

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF REGENTS OF THE DEL MAR COLLEGE DISTRICT**

April 12, 2022

The Regular Meeting of the Board of Regents of the Del Mar College District convened at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas, at 1:16 p.m. on Tuesday, April 12, 2022, with the following present:

From the Board:

Ms. Carol Scott, Dr. Nicholas Adame, Mr. Ed Bennett, Mr. Rudy Garza, Jr., Mr. Bill Kelly, Dr. Laurie Turner, and Dr. Linda Villarreal.

From the College:

Dr. Mark Escamilla, President and CEO; Mr. Raul Garcia, Vice President and CFO; Ms. Lenora Keas, Executive Vice President and COO; Dr. Jonda Halcomb, Vice President and Chief Academic Officer; Ms. Tammy McDonald, Vice President of Administration and Human Resources; Ms. Patricia Benavides-Dominguez, Interim Vice President for Student Affairs; Mr. Augustin Rivera, Jr., General Counsel; Mr. John Strybos, Vice President and Chief Physical Facilities Officer; Ms. Lorette Williams, Executive Director of Communication and Marketing; Dr. Natalie Villarreal, Executive Director of Government & Board Relations; Ms. Mary McQueen, Executive Director of Development; Ms. Delia Perez, Executive Administrative Assistant to the President & Board Liaison, and other staff and faculty.

AGENDA

CALL TO ORDER QUORUM CALL

Ms. Scott called the meeting to order with a quorum present.

GENERAL PUBLIC COMMENTS – The public was given the opportunity to provide public comments (both general and specific to any agenda item).

There were no public comments made for this meeting.

Chair Scott changed the order of the Agenda and called Dr. Jonda Halcomb to make her Professor Emeritus presentations.

3. Discussion and possible action related to recommendation of Professor Emeritus status to Dr. Evangeline DeLeon.....Dr. Jonda Halcomb
(Goal 4: Learning Environments)

Dr. Halcomb presented Dr. Evangeline DeLeon to the Board for consideration of Professor Emeritus. She stated Dr. DeLeon has provided 26 years of service to the College as a Professor of Nurse Education. During her tenure, Dr. DeLeon demonstrated distinguished leadership and

notable dedication to the students, the College, the community, and the field of Nursing. Dr. DeLeon helped to facilitate and establish the Bachelor of Science in Nursing, RN to BSN degree and the Nursing Success Center. Dr. Halcomb read a resolution in honor of Dr. DeLeon and recommended the Board approve her Professor Emeritus status. Chair Scott expressed the Board's gratitude to Dr. DeLeon. Dr. DeLeon provided words of appreciation and gratefulness.

Regent Adame made a motion to adopt the Resolution to present Dr. Evangeline DeLeon with Professor Emeritus status. Regent Villarreal seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Bennett, Garza, Kelly, Turner, and Villarreal in favor.

RECOGNITIONS:

- Next Generation Leadership Academy (NGLA) Class 3.....Ms. Tammy McDonald
(Goal 4: Learning Environments)

Ms. McDonald provided a history of the College's partnership with Civitas Learning for the Next Generation Leadership Academy (NGLA) Class III. Ms. McDonald introduced the Class III participants. Ms. Renee Hunley addressed the Board of Regents on behalf of the NGLA and thanked the Board for partnering with Civitas. Ms. Hunley shared insight regarding the benefits of partnering with Civitas and stated the College's investment has placed the employees in a position to provide holistic and quality service to the students and the community. Ms. McDonald offered words of appreciation and stated that this academy is above and beyond the employees' normal work duties.

Dr. Escamilla thanked Ms. McDonald and Dr. Natalie Villarreal for leading this partnership from the executive level.

STUDENT SUCCESS REPORT.....Dr. Jonda Halcomb

- Community College Survey of Student Engagement (CCSSE) Data
(Goal 2: Recruitment and Persistence)

Dr. Halcomb shared information regarding the survey questions pertaining to the College's practices and student behaviors related to student learning and retention. The survey helps to improve student learning, persistence, attainment and identifies where the College can improve programs and services for students.

Students at the College were generally above the national average for the questions related to general education outcomes regarding critical thinking, communication, empirical and quantitative reasoning, teamwork, social responsibility, and personal responsibility. Dr. Halcomb reviewed the percentages and the areas where the College was above the national

average and also provided information where the College could increase some experiences for our students.

COLLEGE PRESIDENT’S REPORT.....Dr. Mark Escamilla

- Return to Campus Planning
(Goal 4: Learning Environments)

Dr. Escamilla stated that the College continues to refill the halls at all campus locations. Dr. Escamilla stated there will be a celebration for the General Academic Music Building Phase 2 and dedication ceremony to honor the Mike Anzaldua Plaza on the Heritage Campus on April 21, 2022 at 10:00 a.m.

Dr. Escamilla reported that the return of an in-person Commencement Ceremony for the College will be held on Friday, May 20, 2022 at the American Bank Center. The keynote speaker will be Dr. Osbert Blow, President & Chief Medical Officer for CHRISTUS Spohn Health System.

They are preparing for the next legislative session especially in the way of Texas Commission on Community College Finance and he and Chair Scott continue to make these meetings a very high priority.

STAFF REPORTS:

- Annual Budget Report FY 2021 to 2022 Submission to Government Financial Officers Association (GFOA) for participation in Distinguished Budget Award Program
.....Mr. Raul Garcia
(Goal 6: Financial Effectiveness and Affordability)

Mr. Garcia stated that the College is pursuing a new award from the Government Financial Officers Association (GFOA) for the College's annual 2020 budget book. Dr. West, Dr. Wilson and team is credited for this huge undertaking. Mr. Garcia introduced Dr. Catherine West who provided highlights which included a brief background that involve the planning, financing, and implementing government operations.

Dr. Kristina Wilson provided information regarding the alignment between the College’s strategic plan and budget. The process included several workshops with the Regents, focus groups and surveys.

Ms. Jackie Landrum provided information regarding the requirements for the GFOA which included a position summary statement, organizational division summary, function and reporting areas, department objectives, strategic objectives, and targets.

Mr. Carlos Garanzuay discussed information regarding the 2024 Strategic Plan that provides a guide for all internal elevations for the College to align departmental priorities to support the aspirations of the College. He stated that the report is one way our departments have

actualized and maintained a collaborative relationship with the budget office. The benefits from sourcing, the robust data from the strategic plan and assessment efforts are abundant.

Dr. West discussed the elements that needed to be included in the report to meet the award requirements and both she and Ms. Landrum briefly discussed each element. Dr. West continued with a review of our capital improvement program including a summary of the 2014 and 2016 bond projects.

- Student Enrollment Report.....Ms. Patricia Benavides-Dominguez and Ms. Lenora Keas (*Goal 2: Recruitment and Persistence*)

Ms. Benavides-Dominguez provided an overview of student enrollment which included unprecedented impact of enrollment due to COVID-19, State of Texas Biennium; base year for contact hours, formula funding, credit headcount and contact hours, dual credit, and annual credit and continuing education contact hours.

The College's two-year fall enrollment changed by -13.4%, the Texas public community colleges two-year fall enrollment changed by -11.8%, and the national public two-year fall enrollment changed by -13.2%. Ms. Benavides-Dominguez reviewed the impact that enrollment has on the revenue derived from state appropriations. State appropriations are determined every two years in the biennium and make up 15.6% of the overall budget, with an additional state benefit towards employee benefits of 5.3%. An additional 23.4% of the budget comes from tuition and fees. A total of 44.3 percent direct impact from enrollment.

A critical point in time to the College is the base as defined by the Texas legislature. This is the point in time that the contact hours for which each student becomes the basis for funding for the next two years or the biennium. It is important to note that the College is funded from the state on contact hours, not credit hours earned by the student. Formula funding changes over time and the rate fluctuates depending on legislative approval.

Ms. Benavides-Dominguez transitioned into discussing headcount. Although the fall enrollment was down 2.36%, the Flex enrollment increased. Ms. Benavides-Dominguez continued with a review of the Spring headcount, large college comparisons for fall enrollment and spring enrollment.

Ms. Benavides-Dominguez provided an overview for the College's credit contact hours which illustrates a steady increase in the contact hours for the first five academic years and a slight decline in the last two years as a result of the ongoing pandemic. In regard to fall dual credit headcount, she reported that the dual credit program continues to grow and there was an 11.7% five-year increase with a 6.96% decrease in the last year. There are 36 high schools that are participating in the dual credit program. For the Spring term, there was a five-year increase of 9.4% and a .07% decrease for Spring 2021. Ms. Benavides-Dominguez noted that the enrollment for continuing education courses increased to 13,078 for the 2020-2021 school year.

Ms. Benavides-Dominguez stated continuing education is on a quarter system with only two

quarters being counted and the College continues to enroll students in Eight Week Minis and Maymesters. It is anticipated that the academic year will be similar to 2020-2021, however slightly lower due to the impact of COVID-19.

Dr. Escamilla provided commentary regarding the dual credit student numbers participating in dual credit courses and having students involved in developmental conversations as early as middle school.

Ms. Benavides-Dominguez and Dr. Escamilla responded to questions from the Board of Regents.

PENDING BUSINESS:

Status Report on Requested Information
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

Chair Scott reviewed the list of pending business.

CONSENT AGENDA

CONSENT MOTIONS:

(At this point the Board will vote on all motions not removed for individual consideration.)

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Approval of Minutes:
February 1, 2022 (Regular)
March 8, 2022 (Workshop)
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

2. Acceptance of Investments for March 2022
(Goal 6: Financial Effectiveness and Affordability)

Regent Kelly made a motion to approve the consent agenda items. Regent Garza seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Bennett, Garza, Kelly, Turner, and Villarreal in favor.

REGULAR AGENDA

4. Discussion and possible action regarding the College’s Quarterly Investment Report for the period ending February 28, 2022.....Mr. Raul Garcia
(Goal 6: Financial Effectiveness and Affordability)

Mr. Garcia introduced Mr. David McElwain from Patterson Group was present to discuss the College's investment yields, performance and strategies in pursuit of higher yields. Mr. McElwain stated that the federal government has gone in the opposite direction and the highest Consumer Price Index (CPI) since 1981 came out due to the many inflationary pressures like Russia invading Ukraine and bottleneck of goods being delayed.

Mr. McElwain reviewed the Del Mar College Portfolio and stated that 30% of the portfolio is highly liquid, cash and investment pools. About 26% of the portfolio is municipal bonds, 17% is commercial paper, 26% of the portfolio is invested in U.S. Government Agency bonds.

Mr. McElwain continued with an overview of the Pooled Funds which include Fiscal Year 2020-2021 Quarter 3 earnings of \$108,344. The percent on a six-month treasury bill is 0.37% for FY 2021-2022 in this second quarter and 0.10% for FY 2021-2022 in the first quarter. The College's earnings in Pooled Funds excluding Series 2018 and 2020 (A&B) bond funds are \$74,759 for FY 2021-2022 in the second quarter.

Regent Villarreal made a motion to accept the College's Quarterly Investment Report as presented for period ending February 28, 2022. Regent Garza seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Bennett, Garza, Kelly, Turner, and Villarreal in favor.

5. Discussion and possible action regarding the College's Quarterly Financial Report for the Period ending February 28, 2022.....Mr. Raul Garcia
(Goal 6: Financial Effectiveness and Affordability)

Mr. Garcia provided a brief review of the College's Quarterly Financial Report for period ending February 28, 2022. Mr. Garcia stated that the College's revenue remains stable overall and the downward trend in miscellaneous revenue is caused by a reduced investment yield relative to prior years. The College is currently experiencing an elevated operating cost for non-salary with a reported amount of \$11 million relative to the prior years of \$9 million. This is attributed to the College transitioning back to normal in operations paired with inflationary pressures.

As of February 28, 2022, the College has a sound financial position to whether current and most business interruptions, including the current pandemic with a cash and investment position of \$87.7 million. In addition, the College has sufficient liquidity to pay its current obligations valued at approximately \$19.8 million.

Regent Kelly made a motion to accept the College's Quarterly Financial Report as presented for period ending February 28, 2022. Regent Turner seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Bennett, Garza, Kelly, Turner, and Villarreal in favor.

- 6. Discussion and possible action regarding approval of the 2022 Redistricting Plan
.....Mr. Augustin Rivera, Jr.
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

Chair Scott reviewed the proposed 2022 Redistricting Plan Draft D as presented by Mr. Rivera and discussed by the Board during the Public Hearing.

Regent Kelly made a motion to approve and adopt the 2022 Redistricting Plan Draft D as presented. Regent Garza seconded the motion. There was no further discussion from the Board. There were no public comments. A roll call vote was taken, and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Bennett, Garza, Kelly, Turner, and Villarreal in favor.

- 7. Discussion and possible action regarding the Interlocal Participation Agreement (IPA) between Texas Association of School Boards (TASB) Risk Management Fund and Del Mar College
.....Ms. Tammy McDonald
(Goal 4: Learning Environments)

Ms. McDonald provided a summary regarding Interlocal Participation Agreement (IPA) between TASB Risk Management and Del Mar College. The Interlocal Participation Agreement is a foundation agreement of the TASB Risk Management Fund that sets out the basic terms, conditions, and requirements of the Fund membership. The Fund is a self-funded risk pool in which Del Mar College participates for general liability, auto liability, workers compensation, and unemployment compensation programs. The last IPA approved by the Fund was in April 2012. The IPS has been amended to focus on three separate areas: 1) clarity of purpose and meaning; 2) updating Fund Member duties and obligations; and 3) revising the dispute resolution provisions. Ms. McDonald briefly reviewed information in each section.

Ms. McDonald responded to questions from the Board of Regents.

Regent Garza made a motion to accept the Interlocal Participation Agreement between Del Mar College and the

TASB Risk Management Fund as amended by the Fund effective May 1, 2022. Regent Villarreal seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Bennett, Garza, Kelly, Turner, and Villarreal in favor.

- 8. Discussion and possible action relating to approval of Oso Creek Campus Utility EasementMr. John Strybos
(Goal 4: Learning Environments and Goal 6: Financial Effectiveness and Affordability)

Mr. Strybos provided background information regarding the approval of Oso Creek Campus Utility Easement. He stated that a housing development is being proposed for development on property west of the Oso Creek Campus. The development requires a utility easement for sanitary sewer services. The utility easement is 15-foot wide by 1,563-foot long. This utility easement is on the North side of the Oso Creek Campus property and is not in conflict with any future proposed Oso Creek Campus developments. The developer will pay for all costs of the design and construction of the required sanitary sewer line. The developer will require a 35-foot wide by 1,563-foot long temporary construction easement. The temporary construction easement will end when the sanitary sewer line construction is complete. This easement and the sanitary sewer line have no cost impacts to the College. Del Mar College will benefit from this utility easement since Oso Creek Campus future projects can directly connect to the new sanitary sewer line.

Mr. Strybos responded to questions from the Board of Regents.

Regent Kelly made a motion to approve the utility easement as presented. Regent Turner seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Bennett, Garza, Kelly, Turner, and Villarreal in favor.

- 9. Discussion and possible action on award of contract for Request for Competitive Sealed Proposals, RCSP #2022-06, Windward Campus Central Plant Phase I ImprovementsMr. John Strybos
(Goal 4: Learning Environments and Goal 6: Financial Effectiveness and Affordability)

Mr. Strybos began his presentation providing background information regarding the Competitive Sealed Proposal (CSP) RCSP #2022-06, Windward Campus Central Plan Phase I Improvements. The project consists of replacement of an existing cooling tower, replacement of an existing

chiller, condenser and chilled water pump, replacement of the chilled and condenser water existing controls and all associated appurtenances.

Mr. Strybos stated the recommendation is to award the project to Texas Chiller Systems as they were the lowest qualified bidder for \$2,058,154 which will be funded using the 2014 Bond.

Mr. Strybos responded to questions from the Board of Regents.

Regent Kelly made a motion to award the contract to Texas Chiller Systems in the amount of \$2,058,154 using the 2014 bond funds as presented. Regent Adame seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Bennett, Garza, Kelly, Turner, and Villarreal in favor.

10. Discussion and possible action relating to approval to the Interlocal Contract between Del Mar College and the City of Corpus Christi to construct the City’s Police Training Academy on Del Mar College Property.....Mr. John Strybos
(Goal 5: Workforce Development, Community Partnerships, and Advocacy)

Mr. Strybos began his presentation providing background information regarding the November 3, 2020 approval by the voters of the City of Corpus Christi approved Bond Proposition C, Public Safety which approved \$2,000,000 of bonds for public safety projects.

Mr. Strybos stated Turner Ramirez Architects, under contract to the City of Corpus Christi, is in the process of completing the construction documents for the City of Corpus Christi Police Training Academy that will be located on the Oso Creek Campus per the approved Interlocal Contract between Del Mar College and the City of Corpus Christi. A presentation on the status of the project was made to Del Mar College on March 8, 2022. The City of Corpus Christi has identified the need to increase the current lease space from 6.5 acres to 9.0 acres in order to accommodate the entire project including an exercise track. The purpose of this amendment is to increase the size of the land leased to the City of Corpus Christi from 6.5 acres to 9.0 acres. The attached site plan shows that this expansion of the City of Corpus Christi lease is not in conflict with Del Mar College Oso Creek future developments.

Dr. Escamilla stated that Del Mar College and entire community will have access to the full-scale track.

Regent Adame made a motion to approve the Interlocal Contract and to authorize the staff to negotiate and execute

the amended Interlocal contract as presented. Regent Turner seconded the motion. There was no further discussion from the Board. There were no public comments. A vote was taken by show of hands and the motion carried unanimously 7-0, amongst Regents present, with Regents Scott, Adame, Bennett, Garza, Kelly, Turner, and Villarreal in favor.

The Board of Regents did not go into Closed Session.

CALENDAR: Discussion held regarding upcoming calendar dates.

ADJOURNMENT: The meeting was adjourned at 2:55 p.m.

MINUTES REVIEWED BY GC: /s/ARjr