.87	Travel



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**Disbursements for dates 04/01/2025 thru 04/30/2025**

Check	Date	Payee	Amount	Description
E0039405	4/15/2025	Yvonne J. Walker	72.10	Travel
E0039406	4/15/2025	Suzette R. Weis	260.00	Professional Development
E0039407	4/15/2025	Kathleen M. Westergren	58.10	Travel
E0039408	4/15/2025	Altex Electronics	23.94	Repairs & Maintenance
E0039409	4/15/2025	Amazon.Com LLC	472.89	Library Books
E0039410	4/15/2025	American Welding & Gas Inc	305.22	Instructional Supplies
E0039411	4/15/2025	CDWG LLC	1,852.08	Supplies - Not Cap Not INVT
E0039412	4/15/2025	Command Commissioning Llc	5,560.15	Consultants
E0039413	4/15/2025	Corpus Christi Freightliner	739.80	Instructional Supplies
E0039414	4/15/2025	Felix Diesel Service Inc	5,816.22	Repairs & Maintenance
E0039415	4/15/2025	Grainger Inc	942.32	HVAC
E0039416	4/15/2025	Graves Dougherty Hearon	12,264.00	Legal Fees
E0039417	4/15/2025	Labatt Food Service LLC	9,411.66	Instructional Supplies
E0039418	4/15/2025	LK Jordan & Associates	7,462.06	Contract Labor
E0039419	4/15/2025	O'Reilly Auto Parts	45.02	P & S - Other
E0039420	4/15/2025	Puffer Sweiven LP	9,338.14	Supplies - Not Cap Not INVT
E0039421	4/15/2025	Rave Mobile Safety	27,318.47	Software Desk Lic Fees
E0039422	4/15/2025	Schneider Electric	5,285.00	SC NC HVAC
E0039423	4/15/2025	Southern Tire Mart	1,886.28	Repairs & Maintenance
E0039424	4/15/2025	SpawGlass Contractors Inc	468,789.40	Const Cost - Contractors
E0039425	4/15/2025	Stridde Callins & Associates	3,523.14	Consultants
E0039426	4/15/2025	Terracon Consultants Inc	24,436.00	Consultants
E0039427	4/15/2025	Touchnet Information System	69,676.00	Software Desk Lic Fees
E0039428	4/15/2025	Turner Ramirez Associates Inc	15,970.55	Consultants
E0039429	4/15/2025	United States Plastic Corp	4,921.59	Supplies - Not Cap Not INVT
E0039430	4/15/2025	Victory Building Team	502,692.51	Const Cost - Contractors
E0039431	4/17/2025	Kelley Y. Bazemore	223.35	Professional Development
E0039432	4/17/2025	Thomas Goodwin	3,240.00	Contract Labor
E0039433	4/17/2025	Casey D. Moebius	126.00	Travel
E0039434	4/17/2025		350.00	Funds Held for Other Additions
E0039435	4/17/2025	Niah M. Quiroz	320.00	Childcare
E0039436	4/17/2025	Jennifer L. Sramek	1,948.10	Travel
E0039437	4/17/2025	A-Auto Tech	610.52	Repairs & Maintenance
E0039438	4/17/2025	Altex Electronics	23.90	Repairs & Maintenance
E0039439	4/17/2025	Amazon.Com LLC	369.22	Library Books
E0039440	4/17/2025	Americo Fin & Annuity Ins Co	25.00	A/P - TSA
E0039441	4/17/2025	Amtech Solutions, Inc.	55,000.00	Consultants
E0039442	4/17/2025	B & H Photo Video Pro Audio	26,395.00	Supplies - Not Cap Not INVT
E0039443	4/17/2025	Baxter Healthcare Corporation	150.00	Software Desk Lic Fees
E0039444	4/17/2025	Bumper to Bumper Easy CDL	229.35	Online Services
E0039445	4/17/2025	City of Corpus Christi	27,390.19	Water
E0039446	4/17/2025	Clampitt Paper Co of San Anton	788.24	Supplies - Not Cap Not INVT
E0039447	4/17/2025	Corpus Christi Athletic Club	268.42	Corpus Christi Athletic Club
E0039448	4/17/2025	Deaf and Hard of Hearing Cente	32,020.00	Special POP Interpreter
E0039449	4/17/2025	Del Mar College Foundation	125.00	Foundation Contributions
E0039450	4/17/2025	Ebsco Subscription Services	259.00	Library - Elec Resource
E0039451	4/17/2025	Felix Diesel Service Inc	13,836.50	Repairs & Maintenance
E0039452	4/17/2025	Grainger Inc	8,017.56	Supplies - Not Cap Not INVT
E0039453	4/17/2025	ISJD Media Llc	4,000.00	Production,Publications & Prom
E0039454	4/17/2025	LK Jordan & Associates	940.80	Contractors
E0039455	4/17/2025	Metlife	275.00	A/P - TSA
E0039456	4/17/2025	O'Reilly Auto Parts	11.98	P & S - Other
E0039457	4/17/2025	Reliastar Life Insurance Co	75.00	A/P - TSA
E0039458	4/17/2025	Safeguard System Inc	3,160.55	Repairs & Maintenance
E0039459	4/17/2025	Shi Government Solutions	1,923.93	Software Desk Lic Fees
E0039460	4/17/2025	Shoreline Plumbing Co	371.20	SC NC Plumbing

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**Disbursements for dates 04/01/2025 thru 04/30/2025**

Check	Date	Payee	Amount	Description
E0039461	4/17/2025	Southern Tire Mart	90.00	Repairs & Maintenance
E0039462	4/17/2025	Texas Gulf Coast JATC	4,640.00	Consultants
E0039463	4/17/2025	Tipco Technologies LLC	178.95	Repairs & Maintenance
E0039464	4/17/2025	Touchnet Information System	5,734.95	Student Ref Exp
E0039465	4/17/2025	Victory Building Team	271,628.75	Const Cost - Contractors
E0039466	4/17/2025	You Name It Specialties Inc	3,743.52	Production,Publications & Prom
E0039467	4/22/2025	Dawson N. Barrett	1,812.37	Professional Development
E0039468	4/22/2025	Rachel M. Benavides	45.50	Travel
E0039469	4/22/2025	Hope E. Beyer	1,175.68	Professional Development
E0039470	4/22/2025	Michael B. Bratten	274.95	Travel
E0039471	4/22/2025	Matthew Busby	631.48	Travel
E0039472	4/22/2025	Jason Flores	688.80	Travel
E0039473	4/22/2025	Arturo L. Garcia	1,755.00	Contract Labor
E0039474	4/22/2025	Joslynn A. Lott	400.00	Participant Support Costs
E0039475	4/22/2025	Stephanie A. Morin	49.00	Travel
E0039476	4/22/2025	Belinda Munoz	126.00	Travel
E0039477	4/22/2025	Norene V. Pumarejo	350.00	Participant Support Costs
E0039478	4/22/2025	Raphael R. Rada	93.00	Travel
E0039479	4/22/2025	Nicole Ramon	100.10	Travel
E0039480	4/22/2025	Elizabeth A. Rivera	340.00	Participant Support Costs
E0039481	4/22/2025	Sarena S. Segovia	100.98	Participant Support Costs
E0039482	4/22/2025	Amazon.Com LLC	185.39	Supplies - Not Cap Not INVT
E0039483	4/22/2025	American Welding & Gas Inc	16.80	Instructional Supplies
E0039484	4/22/2025	Anderson Marketing Group	40,549.10	Advertising
E0039485	4/22/2025	B & H Photo Video Pro Audio	8,153.46	< 5,000 Equip Not Cap INVT
E0039486	4/22/2025	Bugpro Inc	570.00	Repairs & Maintenance
E0039487	4/22/2025	CC Lawn Pros, LLC	14,393.75	Contractors
E0039488	4/22/2025	Cintas Corporation	670.36	Contractors
E0039489	4/22/2025	City of Corpus Christi	30,058.39	Water
E0039490	4/22/2025	Corpus Christi Produce	471.20	Food Supplies
E0039491	4/22/2025	Everest Water and Coffee LLC	1,445.75	Food Supplies
E0039492	4/22/2025	Texas Gulf Coast JATC	10,720.00	Consultants
E0039493	4/22/2025	Tipco Technologies LLC	88.67	Repairs & Maintenance
E0039494	4/22/2025	TK Elevator Corporation	10,809.42	Repairs & Maintenance
E0039495	4/22/2025	Touchnet Information System	2,025.75	Student Ref Exp
E0039496	4/22/2025	You Name It Specialties Inc	1,528.92	Production,Publications & Prom
E0039497	4/24/2025	Debbie Alvarado	211.40	Travel
E0039498	4/24/2025	Roberto Castillero, Jr.	727.10	Travel
E0039499	4/24/2025	Dearborn Real Estate	577.10	Online Services
E0039500	4/24/2025	Denise A. Kaufman	290.07	Travel
E0039501	4/24/2025	Elsa Odom	28.00	Travel
E0039502	4/24/2025	AE Tools & Computers	1,150.00	Software Desk Lic Fees
E0039503	4/24/2025	Amazon.Com LLC	1,441.87	Library Books
E0039504	4/24/2025	American Welding & Gas Inc	1,514.15	Instructional Supplies
E0039505	4/24/2025	B & H Photo Video Pro Audio	1,994.29	< 5,000 Computer Not Cap INVT
E0039506	4/24/2025	Bird's Rubber Stamps	31.00	Office Supplies
E0039507	4/24/2025	Cintas Corporation	670.36	Contractors
E0039508	4/24/2025	City of Corpus Christi	153.17	Water
E0039509	4/24/2025	Clampitt Paper Co of San Anton	704.34	Supplies - Not Cap Not INVT
E0039510	4/24/2025	Corpus Christi Freightliner	199.12	Repairs & Maintenance
E0039511	4/24/2025	Express Employment Professiona	1,422.00	Contract Labor
E0039512	4/24/2025	Fisher Scientific Company LLC	9,075.15	Supplies - Not Cap Not INVT
E0039513	4/24/2025	Gateway Printing & Office Supp	15,373.99	Supplies - Not Cap Not INVT
E0039514	4/24/2025	Grainger Inc	8,218.66	Supplies - Not Cap Not INVT
E0039515	4/24/2025	Henry Schein Inc	92.84	Instructional Supplies
E0039516	4/24/2025	Labatt Food Service LLC	3,595.32	Instructional Supplies

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**Disbursements for dates 04/01/2025 thru 04/30/2025**

Check	Date	Payee	Amount	Description
E0039517	4/24/2025	LK Jordan & Associates	8,319.64	Contract Labor
E0039518	4/24/2025	Texas Wilson Office Furniture	53,142.26	< 5,000 Furn and Fix Not Cap
E0039519	4/29/2025	Dan T. Anderson, Jr.	546.00	Travel
E0039520	4/29/2025		575.00	Non Faculty Stipend
E0039521	4/29/2025	D'Andrea S. Chavez	385.80	Travel
E0039522	4/29/2025	Phillip L. Davis	996.96	Professional Development
E0039523	4/29/2025	Margarito Garza, III	134.40	Travel
E0039524	4/29/2025	Jennifer J. Jimenez-Perez	1,866.46	Professional Development
E0039525	4/29/2025	David E. Kirk	800.00	Contract Labor
E0039526	4/29/2025	Lisa M. Leal-Garcia	52.00	Travel
E0039527	4/29/2025	Erika L. Locke	1,426.04	Funds Held for Others
E0039528	4/29/2025	Emily T. Longoria	313.80	Travel
E0039529	4/29/2025		300.00	Funds Held for Other Additions
E0039530	4/29/2025	Erinn C. McComb	554.40	Travel
E0039531	4/29/2025	Nicole Ramon	216.00	Travel
E0039532	4/29/2025		400.00	Funds Held for Other Additions
E0039533	4/29/2025		500.00	Non Faculty Stipend
E0039534	4/29/2025	Natalie C. Villarreal	216.30	Travel
E0039535	4/29/2025		200.00	Funds Held for Other Additions
E0039536	4/29/2025	Amazon.Com LLC	4,016.00	Supplies - Not Cap Not INVT
E0039537	4/29/2025	American Welding & Gas Inc	2,402.75	Instructional Supplies
E0039538	4/29/2025	B & H Photo Video Pro Audio	3,207.06	< 5,000 Computer Not Cap INVT
E0039539	4/29/2025	Bird's Rubber Stamps	93.00	Office Supplies
E0039540	4/29/2025	Carolina Biological Supply	455.78	Instructional Supplies
E0039541	4/29/2025	CC Lawn Pros, LLC	10,375.00	Contractors
E0039542	4/29/2025	CDWG LLC	154.69	Supplies - Not Cap Not INVT
E0039543	4/29/2025	Columbia Electric Supply	406.65	Instructional Supplies
E0039544	4/29/2025	Command Commissioning Llc	3,451.20	Consultants
E0039545	4/29/2025	Corpus Christi Athletic Club	5,305.79	Corpus Christi Athletic Club
E0039546	4/29/2025	Corpus Christi Freightliner	270.41	Repairs & Maintenance
E0039547	4/29/2025	Del Mar College Foundation	4,305.00	Foundation Contributions
E0039548	4/29/2025	Drapkin Technology Corp	750.00	Contract Labor
E0039549	4/29/2025	Grainger Inc	1,519.66	Supplies - Not Cap Not INVT
E0039550	4/29/2025	Jefferson National Life	2,224.94	A/P - ORP
E0039551	4/29/2025	Johnstone Supply	47.54	HVAC
E0039552	4/29/2025	Labatt Food Service LLC	153.67	Instructional Supplies
E0039553	4/29/2025	Mettlife	1,976.36	A/P - ORP
E0039554	4/29/2025	Nalco Company LLC	3,871.65	Chemical-Water Treatment
E0039555	4/29/2025	Pepsi Cola Corpus Christi	1,356.10	Food Supplies
E0039556	4/29/2025	Reliastar Life Insurance Co	100.00	A/P - TSA
E0039557	4/29/2025	Safeguard System Inc	81.25	Repairs & Maintenance
E0039558	4/29/2025	SecureTech	1,138.50	Contract Labor
E0039559	4/29/2025	Stridde Callins & Associates	5,154.84	Consultants
E0039560	4/29/2025	Texas Wilson Office Furniture	13,200.00	< 5,000 Furn and Fix Not Cap
E0039561	4/29/2025	Tipco Technologies LLC	127.06	Repairs & Maintenance
E0039562	4/29/2025	Turner Ramirez Associates Inc	234,535.28	Architect Fees
E0039563	4/29/2025	USAA Annuity Life Insurance Co	2,166.22	A/P - ORP
E0039564	4/29/2025	Victory Capital Advisers Inc	8,275.55	A/P - ORP
E0039565	4/29/2025	Winston Water Cooler of Corpus	287.87	Plumbing
E0039566	4/29/2025	You Name It Specialties Inc	604.92	Funds Held for Others
Total:			<u>9,009,466.60</u>	



**Del Mar College**  
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**Checks Over 10,000**

**Disbursements for dates 04/01/2025 thru 04/30/2025**

Check	Date	Payee	Amount	Description
83250	4/1/2025	Alfred Williams & Company	97,028.84	< 5,000 Furn and Fix Not Cap
83252	4/1/2025	American Allied Health	99,465.00	Student Reimb Exp
83271	4/1/2025	Nueces County	25,653.00	Tax Assessing & Collecting
83272	4/1/2025	Ovid Technologies, Inc.	13,918.00	Library - Elec Resource
83275	4/1/2025	Quality Hardwood Floors, Inc	29,400.00	Contractors
83281	4/3/2025	Alfred Williams & Company	1,446,722.93	< 5,000 Furn and Fix Not Cap
83295	4/3/2025	Robotlab Inc	78,470.00	> 5,000 Computers Capitalized
83298	4/3/2025	Spectrum	16,816.35	Internet
83325	4/8/2025	Ronair Inc	31,077.08	Contractors
83332	4/8/2025	TXU Energy	207,444.26	Electricity
83335	4/8/2025	West Music	25,690.00	> 5,000 Equipment Capitalized
83344	4/10/2025	CC Regional Econ Dev Corp	10,000.00	Memberships & Dues
83357	4/10/2025	Instructure Inc	19,416.60	Transcript Fee
83372	4/10/2025	Toshiba Business Solutions	11,398.48	Copier Rental
83377	4/15/2025	Allied Universal Security Serv	131,765.17	Security Services
83405	4/15/2025	Virage Simulation Inc	36,500.00	Equipment Maintenance Subscrip
83408	4/17/2025	Alamo Iron Works	10,320.80	Instructional Supplies
83412	4/17/2025	Dell Technologies Inc	13,160.00	Supplies - Not Cap Not INVT
83449	4/17/2025	Higginbotham Insurance Agency	3,314,311.00	Insurance - Property
83462	4/22/2025	Dell Technologies Inc	158,185.99	< 5,000 Computer Not Cap INVT
83465	4/22/2025	Euna Solutions, Inc	26,550.00	Software Desk Lic Fees
83471	4/22/2025	Scenario Learning, Llc	21,312.00	Software Desk Lic Fees
83472	4/22/2025	Sign-Ups and Banners	33,976.36	Production,Publications & Prom
83486	4/24/2025	David F. Trujillo & Associates	15,000.00	Contract Labor
83496	4/24/2025	McKesson Medical-Surgical Gove	22,401.00	< 5,000 Equip Not Cap INVT
83508	4/29/2025	Computer Solutions	13,748.65	Equipment Maintenance Subscrip
83520	4/29/2025	University of Texas At Austin	15,260.00	Memberships & Dues
E0039255	4/1/2025	ABM Industry Groups LLC	117,464.25	Contractors
E0039257	4/1/2025	B & H Photo Video Pro Audio	16,089.49	Supplies - Not Cap Not INVT
E0039259	4/1/2025	CC Lawn Pros, LLC	13,418.75	Contractors
E0039274	4/1/2025	San Antonio Area Plumbers & Pi	23,584.00	Consultants
E0039300	4/3/2025	Shi Government Solutions	48,104.39	Software Desk Lic Fees
E0039331	4/8/2025	B & H Photo Video Pro Audio	11,419.00	Supplies - Not Cap Not INVT
E0039338	4/8/2025	Grainger Inc	18,732.00	Supplies - Not Cap Not INVT
E0039342	4/8/2025	Malek Inc	16,000.00	SC NC HVAC
E0039347	4/8/2025	Republic Services Inc	11,083.26	Supplies - Not Cap Not INVT
E0039372	4/10/2025	Ellucian Company LLC	23,354.00	< 5,000 Software Not Cap INVT
E0039381	4/10/2025	TK Elevator Corporation	12,493.11	Contractors
E0039416	4/15/2025	Graves Dougherty Hearon	12,264.00	Legal Fees
E0039421	4/15/2025	Rave Mobile Safety	27,318.47	Software Desk Lic Fees
E0039424	4/15/2025	SpawGlass Contractors Inc	468,789.40	Const Cost - Contractors
E0039426	4/15/2025	Terracon Consultants Inc	24,436.00	Consultants
E0039427	4/15/2025	Touchnet Information System	69,676.00	Software Desk Lic Fees
E0039428	4/15/2025	Turner Ramirez Associates Inc	15,970.55	Consultants
E0039430	4/15/2025	Victory Building Team	502,692.51	Const Cost - Contractors
E0039441	4/17/2025	Amtech Solutions, Inc.	55,000.00	Consultants
E0039442	4/17/2025	B & H Photo Video Pro Audio	26,395.00	Supplies - Not Cap Not INVT
E0039445	4/17/2025	City of Corpus Christi	27,390.19	Water
E0039448	4/17/2025	Deaf and Hard of Hearing Cente	32,020.00	Special POP Interpretor
E0039451	4/17/2025	Felix Diesel Service Inc	13,836.50	Repairs & Maintenance
E0039465	4/17/2025	Victory Building Team	271,628.75	Const Cost - Contractors
E0039484	4/22/2025	Anderson Marketing Group	40,549.10	Advertising
E0039487	4/22/2025	CC Lawn Pros, LLC	14,393.75	Contractors
E0039489	4/22/2025	City of Corpus Christi	30,058.39	Water
E0039492	4/22/2025	Texas Gulf Coast JATC	10,720.00	Consultants
E0039494	4/22/2025	TK Elevator Corporation	10,809.42	Repairs & Maintenance

**Del Mar College**  
**Financial Record System**  
**Checks Over 10,000**

**Disbursements for dates 04/01/2025 thru 04/30/2025**

Check	Date	Payee	Amount	Description
E0039513	4/24/2025	Gateway Printing & Office Supp	15,373.99	Supplies - Not Cap Not INVT
E0039518	4/24/2025	Texas Wilson Office Furniture	53,142.26	< 5,000 Furn and Fix Not Cap
E0039541	4/29/2025	CC Lawn Pros, LLC	10,375.00	Contractors
E0039560	4/29/2025	Texas Wilson Office Furniture	13,200.00	< 5,000 Furn and Fix Not Cap
E0039562	4/29/2025	Turner Ramirez Associates Inc	234,535.28	Architect Fees
Total:			<u>8,217,308.32</u>	

# Regular Agenda

## Item 4





# DEL MAR COLLEGE

OFFICE OF VICE PRESIDENT / CIO  
INFORMATION TECHNOLOGY

**TO:** Mark Escamilla, Ph.D.  
President and CEO

**FROM:** Ali Kolahdouz *AK*  
Vice President of Information Technology/CIO

**DATE:** June 3, 2025

**RE:** Policy Revisions, Deletions, and Additions for Board Review and Approval Administrative  
Procedure Revisions, Deletions, and Additions for Board Notification

## SUMMARY:

This policy work replaces the existing Network and Computer Use Board policy. The updated policy introduces provisions compliant with mandates issued by the State of Texas Governor's Office for prohibited technologies, AI tools, best practices for information security and assurance, and requirements set forth in Texas Administrative Code (TAC202) for information technologies.

## STAFF RECOMMENDATION:

- Board Action to approve recommended revisions, deletions, additions to Board "B" policies.
- No action needed for Notification to the Board of administrative "A" procedure revisions, deletions, additions.

## SUPPORTING DOCUMENTS:

Tracking Form  
Policy/Procedure Work

**"B" BOARD POLICY RECOMMENDATION  
"A" ADMINISTRATIVE PROCEDURE NOTIFICATION**

**Del Mar College Manual of Policies and Procedures**

06 10 25 001			
Policy/Procedure: B3.23			
Originator: A Kolahdouz, VP/CIO <i>AK</i>			
<b>For Review or Courtesy Copy To:</b>	<b>Review</b>	<b>Courtesy Copy</b>	<b>Date</b>
Deans' Council	X		Various FY25
Chairs' Council	X		Various FY25
Faculty Council	X		Various FY25
Exempt Council	X		Various FY25
Non-Exempt Council	X		Various FY25
<b>President's Signature:</b> <i>[Signature]</i>		<b>Date:</b> 6/10/25	
<b>Presented to Board of Regents:</b>		<b>Date:</b> 6 10 25	
<b>Board Policy Approval or Administrative Procedure Notice</b> "B" Approval & "A" Notification			
Rev 06/24			

~~**B3.23 Computer and Network Resources Use Policy:** Del Mar College computer and network resources are privileges provided to conduct the legitimate business of the College and to support the missions of the institution. Del Mar College procedures will promote the security and integrity of the College's computer systems and the information contained on those systems and will provide a framework for responsible access to information technology resources. The Chief Executive Officer (CEO) of the College, the Chief Academic Officer, the Chief Information Officer, instructors, supervisors, Chairs, or Deans may elect to impose additional requirements or restrictions. Del Mar College extends these principles and guidelines to systems outside the College which are accessed via the College's facilities. Computing or network providers outside Del Mar College may impose their own additional conditions of appropriate use, for which users at Del Mar College are responsible.~~

~~**A3.23.1 Legitimate Use:** Computer resources of Del Mar College are privileges provided solely for legitimate use by the following: currently registered students; authorized faculty, staff, and other individuals; and authorized agents of the District performing activities for the benefit of or with respect to the instructional or administrative mission of the District.~~

~~**A3.23.1.1** Legitimate uses of the College's computer and network resources are limited to: College-related instruction, independent study, research, and official work of College administration, staff, students, campus organizations, and agencies of the College, and such other specific uses as are expressly authorized by the CEO of the College or the CEO's designee.~~

~~**A3.23.1.2** These computer and network resources may not be used for personal, commercial, or for-profit purposes without the written approval of the CEO of the College or the CEO's designee.~~

~~**A3.23.1.3 Revised December 5, 2023** Consistent with the College's policies, the computer and network resources may not be used to store, transmit, or receive any text, image, audio, or video materials that are discriminatory, abusive, profane, threatening, harassing, or sexually offensive.~~

~~**A3.23.2 Ownership and Copyright:** All College-provided computer resources, including hardware, software, and all computerized information and data entered on or developed with these resources are licensed from vendors or owned by the District. Users have no rights of~~



~~ownership to these computer resources, or to the information they contain.~~

~~A3.23.2.1 Each user shall comply with all licensing agreements for College-provided software. Each user shall comply with all copyright laws.~~

~~**A3.23.3 Responsibilities of the User:** When using Del Mar College's computer and network resources, (a) students are required to operate those resources in a manner consistent with this policy and with the College's "Standards of Student Conduct"; and (b) faculty, staff, and individuals, and authorized agents of the College are required to operate those resources in a manner consistent with this policy and with all policies published in the Del Mar College Manual of Policies and Procedures.~~

~~A3.23.3.1 Any unauthorized use, access, alteration, addition, destruction, duplication, or deletion of the computer or network resources, or the information contained therein, is prohibited.~~

~~A3.23.3.2 These computer privileges shall not be transferred or extended by the College's students, faculty, staff, or administration without the written approval of the Chief Executive Officer (CEO) of the College.~~

~~A3.23.3.3 The user shall maintain considerate and ethical behavior in the use of College computer resources.~~

~~A3.23.3.4 The user shall avoid wasting computer resources by activities beyond the scope of legitimate administrative or instructional requirements.~~

~~A3.23.3.5 The user shall be sensitive to the public nature of all computing facilities. All networks, network message traffic, and computer systems, including individual workstations, may be monitored for compliance with existing College policies. Writings or notices attached to or included in emails regarding the confidential, proprietary, or privileged nature of an email do not limit the College from monitoring employee communications as provided by this section, or from using the emails to establish an employee's violation of College policies. All email is subject to the Public Information Act provisions.~~

~~A3.23.3.6 The user shall determine the licensing status on any software or date prior to copying or transferring the product.~~

~~A3.23.3.7 The user shall have prior written approval from the appropriate Chair, supervisor, or administrator before installing on College computers~~

~~or networks any software not provided by the College. The user shall be responsible for the registration and license compliance for any software not provided by the College. Only lawfully acquired software may be installed on College computers and networks.~~

~~A3.23.3.8 The user shall not willfully create, copy, or disseminate computer viruses nor threaten to install or to infect the College's computer resources with any virus.~~

~~A3.23.3.9 The user must insure the integrity of all foreign software, disks, or hardware before installing or using such software, disks, or hardware on College computers or networks. "Integrity" in the context of this policy includes assurance of compatibility with existing software, disks, or hardware, as well as freedom from contamination by any type of computer virus. "Foreign" computer software, disks, or hardware includes any computer software, disks, or hardware which: (1) have not been provided by the College, or (2) have been removed from and then returned to the campus, or (3) have been used on the campus in, or in connection with, any computer software, disks, or hardware not provided by the College.~~

~~A3.23.3.10 The user shall obtain from the appropriate College authority prior written approval for the planned installation and proposed applications of any type of computing server device or server software. All information or material placed on any type of computer server device shall comply with all applicable College policies and practices and all laws governing the use of computer, network devices, and the Internet.~~

~~A3.23.3.11 The user shall access only those computing resources and those accounts authorized by the appropriate College authority. The user must protect the integrity of personal files, personal data, and personal passwords. The user shall respect the privacy of the College's and other user's resources.~~

~~A3.23.3.12 The user shall not access the Internet through the College telephone system without written approval from the CEO of the College or the CEO's designee.—~~

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~~**A3.23.5 Violation and Consequences:** Anyone who engages in conduct prohibited by the College's Computer and Network Resources Use Policy and procedures, or by federal, state, or local laws and regulations, whether such conduct takes place on or off campus, shall be accountable and subject to disciplinary actions up to and including dismissal or termination as outlined in the Del Mar College Manual of Policies and Procedures or the "Standards of Student Conduct." In addition, civil or criminal penalties may be imposed for such prohibited conduct.~~



## **\*Replacement Policy B3.23**

**B3.23 Technology Acceptable Use Policy:** Del Mar College provides computing assets, including computers, networks, and Internet access, to support the educational and administrative activities of the institution. This Acceptable Use Policy (AUP) ensures the secure, reliable, and ethical use of computing resources and establishes requirements for acceptable behavior while utilizing College information resources. It is essential that all users of Del Mar College's information assets understand and follow this policy to maintain a safe and productive digital environment.

**B3.23.1 Scope:** This policy applies to all users of Del Mar College's information system assets and data. This includes students, faculty, staff, contractors, and any other third parties and individuals granted access to Del Mar College's information resources. Compliance with this policy is mandatory for all information system users.

### **A3.23.1.1 Activity Monitoring and Privacy:**

**A3.23.1.1.1** Users of Del Mar College's information systems and networks acknowledge that there is no expectation of privacy while using College information resources. This applies to all activities conducted and personal information stored on the College's information systems.

**A3.23.1.1.2** Del Mar College reserves the right to monitor, access, and review all activities on its information systems and networks — including network traffic, system logs, email communications, and stored files — without prior notice, to ensure compliance with applicable laws and Del Mar College policies.

**A3.23.1.1.2.1** "Monitoring" in this context refers to network traffic scanning by automated network devices configured to detect malicious keywords, traffic originating from or attempting to access malicious sites, spam and phishing emails, malware and/or virus signatures, and abnormal traffic or deviations from routine usage. These incidents will result in an automated alert to IT staff to allow for proactive identification of the source of the incident and remediation.

**A3.23.1.1.2.2** Forensic investigation of suspected malicious or anomalous network traffic or activity involving faculty or staff will be requested in writing to DMC IT by the Office of Human Resources, Office of General Counsel, or the Chief of Police.

**A3.23.1.1.2.3** Access to monitoring logs, monitoring tools, and digital forensics tools is limited to designated staff. Access review is part of comprehensive information security systems audits conducted by internal and external audit functions annually. Audit findings are presented to the Chief Information Officer, Information Security Officer, President and Board of Regents.

**A3.23.1.1.3** By using Del Mar College's computing assets, users consent to the monitoring and review of their activities. Furthermore, users

understand that any information produced, stored, transmitted, or processed on College information systems or networks, which is not scholarly, pedagogical, and artistic works that are created by faculty, primarily for the purposes of teaching, scholarship, and professional development, in their field of expertise, or by students in the fulfillment of course requirements, as defined in **Board Policy A6.27.7.1**, are considered the property of Del Mar College.

### **A3.23.1.2 Information Security Procedures and Directives**

Detailed procedures, directives, processes, frameworks, and guidelines supporting this policy are established and maintained by Del Mar College Information Technology Services. These procedures provide specific instructions, responsibilities, and controls that are necessary to effectively implement and enforce this policy. It is the responsibility of all users to familiarize themselves with these procedures and adhere to the outlined actions and requirements.

### **A3.23.1.3 Acceptable Use:**

#### **A3.23.1.3.1 Compliance with Laws and Policies**

Users must comply with all applicable federal, state, and local laws, as well as Del Mar College policies and procedures, when using college information system assets and networks. This includes, but is not limited to, copyright laws, intellectual property rights, privacy laws, and laws pertaining to the use of technology resources.

#### **A3.23.1.3.2 Ethical Use**

Del Mar College promotes a culture of ethical conduct and responsible behavior in the use of computing assets, emphasizing considerations for maintaining a respectful and inclusive digital environment within the College community. Users are expected to uphold the highest standards of integrity, honesty, and professionalism in their digital interactions, communications, and contributions.

#### **A3.23.1.3.3 Protection of College Systems and Data**

To maintain the ongoing security and integrity of the College's information systems and data, Del Mar College has established roles and responsibilities in accordance with State regulations as follows:

##### **A3.23.1.3.3.1 Information Owners:**

###### **A3.23.1.3.3.1.1 Classification and Access Control:**

Information owners are responsible for classifying information under their authority in accordance with the Del Mar College Data Classification Procedure. They must approve and periodically review access to these resources, making control decisions based on documented risk management standards.



**A3.23.1.3.3.1.2 Security of Data and Systems:** Assign custodianship of information resources appropriately and coordinate with the Information Security Officer (ISO) to ensure alignment with the College's security control requirements.

**A3.23.1.3.3.1.3 Exception Management:** Justify, document, and maintain accountability for any exceptions to required security controls in consultation with the ISO.

**A3.23.1.3.3.2 Information Custodians:**

**A3.23.1.3.3.2.1 Implementing Controls:** Responsible for the implementation of security controls to safeguard information resources as directed by Information Owners and the ISO, and in compliance with the College's policies and procedures, applicable regulatory requirements, and industry standards.

**A3.23.1.3.3.2.2 Monitoring and Incident Response:** Utilize approved monitoring to detect and promptly report security incidents. Respond to incidents and threats in accordance with College Incident Response (IR) procedures.

**A3.23.1.3.3.3 Information Users:**

**A3.23.1.3.3.3.1 Compliant Usage:** Only use College information resources for authorized purposes as specified by the College, Information Owner directives, and ISO instruction. Ensure compliance with all applicable security controls, laws, regulations, and College policies and procedures, to prevent unauthorized access, disclosure, modification, or destruction of information, and protect against damage to information systems.

**A3.23.1.3.3.4 Data Classification:** Per the Del Mar College Data Classification Procedure.

**A3.23.1.3.3.4.1 Critical Data:** Data that can result in criminal or civil penalties if inappropriately handled. This is the highest level of classification for data, and use is limited to explicitly designated individuals with a stringent business requirement.

**A3.23.1.3.3.4.2 Confidential:** Data that is restricted because of legal, ethical, or other constraints, and may not be accessed without specific authorization. Improper release would have a significant adverse impact to the College and may be subject to notification requirements.



**A3.23.1.3.3.4.3 Protected Information - Data:** Confidential, Critical, and Personally Identifiable Information (PII) (electronic and paper).

**A3.23.1.3.3.5 Prohibited Use:** Del Mar College prohibits engaging in any activity that compromises the privacy, confidentiality, availability, or security of the College's systems, accounts, data, or communications. Prohibited activities include:

- Unauthorized access, monitoring, or use of the College's systems or data.
- Unauthorized disclosure, alteration, or destruction of the College's data.
- Impersonation of others or forging electronic communications.
- Attempts to breach or bypass security measures of the College's information systems.
- Sharing critical or confidential information without proper authorization.

**A3.23.1.3.3.6 Data Physical Security:** This section outlines data physical security at the College. The following controls protect assets and secure data in physical workspace:

**A3.23.1.3.3.6.1 Clean Desk:** Employees must secure protected documents and electronic devices when not in use, particularly after business hours or when desks are unattended. Protected materials should be out of sight and locked up when not in use.

**A3.23.1.3.3.6.2 Physical Access Control Systems:** Spaces containing protected information must have suitable physical access control systems to prevent unauthorized entry. Access must be restricted to authorized personnel based on their specific roles and the need to access sensitive information.

**A3.23.1.3.3.6.3 Surveillance Systems:** Surveillance measures should be implemented around sensitive data storage areas to monitor activities in accordance with Del Mar College policies.

**A3.23.1.3.3.6.4 Physical Barriers:** Implement gates, fencing, and secured doors to prevent unauthorized physical access to areas housing protected data.

**A3.23.1.3.3.6.5 Environmental Controls:** Climate control systems must be implemented and regularly maintained to

protect equipment and paper records from extreme temperatures and humidity.

**A3.23.1.3.3.6.6 Alarm Systems:** Intrusion detection systems will be implemented in accordance with Del Mar College policies.

**A3.23.1.3.3.7 Data Destruction:** Data destruction is essential for ensuring that critical and confidential information is completely irretrievable when it is no longer needed. This process helps protect against data breaches, unauthorized access, and ensures compliance with various legal and regulatory requirements. See Board Policy B3.19 Records Management Policy for more information.

**A3.23.1.3.3.7.1 Responsibility:** All Del Mar College departments and employees must securely destroy confidential and critical data under their responsibility when it is no longer needed. Additionally, all departments and employees must adhere to all relevant State regulations concerning data retention and destruction.

**A3.23.1.3.3.7.2 Scope:** This policy applies to both paper/hard copy and electronic data.

**A3.23.1.3.3.8 Requirements:** All critical and confidential data eligible for destruction must be destroyed in accordance with Texas State regulations as follows:

- To ensure electronic records eligible for destruction are disposed of in a manner that ensures protection of confidential or critical information, data must be rendered unreadable or indecipherable by shredding, cryptographic erasing, or other destruction method that renders data unrecoverable.
- Electronic storage media used for electronic records containing confidential information cannot be reused if the previously recorded information can be compromised in any way through reuse.
- Paper records and optical media: destruction methods include burning, shredding, pulping, or burial in a landfill.
- Electronic records: destruction methods include degaussing, shredding, pulping, cryptographic erasure, or incineration.

**A3.23.1.3.3.8.1 Information System Assets:** DMC Information Technology is responsible for the secure destruction and disposal of hard drives and other media pulled from computers, servers, printers, and other devices in accordance with State regulations as follows:



**A3.23.1.3.3.8.2 Responsibility:** IT must ensure that all hard drives and electronic media are securely destroyed when they are no longer needed.

**A3.23.1.3.3.8.3 Compliance:** All media destruction must comply with State laws and regulations.

**A3.23.1.3.3.8.4 Destruction:**

**Hard Drives and Electronic Media:** Destruction methods include shredding, degaussing, cryptographic erasing, or incineration to ensure data is unreadable or indecipherable.

**Optical Media:** Destruction methods include shredding or incineration.

**Secure Handling:** Electronic storage media used for records containing confidential information cannot be reused if the previously recorded information can be compromised through reuse.

**A3.23.1.3.3.8.5 Documentation:** DMC Information Technology must document the destruction process, including the methods used and confirm that data has been rendered unrecoverable.

**A3.23.1.3.3.8.6 Incident Reporting:** Any incidents related to improper data destruction must be reported immediately to DMC Information Technology.

**A3.23.1.3.3.9 Detachable and Optical Media:**

**A3.23.1.3.3.9.1 Definitions:** External detachable and optical media refer to portable storage devices used to store, transfer, and access data.

**Detachable Media:** Includes USB drives, external hard drives, memory cards, and other portable storage devices. This also includes storage on smartphones.

**Optical Media:** Refers to CDs, DVDs, Blu-ray discs, and other similar media used for data storage.

**A3.23.1.3.3.9.2 Usage:** The use of external detachable and optical media at the College is permitted with the following conditions:

**Authorized Use:** Only college-approved media shall be used for work-related activities.

**Prohibited Actions:** The following actions are prohibited.



Download or store non-work-related content on college devices.

Insert or connect personal detachable or optical media into college devices to include smart phones.

Download or store college data on personal detachable or optical media.

Insert college-authorized detachable media into unknown devices such as personal, shared, or public computer devices.

Download or store any college data on detachable or optical media without authorization.

Faculty or staff that require the use of detachable or optical media to perform their job or teaching duties must contact DMC Information Technology for assessment and provisioning of properly configured media sourced from a reputable manufacturer and with appropriate encryption installed.

**A3.23.1.3.3.9.3 Data Security:** The following data security controls apply to the use of detachable and optical media use at the college.

**End Points:** College end points used to connect detachable or optical media must have approved end-point protection (antivirus) installed.

**Environmental:** Ensure detachable and optical media are protected from extreme heat and humidity.

**Backup:** Detachable media is known to be unreliable for long-term storage. Ensure secure backups of data are maintained on reliable information system storage media.

**Encryption:** All critical and confidential data stored on detachable and optical media must be encrypted in accordance with [State of Texas cryptographic protection requirements](#).

**A3.23.1.3.3.9.4 Physical Security:** Detachable or optical media containing protected data must always be secured.

Never leave unattended media unprotected. Ensure the media is securely locked away.

Refer to Data Physical Security and Data Destruction provisions listed earlier in this policy for additional instructions.

#### **A3.23.1.3.3.9.5 Access Control Permissions:**

Storage or transport of college data on detachable or optical media requires authorization by the responsible Information Owner as defined earlier in this policy.

Authorization must be based on the necessity for the employee's role and specific job functions.

#### **A3.23.1.3.3.9.6 Incident Reporting:**

**Lost or Stolen Media:** Lost or stolen detachable or optical media must be reported immediately to DMC Information Technology Help Desk.

**Data Breach:** Any suspected or confirmed data breach involving detachable or optical media must be reported to DMC Information Technology immediately. This includes unauthorized access, disclosure, or loss of protected data.

**Disposal:** Erasure of data and disposal of detachable or optical media shall be done in accordance with Data Destruction provisions listed earlier in this policy.

#### **A3.23.1.3.4 Internet Use**

**A3.23.1.3.4.1** Internet and network access provided by the College is designated for college-related activities and is available to employees, students, and guests. All users are required to use these resources responsibly and ensure that their actions do not compromise privacy, confidentiality, availability, or security of the College's information systems or data.

**A3.23.1.3.4.2** Prohibited Internet activities include, but are not limited to:

**Cyberbullying, Harassment, and Stalking:** Engaging in any form of cyberbullying, harassment, or stalking.

**Illegal or Pirated Materials:** Accessing, downloading, or distributing illegal or pirated materials, including copyrighted content without authorization.

**Privacy Violations:** Violating the privacy or confidentiality of others, including unauthorized monitoring, or accessing others' accounts, data, or communications.

**Fraudulent Activities:** Participating in any form of online fraud, phishing, scamming, or any other illegal activities.

**Inappropriate Content:** Posting or sharing defamatory, obscene, or offensive content.



**Security Breaches:** Compromising the security or integrity of the College's information systems or networks, such as hacking, spreading malware, or attempting unauthorized access.

**Service Agreement Violations:** Violating the terms of service or acceptable use policies of any website, online service, or application.

**A3.23.1.3.4.3 Unauthorized Media Activities:** Engaging in unauthorized downloading, streaming, or sharing of media files that may cause network congestion or negatively impact network performance for others.

**Commercial Use:** Using College Internet resources for personal financial gain or commercial activities without express permission from the College's authorities.

**Excessive Personal Use:** Engaging in excessive personal use of the Internet that interferes with work or academic responsibilities.

#### **A3.23.1.3.5 Electronic Communications and Email**

**A3.23.1.3.5.1 Ownership and Retention:** All electronic communications, including College email and electronic chat, sent or received by users while conducting College business, are considered property of Del Mar College and the State of Texas. These communications are subject to Texas State records retention and security requirements.

**A3.23.1.3.5.2 User Responsibilities:** Users must comply with all applicable laws, regulations, and College policies regarding email use.

**A3.23.1.3.5.3 Personal Use:** Users should avoid personal use that interferes with work or academic responsibilities.

**A3.23.1.3.5.4 Official Business:** Users must utilize College-provided email and communication accounts, rather than personal accounts, for conducting official College business.

**A3.23.1.3.5.5 Attachments:** Attach only necessary files and ensure they do not contain malicious content.

**A3.23.1.3.5.6 Etiquette:** Do not use the reply-all option with large distribution lists.

**A3.23.1.3.5.7 Reporting Incidents:** Any suspected email security breaches or incidents must be reported immediately to Information Technology Services.



**A3.23.1.3.5.8 College Wide Email:** Only authorized personnel are allowed to send College-Wide emails and announcements, or other mass electronic communications.

**A3.23.1.3.5.9 Prohibited Activities:** The following activities are prohibited when using official College electronic communications and email accounts:

**A3.23.1.3.5.10 Impersonation:** Sending messages under another individual's name or email address, except when expressly authorized by the owner of the account.

**A3.23.1.3.5.11 Unauthorized Access:** Accessing the content of another user's electronic communications except.

- As part of an authorized investigation.
- As part of approved monitoring.
- For purposes specifically authorized as part of a user's official duties.

**A3.23.1.3.5.12 Fraudulent Activities:** Participating in any form of online fraud, phishing, scamming, or any other illegal activities.

#### **A3.23.1.3.6 Cloud Storage**

Del Mar College provides cloud storage and collaboration platforms, such as OneDrive and SharePoint, to facilitate the academic and administrative needs of employees and students. These platforms are intended to support College-related activities and must be used in compliance with all applicable laws, regulations, and College policies and procedures.

##### **A3.23.1.3.6.1 Authorized Cloud Storage Platforms**

**Del Mar College Managed OneDrive:** Officially approved for storing and sharing Del Mar College data.

**Del Mar College Managed SharePoint:** Approved for collaboration and document management within the College.

**A3.23.1.3.6.2 Personal Cloud Storage:** Use of personal cloud storage or other unauthorized collaboration platforms to store, transmit, or otherwise interact with the College's data is prohibited.

**A3.23.1.3.6.3 Third-Party Data Transfer and Sharing:** Use of cloud storage to facilitate data transfers and sharing using solutions hosted by a third-party partner or vendor is authorized under the following conditions:

**A3.23.1.3.6.3.1 Approval and Agreements:** The third-party partner or vendor must be approved for data sharing. This includes having all necessary contracts and

agreements in place, along with completion of security assessments.

**A3.23.1.3.6.4 Compliance with Laws and Policies:** All data transactions must comply with applicable laws and regulations governing the protection of State data, as well as Del Mar College policies and procedures.

**A3.23.1.3.6.5 Data Management and Protection:** College-owned data shared with authorized third parties must be managed in accordance with State retention regulations and College data protection policies. Users must ensure that data integrity, confidentiality, and availability are maintained.

#### **A3.23.1.3.7 Account Credential Security**

Protecting the security and integrity of system user account credentials is crucial to maintaining a secure computing environment. System access account credentials, including usernames, passwords, and any other authentication information, are personal and shall not be shared or disclosed to anyone. It is the account credential holder's responsibility to ensure the confidentiality and security of their account credentials.

**A3.23.1.3.7.1** System account holders are responsible for the following:

Keep account credentials confidential and secure. Do not share them with others, including friends, colleagues, or family members.

Create strong and unique passwords for accounts. Avoid using easily guessable passwords or reusing passwords across multiple accounts.

Change passwords periodically, especially if you suspect unauthorized access or compromise.

Multi-Factor Authentication (MFA) is required to be used on all systems where specified.

Immediately report any suspected or actual unauthorized use or disclosure of your account credentials to DMC Information Technology.

#### **A3.23.1.3.8 Network and Wireless Use**

This policy governs the use of networks and wireless services provided by Del Mar College. It outlines the responsibilities and expectations for users accessing the network and emphasizes the importance of adhering to acceptable use requirements to ensure a secure and reliable wireless environment.

##### **A3.23.1.3.8.1 Access and Authentication:**



Access to the wireless network is available to students, staff, and authorized guests. Protected logins are required for students and staff to access the network. Users must authenticate themselves with their assigned credentials to gain network access.

Guest access is provided for visitors and guests of Del Mar College. Guest users are required to comply with this Acceptable Use Policy (AUP), and any additional requirements provided by Del Mar College.

#### **A3.23.1.3.8.2 Compliance and Legal Requirements:**

Users of the wireless network must comply with all applicable laws, regulations, and College policies.

#### **A3.23.1.3.8.3 Privacy and Monitoring:**

All network communications over the wireless network should be considered non-private and non-protected. Users should not assume that their communications are secure or confidential.

Del Mar College reserves the right to monitor network communications to ensure compliance with this policy and to maintain the security and integrity of the network.

#### **A3.23.1.3.8.4 Network Usage and Conduct:**

Users must refrain from any activities that may disrupt or interfere with the access and usage of the wireless network by other users or networks.

Del Mar College reserves the right to block, suspend, or terminate access to the wireless network at any time for any reason, including but not limited to violations of this policy, actions that may lead to liability for Del Mar College, disruption of network access, or violation of applicable laws or regulations.

#### **A3.23.1.3.8.5 User Responsibilities:**

Users are responsible for ensuring the security of their devices connected to the wireless network. This includes keeping their devices updated with the latest security patches, using strong and unique passwords, and employing appropriate security measures such as firewalls and antivirus software.

Users must not attempt to circumvent or disable any network security measures implemented by Del Mar College.

**A3.23.1.3.8.6 Remote Access:** The College provides secure remote access to internal IT resources as needed based on the necessity for the employee's role and specific job functions.



**A3.23.1.3.8.7 Requirements:** All remote access requests require the following:

A business case detailing why remote access is required to include resources the user needs to access.

Requests must be approved by the employees Department Head, Chair, or higher, the Deputy CIO, and Information Security Officer.

Users must have successfully completed the current State approved annual cyber training and policy review.

Remote access must be configured securely and used in accordance with the College's policies and applicable regulations.

Secure remote access client software and connections restricted to the College's managed IT assets.

The use of Multi-Factor Authentication with remote access required where specified.

**A3.23.1.3.8.8 Access Revocation:** Failure to comply with the College's policies or maintain annual cyber security training requirements will result in the revocation of remote access privileges.

#### **A3.23.1.3.9 Software and Application Installation and Use**

**A3.23.1.3.9.1 Authorized Staff Only:** All software and application installations on college-managed IT assets can be performed by authorized staff only.

**A3.23.1.3.9.2 Security Assessed and Approved:** Only security assessed and approved software and platforms are permitted to be installed on college-managed devices.

**A3.23.1.3.9.3 Additional Policies:** Refer to the Prohibited Technologies and TX RAMP sections of this policy for additional instructions on permitted software and cloud platforms.

#### **A3.23.1.3.10 Cyber Security Training and Policy Review**

**A3.23.1.3.10.1 Annual Cyber Security Training:** In accordance with state regulations, all state employees who have access to state government computer systems or databases must complete a state approved cybersecurity training program annually.

**A3.23.1.3.10.2** Per regulations, elected or appointed officials must complete State approved cybersecurity training annually.

Contractors, including subcontractors and employees of contractors, who have access to state computer systems or data, must complete a State approved cybersecurity training program

annually. The training must be completed during the term of the contract and any renewal periods.

The ISO or designated college representative shall report the completion of cybersecurity training for all personnel and contractors to the State by the specified deadline.

**A3.23.1.3.10.3 Annual Acceptable Use Policy (AUP) Review:** All college employees with access to information resources must review the AUP annually. This ensures they remain informed about their responsibilities and any updates to the policy. During this review, employees must affirm their understanding to comply with the AUP.

#### **A3.23.1.3.11 Prohibited Technologies**

To maintain a secure computing environment and ensure compliance with state and federal regulations, Del Mar College strictly prohibits the installation, access, or use of software, applications, web resources, and hardware originating from countries classified as adversaries by state and federal mandates on all college computing assets and networks.

**A3.23.1.3.11.1 Prohibited Technologies Use:** Users are prohibited from installing, accessing, or using any software, applications, web resources, or hardware listed on the Prohibited Technologies List while using state computing assets, networks, or when accessing or storing state data. This includes all technologies explicitly banned by state or federal mandates, such as the Texas Governor's directive banning the use of TikTok on state computing assets.

**A3.23.1.3.11.2 Scope Restriction:** The Prohibited Technologies restriction does not apply to personal assets or personal internet provider networks, provided they do not store or access state data.

**A3.23.1.3.11.3 Compliance and Enforcement:** Refer to the Del Mar College Prohibited Technologies Security framework for detailed instruction on security controls and exceptions.

#### **A3.23.1.3.12 Technology Security Assessments and Texas Risk and Authorization Management Program (TX RAMP)**

**A3.23.1.3.12.1 Technology Purchases and Security Assessments:** For detailed instructions relating to mandatory technology security assessments and understanding technology purchase requirements, refer to procedure C2S3HD7 Technology Purchases.

**A3.23.1.3.12.2 TX RAMP:** In alignment with state regulations and to ensure the security of our cloud resources and data, all cloud



platforms that store, process, or transmit state-owned data must comply with TX-RAMP requirements.

**A3.23.1.3.12.3 Vendor Certification Requirements:** All vendors contracted to provide cloud computing services must have full or provisional TX RAMP certification prior to executing or renewing any cloud computing services contract. This requirement applies to all contracts initiated or renewed on or after January 1, 2022.

**A3.23.1.3.12.4 Ongoing Compliance Requirement:** All vendors providing cloud computing services must maintain continuous compliance with TX RAMP standards throughout the duration of their contract. This includes undergoing periodic reviews and renewals of certification with the Texas Department of Information Resources (DIR).

#### **A3.23.1.3.13 Use of Artificial Intelligence (AI) Enabled Systems and Generative AI**

**A3.23.1.3.13.1 Annual Report:** The college is required to submit an annual report to the state detailing the use and management of all automated decision systems. This report must include descriptions of system functionalities, data processing methods, adherence to security standards, and associated financial impacts.

Each department must submit an annual inventory report detailing all automated decision systems utilized for educational and administrative functions used by the college.

DMC Information Technology will provide guidelines for the report format and submission.

**A3.23.1.3.13.2 Scholastic Use:** Refer to the Del Mar College Manual of Policies and Procedures A7.13.7.7 Artificial Intelligence (A.I.) Created Worked

**A3.23.1.3.13.3 Production Use:** Refer to policy Use of AI Enabled Systems and Generative AI.

#### **A3.23.2 Policy Exceptions**

**A3.23.2.1** Exceptions to the Acceptable Use Policy (AUP) and established information security controls must be formally documented and approved prior to implementation. The required approval level is based on the assessed risk:

**A3.23.2.2 Low and Medium Risk Exceptions:** Must be approved by both the Information Security Officer (ISO) and the Deputy Chief Information Officer (DCIO).

**A3.23.2.3 High Risk or Prohibited Technology Exceptions:** Must be approved by the Chief Information Officer (CIO) and the College President or their authorized delegate.



All exception requests must include:

A documented risk assessment

Proposed mitigation strategies

Defined duration of the exception

Clear business justification

### **A3.23.3 Policy Violations**

Violations of this Acceptable Use Policy, including the use of prohibited technologies, may result in disciplinary action, loss of information asset access privileges, termination of employment or enrollment, legal action, and any other remedies as defined by Board Policy.

**A7.13.7.6 Electronic Responsibility:** Students are responsible for all activity that occurs under their Del Mar electronic identifications (*see B3.23 Technology Acceptable Use Policy*) (~~see policy A3.23.3.11~~). This includes, but is not limited to, student email and online learning environments. It is the student's responsibility to ensure that others do not access their account. If access from another individual does occur, and the student is complicit in the situation, the student cannot use it as a defense against accusations of scholastic dishonesty.

# Regular Agenda

## Item 5





Del Mar College Physical Facilities  
May 22, 2025

**TO:** Mark Escamilla, Ph.D.  
President and CEO

**FROM:** John Strybos, PE, CPA  
Vice President and Chief Physical Facilities Officer *John Strybos*

**RE:** Discussion and Action on Master Interlocal Agreement for Energy Services with the Texas A&M Engineering Experiment Station

**SUMMARY:** Del Mar College has been approved for a \$6,000,000.00 low interest State Energy Conservation Office (SECO) loan. In order to be compliant with SECO reporting requirements, Administration is recommending contracting with Texas A&M Engineering Experiment Station to assist in this task.

**BACKGROUND:** On March 4, 2025, The Del Mar College Board of Regents approved the \$6,000,000.00 SECO low interest loan. The Interagency Cooperation Act, Texas Government Code Section 771.001, et. seq., and the Interlocal Cooperation Act, Texas Government Code Section 791.001, et. seq., provide authorization for any local government to contract with one another and with agencies of the state to perform governmental functions and services under the terms of the Acts. The term of this agreement is for five (5) years starting from July 1, 2025. Project specific Work Orders will be executed with the funding source identified as part of the Work Order. There are no financial commitments by Del Mar College associated with this Master Agreement. Examples of possible Work Orders include, but are not limited to:

- 1) Assist COLLEGE with identifying and or analyzing potential Measures which may reduce COLLEGE's energy costs including Continuous Commissioning® of existing buildings, energy-use tracking and analysis;
- 2) Provide expertise in assisting with the Continuous Commissioning® of various energy conservation measures or projects;
- 3) Provide energy efficient design review of capital improvement projects; and
- 4) Perform other energy and sustainability management related services, technical and engineering assistance, and training as requested by COLLEGE and agreed by TEES.

**RECOMMENDATION:** Approval of Master Interlocal Agreement for Energy Services between Del Mar College and the Texas A&M Engineering Experiment Station.

**LIST OF SUPPORTING DOCUMENTS:** (1) Master Agreement for Energy Services  
(2) Energy Services Presentation  
*Master Agreement No. \_\_\_\_\_*

Master Agreement No. \_\_\_\_\_

***MASTER INTERLOCAL AGREEMENT***

**FOR ENERGY SERVICES**

**BETWEEN**

**DEL MAR COLLEGE**

**AND**

**THE TEXAS A&M ENGINEERING EXPERIMENT STATION**

This Interlocal Contract (the "Agreement") is made by and between the Del Mar College, an agency of the State of Texas ("COLLEGE"), and the Texas A&M Engineering Experiment Station, also an agency of the State of Texas and a member of The Texas A&M University System ("TEES"), collectively referred to as the "Parties," (or each "Party").

**RECITALS**

Whereas, TEES is experienced in providing engineer expertise and technical services; and

Whereas, TEES utilizes staff, researchers and students to develop and transfer its expertise to public and private sectors through technical services; and

Whereas, COLLEGE desires to enter into a Master Interlocal Agreement with TEES to provide such engineering expertise and technical services, including but not limited to project commissioning services; and

Whereas, the Interagency Cooperation Act, Texas Government Code Section 771.001, et. seq., and the Interlocal Cooperation Act, Texas Government Code Section 791.001, et. seq., provide authorization for any local government to contract with one another and with agencies of the state to perform governmental functions and services under the terms of the Acts;

NOW, THEREFORE, for and in consideration of the mutual consideration, terms and provisions contained herein, COLLEGE and TEES agree as follows:

**1. SCOPE OF SERVICES**

1.1 COLLEGE desires to have various energy management related engineering services performed by TEES and TEES agrees to perform such services as agreed by the parties subject to the terms and conditions hereof.

1.2 Services to be provided hereunder may include, but are not limited to, the following:

- a. Assist COLLEGE with identifying and or analyzing potential Measures which may reduce COLLEGE's energy costs including Continuous Commissioning® of existing buildings, energy-use tracking and analysis;
- b. Provide expertise in assisting with the Continuous Commissioning® of various energy conservation measures or projects;
- c. Provide energy efficient design review of capital improvement projects; and
- d. Perform other energy and sustainability management related services, technical and engineering assistance, and training as requested by COLLEGE and agreed by TEES.

1.3 Performance of services under this Agreement shall be initiated by a written work order (Exhibit A) signed by COLLEGE's and TEES' designated representatives. The work order shall identify the subject Facilities, the Services to be performed, the payment terms, and other terms and conditions mutually acceptable to the parties.

1.4 Nothing in this Agreement shall require COLLEGE to award a work order for services from TEES, or require TEES to accept any work order submitted by COLLEGE, but this Agreement shall govern the terms and conditions under which TEES provides Services to COLLEGE, unless modified for specific work orders.

## 2. **OBLIGATIONS OF THE PARTIES**

2.1 COLLEGE will identify the Measures or Projects to be considered by TEES for its energy management related engineering services.

2.2 Upon mutual agreement of the parties, COLLEGE will issue work orders to TEES to initiate Services to be performed by TEES under this Agreement. Work Orders will be executed by both parties.

2.3 COLLEGE shall furnish, or arrange to be furnished to TEES, available information pertinent to the scope of services. COLLEGE understands that TEES will rely on the information provided in performing its services.

2.4 COLLEGE will provide access to its Facilities to TEES, during hours mutually agreed to by the Parties following timely notification to COLLEGE, for the purpose of implementing this Agreement, and all work orders entered into hereunder. COLLEGE shall be responsible for arranging access to its Facilities and notifying TEES of all liability issues associated with third party involvement.

2.5 COLLEGE will pay, within 30 days of submission of invoices, all compensation due TEES in accordance with the terms of the agreed work orders.

2.6 COLLEGE shall comply with any obligations and responsibilities defined for specific Facilities as set forth in the applicable work orders.



### 3. **PRICE**

- 3.1 All services shall be issued by individual Work Orders for work described in the Scope of Services above and in the Orders. TEES shall complete all work and services under this Contract within the time period and for the dollar amount specified in the individual Work Orders.

### 4. **PROPOSALS FOR WORK ORDERS**

- 4.1 Whenever COLLEGE requests TEES to submit a quotation for services either the COLLEGE Technical Representative or the Contract Administrator shall provide to TEES preliminary criteria together with the desired period of performance and funding allocation for completion of the proposed project.
- 4.2 TEES shall submit a proposal to the COLLEGE designated representative within the time specified.
- 4.3 The COLLEGE Authorized Official shall issue a Work Order setting forth the service/project deliverables and costs agreed to.

### 5. **PROSECUTION OF THE WORK**

Upon issuance of the Notice to Proceed, TEES shall using reasonable efforts, promptly commence the work specified in the Work Order and shall diligently prosecute the work to completion within the time period. TEES shall not commence work until the Work Order and Notice to Proceed has been issued, unless directed in writing by the COLLEGE Authorized Official. COLLEGE agrees to issue a Work Order within five (5) days of accepting a final quote/proposal for services and a Notice to Proceed within ten (10) days of acceptance of the proposal. Should there be a delay in processing the Work Order and/or the Notice to Proceed, COLLEGE agrees to modify the period of performance to allow TEES the full allotment of time proposed to complete the services.

### 6. **INVOICING AND PAYMENT**

- 6.1 *TEES shall invoice monthly in accordance with the cost-reimbursable or fixed-price compensation terms agreed to by the parties in respective work orders entered into hereunder. TEES may issue separate invoices for each Work Order, or TEES may consolidate charges under various work orders in a single monthly invoice. Unless otherwise specified in an agreed Work Order, payments hereunder shall be due within thirty (30) days after receipt of invoice.*
- 6.2 COLLEGE will make payment to TEES from current revenues pursuant to Government Code Section 791.011(d)(3).

7. **TERM**

7.1 This Agreement shall be effective as of July 1, 2025 (the "Effective Date") and shall remain in force for five (5) years unless terminated by either TEES or COLLEGE. Subject to the terms and conditions of any future work orders, either party may terminate this Agreement upon 60 days notice to the other party. Any work orders still in effect at the time of such termination shall survive and continue in full force and effect in accordance with their terms. Upon termination, TEES shall be reimbursed for all costs and non-cancelable commitments made through the date of termination.

7.2 TEES may terminate this agreement prior to the 60 day notice requirement specified in Article 7.1 if COLLEGE fails to pay TEES as required under the work orders.

8. **LIMITATION OF LIABILITY**

8.1 TEES MAKES NO REPRESENTATIONS AND EXTENDS NO WARRANTIES OF ANY KIND, EITHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, NOR DOES TEES ASSUME ANY OBLIGATIONS WITH RESPECT TO INFRINGEMENT OF ANY PATENT RIGHTS OR OTHER RIGHTS RELATING TO THE INFORMATION DELIVERED AND/OR THE ACTIVITIES UNDER THIS AGREEMENT.

9. **NOTICE**

9.1 Notices to either party shall be in writing.

The address for COLLEGE for all purposes shall be:

Del Mar College

101 Baldwin Blvd.

Corpus Christi, TX 78401

Attn: John Strybos

Vice President and Chief Physical Facilities Officer

Phone: 361-774-3232

Email: [jstrybos@delmar.edu](mailto:jstrybos@delmar.edu)



The address of the TEES for all purposes shall be:

Texas A&M Engineering Experiment Station

3577 TAMU

College Station, TX 77843-3577

Attn: Marcie Avery

Telephone: 979-317-3810

Email: [mavery@tamu.edu](mailto:mavery@tamu.edu); [innovationsandcontracts@tamu.edu](mailto:innovationsandcontracts@tamu.edu)

## 10. MISCELLANEOUS

- 10.1 Severability. If any section, subsection, sentence, clause or phrase of this Agreement is for any reason held to be unconstitutional, void, or invalid, the validity of the remaining portions of the Agreement shall not be affected thereby. It is the intent of the parties signing this Agreement that no portion of it, or provision of regulation contained in it, shall become inoperative or fail by reason of the invalidity of any other subsection, sentence, clause, phrase, provision, or regulation of this Agreement.
- 10.2 Independent Contractor: For the purposes of this Agreement and all services to be provided hereunder, the parties shall be, and shall be deemed to be, independent contractors and not agents or employees of the other party. Neither party shall have authority to make any statements, representations or commitments of any kind, or to take any action which shall be binding on the other party, except as may be explicitly provided for herein or authorized in writing.
- 10.3 Law and Venue. This Agreement, and all disputes arising hereunder, shall be governed by the laws of the State of Texas, without regard to conflicts of laws or principles. Without waiving any defense to or immunity from suit or liability, venue for a suit brought against TEES must be brought in Brazos County pursuant to Texas Education Code Section 85.18.
- 10.4 Dispute Resolution. COLLEGE and TEES shall use the dispute resolution process provided in Chapter 2260 of the Texas Government Code to attempt to resolve a dispute arising under this contract and such process is a required prerequisite to suit in accordance with Chapter 107, Texas Civil Practice and Remedies Code. COLLEGE must submit written notice of a claim of breach of contract under this chapter to the Deputy Agency Director.
- 10.5 Alteration, Amendment or Modification. This Agreement may not be altered, amended, or modified except in writing, signed by both parties.



- 10.6 Entire Agreement. This Agreement and its exhibits, and any work orders entered into under this Agreement constitute the entire agreement between COLLEGE and TEES. No other agreement, statement or promise relating to the subject matter of this Agreement, which is not contained in this Agreement, is valid or binding.
- 10.7 As required by law, the party or parties paying for the performance of governmental functions or services shall make payments therefore from current revenues available to the paying party.
- 10.8 Force Majeure. If either party fails to fulfill its obligations hereunder (other than an obligation for the payment of money), when such failure is due to an act of God, or other circumstance beyond its reasonable control, including but not limited to fire, flood, civil commotion, riot, war (declared and undeclared), revolution, acts of foreign or domestic terrorism, or embargos, then said failure shall be excused for the duration of such even and for such a time thereafter as is reasonable to enable the parties to resume performance under this Subcontract, provided however, that in no event shall such time extend for period or more than (30) days.
- 10.9 Non-Waiver. Both COLLEGE and TEES are agencies of the State of Texas and nothing in this Agreement waives or relinquishes the rights of either Party to claim any exemptions, privileges and immunities as may be provided by law.

WHEREFORE, the parties acting through their duly authorized representatives have executed this Interlocal Agreement:

ACCEPTED BY DEL MAR COLLEGE

By: \_\_\_\_\_

DATE: \_\_\_\_\_

John Strybos

Vice President and Chief Physical Facilities Officer

ACCEPTED BY TEXAS A&M ENGINEERING EXPERIMENT STATION

By: \_\_\_\_\_

DATE: \_\_\_\_\_

Marcie Avery

Director, TEES Contracts

**EXHIBIT A**

**SAMPLE**

**Work Order No.** \_\_\_\_\_

Scope of Services:

Facilities:

Fee:

Payment Terms:

TEES may terminate this Work Order and agreement if circumstances beyond its control preclude continuation of the services. Upon termination, TEES shall be reimbursed for any costs and non-cancelable commitments incurred through the date of termination.

If COLLEGE fails to make payments as prescribed herein, and fails to cure such nonpayment within thirty (30) days of the date of TEES' Notice of Default, this Work Order shall automatically terminate and TEES shall have the option of immediately terminating the agreement as set forth in paragraph 7.2.

Agreed as stated above and in referenced attachments (if any):

DEL MAR COLLEGE

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

[NAME]

[TITLE]

TEXAS A&M ENGINEERING EXPERIMENT STATION

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

[NAME]

TEES Contracting Officer

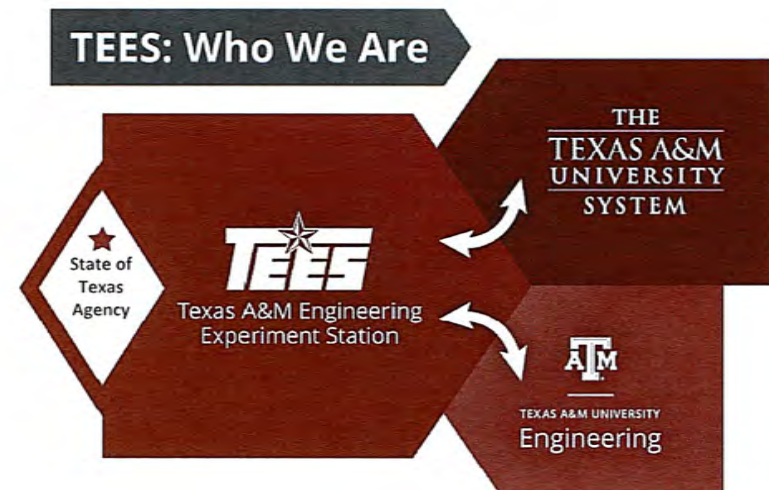
(End of agreement)



**ENERGY SYSTEMS LABORATORY**  
TEXAS A&M ENGINEERING EXPERIMENT STATION

## Texas A&M Engineering Experiment Station (TEES)

- Member of The Texas A&M University System
- Non-profit agency of the State of Texas.
- Fosters innovations in research, education and technology to support the industry.
- Enhances the economic development of Texas and the nation.







**ENERGY SYSTEMS LABORATORY**  
TEXAS A&M ENGINEERING EXPERIMENT STATION

## TEES through its Energy Systems Laboratory (ESL)

- Conducts applied research and technology development on energy-efficiency and renewable technologies, primarily in buildings.
- Applies innovative technologies, solutions and training that meet clients' needs worldwide.
- “Teaching Hospital” Concept:
  - Provide highest quality services at the lowest cost, utilizing graduate students that receive cutting-edge supervised engineering training





**ENERGY SYSTEMS LABORATORY**  
TEXAS A&M ENGINEERING EXPERIMENT STATION

## **Benefits of Partnership with TEES & ESL**

- Non-profit
- State Agency
- Transparency in state agency contracting and procurement
- Easy interlocal agreement
- Least costly method
- Keep all utility savings
- Educate students



## ESL Groups and Programs

- Energy Efficiency and Capital Improvement Program for Public Entities
- Continuous Commissioning® (CC®)
- Energy & Sustainability Management (ESM)
- Measurement & Verification (M&V)
- Industrial Assessment Center (IAC)
  - DOE funded over 35 years
- Building Performance Assessment Center (BPAC)
  - DOE Pilot Program
- Texas Emissions Reduction Plan (TERP)
  - Texas Energy Summit (TES)
- RELIS Energy Efficiency Testing Lab (REEL)



**TEES** Energy Systems Lab  
**SAVE THE DATE**  
2025 TEXAS ENERGY SUMMIT

**NOVEMBER 4-6, 2025**  
Location: Texas State Capitol, Austin, TX

Hosted by the Energy Systems Laboratory at the Texas A&M Engineering Experiment Station, the Texas Energy Summit brings together experts, policymakers, researchers and industry leaders for in-depth discussions on:

- Energy Efficiency in the Built Environment, focusing on Sustainability and Resiliency
- Energy systems and the electric grid
- Renewable energy and energy storage
- Air quality and environmental policy

- Texas Emissions Reduction Plan (TERP)
- Industrial efficiency and sustainability strategies

Now in its 22nd year, the TEXAS ENERGY SUMMIT focuses on developing real solutions to advance air quality, energy efficiency and environmental responsibility across the state, and is historically supported by SECO.

For more information, contact:  
Angie Rowell | [arowell@tamu.edu](mailto:arowell@tamu.edu)

Learn more at:  
[tag.tes2025](https://tag.tes2025)







## ESL Interdisciplinary Team

- 8 Faculty Members
  - 4 Mechanical Engineering
  - 3 Architecture
  - 1 Architectural Engineering
- 23 Full-time engineering and support staff
- 25 Graduate Students
- 22 Student Workers
- ✓ PHDs
- ✓ Continuous Commissioning<sup>®</sup> Professionals (CCP)
- ✓ Professional Engineers (PE)
- ✓ Certified Energy Managers (CEM)
- ✓ Sustainability Management Certified Professional (SMCP)
- ✓ Building Energy Modeling Professionals (BEMP)
- ✓ Project Managers Professionals (PMP)
- ✓ LEED APs
- ✓ Architects

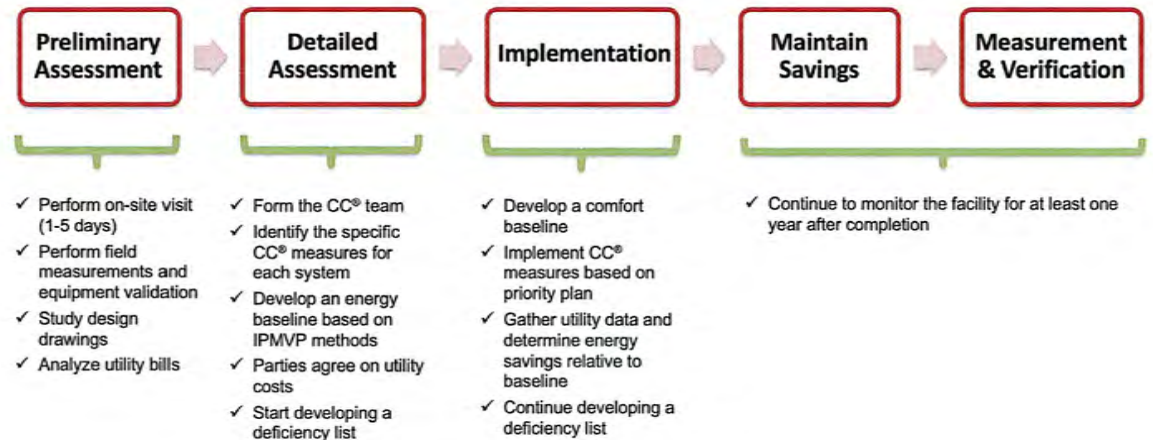


# ESL Services

## Continuous Commissioning<sup>®</sup> (CC<sup>®</sup>)

- ESL pioneered Retro-Commissioning Industry.
- Integrates cost effective measures, including operational strategies / processes, and cutting-edge tools and technologies developed by the ESL.
- Best version of existing building commissioning (EBCx).

An *ongoing* process to *resolve operation problems, improve comfort, indoor air quality, optimize energy usage while decreasing energy cost;* using existing systems of commercial and institutional buildings, including Central Plants.





## **ESL Services**

### **Energy and Sustainability Management**

- **System-Wide Energy Monitoring.** Conduct metering audits and recommend comprehensive system-wide energy metering plan.
- **Building Automation Systems.** Review of additions and modifications to all BAS for optimum control strategies.
- **Renovation Design Review.** Provide design review of energy-using devices for all renovations and additions to buildings and central plants.
- **Utility Tracking and Reporting.** Data collection and preparation of energy and sustainability reports, GHG emissions inventories.
- **Energy and Sustainability Management Plans.** Assessment of current initiatives, recommend new strategies, development of energy and sustainability policies and goals for board approval, assist with implementation, research funding options and assist with grant applications.
- **Utility Budgeting.** Develop utility forecasting models to assist with annual utility budget requests.
- **Dashboard.** Develop a dashboard to display utility consumption, energy/emissions/IAQ reports, building analytics, etc.





## **ESL Services**

### **Additional Technical Assistance / Engineering Services**

- Texas LoanSTAR application and EAR/UAR development.
- Energy Star documentation & registration.
- LEED documentation & registration.
- Optimize lighting systems.
- Optimize thermal storage systems.
- Provide 3<sup>rd</sup> party design reviews.
- Study & optimize Central Utility Plant operations.
- Indoor Air Quality (IAQ) studies.
- Implementation of demand response strategies.
- Hydraulic analysis of CHW and HW distribution systems.
- Energy modeling and simulation of buildings.
- Analysis of Solar Thermal and Photovoltaic Systems.



## ESL Example Clients

### Airports



### Hospitals



### Higher Ed



### Military



### City/State





**ENERGY SYSTEMS LABORATORY**  
TEXAS A&M ENGINEERING EXPERIMENT STATION

## Contact Information



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